

-- APPROVED --
BRUNSWICK TOWN COUNCIL
MINUTES
October 1, 2007
7:00 P.M.
Municipal Meeting Facility

7:00 P.M. Chair King called the meeting to order and asked for the Pledge of Allegiance.

Councilors Present: Chair Joanne T. King, W. David Watson, Jacqueline A. Sartoris, Hallie Daughtry, Jeffrey A. Schneider, Gerald E. Favreau, Ryan E. Ewing, Newell A. Augur, and David C. Webb

Councilors Absent: None

Town Staff Present: Donald Gerrish, Town Manager; Fran Smith, Town Clerk; Gary Brown, Assistant Town Manager; John Foster, Public Works Director; Jerry Hinton, Police Chief; Mathew Eddy, Director of Economic Development; and the TV video crew

Public Comment:

Cathy Eastman, 29 Merryman Lane, said she has been paying taxes for 11 years. She urged the residents to call Council members about concerns. There are a lot of people in the community who care about this town. They work hard and buy property as an investment, and there is an expectation that the codes and ordinances will be enforced. She has been disappointed with the lack of response from public officials. She asked that her complaints be looked at. She spoke of concerns with the Police Department. She also added that the BEDC needs to be looked at regarding the relationship between them and codes.

Councilor Sartoris clarified the disputes; she has found staff to be ethical. She is happy that Ms. Eastman feels comfortable coming forward.

Correspondence:

Councilor Ewing announced his resignation and said he enjoyed his time on the Council. He is deeply honored to serve the community and the District 6 residents. He thanked the Town Manager, State Representatives, and staff. He spoke of his respect for the great work of Vice-Chair Daughtry and Chair King.

Chair King thanked Council Ewing for his work, especially on the pay-per-bag and recycling issues.

Letter from PDT Architects

(A copy of Mr. Keck's letter will be attached to the official minutes.)

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Councilor Sartoris reminded the Council about the chimney swifts. They are in significant decline and she asked if it is possible to keep the old high school's chimney or at least leave that possibility on the table.

Adjustments to Agenda: None

Manager's Report:

(a) Council Committee Updates

Councilor Webb updated the Council on the Economic Feasibility Study Committee. It has its report, which has been given to the Council. They are meeting on Thursday in workshop to determine recommendations to bring to the Council. It will be discussed further with the Council at their October 21 workshop.

Councilor Sartoris said she has concerns about the Comprehensive Plan and wants some discussion on this plan and in what direction to go.

Councilor Daughtry said the A/B Wing Reuse Committee met last Monday to explore options for that wing, including renovation. They have authorized Mr. Keck to continue his work to develop a report and scheme. Their next meeting will be tomorrow night and will work on space needs. Public comments are welcome. They hope to bring back recommendations at the next Council meeting.

Councilor Watson reminded citizens of the meeting on Wednesday night to discuss East Brunswick's recreational needs. Councilor Favreau added there is only one recreation field in that area and there is a need to have this discussion.

Councilor Favreau said the Elementary School Building Committee will be meeting with a facilitator to discuss their priorities and the direction for the new school.

Councilor Augur said he will be bringing back a definition of boarding housing and dwelling houses. He is concerned about additional homes in the downtown area and historic zones that are converted into larger apartments with the owner not living in the home.

(b) Financial Updates

Manager Gerrish updated the Council on financial matters. The town is three months into the fiscal year and expenditures are doing okay. On the revenue side, State Revenue Sharing is above last year, but excise tax is \$5,000 less than last year.

(c) Application for Office of Economic Adjustment Grant

Gary Brown, Assistant Town Manager, said this item provides an opportunity for the town to get reimbursement for the \$75,000 it allocated to deal with the base closure.

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There is also a possibility of funds for future costs when it goes to state level implementation. The town will still have needs such as helping with integrating the zoning ordinance, hiring consultants, and negotiating with the Navy.

(A copy of Mr. Brown's memo will be attached to the official minutes.)

Councilor Webb moved, Councilor Sartoris seconded, to apply for an Office of Economic Adjustment Grant for both past and future funding needs. The motion carried with nine (9) yeas.

(d) Application for Brownfield Revolving Loan Grant

Mat Eddy, Director of Economic Development, said this item is to apply for a revolving loan grant through the Environmental Protection Agency (EPA). The \$1 million revolving loan grant is intended to be used in the redevelopment of the Maine Street Station site. The town has \$600,000 to start work and the developer can fill 4 of the 6 units he is building. The developer continues to look at the option of putting in a hotel. Responding to Councilor Augur's question, Mr. Eddy said the developer has not completed his feasibility study. There have been some new law changes regarding storm water and the developer has spent most of the summer working on that and coming up with a way to move forward with EPA on this.

(A copy of Mr. Eddy's memo will be attached to the official minutes.)

Councilor Sartoris moved, Councilor Daughtry seconded, to apply for the Brownfield Revolving Loan Grant to be used in the redevelopment of Maine Street Station. The motion carried with nine (9) yeas.

(e) MACTEC Contract Modification

Manager Gerrish said this is to approve the MACTEC's proposal for Remediation and Infrastructure Design modifications.

Councilor Schneider moved, Councilor Watson seconded, to accept MACTEC Contract Modification #3. The motion carried with nine (9) yeas.

(A copy of modified MACTEC contract will be attached to the official minutes.)

(f) Membership in Androscoggin Brunswick-Topsham Riverwalk Advisory Committee

Manager Gerrish listed the members, explaining that these are the people who will participate on the Androscoggin Brunswick-Topsham Riverwalk Advisory Committee.

(A copy of Ms. Randolph's letter will be attached to the official minutes.)

