



***TOWN OF BRUNSWICK
BOARD OF ASSESSMENT REVIEW***

Board Composition.

The Board of Assessment Review shall consist of five (5) members who are appointed by the Town Council.

Term of Office.

The term of office is three (3) years.

Meeting Schedule.

As needed.

Powers and Duties.

The Board of Assessment Review shall have the same powers that are granted to such boards by the laws of the State of Maine. The Board serves as an appeals board to hear appeals of the decision of the Assessor or the Town Council. The Board hears appeals of the decision of the Assessor on questions of valuation of property or on the exempt status of property. The Board hears appeals of the decision of the Town Council on hardship or poverty abatements.

Other Information.

Although there are no specific requirements, a background in real estate related fields including assessing, appraisal, brokerage, or insurance would be helpful in handling cases of valuation. The board members will receive training on the various aspects of their duties from time to time.

Town Staff Contact.

Assessor – Cathy Donovan (725-6650)

TOWN OF BRUNSWICK
BOARD OF ASSESSMENT REVIEW

Current as of July 1, 2011

State Statutes Title 30-A, Section 2552 and Town Charter Article VII, Section 702 & 703

TOWN CHARTER

Section 702. Board of assessment review; appointments; vacancies.

(a) There shall be a board of assessment review to consist of 5 members who shall be appointed by the council for a term of 3 years, except that of those first appointed 2 shall be for a term of 2 years and one for a term of one year.

(b) The members of the board shall be residents of the town. If a member of the board ceases to be a resident of the town, the office shall immediately become vacant.

(c) Any vacancy on the board shall be filled by appointment by the council for the unexpired term.

(d) Annually the board shall choose a chair, a vice-chair and a secretary from its membership. The secretary shall keep a complete, accurate record of all votes taken at the meetings of the board.

(e) Three members of the board of assessment review shall constitute a quorum for the purpose of hearing and voting upon a matter presented to the board. Any members having a financial interest, direct or indirect, in a matter presented to the board shall disqualify themselves and in such event the remaining members of the board shall constitute the board of assessment review.

(f) Repealed.
(Amended November 8, 1994--Effective January 1, 1995; amended November 8, 2005--Effective January 1, 2006, Exh. A-5)

Section 703. Board of assessment review; powers; duties.

The board of assessment review shall have the same powers that are granted to such boards by the laws of the State of Maine. It shall adopt such regulations as may be necessary for it to carry out its functions of assessment review, which regulations shall be published annually in a newspaper having a general circulation in the town.