

**APPROVED**  
**BRUNSWICK TOWN COUNCIL MINUTES**  
**February 6, 2006**  
**6:45 p.m.**  
**Municipal Meeting Facility**

**6:45 P.M.** Chair King called the meeting to order.

**Councilors Present:** Chair Joanne T. King, W. David Watson, Jacqueline A. Sartoris, Hallie Daughtry, Jeffrey A. Schneider, Louise V. Ansari, Ryan E. Ewing, Newell A. Augur, and Forrest Lowe.

**Town Staff Present:** Donald Gerrish, Town Manager; Fran Smith, Town Clerk; Mat Eddy, Economic Development Director; Geoffrey Hole, Town Attorney; Steve Walker, Natural Resources Planner; and TV video crew.

**EXECUTIVE SESSION: 6:45 P.M. Acquisition of Property per 1 MRSA Sec. 405(6)(C)**

**Councilor Daughtry moved, Councilor Watson seconded, to go into executive session pursuant to 1 M.R.S.A. §405(6)(C) to discuss acquisition of property. The motion carried with eight (8) yeas. Councilor Augur arrived after the vote.**

**MEETING CONTINUED: 7:00 P.M.**

Chair King called for the Pledge of Allegiance.

**Approval of Minutes:           November 7, 2005**  
**January 17, 2006**

Hearing no objection from the Council, Chair King declared the minutes of November 7, 2005, and January 17, 2006, accepted as written.

**Public Comment:**

**Pem Schaeffer**, Crestview Lane, spoke on the need to watch the budget. Last year the School Department budget increased by \$2 million. The LD 1 funds did not go back to the citizens. He predicts that both the town and school budgets will come in high this year. The CIP and budget should be zero based, with mandatory budget limits. The budget should be flat or reduced.

**Correspondence:**

Manager Gerrish said that Jim Davis has resigned from the Sewer District Board of Trustees. A letter of thanks will be sent to Mr. Davis and the vacancy will be advertised.

Chair King summarized a letter from Pem Schaeffer saying the School Department should withdraw its application for a new school.

*(A copy of Mr. Schaeffer's letter will be attached to the official minutes.)*

**Manager's Report:**

**a) Financial Update**

Manager Gerrish provided this update. The town is seven months through the fiscal year, and on the revenue side, excise tax is flat, state revenue sharing is ahead of last year, the Code's Office permits are down, and interest on investments is higher than expected. On the expenditure side, the town is in good shape, and the winter works budget is doing well with the good weather the town has been having.

**b) Council Workshops**

Manager Gerrish said there are Council budget workshops scheduled for February 15, 2006, and February 27, 2006, at 7:00 p.m.

**c) Donation from Maine Optometry, P.A.**

Manager Gerrish said Blaine Littlefield of Maine Optometry donated eighteen pair of polarized sunglasses to patrol, traffic and marine resource officers. He thanked Dr. Littlefield.

**d) (ADDED) Update on the LRA**

Mat Eddy, Acting Executive Director for the LRA, said the website will be working soon and its address is "BrunswickLRA.org." At the last meeting there was a presentation on the Town Commons, with the attorney stating there is no reverter clauses so there is no process to get that land back. Representative Gerzofsky is preparing a Sentiment of the Legislature for the federal government, which would encourage the property going back to the town. The federal screening process has started, with its conclusion on February 16, 2006. The next LRA meeting is on February 15, 2006. Federal funds should be available soon.

**Adjustments to Agenda:** None

**15. The Town Council will hear public comments on the following Food Service license applications, and take any appropriate action:**

**Food Service Establishment with Malt, Vinous & Spirituous Liquor**

**Kristen Dwelley**

**d/b/a Cuddy's Bar & Grill**

**103 Pleasant Street**

**Ms. Kristen Dwelley**

**Food Service Establishment with Mobile Carts, Takeout, Catering**

**Gerald Bernier**

d/b/a Day's News  
143 Maine Street

Mr. Jerry Bernier

**Food Service Establishment with No Alcohol/Sit Down**

**Brunswick Community Center for Senior Citizens**

d/b/a People Plus  
6 Noble Street

Mr. Sigurd Knudsen

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

**Councilor Ewing moved, Councilor Ansari seconded, to approve the food service license applications from Cuddy's Bar & Grill, Day's News, and People Plus. The motion carried with nine (9) yeas.**

