

BRUNSWICK TOWN COUNCIL

Agenda

November 2, 2009

Executive Session: 6:30 P.M.

Regular Meeting: 7:00 P.M.

Municipal Meeting Room

Maine Street Station

16 Station Avenue

Executive Session: Real Estate Discussion Per 1 M.R.S.A. § 405(6)(C)

Roll Call

Pledge of Allegiance

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER'S REPORT:

- (a) MRRA Update
- (b) Council Committee Updates
- (c) Election Reminders

PUBLIC HEARINGS:

None

NEW BUSINESS:

164. The Town Council will hear a report on the Maine Bike Rally, and determine if any further action is necessary (Councilor Watson)

DISCUSSION

165. The Town Council will set a public hearing for November 16, 2009, regarding amending the General Assistance Ordinance Maximums, and will take any appropriate action. (Manager)

ACTION

166. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Manager)

ACTION

CONSENT AGENDA

- (a) Approval of the Minutes of October 19, 2009
- (b) Approval of Utility Permit for Maine Natural Gas for lines relative to Bowdoin College
- (c) Accept Station Avenue as a Town Way

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
SHOULD CONTACT THE TOWN MANAGER'S OFFICE AT 725-6659
(TDD 725-5521)**

**Brunswick Town Council
Agenda
November 2, 2009
Council Notes and Suggested Motions**

Executive Session: Real Estate Discussion Per 1 M.R.S.A. § 405(6)(C)

Motion to go into executive session to discuss real estate per 1 M.R.S.A. § 405(6)(C)

MANAGER'S REPORT:

- (a) MRRA Update: Manager Brown will update the Council and the public on the activities of the MRRA, including their Annual Meeting held on October 22.

Suggested Motion: No proposed motion.

- (b) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No proposed motion.

- (c) Election Reminders: Manager Brown will remind voters that the polling hours for the November 3 election are from 8:00 a.m. to 8:00 p.m., and he will provide polling locations, including the change to District 4, which is now at the Recreation Center at 30 Federal Street.

Suggested Motion: No proposed motion.

PUBLIC HEARINGS:

None

NEW BUSINESS:

164. Councilor Watson is sponsoring this item to inform the Council and public that the 22nd Annual Maine Bike Rally will be held July 9 – July 11, 2010, in Brunswick. The event brings together approximately 300 bicyclists throughout the U.S. and Canada. Mr. Kirk Kennedy will be at your meeting to show a five minute video of the 2009 event. A copy of additional information on the Rally is included in your packet.

Suggested motion:

There is no suggested motion since this is a discussion item.

165. This item is to set a public hearing for November 16, 2009, to change the current General Assistance maximums, and we are requesting that the Council advertise this hearing for an emergency and regular basis in order to be enacted immediately after the public

hearing. A copy of the memo outlining the proposed Appendices is included in your packet.

Suggested motion:

Motion to set a public hearing for November 16, 2009, to amend the General Assistance Ordinance Maximums, to be enacted on an emergency and regular basis.

166. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- (a) Approval of the Minutes of October 19, 2009: The minutes are included in your packet for your review and approval.
- (b) Approval of Utility Permit for Maine Natural Gas: This permit allows Maine Natural Gas to install a gas main to extend down the north side of Bowker Street to Bowdoin College's Whittier Field House. Copies of the memo, permit, and map are included in your packet.
- (c) Accept Station Avenue as a Town Way: Copies of a memo from John Foster and a description of Station Avenue are included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER'S REPORT - A BACK UP MATERIALS

FOR 2010 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 General Government</u>							
11000 Administration	497,316	497,316.00	70,987.20	28,112.79	556.17	425,772.63	14.4%
11050 Personnel Department	0	.00	85.92	36.36	.00	-85.92	100.0%
11100 Finance Department	664,679	664,679.00	139,372.05	47,835.11	547.28	524,759.67	21.1%
11150 Technology Services Dept	197,600	197,600.00	108,501.76	14,296.11	-20,236.00	109,334.24	44.7%
11200 Municipal Officers	109,015	109,015.00	18,962.17	4,225.98	.00	90,052.83	17.4%
11220 Municipal Building	171,450	171,450.00	37,543.04	10,754.75	-4,794.92	138,701.88	19.1%
11230 Risk Management	445,500	445,500.00	138,002.89	5,199.14	82,964.00	224,533.11	49.6%
11240 Employee benefits	0	.00	.00	.00	.00	.00	.0%
11250 Cable TV	99,318	99,318.00	24,934.79	10,271.30	.00	74,383.21	25.1%
11300 Assessing	289,918	289,918.00	60,275.14	20,714.68	1,985.14	227,657.72	21.5%
11400 Codes Enforcement	213,741	213,741.00	47,222.32	16,269.46	.00	166,518.68	22.1%
11600 Town Clerk & Elections	341,372	341,372.00	58,189.29	19,440.34	.00	283,182.71	17.0%
11900 Planning Department	310,101	310,101.00	60,139.14	20,559.51	118.45	249,843.41	19.4%
11940 Natural Resources Departme	0	.00	.00	.00	.00	.00	.0%
11950 Economic Development Dept	194,280	194,280.00	42,340.41	14,399.79	.00	151,939.59	21.8%
TOTAL General Government	3,534,290	3,534,290.00	806,556.12	212,115.32	61,140.12	2,666,593.76	24.6%
<u>20 Public Safety</u>							
12100 Fire Department	2,610,381	2,610,381.00	602,477.96	190,729.91	17,532.84	1,990,370.20	23.8%
12200 Police Department	4,061,417	4,061,417.00	832,300.99	287,832.78	16,304.89	3,212,811.12	20.9%
12210 Police Special Detail	0	.00	1,725.42	698.93	.00	-1,725.42	100.0%
12310 Streetlights	208,500	208,500.00	34,610.25	21,372.17	-8,085.00	181,974.75	12.7%
12320 Traffic Signals	18,600	18,600.00	5,567.61	1,462.15	.00	13,032.39	29.9%
12330 Hydrants	364,680	364,680.00	3,900.00	.00	.00	360,780.00	1.1%
12340 Civil Emergency Preparedne	4,000	4,000.00	.00	.00	.00	4,000.00	.0%
TOTAL Public Safety	7,267,578	7,267,578.00	1,480,582.23	502,095.94	25,752.73	5,761,243.04	20.7%
<u>30 Public Works</u>							
13100 Public Works Administratio	457,466	457,466.00	98,932.15	34,138.95	.00	358,533.85	21.6%
13110 PW General Maintenance	714,297	714,297.00	265,461.00	117,667.98	-7,602.10	456,438.10	36.1%
13120 PW Winter Maintenance	819,476	819,476.00	77.62	.00	.00	819,398.38	.0%
13130 Refuse Collection	556,588	556,588.00	118,353.47	71,986.24	.00	438,234.53	21.3%

