

**BRUNSWICK TOWN COUNCIL**

**Agenda**

**June 4, 2012**

**7:00 P.M.**

**Municipal Meeting Room**

**Brunswick Station**

**16 Station Avenue**

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

**MANAGER'S REPORT:**

- (a) Council Committee Updates
- (b) Permission to accept and expend a Homeland Security Grant in the amount of \$37,750  
(*Action required*)
- (c) Report on changes to the health inspection law

**PUBLIC HEARINGS**

- 66. The Town Council will hear public comments on the following Special Amusement License, and will take any appropriate action. (Manager)

**Special Amusement**

Maine & Noble LLC  
D/B/A: Inn at Brunswick Station  
4 Noble Street

J. Hilary Rockett

**HEARING/ACTION**

**NEW BUSINESS**

- 67. The Town Council will consider approving a request from the Brunswick Downtown Association for the First Days of Summer event to be held the week of June 18 through June 23, 2012, and will take any appropriate action. (Manager)

**ACTION**

68. The Town Council will consider authorizing the Town Manager to seek proposals for the demolition of the building at 6 Industry Road (old Times Record Building), and will take any appropriate action. (Manager)

**ACTION**

69. The Town Council will consider setting a public hearing for June 18, 2012, on amendments to the General Assistance ordinance, based on state law changes, to reduce the overall maximum level of assistance by 10% and to adopt the “Temporary” Housing Assistance Limit, and will take any appropriate action. (Manager)

**ACTION**

70. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

**ACTION**

**CONSENT AGENDA**

(a) Approval of the Minutes of May 17, 2012

(b) Approval of the Minutes of May 21, 2012

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER’S OFFICE AT 725-6659  
(TDD 725-5521)**

**Brunswick Town Council**  
**Agenda**  
**June 4, 2012**  
**Council Notes and Suggested Motions**

**MANAGER'S REPORT:**

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

*Suggested Motion:* No motion is required.

- (b) Permission to accept and expend a Homeland Security Grant in the amount of \$37,750 (*Action required*): This item is to accept and expend this grant, which had been applied for with prior Council authorization; there are no matching funds. The grant funds will replace four back-up radios. Copies of an email from Chief Brilliant and the award letter are included in your packet.

*Suggested Motion:*

Motion to accept and expend a Homeland Security Grant in the amount of \$37,750 to be used to replace four back-up radios in dispatch that are not narrowband compliant.

- (c) Report on changes to health inspection laws: Councilor Tucker requested this item be placed on the agenda so that Deputy Chief Emerson could give the Council and the public an update on recent law changes that restrict municipalities from doing health inspections of restaurants. A copy of an article that appeared in the Forecaster regarding this subject is included in your packet.

*Suggested Motion:* No motion required.

**PUBLIC HEARINGS**

66. This item is the required public hearing for the renewal special amusement license for the Inn at Brunswick Station located at 4 Noble Street. It is for live music at the restaurant and bar. Copies of the public hearing notice and application are included in your packet.

*Suggested Motion:*

Motion to approve a special amusement license for the Inn at Brunswick Station located at 4 Noble Street.

**NEW BUSINESS**

67. This item is to consider approval of a request from the Brunswick Downtown Association to hold their 2012 Brunswick First Days of Summer event the week of Monday, June 18 through Saturday, June 23. It will consist of promotions, specials, entertainment, and in-store activities at sidewalk sales, and a community-wide yard sale. The event requires Council approval under Chapter 10, Section 26(b)(14) of the

Municipal Code. This ordinance also allows the Council to waive the \$500 fee (except for the \$25 application fee), which the BDA is asking the Council to do. Ms. Slocum will be at the meeting to answer any questions. A copy of their letter is included in your packet.

Suggested Motions:

- 1) Motion to approve the request from Brunswick Downtown Association to hold the 2012 Brunswick First Days of Summer the week of Monday, June 18 through Saturday, June 23, 2012.
- 2) Motion to waive the \$500 fee except the \$25 application fee to hold this event, as allowed under Chapter 10, Section 26(b)(14).

68. The Town Council will consider authorizing the Town Manager to seek proposals for the demolition of the old Times Record building at 6 Industry Road. The Town has attempted to sell this property for the last two years, with no success, and the School Department had determined the building isn't cost effective for their purposes. It may be time to seek proposals for the demolition of the building so the Town no longer has to incur the expenses of approximately \$50,000 per year. A copy of a memo from Manager Brown is included in your packet.

Suggested Motions:

Motion to authorize the Town Manager to seek proposals for the demolition of the building at 6 Industry Road (old Times Record Building.)

69. This item is for the Council to set a public hearing for June 18, 2012, on amendments to the General Assistance ordinance based on state law changes. The changes will reduce the overall maximum level of assistance by 10%. The other piece is the requirement to adopt the Temporary Housing Assistance Limit language, which limits housing assistance to 9 months. Copies of the memo from MMA, the GA Overall Maximums, and the Sample "Temporary" Housing Assistance Limit are included in your packet.

Suggested Motions:

Motion to set a public hearing for June 18, 2012, on amendments to the General Assistance ordinance to reduce the overall maximum level of assistance by 10% based on state law changes and to adopt the "Temporary" Housing Assistance Limit.

70. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Committee's report and the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

## **CONSENT AGENDA**

- (a) Approval of the Minutes of May 17, 2012: A copy of the minutes is included in your packet.
- (b) Approval of the Minutes of May 21, 2012: A copy of the minutes is included in your packet.

*Suggested Motion:*

Motion to approve the Consent Agenda.

*Suggested Motion:*

Motion to adjourn the meeting.

# MANAGER'S REPORT - A NO BACK UP MATERIALS

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# MANAGER'S REPORT - B BACK UP MATERIALS

## Fran Smith

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**From:** Ken Brillant  
**Sent:** Tuesday, May 22, 2012 9:33 AM  
**To:** Fran Smith  
**Cc:** Gary Brown  
**Subject:** Emailing: homeland security grant\_20120522082432  
**Attachments:** homeland security grant\_20120522082432.pdf

Fran,

Attached is a copy of the letter from MEMA awarding us \$37,750, from a Homeland Security Grant. This money is for the replacement of four back up radios in dispatch which are not narrowband compliant. The grant application was approved by Council December 5, 2011. There is no local match. I would like to get this put on the Council Agenda for acceptance. Please let me know which date we get scheduled for. Please let me know if you need any further information.

