

BRUNSWICK TOWN COUNCIL

Agenda

October 1, 2012

7:00 P.M.

Municipal Meeting Room

Brunswick Station

16 Station Avenue

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER'S REPORT:

- (a) Council Committee Updates
- (b) Update on Quiet Zones for train
- (c) Permission to apply for and expend a 2013 Byrne Grant for the Police Department
(*Action Required*)
- (d) Permission to apply for and expend an Emergency Management Planning Grant for the Fire Department (*Action Required*)

PUBLIC HEARINGS

102. The Town Council will hear public comments on amendments to the Zoning ordinance regarding rezoning the west side of Federal Street between Mason and Center Streets to Town Center 1, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

103. The Town Council will consider requesting that the Planning Board review and make recommendations to the Council regarding the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone, and take any appropriate action. (Councilor King and Councilor Tucker)

ACTION

104. The Town Council will discuss the recreation and open space assets located on the former Navy housing off of McKeen Street to determine if the Council has an interest in accepting them from the developer, and will determine if future action is needed. (Manager)

DISCUSSION

105. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

CONSENT AGENDA

- (a) Approval of the Minutes of September 4, 2012
- (b) Approval of minutes of September 17, 2012
- (c) Appointment of Wardens and Deputy Wardens for the Election on November 6, 2012
- (d) Approval of the Election Warrant for November 6, 2012
- (e) Approval of extended hours for registrar

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659
(TDD 725-5521)**

Brunswick Town Council
Agenda
October 1, 2012
Council Notes and Suggested Motions

MANAGER'S REPORT:

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (b) Update on request for Quiet Zone designation: Manager Brown will update the Council and the public on the status of these applications. A copy of Manager Brown's memo is included in your packet.

Suggested Motion: No motion is required.

- (c) Permission to apply for and expend 2013 Byrne Grant for the Police Department (Action Required): This item is to request the Council to allow the Police Department to apply for and expend this grant. If they receive it, the funds will be used for training and equipment as outlined in a memo from Captain Waltz, who will be at the meeting at answer any questions. This grant requires no Town match. A copy of grant information is included in your packet.

Suggested Motion:

Motion to allow the Police Department to apply and expend, if received, the 2013 Byrne Grant in the amount of \$7,787.00.

- (d) Permission to apply for and expend an Emergency Management Planning Grant for the Fire Department (Action Required): The Fire Department is requesting permission to apply for this grant in the amount of \$20,000 to help offset the cost of Emergency Management Planning, which the Town is required to do. This is an annual grant the Fire Department has received the last few years. Chief Brilliant will be at the meeting to answer any questions. A copy of his memo and application is included in your packet.

Suggested Motion:

Motion to allow the Fire Department to apply and expend, if received, an Emergency Management Planning Grant in the amount of \$20,000.

PUBLIC HEARINGS

102. This item is the required public hearing on amendments to the Zoning Ordinance regarding rezoning the west side of Federal Street between Mason and Center Streets to Town Center 1. This item comes back to the Council after the Council's request that the Planning Board review rezoning 28 Federal Street for commercial use. After

reviewing the zoning history for the property and holding a public hearing, the Planning Board is recommending that the zone be changed on Federal Street from Center to Mason Street from Town Residential 2 to Town Center 1. Copies of a memo from Anna Breinich and maps are included in your packet.

Suggested Motion:

Motion to adopt amendments to the Zoning Ordinance regarding rezoning the west side of Federal Street between Mason and Center Streets to Town Center 1.

NEW BUSINESS

103. This item seeks recommendations on how to improve the process for reviewing demolitions in the Village Review Zone. Chapter 2, Section 216 of the Town Zoning Ordinance designates the Village Review Zone, establishes the Village Review Board, and vests in the Village Review Board the power to grant Certificates of Appropriateness for new construction, additions, alterations, relocations or demolitions. The granting or denial of a Certificate of Appropriateness for demolition is currently based on the criteria in Section 216.9 as well as findings based on factors listed in Section 216.10.C. The Planning Board will be asked to review the Ordinance, taking into account the purposes of the Ordinance, the Comprehensive Plan update, and the history of implementing the Ordinance. The Board will be encouraged to receive comment from the public, the members of the Village Review Board, and Town Planning Department staff in developing recommendations to the Council. The Planning Board will be requested to make a recommendation to the Town Council no later than November 14. Copies of relative sections of the Zoning Ordinance and Comprehensive Plan are included in your packet.

Suggested Motion:

Motion to request that the Planning Board review and make recommendations to the Council regarding the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone.

104. This item is for the Council to discuss any interest in accepting the recreation and open space assets located on the former Navy housing off of McKeen Street. The property owner, Affordable Midcoast Housing, has requested the Town accept them and has agreed to pay costs to make repairs and maintenance. There is an overhead electrical transmission line above the basketball court and baseball diamond. Staff is recommending the Council visit the site prior to any action at your October 15th meeting. Copies of a memo from Manager Brown, maps of the site, costs and draft resolution for acceptance are included in your packet.

Suggested Motion:

No recommended motion since this is a discussion item.

105. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. At your September 4th meeting, you appointed Stephen Cohen to the Conservation Commission, which had been advertised in error as having a vacancy when it had been filled earlier in the summer. Upon speaking

with him, he expressed an interest in serving on the Zoning Board of Appeals. Copies of the Committee's report and the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- (a) Approval of the Minutes of September 4, 2012: A copy of the minutes is included in your packet.
- (b) Approval of minutes of September 17, 2012: A copy of the minutes is included in your packet.
- (c) Appointment of Wardens and Deputy Wardens for the Election on November 6, 2012: This item is for the appointment of Wardens and Deputy Wardens for the upcoming election. A copy of a memo from the Town Clerk, with the list of nominees, is included in your packet.
- (d) Approval of the Election Warrant for November 6, 2012: This item approves the election warrant for the Town's municipal election. A copy of the warrant is included in your packet.
- (e) Approval of extended hours for registrar: This item approves the extended hours for the registrar. A copy of the proposed hours is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.