

BRUNSWICK TOWN COUNCIL
Special Meeting Agenda
May 26, 2011
7:00 P.M.
Municipal Meeting Room
Maine Street Station
16 Station Avenue

Pledge of Allegiance

Roll Call

NEW BUSINESS ITEMS:

46. The Town Council will consider adopting the 2011-2012 School Budget Articles, and will take any appropriate action. (Manager) **ACTION**
47. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 7, 2011, and will take any appropriate action. (Manager) **ACTION**
48. The Town Council will consider adopting the 2011-2012 Budget Resolution for the Town, and will take any appropriate action. (Manager) **ACTION**
49. The Town Council will consider any other matters related to the adoption of the 2011-2012 Budget and will take any appropriate action. (Manager) **ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
SHOULD CONTACT THE TOWN MANAGER'S OFFICE AT 725-6659
(TDD 725-5521)**

Brunswick Town Council
Agenda
May 26, 2011
Council Notes and Suggested Motions

There is a memo from Gary Brown responding to questions from the last meeting.

46. This item is to consider adopting the 2011-2012 School Budget Articles. Each Article will need to be voted on separately. Copies of the Articles and the “Notice of Amounts Adopted at the Town Council Meeting for Voters at School Budget Validation Referendum” are included in your packet.

Suggested Motions:

Article 1. Region Ten Technical High School Budget.

Motion: To approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$1,911,360 with Brunswick’s assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$678,570 for operating expenditures and \$0 for debt service expenditures.

Article 2. Merrymeeting Adult Education Budget.

Motion: To approve the Merrymeeting Adult Education budget in an amount not to exceed \$724,393 with Brunswick’s assessment as part of the total appropriation to the Brunswick School Department not to exceed \$100,486.

Article 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$28,183,249 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$28,183,249 to raise the sum of \$16,469,856 as the Town’s contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$28,183,249 to accept state subsidy anticipated in the amount of \$11,713,393.

Article 4. Non-State-Funded Debt Service.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$844,922 and to raise the sum of \$133,469 and to apply the sum of \$711,453 from the existing or estimated unexpended fund balance of the Brunswick School Department for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12.

Article 5. Additional Local Funds.

Motion: As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$0 in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$0.

Article 6. Other Funds.

Motion: As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$605,600

| | |
|---------------------------|---------------|
| Federal School Subsidy | \$ 97,500 |
| Tuition and other charges | 433,600 |
| Miscellaneous | <u>74,500</u> |
| | \$ 605,600 |

Article 7. Unexpended Balances.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate \$2,788,547 from the existing, or estimated, unexpended balances of the Brunswick School Department.

Article 8. Kindergarten to Grade 12 total Budget.

Motion: To authorize the Brunswick School Department to expend \$32,422,318 for the fiscal year beginning July 1, 2011 and ending June 30, 2012 from the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

Article 9. Adult Education.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate \$100,486 for adult education and to raise \$69,486 as the local share; and to accept state subsidy anticipated in the amount of \$31,000; with authorization to expend the herein appropriated \$100,486 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

Article 10. Food Service.

Motion: To raise and appropriate the sum of \$86,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$86,000 for the stated purpose.

48. This item is to consider adopting the 2011-2012 Budget Resolution for the Town. A copy of the Resolution is included in your packet.

Suggested Motion:

Motion: To adopt the Budget Resolution for the July 1, 2011 – June 30, 2012 Fiscal Year.

49. This item is to consider any other matters related to the adoption of the 2011-2012 Budget. At this point there are none, but the item acts as a place holder, if needed, for Thursday's meeting.

Suggested Motion:

None at this time.

Memo from Town Manager

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: May 19, 2011

RE: Detail for Capital Projects

This is in response to the question raised by Councilor Perreault at the Public Hearing on May 16.