FOR 2010 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13140 Recycling	231,620	231,620.00	54,167.35	36,473.46	.00	177,452.65	23.4%
13150 PW Central Garage	552,166	552,166.00	76,256.26	34,760.62	1,683.24	474,226.50	14.1%
TOTAL Public Works	3,331,613	3,331,613.00	613,247.85	295,027.25	-5,918.86	2,724,284.01	18.2%
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40 Human Services							
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14100 General Assistance	144,273	144,273.00	26,472.30	9,194.92	441.00	117,359.70	18.7%
14120 Health & Social Services	2,611	2,611.00	.00	.00	.00	2,611.00	.0%
TOTAL Human Services	146,884	146,884.00	26,472.30	9,194.92	441.00	119,970.70	18.3%
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45 Education							
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14500 School Department	33,471,084	33,471,084.00	4,418,708.70	2,422,024.38	.00	29,052,375.30	13.2%
TOTAL Education	33,471,084	33,471,084.00	4,418,708.70	2,422,024.38	.00	29,052,375.30	13.2%
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50 Recreation and Culture							
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15000 Recreation Administration	434,601	434,601.00	95,289.88	31,131.90	.00	339,311.12	21.9%
15050 Rec Buildings and Grounds	676,422	676,422.00	132,418.31	43,049.84	4,412.35	539,591.34	20.2%
15100 Coffin Pond	62,213	62,213.00	32,248.14	9,070.60	.00	29,964.86	51.8%
15300 Teen Center	5,000	5,000.00	.00	.00	.00	5,000.00	.0%
15310 People Plus	70,000	70,000.00	35,000.00	.00	.00	35,000.00	50.0%
15400 Curtis Memorial Library	1,082,842	1,082,842.00	270,710.52	90,236.84	.00	812,131.48	25.0%
TOTAL Recreation and Culture	2,331,078	2,331,078.00	565,666.85	173,489.18	4,412.35	1,760,998.80	24.5%
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60 Intergovernmental							
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16000 County tax	1,149,612	1,149,612.00	.00	.00	.00	1,149,612.00	.0%
TOTAL Intergovernmental	1,149,612	1,149,612.00	.00	.00	.00	1,149,612.00	.0%
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70 Unclassified							
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FOR 2010 03

70	Unclassified	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
17000	Promotion and Development	122,161	122,161.00	84,697.45	2,939.45	.00	37,463.55	69.3%
17010	Assistance to St. Johns	16,000	16,000.00	.00	.00	.00	16,000.00	.0%
17020	Cemetery Care	2,500	2,500.00	500.00	250.00	.00	2,000.00	20.0%
17030	Wage Adjustment Account	125,000	125,000.00	3,539.90	.00	.00	121,460.10	2.8%
17050	High School Spring Street	0	.00	1,836.28	.00	.00	-1,836.28	100.0%
	TOTAL Unclassified	265,661	265,661.00	90,573.63	3,189.45	.00	175,087.37	34.1%
80 Debt Service								
18000	2000 CIP G/O Bonds	336,000	336,000.00	.00	.00	.00	336,000.00	.0%
18020	2006 CIP G/O Bonds	292,000	292,000.00	.00	.00	.00	292,000.00	.0%
	TOTAL Debt Service	628,000	628,000.00	.00	.00	.00	628,000.00	.0%
	GRAND TOTAL	52,125,800	52,125,800.00	8,001,807.68	3,617,136.44	85,827.34	44,038,164.98	15.5%

** END OF REPORT - Generated by Julie Henze **

REPORT OPTIONS

Sequence	Field #	Total	Page Break	Year/Period: 2010/ 3
Sequence 1	2	Y	N	Print revenue as credit: Y
Sequence 2	9	Y	N	Print totals only: Y
Sequence 3	0	N	N	Suppress zero bal accts: Y
Sequence 4	0	N	N	Print full GL account: N

Double space: N
Report title: SEPTEMBER 2009 EXPENDITURE REPORT
Roll projects to object: N
Incl inception to soy: N
Carry forward code: 1
Print journal detail: N
From Yr/Per: 2009/ 1
To Yr/Per: 2009/12
Include budget entries: N
Incl encumb/liq entries: N
Sort by JE # or PO #: J
Detail format option: 1

Print Full or Short description: F
Print MTD Version: Y
Print Revenues-Version headings: N
Format type: 2
Print revenue budgets as zero: N
Include Fund Balance: N
Include requisition amount: N

FOR 2010 03

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
<u>10 Taxes</u>						
111190 41101 Property Taxes	28,900,276	28,900,276.00	28,559,448.94	28,559,448.94	340,827.06	98.8%
111190 41103 Deferred Property Taxe	-200,000	-200,000.00	.00	.00	-200,000.00	.0%
111190 41104 Tax Abatements	-75,000	-75,000.00	-12,040.21	-9,666.75	-62,959.79	16.1%
111190 41105 Interest on Taxes	65,000	65,000.00	15,366.83	1,267.85	49,633.17	23.6%
111190 41106 Tax Lien Costs Revenue	10,000	10,000.00	11,491.70	53.08	-1,491.70	114.9%
111190 41107 Tax Lien Interest Reve	0	.00	16,783.04	16.06	-16,783.04	100.0%
111190 41109 Payment in Lieu of Tax	175,000	175,000.00	.00	.00	175,000.00	.0%
111190 41198 Homestead exemption re	0	.00	305,843.00	305,843.00	-305,843.00	100.0%
111191 41110 Excise Tax - Auto	2,325,000	2,325,000.00	718,986.85	223,532.81	1,606,013.15	30.9%
111191 41111 Excise Tax Boat/ATV/Sn	23,000	23,000.00	2,927.50	218.40	20,072.50	12.7%
TOTAL Taxes	31,223,276	31,223,276.00	29,618,807.65	29,080,713.39	1,604,468.35	94.9%
TOTAL REVENUES	31,223,276	31,223,276.00	29,618,807.65	29,080,713.39	1,604,468.35	
<u>20 Licenses & Fees</u>						
121411 42100 Building Permits	15,000	15,000.00	15,927.00	4,918.75	-927.00	106.2%
121411 42101 Electrical Permits	14,000	14,000.00	3,473.36	1,096.20	10,526.64	24.8%
121411 42102 Plumbing Permits	8,500	8,500.00	2,366.25	600.00	6,133.75	27.8%
121411 42103 Zoning Board Fees	300	300.00	.00	.00	300.00	.0%
121411 42105 Mobile Home Permits	300	300.00	.00	.00	300.00	.0%
121411 42106 Institutional Permits	12,000	12,000.00	.00	.00	12,000.00	.0%
121411 42107 Alts/Addns Permits	12,000	12,000.00	.00	.00	12,000.00	.0%
121411 42108 Comm/Indus Permits	10,000	10,000.00	.00	.00	10,000.00	.0%
121411 42109 Multiple Dwellings	1,000	1,000.00	.00	.00	1,000.00	.0%
121411 42110 Accessory Structures	3,500	3,500.00	.00	.00	3,500.00	.0%
121611 42200 Hunting & Fishing Lice	1,500	1,500.00	333.75	122.05	1,166.25	22.3%
121611 42201 Dog License Fee	2,200	2,200.00	119.00	41.00	2,081.00	5.4%
121611 42202 Vital Statistics	46,000	46,000.00	14,740.00	4,821.00	31,260.00	32.0%
121611 42203 General Licenses	23,180	23,180.00	2,193.00	998.00	20,987.00	9.5%
121611 42204 Victulars Licenses	20,625	20,625.00	1,600.00	250.00	19,025.00	7.8%
121611 42205 Shellfish Licenses	21,000	21,000.00	125.00	.00	20,875.00	.6%
121611 42206 Neutered/Spayed Dog Li	3,620	3,620.00	170.00	60.00	3,450.00	4.7%
121611 42207 Passport Fees	7,600	7,600.00	2,550.00	550.00	5,050.00	33.6%
121611 42208 Postage Fees	0	.00	10.19	.00	-10.19	100.0%
121611 42209 Passport Picture Reven	1,350	1,350.00	600.00	84.00	750.00	44.4%
121911 42300 Planning Board Appl Fe	10,000	10,000.00	2,646.61	1,532.91	7,353.39	26.5%
122121 42400 Fire Permits	1,500	1,500.00	280.00	280.00	1,220.00	18.7%

