

BRUNSWICK TOWN COUNCIL
Agenda
September 3, 2013
7:00 P.M. – Regular Meeting
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER’S REPORT:

- (a) Council Committee Updates
- (b) Nomination papers
- (c) Conservation Commission Report
- (d) Permission to apply for a Maine Natural Resource Conservation Program grant

NEW BUSINESS

96. The Town Council will consider setting a public hearing for September 16, 2013, on amendments to Chapter 15 “Traffic and Vehicles” regarding changing all day parking to two hour parking on sections of upper Park Row, and will take any appropriate action.
(Manager)

ACTION

97. The Town Council will consider a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on September 28, 2013, and will take any appropriate action. (Councilor Knight)

ACTION

98. The Town Council will consider approving the Communications Officers Union contract, and will take any appropriate action. (Manager)

ACTION

99. The Town Council Chair will appoint Council members to a subcommittee that will review TIF requests from MRRA, and will take any appropriate action. (Chair Wilson)
ACTION

100. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)
ACTION

CONSENT AGENDA

- (a) Approval of the Minutes of July 29, 2013
- (b) Approval of the Minutes of August 8, 2013
- (c) Abatement of Uncollectable Real Estate taxes
- (d) Reappointment of Mike Feldman to Voter Registration Appeals Board
- (e) Utility Permit approvals for Maine Natural Gas for sections of Meadowbrook Road, Breckan Road, Sparwell Lane, and Hemlock Road
- (f) Utility Permit approvals for Maine Natural Gas for sections of Maine Street, Stanwood Street, Douglas Street, and Page Street

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council
Agenda
September 3, 2013
Council Notes and Suggested Motions**

MANAGER'S REPORT:

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (b) Nomination papers: This is the final notice that nomination papers for School Board and Town Council for districts 1, 2, and 6 are due by Friday, September 6th at 4:30 p.m.

Suggested Motion: No motion is required.

- (c) Conservation Commission Annual Report: A copy of the Committee's report is included in your packet.

Suggested Motion: No motion is required

- (d) Permission to apply for a Maine Natural Resource Conservation Program grant: This item will give the Town permission to apply for this grant. If received, funds will be used at the Kate Furbish Preserve to remove a dam, re-grade and replant disturbed areas, treat the common reed stand, and address areas of erosion along the perimeter leading to the work site. The Town will be partnering with the Maine Coast Heritage Trust and Casco Bay Estuary Partnership. Copies of a detailed memo from Dan Devereaux and a draft of the Letter of Intent Summary Form are included in your packet.

Suggested Motion:

Motion to allow the Town to apply for a Maine Natural Resource Conservation Program grant to be used at the Kate Furbish Preserve.

NEW BUSINESS

96. This item is to set a public hearing for September 17, 2013, on amendments to Chapter 15 "Traffic and Vehicles" regarding changing all day parking to two-hour parking on sections of upper Park Row. Bowdoin College had included two-hour parking spots when they requested the direction of Park Row to be changed earlier this year, but staff missed the request at that time. The purpose of this change is to provide turnover of the parking and to discourage all day parking by Bowdoin staff and students. This would designate seven parking spots for two-hour parking directly in front of the Museum of Art. The Police Chief has temporarily put this restriction in place under Section 15-2 of

the Municipal Code. Copies of a memo from Manager Brown, a map, draft language, and the Police Chief's memo are included in your packet.

Suggested Motion:

Motion to set a public hearing for September 17, 2013, on amendments to Chapter 15 "Traffic and Vehicles" regarding changing all day parking to two-hour parking on sections of upper Park Row.

97. This item, sponsored by Councilor Knight, is to consider approving a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on September 28, 2013. This event has been rescheduled from spring to this new date and will be done in conjunction with the Mid Coast Hunger Prevention Program's Sing for Your Supper event. A copy of the letter of request is included in your packet.

Suggested Motion:

Motion to approve a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on September 28, 2013.

98. This item is to consider approving the Communications Officers Union contract. Their agreement is consistent with the other units, which the Council has previously approved. There will be a 2% COLA increase in each of the three years. A copy of a memo from Manager Brown is included in your packet.

Suggested Motion:

Motion to approve the Communication Officers Union contract.

99. This item is for the Council Chair to appoint Council members to a subcommittee to review requests from MRRA.

Suggested Motion:

The Council Chair will be appointing this committee.

100. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. The only application at this time is a new vacancy on the Cable TV committee. A copy of the application is included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- (a) Approval of the Minutes of July 29, 2013: A copy of the minutes is included in your packet.

