

-Approved-
BRUNSWICK TOWN COUNCIL
Special Meeting Minutes
May 23, 2013
7:00 P.M.
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Councilors Present: Chair Suzan Wilson, W. David Watson, Benjamin J. Tucker, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, John Richardson, Jr. and Benet Pols

Councilors Absent: None

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; John Eldridge, Finance Director; Ken Brilliant, Fire Chief; Tom Farrell, Director of Parks and Recreation Department; Pat Maher, Police Officer; and TV video crew

Chair Wilson called the meeting to order, asked for the Pledge of Allegiance, and asked the Town Clerk for Roll Call.

Jane Millett, 10 Franklin Street, spoke regarding the budget and increases in town facilities.

NEW BUSINESS ITEMS:

54. The Town Council will consider adopting the 2013-2014 School Budget Articles, and will take any appropriate action. (Manager)

Manager Brown and John Eldridge spoke on this item and responded to questions from the Council.

ARTICLE 1. Region Ten Technical High School Budget.

Councilor Knight moved, Councilor Brayman seconded, to approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$1,980,299 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$708,809 for operating expenditures and \$0 for debt service expenditures. The motion carried with eight (8) yeas. Councilor Watson was opposed.

Councilor Richardson moved, Councilor Brayman seconded, to reconsider the vote. The motion carried with nine (9) yeas.

Councilor Tucker moved, Councilor Perreault seconded, to approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$1,980,299 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$708,809 for operating expenditures and \$0 for debt service expenditures. The motion carried with nine (9) yeas.

ARTICLE 2. Merrymeeting Adult Education Budget.

Councilor Brayman moved, Councilor Pols seconded, to approve the Merrymeeting Adult Education budget in an amount not to exceed \$720,885 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$100,486. The motion carried with nine (9) yeas.

K-12 ARTICLES

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.

Councilor Perreault moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$26,778,990 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,778,990 to raise the sum of \$16,447,486 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,778,990 to accept state subsidy anticipated in the amount of \$10,331,504. Pending the results of a routine ongoing State Department of Education audit of the Harriet Beecher Stowe school construction project, if the anticipated state subsidy that would be used for debt service payment is more than the actual state subsidy received, other funds remaining from the Harriet Beecher Stowe construction project fund will be used for this purpose. The motion carried with nine (9) yeas.

Councilor Richardson spoke on this item.

ARTICLE 4. Non-State-Funded Debt Service.

Councilor Favreau moved, Councilor Pols seconded, as part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$302,461 and to raise the sum of \$302,461 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12. Pending the results of a routine ongoing State Department of Education audit of the Harriet Beecher Stowe school construction project, the School Department is authorized to use funds remaining in the Harriet Beecher Stowe construction project fund to pay the non-state-funded school construction debt service for to the Harriet Beecher Stowe school construction project. The motion carried with nine (9) yeas.

ARTICLE 5. Additional Local Funds.

Councilor Knight moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$4,707,824 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$4,548,460. The School Board recommends \$4,707,824 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$4,548,460 for the following reasons: The State's EPS allocation in Transportation,

Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are inadequate to fully fund the 2013-14 program approved by the school board in the proposed budget. The motion carried with nine (9) yeas.

ARTICLE 6. Other Funds.

Councilor Perreault moved, Councilor Tucker seconded, as part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$286,411

Federal School Subsidy	\$ 0
Tuition and other charges	166,411
Miscellaneous	<u>120,000</u>
	\$ 286,411

The motion carried with nine (9) yeas.

ARTICLE 7. Unexpended Balances.

Councilor Tucker moved, Councilor Perreault seconded, as part of the total appropriation to the Brunswick School Department: To appropriate \$2,800,000 from the existing, or estimated, unexpended balances of the Brunswick School Department. The motion carried with nine (9) yeas.

ARTICLE 8. Kindergarten to Grade 12 total Budget.

Councilor Perreault moved, Councilor Brayman seconded, to authorize the Brunswick School Department to expend \$34,875,685 for the fiscal year beginning July 1, 2013 and ending June 30, 2014 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. The motion carried with seven (7) yeas. Councilor Watson and Councilor Favreau were opposed.

ADULT EDUCATION

ARTICLE 9. Adult Education.

Councilor Perreault moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To appropriate \$100,486 for adult education and to raise \$69,486 as the local share; and to accept state subsidy anticipated in the amount of \$31,000; with authorization to expend the herein appropriated \$100,486 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. The motion carried with nine (9) yeas.

ARTICLE 10. Food Service.

