

BRUNSWICK TOWN COUNCIL

Agenda

September 17, 2012

7:00 P.M.

Municipal Meeting Room

Brunswick Station

16 Station Avenue

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER'S REPORT:

- (a) Financial Update
- (b) Council Committee Updates
- (c) Acceptance of donation from Midcoast Hockey Association to assist with improvements to the Lishness Hockey Rink (*Action required*)
- (d) Permission to apply for MMA safety enhancement grant for firefighting turnout gear and ergonomic office equipment for the Town Clerk's office (*Action required*)
- (e) Selection of MMA Voting Delegation for Annual meeting (*Action required*)
- (f) Permission to apply for the State Department of Conservation grant for shoreline and harbor management plan (*Action required*)

PUBLIC HEARINGS

- 97. The Town Council will hear public comments on the following Automobile Graveyard/Junkyard License and Automobile Recycling applications, and will take any appropriate action. (Manager)

Shawn Letourneau
D/B/A: Brunswick Auto Recycling, LLC
117 Bath Road

Shawn Letourneau

HEARING/ACTION

98. The Town Council will hear public comments on amendments to Chapter 15 “Traffic and Vehicles” regarding adding four flag stops for buses, and will take any appropriate action. (Councilor Knight and Councilor Brayman)

HEARING/ACTION

99. The Town Council will hear public comments on amendments to the Zoning Ordinance to increase the maximum building footprint for dwellings containing three or more units, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

100. The Town Council will consider setting a public hearing for October 1, 2012, on amendments to the Zoning ordinance regarding rezoning the west side of Federal Street between Mason and Center Streets to Town Center 1, and will take any appropriate action. (Manager)

ACTION

101. The Town Council will consider adopting “A Resolution Authorizing the Demolition of Real Property Located at 6 Industry Road and the Use of Special Revenue Funds to Complete the Demolition,” and will take any appropriate action. (Manager)

ACTION

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659
(TDD 725-5521)**

Brunswick Town Council
Agenda
September 17, 2012
Council Notes and Suggested Motions

MANAGER'S REPORT:

- (a) Financial Update: Manager Brown will update the Council on the Town's financial picture to date for the fiscal year. Copies of financial reports will be posted online, but are not included in your packet.

Suggested Motion: No motion is required.

- (b) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (c) Acceptance of a donation from Midcoast Youth Hockey Association to assist with improvements to the Lishness Hockey Rink (Action required): This item is to accept donations from the Mid Coast Youth Hockey Association to make improvements to the Lishness hockey rink. The donations will be in the form of in-kind labor, donated supplies/materials and monetary contributions. Copies of a memo from Tom Farrell, a detailed list of the proposed improvements, and drawings from Midcoast Youth Hockey Association that outline the project are included in your packet.

Suggested motion

Motion to accept funds from Midcoast Youth Hockey Association and to expend those funds for improvements and items related to the operation of the Lishness Hockey Rink.

- (d) Permission to apply for MMA safety enhancement grant for firefighting turnout gear and ergonomic office equipment for the Town Clerk's office (Action required): This item allows the Town to apply for these two separate grant applications. One application is for \$2,000 to be used for firefighting turnout gear. The second application is for an ergonomic chair and other office equipment for the Clerk's office. Prices for these items are still being gathered, but the amount of the request will not exceed \$1,500. Both grants will fund items that are already in the operating budget and assist with these costs. The grants need to be applied for prior to the end of this month. Copies of the grant application for the Fire Department and a memo from the Human Resources Manager are included in your packet.

Suggested Motion:

Motion to allow the Town to apply for two MMA Safety Enhancement Grants to assist with costs for firefighting turnout gear and ergonomic office equipment.

- (e) Selection of MMA Voting Delegation for Annual meeting (Action required): This item allows the Council to designate a delegate and an alternate to represent Brunswick at the MMA Annual Business Meeting being held on Wednesday, October 3, 2012 at 1:45 a.m. at the Augusta Civic Center. The MMA Bylaws entitle each member community to one voting representative. Manager Brown and Town Clerk Smith would be willing to serve as the representatives. Copies of information on this item are included in your packet.

Suggested Motion:

Motion to nominate Gary Brown as the voting delegate and Fran Smith as the alternate to be Brunswick's voting delegation for MMA Annual meeting.

- (f) Permission to apply for State Department of Conservation shoreline and harbor management planning grant (Action required): This item allows the Town to apply for a shoreline and harbor planning grant through the Maine Department of Conservation. The grant will allow the Town the opportunity to utilize the expertise of consultants to help develop a sound harbor management plan. The request amount will be \$20,000 with the total estimated project cost of \$25,490. Copies of a memo from Dan Devereaux and the grant applications are included in your packet.

Suggested Motion:

Motion to allow the Town to apply for the State Department of Conservation shoreline and harbor management planning grant in an amount of \$20,000.

PUBLIC HEARINGS

97. This item is the public hearing on the renewal of an Automobile Graveyard license, and Junkyard license for Brunswick Auto Recycling, LLC on 117 Bath Road. This item is also for the renewal of the five-year license for Automobile Recycling. The facility has passed inspection. Copies of the public hearing notice, application, and inspection report are included in your packet.

Suggested motion:

Motion to approve applications for an Automobile Graveyard and Junkyard License and Automobile Recycling for Brunswick Auto Recycling, LLC.

98. This item is sponsored by Councilor Knight and Councilor Brayman at the request of Coastal Trans to allow for flag stops for the buses. This is the required public hearing prior to any Council action. The proposal would allow for four stops, which requires amending the ordinance. Copies of the memo from Coastal Trans, draft language, and a map are included in your packet.

Suggested Motion:

Motion to adopt amendments to Chapter 15 "Traffic and Vehicles" regarding adding four flag stops for buses.

99. This item is the required public hearing on amendments to the Zoning Ordinance to increase the maximum building footprint for dwellings containing three or more units. The change will increase the total square footage maximum from 5,000 to 10,000 square feet. This comes as a request from Scott Howard, developer of Botany Place, and has been reviewed by the Planning Board, with their recommendations included in Ms. Breinich's memo. A copy of the memo is included in your packet.

Suggested Motion:

Motion to adopt amendments to the Zoning Ordinance to increase the maximum building footprint for dwellings containing three or more units to 10,000 square feet.

NEW BUSINESS

100. This item comes back to the Council after the Council's request that the Planning Board review rezoning 28 Federal Street for commercial use. After reviewing the zoning history for the property and holding a public hearing, the Planning Board is recommending that the zone be changed on Federal Street from Center to Mason Street from Town Residential 2 to Town Center 1. Copies of a memo from Anna Breinich and maps are included in your packet.

Suggested Motion:

Motion to set a public hearing for October 1, 2012, on amendments to the Zoning ordinance regarding rezoning the west side of Federal Street between Mason and Center Streets from Town Residential 2 to Town Center 1.

101. This item asks the Town Council to consider proposals for the demolition of the old Times Record building and to adopt a resolution allowing the process to continue. At the Council's June 4th meeting, staff was authorized to solicit proposals for this demolition, which were received and opened on September 6th. Staff is recommending accepting the proposal from Copp Excavating in the amount of \$138,751.00 to complete this project. Copies of a memo from Manager Brown, a list of the proposals, and the draft resolution are included in your packet.

Suggested Motion:

Motion to adopt "A Resolution Authorizing the Demolition of Real Property Located at 6 Industry Road and the Use of Special Revenue Funds to Complete the Demolition."

No Consent Agenda - Meeting Adjournment

Suggested Motion:

Motion to adjourn the meeting.