- (b) Approval of the Minutes of August 8, 2013: A copy of the minutes is included in your packet.
- (c) Abatement of Uncollectable Real Estate taxes: This item abates uncollectable real estate taxes. A copy of the memo is included in your packet.
- (d) Reappointment of Mike Feldman to Voter Registration Appeals Board: State Law requires the Council to appoint the Chair of this committee. The Town Clerk nominates the person for the Council approval. Mr. Feldman has been chair for several years and the Clerk is requesting his reappointment.
- (e) Utility Permit approvals for Maine Natural Gas for sections of Meadowbrook Road, Breckan Road, Sparwell Lane, and Hemlock Road:

In application ULP 2013-11, Meadowbrook Road Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on east side of Maine Street at the south side of Meadowbrook Road. The new gas main will run from the proposed gas main along the south side of Meadowbrook Road, crossing Sparwell Lane, continuing along the south side of Meadowbrook Road to Stowe Lane; at Stowe Lane the gas main will cross to the north side of Meadowbrook Road and run to a point just west of the sewer pump station. In most cases the gas main will be installed outside the paved street. Approximately 3300 feet of 2" gas main.

In application ULP 2013-12, Breckan Road Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Meadowbrook Rd. The new gas main will run from the proposed gas main south across Meadowbrook Rd along the westerly and southerly side of Breckan Rd to a point just east of #20 Breckan Rd. In most cases the gas main will be installed outside the paved street. Approximately 1350 feet of 2" gas main.

In application ULP 2013-13, Sparwell Lane Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the south side of Meadowbrook Rd just west of Sparwell Lane. The new gas main will run from the proposed gas main along the south side of Sparwell Lane to Stowe Lane then cross to the north side of Sparwell Lane and run to the end of the public way. In most cases the gas main will be installed outside the paved street. Approximately 1970 feet of 2" gas main.

In application ULP 2013-14, Hemlock Rd Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Sparwell Lane. The new gas main will run from the existing gas main across Sparwell Lane to the east side of Hemlock Rd then run southerly along the east side of Hemlock Lane to a point just south of Juniper Lane. In most cases the gas main will be installed outside the paved street. Approximately 1830 feet of 2" gas main.

(f) Utility Permit approvals for Maine Natural Gas for sections of Maine Street, Stanwood Street, Douglas Street and Page Street:

In application ULP 2013-06, Maine Street Maine Natural Gas seeks authorization to install a 4” gas main from the existing gas main located just north of Zeitler Farm Road on the north side of Maine Street. The new gas main will run from the existing gas main northerly along the west side of Maine Street about 2 feet off edge of pavement to a point opposite the south side of Meadowbrook Road then across Maine Street to the south side of Meadowbrook Road. Approximately 550 feet of 4” gas main.

In application ULP 2013-07, Stanwood Street Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located on the north side of Hennessey Avenue west of Stanwood Street. The new gas main will run from the existing gas main easterly across Stanwood Street to a point 2 or 3 feet behind the curb, then the gas main will run northerly in the sidewalk to a point in the vicinity of 9 Stanwood Street, then the gas main will run westerly across Stanwood Street to a point about 2 feet behind the curb, then the gas main will run northerly about 2 feet behind the curb to the existing gas main southeasterly of the Sunshine Laundry Mat. Approximately 1050 feet of 2” gas main.

In application ULP 2013-08, Douglas Street Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located just east of Douglas Street on the north side of Belmont Street. The new gas main will run from the existing gas main northerly along the east side of Douglas Street about 1 foot off edge of pavement to Boody Street, and the gas main will run southerly, about 1 foot off edge of pavement, from the existing gas main at Belmont Street to Columbia Avenue. Approximately 725 feet of 2” gas main.

In application ULP 2013-10, Page St Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located under the sidewalk on the west side of Union Street on the north side of Page Street. The new gas main will run from the existing gas main westerly along the north side of Page Street under the sidewalk to Spring Street. Approximately 1025 feet of 2” gas main.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER'S REPORT - A NO BACK UP MATERIALS

**MANAGER'S REPORT - B
NO BACK UP MATERIALS**

MANAGER'S REPORT - C BACK UP MATERIALS



TOWN OF BRUNSWICK
CONSERVATION COMMISSION
28 FEDERAL STREET, BRUNSWICK, ME 04011-1583

August 15, 2013

Dear Town Manager Brown and Town Council:

The Conservation Commission is pleased to provide the attached Annual Report for 2012. This report documents the accomplishments of the past calendar year and is required by town ordinance to be delivered to the town to be published as part of the annual town report.

Please contact me or Anna Breinich, Brunswick's Director of Planning and Development, if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kurt Stinson", is written over a light blue horizontal line.

Kurt Stinson
Chair, Conservation Commission

BRUNSWICK CONSERVATION COMMISSION
2012 Annual Report of Commission Activities
August 2013

2012 MEMBERS: Kurt Stinson (chair), Amanda Mahaffey, Amanda Bunker, Reg Elwell, Jason Coombs, John Kanwit (through October 2012), David Kilgour

STAFF TO CONSERVATION COMMISSION DURING 2012: Anna Breinich, Planning and Development Director; Jeff Hutchinson, Code Enforcement Officer; Kris Hultgren, Town Planner (through September 2012)

ATTACHMENTS: Approved minutes

SUMMARY: The Commissions efforts during 2012 were focused on:

1. Continuing the Town-Owned Open Space Inventory process by inventorying Parks & Recreation and other town-owned parcels,
2. Coordination and updates on Brunswick Landing (RTOS Stakeholder Group) and the 66-acre Transmitter Site,
3. Coordination with the Recreation Commission and Brunswick-Topsham Land Trust, and
4. Working on outreach and collaboration opportunities.