On page 76 of the proposed FY 2011-12 budget, there is a line in the budget in the amount of \$1,370,000 that is identified as **Capital Projects-Municipal**. There is a level of detail also on that page and I am expanding the information as follows:

Street Resurfacing Program: \$600,000. This is the total amount requested for the annual paving program.

Bath Road from Big Box Fund (\$60,000). One of the projects in the program in 2011-12 is to pave the Bath Road from the Cooks Corner intersection to the Thomas Point Road. The Town has collected fees from the large developments at Cooks Corner and we are recommending that some of those funds be applied to this specific paving project.

The other resurfacing projects are identified on page 56 of the budget and are also identified here.

| Road | Estimated Cost |
|------------------------------------|---------------------------|
| Bunganuc Road | \$50,000 |
| Casco Road | \$135,000 |
| Columbia Avenue | \$31,000 |
| Bath Road | \$60,000 (see note above) |
| Bath Road | \$64,000 |
| Federal Street | \$30,000 |
| Sills Drive | \$29,000 |
| Maine Street | \$42,000 |
| Meredith Dr | \$26,000 |
| River Road | \$108,000 |
| Milling, traverse joints, handwork | \$25,000 |
| SUB-TOTAL | \$600,000 |
| Less Big Box fund | -\$60,000 |
| TOTAL budget impact | \$540,000 |

Sidewalk Program: This was requested at \$50,000 but has been recommended to be de-funded as part of the budget adjustments.

Street Reconstruction Program: \$180,000. The proposed street reconstruction project for FY 2011-2012 is the Rossmore Road.

Public Works Equipment Replacement: The equipment scheduled for replacement is a 1998 plow truck and a 2003 tractor/backhoe.

Other Road Reconstruction: This is an account that has historically been funded to maintain capacity in the capital budget. It has been used in the past to fund or partially fund the work on Mere Point Road, and other capital projects. In the next fiscal year, it may be used to fund some of the capital projects that will be approved through the CIP.

ITEM 46

BACK UP MATERIALS

**Town of Brunswick
School Budget Articles
For the fiscal year July 1, 2011 – June 30, 2012**

**REGION TEN TECHNICAL HIGH SCHOOL (formerly Vocational Region Ten) AND
MERRYMEETING ADULT EDUCATION BUDGET ARTICLES**

ARTICLE 1. Region Ten Technical High School Budget. To approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$1,911,360 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$678,570 for operating expenditures and \$0 for debt service expenditures.

Explanation: This article approves the Region Ten Technical High School (formerly MVR-10) budget and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated within Articles 3 through 12.

ARTICLE 2. Merrymeeting Adult Education Budget. To approve the Merrymeeting Adult Education budget in an amount not to exceed \$724,393 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$100,486.

Explanation: This article approves the Merrymeeting Adult Education budget for adult education and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated in the Adult Education Article (Article 9).

K-12 ARTICLES

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy. As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$28,183,249 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$28,183,249 to raise the sum of \$16,469,856 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$28,183,249 to accept state subsidy anticipated in the amount of \$11,713,393.

Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

ARTICLE 4. Non-State-Funded Debt Service. As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$844,922 and to raise the sum of \$133,469 and to apply the sum of \$711,453 from the existing or estimated unexpended fund balance of the Brunswick School Department for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12.

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality/district long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.

ARTICLE 5. Additional Local Funds. As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$0 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$0.

The School Board recommends \$0 in additional local funds which amount does not exceed the State's Essential Programs and Services allocation model.

