

**BRUNSWICK TOWN COUNCIL**  
**Agenda**  
**September 4, 2012**  
**Executive Session – 6:00 P.M.**  
**Regular Meeting - 7:00 P.M.**  
**Municipal Meeting Room**  
**Brunswick Station**  
**16 Station Avenue**

**Executive Session –Disposition of real property per §405(6)(C) and Economic Development to discuss the MRRA TIF per §405(6)(C)**

Roll Call

Pledge of Allegiance

Public Comment:

Correspondence:

Adjustments to the Agenda:

**MANAGER’S REPORT:**

- (a) Council Committee Updates
- (b) Nomination papers due by September 7, 2012
- (c) Acceptance of Forfeited Asset (*Action Required*)

**PUBLIC HEARINGS**

- 89. The Town Council will hear public comments on the following Special Amusement License application, and will take any appropriate action. (Manager)

**Special Amusement**

Bowl New England, Inc.  
D/B/A: Spare Time  
276 Bath Road

David Frye

**HEARING/ACTION**

**NEW BUSINESS**

- 90. The Town Council will consider a request from the Mid Coast Hunger Prevention Program to use Town sidewalks for their “Singing for their Supper” on September 29, 2012, and to waive the event’s fee, and will take any appropriate action. (Manager)

**ACTION**

91. The Town Council will consider a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on September 15, 2012, and will take any appropriate action. (Manager)
- ACTION**
92. The Town Council will consider negotiating the exchange of Town owned property at 28 Federal Street for Brunswick Development Corporation owned property on the corner of Pleasant and Stanwood Streets, and will take any appropriate action. (Manager)
- ACTION**
93. The Town Council will consider setting a public hearing for September 17, 2012, on amendments to Chapter 15 "Traffic and Vehicles" regarding adding four flag stops for buses, and will take any appropriate action. (Councilor Knight and Councilor Brayman)
- ACTION**
94. The Town Council will consider setting a public hearing for September 17, 2012, on amendments to the Zoning Ordinance to increase the maximum building footprint for dwellings containing three or more units, and will take any appropriate action. (Manager)
- ACTION**
95. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)
- ACTION**

### **CONSENT AGENDA**

- (a) Approval of the Minutes of July 23, 2012
- (b) Approval of a request from Maine Natural Gas for the application ULP 2012-06, Summer Street
- (c) Approval of a request from Maine Natural Gas for the application ULP 2012-07, Pleasant Street

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER'S OFFICE AT 725-6659  
(TDD 725-5521)**

**Brunswick Town Council**  
**Agenda**  
**September 4, 2012**  
**Council Notes and Suggested Motions**

**Executive Session –Disposition of real property §405(6)(C) and Economic Development to discuss the MRRRA TIF per §405(6)(C)**

*Suggested Motion:*

Motion to go into executive session to discuss disposition of real property per §405(6)(C) and Economic Development regarding the MRRRA TIF per §405(6)(C).

**MANAGER’S REPORT:**

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

*Suggested Motion:* No motion is required.

- (b) Update on nomination papers: This is the last Council meeting prior to the close of nomination papers on Friday, September 7. Districts 3, 4 and one At-Large seat for both Council and School Board will be up for election in November.

*Suggested Motion:* No motion is required.

- (c) Acceptance of Forfeited Asset (Action Required): The Court has awarded the Police Department funds in the total amount of \$475.00 in forfeiture funds resulting from drug arrests. The Police are requesting the Council accept these funds. Copies of information from the Court are included in your packet.

*Suggested Motion:*

Motion to accept and expend Forfeited Assets in the form of funds in the amount of \$475.00, related to Criminal Action Docket No. CR-11-832.

**PUBLIC HEARINGS**

89. This item is the required public hearing on a renewal special amusement license for Spare Time. They are requesting DJs and Karaoke. Copies of the public hearing notice and application are included in your packet.

*Suggested Motion:*

Motion to approve a Special Amusement License application for Spare Time, located at 276 Bath Road.

## **NEW BUSINESS**

90. This item is to consider approval of the request from the Mid Coast Hunger Prevention Program to use the sidewalks for their “Singing for their Supper” on September 29, 2012. It will feature Maine musicians performing at select locations in Brunswick from 9:00 a.m. until late afternoon. These performances take place on the downtown sidewalks so it requires permission of the Town Council under Chapter 10 Section 26(b)(14) of the Municipal Code. This ordinance also allows the Council to waive the \$500 fee (except for the \$25 application fee), which the Mid Coast Hunger Prevention Program is asking the Council to do. A copy of their letter is included in your packet.

### *Suggested Motions:*

- 1) Motion to approve the request from the Mid Coast Hunger Prevention Program for their “Singing for their Supper” on September 29, 2012.
  - 2) Motion to waive the \$500 fee, except the \$25 application fee to hold this event, as allowed under Chapter 10 Section 26(b)(14).
91. This item is a request from the BDA regarding the use of the Lower Mall for the Taste of Brunswick event, in which local restaurants participate. There are two motions to consider; first, on the approval of the event as outlined in Chapter 10 Section 10-26(6)(b), and second, whether or not to allow sales of alcohol at this event. The final decision of alcohol sales lies with the State, but they will consider the vote of the Council in their decision. The Council has approved this request the last few years and there were no issues at the event. Representatives of the BDA will be at your meeting to explain their request. A copy of their letter is included in your packet.

### *Suggested Motions:*

- 1) Motion to approve the BDA’s request for the Taste of Brunswick event to be held on September 15, 2012.
  - 2) Motion to permit (or not permit) the sale of alcohol at the Taste of Brunswick Event on September 15, 2012.
92. This item is for the Council to consider negotiating the exchange of the current town hall at 28 Federal Street for property owned by the BDC on the corner of Pleasant and Stanwood Streets. The BDC purchased the properties for the Police Station and with project going forward, the Town can now exchange the current Town Office property for those at the corner of Pleasant and Stanwood Streets. The Council had requested in July that the Planning Board review changing the zoning at this location to allow office uses, which will be going to them in September. This zoning change is a condition that the BDC required as part of the exchange. The Town Manager is recommending that the Town Clerk, with the Town Attorney’s assistance, negotiate a property exchange agreement with the BDC based on several stipulations, which are laid out in his memo. A copy of Manager Brown’s memo is included in your packet.

Suggested Motion:

Motion to authorize the Town Clerk to work with the Town Attorney to negotiate a property exchange agreement with the Brunswick Development Corporation with the stipulations presented in Manager Brown's memo dated August 28, 2012, and if necessary, to make some adjustments to the terms provided that the overall concept is not radically changed.

93. This item is sponsored by Councilor Knight and Councilor Brayman at the request of Coastal Trans to allow for flag stops for their buses. The proposal would allow for four of them, which requires amending the ordinance. Copies of the memo from Coastal Trans, drafted language, and map are included in your packet.

Suggested Motion:

Motion to set a public hearing for September 17, 2012, on amendments to Chapter 15 Traffic and Vehicles regarding adding four Flag Stops for buses.

94. This item is to set a public hearing on amendments to the Zoning Ordinance to increase the maximum building footprint for dwellings containing three or more units. The change will increase the total square footage maximum from 5,000 to 10,000 square feet. This comes as a request from Scott Howard, developer of Botany Place, and has been reviewed by the Planning Board, with their recommendations included in Ms. Breinich's memo. A copy of the memo is included in your packet.

Suggested Motion:

Motion to set a public hearing for September 17, 2012, on amendments to the Zoning Ordinance to increase the maximum building footprint for dwellings containing three or more units to 10,000 square feet.

95. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Committee's report and the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

**CONSENT AGENDA**

- (a) Approval of the Minutes of July 23, 2012: A copy of the draft minutes is included in your packet.
- (b) Approval of a request from Maine Natural Gas for the application ULP 2012-06, Summer Street: Maine Natural Gas seeks authorization to install a 2" gas main, from the existing gas main located under the sidewalk on the north side of Pleasant Street, across Pleasant Street to the west side of Summer Street, then southerly 400 feet along Summer Street. The gas main will be located in the shoulder of Summer Street. Copies of a memo from Public Works and the permit are included in your packet.

- (c) Approval of a request from Maine Natural Gas for the application ULP 2012-07, Pleasant Street: Maine Natural Gas seeks authorization to install a 4” gas main, from the existing gas main located under the sidewalk on the north side of Union Street at the south side of Pleasant Street. The gas main will be installed under the sidewalk on the south side of Pleasant Street from Union Street to Cushing Street. A copy of the permit is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

# MANAGER'S REPORT - A NO BACK UP MATERIALS

**MANAGER'S REPORT - B  
NO BACK UP MATERIALS**

# MANAGER'S REPORT - C BACK UP MATERIALS

WILLIAM J. SCHNEIDER  
ATTORNEY GENERAL



STATE OF MAINE  
OFFICE OF THE ATTORNEY GENERAL  
6 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0006

TEL: (207) 626-8800  
TTY: 1-800-577-6690

REGIONAL OFFICES:  
84 HARLOW ST., 2ND FLOOR  
BANGOR, MAINE 04401  
TEL: (207) 941-3070  
FAX: (207) 941-3075

415 CONGRESS ST., STE. 301  
PORTLAND, MAINE 04101  
TEL: (207) 822-0260  
FAX: (207) 822-0259

14 ACCESS HIGHWAY, STE. 1  
CARIBOU, MAINE 04736  
TEL: (207) 496-3792  
FAX: (207) 496-3291

August 20, 2012

Brunswick Police Department  
Chief Richard Rizzo  
28 Federal Street  
Brunswick, ME 04011

RE: State of Maine vs. Grable Thomas  
Androscoggin County Superior Court Doc. No. CR-11-832 **Criminal Forfeiture**  
Required Vote of Municipal Officers/Approval of Transfer of Forfeiture Assets

Dear Chief Rizzo:

Enclosed please find a draft Approval form for submission to the municipal officers.

