

BRUNSWICK TOWN COUNCIL

Agenda

July 9, 2012

7:00 P.M.

Municipal Meeting Room

Brunswick Station

16 Station Avenue

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER'S REPORT:

- (a) Council Committee Updates
- (b) Accept MMA grant to purchase traffic cones (*Action Required*)
- (c) Permission to apply for AFG grant (*Action Required*)
- (d) Appointment of Brunswick representative to the MMA legislative committee (*Action Required*)
- (e) Election of MMA's 2012-2014 Legislative Policy Committee member (*Action Required*)

PUBLIC HEARINGS

- 83. The Town Council will hear public comments on the following Special Amusement License application, and will take any appropriate action. (Manager)

Special Amusement

1337 Beer LLC

D/B/A: Lion's Pride

110 Pleasant Street

Christopher and Jennifer Lively

HEARING/ACTION

84. The Town Council will hear public comments on “An Ordinance Authorizing the Design, Construction, and Equipping of a New Police Station and Related Improvements at the southeast corner of Pleasant and Stanwood Streets, Brunswick, Maine, with Total Project Costs Not to Exceed \$5,635,814 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$5,500,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder,” and will take any appropriate action. (Chair King, Councilor Watson, Councilor Tucker, Councilor Perreault, Councilor Brayman)
- HEARING/ACTION**

NEW BUSINESS

85. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)
- ACTION**

CONSENT AGENDA

- (a) Approval of the Minutes of June 18, 2012
- (b) Approval of the Minutes of June 4, 2012
- (c) Approval of the Minutes of May 31, 2012
- (d) Approval of the Minutes of June 28, 2012

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659
(TDD 725-5521)**

Brunswick Town Council
Agenda
July 9, 2012
Council Notes and Suggested Motions

MANAGER'S REPORT:

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (b) Acceptance of MMA grant to purchase traffic cones (Action Required): The Police Department is requesting the Council accept this grant to fund the \$2,966 cost for 245 cones with a 2:1 Town match. The Town's share will come from surplus funds from an EVOC Instructor school. The Council gave permission to apply for this grant on March 19th and it was recently awarded to the Town. A copy of an email from Captain Waltz from the March 19th meeting is included in your packet.

Suggested Motion:

Motion to allow the Town to accept and expend a MMA grant to assist in the funding to replace 245 traffic cones at a total cost of \$2,966.

- (c) Permission to apply for AFG grant (Action Required): This item is to apply for an Assistance to Firefighters Grant through FEMA. The funding will cover two subject areas, ARFF and Hazmat tech. The funding includes instructor costs, books, OT for the members, and OT coverage for back fill. The Town would like to request \$43,000. The grant has a 10% Town match and that money will come from their training account. Deputy Chief Koslosky will be at the meeting to answer any questions. A copy of the project's description is included in your packet.

Suggested Motion:

Motion to allow the Town to apply for an AFG grant for the Fire Department in the amount of \$43,000 to assist with ARFF and Hazmat training.

- (d) Appointment of Brunswick representative to the MMA legislative committee (Action Required): This item appoints Brunswick's representative to the MMA Legislative Committee. In the past there was no Councilor interest in serving, and Newell Augur represented the Town, with Manager Brown as the alternate. Mr. Augur is willing to serve again if there is no Council interest. A copy of the MMA letter explaining the committee's duties is included in your packet.

Suggested Motion:

Motion to appoint _____ as Brunswick's representative on the MMA Legislative Policy Committee and _____ as the alternate.

- (e) Election of MMA’s 2012-2014 Legislative Policy Committee member (Action Required): This item asks the Council to vote for the 2012-2014 Legislative Policy Committee member for our area. There are two nominations, Abbe Yacoben of Freeport and Elinor Multer of Harpswell. Copies of their profiles, the ballot, MMA memo and memos from Manager Brown supporting Ms. Yacoben are included in your packet.

Suggested Motion:

Motion to support Abbe Yacoben or Elinor Multer for the MMA 2012-2014 Legislative Policy Committee.

PUBLIC HEARINGS

83. This item is the required public hearing on a renewal special amusement license for this restaurant. The Lion’s Pride is requesting to have music with an open mic on Tuesday, and occasional music throughout the year. Copies of the public hearing notice and application are included in your packet.

Suggested Motion:

Motion to approve a Special Amusement License application for The Lion’s Pride, located at 110 Pleasant Street.

84. This is the required public hearing for this proposed bond ordinance. The bond is for the construction of the proposed police station on the corner of Pleasant and Stanwood Streets. Copies of memos from Manager Brown (Police Station Project Cost, Recent history of efforts to relocate the Brunswick Police Station and Police Station subcommittee’s interim recommendation from 2009), public hearing notice, draft ordinance language, and supporting materials from the June 18, 2012 meeting are included in your packet.

Suggested Motion:

Motion to adopt “An Ordinance Authorizing the Design, Construction, and Equipping of a New Police Station and Related Improvements at the southeast corner of Pleasant and Stanwood Streets, Brunswick, Maine, with Total Project Costs Not to Exceed \$5,635,814 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$5,500,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder.”

NEW BUSINESS

85. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Committee’s report and the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- (a) Approval of the Minutes of June 18, 2012: A copy of the minutes is included in your packet.
- (b) Approval of the Minutes of June 4, 2012: A copy of the minutes is included in your packet.
- (c) Approval of the Minutes of May 31, 2012: A copy of the minutes is included in your packet.
- (d) Approval of the Minutes of June 28, 2012: A copy of the minutes is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER'S REPORT - A NO BACK UP MATERIALS

MANAGER'S REPORT - B BACK UP MATERIALS

Fran Smith

From: Captain Mark Waltz [mwaltz@brunswickpd.org]
Sent: Monday, March 12, 2012 11:46 AM
To: Gary Brown
Cc: 'Chief Richard Rizzo'; Fran Smith; "Marc Hagan"; tgarrepy@brunswickpd.org; John Eldridge
Subject: Permission to Apply for Grant to Purchase Traffic Cones

TM Brown –

We would like to purchase some replacement/additional traffic cones for EVOG (emergency vehicle operation training). The cones must be periodically supplemented/replaced as some get destroyed and many get damaged each training. We also use the cones for events like the air show, OUI road blocks and the bicycle rodeo.

Lt. Garrepy would like to purchase 245 cones at the price of \$12.11 each. The total cost is \$2,966.95. He would like permission to apply for a Maine Municipal Association grant to fund the purchase. The grant is a 2:1 match. We propose to use surplus funds from an EVOG Instructor school we hosted in September to pay for the Town's portion of the match. In September our EVOG instructors taught officers from other departments how to become EVOG instructors. A fee was charged to cover any overtime costs incurred by our department when it provided the training instructors and there was a surplus of \$1143.00 once the overtime bill was paid.

In sum we would like permission to expend the majority of the "profit" from the EVOG instructor school as the matching funds for a Maine Municipal grant to purchase traffic cones. The deadline to apply for the MMA grant is the end of March.

Thanks,

Mark

Captain Mark M. Waltz
Brunswick Police Department
28 Federal Street
Brunswick, ME 04011
(207) 725-5521
(207) 725-6627 (Fax)

MANAGER'S REPORT - C BACK UP MATERIALS

Project Description:

Brunswick is located in central Mid-coast Maine and consists of 42 square miles with a general population of 20,278 at the 2010 census which surges during working hours. The town is home to Bowdoin College, Bath Iron Works, the former Brunswick Naval Air Station, and two major thoroughfares, Route One and Interstate 295.

The Fire department is a combination department. The career side has 32 members, four shifts with eight per shift, one Fire Chief, and two Deputy Chiefs. The call department currently has 15 active members. Brunswick Fire Department provides to its citizens an Advanced Life Support (ALS) ambulance service, fire protection and prevention, as well as a technician-level hazmat team.

The department responds to 2800 EMS and 950 Fire calls a year with a steady increase of 20 percent over the past five years. The Department anticipates an expeditious rise in the next five years. This is a direct result of the increasing age of the population that resides within Brunswick.

With the closing of the Brunswick Naval Air Station and the loss of Aircraft Firefighters (ARFF) as well as fulltime Hazmat Technicians we have found the loss to be of great importance, not only to the town but to its surrounding communities. It is the goal of the department to train personnel in Aircraft Firefighting and Hazmat Technician level.

Brunswick Fire Department is requesting \$43,000 from the Assistance to Firefighters Grant to help us in our mission to train the career firefighters to Hazmat/WMD Technicians and Aircraft Firefighter (ARFF). The largest cost will be back filling the firefighters who are participating in the training sessions. Two days per firefighter is required to upgrade from Hazmat Operations to Technician at a cost of approximately \$18,000. This does not include the cost of an instructor for a total of \$10,000. In addition, the proposal includes a request for \$15,000 to cover the required burns held out of state, as well as back fill for personnel. This brings the total project cost to \$43,000. As outlined in the grant guidelines the department must agree to a 10% match in the amount of \$4,300.

Financial Need:

With the closure of the Brunswick Naval Air Station, one of the town's largest employers, we continue to see a reduction in funds from both municipal taxes as well as budget short fall for the State of Maine. This has affected the town with a reduction of 2 million dollars from state revenues normally received by the town.

Our current budget for the fire department is 81% salary and benefits for its personnel and 19% going to the daily operations as well as vehicle maintenance. Brunswick currently has a Capital Improvement budget, but due to the base closure, most small projects have been put on hold indefinitely.

The department has tried several times to work towards training the career firefighters to Hazmat/WMD Technicians but due to budget constraints we have been unsuccessful. This fiscal year alone we were required to cut \$5,000 from our training budget alone. These are tough economic times for the town and statewide. Without the requested funding we will have to continue to put off this valuable and vital training. We have looked into alternative funding solutions and currently have no other avenues to secure the necessary funding needed.

Cost-Benefit:

By granting us the requested funds for this project we would immediately start training the career firefighters to Hazmat Technician/WMD level as well as start an ARFF team. We would be looking at one to two classes offered off duty. The benefit to offering off duty would allow the individuals to listen and learn while not having to respond to the many calls we are faced with on a daily basis.

We are currently responsible for three counties and back up several surrounding communities Hazmat and COBRA teams. The requested training will allow us to respond immediate to any Hazmat call versus having to wait until the regional team assembles. This training will not eliminate the regional team but rather strengthen the response and operations.

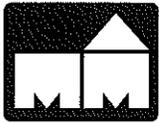
Statement of Effect:

If the requested grant is obtained, the training would drastically improve our department's ability to respond to Hazmat incidents. In addition, it will also help the region to replace a service that BNAS fire department once provided on a daily basis. With the loss of ARFF's and the airport remaining open has created a minor hurdle that can be remedied.

With the necessary funding it will allow us to train a response team for any aircraft incident that may occur. While the airport is not indexed requiring ARFF services we are still overseeing a yearly airshow, in addition to many fly-in's bring in over 500 planes, as well as large leer jets landing at the facility on a weekly basis. This team gives the region a team that would respond not only to incidents occurring on the landing field but to crashes outside in other area communities.

As shown above, it is clear that successful funding and execution of this project will significantly improve our overall efficiency as well as improve our ability to serve our residents and the region.

MANAGER'S REPORT - D BACK UP MATERIALS



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

June 20, 2012

Gary Brown
Town Manager
Town of Brunswick
28 Federal St.
Brunswick, ME 04011-1583

Ballots are being mailed to MMA's member municipalities for the 2012-2014 term of the Legislative Policy Committee (LPC). Based on its proportionate size within its Senate District (which is also its LPC District), the Town of Brunswick is allowed to appoint one representative to the LPC. (The other LPC representative in your District is elected.) The appointee must be an elected or appointed municipal official who is currently serving in office. For more information about the LPC, a copy of the current *LPC Handbook* is enclosed.

When making this appointment, it is important for the Council to consider the level of commitment necessary to represent your municipality on the LPC. During each legislative session, the LPC meets once a month in Augusta, and LPC members are called upon to actively participate in advocacy efforts, perhaps by contacting their legislators about a pressing bill, writing a letter to the editor or even attending a particularly important public hearing in Augusta. Outside of the legislative session, the LPC meets at least once or twice a year in the fall or early winter for the purpose of developing the Association's legislative agenda.

