

**-- Approved--**  
**BRUNSWICK TOWN COUNCIL MINUTES**  
**October 18, 2004**  
**7:00 p.m.**  
**Municipal Meeting Facility**

**7:00 p.m.** Chair Lowe called the meeting to order and asked for the Pledge to the Flag.

**Councilors Present:** Chair Forrest Lowe, W. David Watson, Jacqueline A. Sartoris, Douglas A. Rice, Charles R. Priest, Barbara A. Desmarais, Robert Galloupe, Joanne T. King and Stephen H. McCausland (arrived 7:10 p.m.)

**Town Staff Present:** Donald H. Gerrish, Town Manager; Mary T. Cronk, Exec.Admin.Asst.; Rick Desjardins, Police Commander; Mathew Eddy, Director of Economic Development; Steve Walker, Natural Resource Planner; Theo Holtwijk, Director of Planning; Tom Farrell, Recreation Director; and the TV video crew.

**Public Comment:**

**Pem Schaeffer**, Crestview Lane, expressed his disappointment in the lack of examination of far-reaching economic issues for the Town and State as it relates to the Tax Cap proposal. He feels that frank and open debate on the subject has been virtually nonexistent. He also stated that he was disappointed in the local paper's coverage of the Tax Cap proposal.

**Correspondence:**

The Town Manager shared a letter from Silas Atkins regarding his resignation from the Brunswick/Topsham Sewer District Trustees due to his relocation to another state.

*(A copy of the letter will be attached to the official minutes)*

**Manager's Report:**

a) Manager Gerrish reviewed the Town's policies regarding political signs. He read the portion of the Town's ordinance that deals specifically with political signs. No political signs are allowed on any town-owned property. When there is a sidewalk in front of private property, a political sign may be placed between the sidewalk and the residence or business, not on the outside of the sidewalk. Where there are no sidewalks, the location of the telephone poles can be used as a guide, since the poles are usually within the public way, so signs cannot be

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placed between the poles and the road. Last of all, if there are no poles and no sidewalks people are asked to place signs as far from the road as possible. The State of Maine has a procedure for signs and they do allow signs on state property unless the community has stricter rules. Brunswick does have stricter rules, so Brunswick's rules override the State policies. Signs that are in violation of the ordinance are picked up the Codes Officer and taken to the Codes Office. They can be reclaimed by the owners at the Codes Office.

Councilor Sartoris asked how much time it is taking the Codes Office to go out and take down signs. She is concerned because she knows that a number of signs had to be retrieved over the past week and she feels this may be taking too much time out of the regular Codes enforcement duties.

Manager Gerrish stated that there were a number of non-complying signs a few weeks ago that were collected, which took a couple of hours of time. For the most part, the Codes Officer sees signs while out on regular duties, and collects them when they are noticed, so there is a minimal amount of time being spent.

Councilor Sartoris would like to know how many signs need to be collected during this election season, since it has been an on-going problem since she was elected. She wonders if perhaps signs should not be returned if they are placed illegally.

**Adjustments to Agenda:** None

**174. The Town Council will hear public comments on the following requests for an Alcoholic Beverage License and will take any appropriate action. (Manager)**

**Full Time Spirituous, Vinous and Malt**

**Innovation, Inc. d/b/a Back Street Bistro  
11 Town Hall Place**

**Innovation, Inc.**

Chair Lowe opened the public hearing. There were no comments and the public hearing was closed.

Manager Gerrish reported that this was a new license, for new owners. Staff recommends approval.

**Councilor Desmarais moved, Councilor Priest seconded, to approve the request for an Alcoholic Beverage License from Back Street Bistro. The motion carried with nine (9) yeas.**

*(A copy of the public hearing notice will be attached to the official minutes)*

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- 175. The Town Council will hear public comments on the following request for a Special Amusement License and will take any appropriate action. (Manager)**

**MacMillan & Co. LLC d/b/a MacMillan & Co.  
94 Maine Street**

**John Hall**

Chair Lowe opened the public hearing. There were no comments and the public hearing was closed.

Manager Gerrish reported that staff recommends approval. MacMillan's has been working very closely with the Police Department and staff feels very good about their cooperation.