Natural Resources Planning

1. **Town-Owned Open Space Inventory.** Coordinating with staff and the Recreation Commission, the Conservation Commission conducted additional site visits and conservation inventories for recreation/town-owned properties along the Androscoggin River, off River Road. The following properties were inventoried:
 - ◆ Coffin Pond, Map 16 Lot 4B
 - ◆ Derril O. Lamb Sr. Recreation Area, Map U24 Lot 2A
 - ◆ Pejepscot Dam Recreation Area, Map 8 Lot 12
2. **Town-Owned Open Space Inventory Report.** The Commission awaits final review, including review of deed and parcel information, by staff or Commission members (as available) before presenting the report to the Council.
3. **Brunswick Landing.** The Commission received regular updates on the status and planning efforts for Brunswick Landing.
 - ◆ **Recreation, Trails and Open Space (RTOS) Stakeholder Group:** during 2012, Kurt Stinson and Amanda Bunker served as Conservation Commission representatives on the

RTOS stakeholder group. Kurt and Anna Breinich provided on-going updates on the stakeholder group's activities.

- ◆ **Conveyance Process & Timeline:** the Commission received updates on the conveyance process and status through updates on the RTOS stakeholder group.
- ◆ **66-acre East Brunswick Radio Transmitter Site:** the transfer and acceptance by the Town in April prompted discussions between the Recreation Commission and Conservation Commission as to plans for the property (see *Outreach and Collaboration* below).

Natural Resources Stewardship

1. **Conservation easement monitoring.** The Commission was updated on the scheduling and status of conservation easements conducted by the Code Enforcement Officer. When possible, individuals from the Commission attended the site visits with the CEO. The following easements were monitored and reported on in 2012:

- ◆ Coon Easement
- ◆ Plourde Easement
- ◆ Crestview Granite Farm Easement
- ◆ Two Echo Easement

Development Review

1. There was one development review project for the Conservation Commission in 2012.
 - a. **Crestview Estates:** Planning Department staff presented the proposed subdivision with the Commission. The project involved further subdivision within an existing subdivision that already had an open space easement held by the Town. Staff indicated the the density requirements and open space requirements were met, and the Commission had no further questions or concerns. The Commission gave their approval for the proposed subdivision to go forward.

Outreach and Collaboration

1. **Joint Meeting with the Recreation Commission.** The Conservation Commission and Recreation Commission held a joint meeting on March 14, 2012, to:
 - ◆ Review the Conservation Commission's draft open space inventory and discuss continuing the inventory process with town Parks & Recreation parcels.

- ◆ Discuss BNAS conveyances, including the 66-acre transmitter site – a site walk on the 66-acre parcel was later held with both commissions and staff was held on June 20, 2012, to discuss future uses and management; and
 - ◆ Discuss the status of goals and actions from the 2002 Parks, Recreation and Open Space Plan (“River to the Bay”).
2. **Support/Coordination with Brunswick-Topsham Land Trust.** A representative of the Conservation Commission was able to join the BTLT Lands Committee, a role that had previously been held. Amanda Bunker volunteered to join the Lands Committee and coordinate between the Commission and BTLT as needed. The Commission also hosted BTLT Executive Director Angela Twitchell and Board Member Steve Walker at its December meeting to present and discuss BTLT’s strategic plan, and the opportunity to revisit discussions with the Town about transferring appropriate Town properties/easements to BTLT.
 3. **General Public Relations & Outreach.** The Commission discussed several ways to make improvements on public outreach, and explored activities that other neighboring towns and conservation commissions had done. Subcommittees were formed to work in three areas in particular:
 - ◆ Outreach
 - ◆ Signage
 - ◆ Public Relations

The subcommittees were able to meet a few times during the year, and worked on ideas including website development, a public relations event such as a clean-up day for a town conservation parcel, a booth at a local event, and signage opportunities such as kiosks and site markers.

4. **Timber Management/Harvesting on Town Owned Properties.** The Commission had on-going discussions on opportunities for timber harvesting, particularly on the Kennedy lot and Center lot (“Town Forest” parcels). The opportunity to take advantage of harvesting on adjacent/nearby parcels was discussed.
5. **Signage, Casco Bay Estuary Partnership.** A meeting with staff from CBEP, Brunswick Planning Department, Brunswick Parks & Recreation, and Maine IF&W met together with representatives of the Conservation Commission (Amanda Bunker and Reg Elwell) to talk about educational/interpretive signage for the Adams Road Project, funded through CBEP. The project was to be coordinated primarily with Steve Walker from IF&W and Tom Farrell. Discussion on opportunities for additional educational/interpretive signs (e.g. promoting watershed health and environmental issues) has been on-going with the partners at this meeting. Planning staff and members of the Signage subcommittee provided occasional updates during the year.
6. **Maine Association of Conservation Commissions.** The Brunswick Conservation Commission was represented at the MEACC annual meeting (at the Maine Land Trust Conference in April).