To that end, a process will begin shortly after the election of the new LPC for the purpose of brainstorming and ultimately developing MMA's legislative agenda for the 2013-2014 biennium. With input from your community's LPC member, any number of emerging (or perhaps long-neglected) issues could rise to top priority positions in the Association's legislative platform. For example, past Legislative Policy Committees have developed legislative agendas that focused on protecting municipal revenue sharing, eliminating or mitigating unwelcome state mandates, addressing taxation policy inequities and overbroad tax exemptions, and enhancing property tax relief programs. In addition to potentially significant or sweeping public policy proposals, it is often the case that the LPC agenda includes technical bills correcting or updating current state law to assist municipal officials in the work they do. Whatever the upcoming municipal priorities may be, it is very important that the interests of your community are well represented.

Please notify us in writing as soon as possible when the Town has made its appointment, providing us with the appointee's contact information. If you would like to designate an alternate at this time, please provide the contact information for that person. If you have any questions, please call MMA's State and Federal Relations staff at 623-8428.

Sincerely,

Sophia Wilson
President, MMA



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

The LPC Handbook: MMA's Legislative Policy Committee

The Legislative Policy Committee (LPC) is a representative body made up of 70 members plus MMA's Vice President, who serves as the Chair. The primary role of the Chair is to call and facilitate all LPC meetings, moderate LPC discussions, and ensure the proper application of all the procedures established in this *Handbook*. The Chair is not a voting member of the LPC, except to break a tie. As described in detail below, all members of the LPC are elected or appointed municipal officials who, with the exception of the Chair, are elected to the position of LPC Representative by the municipal officers within their district.

Role of the LPC. MMA's 12-member Executive Committee is the Board of Directors of the Association and is responsible for its control and management. In the 1970's, the Executive Committee created the Legislative Policy Committee (LPC). The LPC serves a critical function as the advocacy arm of the Maine Municipal Association. The purpose of the LPC is to define municipal interests and to maximize those interests through effective participation in the legislative process. Specifically, in consultation with the Executive Committee, the LPC is responsible for:

- Developing and coordinating MMA's legislative policy process;
- Identifying MMA's advocacy priorities and developing a legislative program;
- Providing direction on legislative strategy to achieve these objectives; and
- Taking positions on legislative proposals affecting municipalities.

In addition, LPC Representatives are expected to assist MMA staff by acting as municipal advocates at the local level. LPC members are expected to:

- Establish ongoing communication with legislators in their Senate districts and inform those legislators about LPC positions;
- Act as liaisons with municipal officials in their districts; and
- Keep MMA staff informed of issues of concern.

Districts. Representation on the LPC is based on the State Senate districts. Two members are elected from each of the 35 State Senate Districts.

In districts where a municipality represents more than half of the district's population, the municipal officers of that municipality are allowed to appoint one member to the LPC, and the remaining LPC Representative shall be elected by all the municipalities in the district. In Senate districts located entirely within one municipality, the municipal officers of that municipality appoint its two LPC Representatives.

Nominations. A new LPC is elected every two years. Elections are held the same year as legislative elections (even-numbered years), although months earlier than the statewide election in November. Shortly after the conclusion of the second session of the Legislature (in April or May of the even-numbered years) an announcement is sent to the Key Municipal Official in all municipalities, informing them of the LPC election and asking for nominations of a candidate from their municipality or any other municipality within their district.

Elections. Once nominations are received, ballots containing the names of all nominees received by the specified deadline are mailed to all municipalities. The ballot also contains a space for write-in candidates. The boards of selectmen or councils of each municipality within the Senate district make their preference known on the ballot and return it to the Maine Municipal Association by a date certain. The nominees or write-in candidates receiving the most votes are elected to the Legislative Policy Committee and so-notified.

In the case of a tie vote, the Chair shall contact the winning candidates and attempt to obtain a negotiated resolution. The negotiated resolution could involve establishing: (1) a run-off election; (2) an agreement among the winning candidates to share the position by serving as each other's alternate for the duration of the term, or (3) some other mutually agreeable solution. In the event a negotiated resolution to the tie vote cannot be obtained, the MMA President is authorized to resolve a tie vote by appointment.

Terms. The LPC members serve for a two-year term, running from July 1st of each even-numbered year to June 30th of the next subsequent even-numbered year.

Alternates. Each LPC member may designate one or more alternates who can serve in the place of that LPC member at any meeting of the LPC. The designation must be submitted in writing to the Executive Director for filing at the MMA offices. An alternate may participate as a member at any LPC meeting only in the absence of the elected LPC member.

Vacancies. Vacancies occur when an LPC member resigns, is no longer qualified to serve because he or she is no longer a local official in his or her district, or when the member (or the member's designee) fails to attend three consecutive meetings.

If a member or the member's designee does not attend the LPC for three consecutive meetings, the Executive Director must contact the member to find out if he or she wants to continue to serve on the LPC. If the member resigns or fails to attend the next LPC meeting, the Executive Director then notifies the President that a vacancy exists.

In the case of any vacancy which occurs in a district falling entirely within a single municipality (see *Districts*, above), the President or the President's designee shall notify the Key Municipal Official of that municipality and the municipal officers of that municipality may appoint a new LPC Representative. In the case of any vacancy that occurs in a multi-municipal LPC district, the President is authorized to appoint a replacement, with consideration given to the criteria provided herein.

Criteria for Appointment. In the event of a vacancy with respect to which the President is authorized to appoint a replacement, the President shall consider the following equally-weighted criteria before making the appointment:

- o The level of interest in the position that might be held by those municipal officials on that district's ballot at the immediately previous LPC election;
- o In the case of vacancies created because the former LPC member is no longer qualified to serve in that district, the level of interest in the position that might be held by the municipal official immediately filling the office formerly held by the LPC member;
- o The demographic and geographic representational needs of the district created by the vacancy; and
- o Any recommendations or nominations offered by municipal officers or the remaining LPC member within the district.

Without exception the replacement must be from the district. Upon making the appointment and so-notifying the appointee, the President or the President's designee shall notify the Chair of the LPC.

Meetings

Calling a meeting. LPC meetings are called by the Chair on an as-needed basis. During the summer and fall of the even-numbered years, the LPC shall convene for the purpose of developing, in consultation with the Executive Committee, the Association's legislative strategy for the first legislative session. During the legislative session, the LPC meets an average of once a month.

Quorum. At least one-third of the full membership must be present in order to conduct any formal business of the LPC.

Subcommittees. For any reason deemed necessary, the Chair may appoint, or the LPC may direct the Chair to appoint, one or more subcommittees. Each subcommittee shall carry out the charge provided to it by the Chair or the LPC, as the case may be, and report the results of its efforts back to the full LPC in the form of a recommendation. Every subcommittee shall serve only for the duration necessary to fulfill the charge given to it by the Chair or LPC. Each subcommittee shall be dissolved upon transmitting its final report or recommendation to the LPC.

Participation. LPC meetings are open to all municipal officials and others who may be interested in observing the LPC's deliberative process. The several Presidents of MMA's affiliate groups (assessors, tax collectors, clerks, welfare directors, etc.) are provided notice of all LPC meetings.

That being said, the LPC is a deliberative body and its meetings are organized and conducted so that the LPC members may discuss the various issues affecting municipal government among themselves and act upon them accordingly. In order to maintain the integrity of the LPC's deliberative process, the Chair will take whatever actions are necessary to ensure that all persons attending a meeting who are not LPC members (or alternates authorized to act as members) are distinguished from the voting members and prohibited from voting, and otherwise informed that their right to attend the LPC meeting is not an entitlement to participate.

Subject to any direction provided by the LPC pursuant to its rules of procedure, the Chair may take any action to reasonably restrict or control the active participation of non-members during LPC meetings.

Agenda and Minutes. The Chair shall call each LPC meeting by issuing the notice and agenda of that meeting at least a week before its scheduled date. The Chair shall endeavor to prepare the agenda so that the issues placed before the LPC for consideration are matters: (1) that are of a legislative or regulatory nature and timely or immediate in that regard; (2) possessing a direct and significant relationship to the operation of municipal government; (3) of statewide concern or, there being no objection in writing in advance or at the meeting, of significant regional concern; and (4) positioned on the agenda insofar as possible according to a priority of LPC action. Each agenda shall provide as an initial order of business an opportunity for the full LPC to make such deletions, additions, or adjustments to the agenda as it feels necessary. Each agenda shall also enclose the minutes of the previous meeting, as recorded by MMA staff, so that the LPC will have a record of its previous actions.

Rules of Procedure. With regard to any issue that comes before it, the LPC may act by consensus and forego a formal vote when no formal motion or voting process appears necessary. The Chair or any designee of the Chair will articulate the proposed consensus position and the full LPC will be provided an opportunity for debate. During the period of discussion with respect to the proposed consensus position, any LPC Representative may move an alternative position. If no such alternative position is moved, and absent any objection by any member, the Chair will declare the position to have been taken by the LPC "by consensus." Any motion made by any member of the LPC shall be addressed according to the rules of procedure adopted by the LPC. With regard to all procedural matters not specifically addressed in the *Handbook*, the LPC shall operate according to the rules of procedure established by MMA's *Maine Moderator's Manual*.

Amendments to the Handbook. The LPC, by majority vote, may make any amendments to this *Handbook* as it believes are warranted, except that no vote on an amendment to the *Handbook* may be taken unless the actual proposed amendment has been given proper notice by being included as an agenda item and distributed at least a week before the scheduled LPC meeting. Each newly constituted LPC shall review the Handbook at its initial convention and adopt it with or without amendments, as that LPC feels necessary.

Published by: Maine Municipal Association, 60 Community Drive, Augusta, ME, 04330, 2/98.

MANAGER'S REPORT - E BACK UP MATERIALS

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: June 27, 2012

RE: Legislative Policy Committee election

The Town of Brunswick is being asked to vote for a member of the Maine Municipal Association Legislative Policy Committee. This is a bi-annual event and two years ago the Council voted for Abby Yacoben, Finance Director for the Town of Freeport. Attached is my memo recommending that action at that time.

The same two candidates are on the ballot this year and my recommendation remains the same.

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: June 14, 2010

RE: Legislative Policy Committee election

There are two individuals that have been nominated to represent our district on the Maine Municipal Association Legislative Policy Committee. Attached are letters from the two individuals.

Both of these women are certainly well qualified to serve on the LPC. It is my recommendation that the Council support the nomination of Abbe Yacoben who has been nominated by the Town of Freeport. The basis of this recommendation is due to the similarity of our types of government (Council form rather than a Town Meeting) and the fact that we have been working collaboratively and successfully with Freeport. If the Council chooses to support Ellie Multer, I am confident that she will also represent our interest very well.

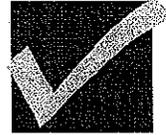


Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Sophia Wilson, President, Maine Municipal Association
Date: June 20 2012
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2010-2012 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on July 31, 2012 to:

State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Your participation is important - Thank You!

OFFICIAL BALLOT – District 10

Maine Municipal Association's Legislative Policy Committee
July 1, 2012 – June 30, 2014

VOTE FOR ONE (*Brunswick appoints 1 LPC Member*):

- Elinor Multer, Selectman, Town of Harpswell**
- Abigail Yacoben, Finance Director, Town of Freeport**
- _____ (name) _____ (position) _____ (municipality)  write in)

MUNICIPALITY: _____ DATE: _____

 BY SELECTMEN/COUNCILORS:

_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name
_____	_____
signature	print name

Return by 5:00 p.m., July 31, 2012, to:

Laura Veilleux, Maine Municipal Association
60 Community Drive, Augusta, ME 04330
Fax: 624-0129

(over)

LPC Senate District 10 *(Brunswick appoints 1 LPC Member)*

Brunswick
Freeport

Harpswell

Pownal

Candidate Profile:

Elinor Multer has served the Town of Harpswell for a number of years on several committees, including the Building and Finance Committees, the School Board and most recently serving as selectman for more than three years. Elinor has served on the LPC since 2010 and would like to continue her service because she believes that the Legislature controls the fate of municipalities. She believes they are too inclined to see town and city funds as a piggy bank or to transfer the costs to the property tax payers. She is familiar with the Legislature and has written and given testimony before legislative committees.

Abigail Yacoben has served as the Finance Director for the Town of Freeport for the past three years. She also serves as a selectperson for the Town of West Bath and previously served the City of Bath as Finance Director for three years. Abigail has served on MMA Ad-hoc Committees such as the Revenue Sharing Committee and a PILOT Working Group. She served two terms as an Alternate LPC Member for West Bath and as a voting member of the LPC for the past two years. She would like to continue to serve on the LPC because she is very interested in taxation and labor policy issues and enjoys working with the other municipal officials on creative solutions to tough public policy issues.

