

BRUNSWICK TOWN COUNCIL

MINUTES MAY 6, 1996 - 7:30 P.M.

OLD BRUNSWICK HIGH SCHOOL Library Meeting Room

7:30 P.M.

Chair McCausland called the meeting to order and asked for the Pledge to the Flag.

Councilors Present: Chair Stephen McCausland, Michael Feldman, Eleanor Swanson, Robert Galloupe, Leon Laffely, Clement Wilson, Ervin Snyder and David Gleason.

Others Present: Donald Gerrish, Town Manager; Deborah Cabana, Town Clerk; John Eldridge, Finance Director; Mark Phillips, Police Officer; Alan Houston, Marine Warden; Joe Payne, Representative from Friends of Casco Bay; Representatives from Curtis Memorial Library; Casco Cable TV; and various members of the public.

Minutes of Previous Meetings:

Councilor Gleason moved, Councilor Wilson seconded to approve the Council minutes of April 16, 1996 as distributed. The motion carried with eight (8) yeas.

Councilor Feldman moved, Councilor Laffely seconded to approve the Council minutes of April 22, 1996 as distributed. The motion carried with eight (8) yeas.

Correspondence:

Chair McCausland asked for a moment of silence in honor of the memory of Victor Lemieux. He was know as "Mr. Kiwanis" and also served on the Town Council for two years (1974-76).

Sergeant Mark Phillips and his children (Dallas, Justin, and Sarah) were at the Council meeting. Mark Phillips was commended for saving the lives of a mother and child at a recent fire on April 11, 1996. Chair McCausland stated that Brunswick is very proud of Mr. Phillips' actions and wanted to thank him publicly.

Manager's Report:

1) 95-96 Budget Update. Manager Gerrish updated the Council on the current budget. He anticipated that revenues would exceed expectations \$100,000 to \$150,000. He also expected that expenditures would realize a savings of \$200,000 to \$250,000. Overall, this year's budget will be \$300,000 to \$450,000 in the "black."

2) Presentation by the Friends of Casco Bay. Joe Payne, representative from the Friends of Casco Bay, stated that each year an award is given to a person who has had significant impact on the Bay. This year's award was presented to Alan Houston. Mr. Payne noted that Alan Houston was nominated as the candidate who has made significant contributions, not only this year, but "lots" of years. He commended Alan for what he has done for the Bay and for Brunswick's bays. Mr. Payne noted that Brunswick is considered to be the foremost town in managing the clamming resource and attributed this to Mr.

Houston.

Mr. Houston encouraged the Town Council that Brunswick must continue to be the leader.

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3) April 16th Storm Damage Update. Manager Gerrish informed the Council that approximately 3.25 inches of rain was received on April 16, 1996. There was considerable damage to roads with an estimated cost of approximately \$20,000. The county has qualified for emergency federal relief from F.E.M.A. An application has been filed and Mr. Gerrish was hopeful that money would be received from the state.

4) Report from Trust Investment Advisory Committee. John Eldridge circulated a report from the Trust Investment Advisory Committee. He explained that in December of 1994, the Town Council adopted the recommendations of its Trust Fund Advisory Committee and the Town entered into an agreement with Key Trust Company to manage 16 of the town's trust funds as a single portfolio. At the time, the Committee believed that this arrangement would greatly enhance the management of the funds. Per the Council's December 1994 resolution regarding the funds, the Trust Fund Advisory Committee was charged with reviewing Key's performance semi-annually and reporting to the Town Council on an annual basis. According to Key's report, the trust fund portfolio had a return of over 23% for calendar 1995. The Trust Fund Advisory Committee believes the management of the funds has been greatly improved under the agreement with Key.

Adjustments to Agenda:

89. The Town Council will hear public comments on the following requests for Victualer licenses for:

New: Kimberly Groat d/b/a Kim Enterprises Brunswick Mall Kimberly L. Groat

Vicki Chabot d/b/a Vicki's Dogs Bath Road - Next to Autometrics Vicki Chabot

Renewals:

102 (as advertised)

The Public Hearing opened at 8:00 p.m.. The Public Hearing closed at 8:00 p.m.

Councilor Snyder moved, Councilor Laffely seconded to approve the new Victualer licenses for Kim Enterprises and Vicki's Dogs and the 102 renewal Victualer licenses as listed. The motion carried with eight (8) yeas.

