

BRUNSWICK TOWN COUNCIL
Agenda
June 17, 2013
6:30 P.M. – Executive Session
7:00 P.M. – Regular Meeting
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Executive session – Consultations with Legal Council per M.R.S.A. §405(6)(E)

Roll Call

Pledge of Allegiance

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER’S REPORT:

- (a) Recognition of Class “A” Champion Girl’s Tennis Team
- (b) Financial Update
- (c) Council Committee Updates
- (d) Update on MDOT Quality Community Program 2012 funding requests for 3 projects:
(Action Required)

PUBLIC HEARINGS

- 65. The Town Council will hear public comments on the following Special Amusement License, and will take any appropriate action. (Manager)

Special Amusement

165 Park Row
D/B/A: Brunswick Inn
165 Park Row

Eileen Horner

HEARING/ACTION

- 66. The Town Council will hear public comments regarding the proposed Recreation, Trails, and Open Space Management Plan, and will take any appropriate action. (Councilor Pols)

HEARING/ACTION

NEW BUSINESS

67. The Town Council will consider adopting “A Resolution Authorizing an Emergency Advance and Appropriation of up to \$150,000 for the Purpose of Acquiring and Installing a Telecommunications System and Related Improvements,” and will take any appropriate action. (Manager)

ACTION

68. The Town Council will consider accepting a sidewalk easement from the Unitarian Universalist Church of Brunswick, and will take any appropriate action. (Manager)

ACTION

CONSENT AGENDA

- (a) Approval of the Minutes of June 3, 2013
- (b) Approval of Games of Chance and Beano for Knights of Columbus, 2 Columbus Drive
- (c) Approval of Games of Chance for the Brunswick Lodge of Elks, B.P.O. Elks #2043, 179 Park Row
- (d) Quit claim deed for property known as Map 041 Lot 011 Sub 000 Typ 005

Executive session – Economic Development to discuss the MRRA TIF per 1 M.R.S.A. §405(6)(C)

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
June 17, 2013
Council Notes and Suggested Motions

Executive session – Consultations with Legal Council per M.R.S.A. §405(6)(E)

Suggested Motion:

Motion to go into executive session to Consultations with Legal Council per M.R.S.A. §405(6)(E).

Correspondence:

Email regarding Longfellow Avenue (Councilor Tucker)

MANAGER’S REPORT:

- (a) Recognition of Class “A” Champion Girl’s Tennis Team (Councilor Favreau): This item recognizes the team for their recent state championship win. Members of the team will be at your meeting.
- (b) Financial Update: Manager Brown will update the Council on the Town’s financial picture to date for the current fiscal year. Copies of financial reports will be posted online, but are not included in your packet.

Suggested Motion: No motion is required.

- (c) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (d) Update on MDOT Quality Community Program 2012 funding requests for 3 projects: the installation of four pedestrian activated flashing crosswalk warning systems, the engineering and permitting for the 7.2 mile continuation of the Androscoggin River Bicycle and Pedestrian Path between and through Brunswick, West Bath and Bath (joint request made by the City of Bath), and the completion of the Brunswick portion of the Androscoggin Riverwalk (Action Required): This is a follow-up on the three funding requests authorized by Council on July 23, 2012 for the town to apply or provide a letter of intent to support Bath’s grant request. MDOT recently approved two of the three applications for future design and/or construction funding: the pedestrian activated flashing crosswalk systems, and engineering and permitting for the Androscoggin River Bicycle and Pedestrian Path extension. The third project, to complete the Androscoggin Riverwalk, was not approved for future funding at this time. Copies of a memo from Anna Breinich and Tom Farrell, detailing the approval process and next steps, as well as related correspondence from MDOT, are included in this packet.

Suggested Motion:

Motion to indicate the Town of Brunswick's continued interest in moving the projects forward when funding becomes available and the expected or actual date (and approval process if not already approved) for local matching funds officially made available for design and/or construction. This does not commit local match funds but indicates a continuing interest in the project with a target date for providing the local match, should Council approve such funding at a later date.