FOR 2010 03

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
122221 42500 Conc Weapons Permits R	400	400.00	85.00	.00	315.00	21.3%
123131 42600 Public Works Opening F	500	500.00	24.00	8.00	476.00	4.8%
TOTAL Licenses & Fees	216,075	216,075.00	47,243.16	15,361.91	168,831.84	21.9%
TOTAL REVENUES	216,075	216,075.00	47,243.16	15,361.91	168,831.84	
<u>30 Intergovernmental</u>						
131132 43103 Highway Grant Fund	202,500	202,500.00	.00	.00	202,500.00	.0%
131142 43104 State General Assistan	20,000	20,000.00	1,010.29	1,005.79	18,989.71	5.1%
131190 43102 State Tax Exemption Re	10,000	10,000.00	.00	.00	10,000.00	.0%
131192 43101 State Revenue Sharing	1,800,000	1,800,000.00	429,879.83	33,280.43	1,370,120.17	23.9%
131192 43106 Snowmobile Receipts	1,500	1,500.00	.00	.00	1,500.00	.0%
134546 43120 State Education Subsid	13,985,285	13,985,285.00	3,257,129.13	1,085,709.71	10,728,155.87	23.3%
134546 43121 State Adult Educ. Subs	30,000	30,000.00	.00	.00	30,000.00	.0%
134546 43122 St Fiscal Stabilizatio	753,426	753,426.00	.00	.00	753,426.00	.0%
134546 43150 Federal Education Subs	550,000	550,000.00	173,764.18	.00	376,235.82	31.6%
TOTAL Intergovernmental	17,352,711	17,352,711.00	3,861,783.43	1,119,995.93	13,490,927.57	22.3%
TOTAL REVENUES	17,352,711	17,352,711.00	3,861,783.43	1,119,995.93	13,490,927.57	
<u>40 Charges for services</u>						
141111 44110 Agent Fee Auto Reg	35,000	35,000.00	11,582.00	3,550.00	23,418.00	33.1%
141111 44111 Agent Fee Boat/ATV/Sno	1,700	1,700.00	332.00	48.00	1,368.00	19.5%
141111 44140 Housing Services Fees	610,000	610,000.00	152,853.66	50,951.22	457,146.34	25.1%
141611 44131 Advertising Fees	0	.00	371.00	297.55	-371.00	100.0%
142121 44155 Ambulance Service Fees	675,000	675,000.00	174,500.02	59,124.80	500,499.98	25.9%
142121 44166 Special Detail - Fire	1,000	1,000.00	.00	.00	1,000.00	.0%
142221 44161 Witness Fees	5,000	5,000.00	.00	.00	5,000.00	.0%
142221 44162 Police Reports	3,700	3,700.00	847.00	337.50	2,853.00	22.9%
142221 44163 School Resource Office	69,178	69,178.00	.00	.00	69,178.00	.0%
142221 44165 Special Detail - Polic	5,000	5,000.00	1,956.50	795.50	3,043.50	39.1%
143131 44174 PW Labor & Materials	0	.00	304.87	.00	-304.87	100.0%
143431 44175 Recycling Revenue	20,000	20,000.00	7,200.52	2,297.80	12,799.48	36.0%
144545 44100 School Tuition, etc	935,000	935,000.00	.00	.00	935,000.00	.0%
145051 44187 Coffin Pond	25,000	25,000.00	18,412.70	613.00	6,587.30	73.7%
TOTAL Charges for services	2,385,578	2,385,578.00	368,360.27	118,015.37	2,017,217.73	15.4%
TOTAL REVENUES	2,385,578	2,385,578.00	368,360.27	118,015.37	2,017,217.73	

50 Fines & Penalties

FOR 2010 03

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
151621 45103 Unlicensed Dog Fines	7,950	7,950.00	645.00	345.00	7,305.00	8.1%
152121 45104 False Alarm Fire	3,000	3,000.00	100.00	.00	2,900.00	3.3%
152221 45100 Ordinance Fines	1,000	1,000.00	25.00	25.00	975.00	2.5%
152221 45101 Parking Tickets	16,000	16,000.00	2,296.00	930.00	13,704.00	14.4%
152221 45102 Leash Law Fines	1,000	1,000.00	410.00	.00	590.00	41.0%
152221 45105 False Alarm Police	1,500	1,500.00	5.00	5.00	1,495.00	.3%
152221 45106 Restitution	0	.00	275.00	.00	-275.00	100.0%
TOTAL Fines & Penalties	30,450	30,450.00	3,756.00	1,305.00	26,694.00	12.3%
TOTAL REVENUES	30,450	30,450.00	3,756.00	1,305.00	26,694.00	
60 Interest earned						
161193 46100 Interest Earned	150,000	150,000.00	1,230.25	354.53	148,769.75	.8%
TOTAL Interest earned	150,000	150,000.00	1,230.25	354.53	148,769.75	.8%
TOTAL REVENUES	150,000	150,000.00	1,230.25	354.53	148,769.75	
70 Donations						
171952 47000 BDC Contrib to Econ De	75,000	75,000.00	.00	.00	75,000.00	.0%
TOTAL Donations	75,000	75,000.00	.00	.00	75,000.00	.0%
TOTAL REVENUES	75,000	75,000.00	.00	.00	75,000.00	
90 Other						
191011 49000 Administration Miscell	2,000	2,000.00	205.08	179.74	1,794.92	10.3%
191111 49000 Finance Miscellaneous	2,500	2,500.00	428.43	245.00	2,071.57	17.1%
191111 49101 Workers Comp Reimb	2,000	2,000.00	12,477.00	12,477.00	-10,477.00	623.9%
191111 49104 Property & Casualty Re	0	.00	8,287.00	8,287.00	-8,287.00	100.0%
191111 49105 Postage & Handling	3,000	3,000.00	784.00	264.00	2,216.00	26.1%
191111 49106 W/C Proceeds	0	.00	1,784.59	1,175.28	-1,784.59	100.0%
191111 49210 Insurance Proceeds	0	.00	9,620.10	.00	-9,620.10	100.0%
191192 49100 Cable Television	205,000	205,000.00	.00	.00	205,000.00	.0%
191411 49000 Codes Miscellaneous	500	500.00	455.95	170.50	44.05	91.2%
191611 49000 Town Clerk Miscellaneous	1,500	1,500.00	433.45	182.25	1,066.55	28.9%