Thank you.

Kenneth A. Brillant  
Fire Chief  
Brunswick Fire Dept.  
21 Townhall Place  
Brunswick, Maine 04011  
(207) 725-5541 ext. 11

Your message is ready to be sent with the following file or link attachments:

homeland security grant\_20120522082432

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.



PAUL R. LEPAGE  
GOVERNOR

ROBERT P. MCALEER  
ACTING COMMISSIONER

STATE OF MAINE  
DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
MAINE EMERGENCY MANAGEMENT AGENCY  
72 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0072

PHONE: 207-624-4400/800-452-8735  
FAX: 207-287-3178

BRUCE F. FITZGERALD  
ACTING DIRECTOR

May 16, 2012

Ken Brilliant, Fire Chief, EMA Director  
Town of Brunswick  
21 Townhall Place  
Brunswick, Maine 04011

Dear Director Brilliant:

I am pleased to notify you of the **Town of Brunswick's** FY2011 Homeland Security Grant Program funding award through the Maine Emergency Management Agency. I am pleased to award **\$37,750.00 (SHSP funds)** to the **Town of Brunswick** to improve preparedness and response capabilities for Homeland Security related events in the State of Maine.

In order to move forward with the FY2011 funding, MEMA requests that you sign and return the attached MOU, as well as the two new attachments. **Please verify your DUNS number in Attachment 1 to the MOU, as part of a new Federal requirement.** Application guidance and forms can be found on MEMA's website at: [www.maine.gov/mema](http://www.maine.gov/mema)

This funding will be available from the date of this letter until either: 1) the funds are completely drawn down for eligible expenses or 2) August 31, 2014. MEMA will not reimburse for expenses under the grant until the signed MOU has been received.

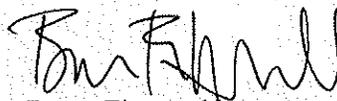
Specifically, you are authorized to make the following purchases in accordance with your FY2011 grant application:

- Base Radio Transmitter System

I congratulate you on this important funding award and look forward to continuing to work with you to improve Maine's preparedness and response capabilities. Please do not hesitate to contact myself or William DeLong of my office if you have any questions regarding this grant award notice.

Thank you again for your application.

Sincerely,



Bruce Fitzgerald,  
Acting Director

U. S. Department of Homeland Security  
FY2011 State Homeland Security Grant Program  
Grant Number: EMW-2011-SS-00056-S01  
CFDA Number: 97.067  
Grant Period: 9-1-11 to 8-31-14

**MANAGER'S REPORT - C  
NO BACK UP MATERIALS**

ITEM 66

BACK UP MATERIALS



Town Clerk's Office  
28 Federal Street  
Brunswick, ME 04011

## PUBLIC HEARING

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Municipal Meeting Room, Maine Street Station, 16 Station Avenue, Brunswick, at 7:00 P.M. on 6/4/2012 on the following Special Amusement license applications:

### Special Amusement

Maine & Noble LLC  
D/B/A: Inn at Brunswick  
4 Noble Street

J. Hilary Rockett

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION  
PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6653 (TDD 725-5521).

Fran Smith  
Town Clerk

**TOWN OF BRUNSWICK**

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

**APPLICATION FOR LICENSE OR PERMIT**

Please complete:

Type of Business:  Sole Proprietor-Owner's Name: \_\_\_\_\_

Partnership-Partner's Names: \_\_\_\_\_

Corporation-Corporation Name: Maine & Noble, LLC

Incorporation Date: \_\_\_\_\_ Incorporation State: \_\_\_\_\_

New License: Opening Date \_\_\_\_\_  Renewal License: Expiration Date: 6/22/2012

Business Name: Inn at Brunswick Station E-Mail: rmartine@innatbrunswickstad

Business Address: 4 Noble Street Brunswick, ME Business Phone Number: 207-837-6565

Name of Contact Person: Rick Martin Contact's Phone Number: 207-837-6565

Mailing Address for Correspondence: 4 Noble St. Brunswick, ME 04011

Signature of Applicant: [Signature] Date: 5/15/2012

There will be a late fee for any expired licenses (\$25) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

**Select Type of License you are applying for on back of this page**

**Corporations Please Complete:**

Address of Incorporation: 40 South St. #305 Phone #: 781-631-5015

Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
<u>J. Hilary Rockett, Jr.</u>	<u>Owner</u>	<u>(above)</u>	<u>100%</u>

**Town Clerk Use Only**

Approvals:  Finance  Codes  Health Officer  Council  Police

Codes Officer Signature \_\_\_\_\_

Health Officer Signature \_\_\_\_\_

Temp Food Service:  Maine Dept of Human Services Valid License  Maine Dept of Agriculture License

Seller of Prepared Food on Public Way:  Insurance Binder  Picture of Cart (also will need FSE License)

Waiting on: \_\_\_\_\_ Mailed or Issued Date: \_\_\_\_\_ PH Date: 6-4-12

Type of License: Special Amendment Paid Fee: \$ 100.<sup>00</sup> Cash  Check  Date: 5/16/12

Advertising Fee: \$ \_\_\_\_\_  Paid

**License Fees & Schedule: Please check the type of license you are applying for.**

Bazaar or Flea Market-Exp. June 30<sup>th</sup>

\_\_\_\_\_ 1-3 Days (\$50) Date and Location of Event: \_\_\_\_\_  
\_\_\_\_\_ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30<sup>th</sup>

\_\_\_\_\_ Number of Lanes (\$20 each) \_\_\_\_\_ Number of Tables (\$20 each)

Carnival or Circus

\_\_\_\_\_ Number of Days (\$150/day) Date and Location of Event: \_\_\_\_\_

Commercial Vehicle-Exp. December 31<sup>st</sup> \_\_\_\_\_ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles – one time \$25 inspection fee)

**Food Service Establishment (Victualer)-Exp. May 31<sup>st</sup>**

FSE with Malt, Vinous & Spirituous Liquor (\$250)

FSE with Malt and Vinous (\$200)

FSE with Malt or Vinous (\$175)

FSE with Sit Down, no Alcohol (\$100)

FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering,  
B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: Description of Food to be sold: Restaurant and Bar

Going Out of Business (\$50)