Please inform the municipal officers that:

- A. 15 M.R.S.A. §5824(3) requires that, before any forfeitable item may be transferred to a State Agency, County or Municipality, the municipal legislative body must publicly vote to accept the item(s) **if subsequently ordered forfeited by the Court;**
- B. Under Rules issued by the Department of the Attorney General, a public vote must be made on each forfeiture "approval" and a "continuing resolution" of approval cannot be accepted;
- C. As with all forfeitures, an approval of a transfer by the municipal legislative body does not guarantee either that the Defendant(s) *In Rem* will in fact be forfeited or, if forfeited, that the Court will order the item(s) transferred to the approving Department, Agency, County or Municipality. The municipal legislative body's approval only signifies that, if the Defendant(s) *In Rem* are in fact ordered forfeited and, if the Attorney General and the Court agree to a transfer of all or part of the Defendant(s) *In Rem* to a Department, Agency, County or Municipality based upon the "substantial contribution" of that Department, Agency, County or Municipality, then that entity is in fact, willing to accept the Defendant(s) *In Rem* or portions thereof. In order to streamline what is otherwise a cumbersome forfeiture process, it is our practice to seek State, county or municipal approval in anticipation of the final order of forfeiture. However, final forfeiture is not guaranteed and both the municipal legislative body and the law

enforcement agency involved are **cautioned** that they **should not encumber** funds or property until a Final Order granting them lawful title to the property is delivered to them;

D. Under the provisions of the Forfeiture Statute, if the municipal legislative body fails to approve a transfer in a timely manner, any forfeited items shall be transferred to the State of Maine General Fund.

Assuming your municipal legislative body does grant its approval, kindly see to it that the accompanying form is signed by the appropriate person and is "embossed" with the seal of the municipality. Then, please return the **original** to me for filing, and retain a copy for your records.

My sincere thanks for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,



David Fisher  
Assistant Attorney General

Enclosure

STATE OF MAINE  
ANDROSCOGGIN, ss

SUPERIOR COURT  
Criminal Action  
Docket No. CR-11-832

State of Maine	}	
	}	
v.	}	Municipality of Brunswick
	}	Approval of Transfer
Grable Thomas	}	15 M.R.S.A. §5824(3) & §5822(4)(A)
Defendant;	}	
	}	
And	}	
	}	
\$475.00 U.S. Currency	}	
Defendant(s) In Rem	}	

NOW COMES the municipality of Brunswick, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) to the transfer of the above captioned Defendant(s) in Rem, or any portion thereof, on the grounds that the Brunswick Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the municipality of Brunswick, Maine does hereby approve of the transfer of the Defendant(s) In Rem, or any portion thereof, pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) by vote of the Brunswick municipal legislative body on or about

Dated: \_\_\_\_\_

\_\_\_\_\_  
Municipal Officer  
Brunswick, Maine  
(Impress municipal legislative body seal here)

ITEM 89

BACK UP MATERIALS



**Town Clerk's Office**  
**28 Federal Street**  
**Brunswick, ME 04011**

## **PUBLIC HEARING**

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Municipal Meeting Room, Maine Street Station, 16 Station Avenue, Brunswick, at 7:00 P.M. on 9/4/2012 on the following Special Amusement license applications:

### **Special Amusement**

Bowl New England, Inc.  
D/B/A: Spare Time  
276 Bath Road

Spare Time-Attn:David Frye

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION  
PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6653 (TDD 725-5521).**

Fran Smith  
Town Clerk

**TOWN OF BRUNSWICK**

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

**APPLICATION FOR LICENSE OR PERMIT**

Please complete:

Type of Business:  Sole Proprietor-Owner's Name: \_\_\_\_\_

Partnership-Partner's Names: \_\_\_\_\_

Corporation-Corporation Name: Bowl New England, Inc.

Incorporation Date: 1978 Incorporation State: Vermont

New License: Opening Date \_\_\_\_\_  Renewal License: Expiration Date: 8/2012

Business Name: SpareTime-Brunswick E-Mail: 1sullivan@bowlne.com

Business Address: 276 Bath Road Business Phone Number: 207-725-2963

Name of Contact Person: David Frye Contact's Phone Number: same

Mailing Address for Correspondence: 506 Hercules Dr., Colchester, VT 05446

Signature of Applicant: [Signature] Date: 6/18/12

There will be a late fee for any expired licenses (\$75) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

**Select Type of License you are applying for on back of this page**

**Corporations Please Complete:** 506 Hercules Dr.  
 Address of Incorporation: Colchester, VT 05446 Phone #: 802-655-3468

Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
<u>J. Richard Corley</u>	<u>CEO</u>	<u>Marco Isle, FL</u>	<u>100%</u>
<u>Timothy Corley</u>	<u>President</u>	<u>S. Burlington VT</u>	<u>0</u>
<u>Heather Provost</u>	<u>VP</u>	<u>Burlington, VT</u>	<u>0</u>
<u>Susan Belton</u>	<u>CFD</u>	<u>Underhill, VT</u>	<u>0</u>

**Town Clerk Use Only**

Approvals:  Finance  Codes  Health Officer  Council  Police

\_\_\_\_\_  
Codes Officer Signature

\_\_\_\_\_  
Health Officer Signature

Temp Food Service:  Maine Dept of Human Services Valid License  Maine Dept of Agriculture License

Seller of Prepared Food on Public Way:  Insurance Binder  Picture of Cart (also will need FSE License)

Waiting on: \_\_\_\_\_ Mailed or Issued Date: \_\_\_\_\_ PH Date: 9-4-12

Type of License: Special Amusement Paid Fee: \$ 100.00 Cash/  Check Date: AUG - 9 2012

Advertising Fee: \$ \_\_\_\_\_  Paid

**License Fees & Schedule: Please check the type of license you are applying for.**

Bazaar or Flea Market-Exp. June 30<sup>th</sup>

\_\_\_\_\_ 1-3 Days (\$50) Date and Location of Event: \_\_\_\_\_

\_\_\_\_\_ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30<sup>th</sup>

\_\_\_\_\_ Number of Lanes (\$20 each) \_\_\_\_\_ Number of Tables (\$20 each)

Carnival or Circus

\_\_\_\_\_ Number of Days (\$150/day) Date and Location of Event: \_\_\_\_\_

Commercial Vehicle-Exp. December 31<sup>st</sup> \_\_\_\_\_ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles – one time \$25 inspection fee)

**Food Service Establishment (Victualer)-Exp. May 31<sup>st</sup>**

FSE with Malt, Vinous & Spirituous Liquor (\$250)

FSE with Malt and Vinous (\$200)

FSE with Malt or Vinous (\$175)

FSE with Sit Down, no Alcohol (\$100)

FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering,  
B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: Description of Food to be sold: \_\_\_\_\_

Going Out of Business (\$50)

60 Day License (Must also Complete an Application for Going out of Business Sale, and include a list of inventory)

Innkeeper-Exp. May 31<sup>st</sup>     1-15 Rooms (\$100)     16+ Rooms (\$175)

Junkyard  Automobile Graveyard (\$50 each, both Exp. Oct. 1<sup>st</sup>)     Auto Recycling (\$250-5 Yrs)  
Plus \$25 application fee for each type \_\_\_\_\_

Pawnbroker (\$75) Exp. June 30<sup>th</sup>

Peddler:

\_\_\_\_\_ #Weeks/\$25/week    \_\_\_\_\_ #Months (up to-3 mnths-\$50/ up to-6 mnths \$75)    \_\_\_\_\_ 1 Year (up to 12 mnths \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30<sup>th</sup> \_\_\_\_\_ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30<sup>th</sup>

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)  
Location: \_\_\_\_\_ Exp. 1<sup>st</sup> PH in March  
As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. \_\_\_\_\_  
(Signature of owner, officer, partner or agent)  
(New applicants must talk to Recreation Dept/There is no proration on new licenses)

Special Amusements (\$100)-Exp. w/Alcohol License  
Describe in detail kind and nature of entertainment: DJ, Karaoke  
Describe in detail room or rooms to be used under this permit: Bowling Ctr  
with lounge  
Signature of Owner, officer, partner or agent: [Signature]

Tattooing Establishment (\$75)-Exp. June 30<sup>th</sup>

Theater (\$150 per screen)-Exp. June 30<sup>th</sup> \_\_\_\_\_ Number of Screens

**ITEM 90**

**BACK UP MATERIALS**

7/24/2012

To: Town Council

RE: Approval for Singing for Their Supper Event (fundraiser)

When: Saturday September 29<sup>th</sup>

Where: Various locations throughout Brunswick

Requested by: Mid Coast Hunger Prevention Program

Karen Parker Interim Executive Director

[kp@mchpp.org](mailto:kp@mchpp.org)

207-725-2716

About the event: Singing for their Supper will feature Maine musicians performing at select locations in Brunswick from 9 a.m. until late afternoon. The performers will be outside at the various locations with a small PA or inside if it's raining. Each performance will last approximately 45 minutes. A WCLZ personality will be onsite.

