

BRUNSWICK TOWN COUNCIL
Special Meeting Agenda
May 31, 2012
7:00 P.M.
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Pledge of Allegiance

Roll Call

NEW BUSINESS ITEMS:

60. The Town Council will consider adopting the 2012-2013 School Budget Articles, and will take any appropriate action. (Manager) **ACTION**
61. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 12, 2012, and will take any appropriate action. (Manager) **ACTION**
62. The Town Council will consider adopting the 2012-2013 Budget Resolution for the Town, and will take any appropriate action. (Manager) **ACTION**
63. The Town Council will consider adopting the Supplemental Budget Resolution Appropriating \$348,000 from Reserves or Fund Balances to Fund Capital Acquisitions and Projects, and will take any appropriate action. (Manager) **ACTION**
64. The Town Council will consider adopting the Supplemental Budget Resolution Appropriating \$362,250 from the Unassigned Balances of the General Fund to Fund Capital Acquisitions and Projects, and will take any appropriate action. (Manager) **ACTION**
65. The Town Council will consider any other matters related to the adoption of the 2012-2013 Budget and will take any appropriate action. (Manager) **ACTION**

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
SHOULD CONTACT THE TOWN MANAGER'S OFFICE AT 725-6659
(TDD 725-5521)**

Brunswick Town Council
Agenda
May 31, 2012
Council Notes and Suggested Motions

60. This item is to consider adopting the 2012-2013 School Budget Articles. Each Article will need to be voted on separately. Copies of the Articles and the “Notice of Amounts Adopted at the Town Council Meeting for Voters at School Budget Validation Referendum” are included in your packet.

ARTICLE 1. Region Ten Technical High School Budget.

Motion: To approve the Region Ten Technical High School budget in an amount not to exceed \$1,906,479 with Brunswick’s assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$676,701 for operating expenditures and \$0 for debt service expenditures.

ARTICLE 2. Merrymeeting Adult Education Budget.

Motion: To approve the Merrymeeting Adult Education budget in an amount not to exceed \$715,880 with Brunswick’s assessment as part of the total appropriation to the Brunswick School Department not to exceed \$100,486.

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$26,919,489 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,919,489 to raise the sum of \$16,468,135 as the Town’s contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,919,489 to accept state subsidy anticipated in the amount of \$10,451,354.

ARTICLE 4. Non-State-Funded Debt Service.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$407,846 and to raise the sum of \$407,846 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12.

ARTICLE 5. Additional Local Funds.

Motion: As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$2,095,887 in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$1,499,160.

The School Board recommends \$2,095,887 in additional local funds which amount exceeds the State’s Essential Programs and Services allocation model by \$1,499,160 for the following reasons: The State’s EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs are inadequate to fully fund the 2012-13 program approved by the school board in the proposed budget.

ARTICLE 6. Other Funds.

Motion: As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$395,321

Federal School Subsidy	\$ 0
Tuition and other charges	220,821
Miscellaneous	<u>174,500</u>
	\$ 395,321

ARTICLE 7. Unexpended Balances.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate \$3,486,000 from the existing, or estimated, unexpended balances of the Brunswick School Department.

ARTICLE 8. Kindergarten to Grade 12 total Budget.

Motion: To authorize the Brunswick School Department to expend \$33,304,543 for the fiscal year beginning July 1, 2012 and ending June 30, 2013 from the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

ARTICLE 9. Adult Education.

Motion: As part of the total appropriation to the Brunswick School Department: To appropriate \$100,486 for adult education and to raise \$69,486 as the local share; and to accept state subsidy anticipated in the amount of \$31,000; with authorization to expend the herein appropriated \$100,486 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

62. This item is to consider adopting the 2012-2013 Budget Resolution for the Town. A copy of the Resolution is included in your packet.

Suggested Motion:

Motion to adopt the Budget Resolution for the July 1, 2012 – June 30, 2013 Fiscal Year.

63. This item and the next one are to fund CIP Year One projects that are not funded by bonds, but approved by the Council. This first item funds downtown improvements to crosswalks and to streets and sidewalks, and a turning lane on Stanwood Street. A copy of the resolution is included in your packet.

