

BRUNSWICK TOWN COUNCIL

Agenda

December 3, 2012

Executive Session - 6:00 P.M.

7:00 P.M.

Municipal Meeting Room

Brunswick Station

16 Station Avenue

Executive session – Personnel matter to discuss the Town Manager’s evaluation per M.R.S.A. §405(6)(A)

Roll Call

Pledge of Allegiance

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER’S REPORT:

- (a) Council Committee Updates
- (b) People Plus Update
- (c) Permission to accept and expend the State Department of Conservation shoreline and harbor management planning grant (*Action required*)
- (d) Acceptance of Forfeited Asset (*Action Required*)

PUBLIC HEARINGS

123. The Town Council will hear public comments on an ordinance to exempt active duty military from paying excise tax on vehicles, and will take any appropriate action.
(Chair King and Councilor Watson)

HEARING/ACTION

124. The Town Council will hear public comments on amendments to the General Assistance Ordinance Maximums, to be enacted on an emergency and regular basis, and will take any appropriate action. (Manager)

HEARING/ACTION

125. The Town Council will hear public comments on the Molnlycke TIF, and will take any appropriate action. (Manager)

HEARING/ACTION

NEW BUSINESS

126. The Town Council will consider setting a public hearing for December 17, 2012, to consider an amendment to the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone, and will take any appropriate action. (Manager)

ACTION

127. The Town Council will consider adopting the “Resolution Pertaining to Use Of The Special Revenue Fund for Recreation Programs To Fund A Feasibility Study For An Outdoor Aquatic Facility,” and will take any appropriate action. (Manager)

ACTION

128. The Town Council will consider reappointing Larissa Darcy to the Brunswick Development Corporation for a three year term to expire on September 7, 2015, and will take any appropriate action. (Chair King)

ACTION

129. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

130. The Town Council will discuss the Town Manager’s performance review, and determine if any action is needed.

ACTION

CONSENT AGENDA

- (a) Approval of the minutes of November 19, 2012
- (b) Appointment of Fran Smith as Registrar of Voters
- (c) Approval of tax abatement for James Miller D/B/A Cosmic Bodyworks

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659
(TDD 725-5521)**

Brunswick Town Council
Agenda
December 3, 2012
Council Notes and Suggested Motions

Executive session – Personnel matter to discuss the Town Manager’s evaluation per M.R.S.A. §405(6)(A)

Suggested Motion:

Motion to go into executive session for a Personnel matter to discuss the Town Manager’s evaluation per M.R.S.A. §405(6)(A).

MANAGER’S REPORT:

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (b) People Plus Update: Stacy Frizzle, Executive Director, will provide a report on the activities of this group.

Suggested Motion: No motion is required.

- (c) Permission to accept and expend the State Department of Conservation shoreline and harbor management planning grant (Action required): This item allows the Town to accept and expend funds from a shoreline and harbor planning grant through the Maine Department of Conservation. The grant gives the Town the opportunity to utilize the expertise of consultants to help develop a sound harbor management plan. The Town was awarded \$20,000, with the Town’s responsibility to provide 60 man hours as our match. Copies of a memo from Dan Devereau and the grant application are included in your packet.

Suggested Motion:

Motion to accept and expend the State Department of Conservation shoreline and harbor management planning grant in an amount of \$20,000.

- (d) Acceptance of Forfeited Asset (Action Required): The Court has awarded the Police Department forfeiture funds resulting from drug arrests. The Police are requesting the Council accept these assets. The first one is \$2,210 in cash and a variety of guns. The other one is for cash totaling \$1,080. Copies of an email from Chief Rizzo and court documents are included in your packet.

Suggested Motion:

Motion to accept and expend Forfeited Assets related to Criminal Action Docket No. CR-12-3997, with a total value of \$2,210.00 and Criminal Action Docket No. CR-12-3215, with a total value of \$1,080.00.

PUBLIC HEARINGS

123. This item, sponsored by Chair King and Councilor Watson, is the required public hearing on an ordinance that would exempt active duty military from paying excise tax on vehicles while on active duty. In 2011 the Legislature passed a law that authorizes local municipalities to adopt an ordinance that exempts active duty military personnel from paying excise tax on motor vehicles. The possible impact on the Town based on current numbers would be less than \$5,000. Copies of a memo from Manager Brown, the draft ordinance, and the state law reference are included in your packet.

