

BRUNSWICK TOWN COUNCIL
Agenda
December 21 2009
7:00 P.M.
Municipal Meeting Room
Maine Street Station
16 Station Avenue

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER'S REPORT:

- (a) Financial Update
- (b) Council Committee Updates

PUBLIC HEARINGS:

183. The Town Council will consider approval of the following Special Amusement Licenses, and will take any appropriate action. (Manager)

Special Amusement

Hornor Holdings, LLC
D/B/A: Brunswick Inn (NEW)
165 Park Row

Eileen Hornor

Brunswick Lodge of Elk's # 2043
D/B/A: Brunswick Lodge of Elk's
179 Park Row

Ms. Angela Brackett

MJ's Inc.
D/B/A: MJ's Grille & Tavern
94 Maine Street

Mark J. & Jennifer Hanscom

NEW BUSINESS:

184. The Town Council will consider approving the Property Management Agreement for the Maine Street Station Visitor Center between the Town of Brunswick and the Brunswick

Downtown Association, and will take any appropriate action. (Councilor Knight, Councilor Atwood, Councilor Tucker)

CONSENT AGENDA

- (a) Approval of the Minutes of December 7, 2009

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
SHOULD CONTACT THE TOWN MANAGER'S OFFICE AT 725-6659
(TDD 725-5521)**

**Brunswick Town Council
Agenda
December 21, 2009
Council Notes and Suggested Motions**

MANAGER'S REPORT:

- (a) Financial Update: The Town Manager will provide a financial update for the Town. Copies of the financial summary reports are included in your packet.

Suggested Motion: There is no motion required.

- (b) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: There is no motion required.

PUBLIC HEARINGS:

183. This item is for the required public hearing for Special Amusement License applications from the Brunswick Inn, the Brunswick Lodge of Elk's, and MJ's Grille & Tavern. The Brunswick Inn is a new license and the others are renewals. Copies of the public hearing notice and the applications are included in your packet.

Suggested Motion:

Motion to approve Special Amusement Licenses for the Brunswick Inn, Brunswick Lodge of Elk's, and MJ's Grille & Tavern.

NEW BUSINESS:

184. This item is sponsored by the Councilors who are on the Maine Street Station Oversight Committee. The Committee, staff and the BDA have met and worked out this agreement. Copies of the draft agreement and the Property Management Agreement Division of Financial Responsibility are included in your packet.

Suggested Motion:

Motion to approve the Property Management Agreement for the Maine Street Station Visitor Center between the Town of Brunswick and the Brunswick Downtown Association.

CONSENT AGENDA

- (a) Approval of the Minutes of December 7, 2009: A copy of the minutes is included in your packet for your review and approval.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER'S REPORT - A BACK UP MATERIALS

FOR 2010 05

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 General Government</u>							
11000 Administration	497,316	497,316.00	135,294.47	26,338.35	.00	362,021.53	27.2%
11050 Personnel Department	0	.00	.00	.00	.00	.00	.0%
11100 Finance Department	664,679	664,679.00	231,514.49	41,226.07	20.73	433,143.78	34.8%
11150 Technology Services Dept	197,600	197,600.00	134,319.37	13,864.82	-20,904.00	84,184.63	57.4%
11200 Municipal Officers	109,015	109,015.00	43,481.52	20,490.11	.00	65,533.48	39.9%
11220 Municipal Building	171,450	171,450.00	62,332.64	10,716.78	-5,421.09	114,538.45	33.2%
11230 Risk Management	445,500	445,500.00	169,452.40	-253.76	82,964.00	193,083.60	56.7%
11240 Employee benefits	0	.00	.00	.00	.00	.00	.0%
11250 Cable TV	99,318	99,318.00	38,329.72	5,849.55	1,383.50	59,604.78	40.0%
11300 Assessing	289,918	289,918.00	104,906.07	19,646.42	2,002.99	183,008.94	36.9%
11400 Codes Enforcement	213,741	213,741.00	83,321.87	16,817.15	234.99	130,184.14	39.1%
11600 Town Clerk & Elections	341,372	341,372.00	128,281.60	37,417.47	.00	213,090.40	37.6%
11900 Planning Department	310,101	310,101.00	107,755.37	21,395.76	.00	202,345.63	34.7%
11940 Natural Resources Departme	0	.00	.00	.00	.00	.00	.0%
11950 Economic Development Dept	194,280	194,280.00	73,890.04	13,838.64	.00	120,389.96	38.0%
TOTAL General Government	3,534,290	3,534,290.00	1,312,879.56	227,347.36	60,281.12	2,161,129.32	38.9%
<u>20 Public Safety</u>							
12100 Fire Department	2,610,381	2,610,381.00	1,047,636.54	194,172.96	21,743.60	1,541,000.86	41.0%
12200 Police Department	4,061,417	4,061,417.00	1,581,796.09	310,141.79	8,567.45	2,471,053.46	39.2%
12210 Police Special Detail	0	.00	3,862.97	952.30	.00	-3,862.97	100.0%
12310 Streetlights	208,500	208,500.00	64,400.54	15,542.70	-8,085.00	152,184.46	27.0%
12320 Traffic Signals	18,600	18,600.00	8,732.50	728.08	.00	9,867.50	46.9%
12330 Hydrants	364,680	364,680.00	95,070.00	.00	.00	269,610.00	26.1%
12340 Civil Emergency Preparedne	4,000	4,000.00	550.26	43.01	319.95	3,129.79	21.8%
TOTAL Public Safety	7,267,578	7,267,578.00	2,802,048.90	521,580.84	22,546.00	4,442,983.10	38.9%
<u>30 Public Works</u>							
13100 Public Works Administratio	457,466	457,466.00	175,233.59	34,700.85	.00	282,232.41	38.3%
13110 PW General Maintenance	714,297	714,297.00	393,089.24	34,165.25	-10,654.90	331,862.66	53.5%
13120 PW Winter Maintenance	819,476	819,476.00	83,257.53	83,179.91	.00	736,218.47	10.2%
13130 Refuse Collection	556,588	556,588.00	208,742.91	52,396.62	.00	347,845.09	37.5%