ARTICLE 6. Other Funds. As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$605,600

| | |
|---------------------------|---------------|
| Federal School Subsidy | \$ 97,500 |
| Tuition and other charges | 433,600 |
| Miscellaneous | <u>74,500</u> |
| | \$ 605,600 |

ARTICLE 7. Unexpended Balances. As part of the total appropriation to the Brunswick School Department: To appropriate \$2,788,547 from the existing, or estimated, unexpended balances of the Brunswick School Department. (*Added to the \$711,453 used in article 4, the total amount drawn from unexpended balances is \$3,500,000*)

ARTICLE 8. Kindergarten to Grade 12 total Budget. To authorize the Brunswick School Department to expend \$32,422,318 for the fiscal year beginning July 1, 2011 and ending June 30, 2012 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

Explanation: This article authorizes expenditure but does not raise or appropriate funds. Funds are raised and appropriated in the preceding K-12 Articles (Articles 3 through 8). The amount authorized in this article, \$32,422,318 must be added to the \$100,486 authorized in the Adult Education article (Article 9) and the \$86,000 authorized in the Food Service article (Article 10) and the \$692,868 in the Jobs Bill fund (Article 12) that follow to compute the total amount \$33,301,672 the school department is authorized to expend for the July 1, 2011 - June 30, 2012 fiscal year.

ADULT EDUCATION

ARTICLE 9. Adult Education. As part of the total appropriation to the Brunswick School Department: To appropriate \$100,486 for adult education and to raise \$69,486 as the local share; and to accept state subsidy anticipated in the amount of \$31,000; with authorization to expend the herein appropriated \$100,486 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

The amount raised and appropriated in this article, \$100,486 must be added to the \$32,422,318, authorized in the Kindergarten to Grade 12 Total Budget Article (Article 8) and to the \$86,000 in Article 10 and to the \$692,868 in Article 12 to compute the total amount \$33,301,672 the school department is authorized to expend for the July 1, 2011-June 30, 2012 fiscal year.

ARTICLE 10. Food Service. To raise and appropriate the sum of \$86,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$86,000 for the stated purpose.

ARTICLE 11. Cost Center Allocation. Pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$33,301,672 to the various cost centers as recommended by the Brunswick School Board May 4, 2011 as follows:

| <u>Cost Center Summary Budget Category</u> | <u>Amount Recommended by School Board</u> | <u>Amount Approved by Town Council</u> |
|--|---|--|
| Regular Instruction | \$ 14,155,868 | \$ 14,155,868 |
| Special Education | \$ 3,826,605 | \$ 3,826,605 |
| Career and Technical Education | \$ 678,570 | \$ 678,570 |
| Other Instruction | \$ 576,575 | \$ 576,575 |
| Student and staff support | \$ 3,068,189 | \$ 3,068,189 |
| System Administration | \$ 870,549 | \$ 870,549 |
| School Administration | \$ 1,318,853 | \$ 1,318,853 |
| Transportation and Buses | \$ 1,597,927 | \$ 1,597,927 |
| Facilities Maintenance | \$ 3,288,259 | \$ 3,288,259 |
| Debt Service and Other Commitments | \$ 3,040,923 | \$ 3,040,923 |
| All Other Expenditures | \$ 86,000 | \$ 86,000 |
| Total to June 7 Public Referendum | \$ 32,508,318 | \$ 32,508,318 |
| ARRA Jobs Bill | \$ 692,868 | \$ 692,868 |
| Adult Education | \$ 100,486 | \$ 100,486 |
| Summary of Total Expenditures voted By School Board May 4 | \$ 33,301,672 | \$ 33,301,672 |

GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE

ARTICLE 12. Grants, Donations, and other revenues. To authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received.

This article includes, but is not limited to, the ARRA Jobs Bill in the amount of \$692,868 which is a part of the total \$33,301,672 budget approved by the Brunswick School Board May 4, 2011.