ITEM 83

BACK UP MATERIALS



Town Clerk's Office
28 Federal Street
Brunswick, ME 04011

PUBLIC HEARING

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Municipal Meeting Room, Maine Street Station, 16 Station Avenue, Brunswick, at 7:00 P.M. on 7/9/2012 on the following Special Amusement license applications:

Special Amusement

1337 Beer LLC
D/B/A: Lion's Pride
110 Pleasant St.

Christopher & Jennifer Lively

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6653 (TDD 725-5521).

Fran Smith
Town Clerk

TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

APPLICATION FOR LICENSE OR PERMIT

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: 1337 Beer LLC

Incorporation Date: 2/09 Incorporation State: 6/29/11

New License: Opening Date _____ Renewal License: Expiration Date: _____

Business Name: The Lions Pride E-Mail: lionspridepub@gmail.com

Business Address: 112 Pleasant St Business Phone Number: 207 373-1840

Name of Contact Person: Jennifer Lively Contact's Phone Number: 699-9164

Mailing Address for Correspondence: 44 Allen Rd Lowell ME

Signature of Applicant: J E Lively Date: 6/5/12

There will be a late fee for any expired licenses (\$25) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

Select Type of License you are applying for on back of this page

Corporations Please Complete:

Address of Incorporation: 44 Allen Rd Lowell ME 0405 Phone #: 373-1840

Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
<u>Jennifer Lively</u>	<u>Vice President</u>	<u>44 Allen Rd Lowell</u>	<u>50%</u>
<u>Christopher Lively</u>	<u>President</u>	<u>" "</u>	<u>50%</u>

Town Clerk Use Only

Approvals: Finance Codes Health Officer Council Police

Codes Officer Signature _____

Health Officer Signature _____

Temp Food Service: Maine Dept of Human Services Valid License Maine Dept of Agriculture License

Seller of Prepared Food on Public Way: Insurance Binder Picture of Cart (also will need FSE License)

Waiting on: _____ Mailed or Issued Date: _____ PH Date: _____

Type of License: Spec. Amus Paid Fee: \$ 100 Cash / check Date: 6-5-12

Advertising Fee: \$ _____ Paid

License Fees & Schedule: Please check the type of license you are applying for.

Bazaar or Flea Market-Exp. June 30th

_____ 1-3 Days (\$50) Date and Location of Event: _____

_____ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30th

_____ Number of Lanes (\$20 each) _____ Number of Tables (\$20 each)

Carnival or Circus

_____ Number of Days (\$150/day) Date and Location of Event: _____

Commercial Vehicle-Exp. December 31st _____ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles - one time \$25 inspection fee)

Food Service Establishment (Victualer)-Exp. May 31st

FSE with Malt, Vinous & Spirituous Liquor (\$250)

FSE with Malt and Vinous (\$200)

FSE with Malt or Vinous (\$175)

FSE with Sit Down, no Alcohol (\$100)

FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering,
B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: Description of Food to be sold: _____

Going Out of Business (\$50)

60 Day License (Must also Complete an Application for Going out of Business Sale, and include a list of inventory)

Innkeeper-Exp. May 31st 1-15 Rooms (\$100) 16+ Rooms (\$175)

Junkyard Automobile Graveyard (\$50 each, both Exp. Oct. 1st) Auto Recycling (\$250-5 Yrs)

Plus \$25 application fee for each type _____

Pawnbroker (\$75) Exp. June 30th

Peddler:

_____ #Weeks/\$25/week _____ #Months (up to-3 mnths-\$50/ up to-6 mnths \$75) _____ 1 Year (up to 12 mnths \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30th _____ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30th

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)

Location: _____ Exp. 1st PH in March

As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. _____

(Signature of owner, officer, partner or agent)

(New applicants must talk to Recreation Dept/There is no proration on new licenses)

Special Amusements (\$100)-Exp. w/Alcohol License

Describe in detail kind and nature of entertainment: Music - open mic Tuesday
occasional music throughout the year.

Describe in detail room or rooms to be used under this permit-

Dining Room Back Well

Signature of Owner, officer, partner or agent: _____

Tattooing Establishment (\$75)-Exp. June 30th

Theater (\$150 per screen)-Exp. June 30th _____ Number of Screens

ITEM 84

BACK UP MATERIALS

Memos from Manager Brown

- 1) Police Station Project Cost
- 2) Recent history of efforts to relocate the Brunswick Police Station
- 3) Memo from Sept 2009 from Police Station subcommittee's interim recommendation

Police Station Project Costs

1. **Land acquisition:** At the present time, the cash outlay to acquire the property is expected to be \$0. The Brunswick Development Corporation has purchased the property and will be submitting a proposal to exchange the property at Pleasant and Stanwood Street for the existing Town Office property. The proposal will involve an exchange of the properties subject to the Police Station project being approved and re-zoning of the 28 Federal Street property so that the Town Office can continue to be used as an office building.
2. **Phase I Design:** The Council authorized a supplemental appropriation in the amount of \$75,000 in October 2011. This appropriation was estimated to cover the initial design work by the architect, pre-construction services and other miscellaneous costs. Assuming that the project proceeds, this amount needs to be increased by approximately \$5,000.00. Part way through this phase, the construction manager changed from Ouellette Associates to Ledgewood Construction. The increase resulting from this change is \$15,000.
3. **Phase II Design and Construction Costs:** The project budget that was unanimously approved by the Building Committee and Council is for a total cost of \$5,635,814. This includes fees incurred as a result of the redesign of the facility, construction of the facility, microwave communication configuration, soft costs (permitting, commissioning, various allowances, etc).
4. **Costs not included in the Phase II budget:** The following items are not included in the budget at the present time and will either be funded separately through the CIP process or the normal budget process. These items include office furniture (desks, filing cabinets, etc), the cost to move the Department from current location (anticipate DPW staff will assist in the move), and a phone system. Comparisons to other recent phone system acquisitions indicate a budget of \$50,000 should be sufficient. There will also be the cost to issue the bond (most recent bond issued was ~\$4,000,000 and the cost to issue was ~\$60,000) and possible construction period interest.
5. Other costs that are not being quantified are the costs of staff time that has been and will continue to be required to manage this project.

Totals:

Phase I:	\$ 80,000
Phase II:	\$5,635,814
Other:	\$ 200,000 (estimate)
Total:	\$5,915,814

Amount to be bonded: \$5,500,000

Projected first year debt service requirement: \$406,312.

A full debt service schedule is attached.

Recent history of efforts to relocate the Brunswick Police Department

In the fall of 2008, the Council appointed a sub-committee of three Councilors to once again study the feasibility of using the former Times-Record building as a police station. The rationale behind the reconsideration was that the building had undergone renovations to suit the needs of the Community College and there was some thought that the facility could be further renovated at a reasonable cost to become a new Police Station.

Portland based architects SMRT were engaged to work with the Committee and the Police Department to develop the programming needs, to prepare a preliminary building layout and an estimate of the construction cost to convert the Times-Record building into the Police Station.

As with previous studies of the building, it became apparent very quickly that there are significant structural and system deficiencies that require repair and replacement. The location of the facility was also viewed as a serious deficiency as there is only one way in and out via water Street.

The Committee made a unanimous recommendation to the Town Council in September 2009 to discontinue any consideration of the Times-Record building as a possible location for the Police Station. (A copy of that recommendation is attached to this document). In addition, the Committee also recommended that an alternative location be identified and that a proposal for a new facility on the yet to be identified location be presented to the Council.

As part of the analysis conducted by SMRT in their review of the Times-Record Building, they provided some cost estimates both for the renovations as well as new construction. In their report, they identified construction cost estimates at \$190.00 per square foot, plus an additional 20% for architectural, legal, fixtures etc. The programming space identified in the renovations of the Times-Record building was 18,000 square feet. These figures became the basis for future estimates as the staff and Council Sub-committee explored alternatives to the Times-Record project. (18,000 sf x \$190.00 per sf = \$3,420,000 construction cost)

Over the course of nearly a year, the Council sub-committee worked with staff to identify possible locations for the new police station. Several locations were considered and eventually it was decided to recommend the acquisition of four properties at the corner of Pleasant and Stanwood Street. During the discussions of placing a Police Station on this parcel, the facility was described as a two story building, with a 10,000 square foot footprint, resulting in 20,000 square feet of space above the basement. The estimate previously provided by SMRT of \$190.00 per square foot was applied to this concept resulting in a construction estimate of \$3,800,000.

The acquisition of the properties at Pleasant and Stanwood Streets was not completed as a citizen petition process resulted in the Council rescinding a bond ordinance and expanding the Police Station Committee to include 5 citizens.

The newly constituted Police Station Committee began meeting in December 2010 and effectively started from the beginning by looking for alternatives in addition to the Pleasant and Stanwood location. The Committee reconsidered the Times-Record building, looked at land at Brunswick Landing, toured the McLellan Building and looked at other locations as well. The Committee toured the existing Police Station as well as went to look at the recently completed Sanford Police Station. Ultimately, the Committee recommended to the Town Council that the new Police Station be built at the corner of Pleasant and Stanwood Streets and that the building should be 18,000 to 20,000 square feet in size.

In the late summer of 2011, the Committee interviewed potential architects and recommended the firm Donham & Sweeney to the Town Council. The Council approved the recommendation and authorized the Town Manager to negotiate a contract with Donham & Sweeney to perform phase I design work for a new Police Station.

The negotiated contract required a basis for the fees to be paid to Donham & Sweeney. Architect fees are based on a percentage of the construction cost of a project. Until the construction costs are established, an estimate is used and adjustments are made as necessary once the construction cost is known. It was agreed by Donham & Sweeney to use the figures that had been publicly discussed over the past two years. The estimate was based on the SMRT cost estimate of \$190.00 per square foot and a 20,000 square foot building. This resulted in a construction cost estimate of \$3,800,000.

The Police Station project was now at a stage that it had not reached prior to this, which is a more detailed programming, design and cost estimating. As the Committee and staff met with Donham & Sweeney, a design evolved that although was well received by the Committee, the cost exceeded what was determined to be acceptable. The construction cost for the initial design was estimated to be \$5,900,000. Donham & Sweeney was provided with some specific instructions to reduce the construction cost in a manner to bring the total project cost to \$5,500,000.

The Committee has recommended to the Town Council a design of a new Police Station with an estimated construction cost of \$4,621,570. The size of the facility is 20,318 square feet, resulting in a construction cost of \$227.46 per square foot. The project cost is estimated at \$5,635,490. There are other costs that at this time are not being presented in the total cost as they will be funded through the Capital Improvement Plan or the annual budget process. These items are limited to office furnishings and a phone system. Estimates for these are being developed.

Upon approval of the bond ordinance, construction will likely commence within three months. The project is anticipated to take less than a year to complete.

TO: Brunswick Council

FR: Police Station Sub-Committee (Councilors King, Watson and Tucker)

RE: Interim Recommendation

DATE: September 12, 2009

Earlier this summer the Council charged the sub-committee with fast tracking a study on the feasibility of converting the former Times-Record building into a police station. Over the course of the past several months we have met with the command staff of the Police Department and architects from the firm SMRT. SMRT was the firm that the town had previously contracted with to conduct preliminary design services the last time that the T-R building was looked at for a police station, council chambers and other municipal uses.

At the outset the sub-committee identified two issues that were of significant concern and potential fatal flaws in proceeding with a conversion of the facility into a police station. One concern is the location and the challenges that the location has. The challenges include the relative remoteness of the facility compared to the current location and other locations that have previously been considered. A more significant obstacle is the single access to the facility. In the event that there were to be an incident involving the water street bridge over route 1, then the police station would be effectively cut off from the public and would have only limited egress onto route 1 southbound. The second concern is the total investment that the renovation would represent and how that investment would compare to a new facility. The committee considered the existing investment in the facility and projected renovation costs as the comparable cost to a new facility.