60 Day License (Must also Complete an Application for Going out of Busine Sale, and include a list of inventory)

Innkeeper-Exp. May 31<sup>st</sup>  1-15 Rooms (\$100)  16+ Rooms (\$175)

Junkyard  Automobile Graveyard (\$50 each, both Exp. Oct. 1<sup>st</sup>)  Auto Recycling (\$250-5 Yrs)  
Plus \$25 application fee for each type \_\_\_\_\_

Pawnbroker (\$75) Exp. June 30<sup>th</sup>

Peddler:

\_\_\_\_\_ #Weeks/\$25/week \_\_\_\_\_ #Months (up to-3 mnths-\$50/ up to-6 mnths \$75) \_\_\_\_\_ 1 Year (up to 12 mnths \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30<sup>th</sup> \_\_\_\_\_ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30<sup>th</sup>

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)

Location: \_\_\_\_\_ Exp. 1<sup>st</sup> PH in March

As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. \_\_\_\_\_

(Signature of owner, officer, partner or agent)

(New applicants must talk to Recreation Dept/There is no proration on new licenses)

Special Amusements (\$100)-Exp. w/Alcohol License

Describe in detail kind and nature of entertainment- Live Music

Describe in detail room or rooms to be used under this permit- Restaurant and Bar

Signature of Owner, officer, partner or agent: \_\_\_\_\_

Tattooing Establishment (\$75)-Exp. June 30<sup>th</sup>

Theater (\$150 per screen)-Exp. June 30<sup>th</sup> \_\_\_\_\_ Number of Screens

ITEM 67

BACK UP MATERIALS



May 17, 2012

Ms. Fran Smith, Town Clerk  
Town of Brunswick  
28 Federal Street  
Brunswick, ME 04011

Re: 2012 First Days of Summer

Dear Fran,

On behalf of the Brunswick Downtown Association ("BDA") and the Brunswick First Days of Summer Committee, I would like to make our formal application to the Brunswick Town Council for the inaugural First Days of Summer event.

This is the first year that the BDA, working with a group of Downtown small business owners and local non-profit organizations, is proposing to host the 2012 Brunswick First Days of Summer for the week of Monday, June 18, through Saturday, June 23. First Days of Summer will consist of promotions, specials, entertainment, and in-store activities at Downtown Brunswick businesses. On Saturday, these businesses anticipate hosting Sidewalk Sales in front of their storefronts between 9 am and 5 am, depending on individual business hours. Also on Saturday, the BDA will be sponsoring a Community-wide Yard Sale that residents will host on their own properties from 8 am to 2 pm. The BDA will work in cooperation with the Brunswick Police, Public Works, and Parks and Recreation Departments to create this new event in our community to showcase Brunswick as a wonderful family-oriented destination.

In the past, the Town Council has agreed to waive the \$500 event fee for similar BDA events in Downtown. If possible, we ask the Town Council to waive this event fee. There is minimal income tied to this first-year event, and most of that income will be invested in marketing Brunswick and the event.

Thank you for your consideration in this matter. Please contact me if you need any additional information regarding this application for the Brunswick First Days of Summer event.

Sincerely,

  
Stephanie Slocum  
Executive Director

Brunswick Downtown Association  
85 Maine Street PO Box 15 Brunswick, Maine 04011  
207-729-4439  
[director@brunswickdowntown.org](mailto:director@brunswickdowntown.org)  
[www.brunswickdowntown.org](http://www.brunswickdowntown.org)

ITEM 68

BACK UP MATERIALS

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**TOWN OF BRUNSWICK**  
TOWN MANAGERS OFFICE  
MEMORANDUM

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TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: May 30, 2012

RE: Demolition of former Times-Record Building

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Over the past few years the matter of the future use of the former Times-Record building has been discussed at various Council meetings. We have attempted to sell the property for the past two years with no success. The School Department has determined that the building is not cost effective for their purposes.

Our cost to maintain the property is approximately \$50,000 per year. The funding for this is the balance of funds in the account that was established from rent revenue from SMCC and previous municipal appropriations. That account currently will have a balance of approximately \$490,000 at the end of the fiscal year.

I am recommending that the Council authorize staff to seek proposals for the demolition of the building so that we no longer continue to spend the cost to maintain the building. Once the proposals are received, a decision can be made by the Council to move forward with the demolition or to continue with the maintenance. The funding for the demolition will be from the same account that funds the maintenance. There is no direct impact to the budget for the demolition.

The clearing of the building will allow for some future use of the land to be determined.

ITEM 69

BACK UP MATERIALS

**From:** [G-A-owner@imail.memun.org](mailto:G-A-owner@imail.memun.org) [mailto:[G-A-owner@imail.memun.org](mailto:G-A-owner@imail.memun.org)] **On Behalf Of** Moderator  
**Sent:** Friday, May 18, 2012 5:59 AM  
**To:** 'g-a@imail.memun.org'  
**Subject:** IMPORTANT - Required Amendments to General Assistance Ordinances

**To:** Key Municipal Officials & General Assistance Administrators  
**From:** Kate Dufour  
**Date:** May 18, 2012  
**Re:** **IMPORTANT** - Required Amendments to General Assistance Ordinances

As a result of the actions of the state Legislature, the General Assistance (GA) program ordinances that are adopted by the municipal officers according to state statute (22 MRSA, Section 4305(1)), need to be amended no later than July 1, 2012.

The mid-cycle amendments are necessary to incorporate two programmatic changes that were signed into law on April 24, 2012. One of the changes places a limit on the amount of housing assistance that can be provided under the GA program. The second change reduces by 10% the overall and individual “maximum levels” used to determine the assistance provided to GA clients. Both of the changes will be in effect for FY 2013, which will commence on July 1, 2012 and end on June 30, 2013.

What follows is a description of the changes and the actions necessary to incorporate these state-level policy changes into the ordinances which guide the local administration of the GA program.

**Housing Assistance Limit.** In FY 2013, there will be a 9-month limit on the amount of housing assistance that can be provided to GA recipients. There are, however, two exceptions to the limit. One of the exceptions is the existing emergency provision enabling GA administrators to provide applicants with assistance “in a life threatening situation or a situation beyond the control of the individual which, if not alleviated immediately, could reasonably be expected to pose a threat to the health or safety of a person” (22 MRSA, Section 4301(4)). The other is the newly enacted “hardship extension”. The hardship extension allows the distribution of housing assistance to GA applicants beyond the 9-month limit who have “severe and persistent mental or physical conditions” or applications pending with the Social Security Administration.