**Councilor Desmarais moved, Councilor Sartoris seconded, to approve the request for a Special Amusement License from MacMillan & Co. The motion carried with nine (9) yeas.**

*(A copy of the public hearing notice will be attached to the official minutes)*

- 132. The Town Council will consider amendments to the Weapons Ordinance and will take any appropriate action. (Watson)**

Manager Gerrish reported that after the discussion and public hearing on September 7 the Council asked staff to take a look at the Ordinance for further work.

Commander Rick Desjardins outlined the changes that were made as a result of concerns raised at the public hearing. The police department worked with Town Attorney Geoff Hole to review some of the most controversial sections of the proposed ordinance. Language for sport shooting ranges has been removed and a definition of a target practice site was added in. A section was added that defines "commercial" as the use of a target practice site for the production of income.

Commercial sites are being asked to follow the existing ordinance for zoning, which requires them to register and/or get a permit under the Recreational Facilities portion of the Zoning Ordinance.

The other significant addition was language dealing with the size of shotgun pellets for skeet shooting. Size 6 shot will be the largest size allowed under this Ordinance.

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Councilor King asked if the revised ordinance requires notification to neighbors within 1,000 feet. Commander Desjardins replied that the notification provision was required for sport shooting ranges, and is not required for target practice sites. There may be some notification requirements for commercial sites under the Zoning Ordinance, but this ordinance does not apply to commercial endeavors.

Councilor Priest questioned the process for commercial ranges – he would like to know what the procedure is for them to obtain their permit. Attorney Geoff Hole responded that the Zoning Ordinance covers recreational facilities, but that does not cover all zones. So, he wanted to allow special permitting to be done by the Council under this Ordinance.

Councilor Rice wanted to know how the pellet size can be a limiting factor, when there are so many other variables such as weapon size. Commander Desjardins replied that there are many variables, but the Police Department looked at what was considered to be a reasonable shot size for traditional skeet shooting. They also considered the weight of the pellets that might fall on someone who walked into the area and this size was determined to be the limit of what may be considered painful or potentially harmful. Part of the permitting will ask specific questions regarding the gauge and types of weapons that may be used in target practice, and this will be considered as part of the permit process.

Councilor Rice also asked how this Ordinance compares to the Town's existing Noise Ordinance, as some concern has been raised about this. Commander Desjardins stated that some discussions had been held regarding this, and it was felt that 8:00 a.m. allowed people to have a bit of extra weekend time to "sleep in". Doug Rice stated that hunting is legal from ½ hour before sunrise to ½ hour after sunset, but Commander Desjardins stated that this Ordinance was not a discharge ordinance, but covers the repeated shooting that occurs during target practice.

Forrest Lowe requested a correction of language in Section 17-5 b 3) to remove "sport shooting range" and substitute the language "commercial target practice site".

Councilor Priest raised questions on Section 17-5 A 1 c) which refers to target practice in open areas. He feels the language as written only applies to shotguns firing size 6 pellets, and that shotguns firing pellets in sizes greater than size 6 are not covered by this ordinance. After discussion of this issue, Attorney Hole asked for a few moments to re-write the language around the use of shotguns in open space.

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**Councilor Priest moved, Councilor Sartoris seconded, to table this item for a brief time to allow Attorney Hole to revise the language to clarify the issue. The motion carried with nine (9) yeas.**

Chair Lowe asked if there was anyone from the audience who wished to speak to the Council about the Weapons Ordinance.

**Peter Footer** gave the Council a brief overview of pellet size, firearms, gauge size, and other related matters to this discussion. He supports the Ordinance as it is now written.

**Ted Crooker** feels that this Ordinance should coincide with the Noise Ordinance, and that the time frame for shooting should be 7:00 a.m. to 7:00 p.m.

**176. The Town Council will discuss a possible Conservation Easement on Cox Pinnacle property and will take any appropriate action.  
(Manager)**

The Town Manager introduced Bill Ferdinand, the Chairman of the Conservation Commission, in response to the Council's directive for the Conservation Commission to review the easement request. Manager Gerrish also stated that he had not an opportunity to take this request to the Recreation Commission, which should be done before Council takes action.

Bill Ferdinand gave a brief history of the purchase of the Cox Pinnacle land, and of the grants which allowed for the construction of the parking lot. At this point in time, the land is protected under the Town of Brunswick Ordinance (Parks) and also by the restrictions placed on the property by the grant that was received from the National Park Service. Although it is common for restrictions to be placed on property acquired through public/private partnerships or grants, it is usually done before the actual acquisition of the land. A conservation easement would be more restrictive than the Town's current Ordinance and would be permanent, except in the case of the Town exercising its power of eminent domain. The Conservation Commission supports the land being kept for conservation, but stated that it is the Council's responsibility to determine if an easement should be granted.