Proposed to Town Council: May 26, 2011

Adopted by Town Council:

**NOTICE OF AMOUNTS ADOPTED AT TOWN COUNCIL MEETING
FOR VOTERS AT SCHOOL BUDGET
VALIDATION REFERENDUM**

TO: Clerk of the Town of Brunswick, State of Maine

Pursuant to 20-A M.R.S.A. §§ 1486(2) and 2307 the Notice is to be displayed at all polling places for the school budget validation referendum to be held on June 7, 2011, to assist the voters in voting on whether to ratify the budget approved at the May 26, 2011 Town Council meeting.

| Cost Center Summary Budget Category | Amount Recommended by School Committee | Amount Approved at the Town Council meeting on May 26, 2011 |
|--|---|---|
| Regular Instruction | \$ 14,155,868 | \$ 14,155,868 |
| Special Education | 3,826,605 | 3,826,605 |
| Career and Technical Education | 678,570 | 678,570 |
| Other Instruction | 576,575 | 576,575 |
| Student and Staff Support | 3,068,189 | 3,068,189 |
| System Administration | 870,549 | 870,549 |
| School Administration | 1,318,853 | 1,318,853 |
| Transportation and Buses | 1,597,927 | 1,597,927 |
| Facilities Maintenance | 3,288,259 | 3,288,259 |
| Debt Service and Other Commitments | 3,040,923 | 3,040,923 |
| All Other Expenditures | 86,000 | 86,000 |
| Total (excluding ARRA & Adult Ed.) | \$ 32,508,318 | \$ 32,508,318 |
| ARRA Jobs Bill | 692,868 | 692,868 |
| Adult Education | 100,486 | 100,486 |
| Summary of Total Expenditures voted By School Committee May 4, 2011 | \$ 33,301,672 | \$ 33,301,672 |

The amount approved for the school budget at the Town Council meeting includes locally raised funds over and above the Town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act.

Corinne A. Perreault

James Matthew Corey

Michele M. Joyce

Richard Ellis

James S. Grant

Michelle A. Small

Brenda Clough

Janet C. Connors

John B. Jones, Jr.

A majority of the School Committee.

Completed and countersigned by:

Superintendent of Schools

Date

A true copy of the Notice, attest:

Frances M. Smith

Clerk of
Brunswick, Maine

ITEM 47

BACK UP MATERIALS

**WARRANT
SCHOOL BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §§ 1486 AND 2307)
TOWN OF BRUNSWICK, MAINE**

Cumberland County, ss

State of Maine

TO: Elin M. Gould, Resident of the Town of Brunswick, Maine: You are hereby required in the name of the State of Maine to notify the voters of the Town of Brunswick, Maine of the referendum election described in this warrant.

TO THE VOTERS OF THE TOWN OF BRUNSWICK, MAINE:

You are hereby notified that a school budget validation referendum election will be held at:

All Districts Brunswick Junior High School – 65 Columbia Ave

in the Town of Brunswick, Maine on **Tuesday, June 7, 2011**, for the purpose of determining the following two questions:

Question 1: Do you favor approving the Town of Brunswick school budget for the upcoming school year that was adopted at the Brunswick Town Council meeting held May 26, 2011?

The voting on the Question shall be by secret ballot referendum, and the polls shall be opened at 7:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

Pursuant to Title 21-A, M.R.S.A. section 759(7), absentee ballots will be processed as follows:

Date/Time of Processing: All Absentee Ballots will be processed at the Junior High School, 65 Columbia Avenue - Election Day (06/07/11) Processing Time(s): 2:00 p.m., and 8:00 p.m.

Given under our hands this day, May 26, 2011, at Brunswick, Maine.

Joanne T. King

Benjamin J. Tucker

Gerald E. Favreau

Deborah R. Atwood

Suzan Wilson

Margo H. Knight

W. David Watson

John M. Perreault

E. Benet Pols

A majority of the municipal officers of the Town of Brunswick, Maine.

A true copy of the Warrant, attest:

Frances M. Smith

Clerk of
Brunswick, Maine

RETURN

Cumberland County, ss

State of Maine

TO: The municipal officers of the Town of Brunswick, Maine

I certify that I have notified the voters of the Town of Brunswick, Maine of the time and place of the referendum election by posting an attested copy of the within warrant as follows:

| <u>DATE</u> | <u>TIME</u> | <u>LOCATION OF POSTING</u> |
|-------------|-------------|----------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

being public and conspicuous places in said town and being at least seven days next prior to the date of the referendum election.