Suggested Motion:

Motion to adopt an ordinance to exempt active duty military from paying excise tax on vehicles.

124. This item is the required public hearing to change the current General Assistance maximums and staff is requesting that the Council adopt the amendments on an emergency and regular basis in order to be enacted immediately after the public hearing. This is the annual adoption of the limits, with changes only in the Housing amounts. Copies of a memo and supporting materials are included in your packet.

Suggested Motion:

Motion to adopt amendments to the General Assistance Ordinance Maximums, to be enacted on an emergency and regular basis.

125. This item is the required public hearing for this TIF. Town staff has been working with representatives from Molnlycke Health Care to develop a proposed Tax Increment Financing (TIF) program to assist Molnlycke establish and expand their business at Brunswick Landing. Copies of the draft Development program and draft credit enhancement agreement (CEA) are included in the Council packet.

Suggested Motion:

Motion to adopt the “Town Council Resolution Designating the Mölnlycke Manufacturing Municipal Development and Tax Increment Financing District.”

NEW BUSINESS

126. This item is to consider setting a public hearing on Zoning Ordinance amendments regarding the Village Review Board and demolition of buildings. At the request of the Council, the Planning Board drafted and reviewed the proposed amendment to the Zoning Ordinance relating to the review of demolitions in the Village Review Overlay District. After holding a joint workshop with the Village Review Board and a public hearing, the Planning Board proposed an “interim” amendment, which advocates Certificates of Appropriateness for demolition or relocation be approved by the Planning Board, with recommendation provided by the Village Review Board. Copies of a memo from the Planning Department and draft amendments are included in your packet.

Suggested Motion:

Motion to set a public hearing for December 17, 2012, to consider an amendment to the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone.

127. This item is to authorize the Recreation Commission to have a feasibility study done for an outdoor aquatic facility. The authorization will not exceed \$25,000 and will be funded from the Recreation Special Revenue fund. This study will look at the feasibility of developing a new facility to replace the Coffin Pond swimming area. A copy of the draft resolution is included in your packet.

Suggested Motion:

Motion to adopt the “Resolution Pertaining to Use Of The Special Revenue Fund for Recreation Programs To Fund A Feasibility Study For An Outdoor Aquatic Facility.”

128. This item, sponsored by Chair King, is to reappoint Larissa Darcy to the Brunswick Development Corporation for a three year term to expire on September 7, 2015.

Suggested Motion:

Motion to reappoint Larissa Darcy to the Brunswick Development Corporation for a three year term to expire on September 7, 2015.

129. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

130. This item is for the Town Council to discuss the Town Manager’s performance review and make any recommendations.

Suggested motion:

No suggested motion.

CONSENT AGENDA

- (a) Approval of the Minutes of November 19, 2012: A copy of the minutes is included in your packet.
- (b) Appointment of Fran Smith as Registrar of Voters: This is a biannual appointment of the registrar of voters for a term to expire December 31, 2014.
- (c) Approval of tax abatement for James Miller D/B/A Cosmic Bodyworks: This item is to abate taxes that were assessed in error. A memo from the Assessor is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER'S REPORT - A NO BACK UP MATERIALS

**MANAGER'S REPORT - B
NO BACK UP MATERIALS**

MANAGER'S REPORT - C BACK UP MATERIALS



Town of Brunswick, Maine

INCORPORATED 1739

OFFICE OF:

Marine Resources & Harbor Management

28 FEDERAL STREET BRUNSWICK, MAINE 04011-1581

TELEPHONE (207) 725-6631 FAX (207) 725-6663

Email~ ddevereaux@brunswickpd.org



Daniel R. Devereaux
Marine Resource Officer~
Harbormaster

J. Paul Plummer
Marine Resource Officer~
Deputy Harbormaster

11-27-2012

To: Brunswick Town Council
From: Daniel R. Devereaux, MRO/HM
Cc: Gary Brown, Town Manager
RE: **Shoreline and Harbor Planning Grant Acceptance**