*(A copy of the public hearing notice will be attached to the official minutes.)*

16. The Town Council will hear public comments on the following Alcoholic Beverage license application, and take any appropriate action:

**Full-Time Spirituous, Vinous & Malt**

Kristen Dwelley  
d/b/a Cuddy's Bar & Grill  
103 Pleasant Street

Ms. Kristen Dwelley

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

**Councilor Schneider moved, Councilor Daughtry seconded, to approve the Alcoholic Beverage license application from Cuddy's Bar & Grill. The motion carried with nine (9) yeas.**

*(A copy of the public hearing notice will be attached to the official minutes.)*

17. The Town Council will hear public comments on the following Special Amusement license application, and take any appropriate action.

**Special Amusement**

Kristen Dwelley  
d/b/a Cuddy's Bar & Grill  
103 Pleasant Street

Ms. Kristen Dwelley

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

**Councilor Ansari moved, Councilor Ewing seconded, to approve the Special Amusement license application from Cuddy's Bar & Grill. The motion carried with nine (9) yeas.**

- 18. The Town Council will hear public comments on an application for a 2006 Community Enterprise Grant from the Community Development Block Grant program of the Maine Department of Economic and Community Development, and take any appropriate action.**

Mr. Eddy explained the Community Enterprise Grant Application that is due on February 10, 2006. Small grants or loans would be made available to non-profit businesses for operational needs and/or physical improvements. The grant requires low-to-moderate income applicants such as Spindleworks and the Theatre Project. The request for \$100,000 is the maximum amount that the town can apply for. The town's match is expected to be in-kind.

*(A copy of the draft application will be attached to the official minutes.)*

Councilor Ewing asked to have the Maine State Music Theatre included since they have a capital improvement project under way.

Chair King opened the public hearing.

**Janet Brand**, 318 Bunganuc Road, said she would like to see more specific ways the money is being spent since the funds are from the state, which is still taxpayers' money.

Mr. Eddy responded that at least 51% of Community Block Grant money has to be used to serve low income people.

Councilor Augur added these are federal funds, which have already been allocated, so if Brunswick does not get them, someone else will.

Chair King closed the public hearing.

**Councilor Lowe moved, Councilor Ewing seconded, to approve the application for a 2006 Community Enterprise Grant. The motion carried with nine (9) yeas.**

- 19. The Town Council will hear public comments relative to a petition for the enactment of an ordinance entitled "Rural Brunswick Smart Growth Ordinance," and take any appropriate action.**

Manager Gerrish said this is part of the process set up under the Town Charter to hold a public hearing within thirty days of receiving the petition.

Steve Walker, Natural Resources Planner, gave a brief history of how the town has gotten to this point on the ordinance.

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*(A copy of Mr. Walker's presentation will be attached to the official minutes.)*

Geoffrey Hole, Town Attorney, said, responding to Councilor Daughtry's question on taking property rights without compensation, he does not see this as a "taking." The Council decision should not be based on the taking issue.

Mr. Walker responded to a series of questions from Councilor Daughtry:

- 1) There has to be a minimum of 20,000 square feet for a lot without town sewer and water so one could go to smaller lots if they met this requirement. This ordinance is not requiring it, but they can go down to that if they want.
- 2) If this ordinance is not passed, Mr. Walker said development can occur under the Open Space Development process, which requires 40% to 50% of land be put into conservation. Smart Growth does not require this amount to be put aside. One can still do a standard subdivision.
- 3) Mr. Walker said that one could reclaim old pastures if they do not want to develop. If they are not going to sell, they would not be affected since it is balancing development.
- 4) Mr. Walker said the boundary is the boundary and if one develops before a neighbor, the neighbor will have the same rules as the one who develops first. The percentages are not based on what one's neighbor does.
- 5) Regarding openings, Mr. Walker said the 10,000 square foot opening, if positioned in a bad way, could have an impact. While planning could work through this, this is not intended to be a limit in the size of the opening.
- 6) The Sagadahoc Rural Regional initiative began after the ordinance language had begun to be developed. It was not written by this group and they do not influence what is happening in Brunswick.