90. The Town Council will hear public comments on the following requests for renewal Alcoholic Beverage licenses for:

Full-time Malt, Vinous & Spirituous: P & M Corp. d/b/a Captain Mike's Michael C. Cota & 32 Bath Road Patricia A. Cota

Rumrunners, Inc. d/b/a Player's Pub One Center Street Peter M. Therriault

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Parkwood Inn, Ltd. d/b/a Parkwood Inn Route 24, Cook's Corner Lois E. Beal

Full-time Malt and Vinous: DiFazio Enterprises, Inc. d/b/a Floridino's Restaurant John M. DiFazio & 100B Pleasant Street Charles S. DiFazio

91. The Town Council will hear public comments on the following request for a renewal Special Amusement license for:

Rumrunners, Inc. d/b/a Player's Pub One Center Street Peter M. Therriault

The Public Hearing for items 90 & 91 opened at 8:02 p.m. The Public Hearing closed at 8:02 p.m.

Councilor Wilson moved, Councilor Laffely seconded to approve the renewal alcoholic beverage licenses as advertised and the renewal special amusement license for Players Pub. The motion carried with eight (8) yeas.

92. The Town Council will hear public comments on the proposed requests for renewal Innkeeper licenses for:

10 (as advertised)

The Public Hearing opened at 8:03 p.m. The Public Hearing closed at 8:03 p.m.

Councilor Laffely moved, Councilor Wilson seconded to approve the ten renewal Innkeeper licenses as listed. The motion carried with eight (8) yeas.

93. The Town Council will consider approving a request for a Sellers of Prepared Food on Public Ways license (Brunswick Mall) for:

Kim L. Groat d/b/a Kim Enterprises

Manager Gerrish explained that this item pertains to a request for a Sellers of Prepared Foods on Public Ways license for the Mall. There are four licenses allowed and only two have been issued. This would fill the third available spot.

Councilor Laffely moved, Councilor Feldman seconded to approve the Sellers of Prepared Food on Public Ways license for Kim Enterprises. The motion carried with eight (8) yeas.

94. The Town Council will consider passing a Proclamation to proclaim May 19, 1996 as Town Commons Day. (Manager)

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Priscilla Davis stated that this is the same Proclamation which has been issued over the last several years. A copy of the proclamation will be attached to the official minutes.

Councilor Snyder moved, Councilor Wilson seconded to adopt the Proclamation, proclaiming May 19, 1996 as Town Commons Day. The motion carried with eight (8) yeas.

95. The Town Council will set the hours for Voter Registration for the June 11, 1996 Primaries and

Special Municipal Election, as recommended by the Registrar. (Manager)

Councilor Feldman moved, Councilor Swanson seconded to approve the Voter Registration hours for the June 11, 1996 Primaries and Special Municipal Election as recommended by the Registrar. The motion carried with eight (8) yeas.

96. The Town Council will consider approving the election clerks for the next two years as nominated by the Town Committees. (Manager)

The lists of the election clerks nominated by the Town Committees will be attached to the official minutes. Councilor Wilson moved, Councilor Laffely seconded to approve the election clerks for the next two years as nominated by the Town Committees. The motion carried with eight (8) yeas.

97. The Town Council will consider approving the election officials for the June 11, 1996 Primaries and Special Municipal Election, as recommended by the Town Clerk. (Manager)

A copy of the election officials for the June 11, 1996 Primaries and Special Municipal Elections will be attached to the official minutes.

Councilor Laffely moved, Councilor Feldman seconded to approve the election officials for the June 11, 1996 Primaries and Special Municipal Elections as recommended by the Town Clerk. The motion carried with eight (8) yeas.

98. The Town Council will consider accepting the pedestrian easement in Parkview Estates VI, and take any appropriate action. (Manager)

A ten foot pedestrian access was provided for in the plan for the approval of Parkview Six. Town Commons highly endorses accepting this easement. Manager Gerrish recommended approval.

Councilor Laffely moved, Councilor Wilson seconded to approve the pedestrian easement in Parkview Estates VI. The motion carried with eight (8) yeas.

99. The Town Council will consider nominating candidates for the 1996-98 MMA Legislative Policy Committee. (Manager)

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This item pertains to the MMA Legislative Policy Committee and the opportunity for the Town to nominate one municipal official to serve on this Committee. Over the past seven years the Town Manager has served on this Committee. However, if there is a Councilor who would like to serve, this would be appropriate.

Councilor Laffely nominated Councilor Wilson for the 1996-98 MMA Legislative Policy Committee.

Councilor Snyder moved, Councilor Gleason seconded that nominations cease and the Chair cast a single ballot for Councilor Wilson. The motion carried with eight (8) yeas.

Councilor Wilson was nominated as the MMA Legislative Policy Committee member. Manager Gerrish offered to serve as an alternate for Councilor Wilson.

