



TOWN OF BRUNSWICK
DOWNTOWN BRUNSWICK AND OUTER
PLEASANT STREET CORRIDOR
MASTER PLAN IMPLEMENTATION COMMITTEE
28 FEDERAL STREET, BRUNSWICK, ME 04011-1583

Margo Knight, Chair
Councilor – District 6

John Perreault, Vice Chair
Councilor – District 4

Newell Augur
Citizen at Large

Paul Dostie
Resident - Downtown

Vacant
Creative Economy/Non-profit

Jacqueline Ellis
Citizen at Large

Mike Lyne
BDA Member

Toby Tarpinian
Business Owner - Downtown

Katherine Wilson
Resident – Pleasant Street

David Flaherty
Business Owner – Pleasant Street

MEETING SUMMARY
MONDAY, November 26, 2012

1. **Introductions/Public Comment** – No announcements/public comment.
2. **Presentation of 8/16/12 Meeting Summary**
 - a. Summary accepted with one revision per attached.
3. **Subcommittee Reports**
 - a. **Visual Quality: Mike Lyne**
 - No meeting held. Restated 3 priorities for Subcommittee:
 - Better banner policy for Town
 - Coordinate “welcome” sign w/Police Station signage
 - Overhaul downtown appearance – establish a 2nd Thursday clean sweep
 - b. **Ped/Vehicular: John Perreault**
 - No meeting held.
 - c. **Neighborhoods: Margo Knight**
 - No meeting held.
 - d. **Finance/Marketing: Newell Augur**
 - No meeting held.
4. **Master Plan Outreach Activities - Margo**
 - a. Recommended reworking opportunities based on comments received; adjust parking availability, request additional comments on revisions.
 - b. Deal with parking concerns first, then other implementation measures; develop a parking master plan for Town Hall site if BDC agrees. BDC will take property possession in June '14.
 - c. Agreement to hold off in doing more outreach until more parking opportunities are completed.
5. **Project Updates**
 - a. **Ad Hoc Committee on Parking – Margo**
 - Completed to date: proposed changes to parking ordinance including increased fines, restricting vehicles moved from space to space in same block, providing for 30 minute parking spaces (2 per block) in order to increase turnover; discussion regarding shared parking potential for employees, potential to increase enforcement using existing staff, moved 5 municipal staff spaces to Hawthorne.

- With changes, business owners OK with raised crosswalks. However, Margo will ask John Foster to discuss other potential experimentation alternatives.
 - Margo, requested comments on ordinance, plans to then take it to Town Council.
- b. Bowdoin GIS Students Parking Study:** Anna provided update. Project will be completed mid-December. Announced student presentation at Bowdoin on 12/14.
 - c. Update on Meeting with Lewiston City Administrator:** Margo reported on meeting discussion regarding establishing new bike lanes (study determined placement and incorporation during repainting of streets). Anna has passed the information on to the Brunswick Bike/Ped Advisory Committee.
 - d. Technical Assistance Applications:** Anna reported on the submittal and timeline for award notification by EPA (parking audit request) and Livability Solutions (Outer Pleasant Street Walkability Study) Letters of Interest.
 - e. Other Projects:** Margo requested the review of proposed flag stops for the Brunswick Explorer (submitted by Brunswick Explorer) by the Pedestrian and Vehicular Subcommittee.
- 6. Next Meeting To Dos/Agenda:**
- a.** Next meeting to be determined; 1st/2nd week in January.
 - b.** Homework – review Master Plan Implementation Strategies in context of what has been accomplished and what still needs to be done.

Present: Margo Knight, Chair; John Perreault, Vice Chair; Paul Dostie; David Flaherty; Newell Augur; Mike Lyne; Jaki Ellis; Anna Breinich, Committee Staff