**10% Reduction to Overall Maximum Levels of Assistance.** For FY 2013, the state mandated “overall maximum level of assistance”, which caps the total amount of non-emergency assistance provided must be reduced by 10%. This 10% reduction also applies to the “category-specific” maximums (i.e., housing, food, sundry items, authorized medical expenditures, utilities, etc.) that may voluntarily be adopted locally and are used to guide the distribution of total allowed benefits.

***Necessary Action.*** Before July 1, 2012 your GA ordinance needs to be amended to reflect both the new housing limitation and the reductions in maximum levels of assistance. Since GA ordinances are adopted or amended by the board of municipal officers rather than the legislative body, with appropriate notice and public hearing, these amendments can be adopted at a regularly scheduled meeting of the select board or town or city council. For communities that have adopted MMA's model General Assistance ordinance, we have provided a proposed language amendment to incorporate the housing limit requirement and all of the changes to the various maximum levels of assistance. If your community has adopted category-based maximums (e.g., housing maximums calculated on the basis of local information rather than the HUD-based data MMA uses), those maximum levels will need to be reduced by 10%.

Furthermore, the General Assistance law requires each municipality to send the Department of Health and Human Services (DHHS) a copy of its adopted ordinance, as well as any changes or amendments to the following address:

The Department of Health and Human Services  
General Assistance Unit  
#11 State House Station (Whitten Road)  
Augusta, Maine 04333

Absent further action by the Legislature, both of the changes outlined above are "temporary" and will apply in FY 2013 only.

If you have any questions about these changes or questions about the process of adopting the necessary amendments, please feel free to contact MMA's Legal Department at 1-800-452-8786.

Thank you.

To: Key Municipal Officials & General Assistance Administrators

From: Kate Dufour

Date: May 29, 2012

Re: **IMPORTANT** - General Assistance Program Ordinance Amendment **Retraction**

On Friday, May 18 you received information regarding necessary amendments to the locally adopted General Assistance (GA) program ordinances. The amendments outlined in that memo were deemed necessary to address two programmatic changes enacted by the Legislature on April 12, 2012.

The information and sample ordinance language provided regarding the 9-month limit on housing assistance remains necessary.

However, there has been a change of opinion with respect to the application of the 10% reduction in the maximum level of assistance provided.

Prior to last Friday, May 25, the Department of Health and Human Services, as advised by the Attorney General's (AG) office, agreed that both state mandated "overall maximum level of assistance" (which caps the total amount of non-emergency assistance provided) and the "category-specific" maximums (i.e., the maximums for housing, food, sundry items, authorized medical expenditures, utilities, etc.) must be reduced by 10%.

However, after being asked to review that language and the intent of the Legislature, the AG's office has reversed its decision and determined that **only the overall maximum level of assistance needs to be reduced by 10%.**

As a result, the Department has mailed out information regarding the change in the interpretation of the law. You will soon be receiving a package of materials outlining that change and the paperwork that needs to be submitted to the Department once the GA ordinance is amended.

Attached to this email is the amended version of Appendix A – Overall Maximums, which is now considered to be the only maximum level of assistance that was affected by the Legislature this session. Again, please remember that the change to your municipal ordinance regarding the 9-month limit on housing assistance still needs to be adopted.

We apologize for the confusion. If you have any questions, please feel free to contact Kate Dufour at [kdufour@memun.org](mailto:kdufour@memun.org) or 1-800-452-8786.

Amend the Town/City of \_\_\_\_\_ General Assistance Ordinance to incorporate the following maximum levels of assistance to be effective on and after July 1, 2012, as follows:

## GA Overall Maximums

### Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
<b>Bangor HMFA:</b> Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	550	641	818	1040	1174
<b>Penobscot County HMFA:</b> Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	561	563	676	845	1036
<b>Lewiston/Auburn MSA:</b> Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	471	590	720	912	1010
<b>Portland HMFA:</b> Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	731	868	1124	1416	1517
<b>York/Kittery/S.Berwick HMFA:</b> Berwick, Eliot, Kittery, South Berwick, York	912	918	1100	1603	1746
<b>Cumberland County HMFA:</b> Baldwin, Bridgton, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	607	715	922	1101	1410
Brunswick	608	727	939	1190	1427

COUNTY	1	2	3	4	5*
<b>Sagadahoc HMFA:</b> Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	723	724	869	1095	1504
<b>York County HMFA:</b> Acton, Alfred, Arundel, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Shapleigh, Waterboro, Wells	661	688	873	1045	1141
Biddeford, Saco, Sanford	668	744	938	1190	1407

**\*Note: Add \$68 for each additional person.**

**Non-Metropolitan Areas**

**Persons in Household**

COUNTY	1	2	3	4	5*
<b>Aroostook County</b>	428	527	631	824	912
<b>Franklin County</b>	530	572	696	832	1079
<b>Hancock County</b>	579	668	822	1094	1125
<b>Kennebec County</b>	459	550	684	933	996
<b>Knox County</b>	524	693	791	1071	1236
<b>Lincoln County</b>	633	680	821	991	1118
<b>Oxford County</b>	442	588	678	902	1130
<b>Piscataquis County</b>	550	627	775	984	1053
<b>Somerset County</b>	440	547	632	914	970
<b>Waldo County</b>	617	662	798	979	1041
<b>Washington County</b>	530	572	683	846	923

**\* Please Note: Add \$68 for each additional person.**

**Sample General Assistance Program Ordinance Amendment to Incorporate the FY 2013  
“Temporary” Housing Assistance Limit**

Amend Article VI, Section 6.8 (B) of the General Assistance Ordinance adopted by the municipal officers in the Town/City of \_\_\_\_\_, to be effective on and after July 1, 2012, as follows:

- B) **Housing.** The administrator will provide assistance with rent or mortgage payments that are reasonable ~~and/or~~ within the allowed maximum levels and in accordance with the housing assistance limits and exceptions provided in Title 22, section 4308, subsections 1-A and 1-B. See Appendix C of this ordinance for the current year’s housing maximums. It is the applicant’s responsibility to find suitable housing, although the administrator may help the applicant find housing when appropriate. The administrator will inform the applicant of the allowed housing maximums to assist the applicant in his or her search for housing. The allowed maximum for any applicant will be the categorical housing maximum representing the minimum dwelling unit space necessary to adequately shelter the applicant household. Applicants requesting assistance for housing that contains more bedrooms than are necessary for the number of household members will be provided assistance according to the maximum level of the number of rooms actually needed.