There was a lengthy discussion between members of the Council and the Chairman of the Conservation Commission regarding the easement and what the Town's policies should be on this and on other public/private ventures that may come forward in the future. The Conservation Commission Chair stated that the Conservation Commission is certainly in favor of land being protected for conservation, but he also stated that it is entirely up to the Town Council to make a decision on this specific request.

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Councilor Sartoris asked if not providing a conservation easement is going to be helpful or harmful for future private/public partnerships. She stated this was an appropriate question for the Conservation Commission to be addressing.

Councilor Rice expressed his concern about whether or not it is legal to tie public property up with easements to some other entity besides the Town. He had hoped the Conservation Commission would be able to tell the Council what is the right and legal thing to do with Town owned property.

The Town Manager asked for Geoff Hole to come up to speak to the issue. Mr. Gerrish stated that there were three properties in Brunswick that had been acquired through a public/private partnership – Cox Pinnacle, the 250<sup>th</sup> Anniversary Park, and the Town Commons.

Geoff Hole answered that there is no legal issue facing the Council in deciding whether or not to grant a conservation easement for Cox Pinnacle. He stated that it was unusual and unfortunate that this was not addressed during the preliminary phase of the project. He stated that really this is a control issue and the Council needs to focus on whether it wants to give up control of this piece of property. This is a decision that the Council will have to make.

Councilor Priest is wondering what kind of protection can be provided through a conservation easement if the Council has the ability to take the land by eminent domain. Geoff Hole responded that there really is no protection in the long run if the Council were to exercise its right to an eminent domain taking of the land.

Councilor Priest also wondered if other entities that gave money for land acquisition (for example, the Rotary gave a large donation for the Bike Path) are considered to be “private donations”. Geoff Hole stated that in the sense of what is being discussed today, yes, that would be considered a private donation. In many cases in Brunswick and also in other communities, it is quite common for the municipality to own property that has private money in it. Councilor Priest stated that it is his concern that a precedent could be set by granting a conservation easement for the Friends of Cox Pinnacle, thereby opening the door for other requests of this nature. Councilor Priest would like the Town to have a policy on how public/private partnerships will be dealt with – will a third party easement always be given when private money is involved?

Geoff Hole stated that having a policy may sound like a good idea, but as these private/public partnership deals are being set up there are typically many players. This could make it very difficult to develop a policy that would apply to all circumstances.

Joanne King stated this was beginning to sound like a very complicated way to accomplish something that was not necessary. If the easement was given, the

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Town could still take the land. By giving the easement the Town would be giving up control and then if the Town wanted to take the land back, it would have to pay for it. The town's taxpayers, who also funded the original land purchase, would probably not be pleased to pay for the land a second time. She also stated her concerns about setting a precedent.

Tom Farrell pointed out that various public/private partnerships have varying requirements from the funding entities, so they cannot all be treated the same. He explained the process that would have to be followed if the Town were to change the current use of Cox Pinnacle, based on the Town's agreement with the National Park Service.

Councilor McCausland reminded everyone present that the Town of Brunswick has historically been a great guardian of public land – and cited the example of the Town Commons. He stated that Cox Pinnacle is in good hands with the Town of Brunswick and that is where it should stay.

Councilor Priest would still like to see the Conservation Commission put forth some standards about conservation easements, and would also like to see some recommendations from the Recreation Commission. Bill Ferdinand suggested that the policy should be that these issues are resolved before the property is actually purchased.

Councilor Rice stated the Town has in place what it needs to protect Cox Pinnacle with the easements that are currently there, based on the funding that was received.

Chairman Lowe asked the Council if anyone would like to make a motion at this point to move this item along.

Councilor Priest reiterated his position that he would like to see a set of standards developed for future easement requests that may come before the Council.