FOR 2010 03

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
191911 49000 Planning Miscellaneous	0	.00	9.00	.00	-9.00	100.0%
191941 49000 Natural Resources Misc	0	.00	1,137.00	920.00	-1,137.00	100.0%
192121 49000 Fire Miscellaneous	500	500.00	210.00	210.00	290.00	42.0%
192221 49000 Police Miscellaneous	0	.00	478.03	310.43	-478.03	100.0%
192294 49153 Police Vehicle Sales	12,000	12,000.00	.00	.00	12,000.00	.0%
193131 49000 Public Works Miscellan	0	.00	40.54	.00	-40.54	100.0%
194141 49000 Human Services Misc	0	.00	6,192.48	6,146.48	-6,192.48	100.0%
194141 49103 General Assistance Rec	0	.00	330.00	330.00	-330.00	100.0%
194545 49000 School Miscellaneous R	228,710	228,710.00	23,712.25	20,862.25	204,997.75	10.4%
195051 49000 Recreation Miscellaneo	0	.00	441.26	.00	-441.26	100.0%
TOTAL Other	457,710	457,710.00	67,026.16	51,759.93	390,683.84	14.6%
TOTAL REVENUES	457,710	457,710.00	67,026.16	51,759.93	390,683.84	
GRAND TOTAL	51,890,800	51,890,800.00	33,968,206.92	30,387,506.06	17,922,593.08	65.5%

** END OF REPORT - Generated by Julie Henze **

REPORT OPTIONS

Sequence	Field #	Total	Page Break	
Sequence 1	5	Y	N	Year/Period: 2010/ 3
Sequence 2	0	N	N	Print revenue as credit: N
Sequence 3	0	N	N	Print totals only: N
Sequence 4	0	N	N	Suppress zero bal accts: Y

Report title:
SEPTEMBER 2009 REVENUE REPORT

Print Full or Short description: F
Print MTD Version: Y
Print Revenues-Version headings: Y
Format type: 2
Print revenue budgets as zero: N
Include Fund Balance: N
Include requisition amount: N

Double space: N
Roll projects to object: N
Incl inception to soy: N
Carry forward code: 1
Print journal detail: N
From Yr/Per: 2009/ 1
To Yr/Per: 2009/12
Include budget entries: N
Incl encumb/liq entries: N
Sort by JE # or PO #: J
Detail format option: 1

MANAGER'S REPORT

– B and C

NO BACK UP MATERIALS

ITEM 164

BACK UP MATERIALS

The 22nd Annual Maine Bike Rally will be held July 9-11, 2010 in Brunswick, Maine. The event brings together approximately 300 bicyclists from throughout the United States and Canada. The 2010 event will offer three days of both on road and off road bike rides in and around Brunswick for all levels of cyclists, plus a full weekend of family entertainment.

Rides from 5 to 100 miles will showcase the beauty of Brunswick and surrounding communities. The rally also features time trials (where cyclists race against the clock), a sunrise ride, colorful bicycle parade, ice cream social, music and other entertainment. Bicyclists will tent out on the grounds of Brunswick High School during the weekend festivities.

Mr. Kirk Kennedy will be at the meeting to show a five minute video of the 2009 event held in Fryeburg. He will also provide a description of the types of activities envisioned and will answer questions members of the Town Council may have. Kirk will also announce that the planning committee is still looking for volunteers to help with planning the 2010 event. An initial planning meeting held at the High School on October 20th saw approximately 30 volunteers in attendance. Mr. Kennedy has been working with the Brunswick Parks and Recreation Department and School Department to bring the event to Brunswick.

The event typically remains at the host site for two consecutive years. As a result, the Rally will also occur in Brunswick in 2011.

ITEM 165

BACK UP MATERIALS



Town of Brunswick
Human Services
54 Cumberland Street
Brunswick, ME 04011
207-725-6661
FAX 207-725-6636

Date : October 16, 2009
To: Gary Brown, Town Manager
Town Council
From: Judy Hardy-Goddard, GA Administrator
Re: Adoption of GA Maximums

The Adoption Process

The municipal officers adopt the local General Assistance Ordinance and yearly Appendices. The law requires that the municipal officers adopt the ordinance and/or Appendices *after notice and hearing*. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS.

Appendix A

Appendix A is a listing of the overall maximum levels of assistance pertaining to all municipalities in Maine. These new overall maximum levels of assistance have been calculated on the basis of the 2009-2010 HUD Fair Market Rent

(FMR) values that will become effective on October 1, 2009. These maximum levels of assistance are established by Maine General Assistance law (22 MRSA (4305(3-B)) and **cannot** be altered by action of the municipal officers.

	2008/09	2009/10
1 person household	641	667
2 person household	767	798
3 person household	990	1030
4 person household	1255	1305
5 person household	1505	1565

Appendix B

Appendix B is a listing of the maximum levels of assistance for food. These maximum levels are the same as the USDA 2009-2010 Thrifty Food Plan, which are presumed to be reasonable by regulation of the Department of Health and Human Services (DHHS). Note that the Appendix B maximums in this packet remain unchanged from the mid-year increase that was made in March 2009, due to the federal economic stimulus package. If the municipal officers wish to amend these maximum levels of food assistance, a local survey must be developed and provided to DHHS to justify the proposed alterations.

1 person household	\$200.00
2 person household	\$367.00
3 person household	\$526.00
4 person household	\$668.00
5 person household	\$793.00

Appendix C

Appendix C is a listing of the maximum levels of assistance for housing (both heated and unheated). These maximum levels were developed by MMA using 2009-2010 HUD Fair Market Rent values that include utility costs. Because the FMR numbers include utility and heating costs, the applicable average utility and heating allowances, as developed by the Maine State Housing Authority (MSHA), are subtracted from the FMR to obtain a pure "housing" cost.

	Unheated		Heated	
	2008/09	2009/10	2008/09	2009/10
Bedrooms				
1	519.00	562.00	590.00	631.00
2	661.00	718.00	761.00	814.00
3	782.00	849.00	906.00	969.00
4	982.00	1072.00	1163.00	1247.00

Appendix D

There was no change or increase in the electric service amounts.

Appendix E

Fuel is calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon.

