

Town of Brunswick

Public Works Department

Sidewalk Accessibility Policy

Process of Soliciting and Receiving Input from Persons with Disabilities Regarding Accessibility of Sidewalks in the Town of Brunswick

If any person has concerns about the accessibility of any Town sidewalk it is requested the person notify the Public Works Department by telephone (725-6654), letter or in person to report such concern in as much detail as possible (see "Information Needed" below). The Public Works Department staff will receive, record and track all such requests in writing. The Department will make every effort to address the issue and take corrective action in a prompt manner as deemed appropriate. The Department will advise the person of its initial determination and evaluation and the timeframe for correcting the problem.

Where the request involves substantial reconstruction or replacement of sidewalk areas that is beyond the Department's ability to fund and accomplish in the current budget year then the request will remain open and be forwarded to the Public Works Director for inclusion in the Department's next annual operating budget request, or the Town's Capital Improvement Plan, whichever is appropriate.

If a person is not satisfied with the action the Public Works Department takes, proposes or plans, or the timeliness of the Department's response, then that person should initiate a grievance procedure with Patricia Harrington, ADA Coordinator, 28 Federal Street, Brunswick, Maine 04011.

Sidewalk Accessibility Issues and Information Needed

If you want to report a sidewalk accessibility concern to Public Works Department, it is essential that you provide the following information:

- The exact street address or intersection locating the problem.
- A brief but detailed description of the problem, such as "no curb-cut at an intersection or crossing," "sidewalk exceeds maximum slope of 1:12 (8.3%)," "curb cut lacks minimum 36" width," "sidewalk cross-slope exceeds 1:50 (2%)," etc.
- Your name, organization name (if filing on behalf of one), address and telephone number.