**Councilor Rice moved, Councilor King seconded, to not place a conservation easement on the Cox Pinnacle property, but to reaffirm the position that the Council went into the partnership with Friends of Cox Pinnacle to protect the property from development. The motion carried with seven (7) yeas. (Councilor Priest and Councilor Sartoris opposed)**

**Tabled Item:**

**132. The Town Council will consider amendments to the Weapons Ordinance and will take any appropriate action. (Watson)**

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Attorney Geoff Hole revised the language to say "target practice into the air with a shotgun must use a pellet size no greater than 6 in an open area, owned by the applicant or that the applicant utilizes with written permission, large enough for the pellets to remain in the open area after firing. Target practice with a shotgun using a pellet size greater than 6 must comply with items A&B above, which are the natural pit, gully or man-made structure provisions."

**Approval of the Ordinance as revised was moved by Councilor McCausland and seconded by Councilor Watson. The motion carried with eight (8) yeas. (Councilor King was out of the room when the vote was called)**

Councilor Watson reminded everyone present that this was passed as an emergency ordinance, so it will take place immediately. Councilor McCausland intended this to be an Emergency Ordinance when he moved the item, and the Council voted unanimously again to approve the Ordinance on an emergency basis.

Councilor Desmarais wanted to make sure that everyone understood that hunters could still hunt one half hour before sunrise and one half hour after sunset.

Councilor Lowe called for a five minute recess.

**177. The Town Council will discuss an agreement with the Town of Brunswick, Brunswick Economic Development Corporation and Harbor Technologies to construct a 10,000 sq. ft. building in the Brunswick Industrial Park and will take any appropriate action. (Manager)**

Mat Eddy, Economic Development Director, told the Council that the Planning Board has approved the project, subject to a number of criteria outlined in the memo enclosed with the Agenda packet. All concerns raised by the abutters have been addressed. The BEDC voted to authorize signing a joint development agreement, subject to the final review and approval of the Finance Director and the Town Attorney. The BEDC also voted to authorize the final loan agreement with Border Trust for \$600,000. This is \$100,000 more than originally presented to the Council. The additional costs are all for construction, due to increased prices for building materials, as well as higher labor costs.

BEDC also declared that Steve Martin Construction Contractor was the successful bidder for the construction of the building, at a cost not to exceed \$889,000, and BEDC authorized staff to begin the negotiation of final terms. Plans are being drawn up and hopefully the final cost can be reduced a bit during this phase.

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The project budget is approximately \$1,088,000, but there will probably be another \$100,000 added to it, related to contingency reserves, construction interest costs and a few other things. That number will be “fine tuned” as the project progresses.

Town Manager Gerrish stated that the Council is being asked for approval to sell the lot in the industrial park to BEDC, for \$71,500 and secondly for authorization for the Town Manager to finalize an agreement with the BEDC to pass-through the \$400,000 grant from the State. There is a liability for the Town with the \$400,000 grant. There is a requirement for Harbor Technologies to provide 40 jobs over the next five years and of those 40 jobs, 21 must be for people who are in the low to moderate income scale. In order to protect the Town’s interest, there will be a personal guarantee by Martin Grimness on the 21 jobs, the full 40 jobs will be secured by the assets of Harbor Technologies, and if there is any need to pay money back to the State the Town will be able to sell the building to do so. Although there is some risk, the Town Manager stated that the Town’s liability is limited to the \$400,000.

Councilor Desmarais asked what the odds of recouping the \$400,000 would be, if necessary. Town Manager Gerrish felt that the equity in the building would be sufficient to pay the bank loan and also the \$400,000 to the State – which would be the “worst case” scenario.

Councilor Rice asked if the Finance Director was comfortable with the details of this. Town Manager Gerrish stated that the Finance Director was a bit uncomfortable with the liability around the \$400,000.

Councilor Rice also asked about the Town selling the building if the lot had been sold to BEDC. Town Manager Gerrish explained that the agreement with BEDC allows two ways for them to pay the Town back. First of all, they could re-finance the building on their own to pay the \$400,000 back to the Town. Secondly, they could sell the building outright to pay the Town back. So, to clarify the discussion, the Town would not be selling the building, it would be BEDC.

Mat Eddy explained the job creation portion of the agreement, and how the project would meet the requirements imposed by the State.