SMRT met with the command staff of the police department and toured the facility in order to develop a program that would fit the department's needs into the space. The size of the building clearly is adequate to house a police station. The programming resulted in an estimated size requirement of 18,000 square feet. Based on recent experience, SMRT has recommended a construction estimate of \$169.00 per square foot. This would result in a construction cost of \$2,700,000. Total project costs to renovate the building are then estimated to be an additional 20%, for a renovation project cost of \$3,240,000. **(Construction costs are just that; project costs also include contingencies, advertising, legal, design, permitting and other costs not specific to the bricks and mortar)** In addition to this cost there would also be road improvement costs to Water Street as well as some changes to the access to Route 1. A copy of the Cost Report from SMRT is attached to this memo.

It is the unanimous belief of this sub-committee that it is not in the best interest of the Town to pursue the former Times-Record building as a renovated police station. The total investment would be in excess of \$5,000,000. The same cost report estimates that new construction of the same sized building would be approximately \$4,105,000. (18,000 sf x \$190x 1.2= \$4,104,000). Property acquisition would have to

be added to this but it seems likely that a new facility could be completed for an amount close to the total cost of the acquisition and renovations of the Times-Record building.

We have asked the staff to identify potential locations and we will share their thoughts with the full Council.

**TOWN OF BRUNSWICK
NOTICE OF PUBLIC HEARING**

The Town Council will hold a public hearing on Monday, July 9, 2012, 7:00 p.m. at the Municipal Meeting Room (Room 217), Maine Street Station, 16 Station Avenue, to consider the following:

An Ordinance Authorizing the Design, Construction, and Equipping of a New Police Station and Related Improvements at the southeast corner of Pleasant and Stanwood Streets, Brunswick, Maine, with Total Project Costs Not to Exceed \$5,635,814 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$5,500,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder

The text of the proposed ordinance is too extensive to be included with this notice. Anyone having questions about the proposed ordinance or wishing to obtain copies of it should contact the Brunswick Town Clerk's or Town Manager's Office during regular office hours Monday through Friday from 8:30 a.m. to 4:30 p.m.

INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)

Frances M. Smith
Town Clerk of Brunswick, Maine

June ____, 2012

Printed in the *Times Record* on June ____, 2012

TOWN OF BRUNSWICK, MAINE

An Ordinance Authorizing the Design, Construction, and Equipping of a New Police Station and Related Improvements at the southeast corner of Pleasant and Stanwood Streets, Brunswick, Maine, with Total Project Costs Not to Exceed \$5,635,814 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$5,500,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder

WHEREAS, the Town Council (the “Town Council”) of the Town of Brunswick (the “Town”) has determined that the Town needs to construct a new police station (the “Police Station Project”); and

WHEREAS, the Town has engaged a construction manager to manage the Police Station Project; and

WHEREAS, the construction manager has estimated the total cost of the Police Station Project to be \$5,635,814 of which \$5,500,000 is expected to be financed through the issuance of general obligation bonds; and

WHEREAS, the Charter of the Town of Brunswick, Maine (the “Charter”) requires that any capital acquisition to be financed solely or partly by the issuance of bonds or notes to be authorized by ordinance;

NOW THEREFORE THE FOLLOWING ORDINANCE IS ADOPTED.

Section 1. Funding Sources and Appropriations.

- a. A total of five million six hundred and thirty five thousand eight hundred fourteen dollars (\$5,635,814), plus any additional amounts authorized under this ordinance, are appropriated to finance the cost of developing, constructing, and equipping a new Police Station (the “Project”).
- b. The issue and sale of the Town’s general obligation bonds or notes (and notes in anticipation thereof) is authorized in an aggregate principal amount not to exceed five million five hundred thousand dollars (\$5,500,000), plus the cost of issuance. The proceeds of the bonds and notes are appropriated to finance the costs of the Project. The bonds and notes may also be used to reimburse the Town for any prior expenditures on the Project, or to refinance notes or advances as authorized herein.
- c. One hundred thirty five thousand eight hundred fourteen dollars (\$135,814) from existing capital project funds that have been committed or assigned for “Other Road Reconstruction” projects are hereby transferred, appropriated, and authorized to finance the costs of the Project.

Section 2. Authorization to Develop, Construct, and Equip the Project. The Town Manager is authorized to negotiate, execute, and deliver, in the name of and on behalf of the Town, such contracts, agreements, and other documents and certificates as the Town Manager may determine to be necessary or appropriate in connection with the Project. The aforementioned items shall be in such form and contain such terms and conditions as may be approved by the Town Manager. Such approval shall be

conclusively evidenced by the Town Manager's execution thereof, provided however, that the Town Manager may delegate the authority granted hereunder as the Town Manager deems appropriate.

Section 3. Project Costs Defined. The term "cost" or "costs" as used herein and applied to the Project, or any portion thereof, includes:

- a. the cost of planning, surveys, engineering, feasibility studies, environmental studies and assessments, legal, accounting, and other professional services associated with the Project;
- b. the costs related to applying for and obtaining all permits, licenses, franchises, and the costs related to regulatory and judicial reviews;
- c. the cost of rights, easements, and franchises acquired in connection with the Project;
- d. the cost of any site work the Town Manager determines is necessary to prepare the site for its intended Project use, including but not limited to the cost of demolition and removal of any structures appurtenance thereto, pipes, drains, underground tanks, boxes, manholes, footings, foundations, hazardous materials, and any other item(s);
- e. the cost of constructing the Project, and all costs determined by the Town Manager to be necessary to place the Project in service and ready for its intended use, including but not limited to the cost of all appurtenances and other facilities either on, above, or under the ground, the cost of landscaping and site preparation, the cost of off-site improvements, the cost of all utility extensions and related improvements, the cost of renovating or remodeling any existing structure, the cost of all labor, materials, building systems, machinery and equipment;
- f. the costs of equipping the project for its intended use including all furniture and fixtures, all fixed or mobile equipment, and leasehold improvements;
- g. the cost of insuring the Project while under construction and for a reasonable period upon substantial completion of the project, including builders risk, general liability, product liability, workers compensation and any other insurance costs the Town Manager determines is related to the Project;
- h. the costs of financing the Project including but not limited to financing charges and issuance costs, underwriters' fees and costs, legal and accounting fees and costs, application fees, and other fees and expenses related to financing the Project;
- i. interest costs prior to and during construction and for a period not to exceed three years from the issue date of the bonds, underwriters' fees and costs, legal and accounting fees and costs, application fees, and other fees and expenses related to the financing transaction;
- j. any other costs identified in the Project budget, and the cost of any other items or services deemed to be cost under generally accepted accounting principles ("GAAP") as determined by the Town's Finance Director.

Section 4. Details of the Bonds or Notes.

- a. Execution and Delivery of Bonds and Notes. The bonds and notes issued hereunder, and any issued as the result of exchanges or transfers, shall be signed by the Treasurer and be countersigned by the Chair of the Town Council. The bonds and notes shall have the seal of the Town affixed thereon, and be attested by the Town Clerk. The Treasurer and Chair of the Town Council, from time to time, shall execute such bonds and notes as may be

required to provide for exchanges or transfers of bonds and notes hereinbefore authorized.

- b. Book Entry Certificates. In lieu of physical certificates of the bonds and notes, the Treasurer be and hereby is authorized to undertake all acts necessary to provide for the issuance and transfer of such bonds and notes in book-entry form pursuant to the Depository Trust Company Book-Entry Only System. As an alternative to the provisions herein regarding physical transfer of bonds, and the Treasurer is authorized and empowered to enter into a Letter of Representation or any other contract, agreement or understanding necessary or, in the Treasurer's opinion, appropriate in order to qualify the bonds for and participate in the Depository Trust Company Book-Entry Only System.
- c. Tax Exempt Bonds. The Treasurer and Chair of the Town Council are individually authorized to covenant and agree, on behalf of the Town and for the benefit of the holders of such bonds and notes, that the Town will file any required reports and take any other action that may be necessary to ensure that interest on the bonds and notes will remain exempt from federal income taxation and that the Town will refrain from any action that would cause interest on the bonds and notes to be subject to federal income taxation.
- d. No Arbitrage Certification. The Treasurer and Chair of the Town Council are individually authorized to covenant and certify on behalf of the Town that no part of the proceeds of the bonds and notes shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause such bonds or notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended.
- e. Qualified Tax Exempt Obligations. The Treasurer is hereby authorized and empowered to take all such action as may be necessary to designate such bonds and/or notes as qualified tax-exempt obligations for purposes of Section 265(b) of the Code; it being the Town's intention that the Treasurer, with advice of bond counsel, to make the required Section 265(b) election with respect to such bonds and notes, but only to the extent the election may be available and advisable as determined by the Treasurer.
- f. Principal Denominations. The principal amount of the bonds of the same maturity shall be such minimum denomination as the Treasurer, in the Treasurer's discretion, may approve.
- g. Maturities and Interest Rates. The maturity(ies), interest rate(s) and sale price of the bonds or notes issued hereunder shall be either sent out to bid or negotiated by the Treasurer in such manner as the Treasurer deems appropriate and in the best interest of the Town and the financing of the above-referenced Project. The Treasurer be and hereby is authorized to provide that any of the bonds or notes hereinbefore authorized may be made callable, with or without premium, prior to their stated dates of maturity. The bonds or notes hereby authorized shall be in such form and to otherwise contain such other terms and provisions as the Treasurer may approve, his or her approval to be conclusively evidenced by his/her execution thereof.

- h. Consolidation of Bond or Notes. Any or all of the bonds or notes issued hereunder may be consolidated with and become a part of any other issue of bonds or notes authorized to be issued by any previous or subsequent ordinance of the Town Council of the Town of Brunswick.
- i. Other Authorized Officials. If the Treasurer, Chair of the Town Council or Town Clerk are for any reason unavailable to approve and execute the bonds hereinbefore authorized or any other documents necessary or convenient to the issuance, execution and delivery of the bonds, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had performed such act.
- j. Absence of Officials Prior to Delivery. If any of the officials of the Town who have signed or sealed the bonds or notes shall cease to be such officials before the bonds or notes signed and sealed shall have been actually authenticated or delivered by the Town, such bonds and notes nevertheless may be authenticated, issued, and delivered with the same force and effect as though the person or persons who signed or sealed such bonds or notes had not ceased to be such officer or official; and also any such bonds and notes may be signed and sealed on behalf of the Town by those persons who, at the actual date of the execution of such bonds and notes, shall be the proper officials of the Town, although at the nominal date of such bonds and notes any such person shall not have been such officer or official.

Section 5. Sale of Bonds or Notes and Registrar, Paying Agent and Transfer Agent

- a. Official Statement. The Treasurer is authorized to prepare, or cause to be prepared, a Preliminary Official Statement and an Official Statement for use in the offering and sale of the bonds or notes. The Preliminary Official Statement and Official Statement shall be in such form and contain such information as may be approved by the Treasurer, with the advice of the underwriter for the bonds or notes and bond counsel for the Town. The distribution of the Preliminary Official Statement and the Official Statement in the name of and on behalf of the Town in connection with offering the bonds or notes is approved.
- b. Underwriter. The Treasurer is authorized to select the underwriter for the bonds and notes, and to execute and deliver such contracts or agreements as may be necessary or appropriate in connection therewith.
- c. Registrar, Paying Agent and Transfer Agent. The Treasurer is authorized to select the registrar, paying agent, and transfer agent for the bonds or notes and to execute and deliver such contracts and agreements as may be necessary or appropriate to secure their services. The bonds and notes shall be transferable only on the registration books of the Town kept by the transfer agent. Upon surrender of the bonds or notes with an accompanying written instrument of exchange or transfer, executed by the registered owner or the owner's attorney, duly authorized in writing and satisfactory to the transfer agent, the Town and the transfer agent shall make a charge sufficient to cover any tax, fee or any other governmental charge required to be payable with respect to such exchange or transfer. Subsequent to the first exchange or transfer, the cost of preparing new bonds or notes upon exchanges or transfer thereof shall be paid by the person requesting the same.

Section 6. Refunding. The Treasurer and Chair of the Town Council be and hereby are authorized to execute a refunding of general obligation bonds and notes herein authorized when the Treasurer and the Chair of the Town Council determine that such refunding is in the best interest of the Town. All delegated authority provided pursuant to this ordinance shall also apply to a refunding bond and note issue relating to the general obligation bonds and notes herein authorized.

Section 7. Continuing Disclosure. The Treasurer and Chair of the Town Council be and hereby are individually authorized to covenant, certify, and agree, on behalf of the Town, for the benefit of the holders of such bonds and notes, that the Town will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to ensure that the disclosure requirements imposed by Rule 15c12-12 of the Securities and Exchange Commission are met.