FOR 2010 05

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13140 Recycling	231,620	231,620.00	102,074.81	29,566.83	.00	129,545.19	44.1%
13150 PW Central Garage	552,166	552,166.00	170,561.37	47,957.13	2,400.00	379,204.63	31.3%
TOTAL Public Works	3,331,613	3,331,613.00	1,132,959.45	281,966.59	-8,254.90	2,206,908.45	33.8%
 40 Human Services							
14100 General Assistance	144,273	144,273.00	49,243.83	9,964.70	889.80	94,139.37	34.7%
14120 Health & Social Services	2,611	2,611.00	659.21	.00	.00	1,951.79	25.2%
TOTAL Human Services	146,884	146,884.00	49,903.04	9,964.70	889.80	96,091.16	34.6%
 45 Education							
14500 School Department	33,471,084	33,471,084.00	10,301,424.71	2,393,271.69	.00	23,169,659.29	30.8%
TOTAL Education	33,471,084	33,471,084.00	10,301,424.71	2,393,271.69	.00	23,169,659.29	30.8%
 50 Recreation and Culture							
15000 Recreation Administration	434,601	434,601.00	167,401.47	32,812.49	.00	267,199.53	38.5%
15050 Rec Buildings and Grounds	676,422	676,422.00	226,144.25	40,694.83	12,096.29	438,181.46	35.2%
15100 Coffin Pond	62,213	62,213.00	33,030.72	157.56	.00	29,182.28	53.1%
15300 Teen Center	5,000	5,000.00	3,750.00	3,750.00	.00	1,250.00	75.0%
15310 People Plus	70,000	70,000.00	52,000.00	17,000.00	.00	18,000.00	74.3%
15400 Curtis Memorial Library	1,082,842	1,082,842.00	451,184.19	90,236.83	.00	631,657.81	41.7%
TOTAL Recreation and Culture	2,331,078	2,331,078.00	933,510.63	184,651.71	12,096.29	1,385,471.08	40.6%
 60 Intergovernmental							
16000 County tax	1,149,612	1,149,612.00	1,149,612.00	.00	.00	.00	100.0%
TOTAL Intergovernmental	1,149,612	1,149,612.00	1,149,612.00	.00	.00	.00	100.0%
 70 Unclassified							

FOR 2010 05

70	Unclassified	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
17000	Promotion and Development	122,161	122,161.00	87,486.67	12.95	.00	34,674.33	71.6%
17010	Assistance to St. Johns	16,000	16,000.00	.00	.00	.00	16,000.00	.0%
17020	Cemetery Care	2,500	2,500.00	1,000.00	.00	.00	1,500.00	40.0%
17030	Wage Adjustment Account	125,000	125,000.00	3,539.90	.00	.00	121,460.10	2.8%
17050	High School Spring Street	0	.00	1,836.28	.00	.00	-1,836.28	100.0%
	TOTAL Unclassified	265,661	265,661.00	93,862.85	12.95	.00	171,798.15	35.3%
80 Debt Service								
18000	2000 CIP G/O Bonds	336,000	336,000.00	.00	.00	.00	336,000.00	.0%
18010	2003 High School Refunding	0	.00	1,020,112.50	.00	.00	-1,020,112.50	100.0%
18020	2006 CIP G/O Bonds	292,000	292,000.00	248,000.00	.00	.00	44,000.00	84.9%
	TOTAL Debt Service	628,000	628,000.00	1,268,112.50	.00	.00	-640,112.50	201.9%
	GRAND TOTAL	52,125,800	52,125,800.00	19,044,313.64	3,618,795.84	87,558.31	32,993,928.05	36.7%

** END OF REPORT - Generated by Julie Henze **

REPORT OPTIONS

Sequence	Field #	Total	Page Break	Year/Period: 2010/ 5
Sequence 1	2	Y	N	Print revenue as credit: Y
Sequence 2	9	Y	N	Print totals only: Y
Sequence 3	0	N	N	Suppress zero bal accts: Y
Sequence 4	0	N	N	Print full GL account: N

Double space: N
Report title: NOVEMBER 2009 EXPENDITURE REPORT
Roll projects to object: N
Incl inception to soy: N
Carry forward code: 1
Print journal detail: N
From Yr/Per: 2009/ 7
To Yr/Per: 2010/ 5
Include budget entries: N
Incl encumb/liq entries: N
Sort by JE # or PO #: J
Detail format option: 1

Print Full or Short description: F
Print MTD Version: Y
Print Revenues-Version headings: N
Format type: 2
Print revenue budgets as zero: N
Include Fund Balance: N
Include requisition amount: N

FOR 2010 05

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
10 Taxes						
111190 41101 Property Taxes	28,900,276	28,900,276.00	28,564,826.99	855.37	335,449.01	98.8%
111190 41103 Deferred Property Taxe	-200,000	-200,000.00	.00	.00	-200,000.00	.0%
111190 41104 Tax Abatements	-75,000	-75,000.00	-23,407.79	-629.52	-51,592.21	31.2%
111190 41105 Interest on Taxes	65,000	65,000.00	20,648.03	2,903.29	44,351.97	31.8%
111190 41106 Tax Lien Costs Revenue	10,000	10,000.00	11,447.16	-44.54	-1,447.16	114.5%
111190 41107 Tax Lien Interest Reve	0	.00	16,747.09	-35.95	-16,747.09	100.0%
111190 41109 Payment in Lieu of Tax	175,000	175,000.00	50,363.23	39,280.31	124,636.77	28.8%
111190 41198 Homestead exemption re	0	.00	305,843.00	.00	-305,843.00	100.0%
111191 41110 Excise Tax - Auto	2,325,000	2,325,000.00	1,109,026.46	172,230.66	1,215,973.54	47.7%
111191 41111 Excise Tax Boat/ATV/Sn	23,000	23,000.00	3,001.50	.00	19,998.50	13.1%
TOTAL Taxes	31,223,276	31,223,276.00	30,058,495.67	214,559.62	1,164,780.33	96.3%
TOTAL REVENUES	31,223,276	31,223,276.00	30,058,495.67	214,559.62	1,164,780.33	
20 Licenses & Fees						
121411 42100 Building Permits	15,000	15,000.00	47,580.90	4,454.90	-32,580.90	317.2%
121411 42101 Electrical Permits	14,000	14,000.00	9,535.02	5,351.26	4,464.98	68.1%
121411 42102 Plumbing Permits	8,500	8,500.00	3,537.00	390.00	4,963.00	41.6%
121411 42103 Zoning Board Fees	300	300.00	.00	.00	300.00	.0%
121411 42105 Mobile Home Permits	300	300.00	.00	.00	300.00	.0%
121411 42106 Institutional Permits	12,000	12,000.00	.00	.00	12,000.00	.0%
121411 42107 Alts/Addis Permits	12,000	12,000.00	.00	.00	12,000.00	.0%
121411 42108 Comm/Indus Permits	10,000	10,000.00	.00	.00	10,000.00	.0%
121411 42109 Multiple Dwellings	1,000	1,000.00	.00	.00	1,000.00	.0%
121411 42110 Accessory Structures	3,500	3,500.00	.00	.00	3,500.00	.0%
121611 42200 Hunting & Fishing Lice	1,500	1,500.00	511.50	73.25	988.50	34.1%
121611 42201 Dog License Fee	2,200	2,200.00	233.00	66.00	1,967.00	10.6%
121611 42202 Vital Statistics	46,000	46,000.00	21,310.00	3,000.00	24,690.00	46.3%
121611 42203 General Licenses	23,180	23,180.00	3,128.00	590.00	20,052.00	13.5%
121611 42204 Victulars Licenses	20,625	20,625.00	1,850.00	.00	18,775.00	9.0%
121611 42205 Shellfish Licenses	21,000	21,000.00	150.00	.00	20,850.00	.7%
121611 42206 Neutered/Spayed Dog Li	3,620	3,620.00	388.00	128.00	3,232.00	10.7%
121611 42207 Passport Fees	7,600	7,600.00	3,725.00	650.00	3,875.00	49.0%
121611 42208 Postage Fees	0	.00	10.19	.00	-10.19	100.0%
121611 42209 Passport Picture Reven	1,350	1,350.00	792.00	60.00	558.00	58.7%
121911 42300 Planning Board Appl Fe	10,000	10,000.00	5,706.31	2,009.70	4,293.69	57.1%
122121 42400 Fire Permits	1,500	1,500.00	280.00	.00	1,220.00	18.7%

