

**Town of Brunswick  
Position Description  
FLSA: Non-Exempt**

Position Title: **Laborer**

Department: Public Works

Reports To: Working Foreman

**GENERAL SUMMARY:**

Operating under general supervision from the Working Foreman or employee of higher classification, and in accordance with established policies and procedures, the incumbent is responsible for assisting in a variety of functions that involve manual labor tasks in construction and general maintenance activities.

**ESSENTIAL JOB FUNCTIONS:\***

- Works on road maintenance crews, breaking pavement, pouring and shoveling asphalt; operating a manual or automatic compactor, operating manual or automatic digging equipment, and filling depressions with sand or gravel.
- Assists Truck drivers on recycling trucks, loads and unloads heavy materials from trucks, moves or aids in moving heavy boxes and equipment.
- Operates air compressors, pumps, generators, and related Public Works equipment.
- Drives Public Works Automobiles and light duty pick-up trucks
- Installs street and traffic control signs.
- Performs various street maintenance duties such as cleaning gutters, spreading sand, and shoveling snow.
- Assists in performing routine repairs, maintenance and construction activities on streets, roads, bridges, storm sewers, draining pipes, ditches, buildings, and municipal facilities.
- Picks up and removes fallen tree limbs with use of power or manual saws.
- Cuts grass and weeds with hand tools and power equipment.
- Assists truck drivers and mechanics with installation of equipment and maintenance of vehicles.
- Performs traffic control and flagging duties in Public Works Repair Work Zones and follows all recommended safety procedures.

**OTHER DUTIES AND RESPONSIBILITIES:**

- May do rough carpentry work and painting.
- Cleans exterior and interior of Public Works Vehicles.
- Performs routine maintenance of garage floors such as sweeping, cleaning, and mopping.
- Plows snow and sands roads as needed.
- Performs other related duties as required.

**SKILLS/EXPERIENCE/TRAINING REQUIRED:**

A High School Diploma or equivalent with six months to a 1 year of experience in a similar environment or equivalent combination of education and experience

A Class "C" Drivers License

Knowledge of power and hand tools used in maintenance and construction, with the ability to operate light power equipment

Knowledge of traffic laws, ordinances, and rules

The ability to operate automobiles, light duty pick-up trucks and equipment safely and in accordance with traffic laws and regulations

Knowledge of the hazards and applicable safety precautions of the work

Ability to read and understand English in order to follow instructions

The proven ability to perform as a team player

**SUPERVISORY RESPONSIBILITY:**

None

**WORKING CONDITIONS/PHYSICAL DEMANDS:**

Regular physical activity for extended periods of time is required including driving, walking, standing, stooping, pushing, and pulling. Ability to lift, carry, and position objects utilizing proper body mechanics and techniques, up to 50 lbs above shoulders, lift and carry up to 75 lbs and push or pull 150 lbs normally outdoors in noisy and sometimes unpleasant situations with exposure to extreme elements and temperatures. Moderate exposure to injury or other hazard.

*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

**\*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**