

**BRUNSWICK TOWN COUNCIL
SPECIAL MEETING AGENDA
April 13, 2009
6:00 P.M.
Old Times Record Building
6 Industry Road**

Roll Call

Executive Session: Personnel Matters Per 1 M.R.S.A. § 405(6)(A)

54. The Town Council will consider supporting a Letter of Inquiry for the Quality of Place Grant opportunity for regional trail planning, and will take any appropriate action. (Manager)
55. The Town Council will consider allowing the Town to apply for a Water Quality Manager's Grant to carry out the watershed assessment of Mere Brook, and will take any appropriate action. (Manager)

A workshop will follow the meeting.

Brunswick Town Council
Agenda
April 13, 2009
Council Notes and Suggested Motions

Executive Session: Personnel Matters Per 1 M.R.S.A. § 405(6)(A)

Motion to go into executive session to discuss personnel matters per 1 M.R.S.A. § 405(6)(A)

54. The Council will discuss supporting a Letter of Inquiry for an Environmental Funders Network (EFN) grant. This is a regional collaborative effort being coordinated by the Midcoast Council for Business Development and Planning (MCBDP). If this group is fortunate enough to get this grant, which may be up to \$300,000, the involved communities will decide what projects to move forward with. Brunswick would seek to use the funds towards the bike path extension. There is no staff time or Town match required. A copy of a memo from the Planning Department is included in your packet.

Suggested Motion: Motion to support a Letter of Inquiry for a Maine Community Foundation grant as applied for by the Midcoast Council for Business Development and Planning.

55. The Council will discuss the Town applying for this grant, which is part of the President's stimulus package and will pass through DEP. It is for urban impairment on streams and, if awarded, we are proposing to use it for Mere Brook. This grant requires no town match. A copy of a memo from the Planning Department is included in your packet.

Suggested Motion: Motion to allow the Town to apply for a Water Quality Manager's Grant in an amount of \$40,000 to carry out the watershed assessment of Mere Brook.

Motion to adjourn the meeting.



TOWN OF BRUNSWICK, MAINE

INCORPORATED 1739

DEPARTMENT OF PLANNING AND DEVELOPMENT
28 FEDERAL STREET
BRUNSWICK, ME 04011

ITEM 54

MEMO

To: Gary Brown, Acting Town Manager
From: Tom Farrell, Director of Parks of Recreation; Vanessa Levesque, Natural Resources Planner; Anna Breinich, Director of Planning and Development
Date: April 8, 2009
Re: Quality of Place grant opportunity

The Maine Community Foundation recently announced a new grant opportunity (<http://www.maine cf.org/Default.aspx?tabid=515>) in which the Maine Environmental Funders Network (private foundation funders) are looking to fund projects that support the recommendations that came out of the Governor's Quality of Place Council. One such recommendation is to support the development of an intrastate trail system. This recommendation dovetails with the Town's own identified priorities, specifically the expansion of the heavily-used Androscoggin River Bike Path referenced in the Brunswick 2002 Parks, Recreation and Open Space Plan. This Quality of Place grant opportunity is especially focused on regional projects.

At this time, the Town of Brunswick has been invited to participate in a Letter of Inquiry to EFN for a collaborative project of the Sagadahoc Region Rural Resources Initiative for consideration under this grant. SRRRI is comprised of representatives of twelve municipalities and local, regional and statewide resource protection and land conservation organizations. The municipalities include Arrowsic, Bath, Bowdoin, Bowdoinham, Brunswick, Georgetown, Harpswell, Phippsburg, Richmond, Topsham, West Bath, and Woolwich. The Town of Brunswick is an active participant in the Sagadahoc Region Rural Resources Initiative (SRRRI).

