

HOW TO REQUEST A CERTIFIED COPY OF A BIRTH
CERTIFICATE FOR A CHILD BORN IN BRUNSWICK, ME

Write us a letter including the following:

1. Full name of Child, Including middle name.
2. Child's date of birth.
3. Child's Mother's First, Middle and Maiden names.
4. Child's Father's First, Middle and Last names.
5. How many copies would you like?

(It is \$10.00 for the first copy and \$5.00 for each additional copy of the same certificate.)
6. A self-addressed stamped envelope.
7. Make check or money order payable to the TOWN OF BRUNSWICK.
8. Mail to:

Town Clerk
28 Federal Street, Ste. 2
Brunswick, ME 04011-1583

Tel: 1-207-725-6658