October 100 gallons
January 225 gallons
April 125 gallons

November 200 gallons
February 225 gallons
May 50 gallons

December 200 gallons
March 125 gallons

Appendix F

Appendix F, which lists maximums for personal care and household supplies, is not one of the appendices for which new values must be calculated each year.

If you have further question, please feel free to contact me at 725-6661 or by email jhardygoddard@brunswickme.org.

Thank-you

ITEM 166

BACK UP MATERIALS

BRUNSWICK CITIZENS

The Brunswick Town Council will be appointing Brunswick citizens on Monday, November 2, 2009, to the following Boards and/or Committees:

Brunswick TV3 Educational Channel Committee

2 Citizen members – Special Committee no set term

Cable TV Committee

3 members – 3 year terms to expire on 09/06/2012

Citizen Initiative Ballot Clarity Board

1 citizen member – No Set Term

Conservation Commission

1 member – 3 year term to expire on 05/01/2012

Davis Fund Committee

1 member – Balance of 3 year term to expire on 06/30/2010

Fair Hearing Authority

1 member – Balance of 2 year term to expire on 10/01/2010

Marine Resource Committee

1 Alternate – balance of 3 year term to expire on 05/01/2010

People Plus Board of Trustees

1 member (Brunswick residents) – 3 year term to expire on 07/01/2012

Recycling and Sustainability Committee

1 member – 3 year term to expire on 01/01/2013

Trust Fund Advisory Committee

1 member – 3 year term to expire on 05/10/2012

Village Review Board

1 member – 3 year term to expire on 10/20/2012

Zoning Board of Appeals

1 Associate member – balance of 3 year term to expire on 12/18/2011

1 Associate member – 3 year term to expire on 07/01/2012

Interested citizens should complete an application form, available in the Town Clerk's Office or the Town Manager's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, October 19, 2009

Individuals needing auxiliary aids for effective communication, please contact the Town Manager's Office at 725-6653 (TDD 725-5521).

Times Record 10-8-2009

BRUNSWICK CITIZENS

The Brunswick Town Council will be appointing Brunswick citizens on Monday, December 7, 2009, to the following Boards and/or Committees:

Assessment Review Board

1 member – 3 year term to expire on 01/12/2013

Personnel Board

1 member – 3 year term to expire on 01/12/2013

Recycling & Sustainability Committee

2 members – 3 year terms to expire on 01/01/2013

Village Review Board

2 members – 3 year terms to expire on 10/20/2012

Zoning Board of Appeals

1 member – 3 year term to expire on 11/20/2012

1 Associate member – 3 year term to expire on 11/20/2012

Interested citizens should complete an application form, available in the Town Clerk's Office or the Town Manager's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, November 16, 2009.

Individuals needing auxiliary aids for effective communication, please contact the Town Manager's Office at 725-6653 (TDD 725-5521).

Times Record 10-08-2009

Town of Brunswick
Application for
Appointment to Board/ Committee/ Commission

For Office Use Only
_____ Date App.
_____ Received
_____ Date App.
_____ Entered
_____ Appointed

Full Name: Richard K. Brautigam
46 Willow Grove Road
Brunswick, ME 04011-2966

Date 5-18-09

MAY 20 2009

Street Address: _____
Home Telephone #: 725-4483 E-mail Address: rkbraut@myfairpoint.net live in Council District #: _____

I wish to be considered for appointment to the:
People Plus
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:
FULL MEMBERSHIP STATUS: TERM BEGINS: 7-1-2009
and/or
ASSOCIATE MEMBERSHIP STATUS: TERM EXPIRES: _____

Do you currently serve on any Town Board/Committee/Commission? Yes If so, please state name of Board/Committee/Commission and the number of years of service:
People Plus Number of Years 6 Date term expires 7-1-09

Occupation: Retired

Employer: _____ Work Telephone #: _____

List any civic organizations to which you belong:
AARP, ACLU

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:
Past 6 years membership on People Plus Board and committees

Have you previously served on a Town board/committee/commission? Yes If so, please list the board/committee/commission and years of service:
People Plus

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

SIGNATURE

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee but does not guarantee placement on a Board/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: People Plus

Term Length: 2 years

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

Yes

3. Why would you like to be on the Board/Committee/Commission?

Because I feel my experience and wisdom enables me to continue to make a contribution to People Plus and to the Brunswick Community

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

No

PLEASE CONFLECT OF INTERESTS STATEMENT FIRST AND HAVE APPLICANT RESIGN TO THE BOARD IS ON

Town of Brunswick
Application for
Appointment to Board/ Committee/ Commission

For Office Use Only	
Date App.	Received
SEP 17 2009	
Date App.	Entered
	Appointed

Full Name: Juan Viles Date 9-10-09

Street Address: 59 Beverly Drive

Home Telephone #: 207 443-2940 Email Address: dalejoanaron@suscothemaine.net I live in Council District #: 1

I wish to be considered for appointment to the: cooks corner

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: 9-6-09

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM EXPIRES: _____

Do you currently serve on any Town Board/Committee/Commission? yes If so, please state name of Board/Committee/Commission and the number of years of service:

Cable TV Advisory Committee Number of Years several Date term expires 9-6-09

Occupation: Retired

Employer: _____ Work Telephone #: _____

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

worked with Nazarene TV.

Have you previously served on a Town board/committee/commission? _____ If so, please list the board/committee/commission and years of service:

Juan D. Viles
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee/Commission.

APPLICANT – PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Cable Television Committee

Term Length: _____

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

Was Active in Nazarene Church TV Ministry

3. Why would you like to be on the Board/Committee/Commission?

To lend my limited knowledge.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

No

IF YOU HAVE A CONFLICT OF INTEREST STATEMENT HERE AND HAVE APPLICANT RESPONSIBLE FOR IT

Consent Agenda - A
BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Minutes
October 19, 2009
Municipal Meeting Room
Maine Street Station
16 Station Avenue

Councilors Present: Chair M. Hallie Daughtry, W. David Watson, Benjamin J. Tucker, Karen J. Klatt, Gerald E. Favreau, Margo H. Knight, E. Benet Pols, Joanne T. King, and Deborah R. Atwood.

Councilors Absent: None

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk; Anna Breinich, Director of Planning and Development; Dave Markovchick, Director of Economic and Community Development; Brian Dancause, Economic Development Specialist; Jeff Hutchinson, Codes Enforcement Officer; Kris Hultgren, Town Planner; Heidi Nelson, Animal Control Officer; Mark Waltz, Police Lieutenant; Terry Goan, Police Officer; and TV video crew

Chair Daughtry called the meeting to order and asked for roll call.

Executive Session: Acquisition of Real Estate Per 1 M.R.S.A. § 405(6)(C)

Councilor Watson moved, Councilor Tucker seconded, to go into Executive Session to discuss the Acquisition of Real Estate Per 1 M.R.S.A. § 405(6)(C). The motion carried with nine (9) yeas.