MANAGER'S REPORT - D BACK UP MATERIALS

BRUNSWICK MARINE RESOURCE DIVISION

28 ~ FEDERAL STREET ~ BRUNSWICK ~ MAINE

OFFICE MEMO

TO: SUZAN WILSON, CHAIR BRUNSWICK TOWN COUNCIL AND MEMBERS OF THE BRUNSWICK TOWN COUNCIL; GARY BROWN, TOWN MANAGER

FROM: DAN DEVEREAUX

SUBJECT: APPLICATION TO MAINE NATURAL RESOURCE CONSERVATION PROGRAM

DATE: AUGUST 28, 2013

CC: TOM FARRIELL, DIRECTOR OF PARKS AND RECREATION; ANNA BRIENICHI, DIRECTOR OF PLANNING AND DEVELOPMENT; JOHN FOSTER, DIRECTOR OF PUBLIC WORKS

Chair Wilson and members of the Brunswick Town Council:

Brunswick has an opportunity to receive funding to address significant natural resource issues at the newly designated Kate Furbish Preserve. On behalf of a team of partners working to secure this funding, I request that you consider approving submission of an application to the Maine Natural Resource Conservation Program. I look forward to your feedback and will be happy to answer questions that you may have.

Project Background

At its June 17, 2013 meeting the Brunswick Town Council voted to adopt the Recreation, Trails and Open Space (RTOS) Management Plan for the Kate Furbish Preserve (the Preserve). Key recommendations of this plan included applying to the Maine Natural Resource Conservation Program (MNRCP) for funds to restore natural stream conditions and tidal regime to a partially failed impoundment in the southwestern portion of the Preserve; and to treat a stand of invasive common reed (*Phragmites australis*) within the salt marsh at the head of Harpswell Cove. Both tasks will enhance the ecological functions of the property and benefit local marine resources. Completing this work prior to town investments for public access trails will avoid costly repairs to trail surfaces and will likely facilitate future trail construction given that construction equipment necessary for dam removal will be traversing proposed trail routes and could help to prepare surfaces of former perimeter roads now overgrown with vegetation.

Grant Source

MNRCP is a source of funding for wetland restoration and conservation projects administered for the Maine Department of Environmental Protection and US Army Corps of Engineers by the Maine Chapter of the Nature Conservancy. Monies available through this fund come from development permit requirements for wetland mitigation. When a developer impacts a wetland resource, rather than having to delay their project until an off-site wetland restoration project is found, they pay into a fund in lieu of mitigation. This process streamlines permitting and results in significant wetland restoration and conservation by pooling funds from multiple projects. No local match is required to apply for funding support.

Proposed Project

The Town of Brunswick will be partnering with Maine Coast Heritage Trust (MCHT), and the Casco Bay Estuary Partnership (CBEP) to apply for the funds necessary to complete the removal of the 1960's era dam, re-grade and replant disturbed areas, treat the common reed stand, and address areas of erosion along the perimeter leading to the work site. MCHT has consulted with a local engineering firm to estimate costs associated with design, permitting, construction, construction oversight, and long-term monitoring of the project. The project partners will be applying for the full amount (\$136,000) from MNRCP. The

application is proposed for submission by September 16, 2103. We expect to hear whether or not the project will be awarded funding by January 2014. Ideally, construction would begin during frozen ground conditions soon thereafter. The completed project will benefit water quality in upper Harpswell Cove, an important commercial shellfish resource, and restore natural stream flow important for local aquatic organisms and salt marsh development.