Dated at the Town of Brunswick, Maine, May ____, 2011

Elin M. Gould, Resident
Town of Brunswick, Maine

ITEM 48

BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2011 - June 30, 2012
Fiscal Year

WHEREAS, the Charter of the Town of Brunswick, Maine requires that the Town Council adopt an annual budget; and

WHEREAS, A public hearing was held on a proposed budget at least ten days prior to the date of this resolution;

NOW THEREFORE BE IT RESOLVED:

That the following amounts be appropriated to the several departments or purposes herein, and that the revenue estimates be adopted in the following amounts, all for the fiscal year July 1, 2011 to June 30, 2012.

EXPENDITURES

General Government

| | | |
|------------------------|-----------|------------------|
| Administration | \$ | 392,515 |
| Finance Department | | 650,894 |
| Technology Services | | 255,238 |
| Municipal Officers | | 115,415 |
| Municipal Building | | 177,939 |
| Risk Management | | 428,550 |
| Cable Television | | 85,655 |
| Assessing | | 247,033 |
| Town Clerk & Elections | | 329,488 |
| Planning | | 427,944 |
| Economic Development | | 162,775 |
| Subtotal | \$ | 3,273,446 |

Public Safety

| | | |
|-----------------------------|-----------|------------------|
| Fire Department | \$ | 2,796,745 |
| Police Department | | 3,574,510 |
| Emergency Services Dispatch | | 687,442 |
| Streetlights | | 190,000 |
| Traffic Signals | | 27,600 |
| Fire Suppression - Hydrants | | 365,885 |
| Emergency Management | | 2,000 |
| Subtotal | \$ | 7,644,182 |

Public Works

| | | |
|------------------------------|-----------|------------------|
| Administration | \$ | 389,222 |
| General Maintenance | | 735,295 |
| Winter Maintenance | | 821,853 |
| Refuse Collection & Disposal | | 587,353 |
| Recycling | | 261,148 |
| Central Garage | | 621,748 |
| Subtotal | \$ | 3,416,619 |

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2011 - June 30, 2012
Fiscal Year

Human Services

| | | |
|--------------------------|-----------|----------------|
| General Assistance | \$ | 148,848 |
| Health & Social Services | | 2,701 |
| Subtotal | \$ | 151,549 |

Education

| | | |
|-------------------|-----------|-------------------|
| School Department | \$ | 33,301,672 |
| Subtotal | \$ | 33,301,672 |

Recreation & Culture

| | | |
|---------------------------------|-----------|------------------|
| Recreation Administration | \$ | 408,643 |
| Buildings & Grounds Maintenance | | 620,335 |
| People Plus Center | | 75,000 |
| Curtis Memorial Library | | 1,087,355 |
| Subtotal | \$ | 2,191,333 |

County Tax

| | | |
|-----------------|-----------|------------------|
| Subtotal | \$ | 1,187,020 |
| | \$ | 1,187,020 |

Unclassified

| | | |
|---------------------------------|-----------|----------------|
| Promotion & Development | \$ | 141,758 |
| Additional School Assistance | | 10,000 |
| Cemetery Care | | 3,000 |
| Salary, Wage & Benefits Reserve | | 40,000 |
| Subtotal | \$ | 194,758 |

Debt Service

| | | |
|-------------------------------|-----------|----------------|
| Principal & Interest Payments | \$ | 558,643 |
| Subtotal | \$ | 558,643 |

| | | |
|---------------------------|-----------|-------------------|
| TOTAL EXPENDITURES | \$ | 51,919,222 |
|---------------------------|-----------|-------------------|

Other Uses of Funds

| | | |
|---|-----------|------------------|
| Transfer to Capital Projects - Municipal Projects | | |
| Street Resurfacing Program | \$ | 540,000 |
| Street Reconstruction Program | | 180,000 |
| Public Works Equipment | | 240,000 |
| Street Reconstruction Other | | 379,648 |
| Subtotal | \$ | 1,339,648 |