The locations will be:

Crystal Springs Farmers Market  
Starbuck's Cooks Corner  
Little Dog  
Big Top Deli  
Wild Oats  
Bull Moose  
Northeast Bank  
Morning Glory Foods  
Inn at Brunswick Station  
Mid Coast Hunger Prevention Program (inside)  
First Parish Church (not yet confirmed)

I am also requesting that the fee of \$500 is waived with the exception of \$25.

Thank you in advance for your consideration of this unique fundraising event that will help raise awareness of the fight against hunger in our community. In the first half of 2012 we have served 1,932 more meals in our soup kitchen than we did in the first half of 2011. In the food pantry we have seen a 10% increase in the number of families we serve and average 34 new families each month.

Please contact me if you have any further questions.

Karen Parker

C.C. Richard J. Rizzo, Chief of Police

ITEM 91

BACK UP MATERIALS



August 23, 2012

Ms. Fran Smith, Town Clerk  
Town of Brunswick  
28 Federal Street  
Brunswick, ME 04011

Re: 2012 Taste of Brunswick

Dear Fran,

On behalf of the Brunswick Downtown Association ("BDA") and the Taste of Brunswick Committee, I would like to make our formal application to the Brunswick Town Council for our fourth annual Taste of Brunswick event.

The BDA, working primarily with Downtown restaurants and the Mid Coast Prevention Program, is planning to host the 2012 Taste of Brunswick on the Mall on Saturday, September 15 from 11 am to 3 pm. The Taste of Brunswick again will be offering tastings from over 15 restaurants and food providers, music, and a beer tent. The BDA will work in cooperation with the Brunswick Police, Fire, Public Works, and Parks and Recreation Departments to ensure that this community event continues to be a safe and entertaining family-oriented destination.

In the past, the Town Council has agreed to waive the \$500 event fee for similar BDA events in Downtown. If possible, we ask the Town Council to waive this event fee. There is minimal income raised, and a portion of that income is contributed to the Mid Coast Hunger Prevention Program. Much of the remaining income is re-invested in marketing Brunswick and the event.

Thank you for your consideration in this matter. Please contact me if you need any additional information regarding this application for the Taste of Brunswick event.

Sincerely,

Dee Perry  
Board Chair

Brunswick Downtown Association  
85 Maine Street PO Box 15 Brunswick, Maine 04011  
207-729-4439  
[director@brunswickdowntown.org](mailto:director@brunswickdowntown.org)  
[www.brunswickdowntown.org](http://www.brunswickdowntown.org)

ITEM 92

BACK UP MATERIALS

---

---

**TOWN OF BRUNSWICK**  
TOWN MANAGERS OFFICE  
MEMORANDUM

---

---

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: August 28, 2012

RE: Property exchange with Brunswick Development Corporation

---

Last year the Town Council authorized the Council Chair to present a proposal to the Brunswick Development Corporation for the BDC to acquire properties at Pleasant and Stanwood Street for the location for the new Brunswick Police Station. The stated concept was that upon approval of the Police Station project, the Town would exchange properties with the BDC.

Over the course of the past year, it has been publicly discussed that the likely property exchange would be the current Town Office for the properties at Pleasant and Stanwood Streets. The BDC has conditioned the exchange to include a change to the zoning ordinance that would allow for current use to continue, once the Town Office functions relocate to the McLellan building in 2014.

An appraisal of the property at 28 Federal Street has been completed and the value of the property has been presented in two scenarios, one with the proposed change to the zoning ordinance and one under the current zoning. The values for the property are as follows:

Assuming that there is a change to the zoning ordinance, the value is placed at \$360,000.

If there is no change to the zoning ordinance, the value is placed at \$57,000.

The recommendation from the Town Manager is to authorize the Town Clerk, to work with the Town attorney to negotiate a property exchange agreement with the BDC with the following stipulations:

1. The Town of Brunswick shall convey to the BDC the property at 28 Federal Street in exchange for the properties purchased by the BDC at Pleasant and Stanwood Streets.
2. The Town of Brunswick will continue to have use of the property at 28 Federal Street until such time that the current General Government functions are

relocated to the McLellan building. The expected timeline for the relocation to the McLellan building is September 2014

3. The Town of Brunswick will not pay rent, but shall be responsible for all maintenance and utilities at 28 Federal Street until the current General Government functions relocate to the McLellan building.
4. The BDC shall have the right to determine the re-use of the property upon taking full possession, subject to zoning regulations in place at that time or in the future.
5. The BDC shall be responsible for any capital improvements required at 28 Federal Street, and the BDC may make improvements as desired at 28 Federal Street.
6. The current zoning for the property at 28 Federal Street shall be changed to TC1.

ITEM 93

BACK UP MATERIALS



**Proposed Ordinance Amendments  
Creating Bus Stop Designation  
Drafted – 08/28/2012  
Public Hearing –  
Adopted –  
Effective –**

Be it ordained by the Town Council of the Town of Brunswick, Maine, that Chapter 15, Articles IV, the Municipal Code of Ordinances, Town of Brunswick, Maine, is amended by adding the underlined language as follows:

**Chapter 15  
TRAFFIC AND VEHICLES\*  
ARTICLE IV.  
STOPPING, STANDING, PARKING\***

**Sec. 15-84. Bus stops designated.\***

(a) Bus stops are established at the following locations:

*Reserved.*

(b) Bus stops must be indicated by appropriate signs.

(c) Flag Stops. Notwithstanding any other regulations on parking and standing contained in Article 15, if passengers are waiting and flag down a bus, the bus may stop at the following locations to load the waiting passengers, but for only so long as is necessary to load the passengers:

(1) Jordan Avenue, north side, within 50 feet east of the stop sign located at the intersection with Federal Street;

(2) School Street, north side, within 50 feet east of the stop sign located at the intersection with Park Row;

(3) Mill Street, south side, within 50 feet west of the stop sign located at the intersection with Maine Street; and

(4) Federal Street, west side, within 50 feet north of the intersection with Green Street.

Adopted by the Brunswick Town Council at their Regular Meeting held on \_\_\_\_\_.  
It will become effective thirty days after adoption.

Attest: \_\_\_\_\_  
Town Clerk

## MEMO

Date: August 28, 2012  
To: Brunswick Town Council  
From: Lee Karker, Executive Director, Coastal Trans  
Re: Brunswick Explorer Flag Stops

Coastal Trans respectfully requests that the following ordinance amendment be adopted to permit the Brunswick Explorer buses to make flag stops at the designated locations.

### ***Sec. 15-84. Bus Stop Designated***

***(c) Flag Stops. Notwithstanding any other regulations on parking and standing contained in Article 15, if passengers are waiting and flag down a bus, the bus may stop at the following locations to load the waiting passengers, but for only so long as is necessary to load the passengers:***

***(1) Jordan Avenue, north side, within 50 feet east of the stop sign located at the intersection with Federal Street;***

***(2) School Street, north side, within 50 feet east of the stop sign located at the intersection with Park Row;***

***(3) Mill Street, south side, within 50 feet east of the stop sign located at the intersection with Maine Street; and***

***(4) Federal Street, west side, within 50 feet north of the intersection with Green Street.***

We requested that the Brunswick Police Department review the stops, which they have done.

The purpose of these particular stops is to make it easier for potential riders to access the Brunswick Explorer from Maine Street and Federal Street.