MEETING RESUMED

Chair Daughtry resumed the meeting and asked for the Pledge of Allegiance.

Public Comment:

George Gilmore, 207 Middle Bay Road, spoke on how the Town should take over the broadband internet and underground utilities.

(A copy of newspaper articles will be attached to the official minutes.)

Suzan Wilson, Bunganuc Road, spoke on the importance of safety when it comes to pedestrian and bicycle traffic.

Councilor Favreau also spoke on this.

Correspondence:

None

Adjustments to the Agenda: None

MANAGER'S REPORT:

(a) Financial Update

Manager Brown gave this report and responded to a question from Councilor Watson.

(Copies of financial reports will be attached to the official minutes.)

(b) Council Committee Updates

Reports were given on the following committees: Elementary School Building Committee, Pleasant Street Committee, and Gateway One Steering Committee.

Councilor Favreau and Chair Daughtry responded to questions from Councilor Watson.

(c) Report regarding WHEELS

Susan Wygal, MidCoast Collaborative for Access to Transportation, spoke on this item.

Lee Karker, Executive Director of Coastal Transportation, spoke on this item.

Councilor Atwood, Councilor Pols, Councilor Favreau, Councilor Knight, Chair Daughtry, and Councilor Klatt spoke on this item and any questions were answered by Mr. Karker.

(A copy of information on WHEELS will be attached to the official minutes.)

(d) Election Reminders relative to moving District 4

Fran Smith, Town Clerk, spoke on this item.

(e) Accepting Forfeited Asset (Action Required)

Manager Brown spoke on this item.

Councilor Favreau moved, Councilor Watson seconded, to accept and expend Forfeited Assets in the form of funds in the amount of \$4,820.00 related to Criminal Action Docket No. CR-09-2019. The motion carried with nine (9) yeas.

(A copy of a court order will be attached to the official minutes.)

(f) Receipt of the Energy Grant Award (Action Required)

Manager Brown spoke on this item and responded to a question from Chair Daughtry.

Councilor Favreau spoke on this item.

Councilor King moved, Councilor Atwood seconded, to accept and expend an Energy Efficiency and Conservation Block Grant from the U.S. Department of Energy in the amount of \$100,900.00. The motion carried with nine (9) yeas.

(A copy of a memo from Mr. Dancause will be attached to the official minutes.)

(g) Budget Impacts of the Excise and TABOR II Referendum Questions

Manager Brown spoke on this item and responded to a question from Councilor Pols.

Councilor Atwood asked a question, which Ms. Smith, Town Clerk, answered.

(A copy of a memo from Manager Brown will be attached to the official minutes.)

(h) Update on the Finance Committee

Manager Brown spoke on this item.

Councilor Klatt, Councilor King, Chair Daughtry, and Councilor Favreau spoke on this item.

(i) (Added) School Crossing Guard

Manager Brown gave this update.

Councilor Favreau, Councilor King, Councilor Atwood, and Councilor Watson spoke on this item.

PUBLIC HEARINGS:

156. The Town Council will hear public comments on the following Alcohol License applications, and will take any appropriate action.

Full-Time Spirituous, Vinous & Malt

Verreault Tourism Properties

**D/B/A: Captain Daniel Stone Inn (New)
10 Water St**

John Verreault

Benchwarmers, LLC.

**D/B/A: Benchwarmers Restaurant and Sports Pub
212A Maine Street**

Richard Towle

Chair Daughtry opened the public hearing

Sarah Brayman spoke on this item.

Town Council Minutes

October 19, 2009

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Chair Daughtry closed the public hearing.

Chair Daughtry spoke on this item.

Jeremy Saxton, owner, answered some of the questions that were raised.

Councilor Knight, Chair Daughtry, and Councilor Favreau spoke on this item.

Councilor Knight moved, Councilor Favreau seconded, to approve Alcoholic Beverage Licenses for Benchwarmers Restaurant and Sports Pub, and Captain Daniel Stone Inn. The motion carried with nine (9) yeas.

157. The Town Council will hear public comments on the following Special Amusement License application, and will take any appropriate action. (Manager)

Bowdoin College

D/B/A: Bowdoin College Dining Service – Magee’s Grill

Susan Burt

David Saul Smith Union

Chair Daughtry opened the public hearing; hearing no comments, she closed the public hearing.

Councilor King moved, Councilor Knight seconded, to approve a Special Amusement License for Magee’s Grill (Bowdoin Dining Services). The motion carried with nine (9) yeas.

158. The Town Council will hear public comments on Ordinance amendments relative to allowing chickens within the Growth Zone, and will take any appropriate action.

Chair Daughtry opened the public hearing.

Alice Meyer, Columbia Avenue, spoke on this item.

Pat Cannon, Rossmore Road, spoke on this item.

Kathy Wilson, Pleasant Street, spoke on this item.

Chair Daughtry closed the public hearing.

Councilor Pols and Councilor Favreau spoke on this item.

Ms. Smith, Jeff Hutchinson, and Kris Hultgren responded to questions.

Councilor Klatt and Chair Daughtry spoke on this item.

Councilor Pols moved, Councilor Atwood seconded, to adopt ordinance amendments to Chapter 4 (Animals) of the Municipal Code of Ordinances relative to allowing chickens within the Growth Zone.

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October 19, 2009

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Councilor Favreau suggested amending the license fee to \$10, which was agreeable to Councilor Pols and Councilor Atwood.

Councilor Pols also wanted to remove the line – “The initial license shall be assessed on a semi-annual basis,” to which Councilor Atwood was agreeable.

Councilor Klatt moved the question, but there was no second.

Councilor King, Chair Daughtry, Councilor Favreau, Councilor Watson, Councilor Pols and Councilor Knight spoke on this item.

Vote on amended motion.

Councilor Pols moved, Councilor Atwood seconded, to adopt ordinance amendments to Chapter 4 (Animals) of the Municipal Code of Ordinances relative to allowing chickens within the Growth Zone with the amendments of reducing the license cost to \$10 and removing the following language “The initial license shall be assessed on a semi-annual basis.”. The motion carried with eight (8) yeas. Councilor Klatt was opposed.

(A copy of the adopted amendments will be attached to the official minutes.)

159. The Town Council will hear public comments in order to accept a \$50,000 CDBG Economic Development award on behalf of Maine Tool & Machine LLC to fund the extension of three phase power to 228 Old Portland Road, and will take any appropriate action.

Chair Daughtry opened the public hearing; hearing no comments, she closed the public hearing.

Councilor King moved, Councilor Pols seconded, to accept and expend a \$50,000 CDBG Economic Development award on behalf of Maine Tool & Machine LLC to fund the extension of three phase power to 228 Old Portland Road. The motion carried with eight (8) yeas. Councilor Klatt was opposed.

NEW BUSINESS:

160. The Town Council will discuss the methods of enforcement placed on applicants who are issued permits through a vote of the Town’s Planning Board and/or Zoning Board of Appeals, and will determine if any future action is necessary.

