

# 2020 COMPREHENSIVE PLAN UPDATE STEERING COMMITTEE CHARGE

## MISSION:

The 2020 Comprehensive Plan Update Steering Committee shall review and update the *Town of Brunswick 2008 Comprehensive Plan Update* pursuant to Title 30-A M.R.S., Chapter 187, §4324.

## GOALS:

1. The Steering Committee shall review the *Town of Brunswick 2008 Comprehensive Plan Update* and deliver a report on the progress made in achieving the goals and objectives of the *2008 Update*. The Steering Committee shall also review *Part B. Policies* to evaluate how policies may have changed since the last update;
2. Complete an inventory and analysis of existing conditions as established by Title 30-A M.R.S., Chapter 187, §4326;
3. Along with the general public, develop a vision, goals, and objectives for the Town of Brunswick for the next ten (10) to twelve (12) years; and
4. Develop an implementation program to meet said goals and objectives.

## COMMITTEE COMPOSITION:

The Steering Committee shall be composed of nine (9) to (12) residents of the Town of Brunswick. Although not required, at least three (3) Town Councilor and one (1) representative from the Planning Board should be appointed to the Committee. A Steering Committee Chair and Vice-Chair shall be selected by the Steering Committee.

## COMMITTEE SCHEDULE:

The Steering Committee shall meet the first Tuesday of every month at 7:00 PM in the Council Chambers until the completion of the *2020 Comprehensive Plan Update* in November 2020. In addition to the regular scheduled meetings, the Steering Committee will be expected to attend up to six (6) public meetings and workshops throughout the update process.

## STAFF ASSISTANCE:

The Steering Committee shall be staffed by the Director of Planning and Development or his or her designee. Staff shall be responsible for providing for the administration of the affairs of the Steering Committee, including preparing agendas and minutes, posting public meetings, handling correspondence, and maintaining all official records.