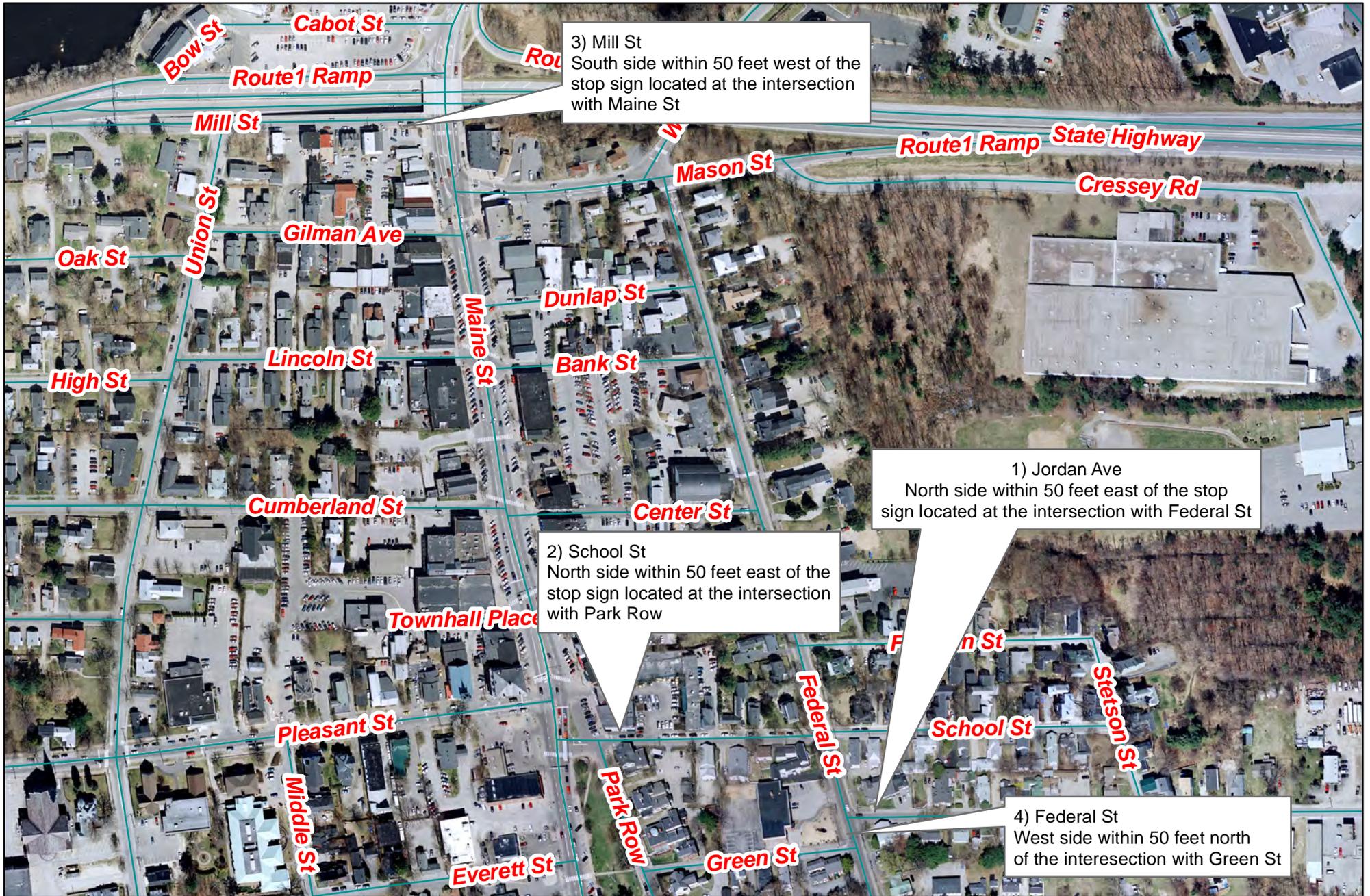
The proposed School Street flag stop and the proposed Mill Street flag stop are both located just off Maine Street and are intended to make it easier for people coming and going from Maine Street businesses to make use of the bus service. We do not have any stops on Maine Street in the business district because there really is no suitable location for a stop.

The other two flag stops, on Federal Street and Jordan Avenue, are both located near the intersection of Jordan Avenue and Federal Street. One would serve the westbound bus and the other, the eastbound bus. This is a location where we have had a number of requests to locate a stop. There is only one stop between this corner and Merrymeeting Plaza (at Pejepscot Terrace – well off of Jordan Avenue) and this seems to be a convenient neighborhood stop for people headed towards Cook's Corner.

We hope the council will support this ordinance amendment.

Many thanks for your consideration of our request!

Lee Karker  
Executive Director  
MCH  
Coastal Trans, Inc.



1 inch = 300 feet

**Proposed  
Bus Stops  
Brunswick, Maine**

August 29, 2012



ITEM 94

BACK UP MATERIALS



# TOWN OF BRUNSWICK, MAINE

INCORPORATED 1739

DEPARTMENT OF PLANNING AND DEVELOPMENT  
28 FEDERAL STREET  
BRUNSWICK, ME 04011

ANNA M. BREINICH, AICP  
DIRECTOR OF PLANNING & DEVELOPMENT

PHONE: 207-725-6660  
FAX: 207-725-6663

August 28, 2012

**To:** Brunswick Town Council  
Gary Brown, Town Manager  
**From:** Anna Breinich, AICP  
**Subject:** Request to schedule public hearing: Proposed zoning ordinance amendments to increase maximum building footprint for dwellings containing 3 or more units.

At its July 24, 2012 meeting, the Brunswick Planning Board held a public hearing to consider a zoning ordinance amendment to increase the maximum allowable footprint for dwellings containing 3 or more units as permitted in Residential and College Use Zoning Districts. After hearing public comment, the Planning Board voted unanimously to recommend to Town Council that the maximum building footprint for dwellings of 3 or more units be increased from 5,000 to 10,000 square feet in those Residential and College Use Districts permitting dwellings of 3 or more units. Further, the Planning Board recommended inclusion of Mixed Use Districts 3 and 6 as such dwellings are listed as permitted uses.

As background, an issue regarding the current maximum building footprint for all Residential Zoning Districts was brought to my attention in 2008 by Scott Howard, developer of Botany Place. At that time, I requested Mr. Howard to delay submitting a formal request as we were anticipating a total rewrite of the zoning ordinance. The issue at hand is a maximum building footprint of 5,000 square feet for any use/structure permitted within all Residential Zoning Districts. In Residential Districts 3, 4, 5, 6, and 7, dwellings of 3 or more units are permitted, yet cannot exceed 5,000 square feet. In addition, other non-residential permitted uses such as religious institutions, are limited to a maximum building footprint of 5,000 square feet. While the intent at the time of adoption may have been to keep development at all one scale, the one-size-fits-all maximum building footprint does not work for many of the uses.

Due to the recent increase in housing demand, Mr. Howard is now formally requesting a zoning amendment to address this long-standing maximum building footprint issue, specifically as it relates to the construction of triple and quad units at Botany Place. While increasing footprints will slightly decrease proposed density, it will allow for flexibility in unit offerings.

The planning staff and Planning Board are now winding up revisions to the development review-focused chapters (Chapters 4 and 5) and is currently seeking funding to complete the remainder of the zoning ordinance. If successful in obtaining funding, we anticipate completion of the draft ordinance in late 2013. At that time, we will extensively revise all zoning district provisions consistent with the goals of the Comprehensive Plan.

The following amendments recommended by the Planning Board are considered as interim measures, adding new provisions to the dimensional and density tables for Residential, Mixed Use and College Use Districts and reading as follows:

*(As Supplemental to Residential Districts Dimensional and Density Table, Section 203.2):*

**203.3.B. Maximum Building Footprints for Dwelling, 3 or More Units:** Where permitted, structures of 3 or more dwelling units shall not exceed 10,000 square feet in building footprint.

*(As Supplemental to College Use Districts Dimensional and Density Table, Section 204.2):*

**204.3.K. Maximum Building Footprints for Dwelling, 3 or More Units:** Where permitted, structures of 3 or more dwelling units shall not exceed 10,000 square feet in building footprint.

*(As Supplemental to Mixed Use Districts Dimensional and Density Table, Section 206.2):*

**206.3.A. Maximum Building Footprints for Dwelling, 3 or More Units Located in MU3 and MU6 Districts:** Structures of 3 or more dwelling units shall not exceed 10,000 square feet in building footprint.

The above amendments will address the immediate issue and are consistent with Comprehensive Plan.

Staff respectfully requests Town Council to consider scheduling a public hearing to take comment and possible action on the above amendments.

Thank you for your consideration.

cc: Jeff Hutchinson

ITEM 95

BACK UP MATERIALS

To: Brunswick Town Council

From: Councilor Watson, Chair Appointments Committee

Date: 08/18/2012

On the evening of 07/17/ and 08/15/2012, the Appointments' Committee met to interview applicants for Five (5) committees (Boards/Commissions). On the two evenings we interviewed Nine (9) applicants.

For the Cable Television Committee:

The Committee interviewed Three (3) persons

Two (2) Reappointments and ONE (1) New Appointment

The reappointments are Joan Viles and Dale Viles.

The new appointment is David Carpenter.

The Appointments Committee unanimously recommend the afore mentioned.

For the Marine Resource Committee:

We interviewed One (1) person for reappointment.

Christopher Green was interviewed for the seat of Harvester.

The Appointments Committee is unanimous in recommending Mr. Green for approval by the Council.

For the Sewer District:

We interviewed One (1) Person for new appointment.

Jacqueline Sartoris is unanimously recommended for approval by the Council.

For the Village Review Board:

One person (1) person was interviewed for new appointment.

Timothy Higgins is unanimously recommended for appointment by the Council.

For the Water District:

We interviewed Two (2) persons, both are reappointments.

Harold Hutchinson and Richard Moll are both unanimously recommended for reappointment by the Council.

For the Conservation Commission and the Bicycle and Pedestrian Advisory Committee:

The Committee interviewed Stephen Cohen for new appointment to both the Conservation Commission and the Bike and Ped Committee. The Appointments Committee unanimously recommends Mr. Cohen to appointment to both committees.

If my calculations are correct, there are still several committee positions available.