Honorable Members of the Brunswick Town Council;

As you recall, in September 2012, you had authorized us to apply for a shoreline and harbor planning grant offered by the Maine Department of Agriculture, Conservation, and Forestry. We have been awarded \$20,000, with an approximate in kind match of 60 man hours from this division. This planning grant will assist the Town of Brunswick in identifying and inventorying all deep water mooring space as well as all current mooring locations. This information can be utilized to examine the usage and expected future usage and how it may or may not impact the current health of the Brunswick intertidal zones. The Town of Brunswick has been a progressive leader in shellfish management for nearly 50 years. Having detailed information from the final grant product will allow the Town to make more informed decisions surrounding the water usage. I would encourage your support to accept the grant so we can begin the process and work through the 2013 spring and summer.

Respectfully Submitted,

D.R. Devereaux MRO/HM



PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY
DIVISION OF GEOLOGY, NATURAL AREAS, AND COASTAL RESOURCES
93 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022

mailed 11/16/12 dlo
back

WALTER E. WHITCOMB
COMMISSIONER

2013 Shore and Harbor Planning Grant Award Letter

November 8, 2012

Gary Brown
Town Manager
Town of Brunswick
28 Federal Street
Brunswick, ME 04011

Dear Mr. Brown,

I am pleased to inform you that the Shore and Harbor Grant review committee has recommended a grant award of \$20,000.00 for the *Brunswick Harbor Management Plan* project application in Brunswick. This recommendation is based on project scoring and the committee's evaluation of the impacts of the project.

We received applications for 11 projects totaling \$177,950.00 in requests. The review committee did its best to fund the projects that would have direct impacts on harbor planning and management and adjacent shore land development to improve public access and use. I would be happy to discuss the committee's evaluation of your project.

The grant will be awarded through a State contract procedure. Attached, please find a draft award contract for review. Once we have the terms in place the Town will sign the contract and send three copies with original signature back to this office for processing. The grant award will be made by check directly to the town.

This award is a final decision of the Maine Coastal Program, subject to State Purchases Review Committee approval, with regard to the Shore and Harbor Planning Grant Program. Any person aggrieved by the award decision may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in 5 MRSA 1825-E and the rules promulgated thereunder. The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, ME 04333-0009 within 15 calendar days of receipt of notification of contract award.

Congratulations on your successful grant proposal. I look forward to working with you to get your project underway and seeing the results.

Sincerely;

Matthew Nixon
Program Manager



Town of Brunswick, Maine

INCORPORATED 1739

OFFICE OF

Marine Resources & Harbor Management

28 FEDERAL STREET BRUNSWICK, MAINE 04011-1581
TELEPHONE (207) 725-6631 FAX (207) 725-6663
Email - ddevereaux@brunswickpd.org



Daniel R. Devereaux
Marine Resource Officer -
Harbormaster

J. Paul Plummer
Marine Resource Officer -
Deputy Harbormaster

09-11-2012

To: Department of Conservation/Maine Coastal Program
From: Gary Brown, Brunswick Town Manager
Cc: Daniel R. Devereaux, MRO/HM
RE: Shoreline and Harbor Planning Grant 2012

COPY

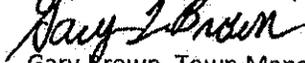
Dear Reviewers,

Please find the attached Shoreline and Harbor Planning Grant Application. The Town has and will always have a deep connection to the sea. For over the last half a century Brunswick has been one of the leading producers of soft shell clams and near shore quahog resources. We have instituted strict environmental regulations within our coastal zones that have helped us protect our fragile and valuable marine estuaries. In turn, we have reaped the benefit of healthy ecosystems that has generated such a great fishery and made the Brunswick's coastline such a desirable locale.