**Steve McCausland moved, Councilor Priest seconded, that the Town Manager be authorized to sell the lot in the industrial park to the BEDC for \$71,500 and to also authorize the Manager to complete whatever agreements are necessary for the completion of the Town of Brunswick, Brunswick Economic Development Corporation, and Harbor Technologies joint venture after successful review by the Town Attorney. The motion carried with nine (9) yeas.**

**178. The Town Council will receive a recommendation from the Planning Board for amendments to the Zoning Ordinance (Aquifer Protection Zone) and will take any appropriate action. (Manager)**

Chair Lowe disclosed that one of the interested parties to this item was Bowdoin College, since their playing fields are involved. Mr. Lowe stated that he periodically did consulting for the College in the administration and finance area, but he did not feel that there was any reason why he could not be fair and impartial on this issue.

Councilor McCausland wanted to know if there was anything from the Water District on their position regarding this amendment. The Town Manager stated that Theo's presentation would cover who has been involved in the process. The Water District is having a Board of Trustees meeting this evening, at the same time the Council is meeting. If the Council wishes to set up a workshop or a Public Hearing, someone from the Water District will be present, as they have been part of the process.

Councilor McCausland felt it was extremely important to have the Water District present before any discussion was started. Councilor King agreed with Mr. McCausland and stated she would feel uncomfortable proceeding without their participation and input.

Councilor Lowe stated that this issue had been reviewed by the Planning Board and that the Planning Board had held a public hearing on it, with participation by the Water District. The Planning Board voted 5 – 2 to ask the Council for approval.

Councilor Priest stated that the Water District's position had not been included in the informational packet, and that this proposed amendment ought to be the subject of a Council workshop with public comments received at that time.

Councilor Sartoris asked that the workshop be scheduled at a time when representatives from the Water District could attend.

Councilor Rice wanted to know if there would be a public hearing at the workshop or would the workshop be held and then a separate public hearing? Councilor Lowe stated that there would be a workshop and then, because it is a proposed Ordinance change, the Town would be obligated to hold a public hearing.

Councilor Watson stated he would be interested in the workshop, and would also like to know the positions of the Planning Board members who voted against the amendment.

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Councilor King made note of the people who had come to this evening's meeting to speak and she asked the Council to entertain the notion of allowing them to have a few moments to state their positions. Councilor Lowe stated he appreciated the fact that people had waited quite a while, but that he was reluctant to take public comments at this point.

Councilor Desmarais stated that she hoped that representatives from the Recreation Department would be at the workshop to go over more details about the proposed turf management program and other items in the proposed ordinance.

Councilor Priest stated that it would be nice to have a tape of the Water District meeting so that citizens and councilors could see what transpired during their discussion of the proposed amendment.

Town Manager Gerrish stated that normally the process of an ordinance amendment starts with review by the Planning Board, with a recommendation made to the Council. Councilor Sartoris stated that normally these are quite straight-forward, but this item has involvement with a quasi-municipal operation (the Water District) that is clearly opposed to the amendment. She stated that when it comes to the Water District and the Sewer District it is important that there be a dialogue with all involved parties.

**Councilor Priest moved, Councilor McCausland seconded, to set a workshop for the Council to discuss this issue in depth. The motion carried with nine (9) yeas.**

**179. The Town Council will receive an update on the progress of the proposed Mere Point Boat Launch and will take any appropriate action. (Sartoris)**

Councilor Sartoris stated that the Citizens Advisory Committee has resumed meeting on the boat launch. The boat launch is currently in the Bureau of Environmental Protection process, as part of the permit application submitted by IF&W.

Steve Walker, Natural Resource Planner, updated the Council on the progress of the BEP process. The State has filed its full application and pre-file testimonies from State and local officials have been submitted. The groups who are in opposition of the boat launch have also filed their rebuttal to the initial submission and a response to the rebuttal is being developed. That will conclude the application process; a public hearing is scheduled for November 17 and 18, at the Atrium in Cook's Corner.

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The compensation and mitigation plan has been developed, to take care of any loss of habitat incurred in the development of the boat launch. The wetland impacts are very low and will be easily corrected. However, the coastal wetlands impact is more significant. There is a small patch of salt marsh, some inter-tidal cobble beach, some unconsolidated mud (mud flats) and some eel grass. Mr. Walker provided the Council with a copy of the mitigation plan for the freshwater and also the coastal wetlands and explained the plan to the Council.

Councilor Sartoris stated that one issue raised by opponents is whether or not the "Town" can be expected to live up to the word of "staff" in this compensation agreement. Councilor Sartoris is asking the Council to send a letter from the Chairman of the Council stating that the compensation plan developed by the staff of the Town of Brunswick is supported by the Town Council as part of the overall support for construction of the boat launch.