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2011 - June 30, 2012
Fiscal Year

REVENUES

Taxes

| | |
|-----------------------------------|---------------------|
| Auto Excise Tax | \$ 2,475,000 |
| Watercraft Excise Tax | 24,000 |
| Interest on Taxes | 65,000 |
| Tax Lien Costs | 10,000 |
| Payments In Lieu Of Taxes (PILOT) | 205,000 |
| Subtotal | \$ 2,779,000 |

Intergovernmental

| | |
|----------------------------------|-------------------|
| State Tax Exemptions | \$ 25,000 |
| URIP Funds | 200,000 |
| Snowmobile Receipts | 1,500 |
| General Assistance Reimbursement | 20,000 |
| Subtotal | \$ 246,500 |

Finance Department

| | |
|--|---------------|
| Passport Fees | 8,000 |
| Passport Photos | 1,700 |
| Auto Registration Fees | 37,500 |
| Boat, ATV and Snowmobile Registration Fees | 1,500 |
| Miscellaneous | 2,500 |
| Subtotal | 51,200 |

Codes Enforcement

| | |
|--------------------|----------------|
| Building Permits | 150,000 |
| Electrical Permits | 23,000 |
| Plumbing Permits | 11,000 |
| Subtotal | 184,000 |

Town Clerk

| | |
|-----------------------------|----------------|
| Hunting & Fishing Licenses | 1,430 |
| Dog Licenses | 2,402 |
| Vital Statistics | 48,000 |
| General Licenses | 22,635 |
| Victualer Licenses | 20,775 |
| Shellfish Licenses | 19,200 |
| Neutered/Spayed Dog License | 4,210 |
| Unlicensed Dogs | 10,000 |
| Miscellaneous | 1,300 |
| Subtotal | 129,952 |

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2011 - June 30, 2012
Fiscal Year

Planning Department

| | |
|-----------------|---------------|
| Planning Fees | 15,000 |
| Miscellaneous | 300 |
| Subtotal | 15,300 |

Fire Department

| | |
|------------------------|----------------|
| Fire Code Permits | 900 |
| Ambulance Service Fees | 700,000 |
| Special Details | 500 |
| Fire False Alarms | 2,000 |
| SAFER Grant | 20,000 |
| Miscellaneous | 10,500 |
| Subtotal | 733,900 |

Police Department

| | |
|---------------------------|----------------|
| Concealed Weapons Permits | 600 |
| Witness Fees | 3,500 |
| Police Reports | 3,600 |
| School Resource Officer | 73,987 |
| Special Details | 11,000 |
| Ordinance Fines | 600 |
| Parking Violations | 9,000 |
| Leash Law Receipts | 500 |
| False Alarm Fines | 700 |
| Miscellaneous | 11,800 |
| Dispatch Services fee | 131,274 |
| Subtotal | 246,561 |

Public Works Department

| | |
|-----------------------|---------------|
| Opening Permits | 500 |
| Solid Waste Recycling | 18,000 |
| Subtotal | 18,500 |

**TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2011 - June 30, 2012
Fiscal Year**

Unclassified

| | |
|---------------------------|----------------|
| CATV Fees | 205,000 |
| Interest on General Funds | 100,000 |
| Postage & Handling | 2,500 |
| From BDC | 75,000 |
| From MRRA | 50,000 |
| From MRRA | 15,000 |
| Subtotal | 447,500 |

Total Municipal Revenues **4,852,413**

Education Revenues

| | |
|---------------------------------|-------------------|
| State School Subsidy | 12,406,261 |
| State Adult Education Subsidy | 31,000 |
| Federal School Subsidy | 97,500 |
| Tuition, etc. | 433,600 |
| Miscellaneous | 74,500 |
| Total Education Revenues | 13,042,861 |

