

**TOWN OF BRUNSWICK**  
**“LAND FOR BRUNSWICK’S FUTURE” BOARD**  
**AS AN ADVISORY BODY TO THE TOWN COUNCIL**  
Adopted by the Brunswick Town Council on May 7, 2007

1. **Establishment** There is hereby established “Land for Brunswick’s Future” Board (hereafter “the Board”) as a standing committee and an advisory body to the Brunswick Town Council.
2. **Goals.** The goals of the Land for Brunswick’s Future Board are to assist and advise the Town Council in the acquisition of properties or rights to properties considered for the following purposes: (a) to provide or maintain public access; (b) to allow passive or active recreation; (c) to conserve water quality, natural areas, or otherwise protect and preserve important natural resources; (d) to provide walking or biking trails; (e) to preserve significant scenic, cultural or historic sites; (f) to preserve sites which are considered part of the character of the community; or (g) to add to existing conservation or other public lands.
3. **Duties.** The duties of the Board shall be:
  - A. To develop, and recommend to the Town Council for its approval, a written Property Acquisition Evaluation Process consistent with the 2002 Parks, Recreation, and Open Space Plan for the Town of Brunswick, titled “From the River to the Bay.” The Property Acquisition Evaluation Process will be used to evaluate potential acquisitions in a consistent manner. The Board will assign priority to acquisitions where private funding can be used to match public funding.
  - B. To recommend and advise the Town Council in writing on potential land acquisitions by the Town identified by the Property Acquisition Evaluation Process.
  - C. To recommend any conditions, restrictions or protective measures appropriate for Council consideration on any lands identified for acquisition.
  - D. To apply for grant funding and receive funds or gifts for the Land for Brunswick’s Future Fund outlined below.
  - E. To develop partnerships with, seek advice from, and coordinate with, on an as-needed basis, with other Town Committees or organizations, including but not limited to: Town Commons Committee, Marine Resources Commission, Brunswick-Topsham Land Trust, Maine Coast Heritage Trust, The Nature Conservancy, Maine Audubon Society, Friends of Merrymeeting Bay, and active recreation organizations, in order to help achieve the goals above.

4. **Organization.** The Board shall be appointed by the Town Council and consist of:
- six (6) members for a term of three (3) years,
  - one (1) for a term of one (1) year, and
  - one (1) with no term.

The 3-year terms shall be staggered with two (2) members serving an initial one (1) year term, two (2) members serving a two (2) year term, and two (2) members serving a three (3) year term. The members of the “Land for Brunswick’s Future” Board shall elect a Chair and Vice-Chair. In the event of resignation or other incapacity of the Chair, the Vice-Chair shall act as Chair until a new Chair is selected.

5. **Make-Up of the Board.** The “Land for Brunswick’s Future” Board shall comprise of the following members:

- One (1) member of the Conservation Commission.
- One (1) member of the Recreation Commission.
- One (1) member of the (if established) Long Range Planning Committee.
- Three (3) Brunswick citizens at large, including if possible a board member, residing in Brunswick, of the Brunswick Topsham Land Trust.
- One (1) member of the Town Council shall serve on the Board, act as liaison with the Town Council, and shall serve a one (1) year term.
- The Town Manager, or his or her designee, shall be an ex officio member of the Board and shall not be subject to a term.

6. **Procedure** The Board shall meet at least quarterly and provide an annual report to the Town Manager and Town Council on its activities. The Chair shall call meetings as required or when requested to do so by a majority of the members of the Board, the Town Manager, or the Town Council. The Chair shall preside at all meetings of the Board. Permanent records of the minutes of all Board meetings shall be maintained by the office of the Town Clerk. All meetings of the Board shall be public. Executive sessions may be included as provided for by State of Maine law.

7. **Staffing.** Staff support to the Board shall be provided by the Planning and Development Department. Other departments shall assist on an as-needed basis.

8. **Council Acceptance** The written recommendations of the Board shall be included in Council Orders authorizing any land or rights acquisition.

9. **Land for Brunswick’s Future Fund.**

A permanent fund of the Town of Brunswick, Maine, to be known as the “Land for Brunswick’s Future Fund” is hereby established.

The Land for Brunswick’s Future Fund may accept and expend funds from contributions, grants, impact fees, investment income earned by the Fund, and from other sources as appropriated by the Town of Brunswick.

Expenditures from the Land for Brunswick’s Future Fund shall be used to acquire real estate, or interests in real estate for the goals outlined above.