Brunswick's 66 miles of coastline provides hundreds of jobs and millions of dollars of revenue to the local economy. Over the past 20 years, the town has witnessed increased usages of its fragile tidal coastline as well as its sub tidal area along Merepoint Neck and the New Meadows River. These uses range from, increased mooring assignments, recreational boating/sailing, commercial seaweed harvesters, boat builders, marinas and boatyards, shellfish harvesting, recreational fishing, guide services, and the list goes on and on. With this increased demand on the Brunswick coastline, coupled with climatic changes and rising sea levels, we are in need of developing a comprehensive harbor management strategy that will help us understand each use and how they must be properly managed to allow increased sustainability in these sensitive habitats, while balancing the public's need for economic development. We stand by our belief that sensible strategies and management plans can promote, utilize and protect our coastline for future generations.

I would urge you to consider accepting our request for this grant. The intense review and the development of a strategy will provide us a road map for future years to come. If you have any questions please feel free to contact me.

Respectfully Submitted,


Gary Brown, Town Manager

Shore and Harbor Planning Grant Application

Project Title: Brunswick Harbor Management Plan



Municipality:	Brunswick, Maine
Grant Request Amount:	\$20,000.00
Total Estimated Project Cost:	\$25,982.20
Project Manager/Contact:	Daniel Devereaux, MRO/HM 28 Federal Street Brunswick, Maine

Local authorization provided by the Town Council.

A. Project Description:

Background A close connection to the sea has always been a major part of the Brunswick economy and quality of life. It is with good foresight that Brunswick's coastline will remain healthy; major part of the economy; and a critical part of Brunswick's way of life. Brunswick has vast amounts of intertidal zones and for the last half century has been one of the major producers of softshell clams and quahogs in Maine. Recreational boating, shellfish propagation, boat building, boatyards, marinas, hunting, kayaking, lodging, the construction of new homes; all of these businesses are intimately connected to our relationship with the sea and depend on a healthy marine environment. Among the important elements of Brunswick's marine environment are healthy pristine water quality, a productive sea floor, coastal marshes, shellfish beds, coastal water fowl and wading bird habitat, eelgrass beds, sea bird nesting islands, and essential habitat for federally listed endangered species.

- 1. Explanation of Need:** Brunswick has over 66 miles of coastline, not including the Androscoggin River which provides the north boarder from west to east. It contains 4 islands on the coast and several smaller islands along the Androscoggin River. Currently the Town has one full time Harbor Master/Marine Warden who is responsible for the enforcement of the Town's Harbor & Marine Ordinances, the management of the Town's Harbors, and oversight of over 500 moorings throughout the town. There are 2 large mooring fields (Paul's Marina & Merepoint Yacht Club) in the town of Brunswick, 2 commercial marinas, as well as 9 water access points, two of which are all tide access. Like many coastal communities in Northern Casco Bay, Brunswick has seen a drastic increase in the use of its harbors and competition between the users (commercial v' recreational, etc.). Brunswick is also home to a significant commercial fishing fleet & recreational boating industry (boat building, & marinas). Currently the Town does not have a Harbor Management Plan to guide them in comprehensive management goals and priority setting. Due to the increase in recreational and commercial usage of its coastline, including its fragile intertidal zones, it is critical to develop strategies that will help balance its interest between the different types of users and the environment. These plans can be coordinated into one master planning document that will help Brunswick make informed decisions surrounding the Marine environment for years to come.
- 2. Proposed Purpose:** The purpose of this grant application is to develop a Harbor Management Plan for the Town of Brunswick that will include an inventory of all potential deep water mooring space; identify all moorings that are currently in use and their locations, examine the different uses and how they impact the current health of Brunswick Waters. This plan will be used by the Town Manager, Harbor Master and the Marine Resources Committee as a work plan for the next 10 years.
- 3. The Goals as identified in the 2005 Comprehensive Plan are:**

- Preserve water access for economic opportunity.
- Preserve traditional access that is now used.
- Local input on aquaculture leasing
- Monitor and police sources of water pollution
- Mooring field plans
- Habitat preservation with new shorefront development.
- Commercial fishing statistics
- Marine resources
- Water dependant uses; boat yards, marinas, commercial fishing, and marine related businesses.
- Cultural and natural resources
- Submerged lands leases
- Waterfront ordinances
- Public Education/ Educational materials

4. Components of the Plan:

a. The Harbor Management Plan will include at a minimum the following components:

- An inventory of existing municipal and private facilities including piers, wharfs, moorings, and access points to the waterfront.
- Research and documentation of the quality and quantity of maritime natural resources.
- Examine the different uses recreational vs' commercial

b. The Harbor Management Plan will also include inventories of the following major harbors.