Section 8. Investment Earnings and Other Bond Proceeds. Any investment earnings on the proceeds of the bonds and notes and any other unexpended proceeds thereof are appropriated for the following purposes:

- a. To any costs of the Project in excess of the amounts authorized herein;
- b. In accordance with the applicable terms and conditions of the Town's Arbitrage and Use of Proceeds Certificate delivered in connection with the sale of the bonds or notes including, to the extent permitted thereunder, to interest on the bonds or notes, or to the Town's general fund;
- c. To any other qualified costs approved by the Town Council and not prohibited by the Town Charter or Ordinances, Maine law or the Internal Revenue Code.

Section 9. Authority to Levy Tax for Debt Service. In each of the years during which any of the bonds or notes are outstanding, there shall be levied a tax in an amount which, with other revenues, if any, available for that purpose, shall be sufficient to pay the interest on said bonds or notes, payable in such year, and the principal of such bonds maturing in such year.

Section 10. Advances to Fund Project. The Town is authorized to make advances, from the Town's general fund to a capital projects fund, in an aggregate amount not to exceed \$5,500,000, in anticipation of the issuance of bonds or notes, or for the purpose of financing any part of the Project. Advances used in lieu of bonds or notes authorized hereunder, are appropriated to finance the cost, or any part thereof, of the Project. The Treasurer is authorized to establish and amend all details of any advances including, but not limited to the term, interest rates, and payment schedule. The authority to issue the bonds and notes authorized herein shall remain and continue in full force and effect during the entire term of the advance(s). The proceeds of the bonds and notes issued hereunder may be used to repay the advance(s) of any portion thereof.

Section 11. Declaration of Official Intent. Advances from the Town's general fund may finance the original expenditures related to the Project. It is expected that those advances will be reimbursed in part or in whole by the issuance of bonds or notes authorized hereunder. It is the intent of the Town Council that this Ordinance shall constitute the Town's declaration of official intent within the meaning of Treasury Regulation 1.150-2.

Section 12. Abandonment of Borrowing Authority. The Treasurer is empowered to declare abandoned, the authority to issue any bonds or notes the Treasurer deems to be in excess of the amount necessary to complete the Project. Such a declaration once made may not be reversed other than by ordinance.

Proposed to Town Council: June 18, 2012

Public Hearing:

Adopted by Town Council:

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: June 14, 2012

RE: Public Hearing on proposed Bond Ordinance

The design and cost estimating for the proposed Brunswick Police station has reached the point where it is necessary to finance the project. The Council is being asked to schedule a Public Hearing on July 9 for the purpose of adopting the bond ordinance.

Attached is proposed **DRAFT Bond Ordinance**. Please review it and if you have questions, it would be helpful to have those questions in advance of Monday's meeting so that we are best prepared to answer them.

The project cost that has been recommended by the Police Station Committee is \$5,635,814. The Ordinance as recommended by staff to the Council funds the project cost in the following manner. The Town would bond \$5,500,000 which is the target amount that was established by the Police Station Committee earlier this year. The balance of \$135,814 will be funded through a transfer from the approved FY'12-13 budget from the **other road construction** account.

The Council has approved budgets that have included funding the **other road construction** account with the understanding that upon approval of the police station project, the amount of funding for this account will be sufficient to support the debt service for the project, resulting in the police station project not having an impact on the tax rate. The amount approved in the FY'12-13 budget for this account is \$400,000.

The debt service for the \$5,500,000 is estimated to be @\$440,000 the first year.

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: June 14, 2012

RE: Police Station Committee Recommendation

The Brunswick Police Station Committee met on Tuesday, June 12 to review the final design and project budget proposed by Donham & Sweeney. Attached to this memo are copies of pertinent design images and the project budget that was presented to the Committee.

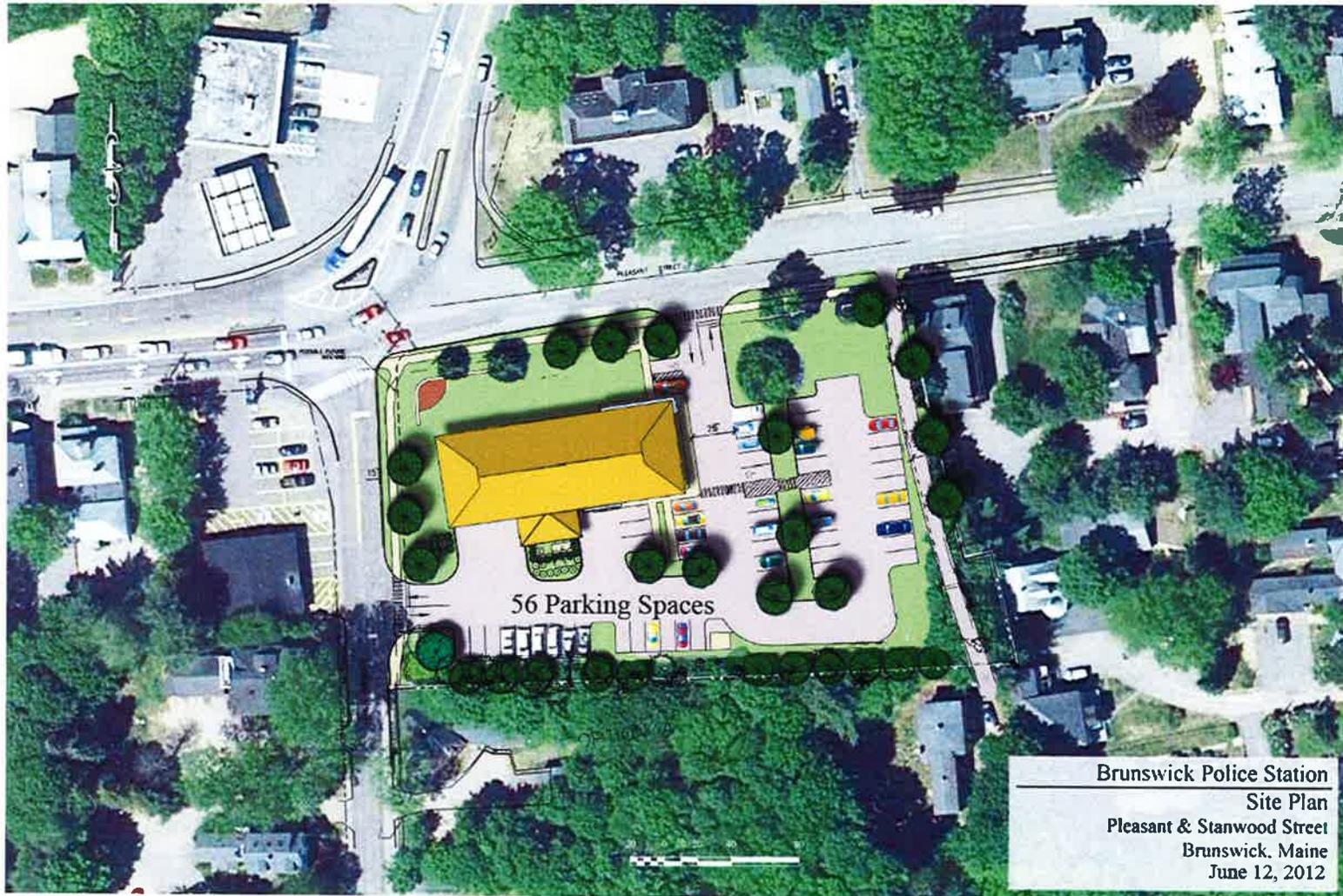
As proposed as a base project and budget, the facility would have an interior sally port and a project cost estimated to be \$5,455,814. (The project cost does not include some furnishings that are proposed to be funded through the budget process, or project savings), These items include desks, filing cabinets, phone system and other typical office furnishings).

The Committee voted to add the following two items to the base budget, an external drive-through sally port and a quieter, more efficient HVAC system. The recommended revised project budget with the two additions is \$5,635,814.

The one unresolved issue is the matter of lot coverage. The recommendation by Donham & Sweeney, supported by the Planning Department is to apply pervious (porous) pavement in the parking lot. At Tuesday's meeting there was disagreement between Committee members concerning the application and maintenance of this type of pavement. Town staff, working with Donham & Sweeney and SiteLines has been charged with returning to the Committee with a recommendation that satisfies the ordinance requirements and does not add to the project costs.

The Committee, with full attendance unanimously voted to recommend the design and project budget, including the additional external sally port and HVAC system.

Brunswick Police Station



*June 2012 Proposed Site Plan
w/ Extended Sally Port*

Donham & Sweeney
ARCHITECTS
Douglas Richmond Architects

Brunswick Police Station

Zoning Analysis

<u>Standard/ District</u>	<u>Required</u>	<u>Proposed</u>
•Min. Lot Area	7,500 SF	68,800 SF
•Min. Lot Width	65 FT	186 FT
•Min. Front Yard	15 FT	46 FT
•Min. Rear Yard (A)	15 FT	81 FT
•Min. Rear Yard (B)	15 FT	63 FT
•Min. Side Yard	15 FT	27 FT
•Max. Impervious Surface (A)	50%	28%
•Max. Impervious Surface (B)	50%	28%
•Max. Building Height	35 FT	32 FT
•Max. Building Footprint (A)	7,500 SF	6,750 SF
•Max. Building Footprint (B)	7,500 SF	7,337 SF

Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station

Site Plan Changes:

Eliminate Separate Exit onto Pleasant Street

- Curb cuts too close together along Pleasant Street; increase separation between Parking Lot and Easement Driveway
- If Pleasant Street becomes a 2-way street, separate exit confuses traffic pattern and creates dangerous conditions: West bound traffic turning into Police Station conflicts with traffic exiting Police Station turning West bound.
- Occasional visitors will be easily confused by the loop circulation and a lot of unattractive signs will be required to make it clear. Painting signage on the road doesn't work much of the Winter.
- General planning and traffic design principle is to minimize curb cuts.
- Planning Board in charge of formal Site Plan Review and prefers one curb cut.

Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station

Site Plan Changes:

Porous Pavement

- Must dispose of storm water from impervious surfaces either into the ground (porous paving in this case) or using structured drainage. Both systems are approximately equal in cost.
- Parking lot exceeds maximum impermeable surface with regular paving.
- Town should avoid seeking a Zoning Variance for its own project; No Variance required with porous paving.
- Porous paving has been done nearby and is working well. Many other areas in Northeast report success; UNH parking lot studied over 3 years.
- Town should model sustainability measures

Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station

Area Tabulations: Original Design vs. Redesign

	Original	Current Design	Sally Port Extension
Second Floor	7,632 SF	6,762 SF	6,762 SF
First Floor	10,198 SF	6,762 SF	7,350 SF
Basement	<u>8,235 SF</u>	<u>6,206 SF</u>	<u>6,206 SF</u>
Total	26,065 SF	19,730 SF	20,318 SF

Program Summary

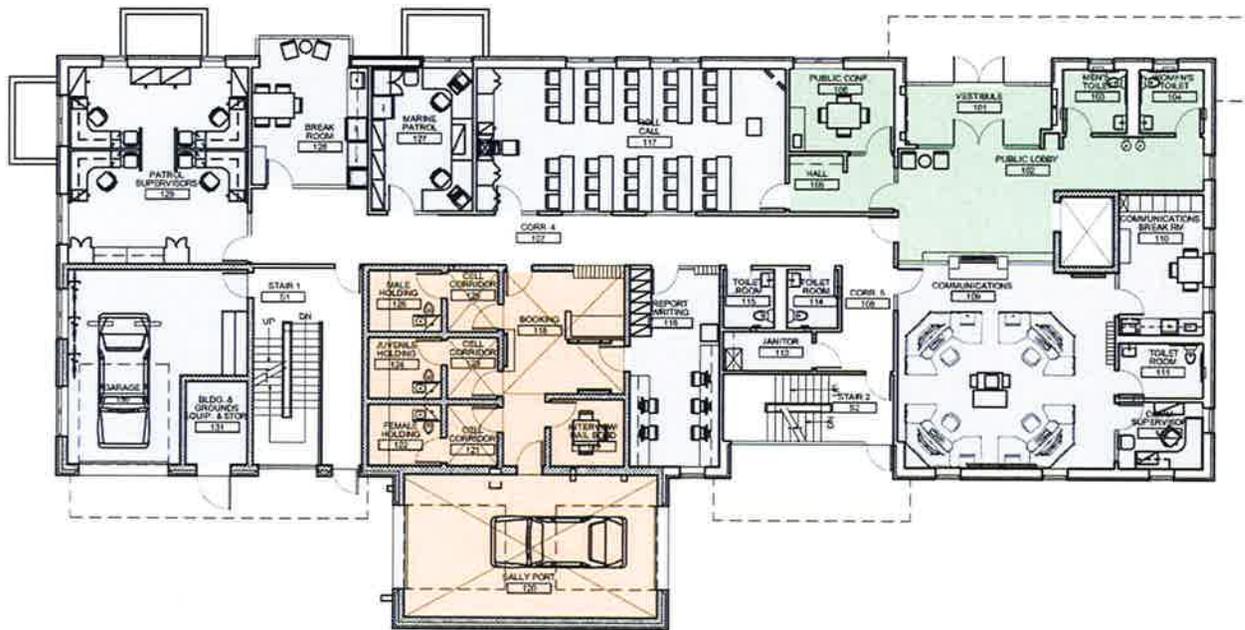
Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station