FOR 2010 05

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
122221 42500 Conc Weapons Permits R	400	400.00	185.00	.00	215.00	46.3%
123131 42600 Public Works Opening F	500	500.00	64.00	8.00	436.00	12.8%
TOTAL Licenses & Fees	216,075	216,075.00	98,985.92	16,781.11	117,089.08	45.8%
TOTAL REVENUES	216,075	216,075.00	98,985.92	16,781.11	117,089.08	
<u>30 Intergovernmental</u>						
131132 43103 Highway Grant Fund	202,500	202,500.00	43,416.00	.00	159,084.00	21.4%
131142 43104 State General Assistan	20,000	20,000.00	2,724.27	829.80	17,275.73	13.6%
131190 43102 State Tax Exemption Re	10,000	10,000.00	.00	.00	10,000.00	.0%
131192 43101 State Revenue Sharing	1,800,000	1,800,000.00	739,676.44	132,604.22	1,060,323.56	41.1%
131192 43106 Snowmobile Receipts	1,500	1,500.00	.00	.00	1,500.00	.0%
134546 43120 State Education Subsid	13,985,285	13,985,285.00	6,228,087.04	1,085,709.71	7,757,197.96	44.5%
134546 43121 State Adult Educ. Subs	30,000	30,000.00	.00	.00	30,000.00	.0%
134546 43122 St Fiscal Stabilizatio	753,426	753,426.00	99,761.25	99,761.25	653,664.75	13.2%
134546 43150 Federal Education Subs	550,000	550,000.00	173,764.18	.00	376,235.82	31.6%
TOTAL Intergovernmental	17,352,711	17,352,711.00	7,287,429.18	1,318,904.98	10,065,281.82	42.0%
TOTAL REVENUES	17,352,711	17,352,711.00	7,287,429.18	1,318,904.98	10,065,281.82	
<u>40 Charges for services</u>						
141111 44110 Agent Fee Auto Reg	35,000	35,000.00	17,730.00	2,770.00	17,270.00	50.7%
141111 44111 Agent Fee Boat/ATV/Sno	1,700	1,700.00	363.00	6.00	1,337.00	21.4%
141111 44140 Housing Services Fees	610,000	610,000.00	256,284.74	52,479.86	353,715.26	42.0%
141611 44131 Advertising Fees	0	.00	616.48	.00	-616.48	100.0%
142121 44155 Ambulance Service Fees	675,000	675,000.00	305,675.15	55,155.19	369,324.85	45.3%
142121 44166 Special Detail - Fire	1,000	1,000.00	863.46	286.26	136.54	86.3%
142221 44161 Witness Fees	5,000	5,000.00	1,250.00	550.00	3,750.00	25.0%
142221 44162 Police Reports	3,700	3,700.00	1,447.00	305.00	2,253.00	39.1%
142221 44163 School Resource Office	69,178	69,178.00	.00	.00	69,178.00	.0%
142221 44165 Special Detail - Polic	5,000	5,000.00	3,870.00	1,075.00	1,130.00	77.4%
143131 44174 PW Labor & Materials	0	.00	304.87	.00	-304.87	100.0%
143431 44175 Recycling Revenue	20,000	20,000.00	10,840.12	3,639.60	9,159.88	54.2%
144545 44100 School Tuition, etc	935,000	935,000.00	.00	.00	935,000.00	.0%
145051 44187 Coffin Pond	25,000	25,000.00	18,412.70	.00	6,587.30	73.7%
TOTAL Charges for services	2,385,578	2,385,578.00	617,657.52	116,266.91	1,767,920.48	25.9%
TOTAL REVENUES	2,385,578	2,385,578.00	617,657.52	116,266.91	1,767,920.48	

50 Fines & Penalties

FOR 2010 05

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
151621 45103 Unlicensed Dog Fines	7,950	7,950.00	750.00	30.00	7,200.00	9.4%
152121 45104 False Alarm Fire	3,000	3,000.00	100.00	.00	2,900.00	3.3%
152221 45100 Ordinance Fines	1,000	1,000.00	25.00	.00	975.00	2.5%
152221 45101 Parking Tickets	16,000	16,000.00	3,911.00	835.00	12,089.00	24.4%
152221 45102 Leash Law Fines	1,000	1,000.00	410.00	.00	590.00	41.0%
152221 45105 False Alarm Police	1,500	1,500.00	30.00	.00	1,470.00	2.0%
152221 45106 Restitution	0	.00	275.00	.00	-275.00	100.0%
TOTAL Fines & Penalties	30,450	30,450.00	5,501.00	865.00	24,949.00	18.1%
TOTAL REVENUES	30,450	30,450.00	5,501.00	865.00	24,949.00	
60 Interest earned						
161193 46100 Interest Earned	150,000	150,000.00	3,429.34	2,199.09	146,570.66	2.3%
TOTAL Interest earned	150,000	150,000.00	3,429.34	2,199.09	146,570.66	2.3%
TOTAL REVENUES	150,000	150,000.00	3,429.34	2,199.09	146,570.66	
70 Donations						
171952 47000 BDC Contrib to Econ De	75,000	75,000.00	.00	.00	75,000.00	.0%
TOTAL Donations	75,000	75,000.00	.00	.00	75,000.00	.0%
TOTAL REVENUES	75,000	75,000.00	.00	.00	75,000.00	
90 Other						
191011 49000 Administration Miscell	2,000	2,000.00	205.08	.00	1,794.92	10.3%
191111 49000 Finance Miscellaneous	2,500	2,500.00	1,006.19	397.76	1,493.81	40.2%
191111 49101 Workers Comp Reimb	2,000	2,000.00	.00	.00	2,000.00	.0%
191111 49105 Postage & Handling	3,000	3,000.00	1,200.06	200.00	1,799.94	40.0%
191111 49106 W/C Proceeds	0	.00	3,631.90	1,866.58	-3,631.90	100.0%
191111 49210 Insurance Proceeds	0	.00	9,901.44	.00	-9,901.44	100.0%
191192 49100 Cable Television	205,000	205,000.00	54,477.34	54,477.34	150,522.66	26.6%
191411 49000 Codes Miscellaneous	500	500.00	645.95	25.00	-145.95	129.2%
191611 49000 Town Clerk Miscellaneous	1,500	1,500.00	586.45	62.25	913.55	39.1%
191911 49000 Planning Miscellaneous	0	.00	9.00	.00	-9.00	100.0%

