



**Town of Brunswick
Planning and Development**

Proposed FY 2016-17 Budget

Brunswick Town Council Finance Committee

March 17, 2016

Planning & Development

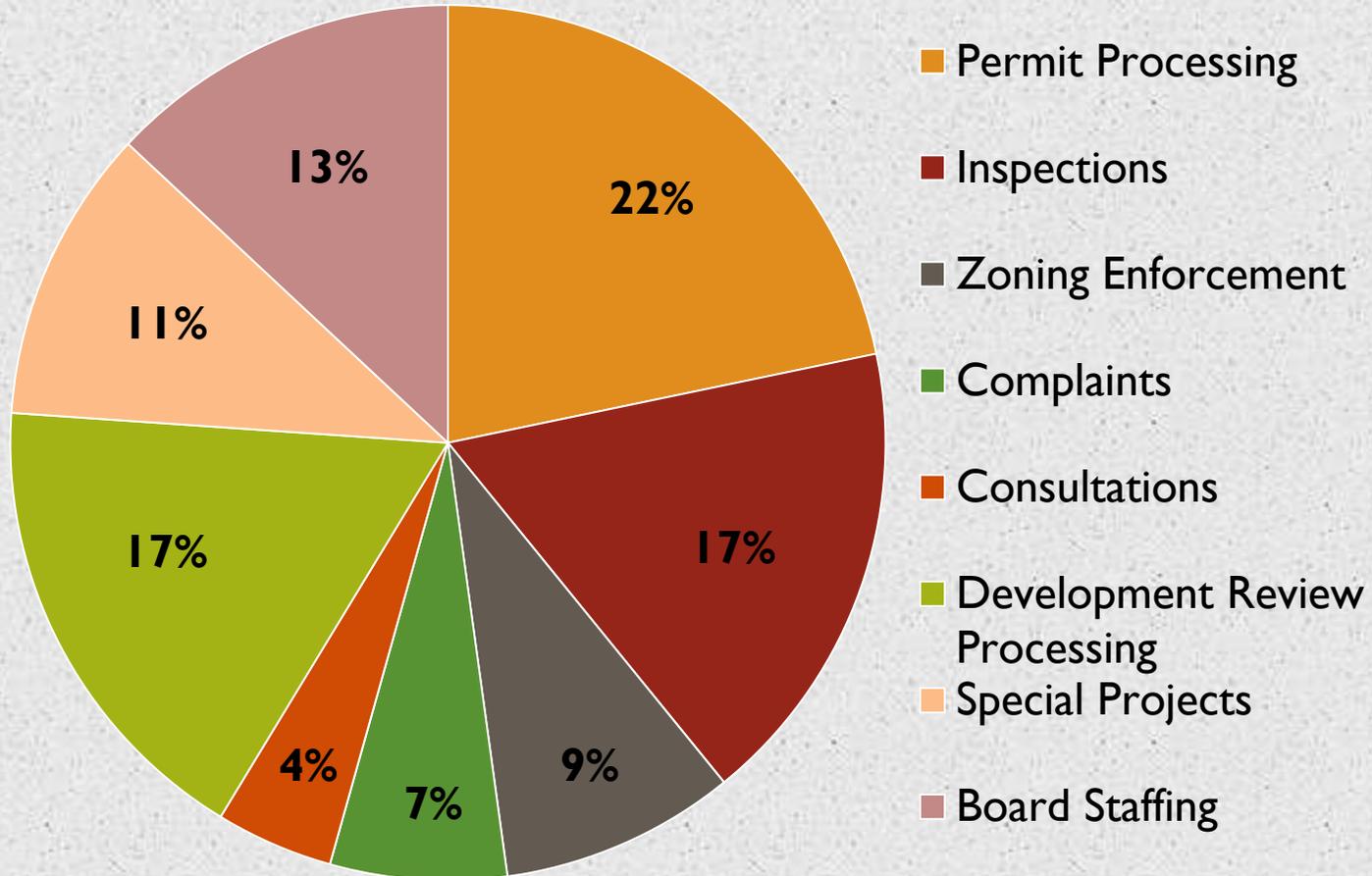
Department Overview:

- ⇒ FY 2015-16 Budget: \$ 480,995
- ⇒ FY 2016-17 Budget: \$ 513,664 (7% Increase)
- ⇒ Total Staff: 5
- ⇒ 9 Boards/Commissions/Committees - Averaged 8-10 Meetings per Month
- ⇒ Town Representation to 6 Organizations; Others by Request
- ⇒ Services Provided:
 - Building Permits
 - Electrical Permits
 - Plumbing Permits
 - Inspections/Easement Monitoring
 - Development Review
 - Village Review
 - Special Projects



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A Snapshot of Time Spent



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Staffs the Following:

- **Planning Board**
- **Village Review Board**
- **Staff Review Committee**
- **Bike and Pedestrian Advisory Committee**
- **Conservation Committee**
- **Downtown Master Plan Implementation Committee**
- **Zoning Board of Appeals**
- **Zoning Ordinance Rewrite Committee**
- **Mare Brook Watershed Assessment TAC**



For an Annual Average of 107 Afternoon/Evening Meetings

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FY 2015-16 Project Highlights:

- Comprehensive Zoning Ordinance Rewrite
- Brunswick Landing Redevelopment
- KFP Trail Naming Project (Bowdoin Fellow) ✓
- Federal Street Sharrow/Bike Lane Project ✓
- Master Plan Implementation Work
- GIS Mapping for Zoning Ordinance Rewrite, Federal St. Sharrow Project, Safe Routes to School, Conservation Easement inspections
- BBPAC – Complete Streets Policy; Walk Friendly Community Application



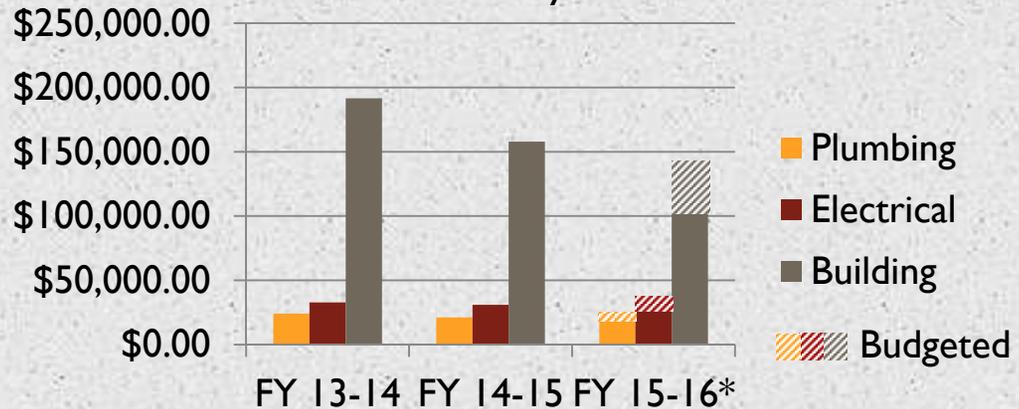
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Permit Activity:

	FY 2013-14	FY 2014-15	FY 2015-16 BUDGETED	FY 2015-16 TO DATE*
Building	355	327	320	At 70.3% Of Budgeted
Revenue:	\$191,560.80	\$157,922.65	\$145,000.00	
Electrical	321	326	350	At 78.7% Of Budgeted
Revenue:	\$32,786.00	\$31,004.87	\$34,000.00	
Plumbing	151	132	165	At 90.6% Of Budgeted
Revenue:	\$24,175.00	\$21,190.00	\$23,000.00	

**FY 2015-16
TO DATE***
of Building/Zoning
Inspections
1,019
(Ave. 30 min w/ travel)

Permit Revenue by Fiscal Year:

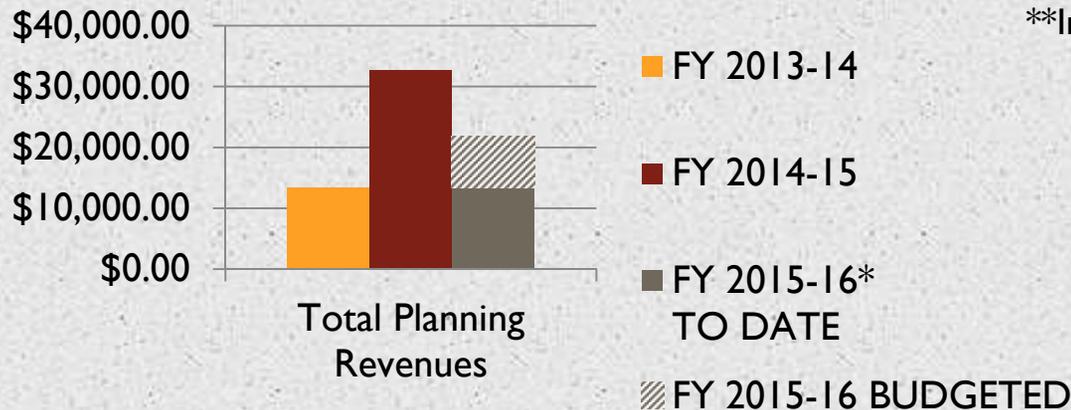


*** FY 2015-16 TO DATE through 3/9/16 ONLY**

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Development Activity:

	FY 2013-14	FY 2014-15	FY 2015-16 BUDGETED	FY 2015-16 TO DATE*
Development Review	28**	33	30	At 59% Of Budgeted
Revenue:	\$12,257.60	\$31,123.32	\$20,975.00	
Village Review (Staff)	30	26	25	At 72% Of Budgeted
Revenue:	\$675.00	\$650.00	\$625.00	
Village Review (Board)	9	18	18	At 72% Of Budgeted
Revenue:	\$450.00	\$900.00	\$900.00	



**Includes 2 Zoning Amendments in 2013-2014

Planning & Development, weekly counter activity in a snapshot:

Phone Calls: 60-104
Walk Ins: 35-50

***FY 2015-16 TO DATE through 3/9/16 ONLY**

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FY 2016-17 Proposed Project Highlights:

Planning Board/ZORC:

- Zoning Ordinance Rewrite
- Fee Analysis
- Cooks Corner Design Standards



Village Review Board:

- Village Review Zone Design Guidelines

Master Plan Implementation Committee (general priorities):

- Maine Street Redesign and Link to Bridge Work
- Multi-Family Building Inspection Program
- Downtown Wayfaring Signage
- Downtown Parking Audit



Codes Enforcement:

- Fee Analysis



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FY 2016-17 Proposed Project Highlights by Board/Commission/Committee:

Conservation Commission/Mare Brook TAC:

- Watershed Study
- Stewardship Plan for Town Owned Open Space
- Management Plan for West Side BNAS Conservation Parcels
- Conservation Easement Monitoring



Bike/Ped Advisory Committee:

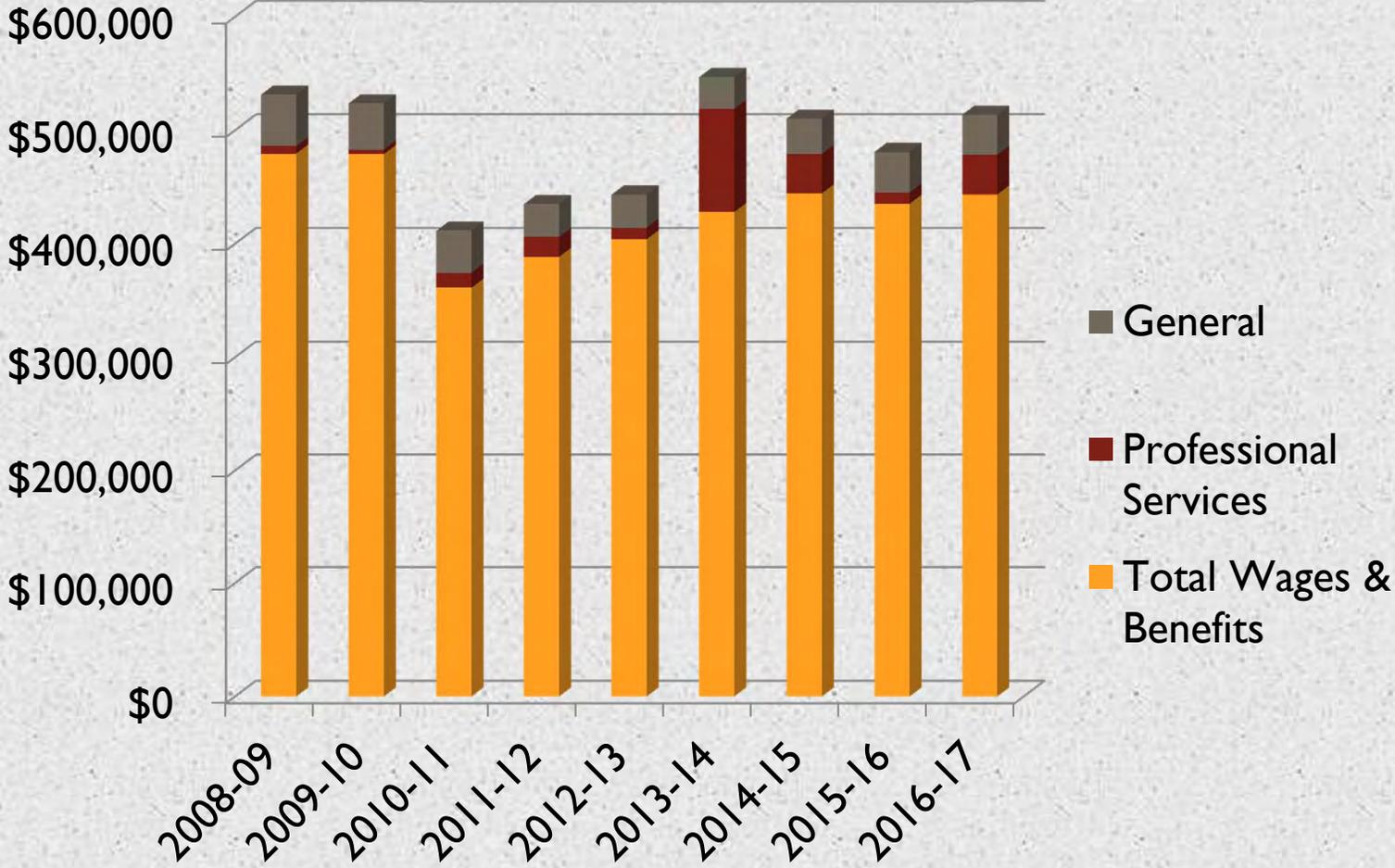
- Bike/Ped Master Plan
- Complete Streets Policy; Bike Friendly and Walk Friendly Community Designations

GIS Mapping:

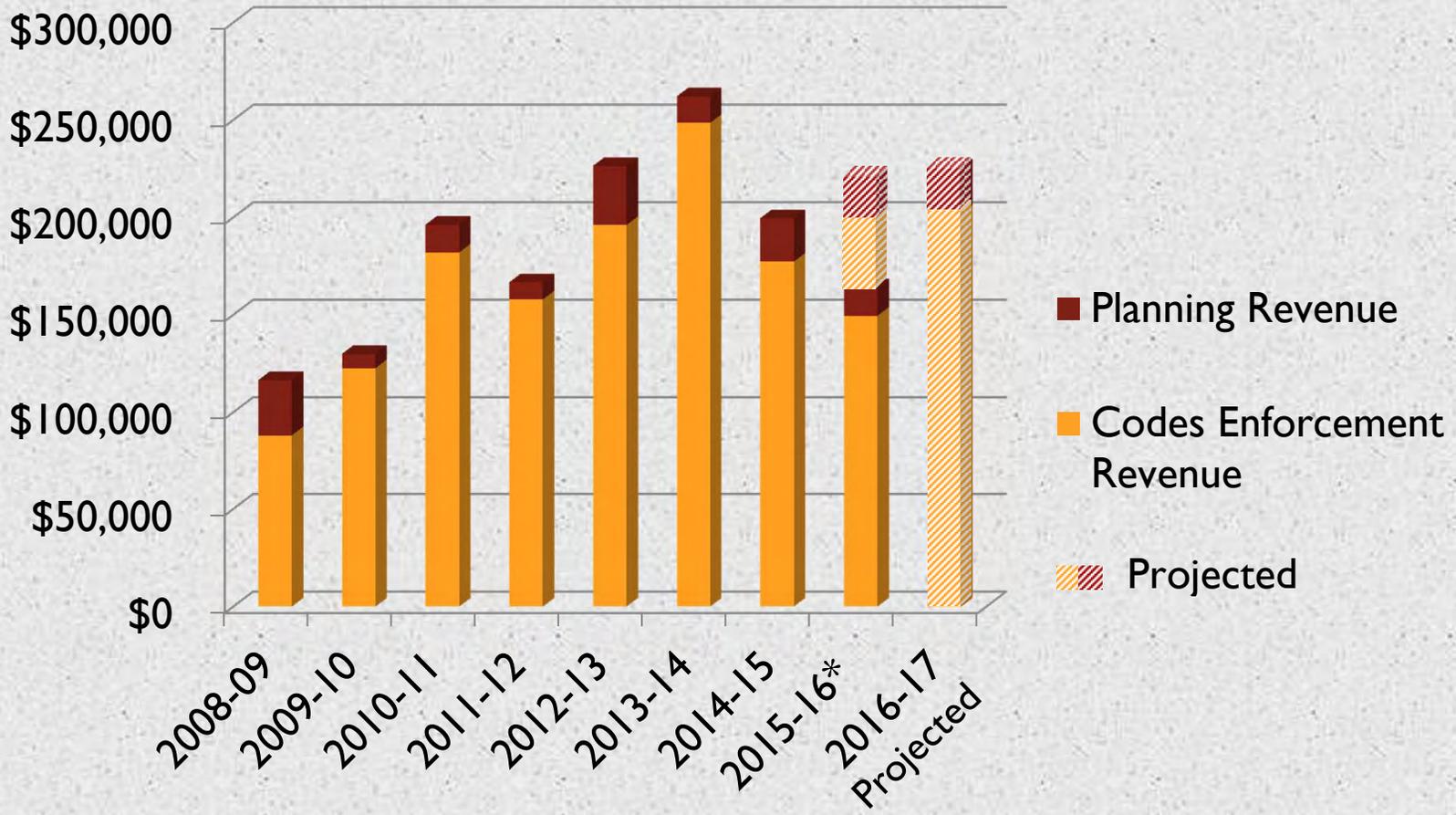
- As needed by Town Departments



Planning & Development Budgets FY 2009-2017 Expense Comparison



Planning & Development Actuals FY 2008-2015 Revenue Comparison



***FY 2015-16 TO DATE through 3/9/16 ONLY**

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Unfilled Needs Pending Resources:

- ★ Cooks Corner Design Standards Update
- ★ Village Review Overlay Design Guidelines Update
- ★ BNAS West Side Conveyance Master Plan Development (w/ Parks & Recreation Department)
- ★ Cooks Corner Master Plan Update
- ★ Climate Adaptation Plan Development