Councilor Favreau moved, Councilor Perreault seconded, to raise and appropriate the sum of \$86,000 in additional local dollars in support of the Brunswick School Nutrition

Program, and to authorize expenditure of the herein appropriated \$86,000 for the stated purpose. The motion carried with nine (9) yeas.

ARTICLE 11. Cost Center Allocation.

Councilor Perreault moved, Councilor Brayman seconded, pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$35,062,171 to the various cost centers as recommended by the Brunswick School Board May 22, 2013 as follows:

Cost Center Summary	Amount Recommended by	Amount
Approved by		
Budget Category	School Board	Town Council
Regular Instruction	\$ 14,985,129	\$ 14,985,129
Special Education	\$ 4,631,935	\$ 4,631,935
Career and Technical Education	\$ 708,809	\$ 708,809
Other Instruction	\$ 690,645	\$ 690,645
Student and staff support	\$ 3,322,511	\$ 3,322,511
System Administration	\$ 796,689	\$ 796,689
School Administration	\$ 1,374,462	\$ 1,374,462
Transportation and Buses	\$ 1,717,135	\$ 1,717,135
Facilities Maintenance	\$ 3,978,944	\$ 3,978,944
Debt Service and Other Commitments	\$ 2,669,426	\$ 2,669,426
Other	\$ 0	\$ 0
Total to June 11 Public Referendum	\$ 34,875,685	\$ 34,875,685
Food Service	\$ 86,000	\$ 86,000
Adult Education	\$ 100,486	\$ 100,486

Summary of Total Expenditures voted

By School Board May 22 \$ 35,062,171 \$ 35,062,171

The motion carried with seven (7) yeas. Councilor Watson and Councilor Favreau were opposed.

ARTICLE 12. Grants, Donations, and other revenues.

Councilor Knight moved, Councilor Perreault seconded, to authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received. The motion carried with nine (9) yeas.

(A copy of the Cost Center and Articles will be attached to the official minutes.)

55. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 11, 2013, and will take any appropriate action.
(Manager)

Mr. Eldridge spoke regarding this item.

Councilor Tucker and Councilor Favreau spoke on this item.

Councilor Brayman, Councilor Watson, and Councilor Perreault asked questions, to which Fran Smith, Town Clerk, responded.

Councilor Tucker moved, Councilor Perreault seconded, to approve the Election Warrant for the School Budget Validation Referendum to be held on June 11, 2013. The motion carried with nine (9) yeas.

(A copy of the Election Warrant will be attached to the official minutes.)

56. The Town Council will consider adopting the 2013-2014 Budget Resolution for the Town, and will take any appropriate action. (Manager)

Mr. Eldridge spoke regarding this item.

Councilor Perreault and Councilor Tucker asked questions, to which Manager Brown responded.

Councilor Tucker moved, Councilor Brayman seconded, to adopt the Budget Resolution for the July 1, 2013 – June 30, 2014 Fiscal Year. The motion carried with six (6) yeas. Councilor Watson, Councilor Perreault, and Councilor Favreau were opposed.

(A copy of the adopted resolution will be attached to the official minutes.)

57. The Town Council will consider adopting the Supplemental Budget Resolution Appropriating \$465,000 from the Unassigned Fund Balance of the General Fund to Fund Capital Acquisitions and Projects, and will take any appropriate action. (Manager)

Mr. Eldridge spoke regarding this item.

Councilor Favreau moved, Councilor Knight seconded, to adopt the Supplemental Budget Resolution Appropriating \$465,000 from the Unassigned Fund Balance of the General Fund to Fund Capital Acquisitions and Projects. The motion carried with nine (9) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

58. The Town Council will consider adopting a resolution adopting the Capital Improvements Program For the Fiscal Years Ending June 30, 2014 - 2018, and will take any appropriate action. (Manager)

Mr. Eldridge spoke regarding this item.

Councilor Brayman moved, Councilor Pols seconded, to adopt a resolution adopting the Capital Improvements Program For the Fiscal Years Ending June 30, 2014 – 2018. The motion carried with eight (8) yeas. Councilor Perreault was opposed.

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(A copy of the adopted resolution will be attached to the official minutes.)

- 59. The Town Council will consider any other matters related to the adoption of the 2013-2014 Budget and will take any appropriate action. (Manager)**

Councilor Perreault moved, Councilor Tucker second, to instruct staff to come back to Council if state changes reduce revenues, so the Council can determine any budget changes. The motion carried with nine (9) yeas.

Councilor Watson moved, Councilor Tucker seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 7:58 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
May 24, 2013*

June 3, 2013
Date of Approval

Council Chair