FOR 2010 05

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
191941 49000 Natural Resources Misc	0	.00	1,672.00	351.00	-1,672.00	100.0%
192121 43505 FD EMPG grant	0	.00	5,115.99	5,115.99	-5,115.99	100.0%
192121 49000 Fire Miscellaneous	500	500.00	260.00	.00	240.00	52.0%
192221 49000 Police Miscellaneous	0	.00	1,054.03	563.00	-1,054.03	100.0%
192294 49153 Police Vehicle Sales	12,000	12,000.00	.00	.00	12,000.00	.0%
193131 49000 Public Works Miscellan	0	.00	40.54	.00	-40.54	100.0%
193194 49154 Public Works Vehicle S	0	.00	600.00	.00	-600.00	100.0%
194141 49000 Human Services Misc	0	.00	6,192.48	.00	-6,192.48	100.0%
194141 49103 General Assistance Rec	0	.00	330.00	.00	-330.00	100.0%
194545 49000 School Miscellaneous R	228,710	228,710.00	36,103.97	8,747.72	192,606.03	15.8%
195051 49000 Recreation Miscellaneo	0	.00	441.26	.00	-441.26	100.0%
TOTAL Other	457,710	457,710.00	123,473.68	71,806.64	334,236.32	27.0%
TOTAL REVENUES	457,710	457,710.00	123,473.68	71,806.64	334,236.32	
GRAND TOTAL	51,890,800	51,890,800.00	38,194,972.31	1,741,383.35	13,695,827.69	73.6%

** END OF REPORT - Generated by Julie Henze **

REPORT OPTIONS

Sequence	Field #	Total	Page Break	Year/Period: 2010/ 5
Sequence 1	5	Y	N	Print revenue as credit: N
Sequence 2	0	N	N	Print totals only: N
Sequence 3	0	N	N	Suppress zero bal accts: Y
Sequence 4	0	N	N	Print full GL account: N

Double space: N
Roll projects to object: N
Incl inception to soy: N
Carry forward code: 1
Print journal detail: N
From Yr/Per: 2009/ 7
To Yr/Per: 2010/ 5
Include budget entries: N
Incl encumb/liq entries: N
Sort by JE # or PO #: J
Detail format option: 1

Report title:
NOVEMBER 2009 REVENUE REPORT

Print Full or Short description: F
Print MTD Version: Y
Print Revenues-Version headings: Y
Format type: 2
Print revenue budgets as zero: N
Include Fund Balance: N
Include requisition amount: N

ITEM 183

BACK UP MATERIALS



Town Clerk's Office
28 Federal Street
Brunswick, ME 04011

PUBLIC HEARING

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Municipal Meeting Room, Maine Street Station, 16 Station Avenue, Brunswick, at 7:00 P.M. on 12/21/2009 on the following Special Amusement license applications:

Special Amusement

Hornor Holdings, LLC

D/B/A: Brunswick Inn (NEW)
165 Park Row

Eileen Hornor

Brunswick Lodge of Elk's # 2043

D/B/A: Brunswick Lodge of Elk's
179 Park Row

Ms. Angela Brackett

MJ's Inc.

D/B/A: MJ's Grille & Tavern
94 Maine St.

Mark J. & Jennifer Hanscom

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6653 (TDD 725-5521).**

Fran Smith
Town Clerk

TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

APPLICATION FOR LICENSE OR PERMIT

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: Brunswick Lodge of Elks #2043

Incorporation Date: 6-29-57 Incorporation State: ME

New License: Opening Date _____ Renewal License: Expiration Date: 11-29-09

Business Name: Brunswick Lodge of Elks #2043

Business Address: 179 Park Row, Brunswick, Me Business Phone Number: 725-8265

Name of Contact Person: Angela Brackett Contact's Phone Number: 725-8265

Mailing Address for Correspondence: 179 Park Row, Brunswick, Me 04011

Signature of Applicant: Rodney Bauer Date: 11-5-09

There will be a late fee for any expired licenses (\$25) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

Select Type of License you are applying for on back of this page

Corporations Please Complete:

Address of Incorporation: 179 Park Row, Brunswick, Me Phone #: 725-8265

Name of Corp. Officer, Owner, or Partners: Title Address % of Stock or ownership

Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership

Town Clerk Use Only

Approvals: Finance Codes Health Officer Council Police

Codes Officer Signature _____

Health Officer Signature _____

Temp Food Service: Maine Dept of Human Services Valid License Maine Dept of Agriculture License

Seller of Prepared Food on Public Way: Insurance Binder Picture of Cart (also will need FSE License)

Waiting on: _____ Mailed or Issued Date: _____ PH Date: _____

Type of License: SA Paid Fee: \$ 100 Cash Date: 11-01-09

Advertising Fee: \$ _____ Paid

License Fees & Schedule: Please check the type of license you are applying for.

Bazaar or Flea Market-Exp. June 30th

_____ 1-3 Days (\$50) Date and Location of Event: _____
_____ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30th

_____ Number of Lanes (\$20 each) _____ Number of Tables (\$20 each)

Carnival or Circus

_____ Number of Days (\$150/day) Date and Location of Event: _____

Commercial Vehicle-Exp. December 31st _____ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles – one time \$25 inspection fee)

Food Service Establishment (Victualer)-Exp. May 31st

FSE with Malt, Vinous & Spirituous Liquor (\$250)

FSE with Malt and Vinous (\$200)

FSE with Malt or Vinous (\$175)

FSE with Sit Down, no Alcohol (\$100)

FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering,
B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: Description of Food to be sold: _____

Going Out of Business (\$50)

60 Day License (Must also Complete an Application for Going out of Business Sale, and include a list of inventory)

Innkeeper-Exp. May 31st 1-15 Rooms (\$100) 16+ Rooms (\$175)

Junkyard **Automobile Graveyard** (\$50 each, both Exp. Oct. 1st) **Auto Recycling (\$250-5 Yrs)**
Plus \$25 application fee for each type _____

Pawnbroker (\$75) Exp. June 30th

Peddler:

_____ #Weeks/\$25/week _____ #Months (up to-3 mnths-\$50/ up to-6 mnths \$75) _____ 1 Year (up to 12 mnths \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30th _____ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30th