Cable TV Committee – 3

Recreation Commission - 2

Conversation Commission – 1

Recycling & Sustainability - 1

Fair Hearing – 3

Sewer District - 1

Marine Resources – 3

Trust Fund -1

Water District – 2

Zoning Board of Appeals – 2

Here are opportunities for Citizens of the Town of Brunswick to participate, to become involved in and with their Community. Please contact Fran Smith, Town Clerk, at then Town Hall if interested in working to make Brunswick a better place.

---

# Summary of Received Applications

8/24/2012

---

Date of Application

## Cable Television Committee

<b>David</b>	<b>Carpenter</b>	<b>50 Varney Lane</b>	<b>729-4021</b>	<b>6/12/2012</b>
Will this be a reappointment	No	MembershipType:	Interview Time:	<input type="text" value="July 18, 2012, at 6:00 p.m."/>
<b>Joan</b>	<b>Viles</b>	<b>59 Beverly Drive</b>	<b>443-2940</b>	<b>6/15/2012</b>
Will this be a reappointment	yes	MembershipType:	Interview Time:	<input type="text" value="July 18, 2012, at 6:15 p.m."/>
<b>Dale</b>	<b>Viles</b>	<b>59 Beverly Drive</b>	<b>443-2940</b>	<b>6/15/2012</b>
Will this be a reappointment	yes	MembershipType:	Interview Time:	<input type="text" value="July 18, 2012, at 6:30"/>

## Conservation or Bike Ped

<b>Stephen</b>	<b>Cohen</b>	<b>75 Long St</b>	<b>975-0132</b>	<b>7/23/2012</b>
Will this be a reappointment	No	MembershipType:	Interview Time:	<input type="text" value="August 15, 2012 at 6:15 p.m."/>

## Marine Resource Committee

<b>Christopher</b>	<b>Green</b>	<b>1 Charles Ct.</b>	<b>837-3630</b>	<b>4/18/2012</b>
Will this be a reappointment	yes	MembershipType: Harvester	Interview Time:	<input type="text" value="Jule 18, 2012, at 7:15 p.m."/>

## Sewer District Trustees

<b>Jacqueline</b>	<b>Sartoris</b>	<b>14 Bowdoin St</b>	<b>729-6327</b>	<b>7/15/2012</b>
Will this be a reappointment	No	MembershipType:	Interview Time:	<input type="text" value="July 18, 2012 at 5:45"/>

## Village Review Board

<b>Timothy</b>	<b>Higgins</b>	<b>320 Maquoit Road</b>	<b>590-5115</b>	<b>6/21/2012</b>
Will this be a reappointment	no	MembershipType:	Interview Time:	<input type="text" value="July 18, 2012, at 7:00 p.m."/>

**Water District Trustees**

<b>Harold</b>	<b>Hutchinson</b>	<b>230 River Road</b>	<b>725-5227</b>	<b>6/20/2012</b>
Will this be a reappointment	Yes	MembershipType:	Interview Time:	<input type="text" value="June 18, 2012, at 7:30 p.m."/>
<b>Richard</b>	<b>Moll</b>	<b>38 Federal Str</b>	<b>725-5889</b>	<b>6/28/2012</b>
Will this be a reappointment	yes	MembershipType:	Interview Time:	<input type="text" value="July 18, 2012, at 7:45 p.m."/>

## BRUNSWICK BOARDS AND COMMITTEE OPENINGS

The Brunswick Town Council will be holding interviews on Wednesday, August 15, 2012, to the following Boards and/or Committees vacancies listed below. Interested citizens should complete an application form, available in the Town Clerk's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, August 13, 2012

### Bicycle and Pedestrian Advisory Committee

1 member – no set term

### Cable TV Committee

4 members – 3 year terms to expire on 09/06/2015

### Conservation Commission

2 members – 3 year terms to expire on 05/01/2015

### Fair Hearing Authority

3 members – 2 year terms to expire on 10/01/2014

### Marine Resource Committee

1 Alternative (Commercial Harvester) – 3 year term to expire on 05/01/2014

1 Alternate (no license holder) – 3 year term to expire on 05/01/2013

1 member (Commercial Harvesters) – 3 year term to expire on 05/01/2015

1 member (Recreation license holder) – 3 year term to expire on 05/01/2015

1 member (Commercial Harvesters) – balance 3 year terms to expire on 05/01/2013

### Recreation Commission

2 members -3 year terms to expire on 07/01/2015

### Recycling & Sustainability Committee

1 members – 3 year term to expire on 01/12/2015

### Sewer District Trustees

1 full member – 3 year term to expire 04/01/2015

1 full member – balance of 3 year term to expire on 04/01/2013

### Trust Fund Advisory Committee

1 member – 3 year term to expire on 05/10/2015

### Village Review Board

1 member – balance of 3 year term to expire 10/20/2013

### Water District Trustees

2 members -3 year terms to expire on 09/13/2015

### Zoning Board of Appeals

1 Associate member –3 year term to expire on 12/18/2014

1 associate member – 3 year term to expire on 07/01/2015

CONTINUED ON NEXT PAGE

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
<del>JUN 15 2012</del> Date App. Received
_____ Date App. Entered
_____ Appointed

Full Name: Joan Viles Date June 15, 2012

Street Address: 59 Beverly Drive, Brunswick, Me 04011

Home Telephone #: 207 443-2940 E-mail Address: daleandjoan@eastmail.fm I live in Council District #: 1

I wish to be considered for appointment to the:

Cable TV Committee  
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM BEGINS: 9-7-12

TERM EXPIRES: 9-6-15

Do you currently serve on any Town Board/Committee/Commission? Yes If so, please state name of Board/Committee/Commission and the number of years of service:

Cable TV Committee Number of Years 11 Date term expires 9-6-12

Occupation: Retired Part-Time Staples

Employer: Staples Office Supply Work Telephone #: 207 725-2741

List any civic organizations to which you belong:

None

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

worked with TV ministry at Church

Have you previously served on a Town board/committee/commission? No If so, please list the board/committee/commission and years of service:

None Other than Cable TV Committee

Joan Viles  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee, but does not guarantee placement on a Board/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Cable TV Committee

Term Length: 3 yrs

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

Worked with TV ministry at Church.

3. Why would you like to be on the Board/Committee/Commission?

Enjoy helping out.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NO

6. Do you have anything you would like to add?

NO

**ALL CONFLICT OF INTEREST STATEMENTS HERE AND FROM APPLICANT RESPOND TO THIS SECTION**

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
Date App. <u>JUN 15 2012</u> Received
Date App. _____ Entered
_____ Appointed

Full Name: Dale W. Viles Date June 15, 2012  
Street Address: 59 Beverly Drive, Brunswick Me 04011  
Home Telephone #: 207 443-2940 E-mail Address: dale and Joan @ fastmajl.com I live in Council District #: 1  
fm (all lower case)

I wish to be considered for appointment to the:  
Cable TV Committee  
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:  
FULL MEMBERSHIP STATUS:  TERM BEGINS: 9-7-2012  
and/or  
ASSOCIATE MEMBERSHIP STATUS:  TERM EXPIRES: 9-6-2015

Do you currently serve on any Town Board/Committee/Commission? Yes If so, please state name of Board/Committee/Commission and the number of years of service:  
Cable TV Committee Number of Years 2 Date term expires 9-6-12

Occupation: Retired  
Employer: NA Work Telephone #: NA

List any civic organizations to which you belong:  
None

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:  
worked with TV ministry at Church

Have you previously served on a Town board/committee/commission? No If so, please list the board/committee/commission and years of service:  
None other than Cable TV Committee

Dale Viles  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee  
It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee but does not guarantee placement on a Board/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Cable TV Committee

Term Length: 3 yrs.

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

Worked with TV ministry at Church

3. Why would you like to be on the Board/Committee/Commission?

like to help out

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NO

6. Do you have anything you would like to add?

NO

**NO CONFLICT OF INTEREST STATEMENT HERE AND HAVE APPLICANT RESPOND IF THERE IS ONE**

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
<b>JUN 13 2012</b> Date App. Received
_____ Date App. Entered
_____ Appointed

Full Name: David Carpenter Date 6/12/2012

Street Address: 50 Varney Lane

Home Telephone #: 729-4021 E-mail Address: dcamc@comcast.net I live in Council District #: 1

I wish to be considered for appointment to the:  
**Cable TV Committee**

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS: X TERM BEGINS: 9/6/2012  
and/or  
ASSOCIATE MEMBERSHIP STATUS: \_\_\_\_\_ TERM EXPIRES: 9/6/2015

Do you currently serve on any Town Board/Committee/Commission? No If so, please state name of Board/Committee/Commission and the number of years of service:

Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: Unemployed / stay-at-home dad / retired Navy

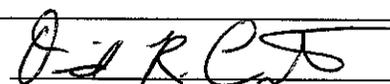
Employer: \_\_\_\_\_ Work Telephone #: \_\_\_\_\_

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

I have worked as an attorney and I have experience resolving problems. I communicate effectively and I have a strong commitment to treating all people fairly and with dignity.

Have you previously served on a Town board/committee/commission? No If so, please list the board/committee/commission and years of service:

  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Cable TV Committee

Term Length: 3 years

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

Not at this time.