Councilor Augur requested that citizens comment on the specific areas of the ordinance they have concerns about. He supports the ordinance, but feels it could be improved. He would not support it being a voluntary measure.

Chair King opened the public hearing.

**Tex Ranger**, Harding Road, spoke about how complex the ordinance language is; that important terms are not defined, and Council authority is delegated to others without proper tools to do so. He said the map included in the ordinance is too small, and he questioned the enforcement element being legal.

**Scott Fraser**, 623 Durham Road, said he was opposed to the ordinance.

**Fred Horch**, 44 Pleasant Street, said he supports the ordinance and feels it is understandable. He believes it would pass constitutional review and added the town attorney said this was not property taking. He urged people to think about the issue and what it is trying to protect. This ordinance is not perfect, but it moves the town toward a goal of having a town without fragmented habitats. Once roads are built, fragmentation is created.

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**Ruth Fraser**, 21 Collinsbrook Road, spoke against the ordinance. The lack of equality compels the oppressed to speak. She does not like to have rights stripped away, and urged the Council to send the ordinance out to the voters.

**Bob Morrison**, 37 Bouchard Drive, said he strongly supports the passage of the ordinance. Many citizens have taken years to fashion this ordinance. The Council has an obligation to support the findings of a group; if not, in the future, people are not going to volunteer to make recommendations. He added the ordinance has the support of the Planning Department, Conservation Commission, and Smart Growth Committee. This is the right thing to do, and it will enhance quality of life in Brunswick.

**Sarah Laurence**, 6 Longfellow Avenue, spoke in support of the ordinance. It will maintain rural character while still allowing landowners to use land. Environmental ordinances do not work as volunteer measures. Good environmental laws are always complicated with all the balancing they have to have. This one is concise and straight forward. Things not being spelled out allows flexibility for landowners, who will be able to get the same number of units as currently allowed. The 1,855 people who signed the petition were more than double the required number. The ordinance is not perfect, and there could be clarifications made. After passage, the Council can make modifications through amendments. She wants the Council to vote now to enact the ordinance and amend it later.

**Nat Wheelwright**, 299 Durham Road, said he owns fifteen acres in the overlay corridor, and he strongly supports the ordinance. He does not support doing it on a voluntary basis. The ordinance's goal is to take modest steps to preserve rural character. He would like to see it voted in.

**Liz Pierson**, 656 Harpswell Road, spoke in support of the ordinance. It is the result of a collaborative process. It is a result of three years of work with a variety of interests represented. It is a bit wordy, but that is no reason to toss it out. Voluntary does not work. She urged the Council to support this ordinance.

**Linda Beckwith**, 117 Hacker Road, said 25% is not an acceptable amount of one's land one can use. She questioned how many would be willing to give up 75% of their backyards. It is not fair that only a few are being affected, and the town should look at a way of having all citizens involved in the process. She urged the Council to send the ordinance out to referendum.

**Brooks Stoddard**, 171 Bunganuc Road, said this is a special town and its natural resources are important to preserve. The town is working hard to avoid the problems other areas have had. He supported passage of the ordinance.

**Lloyd Van Lunen**, 13 Dionne Circle, representing the Brunswick-Topsham Land Trust, spoke in support of the ordinance. He is concerned about species affected by fragmentation. The Board supports the adoption of the ordinance. This ordinance would benefit the whole town.

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**Phyllis Maringer**, 161 Moody Road, urged the Council to support the ordinance. It is a fair and equitable approach to preservation. No other state has a chance to do what Maine can do. She urged the Council to support the ordinance.

**Duanne Hinkley**, 12 Safari Circle, asked the Council to put the ordinance out to referendum.

**Thomas McDine**, 211 Lunt Road, asked the Council to put the ordinance out to referendum.

**Lucretia McDine**, 211 Lunt Road, opposed the ordinance and asked the Council to put it out to referendum.

**Lisa Martin**, 185 Hacker Road, said she hopes this issue does not tear neighborhoods apart. She owns parcels in this district, and she is one of the people who voluntarily built on two acres and put eight into preservation. This ordinance does not take away land owner's rights; they can still develop, with the number of lots remaining the same. She discussed the recent workshop where those opposed spoke and the other side did not. This ordinance is one small piece of a larger report. She suggested having another bond for land preservation and having a fund to purchase conservation easements.