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)

Location: _____ Exp. 1st PH in March

As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. _____ (Signature of owner, officer, partner or agent)

(New applicants must talk to Recreation Dept/There is no proration on new licenses)

Special Amusement (\$100)-Exp. w/Alcohol License

Describe in detail kind and nature of entertainment- D.J. - BANDS

Describe in detail room or rooms to be used under this permit- _____

Hall and Lounge AREA

Signature of Owner, officer, partner or agent: Rodney E. Bauer ER

Tattooing Establishment (\$75)-Exp. June 30th

Theater (\$150 per screen)-Exp. June 30th _____ Number of Screens

TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

APPLICATION FOR LICENSE OR PERMIT

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: 165 Park Row Inc

Incorporation Date: _____ Incorporation State: _____

New License: Opening Date May 22, 2009 Renewal License: Expiration Date: Lia Lic. expires 6-2010

Business Name: The Brunswick Inn

Business Address: 165 Park Row Business Phone Number: 729-4914

Name of Contact Person: Eileen Horner Contact's Phone Number: 314-3523

Mailing Address for Correspondence: 165 Park Row

Signature of Applicant: [Signature] Date: _____

There will be a late fee for any expired licenses (\$25) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

Select Type of License you are applying for on back of this page

Corporations Please Complete:

Address of Incorporation: 165 Park Row Phone #: _____

Name of Corp. Officer, Owner, or Partners: Title Address % of Stock or ownership

165 Park Row Inc. 100%

Eileen Horner, owner/president

Town Clerk Use Only:

Approvals: Finance Codes Health Officer Council Police

Codes Officer Signature: _____

Health Officer Signature: _____

Temp Food Service: Maine Dept of Human Services Valid License Maine Dept of Agriculture License

Seller of Prepared Food on Public Way: Insurance Binder Picture of Cart (also will need FSE License)

Waiting on: _____ Mailed or Issued Date: _____ PH Date: _____

Type of License: S.A. Paid Fee: \$ 100 Cash Check Date: 12-4-09

First time Special Amusement Advertising Fee: \$ _____ Paid

License Fees & Schedule: Please check the type of license you are applying for.

Bazaar or Flea Market-Exp. June 30th

_____ 1-3 Days (\$50) Date and Location of Event: _____
_____ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30th

_____ Number of Lanes (\$20 each) _____ Number of Tables (\$20 each)

Carnival or Circus

_____ Number of Days (\$150/day) Date and Location of Event: _____

Commercial Vehicle-Exp. December 31st _____ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles - one time \$25 inspection fee)

Food Service Establishment (Victualer)-Exp. May 31st

- FSE with Malt, Vinous & Spirituous Liquor (\$250)
- FSE with Malt and Vinous (\$200)
- FSE with Malt or Vinous (\$175)
- FSE with Sit Down, no Alcohol (\$100)
- FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering, B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: Description of Food to be sold: _____

Going Out of Business (\$50)

60 Day License (Must also Complete an Application for Going out of Business Sale, and include a list of inventory)

Innkeeper-Exp. May 31st 1-15 Rooms (\$100) 16+ Rooms (\$175)

Junkyard **Automobile Graveyard** (\$50 each, both Exp. Oct. 1st) **Auto Recycling** (\$250-5 Yrs)
Plus \$25 application fee for each type _____

Pawnbroker (\$75) Exp. June 30th

Peddler:

_____ #Weeks/\$25/week _____ #Months (up to-3 mnths-\$50/ up to-6 mnths \$75) _____ 1 Year (up to 12 mnths \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30th _____ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30th

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)
Location: _____ Exp. 1st PH in March
As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. _____ (Signature of owner, officer, partner or agent)
(New applicants must talk to Recreation Dept/There is no proration on new licenses)

Special Amusement (\$100)-Exp. w/Alcohol License

Describe in detail kind and nature of entertainment- Live music

Describe in detail room or rooms to be used under this permit- wine bar, breakfast

room, 2 front parlors

Signature of Owner, officer, partner or agent: [Signature]

Tattooing Establishment (\$75)-Exp. June 30th

Theater (\$150 per screen)-Exp. June 30th _____ Number of Screens

COPY

TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

APPLICATION FOR LICENSE OR PERMIT

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: MJS Inc.

Incorporation Date: 10/15/2005 Incorporation State: Me

New License: Opening Date _____ Renewal License: Expiration Date: 12/8/2009

Business Name: MJS Grille + Tavern

Business Address: 94 Maine St. Brunswick Business Phone Number: 729-6574

Name of Contact Person: Mark Hanson Contact's Phone Number: 729-6574

Mailing Address for Correspondence: 94 Maine St. Brunswick Me

Signature of Applicant: Mark Hanson Date: 11/27/2009

There will be a late fee for any expired licenses (\$25) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

Select Type of License you are applying for on back of this page

Corporations Please Complete:

Address of Incorporation: 94 Maine St. Brunswick, Me Phone #: 729-6574

Name of Corp. Officer, Owner, or Partners: Title Address % of Stock or ownership

Mark Hanson President 94 Maine St. Brunswick Me 50%

Jennifer Hanson Sec./Treas. 94 Maine St. Brunswick Me 50%

Town Clerk Use Only

Approvals: Finance Codes Health Officer Council Police

Codes Officer Signature

Health Officer Signature

Temp Food Service: Maine Dept of Human Services Valid License Maine Dept of Agriculture License

Seller of Prepared Food on Public Way: Insurance Binder Picture of Cart (also will need FSE License)

Waiting on: _____ Mailed or Issued Date: _____ PH Date: _____

Type of License: SA Paid Fee: \$ 100.00 Cash Date: 11-30-09

Advertising Fee: \$ _____ Paid

License Fees & Schedule: Please check the type of license you are applying for.