TOTAL REVENUES **17,895,274**

Other Sources

| | |
|----------------------------|----------------|
| Sale of Vehicles - Police | 18,500 |
| From Industrial Park Fund | 200,000 |
| Total Other Sources | 218,500 |

Use of General Fund Balances

| | |
|---|------------------|
| Unassigned Fund Balance | 140,000 |
| State Revenue Sharing Balance | 50,000 |
| Restricted Fund Balance - Education | 3,500,000 |
| Total Use of General Fund Balances | 3,690,000 |

TOTAL REVENUES, SOURCES AND USE OF BALANCES **21,803,774**

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2011 - June 30, 2012
Fiscal Year

PROPERTY TAXES

| | |
|--|-------------------|
| Total Expenditures and Other Uses | 53,463,870 |
| Less Total Revenue, Sources, and Use of Balances | 21,803,774 |
| Net Before Deductions | 31,660,096 |
| Less State Revenue Sharing | 1,450,000 |
| Net Required from Property Taxes | 30,210,096 |
| Plus Allowance for Deferred Property Taxes | 200,000 |
| Plus Allowance for Tax Abatements | 75,000 |
| TOTAL REQUIRED FROM PROPERTY TAXES | 30,485,096 |

BE IT FURTHER RESOLVED,

- A) In accordance with 36 M.R.S.A. Section 505(1), the tax lists cited in 36 M.R.S.A. Section 709 shall be committed on or before September 1, 2011;
- B) In accordance with 36 M.R.S.A. Section 505(2), personal property taxes shall be due and payable in full on October 17, 2011 and real estate taxes shall be due and payable in two equal installments, with one-half due on October 17, 2011 and the second half due April 17, 2012.
- C) In accordance with 36 M.R.S.A. Section 505(4) taxes shall be delinquent if not paid on or before the due date(s). Interest from the due date(s) shall be charged on all delinquent taxes at a rate of 7.0%;
- D) In accordance with 36 M.R.S.A. Section 506, the Tax Collector and Town Treasurer are authorized to accept prepayment of taxes not yet committed and pay no interest thereon;
- E) In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of 3.0%.

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2011 - June 30, 2012
Fiscal Year

BE IT FURTHER RESOLVED,

That the Town of Brunswick is authorized to accept payments from the State of Maine under any of the State's property tax exemption programs in order to provide the exemptions to those qualifying under the program(s).

BE IT FURTHER RESOLVED,

That the appropriation contained herein for the Brunswick School Department is subject to the resolutions prepared separately by the Brunswick School Department and adopted along with this resolution.

BE IT FURTHER RESOLVED,

That the amount appropriated for Additional School Assistance is to provide for the transportation of non-public school students as permitted by Title 30-A M.R.S.A. section 5724 ss 5.

BE IT FURTHER RESOLVED,

That the Town and the School Department are authorized to accept and expend any and all State and Federal Funds; and any grants or contributions received by the Town of Brunswick.

BE IT FURTHER RESOLVED,

That, the Town Manager is authorized, for the purpose of increasing salaries, wages or benefits, to transfer appropriated amounts from the Salary, Wage and Benefits account to any of the functions or departments. The Town Manager is further authorized to reduce, within functions or department, appropriations for employee benefits when the Town Manager deems there to be excess funding appropriated for employee benefits within the function or department.

BE IT FURTHER RESOLVED,

That the amounts appropriated and transferred to other funds are, for budgetary purposes, considered to be expended from the General Fund and deemed encumbered for the purpose(s) of the receiving fund(s). Further, the Town Manager is authorized to transfer amounts within the identified funds, so long as the transfers in total do not exceed the total amount appropriated for any fund, plus any interest a fund may earn.

BE IT FURTHER RESOLVED,

That the Town Manager be authorized to expend up to \$60,000 from the Town of Brunswick's Big Box Funds for road resurfacing or construction in the Cook's Corner area.

ITEM 49

NO BACK UP MATERIALS