Suggested Motion:

Motion to adopt the Supplemental Budget Resolution Appropriating \$348,000 from Reserves or Fund Balances to Fund Capital Acquisitions and Projects.

64. This item is for replacement of voting machines, the College Street engineering, the Library HVAC updates, communication equipment and the Bike Path Bridge replacements. A copy of the resolution is included in your packet.

Suggested Motion:

Motion to adopt the Supplemental Budget Resolution Appropriating \$362,250 from the Unassigned Balances of the General Fund to Fund Capital Acquisitions and Projects

65. This item is to consider any other matters related to the adoption of the 2012-2013 Budget. At this point there are none, but the item acts as a place holder, if needed, for Thursday's meeting.

Suggested Motion:

None at this time.

ITEM 60

BACK UP MATERIALS

**Town of Brunswick
School Budget Articles
For the fiscal year July 1, 2012 – June 30, 2013**

**REGION TEN TECHNICAL HIGH SCHOOL AND MERRYMEETING ADULT
EDUCATION BUDGET ARTICLES**

ARTICLE 1. Region Ten Technical High School Budget. To approve the Region Ten Technical High School budget in an amount not to exceed \$1,906,479 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$676,701 for operating expenditures and \$0 for debt service expenditures.

Explanation: This article approves the Region Ten Technical High School budget and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated within Articles 3 through 12.

ARTICLE 2. Merrymeeting Adult Education Budget. To approve the Merrymeeting Adult Education budget in an amount not to exceed \$715,880 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$100,486.

Explanation: This article approves the Merrymeeting Adult Education budget for adult education and states Brunswick's assessment. This article does not raise or appropriate funds. Funds are raised and appropriated in the Adult Education Article (Article 9).

K-12 ARTICLES

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy. As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$26,919,489 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,919,489 to raise the sum of \$16,468,135 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,919,489 to accept state subsidy anticipated in the amount of \$10,451,354.

Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

ARTICLE 4. Non-State-Funded Debt Service. As part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$407,846 and to raise the sum of \$407,846 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction

projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12.

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality/district long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.

ARTICLE 5. Additional Local Funds. As part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$2,095,887 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$1,499,160.

The School Board recommends \$2,095,887 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$1,499,160 for the following reasons: The State's EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs are inadequate to fully fund the 2012-13 program approved by the school board in the proposed budget.

ARTICLE 6. Other Funds. As part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$395,321

Federal School Subsidy	\$ 0
Tuition and other charges	220,821
Miscellaneous	<u>174,500</u>
	\$ 395,321

ARTICLE 7. Unexpended Balances. As part of the total appropriation to the Brunswick School Department: To appropriate \$3,486,000 from the existing, or estimated, unexpended balances of the Brunswick School Department.

ARTICLE 8. Kindergarten to Grade 12 total Budget. To authorize the Brunswick School Department to expend \$33,304,543 for the fiscal year beginning July 1, 2012 and ending June 30, 2013 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools.

Explanation: This article authorizes expenditure but does not raise or appropriate funds. Funds are raised and appropriated in the preceding K-12 Articles (Articles 3 through 7). The amount authorized in this article, \$33,304,543 must be added to the \$100,486 authorized in the Adult Education article (Article 9) and the \$86,000 authorized in the Food Service article (Article 10) that follow to compute the total amount \$33,491,029 the school department is authorized to expend for the July 1, 2012 - June 30, 2013 fiscal year.

ADULT EDUCATION

ARTICLE 9. Adult Education. As part of the total appropriation to the Brunswick School Department: To appropriate \$100,486 for adult education and to raise \$69,486 as the local share; and to accept state subsidy anticipated in the amount of \$31,000; with authorization to expend the herein appropriated \$100,486 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

The amount raised and appropriated in this article, \$100,486 must be added to the \$33,304,543, authorized in the Kindergarten to Grade 12 Total Budget Article (Article 8) and to the \$86,000 in Article 10 to compute the total amount \$33,491,029 the school department is authorized to expend for the July 1, 2012-June 30, 2013 fiscal year.