**ITEM 70**

**BACK UP MATERIALS**

To: Brunswick Town Council

From: Councilor Watson, Chair Appointments Committee

Date: 05/20/2012

On the evening of 05/15/2012, the Appointments' Committee met to interview applicants for Five (5) committees (Boards/Commissions).

The Appointments' Committee met to interview seven (7) applicants, of those seven, two did not appear and we hope that they will be rescheduled.

Three (3) Applicants were for the Davis Fund:

There are three (3) opens, all opens are for a three year terms ending 06/30/2012.

The Appointments Committee recommends:

Daniel Doiron, Sande Updegrath (both reappointments), and Alison Harris (a new appointment)

I would also like to give a public thank you to Millie Stewart for her more than twenty year service to the Davis Fund. Millie has chosen not to reapply this year. Millie will be greatly missed.

One (1) Applicant to the Village Review Board:

The Appointments Committee recommends:

The reappointment of Brooks Stoddard to the Board for a three (3) year term expiring 10/20/2014

One (1) Applicant for Associate membership to the Zoning Board of Appeals:

The Appointments Committee recommends:

The appointment of Nicholas Livesay to the Zoning board of Appeals (another new appointment) term ending 07/01/2015.

I, speaking for the Committee, would like to note that over the last few months, the Committee has interviewed several new persons who have stepped forward and volunteered their time to assist the Town and Council. I wish to thank those individuals for their wanting to give back to the Town and Citizens of Brunswick. I further want to thank those persons who have continued to step forward to help make our Town the Destination Point it is and will become.

## BRUNSWICK BOARDS AND COMMITTEE OPENINGS

The Brunswick Town Council will be holding interviews on Wednesday, May 16, 2012, to the following Boards and/or Committees vacancies listed below. Interested citizens should complete an application form, available in the Town Clerk's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, May 14, 2012

### Bicycle and Pedestrian Advisory Committee

1 member – no set term

### Conservation Commission

2 members – 3 year terms to expire on 05/01/2015

### Davis Fund Committee

3 members – 3 year term to expire on 06/30/2015

### Fair Hearing Authority

3 members – 2 year terms to expire on 10/01/2012

### Marine Resource Committee

1 Alternative (Commercial Harvester) – 3 year term to expire on 05/01/2014

1 Alternate (no license holder) – 3 year term to expire on 05/01/2013

2 members (Commercial Harvesters) – 3 year terms to expire on 05/01/2015

1 member (Recreation license holder) – 3 year term to expire on 05/01/2015

1 member (Commercial Harvesters) – balance 3 year terms to expire on 05/01/2013

### Recreation Commission

1 member -3 year term to expire on 07/01/2015

### Recycling & Sustainability Committee

1 members – 3 year term to expire on 01/12/2015

### Sewer District Trustees

1 full member – 3 year term to expire 04/01/2015

### Village Review Board

1 member – 3 year term to expire on 10/20/2014

1 resident of district area – 3 year term to expire on 10/20/2014

### Trust Fund Advisory Committee

1 member – 3 year term to expire on 05/10/2015

### Zoning Board of Appeals

1 Associate member –3 year term to expire on 12/18/2014

2 associate members – 3 year terms to expire on 07/01/2015

CONTINUED ON NEXT PAGE

5/16  
6:15

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only	
4/23/12	Date App. Received
_____	Date App. Entered
_____	Appointed

Full Name: DANIEL P. DOIRON Date 4/23/2012

Street Address: 20 CUSHNOC LN, BRUNSWICK

Home Telephone #: 725 8799 E-mail Address: didoiron@comcast.net I live in Council District #: 2

I wish to be considered for appointment to the:

DAVIS FUND COMMITTEE

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS: X

TERM BEGINS: 7/1/2012

ASSOCIATE MEMBERSHIP STATUS: \_\_\_\_\_

TERM EXPIRES: 6/30/2015

Do you currently serve on any Town Board/Committee/Commission? YES If so, please state name of Board/Committee/Commission and the number of years of service:

DAVIS FUND COMMITTEE Number of Years 3 Date term expires 6/30/2012

Occupation: CPA

Employer: ALBIN, RANDALL & BENNETT CPAs Work Telephone #: 207-772-1981

List any civic organizations to which you belong:

BRUNSWICK AREA STUDENT AID FUND - DIRECTOR & TREASURER - ELECT

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

CPA WITH EXPERIENCE DEALING WITH SOME OF THE LARGEST PRIVATE CHARITABLE FOUNDATIONS IN MAINE

Have you previously served on a Town board/committee/commission? NO If so, please list the board/committee/commission and years of service:

D. P. D.

SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee/Commission. It does not guarantee placement on a Board/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: DAVIS FUND

Term Length: 3 YEARS

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

HAVE SERVED FOR 3 YEARS 7/1/2009 - 6/30/2012. EXPERIENCE AS A CPA IS VERY RELEVANT TO BOTH THE GRANT DOLLARS AVAILABLE FOR DISBURSEMENT ISSUES, AS WELL AS TO THE DETERMINATIONS OF SPECIFIC GRANT ALLOCATIONS.

3. Why would you like to be on the Board/Committee/Commission?

I HAVE ENJOYED THE PEOPLE ON THE COMMITTEE, THE MISSION OF THE COMMITTEE AND THE PROCESS OF DETERMINING GRANT RECIPIENTS. I FIND IT VERY REWARDING & BELIEVE MY TALENTS ARE WELL SUITED TO COMMITTEE SERVICE.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

YES

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NO

6. Do you have anything you would like to add?

I VERY MUCH DESIRE TO CONTINUE MY WORK ON THE DAVIS FUND COMMITTEE! THANKS FOR THE OPPORTUNITY.

