

-- APPROVED --
BRUNSWICK TOWN COUNCIL
MINUTES
December 15, 2008
Municipal Meeting Facility
6:30 P.M.

Councilors Present: Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Hallie Daughtry, Karen J. Klatt, Gerald E. Favreau, Margo H. Knight, Newell A. Augur, and David C. Webb

Councilors Absent: None

Town Staff Present: Donald Gerrish, Town Manager; Fran Smith, Town Clerk; Gary Brown, Assistant Town Manager; John Eldridge, Finance Director; Tom Farrell, Director of Parks and Recreation Department; Clark Labbe, Fire Chief; Anna Breinich, Director of Planning and Development; John Foster, Director of Public Works; Craig Worth, Deputy Director of Public Works; Cathy Donovan, Assessor; Matt Eddy, Director of Economic Development; Richard Rizzo, Police Chief; and the TV video crew.

Executive Session: Discussion of Labor Negotiations as per M.R.S.A. §405(6)(D)

Councilor Augur moved, Councilor Watson seconded, to go into executive session to discuss Labor Negotiations as per M.R.S.A. §405(6)(D). The motion carried with seven (7) yeas. Councilor Webb and Councilor Klatt arrived after the vote.

Meeting Resumed at 7:00 P.M.

Public Comment:

Rob Jarratt, Brunswick Downtown Association, presented Manager Gerrish with a plaque and honorary lifetime membership in the BDA.

Correspondence: None

Adjustments to the Agenda: None

MANAGER'S REPORT:

(a) Council Committee Updates

Updates were given on the following committees: the Downtown Master Plan Committee, the Teen Center, and Old High School Farewell Committee.

(b) MMA Safety Enhancement Grant Program Acceptance

Councilor Watson moved, Councilor Daughtry seconded, to accept and expend the MMA Safety Enhancement Grant in the amount of \$625.12 to assist with paying the cost of \$937.68 for a video camera, television and DVD player to aid in safety training. The motion carried with nine (9) yeas.

(A copy of information on this grant will be attached to the official minutes.)

Councilor Webb moved, Councilor Knight seconded, to accept and expend an MMA Safety Enhancement Grant of approximately \$300.00. The motion carried with nine (9) yeas.

(c) Request from Youth Football League for lights

Councilor Watson moved, Councilor Favreau seconded, to donate to the Brunswick Youth Football League the lights and goal post from the field on McKeen Street when they are removed to build a new school and allow them to use the score board until the site is rebuilt. The motion carried with eight (8) yeas. Councilor Klatt abstained since her husband is the President of the Youth Football League.

(A copy of the letters from the League and the Recreation Commission will be attached to the official minutes.)

(d) Maine Outdoor Heritage Fund Grant

Councilor Daughtry moved, Councilor Knight seconded, to accept and expend the Maine Outdoor Heritage Fund grant for \$5,000 for use in preserving a regional chimney swift roost. The motion carried with nine (9) yeas.

(A copy of the notification letter and agreement will be attached to the official minutes.)

(e) Update on Council Workshops

Councilor Augur moved, Councilor Favreau seconded, to have the December 18 workshop be with the BEDC. The motion carried with five (5) yeas. Councilor Daughtry, Councilor Tucker, Councilor Klatt, and Councilor Webb were opposed.

(f) Council Retreat

There will be a retreat which is set for Saturday, January 10, 2009, from 9:00 a.m. to 2:00 p.m.

(g) Update on Town Manager's Search

An update was given on this item.

(h) Review of Council Goals for 2008

Manager Gerrish reviewed the goals the Council established and indicated many had been achieved.

(A copy of the Adopted 2008 Goals and the memo with the goals' status will be attached to the official minutes.)

(i) (ADDED) Update on Ice Storm

Chief Labbe gave an update on the storm, power outages, and other related issues.

(j) (ADDED) Recognizing Councilors

Chair King presented Councilor Augur and Councilor Webb with plaques for their service to the town and gave her heartfelt thanks for what they did on the Council.

(k) (ADDED) Manager's Farewell Comments

Manager Gerrish said a few words to the citizens of Brunswick, saying it has been an honor and a privilege to serve this community.