**Norman Thibeault**, 355 Durham Road, asked the Council not to pass the ordinance.

**Ray Bisson**, 381 Durham Road, said he did not support the ordinance and wanted it put out to vote.

**Rose Minott**, 460 Highland Road, said the ordinance is anti-farm, and the people affected were not asked to be involved. She would like to see it put out to referendum.

**Lousia Hart**, 9 Jordan Avenue, said she owns property in the zone. There needs to be a balance between development and habitat preservation. This ordinance ensures development will not occur haphazardly. It maintains habitats and will not reduce property value. She asked the Council to vote in favor of the ordinance.

**Mark Battle**, 48 Longfellow Avenue, spoke in support of the ordinance. There are regulations in other areas of town. He urged the Council to pass the ordinance to preserve Brunswick's character.

**Julie Poole**, 64 Moody Road, said people are coming to Maine for quality of life and coming with money looking for something unique and different. The ordinance will protect habitat and ensure property values. She hopes the Council supports the ordinance.

**James Braddick**, 85 Lunt Road, said he liked the idea behind the ordinance, but it does not mitigate the financial loss to landowners. All gain at the expense of a relative few.

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The community must put money toward it if they value this idea. The ordinance should go out to referendum.

**James Beckwith**, 117 Hacker Road, said the Smart Growth Ordinance will limit what land is available to be used. He would like to have it go out to referendum.

**Penny Mains**, 105 Weed Way, said if one is willing to pay, one does not have to preserve land. Subdivisions should be regulated, but this will do the opposite. There is vague wording. She would have less of a problem if the ordinance only applied to subdivisions and not to single family homes.

**Jeanne Lavance**, 43 Wildwood Drive, said it should go out to referendum so the town can decide.

**Ray Labbe Jr.**, 14 Country Lane, said, on behalf of his mother, Patty Labbe, that they do not oppose the concept of preserving wildlife, but they have issues with how the ordinance is written. He is opposed to it, and the document should be clarified.

**Steve Prescott**, 102 Echo Road, said he supports the ordinance for three reasons:

- 1) The town needs this ordinance because the window of opportunity to preserve habitats is closing.
- 2) The ordinance is a result of years of cooperation and part of the Comprehensive Plan.
- 3) This ordinance does not result in land value lost and provides guidance.

He asked the Council to pass the ordinance.

**Catherine Johnson**, 275 Durham Road, said this was done with good intentions, but she does not support the ordinance since it is subjective. For smaller landowners the ordinance is highly subjective.

**Jan Pierson**, 656 Harspswell Road, supported the ordinance and encouraged the Council to enact it.

**Patty Labbe**, 421 Durham Road, said she is opposed to the ordinance as it is written; it needs to be fine tuned.

**Bruce Clark**, 565 Highland Road, said it is not necessary to have an ordinance to prevent the demise of animal species. The ordinance will not stop sprawl and favors developers over ordinary people. The ordinance is too complex and is not farm friendly. He urged the Council to put it out to referendum. The language needs to be clarified. Taxpayers should not have to pay staff time to advocate for an ordinance.

**Steve Perkinson**, 6 Page Street, spoke in support of the ordinance. It is not perfect, but it is close. It is a compromise. It does not stop development, but the town has some say in how it is done. He urged the Council to pass the ordinance, or send it out to referendum.

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**Todd Buchheit**, 105 Collinsbrook Road, said, at previous hearings the public pointed out problems with the ordinance. It is important to understand that those opposed are not against habitat preservation, but instead concerned about the ordinance's language. He urged the Council to send it out to referendum for the public to decide.

**Loraine Kohorn**, 344 Casco Road, said she supported the passage of this ordinance. Wildlife does not belong to the landowner, but to the public. Decisions by landowners affect the future of animal species. This ordinance will help to preserve them.

**Carolyn Tufts**, 198 River Road, said there is no proven scientific evidence that the ordinance is needed. Once passed, there will be no meaningful change that those behind it will allow. This document is flawed, and she wants the citizens to make this decision. She asked the Council to put it out to vote.

**Genie Wheelright**, 299 Durham Road, said she strongly supports the ordinance. This ordinance lays out how the land can be affected and the percentages are laid out. She urged the Council to pass it, but, if it goes to referendum, she feels it will pass.