ARTICLE 10. Food Service. To raise and appropriate the sum of \$86,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$86,000 for the stated purpose.

ARTICLE 11. Cost Center Allocation. Pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$33,491,029 to the various cost centers as recommended by the Brunswick School Board May 23, 2012 as follows:

Cost Center Summary Budget Category	Amount Recommended by School Board	Amount Approved by Town Council
Regular Instruction	\$ 14,312,001	\$ 14,312,001
Special Education	\$ 3,966,648	\$ 3,966,648
Career and Technical Education	\$ 676,701	\$ 676,701
Other Instruction	\$ 662,723	\$ 662,723
Student and staff support	\$ 3,136,644	\$ 3,136,644
System Administration	\$ 826,081	\$ 826,081
School Administration	\$ 1,317,566	\$ 1,317,566
Transportation and Buses	\$ 1,575,410	\$ 1,575,410
Facilities Maintenance	\$ 3,981,658	\$ 3,981,658
Debt Service and Other Commitments	\$ 2,849,111	\$ 2,849,111
All Other Expenditures	\$ 86,000	\$ 86,000
Total to June 7 Public Referendum	\$ 33,390,543	\$ 33,390,543
ARRA Jobs Bill	\$ 0	\$ 0
Adult Education	\$ 100,486	\$ 100,486
Summary of Total Expenditures voted By School Board May 23	\$ 33,491,029	\$ 33,491,029

GRANTS, DONATIONS, AND OTHER REVENUES ARTICLE

ARTICLE 12. Grants, Donations, and other revenues. To authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the

Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received.

Proposed to Town Council: May 31, 2012

Adopted by Town Council:

**NOTICE OF AMOUNTS ADOPTED AT TOWN COUNCIL MEETING
FOR VOTERS AT SCHOOL BUDGET
VALIDATION REFERENDUM**

TO: Clerk of the Town of Brunswick, State of Maine

Pursuant to 20-A M.R.S.A. §§ 1486(2) and 2307 the Notice is to be displayed at all polling places for the school budget validation referendum to be held on June 12, 2012, to assist the voters in voting on whether to ratify the budget approved at the May 31, 2012 Town Council meeting.

Cost Center Summary Budget Category	Amount Recommended by School Committee	Amount Approved at the Town Council meeting on May 31, 2012
Regular Instruction	\$ 14,312,001	\$ 14,312,001
Special Education	3,966,648	3,966,648
Career and Technical Education	676,701	676,701
Other Instruction	662,723	662,723
Student and Staff Support	3,136,644	3,136,644
System Administration	826,081	826,081
School Administration	1,317,566	1,317,566
Transportation and Buses	1,575,410	1,575,410
Facilities Maintenance	3,981,658	3,981,658
Debt Service and Other Commitments	2,849,111	2,849,111
All Other Expenditures	86,000	86,000
Total (exlcuding ARRA & Adult Ed.)	\$ 33,390,543	\$ 33,390,543
ARRA Jobs Bill	-	-
Adult Education	100,486	100,486
Summary of Total Expenditures voted By School Committee May 23, 2012	\$ 33,491,029	\$ 33,491,029

The amount approved for the school budget at the Town Council meeting includes locally raised funds over and above the Town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act.

Corinne A. Perreault

James Matthew Corey

Michele M. Joyce

Richard Ellis

James S. Grant

Michelle A. Small

Brenda Clough

Janet C. Connors

William H. Thompson

A majority of the School Committee.

Completed and countersigned by:

Superintendent of Schools

Date

A true copy of the Notice, attest:

Frances M. Smith

Clerk of
Brunswick, Maine

ITEM 61

BACK UP MATERIALS

**WARRANT
SCHOOL BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §§ 1486 AND 2307)
TOWN OF BRUNSWICK, MAINE**

Cumberland County, ss

State of Maine

TO: Elin M. Gould, Resident of the Town of Brunswick, Maine: You are hereby required in the name of the State of Maine to notify the voters of the Town of Brunswick, Maine of the referendum election described in this warrant.