**DISCLOSURE OF INTEREST STATEMENTS AND HOW APPLICANT RESPONDED THEREON**

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only	
5/11/12	Date App.
	Received
	Date App.
	Entered
	Appointed

Full Name: ALISON HARBART Date 5/4/12

Street Address: 38 CUMBERLAND STREET, BRUNSWICK

Home Telephone #: 729 0787 E-mail Address: alison@harbart.net I live in Council District #: 6

I wish to be considered for appointment to the:

DAVIS FUND COMMITTEE

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: 7/1/12

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM EXPIRES: 6/30/15

Do you currently serve on any Town Board/Committee/Commission? NO If so, please state name of Board/Committee/Commission and the number of years of service:

Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: RETIRED

Employer: \_\_\_\_\_ Work Telephone #: \_\_\_\_\_

List any civic organizations to which you belong:

PEOPLE PLUS (TRUSTEE), ANDROSCOGGIN RIVERWALK COMMITTEE (MEMBER)  
TOPSHAM LIBRARY FRIENDS (SECRETARY) TOPSHAM GARDEN CLUB (TREASURER),  
BRUNSWICK VISITOR CENTER (VOLUNTEER)

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

SERVED ON GRANTS PANELS FOR MID-ATLANTIC ARTS FOUNDATION,  
NJ STATE COUNCIL ON THE ARTS & CT COMMISSION ON CULTURE & TOURISM

Have you previously served on a Town board/committee/commission? YES If so, please list the board/committee/commission and years of service:

APPOINTED TO PEOPLE PLUS BOARD BY TOWN COUNCIL WHEN IT STILL MADE  
APPOINTMENTS TO THAT BOARD

Alison Harbart  
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: DAVIS FUND COMMITTEE

Term Length: 3 YEARS

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

IN ADDITION TO GRANTS PANELS LISTED UNDER PRIOR EXPERIENCE (PAGE 1), I SERVED ON THE BOARD OF DOWNTOWN NEW JERSEY & AS CO-CHAIR OF ITS EXCELLENCE AWARDS COMMITTEE.

3. Why would you like to be on the Board/Committee/Commission?

I LOVE LIVING IN DOWNTOWN BRUNSWICK & WANT TO SUPPORT EFFORTS, SUCH AS THE DAVIS FUND'S, TO MAINTAIN & IMPROVE THE QUALITY OF LIFE IN OUR COMMUNITY.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

YES

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NO

6. Do you have anything you would like to add?

NO

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only	
_____	Date App. Received
_____	Date App. Entered
_____	Appointed

Full Name: Sande Updegraph Date 5-15-12

Street Address: 724 Durham Road, Brunswick, ME 04011

Home Telephone #: 725-1345 E-mail Address: fedc@freeportmaine.com I live in Council District #: 4

I wish to be considered for appointment to the:  
**Davis Fund Committee**

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:  TERM BEGINS: July 1, 2012  
and/or  
ASSOCIATE MEMBERSHIP STATUS:  TERM EXPIRES: \_\_\_\_\_

Do you currently serve on any Town Board/Committee/Commission? Y If so, please state name of Board/Committee/Commission and the number of years of service:

Davis Fund & ZBA Number of Years 5 or 6 Date term expires June 30, 2012

Occupation: Exec Dir, Freeport Economic Development Corporation

Employer: FEDC Work Telephone #: 865-4743 x 117

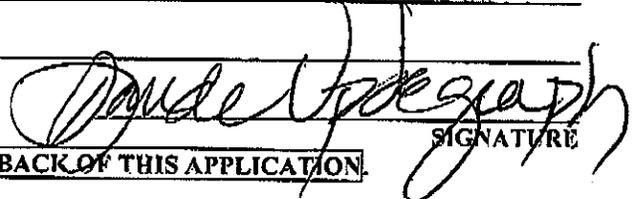
List any civic organizations to which you belong:

Freeport Chamber, Freeport USA, Freeport Historical Society, MRRA

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

Several years of service on Davis Fund; over 30 years of non-profit fundraising and board service

Have you previously served on a Town board/committee/commission? see above If so, please list the board/committee/commission and years of service:

  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.  
It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Davis Fund

Term Length: 3 years

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

Professional budget management in hotel management and economic development

3. Why would you like to be on the Board/Committee/Commission?

I enjoy meeting representatives of the grant applicants, listening to the passion about their organizations.

It is most interesting to learn of new groups and projects in Brunswick.

It is a very positive experience even though we always have more requests than dollars.

The committee members are very energized and committee.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

I hope to be considered for reappointment. It is a wonderful experience.

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
9/21/11 Date App.
Received
Date App.
Entered
Appointed

Full Name: Burke Stoddard Date 9/19/11

Street Address: 171 Bunganne

Home Telephone #: 729-3686 E-mail Address: brookwhite@gmail.com I live in Council District #: 5

I wish to be considered for appointment to the:

Village Renew Board

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: \_\_\_\_\_

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM EXPIRES: \_\_\_\_\_

Do you currently serve on any Town Board/Committee/Commission? Y If so, please state name of Board/Committee/Commission and the number of years of service:

Village Renew Board Number of Years 8? Date term expires \_\_\_\_\_

Occupation: prof. of art history

Employer: Univ of Maine Work Telephone #: 621-3242

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

Maine State Historic Preservation Commission - 10 yrs

Blaine House Commission 10 years

Have you previously served on a Town board/committee/commission?  If so, please list the board/committee/commission and years of service:

URB

presently Maine State Museum Commission

B. Stoddard

SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: VRB

Term Length: 3

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

no

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

cf. reverse

3. Why would you like to be on the Board/Committee/Commission?

helped start  
Historic Preservation movt  
in Maine, late 1960s

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

no

6. Do you have anything you would like to add?

no

87 Crestview Lane  
Brunswick, ME 04011

May 8, 2012

*Via E-mail Only*

Appointments Subcommittee  
c/o Fran Smith, Clerk  
Town of Brunswick  
28 Federal Street  
Brunswick, ME 04011

Dear Appointments Subcommittee Members:

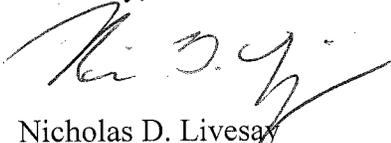
I am writing to express my interest in serving as an associate member of the Zoning Board of Appeals (ZBA). I was born and raised in Brunswick and believe my desire to participate in the community and professional background would enable me to make a positive contribution to the ZBA.