LEGEND:

- PUBLIC SPACES
- ADMINISTRATIVE SPACES
- PATROL & INVESTIGATION
- DETENTION SPACES
- BUILDING SUPPORT
- FUTURE EXPANSION



First Floor Plan – Extended Sally Port

Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station

LEGEND:

- PUBLIC SPACES
- ADMINISTRATIVE SPACES
- PATROL & INVESTIGATION
- DETENTION SPACES
- BUILDING SUPPORT
- FUTURE EXPANSION



Second Floor Plan

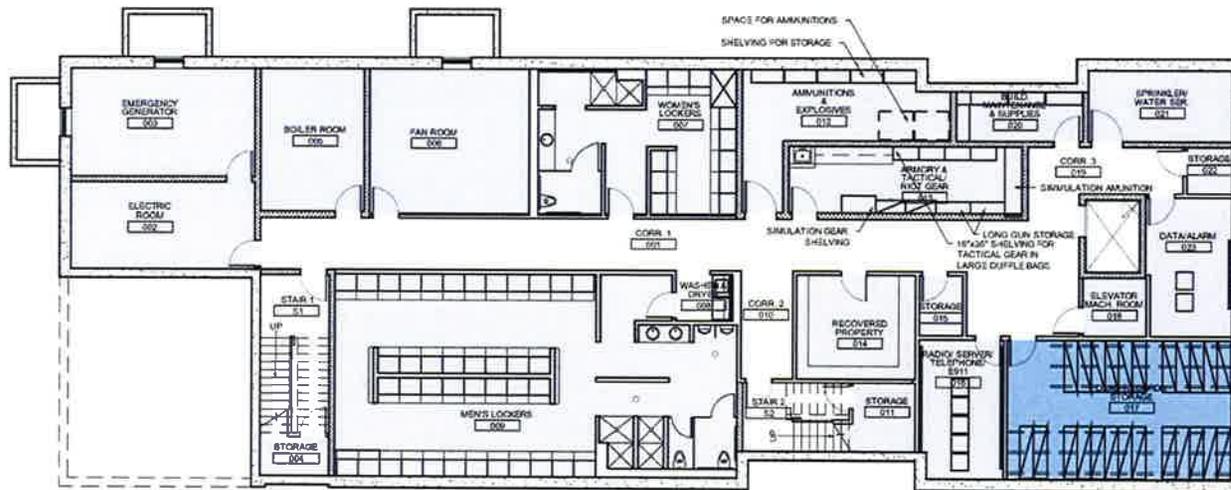
Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station

LEGEND:

- PUBLIC SPACES
- ADMINISTRATIVE SPACES
- PATROL & INVESTIGATION
- DETENTION SPACES
- BUILDING SUPPORT
- FUTURE EXPANSION



Basement Floor Plan

Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station



Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station



Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station



Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

Brunswick Police Station

Project Budget

	<u>March 2012</u>	<u>June 2012</u>	<u>% change</u>
Construction Estimate	\$5,900,000	\$4,465,000	-24%
Radio/Communications Connection	\$100,000	\$139,000	+39%
Design/Engineering	\$576,000	\$438,000	-24%
Legal & Testing	\$20,000	\$15,000	-25%
Fixtures and Furnishings	\$200,000	\$60,000	-70%
Insurance and Utility Fees	\$30,000	\$30,000	0%
Project Contingency	\$410,000	\$309,000	-24%
Total Project Budget	\$7,236,000	\$5,456,000	-25%
<i>Target Project Budget:</i>	<i>\$5,500,000</i>	<i>\$5,500,000</i>	

Options:

Metal Roof:	Add: \$48,000
Extended Sally Port:	Add: \$142,000
Alt HVAC #1	Add: \$38,000
Alt HVAC #2	Add: \$28,000
Alt HVAC #3	Add: \$25,000
Alt HVAC #4	Deduct: \$24,000

Donham & Sweeney
ARCHITECTS

Douglas Richmond Architects

ITEM 85

BACK UP MATERIALS

To: Brunswick Town Council

From: Councilor Watson, Chair Appointments Committee

Date: 06/26/2012

On the evening of 06/21/2012, the Appointments' Committee met to interview applicants for Three (3) committees (Boards/Commissions).

There were to be Four (4) applicants interviewed. One person had to cancel due to a family emergency. One of the remaining three (3) Applicants did not appear for the assigned interview.

The two remaining applicants appeared at their respective interview times.

For the Village Review Board:

Elizabeth Marr interviewed for the vacant seat of Resident of District Area.

The Appointments Committee is unanimous in recommending Ms Marr to the Village Review Board to fill the seat of Resident of District Area, the remaining of a Three year term expiring 10/20/2014. Ms. Marr is uncontested

For the Marine Resource Committee:

Raymond Trombley interviewed for the seat of Commercial Harvester.

The Appointments Committee is unanimous in recommending Mr. Trombley to the seat of Commercial Harvester, a three year term expiring 05/01/2015. Mr. Trombley is uncontested.

Speaking for the Committee, would like to note that over the last few months, the Committee has interviewed several new persons who have stepped forward and volunteered their time to assist the Town and Council. I wish to thank those individuals for their wanting to give back to the Town and Citizens of Brunswick. I further want to thank those persons who have continued to step forward to help make our Town the Destination Point it is and will become.

BRUNSWICK BOARDS AND COMMITTEE OPENINGS

The Brunswick Town Council will be holding interviews on Wednesday, June 20, 2012, to the following Boards and/or Committees vacancies listed below. Interested citizens should complete an application form, available in the Town Clerk's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, June 18, 2012

Bicycle and Pedestrian Advisory Committee

1 member – no set term

Conservation Commission

2 members – 3 year terms to expire on 05/01/2015

Fair Hearing Authority

3 members – 2 year terms to expire on 10/01/2012

Marine Resource Committee

1 Alternative (Commercial Harvester) – 3 year term to expire on 05/01/2014

1 Alternate (no license holder) – 3 year term to expire on 05/01/2013

2 members (Commercial Harvesters) – 3 year terms to expire on 05/01/2015

1 member (Recreation license holder) – 3 year term to expire on 05/01/2015

1 member (Commercial Harvesters) – balance 3 year terms to expire on 05/01/2013

Recreation Commission

1 member -3 year term to expire on 07/01/2015

Recycling & Sustainability Committee

1 members – 3 year term to expire on 01/12/2015

Sewer District Trustees

1 full member – 3 year term to expire 04/01/2015

Village Review Board

1 resident of district area – 3 year term to expire on 10/20/2014

Trust Fund Advisory Committee

1 member – 3 year term to expire on 05/10/2015

Zoning Board of Appeals

1 Associate member –3 year term to expire on 12/18/2014

1 associate member – 3 year terms to expire on 07/01/2015

CONTINUED ON NEXT PAGE

BRUNSWICK BOARDS AND COMMITTEE OPENINGS

The Brunswick Town Council will be holding interviews on Wednesday, June 20, 2012, to the following Boards and/or Committees vacancies listed below. Interested citizens should complete an application form, available in the Town Clerk's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, June 18, 2012

Cable TV Committee

4 members – 3 year terms to expire on 09/06/2015

Summary of Received Applications

6/22/2012

Date of Application

Cable Television Committee

LC

Van Savage

11 Algonquin Ln

725-5809

5/14/2012

Will this be a reappointment yes

MembershipType:

Interview Time:

Marine Resource Committee

Christopher

Green

1 Charles Ct.

837-3630

4/18/2012

Will this be a reappointment yes

MembershipType: Harvestor

Interview Time:

Raymond

Trombley Jr.

1050 River Road

522-2835

6/13/2012

Will this be a reappointment yes

MembershipType: Harvestor

Interview Time:

Village Review Board

Elizabeth

Marr

34 Cumberland St

721-0490

5/1/2012

Will this be a reappointment Yes

MembershipType: Citizen

Interview Time:

Town of Brunswick
Application for
Appointment to Board/ Committee/ Commission

For Office Use Only
Date App. Received
SEP 19 2011
Date App. Entered
Appointed

Full Name: ELIZABETH M. MARR Date Sept 10, 2011

Street Address: 34 Cumberland St.

Home Telephone #: 207 721 0490 E-mail Address: _____ I live in Council District #: 6

I wish to be considered for appointment to the:

Village Review Board

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: 10/21/2011

ASSOCIATE MEMBERSHIP STATUS:

TERM EXPIRES: 10/20/2011

Do you currently serve on any Town Board/Committee/Commission? yes If so, please state name of Board/Committee/Commission and the number of years of service:

Village Review Board Number of Years 9 Date term expires 10/20/2011

Occupation: Formerly Sr. Research Associate, Director of Customer Service, Office Manager

Employer: Retired Work Telephone #: NA

List any civic organizations to which you belong:

NorthWest Brunswick Neighborhood Association 11 years, NWBNA Board member 9 years
Swinging Bridge Advisory Committee

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

noted as
Maine Preservation member, liaison between Boston Area Hospitals, MIT, and MEEI Laboratory
worked closely with architects for design of new spec at MIT & MEEI; Budgeting Analysis Research
writing & editing

Have you previously served on a Town board/committee/commission? yes If so, please list the board/committee/commission and years of service:

VR B - 9 years

Elizabeth Marr

SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Village Review Board

Term Length: 3 years

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

I've worked extensively on architectural plans; researched and wrote history of NWBNA; coordinated and led two tours of the neighborhood and one of historical sites. The owners of which were honored by the BDA for preservation efforts; coordinated lecture by Greg Pastore, Executive Director of Maine Preservation for Historic Preservation Month; worked with VRB on

3. Why would you like to be on the Board/Committee/Commission?

update of applicable ordinance and Design Guidelines.

I believe historic buildings and neighborhoods add to the "charm" of Brunswick; are a draw for tourists, and contribute to the economic viability of the town

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

No

Town of Brunswick
Application for
Appointment to Board/ Committee/ Commission

For Office Use Only
<u>6-13-12</u> Date App.
Received
_____ Date App.
Entered
_____ Appointed

Full Name: Raymond H Tombligh Date 6-13-12
Street Address: 1050 River Rd Brunswick ME 04011
Home Telephone #: 522-2835 E-mail Address: rht77@hotmail.com I live in Council District #: _____

I wish to be considered for appointment to the:

Brunswick Marine Resource Committee
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS: TERM BEGINS: _____
and/or

ASSOCIATE MEMBERSHIP STATUS: _____ TERM EXPIRES: _____

Do you currently serve on any Town Board/Committee/Commission? NO If so, please state name of Board/Committee/Commission and the number of years of service:

_____ Number of Years _____ Date term expires _____

Occupation: Shell Fish Harvester

Employer: self Work Telephone #: 522-2835

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

I served 3 terms on the Brunswick Marine Resource
I have knowledge of what to do to keep the clams thrive
for the resource

Have you previously served on a Town board/committee/commission? yes If so, please list the board/committee/commission and years of service:

3 years and also Chair for 1 year

Raymond H Tombligh
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee but does not guarantee placement on a Board/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Full Term member

Term Length: 3 year

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

I've Been a harvester For 22 years IN Brunswick

3. Why would you like to be on the Board/Committee/Commission?

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes I have put many hours in for the Town on
The flats and in The State House To push
New Bills Thru

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

To keep The Industry Thriving for new
Generations

6. Do you have anything you would like to add?

This will Be my 4th Term. And hope I can
accomidate The Town and The Harvesters.