TO THE VOTERS OF THE TOWN OF BRUNSWICK, MAINE:

You are hereby notified that a school budget validation referendum election will be held at:
All Districts Brunswick Junior High School – 65 Columbia Ave

in the Town of Brunswick, Maine on **Tuesday, June 12, 2012**, for the purpose of determining the following question:

Question 1: Do you favor approving the Town of Brunswick school budget for the upcoming school year that was adopted at the Brunswick Town Council meeting held May 31, 2012?

The voting on the Question shall be by secret ballot referendum, and the polls shall be opened at 7:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

Pursuant to Title 21-A, M.R.S.A. section 759(7), absentee ballots will be processed as follows:

Date/Time of Processing: All Absentee Ballots will be processed at the Junior High School, 65 Columbia Avenue - Election Day (06/12/12) Processing Time(s): 7:00 a.m., 5:00 p.m., and 8:00 p.m.

Given under our hands this day, May 31, 2012, at Brunswick, Maine.

Joanne T. King

Benjamin J. Tucker

Gerald E. Favreau

Sarah E. Brayman

Suzan Wilson

Margo H. Knight

W. David Watson

John M. Perreault

E. Benet Pols

A majority of the municipal officers of the Town of Brunswick, Maine.

A true copy of the Warrant, attest: _____,
Frances M. Smith

Clerk of
Brunswick, Maine

RETURN

Cumberland County, ss

State of Maine

TO: The municipal officers of the Town of Brunswick, Maine

I certify that I have notified the voters of the Town of Brunswick, Maine of the time and place of the referendum election by posting an attested copy of the within warrant as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said town and being at least seven days next prior to the date of the referendum election.

Dated at the Town of Brunswick, Maine, June ____, 2012

Elin M. Gould, Resident
Town of Brunswick, Maine

ITEM 62

BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year

WHEREAS, the Charter of the Town of Brunswick, Maine requires that the Town Council adopt an annual budget; and

WHEREAS, A public hearing was held on a proposed budget at least ten days prior to the date of this resolution;

NOW THEREFORE BE IT RESOLVED:

That the following amounts be appropriated to the several departments or purposes herein, and that the revenue estimates be adopted in the following amounts, all for the fiscal year July 1, 2012 to June 30, 2013.

EXPENDITURES

General Government

Administration	\$ 443,895
Finance Department	676,347
Technology Services	309,447
Municipal Officers	127,615
Municipal Building	185,178
Risk Management	429,050
Cable Television	66,983
Assessing	279,406
Town Clerk & Elections	352,539
Planning	443,416
Economic Development	94,751
Subtotal	\$ 3,408,626

Public Safety

Fire Department	\$ 2,944,930
Police Department	3,763,288
Emergency Services Dispatch	715,702
Streetlights	190,000
Traffic Signals	31,600
Fire Suppression - Hydrants	407,770
Emergency Management	2,000
Subtotal	\$ 8,055,290

Public Works

Administration	\$ 412,725
General Maintenance	1,627,417
Refuse Collection & Disposal	583,765
Recycling	273,792
Central Garage	724,623
Subtotal	\$ 3,622,322

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year

Human Services

General Assistance	\$	166,695
Health & Social Services		2,744
Subtotal	\$	169,439

Education

School Department	\$	33,491,029
Subtotal	\$	33,491,029

Recreation & Culture

Recreation Administration	\$	417,915
Buildings & Grounds Maintenance		668,672
Teen Center		5,000
People Plus Center		75,000
Curtis Memorial Library		1,192,405
Subtotal	\$	2,358,992

County Tax

Subtotal	\$	1,183,264
Subtotal	\$	1,183,264

Unclassified

Promotion & Development	\$	161,558
Additional School Assistance		10,000
Cemetery Care		3,000
Salary, Wage & Benefits Reserve		35,000
Subtotal	\$	209,558

Debt Service

Principal & Interest Payments	\$	542,010
Subtotal	\$	542,010

TOTAL EXPENDITURES	\$	53,040,529
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TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year