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

I have a BA in Political Science and a law degree. I have experience working as an attorney, although my law license is currently inactive. I am finishing a term as a volunteer board member of a non-profit family camp, during which I have been involved in several major, successful projects. I am a retired Naval officer and my family and I have lived in Brunswick for 16 years.

3. Why would you like to be on the Board/Committee/Commission?

I feel that citizens have a responsibility to contribute to their communities to make them a better place to live. I have the time, energy and motivation at this time, and I think that the Cable TV Committee is a good first step to take.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes, I am aware of the time involved and if appointed I would be able to attend most of the meetings.

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

I look forward to the opportunity to serve if appointed.

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
_____ Date App.
_____ Received
_____ Date App.
_____ Entered
_____ Appointed

Full Name: Christopher Green Date 4-18-12

Street Address: 123 Jordan Ave Brunswick

Home Telephone #: 207-373-8269 E-mail Address: C.Green48@Yahoo.com I live in Council District #: 5

I wish to be considered for appointment to the:

Town Council / For Shellfish Committee  
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: 5-12

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM EXPIRES: 5-15

Do you currently serve on any Town Board/Committee/Commission? \_\_\_\_\_ If so, please state name of Board/Committee/Commission and the number of years of service:

Shellfish Committee Number of Years 5 Date term expires 5-12

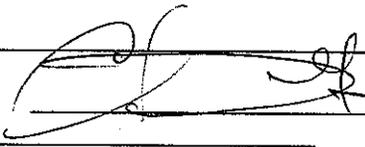
Occupation: Shellfish Harvester

Employer: SELF Work Telephone #: 207-373-8269

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

Have you previously served on a Town board/committee/commission? \_\_\_\_\_ If so, please list the board/committee/commission and years of service:

  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee/Commission.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Claim Committee

Term Length: 3 yrs

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

Currently sit on Committee

3. Why would you like to be on the Board/Committee/Commission?

To continue with relations between digger and Committee

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

~~NO CONFLICT OF INTEREST STATEMENT HERE AND HAVE APPLICANT RESPONDABLE TO THIS ONE~~

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
_____ Date App.
_____ Received
_____ Date App.
_____ Entered
_____ Appointed

Full Name: JACQUELINE A. SANTORIS Date 7/16/12

Street Address: 14 BOUNDIN ST.

Home Telephone #: 729-6327 E-mail Address: jacqueline.santoris@gmail.com Live in Council District #: 2

I wish to be considered for appointment to the:

SEWER BOARD

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM BEGINS: ? 2015

TERM EXPIRES: ? 2015

Do you currently serve on any Town Board/Committee/Commission? N If so, please state name of Board/Committee/Commission and the number of years of service:

\_\_\_\_\_ Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: PROGRAM MANAGER

Employer: MANOMIST CTR. FOR CONSUMPTION Work Telephone #: 729-6327

List any civic organizations to which you belong:

BT LAND TRUST.

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

I WORKED FOR THE NYC SEWER BUREAU FOR 4 YEARS ON  
POLICY - BUT ALSO GIVING THE OCCASIONAL TOUR!

Have you previously served on a Town board/committee/commission? Y? If so, please list the board/committee/commission and years of service:

COUNCIL - 7 YRS - TOWN CTR BOARD - OTHER BOARDS  
AS APPOINTED BY THE COUNCIL

SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: This completion of this application allows a person to be considered for a Town Board/Committee/Board/Commission placement on a Board/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: SEWER BOARD

Term Length: TO 2015

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

NO.

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

4 - 4 yrs of Policy & Program Development for NYC  
WASTEWATER TREATMENT BUREAU.  
WAS PUBLIC EDUCATION CHAIR FOR AMSA. (A NATIONAL  
SEWERAGE ORGANIZATION)

3. Why would you like to be on the Board/Committee/Commission?

ARM TRUSTED.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

YES.

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

HA! HA HA HA!  
(NO).

6. Do you have anything you would like to add?

IT WILL BE MGS TO SEE YOU ALL ON APPTS.

**DO NOT WRITE IN THESE SPACES**

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only	
JUN 21 2012	Date App. Received
_____	Date App. Entered
_____	Appointed

Full Name: TIMOTHY HIGGINS Date 6/20/12

Street Address: 320 MAGNOLIA ROAD

Home Telephone #: 590-5115 E-mail Address: TIM@LOCALLAWNLANDSCAPE.COM I live in Council District #: 3 (?)

I wish to be considered for appointment to the:

VILLAGE REVIEW BOARD

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM BEGINS: \_\_\_\_\_

TERM EXPIRES: \_\_\_\_\_

Do you currently serve on any Town Board/Committee/Commission? NO If so, please state name of Board/Committee/Commission and the number of years of service:

Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: LANDSCAPE DESIGNER (M.L.A. RISD 2008)

Employer: LOCAL LAWN & LANDSCAPE, LLC Work Telephone #: 590-5115

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

BA IN COMMUNITY & ENVIRONMENTAL PLANNING, MASTER DEGREE IN LANDSCAPE ARCHITECTURE, LIFELONG CAREER IN LANDSCAPE CONSTRUCTION

Have you previously served on a Town board/committee/commission? NO If so, please list the board/committee/commission and years of service:

Tim Higgins

SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

~~PLEASE NOTE: THIS COMPLETION OF THIS APPLICATION ALLOWS A PERSON TO BE CONSIDERED BY A TOWN BOARD/COMMITTEE/COMMISSION TO SERVE ON THAT BOARD/COMMITTEE.~~

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: VILLAGE REVIEW BOARD

Term Length: TBD

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

PER A COMPREHENSIVE DISCUSSION WITH EMILY SWAN I BELIEVE I HAVE BEEN SUFFICIENTLY INFORMED AT THIS TIME.

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

SEE EDUCATION DETAILS ON OTHER SIDE.

3. Why would you like to be on the Board/Committee/Commission?

THIS IS GREAT FIT FOR COMBINING MY BACKGROUND AND DESIRE TO CONTRIBUTE TO MY COMMUNITY.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

I AM FULLY AWARE OF THE EXPECTATIONS AND RESPONSIBILITIES OF PARTICIPATING ON THE BOARD.

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

I DO NOT.

6. Do you have anything you would like to add?

I APPRECIATE THE CONTRIBUTIONS OF THOSE WHO HAVE SERVED AND LOOK FORWARD TO TAKING A ROLE IN FURTHERING THE PRESERVATION & DEVELOPMENT OF WHAT MAKES ~~BRUNSWICK A GREAT TOWN.~~ BRUNSWICK A GREAT TOWN.

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only
<del>JUN 28 2012</del> App. Received
_____ Date App. Entered
_____ Appointed

Full Name: HAROLD BURTON HUTCHINSON Date 6/23/12

Street Address: 230 RIVER ROAD, BRUNSWICK, ME

Home Telephone #: 207-725-5227 E-mail Address: HASHH00@MYFAIRPOINT.NET Live in Council District #: 4

I wish to be considered for appointment to the:

BRUNSWICK - TOPSHAM WATER DISTRICT  
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: 9/14/2012

ASSOCIATE MEMBERSHIP STATUS:

TERM EXPIRES: 9/13/2015

Do you currently serve on any Town Board/Committee/Commission? YES If so, please state name of Board/Committee/Commission and the number of years of service:

BRUNSWICK - TOPSHAM WATER DISTRICT Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: RETIRED CIVIL ENGINEER

Employer: N/A Work Telephone #: N/A

List any civic organizations to which you belong:

MEMBER AMERICAN PUBLIC WORKS ASSOC.

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

SEE NEXT ITEM

Have you previously served on a Town board/committee/commission? YES If so, please list the board/committee/commission and years of service:

BRUNSWICK - TOPSHAM WATER DISTRICT - 26 YEARS

Harold B. Hutchinson  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

~~PLEASE NOTE: While completion of this application allows a person to be considered for a Town Board/Committee, it does not guarantee submission on a Board/Committee.~~

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: BRUNSWICK-TOPSHAM WATER DISTRICT

Term Length: 3 YEARS

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

BS DEGREE IN CIVIL ENGINEERING  
21 YEARS SERVING AS PUBLIC WORKS DIRECTOR/ENGINEER  
12 YEARS WORKING AS PUBLIC WORKS DESIGNER/ENGINEER  
3 YEARS SERVING IN ARMY CORPS OF ENGINEERS

3. Why would you like to be on the Board/Committee/Commission?

TO CONTINUE WORKING ON RESOLVING ON GOING  
ISSUES CONFRONTING THE DISTRICT. ALSO HAVE A  
STRONG DESIRE TO BE ABLE TO CONTRIBUTE TO  
THE ON GOING FUTURE OF A PUBLIC AGENCY

4. Are you aware of the time involved and would you be able to attend most of the meetings?

YES

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NO

6. Do you have anything you would like to add?

**THE BOARD/COMMITTEE/COMMISSION SHALL BE RESPONSIBLE AND HAVE APPLICANT BE RESPONSIBLE FOR**

**Town of Brunswick**  
**Application for**  
**Appointment to Board/ Committee/ Commission**

For Office Use Only	
_____	Date App.
<b>JUL - 9 2012</b>	Received
_____	Date App.
_____	Entered
_____	Appointed