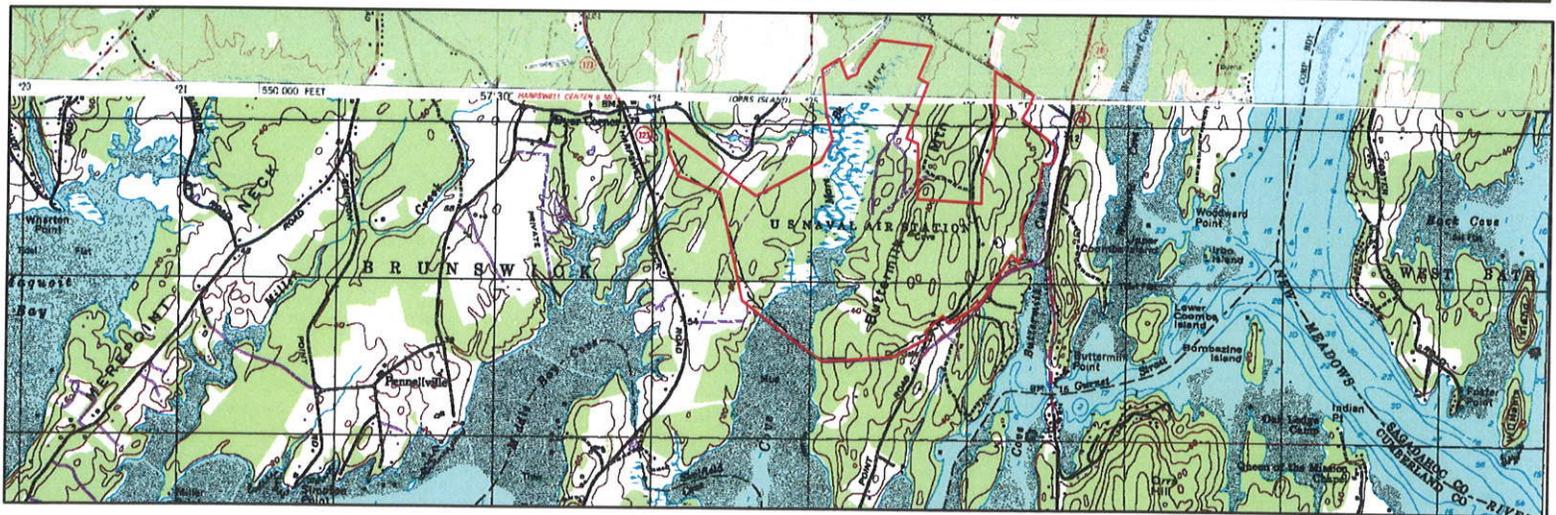
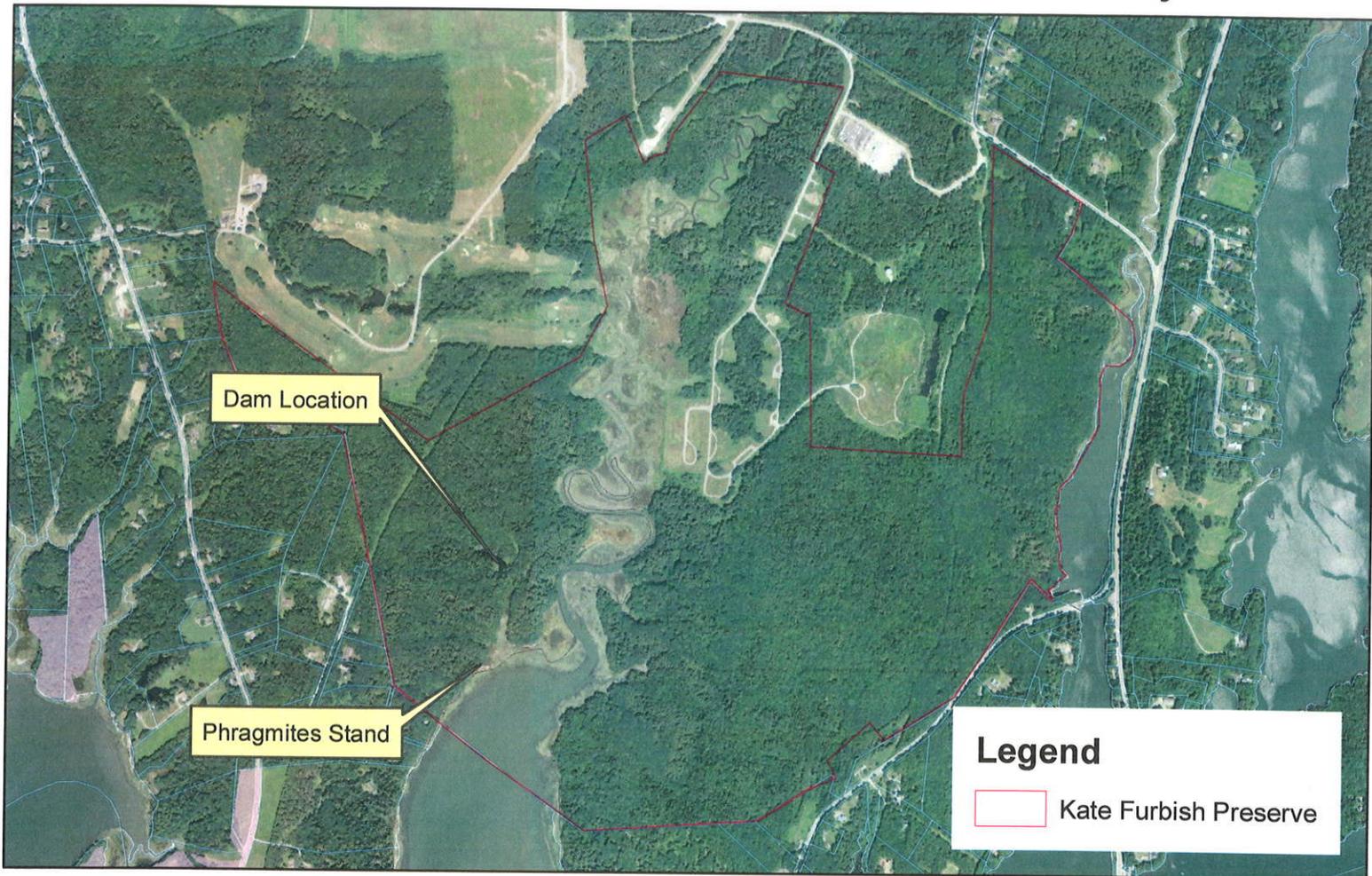
Local Commitment

No local match (monetary or in kind) is required for this funding source. Given the partnership working on this project, we anticipate that limited staff time will be required for the project. Funds requested will include costs to cover oversight of construction, and final inspection of work. Restoration work funded through this grant source does require 5-years of post-construction monitoring to ensure that wetland conditions have been properly re-established. Monitoring will be coordinated with the assistance of MCHT, CBEP, and seasonal interns.

