

**--APPROVED--**  
**BRUNSWICK TOWN COUNCIL**  
**SPECIAL MEETING MINUTES**  
**June 25, 2007**  
**7:00 P.M.**  
**Municipal Meeting Facility**

**7:00 P.M.** Chair King called the meeting to order and asked for the Pledge of Allegiance.

**Councilors Present:** Chair Joanne T. King, W. David Watson, Jacqueline A. Sartoris, Hallie Daughtry, Jeffrey A. Schneider, Gerald E. Favreau, Ryan E. Ewing, and David C. Webb

**Councilors Absent:** Newell A. Augur

**Town Staff Present:** Donald Gerrish, Town Manager; Fran Smith, Town Clerk; Gary Brown, Assistant Town Manager; John Foster, Public Works Director; Tom Farrell, Director of Parks and Recreation Department; John Eldridge, Finance Director; and the TV video crew.

**100. The Town Council will consider adopting a Resolution authorizing an emergency appropriation from Cook's Corner Fire Substation Impact Fees and from unappropriated available General Fund Revenues for the purpose of funding costs relating to the construction of the Cook's Corner Fire Station, and will take any appropriate action.**

John Eldridge, Finance Director, explained this is to allow the town to use impact fees and to fund the rest of the cost of the project, which will be replaced once the lot has been sold. Responding to Councilor Sartoris' question, the impact fees can be collected over a ten-year period and that time has lapsed.

**Councilor Ewing moved, Councilor Favreau seconded, to adopt a Resolution Authorizing an Emergency Appropriation from Cook's Corner Fire Substation Impact Fees and from Unappropriated Available General Fund Revenues for the Purpose of Funding Costs Relating to the Construction of the Cook's Corner Fire Station. The motion carried with eight (8) yeas.**

*(A copy of the Resolution will be attached to the official minutes.)*

**101. The Town Council will consider adopting a Resolution for an emergency appropriation of \$3,578.78 from unappropriated available General Fund Revenues to finance costs relating to the acquisition of an aerial platform truck for the Brunswick Fire Department, and will take any appropriate action.**

Mr. Eldridge said this is to fund the difference in the cost of the truck and what was allocated under the ordinance, with an additional \$3,578.78 spent.

**Councilor Sartoris moved, Councilor Daughtry seconded, to adopt a Resolution Authorizing an Emergency Appropriation of \$3,578.78 from Unappropriated**

**Available General Fund Revenues to Finance Costs Relating to the Acquisition of an Aerial Platform Truck for the Brunswick Fire Department. The motion carried with eight (8) yeas.**

*(A copy of the Resolution will be attached to the official minutes.)*

- 102. The Town Council will consider adopting a Resolution for an emergency appropriation of \$23,230.71 from unappropriated available General Fund Revenues to fund unanticipated expenditures relating to the reconstruction of a portion of Pleasant Hill Road, and will take any appropriate action.**

Mr. Eldridge said this is to fund the anticipated shortfall in this project. The major reason for the overrun was that the cost of materials increased.

**Councilor Daughtry moved, Councilor Sartoris seconded, to adopt a Resolution Authorizing an Emergency Appropriation of \$23,230.71 from Unappropriated Available General Fund Revenues to Fund Unanticipated Expenditures Relating to the Reconstruction of a Portion of Pleasant Hill Road. The motion carried with eight (8) yeas.**

*(A copy of the Resolution will be attached to the official minutes.)*

- 103. The Town Council will consider adopting Resolutions authorizing the transfer of funds between Municipal Departments, and will take any appropriate action.**

Mr. Eldridge explained that certain departments exceeded the amount of their budgets while others were other under their amounts; this resolution will allow the exchange of funds between them.

Manager Gerrish explained the various departments and the reason budgets were over.

**Councilor Webb moved, Councilor Favreau seconded, to adopt Resolutions authorizing the transfer of funds between Municipal Offices, Departments, and Agencies. The motion carried with eight (8) yeas.**

*(A copy of the Resolution will be attached to the official minutes.)*

- 104. The Town Council will consider adopting a Resolution authorizing the over-expenditure of certain accounts for the Fiscal Year ending June 30, 2007, and will take any appropriate action.**

Mr. Eldridge explained this allows the town to overspend up to \$10,000 if they find items that have not been covered.

**Councilor Daughtry moved, Councilor Watson seconded, to adopt a Resolution authorizing the over-expenditure of certain accounts for the Fiscal Year ending June 30, 2007. The motion carried with eight (8) yeas.**

**Town Council Minutes**

**June 25, 2007**

**Page 3**

*(A copy of the Resolution will be attached to the official minutes.)*

- 105. The Town Council will consider a request from the Finance Director to abate real and personal property taxes deemed uncollectible, and will take any appropriate action.**

Mr. Eldridge said these are for accounts where the businesses have left and the town cannot collect the taxes.

**Councilor Sartoris moved, Councilor Daughtry seconded, to approve a request from the Finance Director to abate real and personal property taxes deemed uncollectible. The motion carried with eight (8) yeas.**

*(A copy of Mr. Eldridge's memo will be attached to the official minutes.)*

- 106. The Town Council will consider any other action necessary to close out the "2006-2007" Fiscal Year, and will take any appropriate action.**

There were no additional motions needed for this item.

- 107. The Town Council will consider the approval of non-union employees and Department Head salaries, and will take any appropriate action.**

Manager Gerrish said this is to take formal action to approve the wage adjustments.

**Councilor Ewing moved, Councilor Webb seconded, to approve non-union employees and Department Head wage adjustments of 4% for the 2007-2008 budget. The motion carried with eight (8) yeas.**

**Additional Discussion**

Manager Gerrish explained that the Governor has given the town information on the LRA implementation committee and the need to have applications filled out by people interested in serving on this board. The final decision will be made at the July 23 Council meeting, following more discussion at the July 9 Council meeting. Applications will be available in either the Town Clerk's office or the Town Manager's office. Those wishing to be on this board cannot be elected officials.

Chair King reported on the opening of the Brunswick Advanced Technology Center, saying it was a proud moment for the town.

**Councilor Daughtry moved, Councilor Watson seconded, to adjourn the meeting and to go into workshop. The motion carried with eight (8) yeas.**

The meeting adjourned at 7:40 p.m.

**Town Council Minutes**

**June 25, 2007**

**Page 4**

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A VIDEO RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**

*Frances M. Smith*

*Town Clerk*

*July 11, 2007*

July 23, 2007

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*Date of Approval*

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*Council Chair*