Bazaar or Flea Market-Exp. June 30th

_____ 1-3 Days (\$50) Date and Location of Event: _____
_____ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30th

_____ Number of Lanes (\$20 each) _____ Number of Tables (\$20 each)

Carnival or Circus

_____ Number of Days (\$150/day) Date and Location of Event: _____

Commercial Vehicle-Exp. December 31st _____ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles – one time \$25 inspection fee)

Food Service Establishment (Victualer)-Exp. May 31st

FSE with Malt, Vinous & Spirituous Liquor (\$250)

FSE with Malt and Vinous (\$200)

FSE with Malt or Vinous (\$175)

FSE with Sit Down, no Alcohol (\$100)

FSE Mobile-Carts, Take Out, Coffee, Popcorn, Catering,

B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: *Description of Food to be sold:* _____

Going Out of Business (\$50)

60 Day License (*Must also Complete an Application for Going out of Business Sale, and include a list of inventory*)

Innkeeper-Exp. May 31st 1-15 Rooms (\$100) 16+ Rooms (\$175)

Junkyard **Automobile Graveyard** (\$50 each, both Exp. Oct. 1st) **Auto Recycling** (\$250-5 Yrs)
Plus \$25 application fee for each type _____

Pawnbroker (\$75) Exp. June 30th

Peddler:

_____ #Weeks/\$25/week _____ #Months (up to-3 mnths-\$50/ up to-6 mnths \$75) _____ 1 Year (up to 12 mnths \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30th _____ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30th

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)

Location: _____ Exp. 1st PH in March

As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. _____ (Signature of owner, officer, partner or agent)

(New applicants must talk to Recreation Dept/There is no proration on new licenses)

Special Amusement (\$100)-Exp. w/Alcohol License

Describe in detail kind and nature of entertainment- Live Music once a month

Describe in detail room or rooms to be used under this permit- _____

Signature of Owner, officer, partner or agent: _____

Tattooing Establishment (\$75)-Exp. June 30th

Theater (\$150 per screen)-Exp. June 30th _____ Number of Screens

ITEM 184

BACK UP MATERIALS

PROPERTY MANAGEMENT AGREEMENT

Maine Street Station Visitor Center

16 Railroad Ave

Brunswick, ME

This Agreement is made December 22, 2009, between the Town of Brunswick, here referred to as "Sub Landlord", and the Brunswick Downtown Association, here referred to as the "BDA", a non-profit corporation organized under the laws of the State of Maine, having its principal office at 85 Maine Street, Brunswick Maine 04011, here referred to as the BDA.

RECITALS

A. The Sub Landlord desires to engage the services of the BDA to manage and operate the property known as the "Brunswick Visitor Center at Maine Street Station" ("the Property") and the BDA desires to provide such services on the following terms and conditions out lined below.

B. The BDA shall ensure the property is used consistent with the lease between JHR Development of Maine Phase, I, LLC, the "Landlord" and the Sub Landlord.

In consideration, the parties agree:

SECTION ONE.

EMPLOYMENT OF THE BDA

The BDA shall act as exclusive Agent of Sub Landlord to manage, operate and maintain the property.

SECTION TWO.

BEST EFFORTS OF THE BDA

On assuming management and operation of the property, the BDA shall use its best efforts to make recommendations on improvements to the property and shall make only those improvements approved by the Sub Landlord.

SECTION THREE.

LEASING OF THE PROPERTY

A. The BDA shall identify and make recommendations to the Sub Landlord regarding initial tenants requiring build-out space. These tenants shall be identified as "anchor tenants". The Sub Landlord shall negotiate the

initial leases. The BDA shall be responsible for all negotiations with future prospective tenants that do not involve build-out space (defined as space requiring permanent walls or floor attachments or anchors). Included in this tenant class are, but not limited to: commercial signage and advertising, art for sale, information booth, vending or vendors, kiosks and/or commercial activities including personal property. The BDA shall also have the right to execute and enter into month-to-month tenancies for units of property for this class of tenant. The BDA may negotiate all extensions and renewals of such month-to-month tenancies and leases. The BDA shall have the right to make concessions, including rental concessions, as inducements to prospective tenants in the non-anchor class of tenants to occupy the property.

The BDA shall obtain prior consent of Sub Landlord's, through its agent in the Town Office of Economic and Community Development, prior to renting to a prospective tenant in the class described above.

- B. The BDA may, at its own expense, have the right to install non-structurally attached information kiosk or information booth or desk. The BDA shall not be charged rent or utilities for such, but is responsible for the operating costs and cost of personal property associated with the BDA information booth or kiosk.
- C. Town will install one exterior sign on the outside of the Building indicating the location of the visitor center. The Sub Landlord will provide anchor tenant signage at the side entrance to the Visitor Center. The Sub Landlord will provide waste receptacles, entrance floor mats and public seating. All at its own design and selection.

SECTION FOUR.

ADVERTISING AND PROMOTION

The BDA shall advertise vacancies for all space by all reasonable and proper means; at its own expense without prior written consent of Sub Landlord.

SECTION FIVE.

MAINTENANCE, REPAIRS, AND OPERATIONS

At the Sub Landlord's expense and subject to prior Sub Landlord approval, the BDA shall ensure that the property is maintained in an attractive condition and in a good state of repair. In this regard, the BDA shall use its best skills and efforts to serve all tenants of the property and shall purchase necessary supplies, make contracts for, or otherwise furnish the services described below:

Initially the Sub Landlord's staff shall provide such services on an as needed basis until at least two Anchor Tenants are **open for business** at the property, then such services shall revert to the responsibility of the BDA continuing on an as need basis, until occupancy and/or visitor traffic warrants the daily provision of such services. Services are to be provided in as non-intrusive manner as possible so as to not interfere with daily use of facility:

1. Services:
 - a. Public restroom cleaning and re-stocking
 - b. Daily housekeeping including:
 - i. Trash disposal
 - ii. Sweeping and moping of floors
 - iii. Dusting and window cleaning
 - iv. Cleaning of interior door mats
2. Light maintenance including, but not limited to:
 - a. Ensuring that the **Landlord and Sub Landlord** installed fixtures are maintained in good working order.
 - b. Ensuring premises is kept neat and orderly.
 - c. Ensuring working conditions of all interior and exterior doors.
 - d. Maintenance of all plumbing and sewage facilities within the premises.
 - e. At Town's request and expense, make or cause to be made all interior decorating, maintenance, alterations or repairs and to hire and supervise all employees and or labor.
3. Maintain or cause to be maintained timeliness of all displays, display cases, Kiosks and trade fixtures, poster, promotional and marketing literature.
4. Insure all public literature is consistent with Sub Landlord approved uses.
5. Supervise installation and rotation of visual and spatial art.
6. Insure that premise is secured in non operating hours.
7. Act as intermediary in collection of sub-tenant lease payments and forward the agreed-to amount to the Town of Brunswick at mailing address: Director of Economic Development, 28 Federal Street, Brunswick ME 04011.

SECTION SIX.

GOVERNMENT REGULATIONS

The BDA shall manage property in full compliance with all laws and regulations of any federal, state, or municipal authority having jurisdiction over the property.

SECTION SEVEN.

COLLECTION OF INCOME

BDA shall collect promptly all rents from anchor tenants. Distribution of rent shall be on the following schedule:

1. Debt factored into monthly lease payments incurred to cover any build out costs shall be paid first to the holder of the debt.
2. BDA shall retain 15% of the Adjusted Gross Rent calculated as follows: **(Gross Monthly Rent – debt service = Adjusted Gross Rent x 15% = BDA fee)**. For calculation purposes the Sub Landlord shall provide the BDA with the negotiated structure of the rent for each anchor tenant.
3. Sub Landlord shall receive the balance with no further adjustments.