Respectfully Submitted,

Daniel R. Devereaux

Kate Furbish Preserve Wetland Restoration Project



Earthen Berm



Upstream Impoundment



Salt Marsh Below Impoundment

Maine Natural Resource Conservation Program
2013 Letter of Intent Summary Form

Project Name: Kate Furbish Preserve Stream Restoration

MNRCP Region: Central Interior & Midcoast

Project Town: Brunswick

Sponsor Name: Maine Coast Heritage Trust

Primary Contact: Steve Walker

Address: 1 Bowdoin Mill Island, Suite 201 Topsha Topsham, ME 04086

Telephone: 207-798-5593

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Email: swalker@mcht.org

Project Description:

This project consists of: 1) the removal of an earthen dam constructed by the Navy at the tidal limits of a perennial stream near the head of Harpswell Cove in Brunswick; 2) treatment of a patch of *Phragmites australis* in an otherwise relatively invasive free salt marsh; and 3) treatment of surface erosion along former military roads to benefit surface water resources including a vernal pool and stream channel along a planned public access trail system. The project area land was conveyed to the Town of Brunswick as part of the Naval Air Station closure. The town recently completed a management plan for the approximately 590-acre Kate Furbish preserve and identified several priority wetland restoration and enhancement projects. This project will address the most significant issues. Benefits of the restoration and enhancement efforts will include re-establishment of a natural stream channel and passage potential for resident aquatic organisms, the elimination of a barrier to future salt marsh migration, and treatment of a rapidly expanding patch of *Phragmites* that threatens coastal wetland habitat values. Work will be coordinated by Brunswick staff assisted by MCHT, BTLT, Casco Bay Estuary Partnership and other local conservation partners.

Estimated Project Cost: MNRCP Request: \$145,000.00 Total Project Cost: \$145,000.00

OtherFunding:

Other Funding Sources:

Is the Project within a Beginning with Habitat Focus Area?

This project is partially within the Maquoit and Middle Bay Focus Area of Statewide Ecological Significance

Is the Project within or adjacent to existing public or private conservation land?

The project activities will occur within the 590-acre Kate Furbish preserve (formerly REC-7) owned and managed by the town of Brunswick

Is the Project within or adjacent to other natural resource priority areas?

This project is within the Town of Brunswick Coastal Protection Zone designated for protection and enhancement of the town's valuable shellfish growing areas. The project also falls within the Harpswell Cove focus area designated in Brunswick-Topsham Land Trust's Strategic Conservation Plan.

Does the Project contain Natural Resources of significant value or rarity?:

The project will directly benefit a Salt Hay Saltmarsh community given a B rank for viability by the Maine Natural Areas Program and designated as a high value Tidal Waterfowl and Wadingbird Habitat by the Maine Department of Inland Fisheries and Wildlife. Additionally, elements of the project will address erosion issues currently impacting a vernal pool that supports egg mass counts exceeding MDEP Significance thresholds as documented in the Spring of 2013.

Maine Natural Resource Conservation Program
2013 Letter of Intent Summary Form

Type of Conservation and Resources

Pri_ID 139		Restoration	Enhancement	Preservation
Emergent (PEM)	<i>approximately 1 acre / approximately 0.5 acres / 0</i>	approximately 1 acre	approximately 0.5 acres	0
Scrub/Shrub (PSS)	<i>less than 0.25 acres / 0 / 0</i>	less than 0.25 acres	0	0
Forested (PFO)	<i>0 / 0 / 0</i>	0	0	0
Vernal Pool (VP)	<i>0 / less than 0.25 acres / 0</i>	0	less than 0.25 acres	0
VP terrestrial habitat	<i>Array</i>			
Inland Waterfowl (IW)	<i>0 / 0 / 0</i>	0	0	0
Marine subtidal (M1)	<i>0 / 0 / 0</i>	0	0	0
Marine intertidal (M2)	<i>0 / 0 / 0</i>	0	0	0
Estuarine subtidal (E1)	<i>0 / 0 / 0</i>	0	0	0
Estuarine subtidal (E2)	<i>approximately 0.25 acres / approximately 0.5 acres / 0</i>	approximately 0.25 acres	approximately 0.5 acres	0
Tidal Waterfowl (TW)	<i>approximately 0.5 acres / approximately 0.5 acres / 0</i>	approximately 0.5 acres	approximately 0.5 acres	0
Shorebird Feeding (FS)	<i>0 / 0 / 0</i>	0	0	0
Upland Buffer (UP)	<i>0 / less than 0.25 acres / 0</i>	0	less than 0.25 acres	0

ITEM 96

BACK UP MATERIALS

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: August 19, 2013

RE: 2 hour parking on upper Park Row

Earlier this year the Council approved reversing the direction of traffic on Park Row. During the discussion of this, there was also discussion regarding changing several of the parking spaces from all day to two hour parking. The purpose of this change is to provide turnover of the parking and to discourage all day parking by Bowdoin staff and students.