- Maquoit Bay
Bunganuc
Western Merepoint
- Middle Bay
Eastern Merepoint
Simpsons Point
Barnes Landing
- Harpswell Sound
Schofields
Long Reach
Gurnet Straits
Buttermilk Cove
- New Meadows River
Coombs Island
Woodward Cove
Getchell Ledge
Thomas Point Beach

- Upper New Meadows River
- New Meadows Lakes
- Androscoggin River

These inventories will identify and describe the existing features of these areas, and include number of and classification of moorings, land side uses, access, habitat and any other relevant characteristics.

- c. The Harbor Management Plan will also review existing ordinances and other regulations and propose possible changes.
- d. The Harbor Management Plan will also consider addressing the following issues:
 - Zoning
 - Proliferation of residential wharves
 - Wildlife habitat
 - Commercial and recreational boating
 - Commercial fishing, Shellfish harvesting
 - Commercial fishing jobs
 - Marina/ boatyards
 - Tourist business
 - Harbor management
 - Mooring control
 - Access
 - Heritage
 - Threat of loss of working waterfront

5. What will be done and by whom:

- The Harbor Master will be the project manager and staff liaison to the Marine Resources Committee. The Harbor Master, in consultation with the Committee, will write the RFP and recommend a consultant for the process.
- The Committee will provide input to the planning process.
- The Town Planner will give assistance where needed at a minimal level. This might include GIS/mapping.
- Town will select a Planning/Engineering Consultant to assist.

B. Project Schedule:

- September 2012 – grant application submitted
- September/October 2012 - RFP development & consultant selection process begins
- March 2013, - Grant awarded and consultant selected
- May/June 2013 – Project kickoff; meeting with consultant
- June/July 2013- workshops with community & committee
- August/September/October 2013- Draft Plan development, meetings with

- committee
- December 2013 - Final Plan Submittal

C. Project Budget: \$

Estimated project costs and anticipated source of funds:

The estimated cost of the entire project is \$\$25,740

It is anticipated that the total matching funds available from the Town for the project will be approximately \$5,739 (all in-kind)

The estimated town staff time, which is a portion of the town match based on in-kind services, is:

Harbormaster/Marine Resource Officer (2 hours x 30 weeks @ \$55.18/hr) = \$3,310.80

Deputy Harbormaster (2 hours x 30 weeks @ \$20.80/hr) = \$1,872.00

<i>Boat operations; fuel and maintenance</i>	<i>\$500.00</i>
<i>Travel time & vehicle fuel and maintain (mileage rate)</i>	<i>\$300.00</i>

In – kind town total = \$5,982.80

The estimated consultant cost is: \$20,000

Manager Report D
Materials available in Town
Manager's office

ITEM 123

BACK UP MATERIALS

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: October 29, 2012

RE: Excise Tax Exemption Ordinance

In 2011 the Legislature passed a law that authorizes local municipalities to adopt an ordinance that exempts active duty military personnel from paying excise tax on motor vehicles. A copy of that statute is attached to this memo.

Council Chair King and Councilor Watson have sponsored the agenda item to set a public hearing to adopt this ordinance in Brunswick. A DRAFT of the ordinance is also attached.

I have discussed the possible impact of this with the Finance Department. We do not have the ability to identify the individuals that may qualify for this benefit, but an educated estimate is that the impact will be less than \$5,000.



Municipality of Brunswick, Maine

ORDINANCE EXEMPTING ELIGIBLE ACTIVE DUTY MILITARY PERSONNEL FROM VEHICLE EXCISE TAX

Section 1. Authority.

This ordinance is enacted pursuant to 36 M.R.S.A. § 1483-A, which expressly authorizes such ordinances.

Section 2. Excise tax exemption; qualifications.

Vehicles owned by a resident of this municipality who is on active duty serving in the United States Armed Forces and who is either permanently stationed at a military or naval post, station or base outside this State or deployed for military service for a period of more than 180 days and who desires to register that resident's vehicle(s) in this State are hereby exempted from the annual excise tax imposed pursuant to 36 M.R.S.A. § 1482.

