

**BRUNSWICK TOWN COUNCIL**  
**Agenda**  
**July 15, 2013**  
**7:00 P.M. – Regular Meeting**  
**Municipal Meeting Room**  
**Brunswick Station**  
**16 Station Avenue**

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

**MANAGER’S REPORT:**

- (a) Council Committee Updates  
(Includes update from the NNEPRA Brunswick Layover Building Advisory Group)
- (b) Accept and expend a grant from the Walmart Foundation for items for the new Police Station (*Action Required*)
- (c) Nomination Papers availability

**PUBLIC HEARINGS**

- 80. The Town Council will hear public comments on moving the voting location to Building 211 from Brunswick Junior High School, and will take any appropriate action.  
(Manager)

**HEARING/ACTION**

**TABLED ITEM**

- 72. The Town Council will hold a public hearing on an application for special amusement license, and will take any appropriate action. (Manager)

Special Amusement

The Raven’s Roost  
D/B/A: The Raven’s Roost  
103 Pleasant Street

Raven O’Brien/Ronald Wing Sr. & II

**ACTION**

**NEW BUSINESS**

- 81. The Town Council will consider approving a renewal alcohol license for The Raven's Roost to include outdoor service for the first time, and will take any appropriate action. (Manager) **ACTION**
  
- 82. The Town Council will consider setting public hearings for July 29, 2013, on a MRRA TIF for Brunswick Landing and Executive Airport, and will take any appropriate action. (Councilor Tucker and Councilor Richardson) **ACTION**
  
- 83. The Town Council will consider setting a public hearing for July 29, 2013, on budget amendments to the 2013-14 Municipal budget, and will take any appropriate action. (Manager) **ACTION**
  
- 84. The Town Council will consider endorsing the Route 24 Corridor Plan, and will take any appropriate action. (Councilor Knight) **ACTION**

**CONSENT AGENDA**

- (a) Approval of the Minutes of July 1, 2013
- (b) Approval of the Minutes of June 27, 2013

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council**  
**Agenda**  
**July 15, 2013**  
**Council Notes and Suggested Motions**

**MANAGER'S REPORT:**

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public. Specifically, Councilor Perreault will update the Council on the NNEPRA Brunswick Layover Building Advisory Group meeting and a request to have a presentation made to the Council at a future date.

Suggested Motion: No motion is required.

- (b) Accept and expend a grant from the Walmart Foundation for items for the new Police Station (Action Required) This item to allow the Police to spend \$2,500 they received from the Walmart Foundation to assist with purchasing evidence supplies for the new Police Station. There are no matching funds, with the only requirement that the items be purchased at Walmart. A copy of the award is included in your packet.

Suggested Motion:

Motion to allow the Police Department to accept and expend \$2,500 from the Walmart Foundation to purchase evidence supplies for the new Police Department.

- (c) Nomination Papers availability: Nomination papers for Town Council and School Board will be available starting Friday, July 26<sup>th</sup>, and need to be returned no later than Friday, September 6<sup>th</sup>. Districts 1, 2 and 6 seats for both the Town Council and School Board will be up for election in November.

Suggested Motion: No motion required.

**PUBLIC HEARINGS**

80. This item is for the Council to hear public comments on moving the voting location to Building 211 from Brunswick Junior High School. This will allow the public to weigh in on this proposed change. After the hearing, the Council can choose to take action to move the polling location effective either in November 2013 or next June 2014; the Council could also take no action to allow a decision to be made closer to next June's election; or the Council can vote to not move at this time. If any vote is made to move, it will still require final approval of the state, but the Clerk has confirmed that action can be taken this July for next June as long it is clear in the motion the effective date of the change. A copy of the memo from the last meeting is included in your packets.

Suggested Motion: Options

- 1) Motion to move the voting location to Building 211 from Brunswick Junior High School effective for the November 2013 election.

- 2) Motion to move the voting location to Building 211 from Brunswick Junior High School effective for the June 2014 election.
- 3) No action.
- 4) Vote to not move the voting location.

### **TABLED ITEM**

72. This item comes back to the Council for approval of a special amusement license for Raven's Roost that now includes outdoor activity. At your last meeting you approved a temporary conditional license until new paperwork could be submitted for this meeting. Since the liquor license is also up for renewal the owners have decided to add the outdoor area to their liquor license and include that area in their special amusement application. Your approval is requested on the new application to include the areas outlined. Staff would also like your approval on the renewal liquor license which includes the outdoor area, which will be addressed in the next item. Copies of the new special amusement license application and historical information on their approvals are included in your packet.

#### *Suggested Motion*

Motion to approve a special amusement license for Raven's Roost, with the following conditions (if any).

### **NEW BUSINESS**

81. This item is a renewal of an alcohol license for The Raven's Roost to include outdoor service for the first time. Since this is a different use from the past licenses, the Town Clerk is requesting the Council approve this license, especially with concerns raised on their special amusement license. With this approval The Ravens Roost will not have to come back to the Town for permission prior to each event and staff can sign off on future liquor license renewals as is the usual policy once approval has been received from the Police Department. A copy of their application is included in your packet.

#### *Suggested Motion:*

Motion to approve the renewal alcohol license for The Raven's Roost, to include outdoor service.

82. This item, sponsored by Councilor Tucker and Councilor Richardson, is to set a public hearing for July 29, 2013, on MRRA TIFs for Brunswick Landing and the Executive Airport. Copies of the draft Application for a Municipal Development and Tax Increment Financing District are included in your packet.

#### *Suggested Motions*

Motion to set a public hearing for July 29, 2013, for the MRRA TIF at Brunswick Landing.

Motion to set a public hearing for July 29, 2013, for the MRRA TIF at Brunswick Executive Airport.

83. This item is to set a public hearing to amend the municipal budget due to the loss of state funds. The Town Charter requires a public hearing at least 10 days prior to taking Council action to amend the budget. The Town Manager has worked with staff to find adjustments to offset the \$316,000 reduction in State Revenue Sharing. Copies of a memo from the Town Manager, along with options for adjustments, are included in your packet.

Suggested Motion:

Motion to set a public hearing for July 29, 2013, on budget amendments to the 2013-14 Municipal budget.

84. This item, sponsored by Councilor Knight, is for the Council to consider endorsing the Route 24 Corridor Plan. This plan was discussed at your March 18<sup>th</sup> meeting and it may be the appropriate time to approve it. Copies of a memo from Anna Breinich and the draft plan are included in your packet.

Suggested Motion

Motion to endorse the Route 24 Corridor Management Plan, dated June 27, 2013, in support of the contained findings and recommendations. The Town of Brunswick will work with MaineDOT, the Midcoast Council of Governments and participating towns to support the plan's implementation as funding becomes available.

**CONSENT AGENDA**

- (a) Approval of the Minutes of July 1, 2013: A copy of the minutes is included in your packet.
- (b) Approval of the Minutes of June 27, 2013: A copy of the minutes is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.