Attached is a copy of the plan that was discussed at the April 22 Council meeting.

The recommendation from Town staff, supported by the College, is to designate 7 spaces on Upper Park Row as two hour parking. The spaces would be directly in front of the Museum of Art.

The Chief has designated this section as recommended so that it will be in effect by the time students arrive. The Council is being asked to amend the parking ordinance so that this will be in effect permanently.

**Proposed Ordinance Amendments
Providing for Two-hour parking on
sections of Upper Park Row
Drafted – 08/25/2013
Public Hearing –
Adopted –
Effective –**

Be it ordained by the Town Council of the Town of Brunswick, Maine, that Chapter 15, Articles III, the Municipal Code of Ordinances, Town of Brunswick, Maine, is amended by adding the underlined language as follows:

**Chapter 15
TRAFFIC AND VEHICLES
Article IV.
Stopping, Standing, Parking**

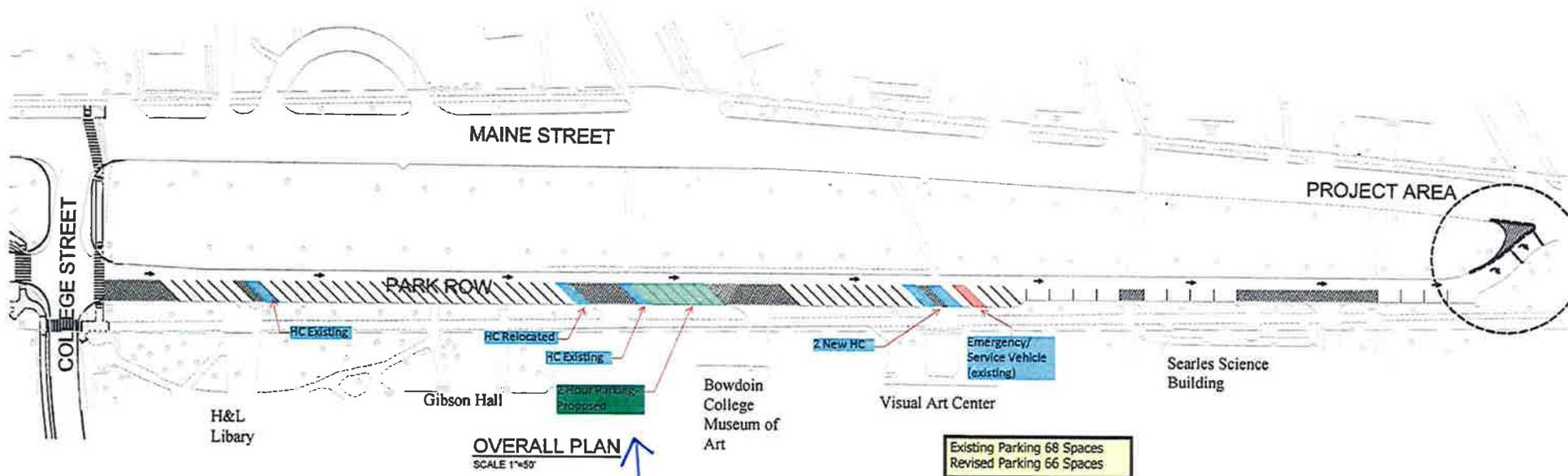
Sec. 15-76. Restricted on-street parking areas.

(a) A person shall not park a vehicle for more than two (2) consecutive hours in any parking space adjacent to a curb between the hours of 8:00 a.m. and 6:00 p.m. on any day except Friday, Sunday, and a public holiday and between the hours of 8:00 a.m. and 9:00 p.m. on Friday in the following areas:

Park Row, Commencing at the driveway/footpath on the south side of the Walker Art Museum and continuing north to the driveway/footpath on the north side of the Walker Art Museum.

Adopted by the Brunswick Town Council at their Regular Meeting held on _____ 2013.
It will become effective thirty days after adoption.

Attest: _____
Town Clerk



OVERALL PLAN
 SCALE 1"=50'

Brunswick Police Department

MEMORANDUM

TO: Fran Smith, Town Clerk
FROM: Chief Richard J. Rizzo
DATE: August 27, 2013
RE: Emergency "2-Hour Parking" Zone

Pursuant to Section 15-2 of the Municipal Code of the Town of Brunswick, the following emergency parking restrictions shall take effect immediately and last until Tuesday, December 31, 2013:

The following section of the east side of Park Row between College Street and Maine Street:

2-Hour Limit:

- Commencing at the driveway/footpath on the south side of the Walker Art Museum and continuing north to the driveway/footpath on the north side of the Walker Art Museum.