Councilor Klatt spoke on this item.

(A copy of a memo from Councilor Klatt will be attached to the official minutes.)

Anna Breinich, Director of Planning and Development, spoke on this item.

Councilor Favreau asked questions, which Mr. Hutchinson answered.

Councilor Pols asked a question, which Ms. Breinich answered.

- 161. The Town Council will hear a report from the Recycling and Sustainability Committee on their Brunswick Climate Action Plan, and will take any appropriate action.**

Chair Daughtry spoke on this item.

Councilor Klatt spoke on this item.

Pam Edgerton, Chair of Recycling and Sustainability Committee, spoke on this item.

David Funk, Intern from Bowdoin Student, gave information on the report.

Alex Anesko, Recycling and Sustainability Committee, gave more of a report.

Manager Brown provided the Council with a suggested motion.

Chair Daughtry asked questions, which Ms. Smith answered.

Councilor Favreau spoke on this item.

Councilor Pols asked a question, which Mr. Anesko answered.

Mr. Funk spoke again.

Councilor Atwood spoke on this item.

Councilor King moved, Councilor Klatt seconded, to direct the Town Manager to assign staff to work with the Recycling and Sustainability Committee to develop a policy statement to be adopted by the council; the policy statement will be the basis for the future decisions made by the Council regarding future buildings, building improvements, vehicle purchases, and other activities that may contribute to climate change and grant resources. The motion carried with nine (9) yeas.

(A copy of the report will be attached to the official minutes.)

- 162. The Town Council will consider approving the request from Brunswick Downtown Association to hold their Annual Outdoor Arts Festival on August 21, 2010, and will take any appropriate action.**

Chair Daughtry spoke on this item.

David Nadeau, BDA events co-chair, spoke on this item.

Councilor Knight, Councilor Favreau, and Councilor Watson spoke on this item.

Councilor King moved, Councilor Pols seconded, to approve the request from Brunswick Downtown Association to hold an Outdoor Arts Festival on August 21, 2010. The motion carried with nine (9) yeas.

Councilor Atwood moved, Councilor King seconded, to waive the \$500 fee except the \$25 application fee to hold this event, as allowed under Chapter 10, Section 26(b)(14). The motion carried with nine (9) yeas.

(A copy of the request will be attached to the official minutes.)

163. The Town Council will consider a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on June 19, 2010, and will take any appropriate action.

Chair Daughtry spoke on this item.

Mr. Nadeau spoke on this item.

Councilor Pols, Councilor Favreau, Councilor Tucker, Chair Daughtry, and Councilor Watson spoke on this item.

Councilor Watson moved, Councilor Favreau seconded, to approve the BDA's request for the Taste of Brunswick event to be held on June 19, 2010. The motion carried with nine (9) yeas.

Councilor Pols moved, Councilor Favreau seconded, to permit the sale of alcohol (beer and wine) at the Taste of Brunswick Event on June 19, 2010. The motion carried with nine (9) yeas.

(A copy of the request will be attached to the official minutes.)

CONSENT AGENDA

(a) Approval of the Minutes of October 5, 2009

Councilor Watson moved, Councilor Favreau seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 9:50 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. A VIDEO RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.

Town Council Minutes
October 19, 2009
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Frances M. Smith
Town Clerk
October 20, 2009

November 2, 2009
Date of Approval

Council Chair

Consent Agenda - B
BACK UP MATERIALS

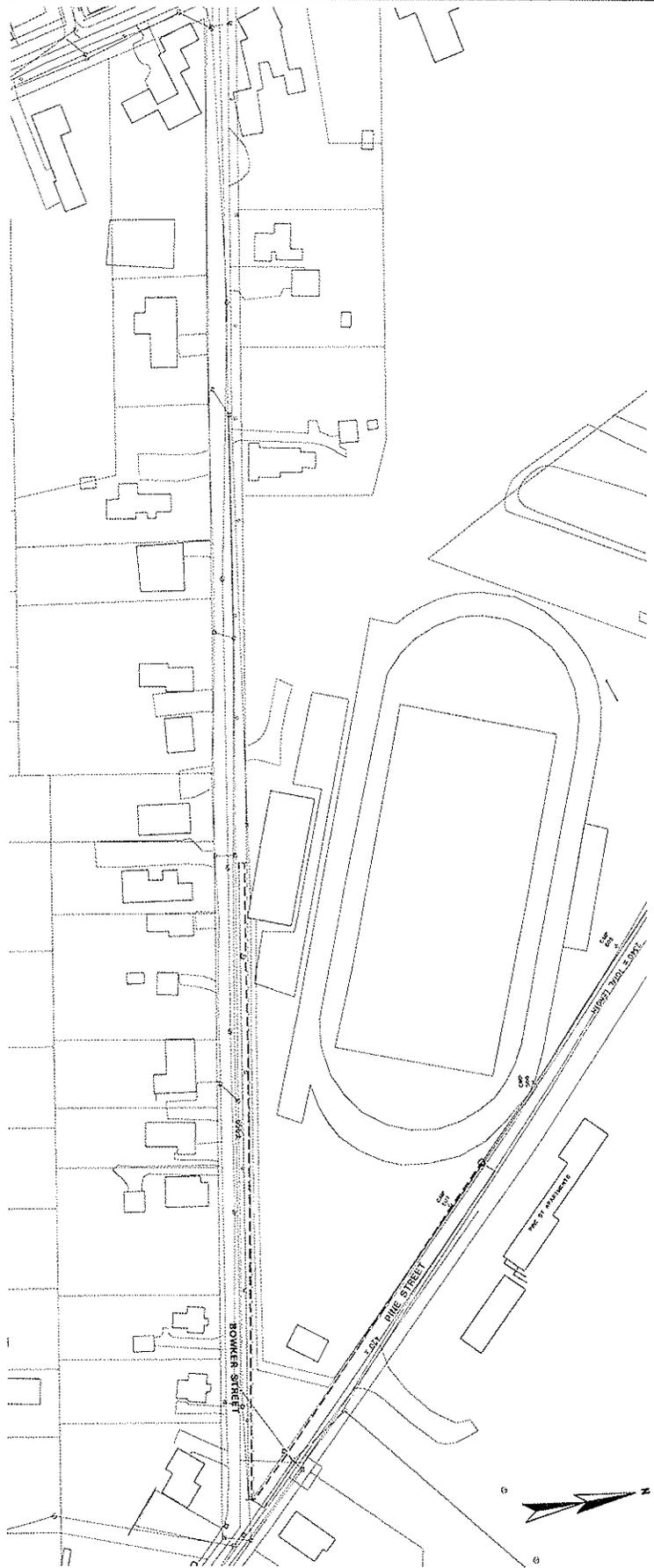
MEMORANDUM

TO: Gary Brown, Town Manager
FROM: John A. Foster, Director, PWD
DATE: October 26, 2009
SUBJECT: Utility Location Permit – From Maine Natural Gas

Attached, for presentation to the Town Council for approval, is an application for a Utility Location Permit to install a gas main on Bowker Street.