For the past seven years I have worked as an attorney in the Environmental and Land Use Practice Group at Pierce Atwood. In this role I routinely counsel clients on what is required to comply with municipal ordinances and represent individuals and businesses before planning boards and zoning boards of appeals. I am familiar with the role the ZBA plays in administering the Town's ordinances and would be comfortable reviewing variance requests and special exception application, as well hearing appeals of Planning Board decisions. I also represent clients in Rule 80B appeals in the State court and understand a zoning board's legal obligations when carrying out its charge.

Apart from my professional background, I care about our Town. My wife and I chose to live here because, simply put, we believe Brunswick is great place to live and raise our family. I am eager to give back to our community and believe serving on the ZBA would be both a rewarding experience and way for me to actively participate in our Town while drawing on my work experience.

Thank you for your consideration.

Sincerely,



Nicholas D. Livesay

enclosures

# Nicholas D. Livesay

87 Crestview Lane  
Brunswick, ME 04011

(207) 841-3444  
nlivesay@hotmail.com

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## EXPERIENCE

### **Pierce Atwood LLP**

*Attorney*

**Portland, ME**

September 2004-present

- Member of Environmental and Land Use Practice Group.
- Represent individuals and businesses before federal, state, and municipal permitting bodies.
- Coordinate with regulatory officials to resolve permitting issues.
- Advise clients on compliance with federal and state species protection statutes.
- Evaluate compliance of existing commercial facilities and residential properties with environmental laws and regulations and land use ordinances.
- Identify sources and scope of potential environmental liability for buyers and sellers in real estate and business transactions; develop risk minimization strategies.
- Represent clients in administrative appeals to municipal and State boards and State courts.

### **Department of Environmental Protection**

*Environmental Specialist II*

**Tallahassee, FL**

May 2000-April 2001

- Staffed Energy 2020 Commission; assessed alternatives for restructuring the State's electricity industry; evaluated environmental impacts of opening Florida's electricity markets to wholesale competition; addressed Commission at public meeting.
- Analyzed law governing water allocation; explored possibility of establishing water markets and using economic incentives to more efficiently distribute Florida's water supplies.

### **Industrial Economics, Inc.**

*Research Analyst*

**Cambridge, MA**

August 1998-April 2000

- Worked in natural resource damage assessment and policy analysis practice areas.
- Supported Environmental Protection Agency; assessed prospective costs and benefits of Clean Air Act Amendments; developed regulatory impact analysis training materials for Eastern European officials; designed computer model to help Polish community leaders compare air pollution control policies.
- Assisted U.S. Department of Justice attorneys; critiqued reports prepared by expert witnesses; helped prepare witnesses for deposition.

## EDUCATION

### **Boston University School of Law**

J.D., May 2004

**Boston, MA**

- Member of Public Interest Law Journal.

### **Bowdoin College**

A.B., *magna cum laude*, May 1998

**Brunswick, ME**

- Coordinate major in government and environmental studies; minor in economics.
- High Honors in environmental studies: conducted year-long research project on problem of ground-level ozone transport in the Northeast and potential policy solutions.
- Varsity soccer, every year.

### **University of Sussex**

Semester abroad, January-May 1997

**Brighton, England**

- Studied global environmental policy and legal philosophies.

## INTERESTS

Skiing, Hiking, Biking, Fishing, Boating, and Woodworking

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
_____ Date App. Received
_____ Date App. Entered
_____ Appointed

Full Name: Nicholas D. Livesey Date 5/8/12

Street Address: 87 Crestview Ln.

Home Telephone #: \_\_\_\_\_ E-mail Address: nlivesey@btmnh.com Live in Council District #: 3

I wish to be considered for appointment to the:

Zoning Board of Appeals  
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:  
FULL MEMBERSHIP STATUS: \_\_\_\_\_ TERM BEGINS: \_\_\_\_\_  
and/or  
ASSOCIATE MEMBERSHIP STATUS: X TERM EXPIRES: 7/1/15

Do you currently serve on any Town Board/Committee/Commission? No If so, please state name of Board/Committee/Commission and the number of years of service:  
\_\_\_\_\_  
Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: attorney

Employer: Pierce Atwood LLP Work Telephone #: 791-1281

List any civic organizations to which you belong:  
\_\_\_\_\_  
\_\_\_\_\_

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

For work, I regularly interpret and apply ordinance, as well as appear before planning boards and zoning boards of appeal. Please see cover letter and resume.

Have you previously served on a Town board/committee/commission? No If so, please list the board/committee/commission and years of service:  
\_\_\_\_\_  
\_\_\_\_\_

Nicholas D. Livesey  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Zoning Board of Appeals

Term Length: 3 years

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No.

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

Yes. Please see cover letter and resume.

3. Why would you like to be on the Board/Committee/Commission?

I would like to be involved in the community and believe serving on the ZBA would be both a rewarding experience and a way for me to actively participate in the Town while drawing on my work experience.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes.

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No. If such a situation were to arise I would recuse myself.

6. Do you have anything you would like to add?

Please see my attached cover letter and resume. Thank you for your consideration.

---

# CONSENT AGENDA - A BACK UP MATERIALS

**Draft**  
**BRUNSWICK TOWN COUNCIL**  
**Special Meeting**  
**Minutes**  
**May 17, 2012**

**Councilors Present:** Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, and E. Benet Pols

**Councilors Absent:** None

**Town Staff Present:** Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to Town Manager; Paul Perzanoski, Superintendent of Schools; Greg Bartlett, Assistant Superintendent of Schools; John Eldridge, Finance Director; Anna Breinich, Director of Planning and Development; Tom Farrell, Director of Parks and Recreation; Richard Rizzo, Police Chief; Kenneth Brilliant, Fire Chief; Jeff Emerson, Deputy Fire Chief; Don Koslosky, Deputy Fire Chief; Mark Waltz, Police Captain; Paul Austin, Special Education Director; and TV video crew

Chair King called the meeting to order, led the Pledge of Allegiance, and asked the Town Clerk for roll call.

**NEW BUSINESS ITEMS:**

**58. The Town Council will hear public comments on the Municipal Budget for 2012-2013 and CIP, and will take any appropriate action. (Manager)**

Manager Brown and Superintendent Perzanoski gave overviews of their budgets.

Chair King opened the public hearing.

