

-Approved-
BRUNSWICK TOWN COUNCIL
Minutes
November 7, 2011

Councilors Present: Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Suzan Wilson, Gerald E. Favreau, and Margo H. Knight

Councilors Absent: John M. Perreault, Deborah R. Atwood

Town Staff Present: Gary Brown, Town Manager; Deb Blum, Executive Administrative Assistant; Ken Brilliant, Fire Chief; Tom Farrell, Parks and Recreation Director; Peter Baecher, Parks and Recreation Facilities Manager; Jeff Emerson, Deputy Fire Chief; Marc Hagan, Deputy Police Chief; Dan Devereaux, Marine Resources Officer; and TV video crew.

Chair King called the meeting to order and asked for roll call.

Executive session – Personnel Matter to discuss the Town Manager’s evaluation per 1 M.R.S.A. §405(6)(A)

Councilor Watson moved, Councilor Tucker seconded, to go into executive session to discuss a Personnel Matter regarding the Town Manager’s evaluation per 1 M.R.S.A. §405(6)(A). The motion carried with six (6) yeas. Councilor Pols arrived after the vote.

Meeting resumed at 7:00 p.m.

Chair King resumed the meeting and asked for the Pledge of Allegiance.

Public Comment:

Jordan Cardone, representing the Brunswick West Neighborhood, spoke against the site chosen for the NNEPRA layover facility.

Anna Nelson, 13 Bouchard Drive, spoke in support of Councilor Atwood and against the location of the proposed layover facility and appointments to the NNEPRA advisory board.

Correspondence: None

Adjustments to the Agenda:

Add item #132 – An item to discuss the manager’s performance review.

MANAGER'S REPORT:

(a) Council Committee Updates

Reports were given for the following committees: Master Plan Implementation Committee, the Police Station Building Committee, and Website Design Committee.

(b) Introduction of Stacy Frizzle, People Plus Executive Director

Stacy Frizzle was introduced as the new People Plus Executive Director.

(c) Presentation by BDA on their initiatives

Stephanie Slocum, Director of the BDA, spoke on their initiatives.

(A copy of Ms. Slocum's report will be attached to the official minutes.)

(d) Permission to apply for Holiday Enforcement Grant from the Bureau of Highway Safety *(Action Required)*

Councilor Watson moved, Councilor Tucker seconded, to authorize the Police Department to apply for, and if received, to expend, the Holiday Enforcement Grant through the Maine Bureau of Highway Safety, in the amount of \$2,408 for OUI patrols. The motion carried with seven (7) yeas.

(e) National Emergency Alert Test announcement

Manager Brown spoke on this item.

Councilor Favreau and Councilor Watson spoke on this item.

(f) Election reminder

Manager Brown spoke on this item

(g) Update on MRRA/Schott TIF discussion

Manager Brown explained the two TIFs that have been discussed and asked for Council direction with continuing talks.

Steve Levesque, Executive Director of MRRA, spoke on this item.

Chair King, Councilor Pols, and Councilor Favreau asked questions, to which Mr. Levesque and Manager Brown responded.

Councilor Wilson spoke on this item.

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Manager Brown asked a question, to which Mr. Levesque responded.

(A copy of a memo from Manager Brown that summarizes the current concept of the TIF plan will be attached to the official minutes.)

(h) Discussion of Schott Housing Plan

Manager Brown spoke on this item.

Councilor Wilson asked a question, to which Manager Brown responded.

Scott Howard, representing Mr. Schott, spoke on this item.

Chair King and Councilor Pols asked questions, to which Mr. Howard and Manager Brown responded.

Councilor Pols, Chair King and Councilor Wilson spoke on this item.

Steve Levesque commented on this item and provided more information.

Chair King asked that this item be placed on the next agenda.

Fred Blanchard, 638 Harpswell Road, read a prepared statement.

(A copy of a memo from Manager Brown and the Housing Plan will be attached to the official minutes.)

PUBLIC HEARINGS

128. The Town Council will hear public comments on amendments to the General Assistance Ordinance Maximums, to be enacted on an emergency and regular basis, and will take any appropriate action. (Manager)

Manager Brown spoke on this item.

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Watson asked a question, to which Manager Brown responded.

Councilor Knight moved, Councilor Tucker seconded, to adopt General Assistance Ordinance Maximums to be enacted on an emergency and regular basis. The motion carried with seven (7) yeas.

(A copy of the maximums will be attached to the official minutes.)

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- 129. The Town Council will hear public comments on amending the budget, per the Town Charter Section 504, to fund the cost of a tractor for the Parks and Recreation Department in an amount of approximately \$47,000, and will take any appropriate action. (Manager)**

Manager Brown spoke on this item.

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Wilson asked a question, to which Manager Brown responded.

Tom Farrell spoke on this item at the request of Councilor Favreau.

Councilor Watson moved, Councilor Wilson seconded, to add the funding of the cost of a tractor for the Parks and Recreation Department in an amount of approximately \$47,000 to the next agenda. The motion carried with seven (7) yeas.

NEW BUSINESS

- 130. The Town Council will consider approving a request from the Brunswick Downtown Association to hold their 2011 Brunswick Early Bird Event on November 19, 2011, and will take any appropriate action. (Manager)**

Stephanie Slocum, BDA Director, spoke on this item.

Councilor Wilson moved, Councilor Tucker seconded, to approve the request from Brunswick Downtown Association to hold the 2011 Brunswick Early Bird Event on November 19, 2011. The motion carried with seven (7) yeas.

Councilor Favreau moved, Councilor Pols seconded, to waive the \$500 fee except the \$25 application fee to hold this event, as allowed under Chapter 10, Section 26(b)(14). The motion carried with seven (7) yeas.

Chair King commented on this item.

(A copy of the letter of request will be attached to the official minutes.)

- 131. The Town Council will discuss a draft Fireworks Ordinance, and will take any appropriate action. (Councilor Tucker)**

Councilor Tucker spoke on this item, and responded to a question from Councilor Pols.

Manager Brown and Chief Brillant spoke on this item.

Councilor Knight commented and asked a question, to which Manager Brown responded.

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Councilor Favreau commented on this item.

- 132. (ADDED) The Town Council will discuss the Town Manager's performance review, and will take any appropriate action.**

Chair King thanked Manager Brown for his accomplishments and work for the town and provided information from a survey of managers' salaries.

Councilor Tucker moved, Councilor Watson seconded, that Manager Brown's employment agreement with the Town be extended with the adjustments described:

- **3.5% increase in the base pay**
- **1% increase in the retirement contribution**
- **\$50 per month increase in travel allowance**
- **The adjustments are effective July 1, 2011**

The motion carried with seven (7) yeas.

CONSENT AGENDA

- (a) Approval of the minutes of October 17, 2011
- (b) Approval of quit claim deed for the property described as Map 017 Lot 035 Sub 000 Typ 000

Councilor Watson moved, Councilor Tucker seconded, to approve the Consent Agenda. The motion carried with seven (7) yeas.

Councilor Watson moved, councilor Tucker seconded, to adjourn the meeting. The motion carried with seven (7) yeas.

The meeting adjourned at 9:03 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Debra L. Blum
Executive Administrative Assistant
November 8, 2011*

November 21 2011
Date of Approval

Council Chair