PUBLIC HEARINGS

65. This item is the required public hearing for a renewal Special Amusement License for the Brunswick Inn. They are requesting acoustic music in the bar/great room, front parlors and breakfast room. Copies of the public hearing notice and application are included in your packet.

Suggested Motion:

Motion to approve a special amusement license for Brunswick Inn, located at 165 Park Row.

66. This item, sponsored by Councilor Pols, is a public hearing on the proposed Recreation, Trails, and Open Space Management Plan. The Council will be asked to approve naming the 591-acre REC-7 parcel the Kate Furbish Preserve; and will be asked to adopt the RTOS Management Plan. For the past two years, the stakeholders committee has been meeting to develop this plan. The process included public meetings and input. Copies of a memo from Councilor Pols and Denise Clavette, the full plan, summary of public meetings and abutter letters will be included in your packet.

Suggested Motion:

Motion 1

Motion to approve naming the 591-acre REC-7 parcel, the Kate Furbish Preserve as recommended by the Recreation Commission; Recreation, Trails and Open Space stakeholder committee; and agreed upon by the abutters/public meeting attendees at the June 6, 2013 meeting.

Motion 2

Motion to adopt the Recreation, Trails and Open Space (RTOS) Management Plan, for properties conveyed to the Town of Brunswick from Brunswick Naval Air Station. The RTOS Management Plan includes overarching management goals for all public benefit conveyance lands, and includes only the Kate Furbish Preserve (REC-7 parcel) section addressed at this time; as well as the conceptual plan for the perimeter trail. The Captain William A. Fitzgerald, USN, Recreation and Conservation Area and other REC parcels will have their own management plans developed at subsequent dates for consideration by the Town Council. Those sections will be added to the plan once approved by the Town Council.

NEW BUSINESS

67. This item is to adopt “A Resolution Authorizing an Emergency Advance and Appropriation of up to \$150,000 for the Purpose of Acquiring and Installing a Telecommunications System and Related Improvements.” The need for the new telecommunications system was identified in the CIP. The Town had considered a three year lease, but has determined that the lease is not in the best interest of the town and that it would be better to advance the funds from the Brunswick Area Network Fund (\$80,000) and the Road Reconstruction Fund (\$70,000). These funds will be repaid over the next three years. A copy of the draft resolution will be included in your packet

Suggested Motion:

Motion to adopt “A Resolution Authorizing an Emergency Advance and Appropriation of up to \$150,000 for the Purpose of Acquiring and Installing a Telecommunications System and Related Improvements.”

68. This item is for the Council to consider accepting a sidewalk easement from the Unitarian Universalist Church of Brunswick. This easement acceptance’s request comes as part of the Planning Board approval for constructing a new church and the necessary relocation of 2 vehicle loading/unloading spaces. Copies of the Town Planner’s memo and the draft easement are included in your packet.

Suggested Motion:

Motion to accept accepting a sidewalk easement from the Unitarian Universalist Church of Brunswick.

CONSENT AGENDA

- (a) Approval of the Minutes of June 3, 2013: A copy of minutes is included in your packet.
- (b) Approval of Games of Chance and Beano for Knights of Columbus, 2 Columbus Drive: This is the semi-annual approval of games of chance and beano. Copies of their applications are included in your packet.
- (c) Approval of Games of Chance, Card Games, and Bingo for the Brunswick Lodge of Elks, B.P.O. Elks #2043, 179 Park Row: This item is the semi-annual approval of games for the Elks. A copy of their letter of request is included in your packet.
- (d) Quit claim deed for property known as Map 041 Lot 011 Sub 000 Typ 005: This item will deed a property back to its owners as they have paid owed taxes. A copy of the Quitclaim Deed is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Executive session – Economic Development to discuss the MRRA TIF per 1 M.R.S.A. §405(6)(C)

Suggested Motion:

Motion to go into executive session regarding Economic Development to discuss the MRRA TIF per 1 M.R.S.A. §405(6)(C)

Suggested Motion:

Motion to adjourn the meeting.