

BRUNSWICK TOWN COUNCIL

Agenda

December 3, 2012

Executive Session - 6:00 P.M.

7:00 P.M.

Municipal Meeting Room

Brunswick Station

16 Station Avenue

Executive session – Personnel matter to discuss the Town Manager’s evaluation per M.R.S.A. §405(6)(A)

Roll Call

Pledge of Allegiance

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER’S REPORT:

- (a) Council Committee Updates
- (b) People Plus Update
- (c) Permission to accept and expend the State Department of Conservation shoreline and harbor management planning grant (*Action required*)
- (d) Acceptance of Forfeited Asset (*Action Required*)

PUBLIC HEARINGS

123. The Town Council will hear public comments on an ordinance to exempt active duty military from paying excise tax on vehicles, and will take any appropriate action.
(Chair King and Councilor Watson)

HEARING/ACTION

124. The Town Council will hear public comments on amendments to the General Assistance Ordinance Maximums, to be enacted on an emergency and regular basis, and will take any appropriate action. (Manager)

HEARING/ACTION

125. The Town Council will hear public comments on the Molnlycke TIF, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

126. The Town Council will consider setting a public hearing for December 17, 2012, to consider an amendment to the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone, and will take any appropriate action. (Manager)

ACTION

127. The Town Council will consider adopting the “Resolution Pertaining to Use Of The Special Revenue Fund for Recreation Programs To Fund A Feasibility Study For An Outdoor Aquatic Facility,” and will take any appropriate action. (Manager)

ACTION

128. The Town Council will consider reappointing Larissa Darcy to the Brunswick Development Corporation for a three year term to expire on September 7, 2015, and will take any appropriate action. (Chair King)

ACTION

129. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

130. The Town Council will discuss the Town Manager’s performance review, and determine if any action is needed.

ACTION

CONSENT AGENDA

- (a) Approval of the minutes of November 19, 2012
- (b) Appointment of Fran Smith as Registrar of Voters
- (c) Approval of tax abatement for James Miller D/B/A Cosmic Bodyworks

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659
(TDD 725-5521)**

Brunswick Town Council
Agenda
December 3, 2012
Council Notes and Suggested Motions

Executive session – Personnel matter to discuss the Town Manager’s evaluation per M.R.S.A. §405(6)(A)

Suggested Motion:

Motion to go into executive session for a Personnel matter to discuss the Town Manager’s evaluation per M.R.S.A. §405(6)(A).

MANAGER’S REPORT:

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (b) People Plus Update: Stacy Frizzle, Executive Director, will provide a report on the activities of this group.

Suggested Motion: No motion is required.

- (c) Permission to accept and expend the State Department of Conservation shoreline and harbor management planning grant (Action required): This item allows the Town to accept and expend funds from a shoreline and harbor planning grant through the Maine Department of Conservation. The grant gives the Town the opportunity to utilize the expertise of consultants to help develop a sound harbor management plan. The Town was awarded \$20,000, with the Town’s responsibility to provide 60 man hours as our match. Copies of a memo from Dan Devereau and the grant application are included in your packet.

Suggested Motion:

Motion to accept and expend the State Department of Conservation shoreline and harbor management planning grant in an amount of \$20,000.

- (d) Acceptance of Forfeited Asset (Action Required): The Court has awarded the Police Department forfeiture funds resulting from drug arrests. The Police are requesting the Council accept these assets. The first one is \$2,210 in cash and a variety of guns. The other one is for cash totaling \$1,080. Copies of an email from Chief Rizzo and court documents are included in your packet.

Suggested Motion:

Motion to accept and expend Forfeited Assets related to Criminal Action Docket No. CR-12-3997, with a total value of \$2,210.00 and Criminal Action Docket No. CR-12-3215, with a total value of \$1,080.00.

PUBLIC HEARINGS

123. This item, sponsored by Chair King and Councilor Watson, is the required public hearing on an ordinance that would exempt active duty military from paying excise tax on vehicles while on active duty. In 2011 the Legislature passed a law that authorizes local municipalities to adopt an ordinance that exempts active duty military personnel from paying excise tax on motor vehicles. The possible impact on the Town based on current numbers would be less than \$5,000. Copies of a memo from Manager Brown, the draft ordinance, and the state law reference are included in your packet.

Suggested Motion:

Motion to adopt an ordinance to exempt active duty military from paying excise tax on vehicles.

124. This item is the required public hearing to change the current General Assistance maximums and staff is requesting that the Council adopt the amendments on an emergency and regular basis in order to be enacted immediately after the public hearing. This is the annual adoption of the limits, with changes only in the Housing amounts. Copies of a memo and supporting materials are included in your packet.

Suggested Motion:

Motion to adopt amendments to the General Assistance Ordinance Maximums, to be enacted on an emergency and regular basis.

125. This item is the required public hearing for this TIF. Town staff has been working with representatives from Molnlycke Health Care to develop a proposed Tax Increment Financing (TIF) program to assist Molnlycke establish and expand their business at Brunswick Landing. Copies of the draft Development program and draft credit enhancement agreement (CEA) are included in the Council packet.

Suggested Motion:

Motion to adopt the “Town Council Resolution Designating the Mölnlycke Manufacturing Municipal Development and Tax Increment Financing District.”

NEW BUSINESS

126. This item is to consider setting a public hearing on Zoning Ordinance amendments regarding the Village Review Board and demolition of buildings. At the request of the Council, the Planning Board drafted and reviewed the proposed amendment to the Zoning Ordinance relating to the review of demolitions in the Village Review Overlay District. After holding a joint workshop with the Village Review Board and a public hearing, the Planning Board proposed an “interim” amendment, which advocates Certificates of Appropriateness for demolition or relocation be approved by the Planning Board, with recommendation provided by the Village Review Board. Copies of a memo from the Planning Department and draft amendments are included in your packet.

Suggested Motion:

Motion to set a public hearing for December 17, 2012, to consider an amendment to the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone.

127. This item is to authorize the Recreation Commission to have a feasibility study done for an outdoor aquatic facility. The authorization will not exceed \$25,000 and will be funded from the Recreation Special Revenue fund. This study will look at the feasibility of developing a new facility to replace the Coffin Pond swimming area. A copy of the draft resolution is included in your packet.

Suggested Motion:

Motion to adopt the “Resolution Pertaining to Use Of The Special Revenue Fund for Recreation Programs To Fund A Feasibility Study For An Outdoor Aquatic Facility.”

128. This item, sponsored by Chair King, is to reappoint Larissa Darcy to the Brunswick Development Corporation for a three year term to expire on September 7, 2015.

Suggested Motion:

Motion to reappoint Larissa Darcy to the Brunswick Development Corporation for a three year term to expire on September 7, 2015.

129. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

130. This item is for the Town Council to discuss the Town Manager’s performance review and make any recommendations.

Suggested motion:

No suggested motion.

CONSENT AGENDA

- (a) Approval of the Minutes of November 19, 2012: A copy of the minutes is included in your packet.
- (b) Appointment of Fran Smith as Registrar of Voters: This is a biannual appointment of the registrar of voters for a term to expire December 31, 2014.
- (c) Approval of tax abatement for James Miller D/B/A Cosmic Bodyworks: This item is to abate taxes that were assessed in error. A memo from the Assessor is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.