MCBDP will be the entity applying for a Quality of Place grant to support regional trail planning in the SRRRI member towns. The Letter of Inquiry will request funding for the development of a Regional Trail Plan and potential projects for consideration by the Collaborative municipalities if invited by EFN to submit a full application. Those projects include the engineering and design for the Androscoggin to Kennebec Bicycle and Pedestrian Path. Vanessa Levesque and Tom Farrell participated in an initial meeting earlier this week with representatives from the Towns of Topsham and Bath, as well as the Brunswick-Topsham Land Trust, to discuss the submittal.

Please note that at this time, no letter of support is required from any partners, including the Town of Brunswick. If the Letter of Inquiry for this project is selected, at that time a full grant proposal would be due, and the Town Council would need to decide and vote at that time whether or not to sign a letter of support.



Environmental Fundors Network

Vision to Action: A Commitment to Maine's Quality of Place
A Funding Opportunity
Background, Goals, & Guidelines for *Letters of Inquiry*

Deadline: April 17, 2009

About Maine's Environmental Funders Network

The Environmental Funders Network [EFN] is a project of Maine Community Foundation and Maine Philanthropy Center whose purpose is finding ways for funders and philanthropists to become more responsive, creative, and effective grantmakers for Maine's environment. Following the publication of GrowSmart Maine's report by the Brookings Institution, "Charting Maine's Future: An Action Plan for Sustainable Prosperity and Quality Places," EFN steering committee members agreed that the report's key concept: "quality of place," conveys the essential relationship between Maine's environmental well-being and its economic prosperity and overall quality of life. To explore how philanthropy might best support the implementation of the report recommendations, EFN met with members of the Governor's Council on Maine's Quality of Place and with representatives from the business, nonprofit, and government sectors. EFN now proposes to apply its shared financial resources and knowledge to identify and support practical solutions to advance ideas from theory to action and results.

About EFN's *Quality of Place Initiative*

EFN recognizes that regional and statewide efforts are already underway or being planned, and that some, including the Governor's Quality of Place Council, are committed to advancing selected recommendations but may be undercapitalized or face other barriers to success.

Through financial support and learning opportunities, EFN's *Quality of Place Initiative* seeks to advance projects that strengthen the link between the natural and built environments, emphasize public engagement, and, in the case of collaborations, recognize the elements required to build and sustain them. The *Initiative* is designed to achieve the following outcomes:

- *Quality of Place* and the link between built and natural environments achieve broad-based, statewide support.
- Regional collaborations achieve greater impact and demonstrate the efficacy of partnerships in supporting and/or protecting built and natural places.
- Nonprofit organizations, governmental agencies, business, and philanthropy work together to implement *Quality of Place* strategies; knowledge, and resources are shared among and across the sectors.
- Best *Quality of Place* practices are identified and promoted.
- Barriers and funding gaps for effective *Quality of Place* projects are identified and addressed.

EFN will award a limited number of grants in varying amounts up to \$100,000, potentially renewable for two additional years. Successful grantees will have opportunities to learn from one another and to share their results and experiences with funders, media, and policy makers.

Letter of Inquiry Process & Format

As a first step in the grantmaking process, EFN invites *Letters of Inquiry* from nonprofit organizations, government agencies, or collaboratives (with a designated lead organization) working in Maine. The following guide provides prompts based upon the criteria. From the pool of *Letters*, an EFN advisory committee will select applicants to submit full proposals later this spring.

Letters of Inquiry should include the following:

- *Applicant Information:*

- Organization or collaborative name (if a collaborative, include lead organization name)
- EIN tax identification number
- Year established
- Staff contact
- Email, phone number, and website URL (if available)
- Organizational or collaborative mission
- Service area
- Key personnel in leadership roles
- Project budget

- *Fit with Grantmaking Criteria*

Letters should reflect consideration of one or more of the following questions (choose up to four that most closely reflect Quality of Place recommendations and align with your goals):

1. What is the *Quality of Place* challenge your project intends to address?
2. Which *Quality of Place Initiative* outcomes most closely align with your goals [*see page one*]?
3. Does your project address one or more of the *Governor's Council on Quality of Place* recommendations (www.maine.gov/spo/specialprojects/quality of place)?
4. If applying as a collaborative, please describe results to date.
5. How have/will diverse stakeholders and the general public become engaged in the project?
6. Will your project seek to change public opinion or contribute to changes in public policy related to *Quality of Place*?
7. How is your organization or collaboration positioned to resolve this challenge?