Other Uses of Funds

Transfer to Capital Projects - Municipal Projects		
Street Resurfacing Program	\$	450,000
Street Reconstruction Program		200,000
Other Road Reconstruction		400,000
PW Equipment Replacement		305,000
P&R Vehicle Replacement		30,000
	Subtotal	\$ 1,385,000
Transfer to Enterprise Fund		
Solid Waste Facilities Fund Subsidy	\$	200,000
Train Station Visitors Center		50,000
	Subtotal	250,000
TOTAL OTHER USES	\$	1,635,000
TOTAL EXPENDITURES & OTHER USES	\$	54,675,529

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year

REVENUES

Taxes

Auto Excise Tax	\$ 2,550,000
Watercraft Excise Tax	25,000
Interest on Taxes	76,000
Tax Lien Costs	13,000
Payments In Lieu Of Taxes (PILOT)	260,000
Subtotal	\$ 2,924,000

Intergovernmental

State Tax Exemptions	\$ 26,000
URIP Funds	215,000
Snowmobile Receipts	1,500
General Assistance Reimbursement	35,000
Subtotal	\$ 281,788

Finance Department

Passport Fees	8,000
Passport Photos	1,500
Auto Registration Fees	50,000
Boat, ATV and Snowmobile Registration Fees	1,500
Miscellaneous	1,000
Subtotal	62,000

Codes Enforcement

Building Permits	100,000
Electrical Permits	27,000
Plumbing Permits	12,000
Subtotal	139,000

Town Clerk

Hunting & Fishing Licenses	1,000
Dog Licenses	2,302
Vital Statistics	46,000
General Licenses	24,230
Victualer Licenses	22,875
Shellfish Licenses	20,250
Neutered/Spayed Dog License	4,210
Unlicensed Dogs	6,750
Miscellaneous	1,200
Subtotal	128,817

**TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year**

Planning Department

Planning Fees	10,000
Miscellaneous	200
Subtotal	10,200

Fire Department

Fire Code Permits	900
Ambulance Service Fees	800,000
Special Details	500
Fire False Alarms	2,000
SAFER Grant	20,000
Miscellaneous	9,000
Subtotal	832,400

Police Department

Concealed Weapons Permits	600
Witness Fees	3,500
Police Reports	3,600
School Resource Officer	77,424
Special Details	1,000
Ordinance Fines	600
Parking Violations	6,000
Leash Law Receipts	500
False Alarm Fines	300
Miscellaneous	9,000
Dispatch Services fee	135,000
Subtotal	237,524

Public Works Department

Opening Permits	500
Solid Waste Recycling	25,000
Subtotal	25,500

**TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year**

Unclassified

CATV Fees	200,000
Interest on General Funds	100,000
From BDC	75,000
From MRRA	50,000
From MRRA	15,000
Subtotal	440,000

Total Municipal Revenues **5,081,229**

Education Revenues

State School Subsidy	10,451,354
State Adult Education Subsidy	31,000
Tuition, etc.	220,812
Miscellaneous	174,500
Total Education Revenues	10,877,666

TOTAL REVENUES **15,958,895**

Other Sources

Sale of Vehicles - Police	16,000
From Industrial Park Fund	200,000
Total Other Sources	216,000

Use of General Fund Balances

Unassigned Fund Balance	1,000,000
State Revenue Sharing Balance	100,000
Restricted Fund Balance - Education	3,486,000
Total Use of General Fund Balances	4,586,000

TOTAL REVENUES, SOURCES AND USE OF BALANCES **20,760,895**

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year

PROPERTY TAXES

Total Expenditures and Other Uses	54,675,529
Less Total Revenue, Sources, and Use of Balances	20,760,895
Net Before Deductions	33,914,634
Less State Revenue Sharing	1,450,000
Net Required from Property Taxes	32,464,634
Plus Allowance for Deferred Property Taxes	200,000
Plus Allowance for Tax Abatements	75,000
Other Property Tax Additions/Credits	4,844
TOTAL REQUIRED FROM PROPERTY TAXES	32,744,478