To apply for this exemption, the resident must present to the municipal excise tax collector certification from the commander of the resident's post, station or base, or from the commander's designated agent, that the resident is permanently stationed at that post, station or base or is deployed for military service for a period of more than 180 days.

For purposes of this section, "United States Armed Forces" includes the National Guard and the Reserves of the United States Armed Forces.

For purposes of this section, "deployed for military service" has the same meaning as in 26 M.R.S.A. § 814(1)(A).

For purposes of this section, "vehicle" has the same meaning as in 36 M.R.S.A. § 1481(5) and does not include any snowmobiles as defined in 12 M.R.S.A. § 13001.

Section 3. Effective date; duration.

This ordinance shall take effect thirty days after its adoption by the Town Council and shall remain in effect unless and until it or 36 M.R.S.A. § 1483-A is repealed.

**36 §1483-A. LOCAL OPTION EXEMPTION FOR
RESIDENTS PERMANENTLY STATIONED OR DEPLOYED
FOR MILITARY SERVICE OUTSIDE OF THE STATE**

**36 §1483-A. LOCAL OPTION EXEMPTION FOR RESIDENTS PERMANENTLY
STATIONED OR DEPLOYED FOR MILITARY SERVICE OUTSIDE OF THE
STATE**

A municipality may by ordinance exempt from the annual excise tax imposed pursuant to section 1482 vehicles owned by a resident who is on active duty serving in the United States Armed Forces and who is either permanently stationed at a military or naval post, station or base outside this State or deployed for military service for a period of more than 180 days who desires to register that resident's vehicle in this State. To apply for the exemption, the resident must present to a designated municipal official certification from the commander of the resident's post, station or base, or from the commander's designated agent, that the resident is permanently stationed at that post, station or base or is deployed for military service for a period of more than 180 days. For purposes of this section, "United States Armed Forces" includes the National Guard and the Reserves of the United States Armed Forces. For purposes of this section, "deployed for military service" has the same meaning as in Title 26, section 814, subsection 1, paragraph A. [2011, c. 313, §1 (NEW); 2011, c. 313, §2 (AFF).]

SECTION HISTORY

2011, c. 313, §1 (NEW). 2011, c. 313, §2 (AFF).

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ITEM 124

BACK UP MATERIALS

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: October 29, 2012

RE: Changes to General Assistance Ordinance

Council is being asked to set a public hearing on proposed changes to the General Assistance Ordinance. This is the typical annual exercise that all Towns go through as some of the allowable levels of assistance are modified. This is different than the changes that Council acted on last spring. Those were changes that were the result of structural changes in the law.

The proposed change pertains to the level of assistance for housing.

Date: October 26, 2012

To: Gary Brown, Town Manager
Fran Smith, Town Clerk

From: Judy Hardy-Goddard, GA Administrator
Rodney Moody, GA Administrator

Re: Adoption of GA Maximums

The Adoption Process

The municipal officers adopt the local General Assistance Ordinance and yearly Appendices. The law requires that the municipal officers adopt the ordinance and/or Appendices *after notice and hearing*. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. In addition, any changes or Amendments, such as new Appendices, must also be submitted to DHHS.

The only changes are for Appendix C, all other Appendixes were changed in July 2012 and stayed the same.

Appendix C

Appendix C is a listing of the maximum levels of assistance for housing (both heated and unheated). These maximum levels were developed by MMA using 2009-2010 HUD Fair Market Rent values that include utility costs. Because the FMR numbers include utility and heating costs, the applicable average utility and heating allowances, as developed by the Maine State Housing Authority (MSHA), are subtracted from the FMR to obtain a pure "housing" cost.

2011/2012			2012-2013		
Bedrooms	Unheated	Heated	Bedrooms	Unheated	Heated
1	563	636	1	563	636
2	720	821	2	720	821
3	850	977	3	982	1115
4	1073	1260	4	1167	1326

If you have further question, please feel free to contact me at 725-6661 or by email jhardygoddard@brunswickme.org.

Thank-you