Tips & Timeline

EFN is a volunteer-driven network with lean staffing and is unable to field phone calls regarding *Letters of Inquiry*. If you have questions to clarify the criteria, please send them via email to efn@mainephilanthropy.org by April 8.

- To be eligible for funding, applicants must be 501c3 nonprofit organization, governmental agency, or a regional collaboration's designated lead organization (501c3 organization or agency).
- Two pages maximum, plus budget (at least 11pt font size; margins of 1-inch).
- *Letters of Inquiry* must be submitted electronically, *as a word document attachment (not .PDF)*, with **EFN/Quality of Place Initiative** as the subject line, to grants@mainecf.org no later than **April 17, 2009**.
- The advisory committee will conduct research on *Letters* and may contact your organization, partners, or others.
- Invitations to submit a full proposal will be sent in early June 2009.



TOWN OF BRUNSWICK, MAINE

INCORPORATED 1739

DEPARTMENT OF PLANNING AND DEVELOPMENT
28 FEDERAL STREET
BRUNSWICK, ME 04011

ITEM 55

MEMO

To: Gary Brown, Acting Town Manager
Cc: Anna Breinich, Director of Planning and Development
From: John Foster, Public Works Director; Vanessa Levesque, Natural Resources Planner
Date: April 9, 2009
Re: 604(b) Water Quality Management Grant opportunity

The Maine Department of Environmental Protection (DEP) recently announced a new grant opportunity being directed towards water quality management as part of the American Recovery & Reinvestment Act of 2009 ("stimulus"). More specifically, proposals must address water quality assessment and planning in state-designated urban impaired streams. The Town of Brunswick has four urban impaired streams, the most significant of which is Mere Brook, which runs through the urban core of Brunswick, the western, undeveloped part of the Naval Air Station (NASB), under the runways, and outlets in Harpswell Cove. We suggest applying for these funds to carry out a watershed assessment of Mere Brook in order to more fully understand the current situation on that stream.

Because Mere Brook is already designated as an urban impaired stream, any new development projects already must abide by stringent stormwater management guidelines from DEP. Currently, the onus is on individual developers to install the required stormwater management techniques. It would be beneficial to better understand the reasons why Mere Brook is impaired so that corrective measures can be taken to improve the stream. In addition, once such information is known, a watershed management plan for Mere Brook can be developed that lays out a watershed-wide stormwater management plan. Doing so would also advance the economic development goals adopted by the Town Council by reducing the burden on developers.

Not only would this grant help meet economic development goals, but it also advances other Town Goals as expressed in the Comprehensive Plan and the Open Space Plan related to protection of the quality of water uses for drinking purposes as well as protection of our shellfish industry.

Lastly, as Base redevelopment moves forward, projects in the Mere Brook watershed will be subject to the urban impaired stream stormwater management regulations. The data resulting from the assessment and possible watershed plan will then be readily available to area developers, thereby streamlining the review process.

We propose applying for a grant of approximately \$40,000 to carry out the watershed assessment of Mere Brook. There is no match required for the grant. Applications are due on April 23, 2009.