BE IT FURTHER RESOLVED,

- A) In accordance with 36 M.R.S.A. Section 505(1), the tax lists cited in 36 M.R.S.A. Section 709 shall be committed on or before September 1, 2012;
- B) In accordance with 36 M.R.S.A. Section 505(2), personal property taxes shall be due and payable in full on October 15, 2012 and real estate taxes shall be due and payable in two equal installments, with one-half due on October 15, 2012 and the second half due April 16, 2013.
- C) In accordance with 36 M.R.S.A. Section 505(4) taxes shall be delinquent if not paid on or before the due date(s). Interest from the due date(s) shall be charged on all delinquent taxes at a rate of 7.0%;
- D) In accordance with 36 M.R.S.A. Section 506, the Tax Collector and Town Treasurer are authorized to accept prepayment of taxes not yet committed and pay no interest thereon;
- E) In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of 3.0%.

TOWN OF BRUNSWICK, MAINE
BUDGET RESOLUTION
For the July 1, 2012 - June 30, 2013
Fiscal Year

BE IT FURTHER RESOLVED,

That the Town of Brunswick is authorized to accept payments from the State of Maine under any of the State's property tax exemption programs in order to provide the exemptions to those qualifying under the program(s).

BE IT FURTHER RESOLVED,

That the appropriation contained herein for the Brunswick School Department is subject to the resolutions prepared separately by the Brunswick School Department and adopted along with this resolution.

BE IT FURTHER RESOLVED,

That the amount appropriated for Additional School Assistance is to provide transportation of non-public school students as permitted by Title 30-A M.R.S.A. section 5724 ss 5.

BE IT FURTHER RESOLVED,

That the Town and the School Department are authorized to accept and expend any and all state and federal funds; and any grants or contributions received by the Town of Brunswick.

BE IT FURTHER RESOLVED,

That, the Town Manager is authorized, for the purpose of increasing salaries, wages or benefits, to transfer appropriated amounts from the Salary, Wage and Benefits account to any of the functions or departments. The Town Manager is further authorized to reduce, within functions or departments, appropriations for employee benefits when the Town Manager deems there to be excess funding appropriated for employee benefits within the function or department, with the excess transferred to the Salary, Wages and Benefits account.

BE IT FURTHER RESOLVED,

That the amounts appropriated and transferred to other funds are, for budgetary purposes, considered to be expended from the General Fund and deemed encumbered for the purpose(s) of the receiving fund(s). They shall remain encumbered so long as the purpose remains for which they were transferred continues to exist. Further, the Town Manager is authorized to transfer amounts within the identified funds, so long as the transfers in total do not exceed the total amount appropriated for any fund, plus any interest a fund may earn.

ITEM 63

BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE

**Supplemental Budget Resolution Appropriating \$348,000 from
Reserves or Fund Balances
to Fund Capital Acquisitions and Projects**

WHEREAS, the Town of Brunswick (the “Town”) has prepared a Capital Improvements Program for the fiscal years ending June 30, 2013-17 (the “CIP”); and

WHEREAS, the CIP proposes a number of acquisitions and projects in year one of the CIP (2012-13) to be by an appropriation from reserves or fund balances; and

WHEREAS, the Town Council has reviewed year one of the CIP and wants to authorize and fund certain acquisitions and projects;

NOW THEREFORE THE FOLLOWING RESOLUTION IS ADOPTED:

Section 1. Expenditures of \$100,000 are authorized from Downtown Improvement Funds for the purpose of constructing improvements to crosswalks on Maine and Pleasant Streets as determined by the Town Manager in consultation with the Town Engineer.

Section 2. Expenditures of \$148,000 are authorized from Downtown Improvement Funds for the purpose of constructing or reconstructing streets and sidewalks in the downtown as determined by the Town Manager in consultation with the Town Engineer.

Section 3. Expenditures of \$100,000 are authorized from the Maine Department of Transportation (Maine DOT) Urban Rural Initiative Program (URIP) funds for the purpose of constructing a turning lane on Stanwood Street (leading to the intersection with Pleasant Street) in accordance with plans and specifications approved by the Town Manager in consultation with the Town Engineer.