The BDA shall be entitled to keep all rental income generated from non-anchor tenants and all other sources noted in Section 3.

SECTION EIGHT.

BANK ACCOUNTS

The BDA shall deposit (directly in a depository bank for transmittal) all revenues from the property into a general property management trust fund account or similar of the BDA, here referred to as the MMS trust account. The trust account shall be maintained at all times in a national or state member bank that is a member of the Federal Deposit Insurance Corporation. The BDA shall not commingle any of the above-described revenues with any other funds of the BDA. From revenues deposited in the trust account, the BDA shall pay all items with respect to the property for which payment is required in this agreement, including the compensation of the BDA. After such payments the BDA shall remit any balance of any monthly revenues from Anchor Tenants to the Sub Landlord concurrently with a monthly report referred to in Section Nine.

SECTION NINE.

RECORDS AND REPORTS

1. BDA shall keep books, accounts, and records that reflect all revenues and all expenditures incurred in connection with the management and operation of property. The books, accounts, and records shall be maintained at the principal place of business of the BDA. The BDA shall, during regular business hours, make books, accounts, and records required to be maintained hereunder available to Sub Landlord or representatives of Sub Landlord for examination and audit by appointment on no less than 14 days prior notice. All such audits shall be at the expense of Sub Landlord.

2. BDA shall furnish the Sub Landlord, no later than the end of next succeeding month, a detailed statement of all revenues and expenditures for each preceding month, a summary of all concessions and rental concessions given to induce prospective tenants to occupy the property.

SECTION TEN.

TERMINATION AND RENEWAL

This agreement shall be for a term commencing on December 22, 2009, and ending on December 21 2011. At termination of this agreement, it shall be renewed automatically annually on the anniversary date for a period of one year. Upon completion of the initial term the agreement may be terminated without cause, by either party giving not less than 60 days' advance notice to the other party prior to the anniversary date of the agreement.

SECTION ELEVEN.

TERMINATION FOR CAUSE

If the BDA breaches any of the terms of this agreement, the Sub Landlord shall give the BDA written notice of such breach. If the BDA fails to remedy the breach within 30 days after receiving the above-described notice, the Sub Landlord may terminate this agreement.

SECTION TWELVE.

BDA AS INDEPENDENT CONTRACTOR

The BDA is an independent contractor and not an employee of the Sub Landlord for any purpose.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first above written.

Town of Brunswick

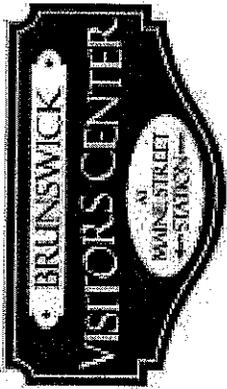
Brunswick Downtown Association

By: _____

By: _____

Gary Brown, Town Manager

Rob Jarrett, President



**Property Management Agreement
Division of Financial Responsibilities**

Town

- Responsible for securing Anchor Tenant leases
- Responsible for defining initial Rent structure with Anchor tenants: (36mos. Target)
 - Lease payments to include
 - Build out cost Amortization
 - Estimated Cam Charges (common space plus utilities)
 - Pro-rata town lease expense
 - Maintenance and cleaning service until two Anchor Tenants are open for business
 - Initial start up supplies (paper, waste receptacles, floor mats and common area seating) and exterior signage
 - Tenants will pay directly for communication hook ups and furnishings
 - Repairs related to Town leased space (otherwise developer property)

Revenue Stream

- Master tenant lease payments after netting out initial finance charges for build out costs (estimated at 36mos.).
E.g., Gross rent – less debt service= adj. rent x 15% BDA mgt. fees= net to town

BDA

- Ongoing regular maintenance and supply replenishment upon two tenants opening for business
- Fit up of visitors center space
- Staffing costs and operation
- Management of tenants
- Securing additional services
- Marketing and maintaining advertising, vendors or electronic services
- Installation of grown amenities (as example; WIFI, Flat Screen TV, real time computer guest services)
- Producing and maintaining Commercial Brunswick Marketing materials and welcome packages

Revenue Stream

- Advertising fees and vendor fees and services
- 15% adjust gross rent management fee

CONSENT AGENDA - A BACK UP MATERIALS

-Draft-
BRUNSWICK TOWN COUNCIL
Minutes
December 7, 2009
7:00 P.M.

Councilors Present: Chair M. Hallie Daughtry, W. David Watson, Benjamin J. Tucker, Karen J. Klatt, Gerald E. Favreau, Margo H. Knight, E. Benet Pols, Joanne T. King, and Deborah R. Atwood

Councilors Absent: None

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk; John Foster, Public Works Director; John Eldridge, Finance Director; Anna Breinich, Director of Planning and Development; Tom Farrell, Director of Parks and Recreation; Richard Rizzo, Police Chief; Marc Hagan, Police Commander; Dan Devereaux, Marine Resources Officer; Kris Hultgren, Town Planner; Jeff Hutchinson, Codes Enforcement Officer; Vanessa Levesque, Natural Resources Planner; Terry Goan, Police Officer; and TV video crew

Chair Daughtry called the meeting to order and asked for the Pledge of Allegiance and roll call.

Public Comment: None

Correspondence:

Councilor Klatt thanked the Rotary for their donation to the Brunswick Teen Center.

Adjustments to the Agenda: None

MANAGER'S REPORT:

(a) Council Committee Updates

Reports were given on the following committees: Downtown Master Plan Committee, Maine Street Station Oversight Committee, Pleasant Street Committee, and Elementary School Committee.

(b) Report regarding the Mere Point Boat Launch's first full season

Tom Farrell and Dan Devereaux spoke on this item.

Jackie Sartoris, Chair of Mere Point Boat Launch Citizen Advisory Committee, spoke on this item.

Ms. Sartoris and town staff responded to questions from Councilor King, Councilor Knight, Councilor Favreau, Chair Daughtry, and Councilor Watson.

(A copy of a memo from Officer Devereaux will be attached to the official minutes.)

(c) Reminder of Holiday Reception

Manager Brown spoke on this item.

PUBLIC HEARINGS:

- 172. The Town Council will consider approval of the following Alcoholic Beverage License, and will take any appropriate action.**

Full-Time Spirituous, Vinous & Malt
CGS INC
D/B/A: Brunswick's House of Pizza
137 Maine Street

Helen Stevenson

Chair Daughtry opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Pols spoke on this item.

Councilor King moved, Councilor Knight seconded, to approve an Alcoholic Beverage License for Brunswick's House of Pizza at 137 Maine Street. The motion carried with nine (9) yeas.