(g) Community Development Block Grant Award

Mr. Eddy presented an appreciation award from CDBG to the town for its 25th anniversary, recognizing that Brunswick has received over \$1 million in grants to fund projects including NAPA, the Tedford Shelter, and Harbor Technology.

(h) (ADDED) Evacuation of high school

Manager Gerrish said there was a meeting with school staff, Fire, and Police. They are working together to improve what is done in times of evacuations.

140. The Town Council will hear public comments on the following request for a new license for a Junkyard, Automobile Recycling, and Automobile Graveyard, and will take any appropriate action.

New License for Junkyard, Automobile Recycling, and Automobile Graveyard

Shawn Letourneau

D/B/A Brunswick Auto Recycling, LLC

117 Bath Road

Shawn Letourneau

Manager Gerrish said this item is for public comments and to consider approval of the request for a new license for a Junkyard, Automobile Recycling and Automobile Graveyard.

Chair King opened public hearing; hearing no comments, she closed the public hearing.

Councilor Sartoris asked that they be spot checked throughout the year. Manager Gerrish said in the notes it states it will be checked.

Councilor Sartoris moved, Councilor Schneider seconded, to approve Brunswick Auto Recycling, LLC's request for a Junkyard, Automobile, Recycling and Automobile Graveyard at 117 Bath Road. The motion carried nine (9) yeas.

141. The Town Council will consider setting a public hearing regarding an amendment to the Traffic and Vehicle Ordinance, Chapter 15, Section 15-73, concerning overnight parking from November 15 to April 15, and will take any appropriate action.

John Foster said the proposal is a change from two hour parking as that is not allowing enough time to clear the roads. The hours one cannot park at night in the winter months would be from 1:00 a.m. to 5:00 am. He is requesting a public hearing be set.

Councilor Ewing suggested not prohibiting parking at night except in a snow emergency.

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Manager Gerrish said there are pro and cons for each process. If people know there is no parking, they will make plans and it is harder to get information out if there are any snow bans.

Chair King supported Councilor Ewing's proposal.

Councilor Sartoris said if cars are allowed to park every night then a snow ban would have to be declared more often to allow clean-up. There is a need to plow out there even in mild snow. She would be reluctant to change the expectation. She would like to put it out to public hearing and see what is said.

Councilor Augur asked what other towns do.

Councilor Watson said Brunswick is unique in its snow removal techniques in plowing, especially Maine Street.

Councilor Sartoris moved, Councilor Favreau seconded, to set a public hearing for October 15, 2007, regarding an amendment to the Traffic and Vehicle Ordinance, Chapter 15, Section 15-73, concerning overnight parking from November 15 to April 15. The motion carried with nine (9) yeas.

142. The Town Council will consider an Emergency Appropriation for a storm and sewer separation at Central Fire Station, and will take any appropriate action.

Manager Gerrish said the town needs to do this work to ensure there is no further back-up at the Fire Station. He is requesting an appropriation of \$20,000 to do the work. This will separate the storm water and sewer. It will also save sewer fees.

Councilor Sartoris moved, Councilor Daughtry seconded, to adopt the Resolution for an Emergency Appropriation of \$20,000 from Unappropriated Available General Fund Revenues to Finance the Cost of Separating the Central Station Roof Drains from the Storm Drain System. The motion carried with nine (9) yeas.

(A copy of the adopted Resolution and information from Chief Labbe will be attached to the official minutes.)

143. The Town Council will consider an Emergency Appropriation for the Town to pay for a portion of the work on the Brunswick entrance to the Swinging Bridge, and will take any appropriate action.

Manager Gerrish said this item is to fund the town's share of the improvements to the Brunswick side of the Swinging Bridge. The town did not contribute any funding for the repair of the bridge. Both Topsham and Brunswick were asked to contribute to the parking areas and the public areas that lead up to the bridge. Topsham has approved their

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share and he is asking the Council to approve Brunswick's share of \$20,000 now that the project is completed.

Councilor Favreau moved, Councilor Daughtry seconded, to adopt the Resolution for an Emergency Appropriation of \$20,000 from Unappropriated Available General Fund Revenues to Fund the Construction of a Parking Lot at the Mill Street Entrance to the Swinging Pedestrian Bridge. The motion carried with nine (9) yeas.

(A copy of the adopted Resolution will be attached to the official minutes.)

144. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action.

Councilor Daughtry nominated the following persons:

Peter Schwindt as the Sewer District Trustee
Emily Swan for the Professional member of the Village Review Board
Claude Philippon as the Water District Trustee
Ann Vincent for the Full member of the Personnel Board

With no other nominations, the Council voted nine (9) yeas to appoint the above nominees.

Councilor Daughtry made the following nominations to the Land For Brunswick's Future Board

Thomas Rumpf
Colleen McKenna
Forrest Dillon

With no other nominations, the Council voted nine (9) yeas to appoint the above nominees.

CONSENT AGENDA:

- (a) Minutes of September 4, 2007 meeting**
- (b) Appointment of Wardens and Deputy Wardens for November 6, 2007**
- (c) Set Extended Registrar Hours for November 6, 2007**
- (d) Approve Election Warrant for November 6, 2007**

Councilor Augur asked to remove the minutes from the Consent Agenda

Councilor Augur moved, Councilor Watson seconded, to approve the remaining Consent Agenda. The motion carried with nine (9) yeas.

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Councilor Augur moved, Councilor Watson seconded, to approved the minutes of September 4, 2007. The motion carried with seven (7) yeas. Councilor Webb and Councilor Ewing did not vote since they had not attended the meeting.

(A copy of the list of election workers, a memo from the registrar, and election warrant, will be attached to the official minutes.)

Councilor Ewing moved, Councilor Schneider seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 8:23 p.m.

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A VIDEO RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.

*Frances M. Smith
Town Clerk
December 6, 2007*

December 17, 2007

Date of Approval

Council Chair