Section 4. The Town is authorized to establish a capital project fund to account for these acquisitions and projects. Acquisition and project costs shall include any and all costs determined by the Town’s Finance Director to be acquisition and project costs.

Section 5. The Town Manager or the Town Manager’s designee is authorized to execute contracts and take any other steps they deem necessary in order to proceed with the acquisitions and projects. Any expenditure to date as well as any other action taken by the Town of Brunswick relating to these acquisition and projects, including the solicitation of proposals, or participation in any process that solicited proposals, as well as any subsequent negotiations or contracts with vendors, are hereby ratified, confirmed, and approved.

Proposed to Town Council: May 31, 2012

Adopted by Town Council:

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BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE

**Supplemental Budget Resolution Appropriating \$362,250 from
the Unassigned Balance of the General Fund
to Fund Capital Acquisitions and Projects**

WHEREAS, the Town of Brunswick (the “Town”) has prepared a Capital Improvements Program for the fiscal years ending June 30, 2013-17 (the “CIP”); and

WHEREAS, the CIP proposes a number of acquisitions and projects in year one of the CIP (2012-13) to be by an appropriation from the unassigned balance of the Town’s General Fund; and

WHEREAS, the Town Council has reviewed year one of the CIP and wants to authorize and fund certain acquisitions and projects;

NOW THEREFORE THE FOLLOWING RESOLUTION IS ADOPTED:

Section 1. The sum of \$362,250 is appropriated from the Town’s unassigned General Fund Balance for the following acquisitions and projects:

- a. Replacement Voting Machines, \$65,000 - This provides funding to replace all of the Town’s existing voting machines with those required by the State of Maine.
- b. College Street Engineering, \$37,000 - This project funds planning and engineering costs related to improvements the Town intends to make on College Street in the 2013-14 fiscal year.
- c. Library HVAC Upgrades, \$15,000 – This project provides funds to make upgrades to the HVAC system at the Curtis Memorial Library.
- d. Communications Equipment, \$115,250 - This provides funding to upgrade the Town’s communication s equipment to comply with the FCC’s narrow band mandate. The Town is authorized to apply for, accept, and expend grant funding for this project.
- e. Bike Path Bridge, \$130,000 – This provides funding to replace the Androscoggin River Bike and Pedestrian Bridge that traverses the Route One entrance and exit ramps at Cooks’ Corner. Funds the Town has reserved for this purpose, \$350,000, shall be added, for a total of \$480,000 authorized for the bridge replacement. The Town Manager is authorized to take any and all steps required to replace the bridge in accordance with plans and specifications approved by the Town Manager. Any actions the Town Manager may have already taken with regard to the replacement are ratified, confirmed and approved.

Section 2. The appropriation in section 1 of this resolution is in total and the costs cited are estimates. The Town Manager is authorized to allocate more or less funds to the various acquisitions and projects as the Town Manager determines to be in the best interest of the Town. The Town Manager is further authorized to prioritize the projects and abandon or discontinue any project as the Town Manager deems to be in the best interest of the Town.

Section 3. The Town is authorized to establish a capital project fund to account for these acquisitions and projects. No interest shall accrue to this fund. Upon a determination by the Finance Director that

the acquisitions or projects are complete or abandoned, any remaining balance in the capital projects fund shall be transferred to the Town's General Fund.

Section 4. Acquisition and project costs shall include any and all costs determined by the Town's Finance Director to be acquisition and project costs.

Section 5. The Town Manager or the Town Manager's designee is authorized to execute contracts and take any other steps they deem necessary in order to proceed with the acquisitions and projects. Any expenditure to date as well as any other action taken by the Town of Brunswick relating to these acquisition and projects, including the solicitation of proposals, or participation in any process that solicited proposals, as well as any subsequent negotiations or contracts with vendors, are hereby ratified, confirmed, and approved.

Proposed to Town Council: May 31, 2012

Adopted by Town Council:

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NO BACK UP MATERIALSp