**Suzan Wilson**, 6 Bunganuc Landing Road, said people on either side have provided input and have firm beliefs. One person's concerns are another person's area of support. Since there are two sides to this issue, the best thing to do is to put it out to vote.

**Art Boulay**, 32 Federal Street, said the ordinance is flawed, and it should go out to vote. Even the planners could not agree on its interpretation. This could lead to problems since there could be different people making decisions in the future. It is important to look at landowners' rights. He felt the Council could not ethically pass a flawed piece of legislation.

**Janet Brand**, 318 Bunganuc Road, spoke against having public officials make decisions that go beyond their authority. The Council should not pass or support this ordinance.

*(A copy of Ms. Brand's prepared statement will be attached to the official minutes.)*

**Meg Haskell**, 270 Lunt Road, said she is in favor of the ordinance and wildlife habitat. She hopes it is passed.

**Tom Henze**, 7 Page Street, said this ordinance is pretty permissive and does not limit development. The cost to provide services for residential development has been underassessed. He would like to see it put out to referendum and then have it corrected to be done right to encourage farming.

**Arthur Lane**, 1001 River Road, said, responding to the previous speaker, as a resident of River Road, all he gets for his taxes is good garbage collection. He added there are many deer on his property. He urged the Council to put it out to referendum.

Hearing no more comments, Chair King closed the public hearing.

Mr. Hole said, responding to Councilor Ansari's question about when the ordinance, if enacted, could be amended, the Council could make changes immediately or in the future. It would not go into effect for thirty days, but it is not clear if the Council has to wait the thirty days before amending it. He believes the Council can propose amendments and move forward on them. If citizens wish to change it, they would have to wait six months to do this through the petition process. If it goes out to referendum and passes, the Council could change or amend it and not have to wait the six months required for the petition process.

Councilor Augur said since the proposed ordinance can be passed and amended at the same time, the Council should delay their vote until the March 6 meeting, and in the interim, the Council can prepare a package of amendments. There are sections that need to be tightened. The Council should address this and not put it out to referendum.

Councilor Sartoris added the Council will continue to need to have staff involved if they are looking to redraft sections.

Councilor Ansari said she is concerned about the short amount of time to make amendments and questioned who was going to do the drafting.

Councilor Lowe thanked citizens for speaking. He had some concerns about making changes. He does not want to have fundamental ideas changed and is concerned with the short time. If a consensus could not be reached, he would want to send it out to vote. Any amendments should include the involvement of the petitioners.

Councilor Schneider said he wished there could be a different version of this ordinance, and his concern is if the ordinance is fair, then why was it not passed by the last Council. There should be restrictions on development, not on individuals. The town should encourage groups to purchase land to preserve it, and this is not the time to discourage growth. He cannot accept this ordinance.

Councilor Sartoris said this has been an open process and any amendments need to happen in the same way. Any meeting would have to be public and have representatives for the petitioners included.

**Councilor Sartoris moved, Councilor Watson seconded, to table action on the Smart Growth Ordinance until March 6, 2006.**

Chair King said it is a noble plan to try to pass and fix it, but it is not a feasible plan and there would not be time for the necessary input. She sees two choices – either to vote in the ordinance as is, or put it out to referendum.

Councilor Augur said the Council should not be forced to two extremes; the Council should seek the middle ground. There is the third option of amending it.

Councilor Sartoris proposed two work group meetings before February 17, 2006. If amendments cannot be done in two weeks, the Council will need to go with the two

options. She added there should be two councilors involved in the two Thursday meetings.

Councilor Ansari questioned if the work could be done in two weeks.

Chair King called for a vote on the motion.

**Councilor Sartoris moved, Councilor Watson seconded, to table action on the Smart Growth Ordinance until March 6, 2006. The motion carried with seven (7) yeas. Councilors King and Ansari were opposed.**

Councilor Watson said the Council should make an effort to see if acceptable amendments could be drafted. He spoke about the need for justice for all, and when the ordinance failed last fall, he supported looking at it again. The Council needs to find the middle ground.

Mr. Hole said the amendments could be brought as a series of different items and discussed individually. He said the shellfish and land use ordinances are complex, but due to changes made over time to improve them, there has been zero litigation against the town.