The following members of the public spoke regarding the budget:

**Jane Millet**, 10 Franklin Street  
**Andrea Loeffler**, 309 Maine Street  
**Kathryn Deschaine**, 36 MacMillan Drive  
**Natasha Homann**, 17 Douglas Street  
**Clark Labbe**, 55 Pleasant Hill Road  
**Joy Prescott**, 102 Echo Road  
**Renata Ledwick**, 4 High Street  
**Charles Priest**, 9 Bowker Street  
**Gina Vickers**, 9 Thomas Street  
**Stanley Lofchie**, 20 Forest Terrace  
**Sandra Kelly**, 45 Jordan Avenue  
**Karen Parker**, 14 McLellan Street

Chair King closed the public hearing.

The Councilors each weighed in on the budget. The consensus was that the School portion of the budget would be supported as adopted by the School Board.

The meeting adjourned at 7:05 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT [WWW.BRUNSWICKME.ORG](http://WWW.BRUNSWICKME.ORG).**

*Frances Smith*  
*Town Clerk/Assistant to the Town Manager*  
*May 21, 2012*

June 4, 2012  
*Date of Approval*

---

*Council Chair*

---

# CONSENT AGENDA - B BACK UP MATERIALS

**Draft**  
**BRUNSWICK TOWN COUNCIL**  
**Minutes**  
**May 21, 2012**

**Councilors Present:** Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, and E. Benet Pols

**Councilors Absent:** None

**Town Staff Present:** Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to Town Manager; John Eldridge, Finance Director; John Foster, Director of Public Works; Anna Breinich, Director of Planning and Development; Cathy Donovan, Assessor; Tom Farrell, Director of Parks and Recreation; Richard Rizzo, Police Chief; Kenneth Brilliant, Fire Chief; Jeff Emerson, Deputy Fire Chief; Pat Mahar, Police Officer; and TV video crew

Chair King called the meeting to order and asked the Town Clerk for roll call.

**Executive session – Labor Negotiations per 1 M.R.S.A. §405(6)(D) and Economic Development to discuss the MRRRA TIF per 1 M.R.S.A. §405(6)(C)**

**Councilor Tucker moved, Councilor Watson seconded, to go into executive session to discuss Labor Negotiations per 1 M.R.S.A. §405(6)(C). The motion carried with nine (9) yeas.**

**Councilor Tucker moved, Councilor Watson seconded, to go into executive session on Economic Development to discuss the MRRRA TIF per 1 M.R.S.A. §405(6)(C). The motion carried with nine (9) yeas.**

**MEETING RESUMES**

Chair King resumed the meeting and asked for the Pledge of Allegiance.

**Public Comment:**

**Marji Greenhut**, 10 Noble Street, spoke about her concerns with the loss of parking on Maine Street in front of new businesses as a result of the road project at Maine Street and Bath Road.

**Steve Weems**, 44 Thompson Street and MRRRA Board member, spoke on TIF discussions between the Town and MRRRA. He thanked the Town's leadership for working on this issue and looks forward to mutually beneficial terms. He spoke regarding the development at Brunswick Landing.

Councilor Favreau asked a question, to which Mr. Weems and Steve Levesque, Executive Director of MRRRA, responded.

**Town Council Minutes**

**May 21, 2012**

**Page 2**

**Correspondence:**

Chair King spoke regarding the fire department's controlled burn of the portable building at Jordan Acres School.

Councilor Knight spoke regarding Brunswick being designated as a Main Street Maine Community.

**Adjustments to the Agenda:**None

**MANAGER'S REPORT:**

**(a) Financial Update**

Manager Brown provided this update.

**(b) Council Committee Updates**

Reports were given on the following committees: Open Space Management Committee, Downtown and Outer Pleasant Street Implementation Committee, Marine Resource Committee, and Website Committee.

**(c) Approval of Nathaniel Davis Fund Committee's recommendations (Action Required)**

**David Knight**, Chair of the Committee, provided information on this item.

Councilor Pols asked a question, to which Mr. Knight and Manager Brown responded.

Councilor Perreault asked a question, to which Mr. Knight responded.

**Councilor Watson moved, Councilor Wilson seconded, to accept the Davis Fund's 2011-2012 allocations as recommended by the Committee. The motion carried with nine (9) yeas.**

*(A copy of the Committee's minutes, with their recommendations, will be attached to the official minutes.)*

**(d) Update from Memorial Day Committee**

**Tasha Connors** provided this update.

**(e) Acceptance of Forfeited Asset (Action Required)**

Manager Brown provided information on this item.

**Councilor Watson moved, Councilor Favreau seconded, to accept and expend Forfeited Assets in the form of funds in the amount of \$525.50, related to Criminal Action Docket No. CR-11-7918. The motion carried with nine (9) yeas.**

*(A copy of a memo from Chief Rizzo and information from the Court will be attached to the official minutes.)*

**PUBLIC HEARINGS**

**59. The Town Council will hear public comments on applications for Alcoholic Beverage Licenses, and will take any appropriate action. (Manager)**

**Full-Time Vinous & Malt**

**Sompramuck Inc.**

**D/B/A: Sweet Angel**

**136 Pleasant Street**

**Rangsan Visalyangku**

**Cameron Holdings LLC.**

**D/B/A: Cameron's Lobster House**

**18 Bath Road**

**Dana Cameron**

Chair King opened the public hearing;

**Rangsan Visalyangku**, owner of Sweet Angel, spoke regarding this item.

Chair King closed the public hearing.

**Councilor Perreault moved, Councilor Favreau seconded, to approve applications for Alcohol Licenses for Sweet Angel at 136 Pleasant Street and Cameron's Lobster House at 18 Bath Road. The motion carried with nine (9) yeas.**

**CONSENT AGENDA**

**(a) Approval of the Minutes of May 7, 2012**

**(b) Approval of Games of Chance and Beano for Knights of Columbus, 2 Columbus Drive**

**(c) Approval of Games of Chance, Card Games, and Bingo for the Brunswick Lodge of Elks, B.P.O. Elks #2043, 179 Park Row**

**Councilor Watson moved, Councilor Knight seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.**

*(A copy of supporting materials for CA-B and CA-C will be attached to the official minutes.)*

**Town Council Minutes**

**May 21, 2012**

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**Councilor Watson moved, Councilor Brayman seconded, to adjourn the meeting into a budget workshop. The motion carried with nine (9) yeas.**

The meeting adjourned at 7:45 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.**

*Frances Smith  
Town Clerk/Assistant to the Town Manager  
May 21, 2012*

June 4, 2012  
*Date of Approval*

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*Council Chair*