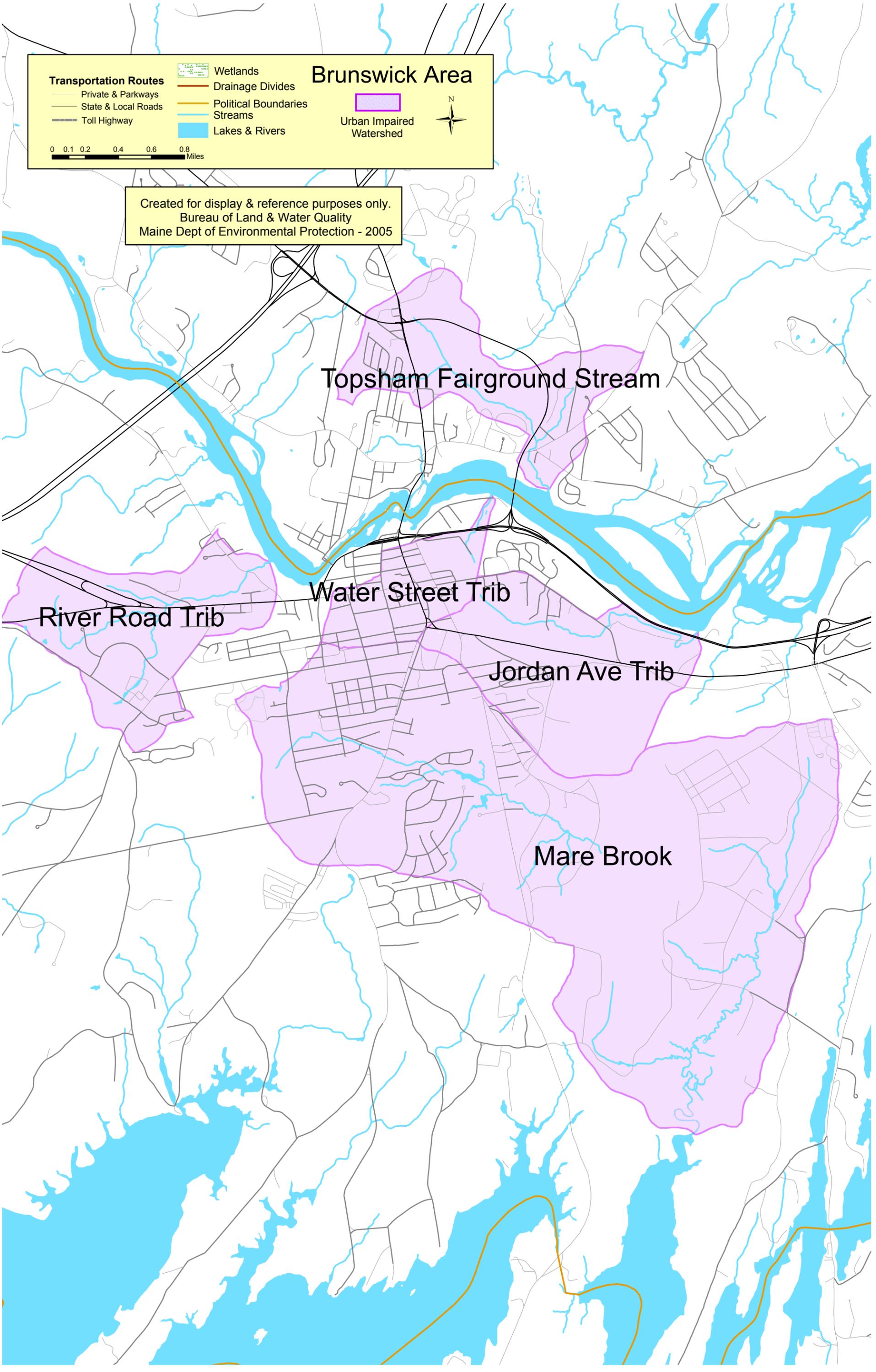
Brunswick Area

Transportation Routes	Wetlands	Urban Impaired Watershed
Private & Parkways	Drainage Divides	
State & Local Roads	Political Boundaries	
Toll Highway	Streams	
	Lakes & Rivers	

0 0.1 0.2 0.4 0.6 0.8 Miles



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 Maine Dept of Environmental Protection - 2005



Topsham Fairground Stream

Water Street Trib

River Road Trib

Jordan Ave Trib

Mare Brook