100. The Town Council will consider adopting new pay scales and assignments for non-union employees. (Manager)

Manager Gerrish explained that this item pertains to non-union employees. All Non-Union job descriptions were reviewed and revised, relative to the AFSCME pay scale and job descriptions. The pay scale for these positions have been adjusted accordingly.

Councilor Snyder moved, Councilor Feldman seconded to adopt the new non-union pay scales and assignments. The motion carried with eight (8) yeas.

101. The Town Council will consider the annual reappointments of the Primary Plumbing Inspector (Tom Wakefield) and the Alternate Plumbing Inspector (Paul Lempicki). (Manager)

Councilor Gleason moved, Councilor Wilson seconded to reappoint Tom Wakefield as the Primary Plumbing Inspector and Paul Lempicki as the Alternate Plumbing Inspector. The motion carried with eight (8) yeas.

102. The Town Council will set a special referendum for June 11, 1996 to consider an Ordinance authorizing the Funding of an Expansion and Renovation Project for the Curtis Memorial Library. This Item was considered together with Item #103.

103. The Town Council will set a public hearing to consider approving an Ordinance Authorizing the Funding of an Expansion and Renovations Project for the Curtis Memorial Library. (Manager)

Finance Director John Eldridge provided the Town Council with materials relating to the renovation and expansion project for the Curtis Memorial Library. Among the items provided were an ordinance authorizing an appropriation of \$5.5 million for the project and also authorizing the issuance of up to \$5.0 million of general obligation bonds to finance the project; a pro forma budget, prepared by the Library, estimating the total project costs; an Order for the Town Council; four bond amortization schedules labeled A, B, C, and D; the form of the ballot to be used at the June 11, 1996 special election; a project timetable as projected by the project architect; and a summary of the Town's outstanding debt and annual debt service requirements. A copy of the bond ordinance information will be attached to the official minutes.

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Mr. Eldridge explained that it was necessary for the Council to determine the bond amortization schedule this meeting so that estimated debt service costs could be included on the referendum ballot as required by State Statute. Mr. Eldridge reviewed the bond amortization schedules labeled "A", "B", "C", and "D" and recommended that the Council adopt schedule "D."

Manager Gerrish concurred with Mr. Eldridge's recommendation to go with the schedule "D" to be financed over the next 15 years.

Councilor Snyder agreed with the recommendation of schedule "D."

Councilor Wilson agreed that "D" seemed to be the best amortization schedule discussed and asked if there might even be a better schedule than 15 years.

Councilor Gleason asked about the debt being retired in fiscal year 97/98 and suggested that the net

effect of the library bonds to the tax payer would be offset by the debt being retired.

Jan Wilke, a representative from the Curtis Memorial Library - updated the Council on the efforts of the fund raising of the project. Pledges have been made amounting to \$1,225,000. The fund raising committee has collected about \$300,000. She was optimistic that the goal of 1.5 million would be met. Mr. Eldridge stated that if the Library had raised more than \$500,000 by the time the Town issues the bonds, the additional money would be used to reduce the principal amount of bonds issued. This would make a difference in the initial payment.

Manager Gerrish stated that the library has agreed to still pay the 1.5 million, in the event the project costs less than the 5.5 million estimate.

Councilor Feldman moved, Councilor Wilson seconded to adopt the "D" amortization schedule as recommended by the Finance Director. The motion carried with eight (8) yeas.

Councilor Feldman moved, Councilor Snyder seconded to adopt the Order which establishes June 11, 1996 as the date for a public vote on the proposed bond ordinance and set the public hearing date of May 30, 1996. The motion carried with eight (8) yeas.

104. The Town Council will consider making appointments to the following boards/committees:

Solid Waste Management Advisory Committee - 1 Full Member, 3 year term to expire 01/01/99

Councilor Feldman nominated Macky Bennett to the Solid Waste Management Advisory Committee.

Councilor Laffely moved, Councilor Wilson seconded that nominations cease. The motion carried with eight (8) yeas.

Macky Bennett was appointed to the Solid Waste Management Advisory Committee for a three (3) year term to expire 01/01/99.

Councilor Laffely moved, Councilor Wilson seconded to adjourn the meeting. The meeting adjourned at 8:55 p.m. Town Council Minutes May 6, 1996 Page 7

PLEASE NOTE: THESE MINUTES ARE NOT VERBATIM. A TAPE RECORDING OF THE MEETING IS AVAILABLE AT THE TOWN CLERK'S OFFICE DURING REGULAR BUSINESS HOURS.

Respectfully submitted,

Deborah S. Cabana Town Clerk May 15, 1996

Date of approval

Chair

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