- 173. The Town Council will hear public comments regarding amending the General Assistance Ordinance Maximums to be adopted on an emergency and regular basis, and will take any appropriate action.**

Chair Daughtry opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Watson moved, Councilor Favreau seconded, to adopt General Assistance Ordinance Maximums to be enacted on an emergency and regular basis. The motion carried with nine (9) yeas.

(A copy of the adopted maximums will be attached to the official minutes.)

- 174. The Town Council will hear public comments regarding an Ordinance Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$750,000 to Finance Improvements at 35 Union Street, and will take any appropriate action.**

Manager Brown spoke on this item.

Town Council Minutes

December 7, 2009

Page 3

Chair Daughtry opened the public hearing.

The following people spoke on this item:

Edward Harris, Chair of People Plus

Susan Cole, Executive Director of People Plus

Sarah Seames, member of Brunswick Teen Center

Todd Buchheit, 105 Collinsbrook Road

Jim Pierce, Independence Association

Charles Frizzle, Planning Board and People Plus Board member

Marybeth Latti, 33 Hemlock Road and Teen Center Board member

John Perreault, Councilor Elect for District 4

(A copy of a letter from Richard and Ann Brautigam which was read will be attached to the official minutes)

Chair Daughtry closed the public hearing.

Councilor Atwood read a letter of support from the Skofield House.

Councilor Tucker, Councilor Pols, Councilor Knight, Councilor Favreau, Councilor King, Chair Daughtry, Councilor Klatt, and Councilor Watson spoke on this item.

Manager Brown, Ms. Cole, and Brian Curley from PDT Architects responded to questions from the Councilors and the public.

Councilor Knight moved, Councilor Favreau seconded, to adopt an Ordinance Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$750,000 to Finance Improvements at 35 Union Street. The motion carried with nine (9) yeas.

(A copy of the adopted language will be attached to the official minutes.)

175. The Town Council will hear public comments regarding amending the Code of Ordinances, Chapter 11, Marine Activities Structures and Ways, relative to the shellfishing process, to be adopted on an emergency and regular basis, and will take any appropriate action.

Chair Daughtry opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Favreau spoke on this item.

Chair Daughtry, Councilor Watson, and Councilor Pols asked questions, to which Suzan Wilson, Chair of Marine Resource Committee, and Dan Devereaux responded.

Councilor Pols moved, Councilor King seconded, to adopt amendments to the Code of Ordinances, Chapter 11, Marine Activities Structures and Ways, relative to the

Town Council Minutes

December 7, 2009

Page 4

shellfishing process, to be adopted on an emergency and regular basis. The motion carried with nine (9) yeas.

(A copy of the adopted language will be attached to the official minutes.)

NEW BUSINESS:

176. The Town Council will hear a report from the Land for Brunswick's Future Board regarding their proposed Property Acquisition Evaluation Process, and will take any appropriate action.

Councilor Pols spoke on this item.

Tom Rumpf, Chair of Land for Brunswick's Future Board, spoke on this item. He responded to questions from Councilor Knight.

Chair Daughtry spoke on this item.

Tom Farrell responded to questions from Councilor Favreau and Manager Brown.

Councilor King and Councilor Watson spoke on this item.

Councilor King moved, Councilor Knight seconded, to accept the proposed Property Acquisition Evaluation Process as drafted by the Land for Brunswick's Future Board with the amendment to define the "Board" as the "Land for Brunswick's Future Board." The motion carried with nine (9) yeas.

(A copy of a memo from the Board and the Evaluation Process will be attached to the official minutes.)

177. The Town Council will consider setting a public hearing for January 19, 2010, on amendments to the Code of Ordinances, Chapter 5, Buildings and Building Regulations, relative to increasing permitting fees, and will take any appropriate action.

Councilor King moved, Councilor Atwood seconded, to table this item until the January 19, 2010 meeting. The motion carried with nine (9) yeas.

178. The Town Council will consider taking public comments on January 19, 2010, on the proposed Development Review Fees Schedule and changes to the Minor Modifications Policy, and will take any appropriate action.

Councilor King moved, Councilor Atwood seconded, to table this item until the January 19, 2010 meeting. The motion carried with nine (9) yeas.

Town Council Minutes

December 7, 2009

Page 5

- 179. The Town Council will discuss a proposed Road Acceptance Ordinance, and will determine if any future action is necessary.**

Chair Daughtry spoke on this item.

John Foster spoke on this item.

Councilor King, Councilor Pols, and Councilor Watson asked questions, to which Mr. Foster and Manager Brown responded.

- 180. The Town Council will consider setting a public hearing regarding changes to the weapons target practice areas, under Chapter 17 of the Municipal Code of Ordinances, and will take any appropriate action.**

Chair Daughtry spoke on this item.

Councilor Watson, Councilor Favreau, and Councilor King spoke on this item.

Councilor Atwood asked a question to which Manager Brown, Councilor Watson, and Chief Rizzo responded.

Councilor Favreau moved, Councilor King seconded, to table this item until the January 19, 2010 meeting. The motion carried with nine (9) yeas.

- 181. The Town Council will consider sending a letter of support for the reappointment of Gary Brown to the Mid-Coast Regional Redevelopment Authority, and will take any appropriate action.**

Councilor Knight and Councilor Pols spoke on this item.

Chair Daughtry asked a question, to which Manager Brown responded.

Councilor Watson moved, Councilor Atwood seconded, to send a letter of support for the reappointment of Gary Brown to the Mid-Coast Regional Redevelopment Authority. The motion carried with nine (9) yeas.

(A copy of the letter will be attached to the official minutes.)

- 182. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action.**

Councilor Knight made the following nominations:

Steven Garrett to serve on the Zoning Board of Appeals

Sande Updegraph to serve on the Zoning Board of Appeals

The Council voted nine (9) yeas to appoint these people.

Town Council Minutes

December 7, 2009

Page 6

Charles Washington to serve on the Assessment Review Board

William Locke to serve on the Personnel Board

Alexander Anesko to serve on the Recycling and Sustainability Committee

Laurie Leader to serve on the Village Review Board

Janet Roberts to serve on the Village Review Board

The Council voted nine (9) yeas to appoint these people.

Don Kniseley to serve on the David Fund Committee

Sarah Wolpov to serve on the Recycling and Sustainability Committee

The Council voted nine (9) yeas to appoint these people.

CONSENT AGENDA

(a) **Approval of the Minutes of November 16, 2009**

(b) **Approval of Games of Chance for the Brunswick Lodge of Elks**

(c) **Approval of Quit Claim Deed to revert property located at tax map 051 Lot 001 Sub 000, back to the owner**

Councilor Watson moved, Councilor Tucker seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of a letter from the Elks and the Quit Claim Deed will be attached to the official minutes.)

Councilor Watson moved, Councilor Tucker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 10:37 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. A VIDEO RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.

*Frances M. Smith
Town Clerk
December 9, 2009*

December 21, 2009
Date of Approval

Council Chair