



***TOWN OF BRUNSWICK
CODES APPEAL BOARD***

Board Composition.

The Codes Appeal Board consists of five (5) members and four (4) associate members, who are appointed by the Town Council. It is composed of the ZBA members.

Term of Office.

The term of office is three (3) years. Must be a Brunswick resident.

Meeting Schedule.

As needed.

Powers and Duties.

The Codes Appeal Board shall hear appeals for variances from the municipal codes other than zoning.

The board shall replace the municipal officers in hearing appeals from building, housing and fire prevention codes.

Town Staff Person.

Codes Enforcement Officer – Jeff Hutchinson 725-6651.

**TOWN OF BRUNSWICK
CODES APPEALS BOARD**
Current as of July 1, 2011

Town Charter Section 804-805 and M.S.R.A. Title 30-A § 2691

TOWN CHARTER

Section 804. Board of appeals; municipal codes.

(a) There shall be a Codes Appeal Board for matters relating to municipal codes other than zoning, composed of 5 members and 4 associate members, who shall be appointed by the council for a term of 3 years.

(b) The members and associate members of the Board must be residents of the Town. If a member or an associate member ceases to be a resident, the office shall immediately become vacant.

(c) Any vacancy on the board shall be filled by appointment by the council for the unexpired term.

(d) Annually at its first meeting following the date of appointment of members, the board shall choose a chair, vice-chair, and secretary from its membership.

(e) When a member is unable to act because of conflict of interest, physical or mental incapacity, absence, or for any other reason, the Chair shall designate an associate member to act.

(f) A quorum consists of 5 members or associate members.

State Law References: Board of appeals, 30-A M.R.S.A. § 2691.

Sec. 805. Codes appeal board; powers and duties.

(a) The Codes Appeal Board shall hear appeals for variances from the municipal codes other than zoning.

(b) The board shall replace the municipal officers in hearing appeals from building, housing and fire prevention codes, and any other code enacted under the authority of the Revised Statutes, Title 30, section 2151, subsection 4, paragraphs A and B [M.R.S.A. 30-A]. In enacting these codes, the council may provide for any necessary rules of procedure to be followed by the board.