Councilor McCausland asked if there was any idea of the cost associated with the compensation proposal. Steve Walker responded that the improvements to Wharton's Point would be paid for by the State. The Town's responsibility would be to monitor the mitigation for five years and to provide any necessary enforcement around Simpson Point.

Councilor King stated she would vote against this as it seemed too ambitious for the Council to guarantee that the plan as proposed will be carried out. Councilor Desmarais asked if the State would maintain the Wharton Point boat launch, or would the Town have to maintain it. The State would maintain it. The Parks or Public Works department may decide to plow a turnaround, and that cost would be borne by the Town.

Councilor Rice asked about the use of Simpson Point. Mr. Walker responded that the intent would be to allow hand-carried boats, airboats and perhaps the inclusion of a provision to allow people who will be placing boats on moorings to launch one time early in the season and to haul out one time in the fall. There would be minimal damage to eel grass at those times – the BEP is concerned more about the action on the launch in July and August, when the eel grass is flowering and setting seeds.

**Councilor Sartoris moved, seconded by Councilor Priest, that the Chairman of the Town Council, on behalf of the Town Council, submit a letter to the Bureau of Environmental Protection, stating that the staff's compensation and mitigation proposals are supported by the Town Council for implementation in conjunction with the Town Council's support for building the boat launch. The motion carried with eight (8) yeas. Councilor King opposed)**

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Councilor Sartoris stated there was one other issue that she will be asking the Council to address. Steve Walker explained that the Citizens Advisory Committee has raised issues about harbor management. The Town's Ordinance defines Brunswick's harbor as the New Meadows River and makes no reference to any coastal waters. Therefore, the question of whether or not the Town can enforce no-wake zones, moorings, etc. under the Ordinance as written has been raised.

Councilor Sartoris is asking the Council to make a recommendation that the Marine Resources Committee and town staff review the issue of both authority and harbor management, and come back to the Council with recommendations. She would also like a statement from the Council to be included in the letter of support that is being written, stating that the Town is looking at the issue of harbor management.

**Councilor Sartoris moved, Councilor Galloupe seconded, that the Council add a paragraph to the letter stating that the Council is aware of the issue of harbor management and that it has asked staff to work with the Marine Resources Committee and come back to the Council with an appropriate recommendation on amendments to the Harbor Ordinance. The motion carried with eight (8) yeas. (Councilor King opposed)**

*(A copy of the proposed compensation and mitigation plan will be attached to the official minutes.)*

**180. The Town Council will consider discontinuing a portion of the Rich Road and will take any appropriate action. (Manager)**

Town Manager Gerrish stated that the Town Attorney had prepared the appropriate legal work on this item and staff has met with Michael Ouellette. Council is being asked to vote on two motions that were prepared by the Town Attorney for the discontinuance. The Town Manager briefly outlined the steps that need to be taken by Council for this.

**Councilor Sartoris moved, Councilor Priest seconded to provide statutory notice of the discontinuance of a portion of Rich Road to Michael and Sandra Ouellette by mailing to them a copy of all documents, and to the Planning Board by delivering to staff, for distribution to the Planning Board members, a copy of the Discontinuance Order. The motion carried with nine (9) yeas.**

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- 181. The Town Council will consider accepting a portion of Jewell Street in Merepoint Village Phase II and will take any appropriate action. (Manager)**

Town Manager Gerrish stated that this has been reviewed by the Town Engineer. A portion of Jewell Street has already been accepted and this will finalize the acceptance of the entire road.

**Councilor Rice moved and Councilor Watson seconded to approve the acceptance of the portion of Jewell Street as outlined by the Town Engineer. The motion carried with nine (9) yeas.**

*(A copy of all related paperwork will be attached to the official minutes.)*

Chairman Lowe reminded everyone that on October 19, 2004 at 7:00 p.m. there will be a public meeting sponsored by the Town Council and the School Board in the Council Chambers to look at the potential impact of the tax cap initiative on the Town and Schools. There will be a second meeting on Thursday, October 28 at 7:00 p.m. at the Atrium in Cook's Corner.

The meeting adjourned at 9:45 p.m.

**PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A VIDEO RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.**

Mary Tilas Cronk  
Executive Administrative Assistant  
November 9, 2004

November 15, 2005

Approved by Council

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Council Chair