PUT CONFLICT OF INTEREST STATEMENT HERE AND HAVE APPLICANT RESPOND IN THIS SECTION

CONSENT AGENDA - A BACK UP MATERIALS

-Draft-
BRUNSWICK TOWN COUNCIL
Minutes
June 18, 2012

Councilors Present: Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, and E. Benet Pols

Councilors Absent: None

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to Town Manager; Richard Rizzo, Police Chief; Anna Breinich, Director of Planning and Development; John Eldridge, Finance Director; Marc Hagan, Deputy Police Chief; Jeff Hutchinson, Codes Officer; Judy Hardy-Goddard, Human Services Manager; Russ Wrede, Police Sergeant; and TV video crew

Chair King called the meeting to order, asked for the Pledge of Allegiance, and for roll call.

Public Comment:

Jorge Maderal, 4 Windward Walk, asked about the possibility of the American Legion locating in the old Times Record building.

Jeff Reynolds, Redwood Lane, provided a reminder of the Annual Curtis Memorial Library Book Sale.

Correspondence:

Councilor Tucker noted the passing of Sonny Googins, a Brunswick music teacher for 40 years. Councilor Watson announced that the alumni will be doing something in Mr. Googins' honor; it has not yet been decided what form that honor will take.

Councilor Brayman thanked interested citizens who speak at Town Council meetings.

Councilor Watson commended the Brunswick High School Girls' Lacrosse team, which is second in the State, and the State Champion Girls' Tennis team.

Adjustments to the Agenda: None

MANAGER'S REPORT:

(a) Financial Update

Manager Brown provided this update.

(b) Council Committee Updates

A report was given regarding the NNEPRA Advisory Committee.

(c) Update from the Master Plan Implementation Committee

Councilor Knight provided this update. She and Councilor Perreault responded to questions from Councilors.

(A copy of the Committee's report will be attached to the official minutes.)

PUBLIC HEARINGS

- 71. The Town Council will hear public comments on the following Special Amusement License applications, and will take any appropriate action. (Manager)**

The Raven's Roost

**D/B/A: The Raven's Roost
103 Pleasant Street**

J. Raven O'Brien/Ronald Wing Sr & II

165 Park Row, Inc

**D/B/A: Brunswick Inn
165 Park Row**

Eileen Hornor

MCM Corp

**D/B/A: Hacienda Pancho Villa Mexican Restaurant
164 Pleasant Street**

Fernando Saldana

Chair King opened public hearing; hearing no comments, she closed the public hearing.

Councilor Perreault moved, Councilor Watson seconded, to approve Special Amusement License applications for The Raven's Roost at 103 Pleasant Street, Brunswick Inn at 165 Park Row, and Hacienda Pancho Villa Mexican Restaurant at 164 Pleasant Street. The motion carried with nine (9) yeas.

- 72. The Town Council will hear public comments on amendments to the General Assistance ordinance, based on state law changes, to reduce the overall maximum level of assistance by 10% and to adopt the "Temporary" Housing Assistance Limit, and will take any appropriate action. (Manager)**

Manager Brown presented this item.

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

Town Council Minutes

June 18, 2012

Page 3

Councilor Brayman spoke regarding this item and asked questions, to which Manager Brown responded.

Councilor Pols and Councilor Tucker asked questions, to which Judy Hardy-Goddard responded.

Councilor Perreault, Chair King, Councilor Watson, Councilor Pols, and Councilor Tucker spoke regarding this item.

Councilor Watson moved, Councilor Favreau seconded, to adopt amendments to the General Assistance ordinance to reduce the overall maximum level of assistance by 10% based on state law changes and to adopt the “Temporary” Housing Assistance Limit language. The motion carried with six (6) yeas. Councilor Tucker, Councilor Brayman, and Councilor Pols were opposed.

(A copy of the maximums and temporary housing assistance limits will be attached to the official minutes.)

NEW BUSINESS

- 73. The Town Council will consider a request for a Sellers of Prepared Food on Public Ways license for outdoor seating at Frosty’s Donut Shop, located at 54 Maine Street, and will take any appropriate action. (Manager)**

Councilor Watson moved, Councilor Perreault seconded, to approve a license for Sellers of Prepared Food on Public Ways on a Sidewalk for outdoor seating at Frosty’s Donut Shop, located at 54 Maine Street. The motion carried with eight (8) yeas. Councilor Pols was out of the room at the time of the vote.

- 74. The Town Council will hear a report from the Police Station Building Committee regarding the proposed project, and will take any appropriate action. (Chair King, Councilor Watson, Councilor Tucker, Councilor Perreault, Councilor Brayman)**

Chair King thanked the committee members and Police Command staff; she spoke on this item.

Manager Brown provided a report.

John Donovan, committee member, spoke regarding this item.

Councilor Pols asked a question, to which Anna Breinich responded.

Councilor Knight, Councilor Favreau, Councilor Wilson, and Councilor Brayman spoke regarding this item and many thanked the Committee for their work on this project.

Councilor Perreault moved, Councilor Tucker seconded, to accept the recommendation of the Police Station Building Committee to build the proposed new Police Station in the amount not to exceed \$5,635,814. The motion carried with nine (9) yeas.

(A copy of the Committee's report will be attached to the official minutes.)

75. **The Town Council will consider setting a public hearing for July 9, 2012, on “An Ordinance Authorizing the Design, Construction, and Equipping of a New Police Station and Related Improvements at the southeast corner of Pleasant and Stanwood Streets, Brunswick, Maine, with Total Project Costs Not to Exceed \$5,635,814 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$5,500,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder,” and will take any appropriate action. (Chair King, Councilor Watson, Councilor Tucker, Councilor Perreault, Councilor Brayman)**

Councilor Perreault asked a question, to which Manager Brown responded.

Councilor Pols and Councilor Brayman spoke regarding this item.

Councilor Watson moved, Councilor Tucker seconded, to set a public hearing for July 9, 2012, on “An Ordinance Authorizing the Design, Construction, and Equipping of a New Police Station and Related Improvements at the southeast corner of Pleasant and Stanwood Streets, Brunswick, Maine, with Total Project Costs Not to Exceed \$5,635,814 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$5,500,000 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder.” The motion carried with nine (9) yeas.

76. **The Town Council will discuss a dangerous/unfit building or structures ordinance, and will take any appropriate action. (Councilor Pols and Councilor Knight)**

Councilor Pols introduced this proposed ordinance for Council discussion.

Chair King, Councilor Tucker, Councilor Watson, Councilor Perreault, Councilor Wilson, Councilor Brayman, and Councilor Knight spoke on this item.

No action was taken on this item.

77. The Town Council will consider adopting “A Resolution Authorizing the Expenditure of up to \$16,175 from Unexpended Funds to Fund a Portion of a Fire Rescue Vehicle authorized by Bond Ordinance,” and will take any appropriate action. (Manager)

John Eldridge, Finance Director, explained this item.

Councilor Watson moved, Councilor Pols seconded, to adopt “A Resolution Authorizing the Expenditure of up to \$16,175 from Unexpended Funds to Fund a Portion of a Fire Rescue Vehicle authorized by Bond Ordinance.” The motion carried with eight (8) yeas. Councilor Perreault was opposed.

(A copy of the adopted Resolution will be attached to the official minutes.)

78. The Town Council will consider accepting a CDBG grant for Integrated Marine Systems in the amount of \$200,000, and will take any appropriate action. (Manager)

Manager Brown and Councilor Tucker spoke regarding this item.

Councilor Watson moved, Councilor Favreau seconded, to accept and to expend a CDBG grant for Integrated Marine Systems in the amount of \$200,000. The motion carried with nine (9) yeas.

(A copy of a letter and memo will be attached to the official minutes.)

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 8:50 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
June 25, 2012*

July 9, 2012
Date of Approval

Council Chair

CONSENT AGENDA - B BACK UP MATERIALS

-Draft-
BRUNSWICK TOWN COUNCIL
Minutes
June 4, 2012

Councilors Present: Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, and E. Benet Pols

Councilors Absent: None

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to Town Manager; Tom Farrell, Director of Parks and Recreation Department; Jeff Emerson, Deputy Fire Chief; Terry Goan, Police Officer, and TV video crew

Chair King called for the Pledge of Allegiance and asked the Town Clerk for roll call.

Public Comment:

John Moncure, Chairman of MRRA, provided a brief update on what they are doing. He responded to questions from Councilor Brayman and Councilor Perreault.

Correspondence:

Councilor Perreault said he had received a phone call regarding the house on McKeen Street that burned and that the Town has been keeping in touch with the owners, who are working with their stated insurance company.

Councilor Brayman announced that on June 13 six colorful banners from the Brunswick Public Arts group will be revealed on the south side of Hannaford.

Councilor Pols spoke regarding emails on Eveningstar Cinema's move to the Brunswick Station development. The Town does not have any role in the project at this time. If the owner makes an agreement with JHR, then the town will be involved through the planning process.

Councilor Watson and Tom Farrell spoke about Youth Field Day which will be held on Saturday, June 9, 2012.

Councilor Watson spoke about a plaque at the new elementary school honoring the old high school that had previously been at that site.

Adjustments to the Agenda:

Councilor Tucker moved, Councilor Pols seconded, to add an item to go into executive session to discuss disposition of real property per 1 M.R.S.A. §405(6)(C). The motion carried with nine (9) yeas.

MANAGER'S REPORT:

(a) Council Committee Updates

Reports were given on the Master Plan Implementation Committee and the Police Station Building Committee.

(b) Permission to accept and expend a Homeland Security Grant in the amount of \$37,750 (*Action required*)

Manager Brown presented information on this item.

Councilor Pols moved, Councilor Watson seconded, to accept and expend a Homeland Security Grant in the amount of \$37,750 to be used to replace four back-up radios in dispatch that are not narrowband compliant. The motion carried with nine (9) yeas.

(A copy of an email from Chief Brilliant and the award letter is included in your packet.)

(c) Report on changes to the health inspection law

Jeff Emerson, Deputy Fire Chief, presented information on this item and responded to questions from Councilor King, Councilor Pols, and Councilor Tucker.

(d) (ADDED) Election Reminder

Manager Brown provided information on this item.

PUBLIC HEARINGS

66. The Town Council will hear public comments on the following Special Amusement License, and will take any appropriate action. (Manager)

**Special Amusement
D/B/A: Inn at Brunswick Station
4 Noble Street**

J. Hilary Rockett

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Tucker moved, Councilor Favreau seconded, to approve a special amusement license for the Inn at Brunswick Station located at 4 Noble Street. The motion carried with nine (9) yeas.

NEW BUSINESS

Town Council Minutes

June 4, 2012

Page 3

- 67. The Town Council will consider approving a request from the Brunswick Downtown Association for the First Days of Summer event to be held the week of June 18 through June 23, 2012, and will take any appropriate action. (Manager)**

Manager Brown provided information on this item.

Dee Perry, Board Chair for BDA, explained the event.

Councilor Favreau moved, Councilor Knight seconded, to approve the request from Brunswick Downtown Association to hold the 2012 Brunswick First Days of Summer the week of Monday, June 18 through Saturday, June 23, 2012. The motion carried with nine (9) yeas.

Councilor Wilson moved, Councilor Tucker seconded, to waive the \$500 fee except the \$25 application fee to hold this event, as allowed under Chapter 10, Section 26(b)(14). The motion carried with nine (9) yeas.

Councilor Perreault asked a question, to which Manager Brown responded.

Councilor Pols spoke regarding this item.

(A copy of the BDA letter is included in your packet.)

- 68. The Town Council will consider authorizing the Town Manager to seek proposals for the demolition of the building at 6 Industry Road (old Times Record Building), and will take any appropriate action. (Manager)**

Manager Brown spoke regarding this item. He responded to questions from Chair King and Councilor Favreau.

Ann Dodd, 39 Windemere Road, spoke regarding this item.

Councilor Brayman, Councilor Pols, and Councilor Perreault asked questions, to which Manager Brown responded.

Chair King, Councilor Wilson, Councilor Tucker, Councilor Pols, and Councilor Favreau spoke regarding this item.

Councilor Tucker moved, Councilor Watson seconded, to authorize the Town Manager to seek proposals for the demolition of the building at 6 Industry Road (old Times Record Building.) The motion carried with eight (8) yeas. Councilor Perreault was opposed.

