

**BRUNSWICK TOWN COUNCIL**  
**Agenda**  
**December 17, 2012**  
**7:00 P.M.**  
**Municipal Meeting Room**  
**Brunswick Station**  
**16 Station Avenue**

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

**MANAGER'S REPORT:**

- (a) Council Committee Updates
- (b) Update on the Police Station Project
- (c) Holiday Schedule

**PUBLIC HEARINGS**

131. The Town Council will hear public comments on an amendment to the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone, and will take any appropriate action. (Manager)

**HEARING/ACTION**

**NEW BUSINESS**

132. The Town Council will consider setting a public hearing for January 22, 2013, on parking ordinance changes in the downtown area, as recommended by the Downtown Master Plan Implementation Committee's Parking Subcommittee, and will take any appropriate action. (Councilor Knight and Councilor Perreault)

**ACTION**

133. The Town Council will consider adopting a new Boards, Commissions and Committees Policy, and will take any appropriate action. (Appointments Committee)

**ACTION**

**CONSENT AGENDA**

- (a) Approval of the Minutes of December 3, 2012
- (b) Approval of the Minutes of December 6, 2012
- (c) Approve of games of chance for Brunswick Lodge of ELKS #2043

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION  
SHOULD CONTACT THE TOWN MANAGER'S OFFICE AT 725-6659  
(TDD 725-5521)**

**Brunswick Town Council**  
**Agenda**  
**December 17, 2012**  
**Council Notes and Suggested Motions**

**MANAGER'S REPORT:**

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public. A copy of a report from the CIP Committee will be included in your packet.

Suggested Motion: No motion is required.

- (b) Update on the Police Station Project: Manager Brown will give this update.

Suggested Motion: No motion is required.

- (c) Holiday Schedule: The Town Offices will be closing at noon on December 24<sup>th</sup>, Christmas Eve. It will be open the full business day of December 31<sup>st</sup> and will be closed on January 1<sup>st</sup>. Trash and recycling pick-up for Christmas and New Years Days will be collected on the following Saturday.

Suggested Motion: No motion is required.

**PUBLIC HEARINGS**

131. This item is the required public hearing on Zoning Ordinance amendments regarding the Village Review Board and demolition of buildings. At the request of the Council, the Planning Board drafted and reviewed the proposed amendment to the Zoning Ordinance relating to the review of demolitions in the Village Review Overlay District. After holding a joint workshop with the Village Review Board and a public hearing, the Planning Board proposed an "interim" amendment, which advocates Certificates of Appropriateness for demolition or relocation be approved by the Planning Board, with recommendation provided by the Village Review Board. Copies of a revised memo from the Planning Department and draft amendments are included in your packet.

Suggested Motion:

Motion to adopt an amendment to the Town Zoning Ordinance, Chapter 2, Section 216, relating to the review of demolitions in the Village Review Overlay Zone.

**NEW BUSINESS**

132. This item, sponsored by Councilor Knight and Councilor Perreault, is to consider setting a public hearing for January 22, 2013, on parking ordinance changes in the downtown area, as recommended by the Downtown Master Plan Implementation Committee's Parking Subcommittee. Copies of a summary of changes from Captain Waltz, the draft changes, and a parking fine comparison are included in your packet.

Suggested Motion:

Motion to set a public hearing for January 22, 2013, on parking ordinance changes in the downtown area, as recommended by the Downtown Master Plan Implementation Committee's Parking Subcommittee.

133. This item, sponsored by the Appointments Subcommittee, asks the Council to consider adopting a new Boards, Commissions and Committees Policy to update and replace policies adopted in 1993, another adopted in 1994, and the removal policy adopted in 1998. This policy has been discussed and worked on over the past few years and is now ready for adoption. A copy of the proposed policy and the previous version are included in your packet.

Suggested Motion:

Motion to adopt a new Boards, Commissions and Committees Policy, which will replace previously adopted policies.

**CONSENT AGENDA**

- (a) Approval of the Minutes of December 3, 2012: A copy of the minutes is included in your packet.
- (b) Approval of the Minutes of December 6, 2012: A copy of the minutes is included in your packet.
- (c) Approval of games of chance for Brunswick Lodge of ELKS #2043: This is the semi-annual renewal for games of chance. A copy of their letter of request is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.