

**Sections of the Brunswick Town Charter**

**ARTICLE IX.**

**DEPARTMENT OF EDUCATION**

**Section 901. School board.**

The Department of Education shall be administered by a School Board composed of 9 members, one member of which shall be elected by the voters of each of the 7 districts, as provided in section 202 of Article II of this Charter, and two members shall be elected by the voters of the town at large. Each member shall serve for 3 years and until a successor is elected and qualified.

The terms of office shall be staggered and shall be initially elected as follows:

*For the regular annual election held in 2006:*

District 3--A three year term

District 4--A three year term

District 5--A two year term

At large expiring in 2006--A two year term

*For the regular annual election held in 2007:*

District 1--A three year term

District 2--A three year term

District 6--A three year term

District 7--A one year term

At large expiring in 2007--A two year term

(Amended June 19, 1972 and November 6, 1990; amended November 8, 1994--Effective January 1, 1995; amended November 3, 1998--Effective January 1, 1999; amended November 8, 2005--Effective January 1, 2006, Exh. A-1)

**Section 902. Ex officio member.**

(Council representative to School Board)  
(Repealed January 16, 1973)

### **Section 903. Qualifications.**

Members of the School Board shall be voters or persons eligible to become voters of the town and they shall reside in the districts from which they have been elected during their terms of office, except the two members elected by the voters of the town at large shall only be voters or persons eligible to become voters of the town. They shall hold no other town office nor be town employees. If a member of the School Board shall cease to possess any of these qualifications, the office shall immediately become vacant.

(Amended November 6, 1990; amended November 8, 1994--Effective January 1, 1995; amended November 3, 1998--Effective January 1, 1999)

### **Section 904. Vacancies; forfeiture of office, filling of vacancies.**

(a) The office of a member of the School Board shall become vacant upon death, resignation, removal from office in any manner, authorized by law, forfeiture of office, or permanent physical or mental disability resulting in decreased ability to perform the duties, all as determined by the School Board.

(b) A member of the School Board shall forfeit the office if the member fails at any time during the term of office to maintain any qualification for the office prescribed by this Charter or by law.

(c) If there is a vacancy in the membership of the School Board for any reason, the Town Council shall call a special election to fill the vacancy for the unexpired term.

(1) Exception. If the remainder of the unexpired term is less than 6 months, the School Board shall appoint a qualified person to fill the vacancy.  
(Amended June 19, 1972; amended November 8, 1994--Effective January 1, 1995)

### **Section 905. Induction into school board office and organization.**

The School Board shall meet contemporaneous with the Council's first meeting in January. At such meeting members-elect shall be inducted into office by being sworn to the faithful discharge of their duties by the Town Clerk or the Town Clerk's designee. The School Board shall elect its own chair at that meeting.

Five members of the School Board eligible to vote in its proceedings constitute a quorum for the transaction of business.

(1) Exception. A member-elect may be sworn in at a later date, if necessary.  
(Amended June 19, 1972; amended November 8, 1994--Effective January 1, 1995; amended November 4, 1997; amended November 3, 1998--Effective January 1, 1999)

### **Section 906. Powers and duties.**

The school board shall have all the powers conferred by law and shall perform all the

duties imposed by law upon superintending school committees in regard to the care and management of the public schools of the town, except as otherwise provided in this Charter. The school board shall prepare budget estimates in detail of the several sums required during the ensuing fiscal year for the support of the public schools and shall furnish copies of such estimates to the manager on or before the beginning of such fiscal year.

**Section 907. Meetings.**

The school board shall hold at least one meeting a month, except during July and August. All meetings of the school board shall be open to the public, except as may otherwise be provided by the laws of the State of Maine.

**Section 908. Compensation.**

- (a) The council may determine the compensation of the members of the school board.
- (b) Initially, the annual compensation of school board members shall be \$300.

**Section 909. School capital program.**

The school board shall prepare and submit to the council a 5-year school capital program at the same time that it submits its annual budget. The school capital program shall be prepared and revised in the same manner that is required of the manager under Article VI of this Charter.