Application ULP 2009-13, Bowker Street Maine Natural Gas seeks authorization to install a 4” gas main, from the gas main to be installed on the south side of Pine Street. The proposed gas main will extend down the north side of Bowker Street three feet behind the utility poles a distance of about 656 feet to Bowdoin’s Whittier Field House.

1. Maine Natural is responsible for determining the bounds of the public easement in which the infrastructure is being installed.
2. The gas lines shall have a minimum of 36 inches of cover as proposed on the applications.
3. The final location of the gas line is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any actual underground facilities as determined by field verification by each utility.
4. Installation across public ways paved within the past 5 years will be done by directional boring.
5. All work is subject to compliance with the Town’s Street Opening and road restoration requirements.



SCALE: 3/32" = 1'-0" (AS SHOWN)
 DIMENSIONS SHOWN ARE FOR INFORMATION ONLY

PLAN
 SCALE: 1" = 30'

DATE: _____
 DISCUSSION: _____
 TOTAL FOOTING: _____
 CONTRACTOR: _____
 FOREMAN: _____
 DATE: _____
 PROJECT NO.: _____
 SHEET NO.: _____

MAINE NATURAL GAS
 GAS MAIN INVENTORY MAPPING
 BRUNSWICK MAINE
 GAS MAIN EXTENSION
 BOWKER STREET



WRIGHT-PIERCE
 Engineering a Better Environment
 Offices Throughout New England
 888.621.8156 | www.wright-pierce.com

NO.	REVISION	DATE	BY
1	ISSUED FOR PERMIT		
2	REVISED		
3	REVISED		
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DRAWN BY: _____
 CHECKED BY: _____
 APPROVED BY: _____
 DATE: _____
 PROJECT NO.: 70577
 SHEET NO.: AR-8012P

DRAWING
 1 OF 1

Town of Brunswick
Public Works Department

Application for Utility Location Permit

DATE October 20th 2009

Permit Number: ULP 2009-13
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Bowker Street and Pine Street
Starting Point: Pine Street End Point: Bowker Street

Maine Natural Gas proposes to install a 4-inch Medium Density Polyethylene (MDPE) gas main. The proposed gas main extension will extend the previously proposed gas main from Pine Street continuing the existing run and then turn on to Bowker Street and travel along the northern side of the road. The extension will run approximately 656 feet on Bowker Street and approximately 420 feet on Pine Street.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: Darrel R. Quimby

Print Name and Title: Darrel Quimby - Vice President

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

Consent Agenda - C
BACK UP MATERIALS

Brunswick Public Works Dept
9 Industry Rd
BRUNSWICK ME 04011
207.725.6654
FAX 725.6655

Brunswick Public Works Dept

Memorandum

TO: Gary Brown, Town Manager
FROM: John A. Foster, Town Engineer/Dir. PWD
DATE: October 26, 2009
SUBJECT: Designation of Station Avenue as a Town Way

We have attached a metes and bounds description of Station Avenue (Exhibit A) in accordance with the approved subdivision plan (6 new lots plus 2 existing lots). We request the Town Council take action to officially establish Station Avenue as described in the layout as a Town Way.

We request this designation at this time as several lots have been sold and are being occupied. Public Works will now be maintaining the road as a Town Way and we need all Town rules and regulations to apply (such as speed limits, overnight parking bans, etc.).

Enclosure

C:\bk_PWD\PB\INDPARK\BrunswickPkwy\DesignateTownWay.doc

EXHIBIT A

Description of Station Avenue Brunswick, Maine

Prepared by James Higgins, Brunswick Public Works Dept.

A certain road or parcel of property located west of Maine Street and east of Union Street in the Town of Brunswick, County of Cumberland, State of Maine, said road being depicted on a plan entitled "Maine Street Station, Amended Subdivision Plan for JHR Development of Maine, LLC", surveyed by Owen Haskell, Inc., plan is dated April 2, 2009. Said road being more particularly described as follows:

Beginning at an iron rod found at the northwest corner of the property known as Maine Street Station, said iron rod is located on the east side of Union Street and south side of Eastern Maine Railroad, thence S15° 38' 53"E by the east line of Union Street and Lot 6 a distance of 98.72' to a point, the true Point of Beginning;

Thence by Lot 6 along a nontangent curve to the left with a chord bearing S58° 43' 56"E a distance of 20.49' to a point (R=15.00', L= 22.56');

Thence N78° 11' 00"E by Lot 6 and Lot 4 a distance of 259.19' to a point;

Thence N11° 49' 00"W by Lot 4 a distance of 9.95' to a point;

Thence N78° 11' 00"E by Lot 4 and Lot 3 a distance of 323.52' to a point;

Thence S 11° 49' 00"E by Lot 3 a distance of 7.00' to a point;

Thence N78° 11' 00"E by Lot 3 a distance of 124.00' to a point at the southwest corner of the Maine Federal Credit Union Lot (MFCU Lot);

Thence N49° 25' 58"E by the MFCU Lot a distance of 34.13' to a point;

Thence by the MFCU Lot along a curve to the left with a chord bearing N16° 54' 26"E a distance of 6.95' to a point (R=25.50', L= 6.97');

Thence N72° 48' 17"E by the MFCU Lot a distance of 85.82' to a point;

Thence S77° 11' 43"E by the MFCU Lot a distance of 14.00' to a point;

Thence S28° 35' 02"E by the MFCU Lot a distance of 6.38' to a point;

Thence N61° 24' 58"E by the MFCU Lot and Lot 1 a distance of 82.91' to a point;

Thence N68° 44' 52"E by Lot 1 a distance of 38.88' to a point;

Thence by Lot 1 along a curve to the left with a chord bearing N23° 44' 52"E a distance 10.61' (R=7.50', L=11.78') to a point on the west side of Maine Street;

Thence S21° 15' 08"E by Maine Street a distance of 53.87' to a point;

Thence S61° 13' 53"W a distance of 125.57' to a point at Lot 2;

Thence S39° 15' 39"W by Lot 2 a distance of 44.92' to a point;

Thence S78° 11' 00"W by Lot 2 a distance of 130.05' to a point;

Thence S11° 58' 22"E by Lot 2 a distance of 8.44' to a point at the northeast corner of the Public Park;

Thence S78° 11' 00"W by the Public Park a distance of 178.90' to a point at the northeast corner of Lot 5;

Thence S78° 11' 00"W by Lot 5 a distance of 122.89' to a point;

Thence N11° 38' 53"W by Bowdoin College a distance of 8.94' to a point;

Thence S78° 21' 10"W by Bowdoin College a distance of 381.09' to a point;

Thence by Bowdoin College along a curve to the left with a chord bearing S29° 21' 07"W a distance of 21.21' (R=15.00', L=23.56') to a point on the east side of Union Street;

Thence N15° 38' 53"W by the east line of Union Street a distance of 86.03' to the Point of Beginning.