(A copy of a memo from Manager Brown is included in your packet.)

Town Council Minutes

June 4, 2012

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69. **The Town Council will consider setting a public hearing for June 18, 2012, on amendments to the General Assistance ordinance, based on state law changes, to reduce the overall maximum level of assistance by 10% and to adopt the “Temporary” Housing Assistance Limit, and will take any appropriate action. (Manager)**

Manager Brown provided information on this item.

Councilor Brayman asked a question, to which Manager Brown responded.

Councilor Favreau moved, Councilor Pols seconded, to set a public hearing for June 18, 2012, on amendments to the General Assistance ordinance to reduce the overall maximum level of assistance by 10% based on state law changes and to adopt the “Temporary” Housing Assistance Limit. The motion carried with nine (9) yeas.

70. **The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)**

ACTION

Councilor Watson presented his list of nominees.

Alison Harris, Daniel Doiron, and Sande Updegraph to the Davis Fund Committee. The nominations were supported by nine Councilors. (Terms to expire 6/30/2015)

Brooks Stoddard to the Village Review Board. The nomination was supported by seven (7) Councilors. Chair King and Councilor Wilson were opposed. (Term to expire 10/20/2014)

Nick Livesay to the Zoning Board of Appeals as Associate member (Term to expire 7/01/15). The nomination was supported by nine Councilors.

CONSENT AGENDA

(a) Approval of the Minutes of May 17, 2012

(b) Approval of the Minutes of May 21, 2012

Councilor Watson moved, Councilor Tucker seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

Added Executive Session

Councilor Watson moved, Councilor Perreault seconded, to go into executive session to discuss disposition of real property per 1 M.R.S.A. §405(6)(C) and to adjourn the meeting after the executive session. The motion carried with nine (9) yeas.

The meeting adjourned after the executive session.

Town Council Minutes

June 4, 2012

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PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances Smith

Town Clerk/Assistant to the Town Manager

June 25, 2012

July 9, 2012

Date of Approval

Council Chair

**CONSENT AGENDA - C
BACK UP MATERIALS**

-Draft-
BRUNSWICK TOWN COUNCIL
Special Meeting
Minutes
May 31, 2012

Councilors Present: Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Suzan Wilson, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, and E. Benet Pols

Councilors Absent: Councilor John M. Perreault

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to Town Manager; Paul Perzanoski, Superintendent of Schools; John Eldridge, Finance Director; Anna Breinich, Director of Planning and Development; Tom Farrell, Director of Parks and Recreation; John Foster, Public Works Director; Richard Rizzo, Police Chief; Kenneth Brilliant, Fire Chief; Cathy Donovan, Assessor; and TV video crew

Chair King called the meeting to order, led the Pledge of Allegiance, and asked the Town Clerk for roll call.

Public comments

Pem Schaeffer, 32 Crestview Lane, spoke on the school budget and errors in the adoption of the teachers' union contract.

NEW BUSINESS ITEMS:

- 60. The Town Council will consider adopting the 2012-2013 School Budget Articles, and will take any appropriate action. (Manager)**

ARTICLE 1. Region Ten Technical High School Budget.

Councilor Tucker moved, Councilor Brayman seconded, to approve the Region Ten Technical High School budget in an amount not to exceed \$1,906,479 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$676,701 for operating expenditures and \$0 for debt service expenditures. The motion carried with eight (8) yeas.

ARTICLE 2. Merrymeeting Adult Education Budget.

Councilor Knight moved, Councilor Favreau seconded, to approve the Merrymeeting Adult Education budget in an amount not to exceed \$715,880 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$100,486. The motion carried with eight (8) yeas.

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.

Councilor Tucker moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department, to appropriate the sum of \$26,919,489 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,919,489 to raise the sum of \$16,468,135 as the Town’s contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,919,489 to accept state subsidy anticipated in the amount of \$10,451,354. The motion carried with eight (8) yeas.

Councilor Watson asked a question, to which School Board member Rich Ellis responded.

ARTICLE 4. Non-State-Funded Debt Service.

Councilor Tucker moved, Councilor Pols seconded, as part of the total appropriation to the Brunswick School Department, to appropriate the sum of \$407,846 and to raise the sum of \$407,846 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit’s contribution to the total cost of funding public education from kindergarten to grade 12. The motion carried with eight (8) yeas.

ARTICLE 5. Additional Local Funds.

Councilor Pols moved, Councilor Knight seconded, as part of the total appropriation to the Brunswick School Department, to raise and appropriate the sum of \$2,095,887 in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by \$1,499,160.

The School Board recommends \$2,095,887 in additional local funds which amount exceeds the State’s Essential Programs and Services allocation model by \$1,499,160 for the following reasons: The State’s EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs are inadequate to fully fund the 2012-13 program approved by the school board in the proposed budget. The motion carried with eight (8) yeas.

ARTICLE 6. Other Funds.

Councilor Tucker moved, Councilor Favreau seconded, as part of the total appropriation to the Brunswick School Department, to accept funds from other sources as estimated below and to appropriate the amount of \$395,321

<u>Federal School Subsidy</u>	<u>\$ 0</u>
<u>Tuition and other charges</u>	<u>220,821</u>

Miscellaneous	174,500
	<u>\$ 395,321</u>

ARTICLE 7. Unexpended Balances.

Councilor Tucker moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To appropriate \$3,486,000 from the existing, or estimated, unexpended balances of the Brunswick School Department. The motion carried with eight (8) yeas.

ARTICLE 8. Kindergarten to Grade 12 total Budget.

Councilor Tucker moved, Councilor Brayman seconded, to authorize the Brunswick School Department to expend \$33,304,543 for the fiscal year beginning July 1, 2012 and ending June 30, 2013 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. The motion carried with eight (8) yeas.

ARTICLE 9. Adult Education.

Councilor Tucker moved, Councilor Favreau seconded, as part of the total appropriation to the Brunswick School Department, to appropriate \$100,486 for adult education and to raise \$69,486 as the local share; and to accept state subsidy anticipated in the amount of \$31,000; with authorization to expend the herein appropriated \$100,486 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. The motion carried with eight (8) yeas.

ARTICLE 10. Food Service.

Councilor Brayman moved, Councilor Knight seconded, to raise and appropriate the sum of \$86,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$86,000 for the stated purpose. The motion carried with eight (8) yeas.

ARTICLE 11. Cost Center Allocation.

Councilor Tucker moved, Councilor Pols seconded, pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$33,491,029, to the various cost centers as recommended by the Brunswick School Board May 23, 2012 as follows:

<u>Cost Center Summary</u> <u>Budget Category</u>	<u>Amount Recommended by</u> <u>School Board</u>	<u>Amount Approved by</u> <u>Town Council</u>
Regular Instruction	\$ 14,312,001	\$ 14,312,001
Special Education	\$ 3,966,648	\$ 3,966,648

Career and Technical Education	\$ 676,701	\$ 676,701
Other Instruction	\$ 662,723	\$ 662,723
Student and staff support	\$ 3,136,644	\$ 3,136,644
System Administration	\$ 826,081	\$ 826,081
School Administration	\$ 1,317,566	\$ 1,317,566
Transportation and Buses	\$ 1,575,410	\$ 1,575,410
Facilities Maintenance	\$ 3,981,658	\$ 3,981,658
Debt Service and Other Commitments	\$ 2,849,111	\$ 2,849,111
All Other Expenditures	\$ 86,000	\$ 86,000
Total to June 12 Public Referendum	\$ 33,390,543	\$ 33,390,543
ARRA Jobs Bill	\$ 0	\$ 0
Adult Education	\$ 100,486	\$ 100,486

Summary of Total Expenditures voted		
By School Board May 23	\$ 33,491,029	\$ 33,491,029

The motion carried with eight (8) yeas.

ARTICLE 12. Grants, Donations, and other revenues.

Councilor Tucker moved, Councilor Favreau seconded, to authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received. The motion carried with eight (8) yeas.

(A copy of the articles will be attached to the official minutes.)

- 61. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 12, 2012, and will take any appropriate action. (Manager)**

Councilor Watson moved, Councilor Favreau seconded, to approve the Election Warrant for the School Budget Validation Referendum to be held on June 12, 2012. The motion carried with eight (8) yeas.

(A copy of the warrant will be attached to the official minutes.)

- 62. The Town Council will consider adopting the 2012-2013 Budget Resolution for the Town, and will take any appropriate action. (Manager)**

Councilor Pols spoke regarding this item and reminded others of Councilor Perreault's previous request for a lower amount.

Councilor Watson moved, Councilor Tucker seconded, to adopt the Budget Resolution for the July 1, 2012 – June 30, 2013 Fiscal Year. The motion carried with eight (8) yeas.

(A copy of the Budget Resolution will be attached to the official minutes.)

- 63. The Town Council will consider adopting the Supplemental Budget Resolution Appropriating \$348,000 from Reserves or Fund Balances to Fund Capital Acquisitions and Projects, and will take any appropriate action. (Manager)**

Councilor Watson moved, Councilor Tucker seconded, to adopt the Supplemental Budget Resolution Appropriating \$348,000 from Reserves or Fund Balances to Fund Capital Acquisitions and Projects. The motion carried with eight (8) yeas.

(A copy of the adopted Resolution will be attached to the official minutes.)

- 64. The Town Council will consider adopting the Supplemental Budget Resolution Appropriating \$362,250 from the Unassigned Balances of the General Fund to Fund Capital Acquisitions and Projects, and will take any appropriate action. (Manager)**

Councilor Favreau moved, Councilor Knight seconded, to adopt the Supplemental Budget Resolution Appropriating \$362,250 from the Unassigned Balances of the General Fund to Fund Capital Acquisitions and Projects. The motion carried with eight (8) yeas.

(A copy of the adopted Resolution will be attached to the official minutes.)

- 65. The Town Council will consider any other matters related to the adoption of the 2012-2013 Budget and will take any appropriate action. (Manager)**

There was no further action.

Councilor Watson moved, Councilor Tucker seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 7:07 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
June 25, 2012*

*July 9, 2012
Date of Approval*

Council Chair

CONSENT AGENDA - D BACK UP MATERIALS

-Draft-
BRUNSWICK TOWN COUNCIL
Special Meeting
June 28, 2012
Minutes

Councilors Present: Chair Joanne T. King, W. David Watson, John M. Perreault, Gerald E. Favreau, and E. Benet Pols

Councilors Absent: Benjamin J. Tucker, Suzan Wilson, Margo H. Knight, and Sarah E. Brayman

Town Staff Present: Gary Brown, Town Manager; Elin M. Gould, Deputy Town Clerk; John Eldridge, Finance Director; and TV video crew.

Chair King called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

ACTION ITEMS:

- 80. The Town Council will consider adopting “A Resolution Authorizing the Transfer of Funds Between Municipal Departments, Offices, and Agencies” and will take any appropriate action. (Manager)**

Manager Brown explained this item.

Councilor Pols spoke on this item.

Councilor Perreault moved, Councilor Favreau seconded, to adopt A Resolution Authorizing the Transfer of Funds Between Municipal Departments, Offices, and Agencies. The motion carried with five (5) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

- 81. The Town Council will consider adopting “A Resolution Authorizing the Overexpenditure of Certain Accounts for the Fiscal Year Ending June 30, 2012” and will take any appropriate action. (Manager)**

Manager Brown explained this item.

Councilor Pols asked a question, to which Manager Brown responded.

Councilor Watson moved, Councilor Perreault seconded, to adopt A Resolution Authorizing the Overexpenditure of Certain Accounts for the Fiscal Year Ending June30, 2012. The motion carried with five (5) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

- 82. The Town Council will consider any other action necessary to close the 2011-2012 fiscal year, and will take any appropriate action. (Manager)**

There was no further action.

CONSENT AGENDA

- (a) Abatement of certain uncollectable outstanding real and personal property taxes
- (b) Abatement of personal property taxes that were assessed in error

Councilor Favreau moved, Councilor Watson seconded, to approve the Consent Agenda. The motion carried with five (5) yeas.

A copy of a memo from the Finance Director regarding item CA-a and memos from the Assessor regarding item CA-b will be attached to the official minutes.)

Councilor Watson moved, Councilor Pols seconded, to adjourn the meeting. The motion carried with five (5) yeas.

The meeting adjourned at 5:08 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Elin M. Gould
Deputy Town Clerk
June 29, 2012*

July 9, 2012
Date of Approval

Council Chair