179. (Tabled) The Town Council will discuss making a Budget Committee with an immediate start date, and will take any appropriate action.

Councilor Klatt moved, Councilor Watson seconded, to form a subcommittee of three Councilors to find the correct model for a Finance committee for the Town of Brunswick. The motion carried with nine (9) yeas.

Chair King, Councilor Favreau and Councilor Klatt would form the Committee.

(A copy of Councilor Klatt's proposal and John Eldridge's memo will be attached to the official minutes.)

180. The Town Council will discuss the process, procedure, and content of the financial update presented at our meetings, and will take any appropriate action.

(A copy of Councilor Klatt's proposal and Mr. Eldridge's memo will be attached to the official minutes.)

182. The Town Council will consider appointing an Acting Town Manager, and will take any appropriate action.

Councilor Watson moved, Councilor Favreau seconded, to appoint Gary Brown as the Acting Town Manager effective December 29, 2008, at a weekly salary of

\$1,896.77, along with a mileage stipend of \$350.00 per month. The motion carried with nine (9) yeas.

183. The Town Council will consider authorizing funds to enter into an agreement with Maine Department of Transportation regarding potential intersection improvements at the intersection of Bath Road and Maine Street, and will take any appropriate action.

Councilor Knight moved, Councilor Webb seconded, to authorize funds to enter into an agreement with Maine Department of Transportation regarding potential intersection improvements at the intersection of Bath Road and Maine Street. The motion carried with eight (8) yeas. Councilor Klatt was opposed.

Councilor Tucker moved, Councilor Watson seconded, to adopt the Emergency Supplemental Budget Resolution Advancing and Appropriating \$700,000 from the Unreserved Undesignated Balance of the General Fund to Fund Traffic Improvements at and Near the Intersection of Maine Street and Bath Road. The motion carried with eight (8) yeas. Councilor Klatt was opposed.

Councilor Tucker moved, Councilor Watson seconded, to adopt the Declaration of Official Intent Pursuant to Treasury Regulations §1.150-2. The motion carried with eight (8) yeas. Councilor Klatt was opposed.

(A copy of the MDOT agreement, Resolution, and Declaration of Intent will be attached to the official minutes.)

184. The Town Council will consider a one time payment to non-union Town employees of 1% of their salaries for the Fiscal Year 2008-09 and make a change in the Health Insurance Program, and will take any appropriate action.

Councilor Favreau moved, Councilor Watson seconded, to provide non-union town employees a one time payment of 1% of their salary for the Fiscal Year 2008-09 and to transition the employees to the MMEHT Point of Service Plan C. The motion carried with nine (9) yeas.

185. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action.

Councilor Daughtry made the following nominations:

Dorothy Ollier to serve on the Board of Assessment Review, with nine (9) yeas in support of this appointment.

Owen Austin to serve on the Marine Resources Committee, with nine (9) yeas in support of this appointment.

Chair King nominated Richard Visser to the Planning Board. The vote was five (5) yeas. Councilor Tucker, Councilor Daughtry, Councilor Klatt, and Councilor Webb were opposed.

CONSENT AGENDA

- a) **Appointment of Registrar of Voters**
- b) **Minutes of July 21, 2008**
- c) **Minutes of August 18, 2008**
- d) **Minutes of September 2, 2008**
- e) **Minutes of September 15, 2008**
- f) **Minutes of October 20, 2008**
- g) **Minutes of November 3, 2008**
- h) **Minutes of November 17, 2008**
- i) **Minutes of December 1, 2008**
- j) **Games of Chance and Beano for Knights of Columbus**

Councilor Augur moved, Councilor Knight seconded, to approve the Consent Agenda except for item CA-F. The motion carried with eight (8) yeas. Councilor Klatt was opposed.

Councilor Daughtry moved, Councilor Daughtry seconded, to approve the Consent Agenda CA-F with minor changes on page 6 which will be included in the approved minutes. The motion carried with eight (8) yeas. Councilor Klatt was opposed.

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 9:10 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. A VIDEO RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.

*Frances M. Smith
Town Clerk
January 12, 2009*

January 20, 2009

Date of Approval

Council Chair