Full Name: RICHARD S. MOLL DDS Date 7/6/12

Street Address: 38 FEDERAL ST. BRUNSWICK, ME 04011

Home Telephone #: (207) 7255889 E-mail Address: \_\_\_\_\_ I live in Council District #: 6

I wish to be considered for appointment to the:  
WATER DISTRICT TRUSTEE (REAPPOINTMENT)  
 \_\_\_\_\_  
 (NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:  
 FULL MEMBERSHIP STATUS:  TERM BEGINS: 9/13/2012  
 and/or  
 ASSOCIATE MEMBERSHIP STATUS:  TERM EXPIRES: 9/2015

Do you currently serve on any Town Board/Committee/Commission? YES If so, please state name of Board/Committee/Commission and the number of years of service:  
BRUNSWICK TOPSHAM WATER DISTRICT Number of Years 18 Date term expires 9/13/12

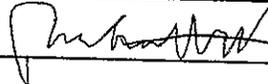
Occupation: DENTIST - GENERAL PRACTICE IN BRUNSWICK RECENTLY RETIRED  
 Employer: SELF Work Telephone #: \_\_\_\_\_

List any civic organizations to which you belong:  
FORMERLY BRUNSWICK ROTARY CLUB - PAUL HARRIS FELLOW, CHURCH, CIVIC ENVIRONMENTAL GROUPS; VIA, FRIENDS OF BOWDOIN LAND TRUST, CONTRIBUTOR TO COX PINNACLE BIKE PATH, LIBRARY

Note any prior experience, knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:  
18 YEARS EXPERIENCE AS A WATER DISTRICT TRUSTEE, PAST PRESIDENT + VICE PRESIDENT OF TRUSTEES, HAVE ATTENDED VARIOUS WORKSHOPS + MEETINGS OF THE MAINE WATER ASSOCIATION, I HAVE A BACKGROUND IN CHEMISTRY, BACTERIOLOGY AND PHYSICS. I HAVE BEEN ENVIRONMENTAL COMMITTEE CHAIR, ROTARY COASTAL CLEAN UP COMMITTEE, MERRY MEETING BAY DENTAL SOCIETY PRESIDENT, SECRETARY - TREASURER LONG TERM PRESIDENT + MEMBER OF STEVENS HOME BOARD OF DIRECTORS

Have you previously served on a Town board/committee/commission? YES If so, please list the board/committee/commission and years of service:

VILLAGE REVIEW BOARD: ASSOC MEMBER 1992-94  
TRUSTEE - BRUNSWICK - TOPSHAM WATER DISTRICT 1994 TO PRESENT

  
 \_\_\_\_\_  
 SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee  
 It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

THIS NOTICE, upon completion of this application, allows a person to be considered for a Town Board/Committee/Commission.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: BRUNSWICK - TOPSHAM WATER DISTRICT

Term Length: 3 YEARS 2012 - 2015

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

I HAVE NINE YEARS OF UNIVERSITY TRAINING, 18 YEARS EXPERIENCE ON THE WATER DISTRICT BOARD. I HAD LONG TERM EMPLOYEES AND MY ELECTION TO LEADERSHIP POSITIONS LEADS ME TO BELIEVE I WORK WELL WITH GROUPS AND INDIVIDUALS, I HAD FORTY PLUS YEARS AS A DENTAL PROFESSIONAL,

3. Why would you like to be on the Board/Committee/Commission?

I HAVE ENJOYED THE WORK, I RESPECT THE LEADERSHIP OF THE DISTRICT, THE STAFF, AND MY TRUSTEE COLLEAGUES. I WOULD LIKE TO SEE CURRENT PROJECTS TO COMPLETION,

4. Are you aware of the time involved and would you be able to attend most of the meetings?

YES, I HAVE A GOOD RECORD OF ATTENDING MEETINGS,

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NONE

6. Do you have anything you would like to add?

AS A LONGTIME CITIZEN OF BRUNSWICK, I FEEL LIKE I AM MAKING A CONTRIBUTION TO MY TOWN.

**CONFIDENTIAL - FOR OFFICIAL USE ONLY - NOT TO BE RELEASED TO THE PUBLIC**

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

For Office Use Only  
Date App. Received  
JUL 23 2012  
Date App. Entered  
Appointed

Full Name: STEPHEN M COHEN Date 7/23/12

Street Address: 75 LONG ST

Home Telephone #: 207-975-0132 E-mail Address: 8450728@GMAIL.COM I live in Council District #: 1

I wish to be considered for appointment to the:

~~ZONING BOARD OF APPEALS~~ CONSERVATION COMMISSION  
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS: \_\_\_\_\_

TERM BEGINS: \_\_\_\_\_

and/or

ASSOCIATE MEMBERSHIP STATUS: X

TERM EXPIRES: 12/18/14

Do you currently serve on any Town Board/Committee/Commission? N If so, please state name of Board/Committee/Commission and the number of years of service:

Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: ACCOUNTANT

Employer: BIW Work Telephone #: \_\_\_\_\_

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

FORMER MEMBER OF THOMASTON CONSERVATION COMMISSION, ZONING BOARD OF APPEALS & BUDGET COMMITTEE - TREASURER OF ADAS YOSHLURIN SYNAGOGUE

Have you previously served on a Town board/committee/commission? YES If so, please list the board/committee/commission and years of service:

SEE ABOVE

Stephen M Cohen  
SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

**PLEASE NOTE: This completion of the application allows an individual to be considered for a Town Board/Committee/Commission and does not guarantee placement on a Board/Committee.**

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: CONSERVATION COMMISSION

Term Length: 3 YRS

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

---

---

---

---

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

FORMER CONSERVATION COMMISSION LEAD

---

---

---

3. Why would you like to be on the Board/Committee/Commission?

PRIOR EXPERIENCE

---

---

---

4. Are you aware of the time involved and would you be able to attend most of the meetings?

YES

---

---

---

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NONE

---

---

---

6. Do you have anything you would like to add?

---

---

**THIS SPACE IS FOR THE APPLICANT'S SIGNATURE AND DATE. APPLICANT'S SIGNATURE AND DATE ARE REQUIRED.**

Town of Brunswick  
Application for  
Appointment to Board/ Committee/ Commission

JUL 23 2012	For Office Use Only
_____	Date App.
_____	Received
_____	Date App.
_____	Entered
_____	Appointed

Full Name: STEPHEN M COHEN Date 7/23/12

Street Address: 75 LUNG ST

Home Telephone #: 707-975-0132 E-mail Address: 84502280GMAIL.COM live in Council District #: 1

I wish to be considered for appointment to the:

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:

FULL MEMBERSHIP STATUS:

and/or

ASSOCIATE MEMBERSHIP STATUS:

TERM BEGINS: NO SET TEAM

TERM EXPIRES: \_\_\_\_\_

Do you currently serve on any Town Board/Committee/Commission? NO If so, please state name of Board/Committee/Commission and the number of years of service:

Number of Years \_\_\_\_\_ Date term expires \_\_\_\_\_

Occupation: ACCOUNTANT

Employer: BIW

Work Telephone #: 707-442-2680

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

FORMER CONSERVATION COMMISSION, ZONING BOARD OF APPEALS,  
BUDGET IN THOMASTON, MAINE

Have you previously served on a Town board/committee/commission? \_\_\_\_\_ If so, please list the board/committee/commission and years of service:

SEE ABOVE

Stephen M. Cohen

SIGNATURE

**PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.**

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE NOTE: The completion of this application allows a person to be considered for a Town Board/Committee/Commission and does not guarantee placement on a Board/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: BICYCLE & PEDESTRIAN ADVISORY COMMITTEE

Term Length: NO SET TERM

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

---

---

---

---

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

---

---

---

---

3. Why would you like to be on the Board/Committee/Commission?

---

---

---

---

4. Are you aware of the time involved and would you be able to attend most of the meetings?

---

---

---

---

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

---

---

---

---

6. Do you have anything you would like to add?

---

---

---

---

**DO NOT WRITE IN THESE SPACES. THESE ARE FOR THE BOARD'S USE ONLY.**

---

# CONSENT AGENDA - A BACK UP MATERIALS

**Draft**  
**BRUNSWICK TOWN COUNCIL**  
**Minutes**  
**July 23, 2012**

**Councilors Present:** Chair Joanne T. King, W. David Watson, Benjamin J. Tucker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, and E. Benet Pols

**Councilors Absent:** None

**Town Staff Present:** Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to Town Manager; Anna Breinich, Director of Planning and Development; John Foster, Public Works Director; Tom Farrell, Director of Parks and Recreation; Denise Clavette; Special Projects Assistant; Patrick Mahar, Police Officer; and TV video crew

Chair King called for the Pledge of Allegiance and asked the Town Clerk for roll call.

**Public Comment:**

**Steve Levesque** spoke regarding the great paving job the Town did at Cooks Corner. He also said the guard shack at the main entrance to Brunswick Landing is coming down on Wednesday and the back gate is open to walker/bikers.

**Correspondence:**

Councilor Perreault spoke regarding the retirement of six firefighters and read a statement from the firefighters' union.