Councilor Lowe said the staff would have to be the authors of the amendments, and if they came as a package, he is unsure if that would work unless they went through them one by one.

Chair King said the Council would have to schedule a workshop to discuss this issue.

Councilor Ewing said he would support two meetings to draft the amendments, one on February 9, 2006, and if necessary, a final one on February 15, 2006.

Manager Gerrish said the staff will need some direction from Council on what to draft.

**Councilor Sartoris moved, Councilor Ansari seconded, to set a Council workshop on February 9, 2006, to discuss possible amendments to the Smart Growth Ordinance. The motion carried with eight (8) yeas. Councilor Schneider was opposed.**

**20. The Town Council will consider setting a public hearing on a proposed Brunswick Community Health and Land Care Ordinance Petition, and take any appropriate action.**

Manager Gerrish said on January 30, 2006, the petition for a Brunswick Community Health and Land Care Ordinance was filed with the Town Clerk and there were well above the required number of signatures to have the petition continue. Under the Town Charter, the Council must hold a public hearing within 30 days of the petition's filing. He recommended setting a public hearing on February 21, 2006. Once the Council has held the hearing, it can either enact the ordinance as written or submit it to the voters.

*(A copy of petition language and memo from the Town Clerk will be attached to the official minutes.)*

**Councilor Sartoris moved, Councilor Daughtry seconded, to set a public hearing for February 21, 2006, on the proposed Brunswick Community Health and Land Use Ordinance Petition. The motion carried with nine (9) yeas.**

- 21. The Town Council will consider setting a public hearing on a proposed ordinance amendment to remove the public hearing requirement for food establishment and innkeeper's licenses, and take any appropriate action.**

Fran Smith, Town Clerk, said this is a proposed ordinance amendment relative to food establishment and innkeeper's licenses, which would remove the requirement for a public hearing. It would require that the licenses be issued by the Town Clerk, pending a favorable inspection by the Brunswick Health Officer, and provides that all arrearage for taxes, fees or any other obligations to the town are met.

**Councilor Sartoris moved, Councilor Watson seconded, to set a public hearing on February 21, 2006, on the proposed ordinance amendment to remove the public hearing requirement for food establishment and innkeeper's licenses. The motion carried with nine (9) yeas.**

- 22. The Town Council will consider amending the Council's Rules of Order and Procedure regarding Executive Session and Order of Business, and take any appropriate action.**

Manager Gerrish said the Council had discussed at their workshop amendments to the Rules of Order and Procedure for the Brunswick Town Council:

- Executive Session: This change is necessary to bring the Council Rules into compliance with state law.
- Order of Business: This change would allow for a consent agenda.

The Council can take action to finalize the changes at their next meeting.

- 23. The Town Council will consider the Municipal Dog Warrant, and take any appropriate action.**

Ms. Smith said this item is for the approval of the annual Municipal Dog Warrant that state law requires municipal officers to sign. As of February 1, 2006, there is a \$15 late fee for licensing dogs. After the Warrant becomes effective, the late fee goes up to \$25 per dog. There are 259 out of the 2,097 previously licensed dogs that will appear on the warrant.

**Councilor Daughtry moved, Councilor Sartoris seconded, to approve the annual Municipal Dog Warrant. The motion carried with nine (9) yeas.**

- 24. The Town Council will consider appointments to the Town's Boards and Committees, and take any appropriate action.**

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Councilor Watson nominated the following people for reappointment to boards:

- Fraser Ruwet to the Brunswick Teen Board for a three-year term to expire 02/07/2009.
- Charles Frizzle and Carol Liscovitz to the Planning Board for three-year terms to expire on 02/23/2009.

There were no further nominations.

**The Council voted nine (9) yeas to appoint Mr. Ruwet to the Brunswick Teen Board and Mr. Frizzle and Ms. Liscovitz to the Planning Board.**

**Councilor Watson moved, Councilor Daughtry seconded, to adjourn the meeting. The motion carried with nine (9) yeas.**

The meeting adjourned at 11:07 p.m.

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A VIDEO RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**

*Frances M. Smith  
Town Clerk  
February 14, 2006*

**March 6, 2006**

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*Date of Approval*

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*Council Chair*