Councilor Knight spoke regarding an article from the Associated Press about Brunswick's downtown businesses.

**Adjustments to the Agenda:** None

**MANAGER'S REPORT:**

**(a) Council Committee Updates**

Reports were given on the Master Plan Implementation Committee and Open Space & Trails Committee.

**(b) Introduction of Dr. Ron Cantor, President of SMCC**

**Dr. Cantor** spoke on the future of the Midcoast campus, and responded to a question from Councilor Pols.

**(c) Nomination Papers availability**

Fran Smith, Town Clerk, spoke regarding the upcoming availability of nomination papers.

(d) **Election of MMA Vice President and Executive Committee Members (*Action Required*)**

Manager Brown spoke regarding this item.

**Councilor Perreault moved, Councilor Knight seconded, to approve the slate of nominations for the MMA Vice President and Executive Committee Members as presented on the voting ballot. The motion carried with nine (9) yeas.**

*(A copy of the ballot will be attached to the official minutes.)*

(e) **Tree work relative to Amtrak coming to Brunswick**

Manager Brown spoke regarding this item.

John Foster and Manager Brown responded to questions from Councilors.

*(A copy of a memo Manager Brown, state statute references, and aerial maps will be attached to the official minutes.)*

(f) **Permission to apply for Safe Routes to School Grant (*Action Required*)**

Manager Brown spoke regarding this item.

Anne Breinich provided additional information on this item.

Councilor Knight, Councilor Perreault, and Chair King spoke regarding this item.

**Councilor Pols moved, Councilor Perreault seconded, to apply for a MDOT Transportation Enhancement and Safe Routes to School grant and to apply for a MDOT Safe Routes to School grant. The motion carried with nine (9) yeas.**

*(A copy of supporting material will be attached to the official minutes.)*

(g) **Support for a grant application for the Androscoggin Riverwalk (*Action Required*):**

**Nancy Randolph** spoke regarding this item. She also responded from questions from Councilor Perreault and Councilor Knight.

Councilor Watson spoke regarding this item.

**Cathy Lamb** spoke regarding this item.

**Councilor Perreault moved, Councilor Watson seconded, for the Town of Brunswick to support a grant application for the Androscoggin Brunswick-Topsham Riverwalk project in partnership with the Town of Topsham. The motion carried with nine (9) yeas.**

*(A copy of information on this item will be attached to the official minutes.)*

- (h) Permission to apply for MDOT as a joint application with the City of Bath and Town of West Bath to expand the bike path to Bath (Action Required)**

Manager Brown spoke regarding this item.

**Councilor Watson moved, Councilor Tucker seconded, to authorize a letter of support, and to be a joint applicant for the MDOT grant application for the expansion of the Bike Path. The motion carried with nine (9) yeas.**

*(Copies of a memo from Tom Farrell, a draft application, draft letter of support and other supporting materials are included in your packet.)*

- (i) Update on the traffic/pedestrian improvements at Bath Road and Maine Street**

Manager Brown spoke regarding this item. He responded to questions from Councilor Pols and Councilor Knight.

Councilor Favreau spoke regarding this item.

- (j) Discussion of August Council meeting schedule**

Manager Brown spoke regarding this item.

**Chair King moved, Councilor Wilson seconded, to have no Council meetings in August. The motion carried eight (8) yeas. Councilor Perreault was opposed.**

- (k) (ADDED) Conservation Annual Report**

Manager Brown spoke regarding this item.

### **PUBLIC HEARINGS**

- 86. The Town Council will hear public comments on the following Special Amusement License application, and will take any appropriate action. (Manager)**

**Special Amusement**

**Bowdoin College**

**Allen W. Delong**

**D/B/A: Bowdoin College Dining Service – Magee's Grill**

**David Saul Smith Union**

Chair King opened the public hearing; hearing no comments, she closed the public hearing.

**Councilor Tucker moved, Councilor Favreau seconded, to approve a special amusement license for Magee’s Grill at Bowdoin College. The motion carried with nine (9) yeas.**

**NEW BUSINESS**

87. The Town Council will consider requesting the Planning Board to review the Zoning Ordinance to create amendments to allow office use at 28 Federal Street once it is no longer a municipal building, and will take any appropriate action. (Manager)

Manager Brown spoke regarding this item.

Chair King, Councilor Favreau, Councilor Brayman, and Councilor Pols asked questions, to which Ms. Breinich and Manager Brown responded.

Councilor Perreault spoke regarding this item.

**Councilor Tucker moved, Councilor Watson seconded, to request the Planning Board review the Zoning Ordinance to create amendments to allow office use at 28 Federal Street once it is no longer a municipal office and to make recommendations to the Council. The motion carried with nine (9) yeas.**

88. The Town Council will consider providing nominations to the Governor’s Office for the MRRA Board of Directors, and will take any appropriate action. (Chair King, Councilor Tucker)

Manager Brown spoke regarding this item.

Chair King and Councilor Tucker spoke regarding this item.

Councilor Brayman asked a question, to which Manager Brown responded.

**Councilor Favreau moved, Councilor Knight seconded, to provide the nomination of Denise Clavette to the Governor’s Office to be considered for appointment to the MRRA Board of Directors. The motion carried with nine (9) yeas.**

**CONSENT AGENDA**

- (a) Approval of the Minutes of July 9, 2012
- (b) Release deed to Boulay Properties, LLC
- (c) Approval of “A Standing Order Authorizing the Treasurer to Issue Declarations of Official Intent on Behalf of the Town of Brunswick, Maine”
- (d) Approval of an application ULP 2012-05, Pleasant Street & Stanwood Street

**Councilor Watson moved, Councilor Favreau seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.**

**Town Council Meeting  
Minutes – July 23, 2012  
Page 5**

*(A copy of supporting materials for CA-b, CA-c, and CA-d will be attached to the official minutes.)*

**Councilor Watson moved, Councilor Tucker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.**

The meeting adjourned at 8:12 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.**

*Frances Smith  
Town Clerk/Assistant to the Town Manager  
July 30, 2012*

September 4, 2012  
*Date of Approval*

---

*Council Chair*

---

# CONSENT AGENDA - B BACK UP MATERIALS

## MEMORANDUM

---

TO: Gary Brown, Town Manager  
FROM: John A. Foster, Director, PWD  
DATE: August 27, 2012  
SUBJECT: Utility Location Permits

Attached, for presentation to the Town Council are two applications for Utility Location Permits received from Maine Natural Gas.

In application ULP 2012-06, Summer Street Maine Natural Gas seeks authorization to install a 2" gas main, from the existing gas main located under the sidewalk on the north side of Pleasant Street, across Pleasant Street to the west side of Summer Street, then southerly 400 feet along Summer Street. The gas main will be located in the shoulder of Summer Street.

In application ULP 2012-07, Pleasant Street Maine Natural Gas seeks authorization to install a 4" gas main, from the existing gas main located under the sidewalk on the north side of Union Street at the south side of Pleasant Street, the gas main will be installed under the sidewalk on the south side of Pleasant Street from Union Street to Cushing Street.

Brunswick Public Works Department has no objection to these underground utility lines as proposed, providing it is approved subject to the following conditions:

1. The final location is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any underground facilities as determined by field verification by each utility.
2. All work is subject to compliance with the Town's Street Opening and road restoration requirements.
3. Both Summer St and Pleasant St have been paved within the last five years, therefore excavating will not be permitted within these paved public ways until the five year moratorium has expired.

**Town of Brunswick  
Public Works Department**

***Application for Utility Location Permit***

DATE August 24<sup>th</sup> 2012

Permit Number: ULP2012-06  
(to be provided by Town)

The Maine Natural Gas and \_\_\_\_\_  
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and

operate a natural gas distribution system  
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street Summer Street  
Starting Point: Pleasant Street End Point: 400' South on Summer Street

Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will extend the previously installed gas main at Pleasant Street. The main will be located on the west side of the road.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application  will  will not be published\*: Publish Date: \_\_\_\_\_

Name of Newspaper: \_\_\_\_\_

Signature of Utility: \_\_\_\_\_

Print Name and Title: Jamie Garland – Gas Engineer

\*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.



Summer Street 2" Main  
Extension - Main with  
36" cover

# CONSENT AGENDA - C BACK UP MATERIALS

**Town of Brunswick  
Public Works Department**

***Application for Utility Location Permit***

DATE August 24<sup>th</sup> 2012

Permit Number: ULP2012-07  
(to be provided by Town)

The Maine Natural Gas and \_\_\_\_\_  
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and

operate a natural gas distribution system  
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street Pleasant Street  
Starting Point: Union Street End Point: Cushing Street

Maine Natural Gas proposes to install a 4-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will extend the previously installed gas main at Pleasant Street. The main will be located on the south side of the road.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application  will  will not be published\*: Publish Date: \_\_\_\_\_

Name of Newspaper: \_\_\_\_\_

Signature of Utility: \_\_\_\_\_

Print Name and Title: Jamie Garland – Gas Engineer

\*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.



Proposed 4" Natural Gas Main Extension

ST JOHN CHURCH  
39 PLEASANT ST

2012 - PLEASANT STREET - ULP  
MAINE NATURAL GAS  
PLANNING LAYOUT