Chief Richard J. Rizzo

MMW/tlt

c: John Foster, Public Works Director

ITEM 97

BACK UP MATERIALS



July 29, 2013

Ms. Fran Smith, Town Clerk
Town of Brunswick
28 Federal Street
Brunswick, ME 04011

Re: 2013 Taste of Brunswick

Dear Fran,

On behalf of the Brunswick Downtown Association ("BDA") and the Taste of Brunswick Committee, I would like to make our formal application to the Brunswick Town Council for our fifth annual Taste of Brunswick event.

The BDA, working in partnership with the Mid Coast Hunger Prevention Program, is planning to host the 2013 Sing For Your Supper with the Taste of Brunswick on the Mall on Saturday, September 28th from 11 am to 3 pm. The Taste of Brunswick again will be offering tastings from over 15 restaurants and food providers, music, and a beer tent. The BDA will work in cooperation with the Brunswick Police, Fire, Public Works, and Parks and Recreation Departments to ensure that this community event continues to be a safe and entertaining family-oriented destination.

In the past, the Town Council has agreed to waive the \$500 event fee for similar BDA events in Downtown. If possible, we ask the Town Council to waive this event fee. This year the participating restaurants will not be paid any portion from the sale of event tickets. All of their food and services will be donated. A portion of income raised is contributed to the Mid Coast Hunger Prevention Program and the remaining income is re-invested in marketing Brunswick and the event.

Thank you for your consideration in this matter. Please contact me if you need any additional information regarding this application for the Taste of Brunswick event.

Sincerely,

Debora King
Executive Director

Brunswick Downtown Association
85 Maine Street PO Box 15 Brunswick, Maine 04011
207-729-4439
director@brunswickdowntown.org
www.brunswickdowntown.org

ITEM 98

BACK UP MATERIALS

TOWN OF BRUNSWICK
TOWN MANAGERS OFFICE
MEMORANDUM

TO: Brunswick Council

FROM: Gary Brown, Town Manager

DATE: August 19, 2013

RE: Tentative agreement with Brunswick Dispatch

We have a tentative agreement with the Brunswick Dispatch staff. The summary is that we have agreed to the same terms as the other contracts approved this year. The unit will receive a 2% cost of living (COLA) increase in each of the three years of the agreement. The cost to fund this increase is approximately \$9,000.

The only language changes to the contract make reference to the Chief of Police, where previously the reference was to the Police Commander. As part of the reorganization of the Police Department a few years ago, we eliminated the positions of Police Commander and now have a Deputy Chief and Captain.

This agreement was achieved without any actual negotiations, but rather an informal discussion between the Union leadership and me. Councilor Favreau approved of the tentative agreement, based on the previous agreements that the Council has approved.

ITEM 99

NO BACK UP MATERIALS

ITEM 100

BACK UP MATERIALS

Town of Brunswick
Application for
Appointment to Board/ Committee/ Commission

For Office Use Only
7/8/13 Date App.
Received
_____ Date App.
Entered
_____ Appointed

Full Name: BERNARD BREITBART Date 7/8/13

Street Address: 38 Cumberland St.

Home Telephone #: 729-0787 E-mail Address: bernie@hbrbart.net I live in Council District #: 6

I wish to be considered for appointment to the:
CABLE TV COMMITTEE

(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:
FULL MEMBERSHIP STATUS: TERM BEGINS: _____
and/or
ASSOCIATE MEMBERSHIP STATUS: TERM EXPIRES: _____

Do you currently serve on any Town Board/Committee/Commission? NO If so, please state name of Board/Committee/Commission and the number of years of service:
_____ Number of Years _____ Date term expires _____

Occupation: Retired

Employer: _____ Work Telephone #: _____

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:
I worked in the Film Business

Have you previously served on a Town board/committee/commission? yes If so, please list the board/committee/commission and years of service:
Police Committee

Bert Breitbart
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: CABLE TV Committee

Term Length: 3 yrs

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

3. Why would you like to be on the Board/Committee/Commission?

To improve and expand Public Access

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NO

6. Do you have anything you would like to add?

CONSENT AGENDA - A BACK UP MATERIALS

-Draft-
BRUNSWICK TOWN COUNCIL
Minutes
July 29, 2013
6:30 P.M. – Regular Meeting
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Councilors Present: Chair Suzan Wilson, W. David Watson, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, John Richardson, Jr. and Benet Pols

Councilors Absent: Councilor Benjamin J. Tucker

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; John Eldridge, Finance Director; Anna Breinich, Director of Planning and Development; Ken Brilliant, Fire Chief; Denise Clavette, Business Development Manager; Joel Bruce, Police Sergeant; and TV video crew.

Chair Wilson called the meeting to order, asked for the Pledge of Allegiance and asked the Town Clerk for Roll Call.

Public Comment:

Leon Thayer, 91 Pleasant Street, spoke on the status of the Police Station and thanked those who serve our country in the military.

Correspondence:

Councilor Perreault announced a meeting of the Train Layover Facility advisory group on Tuesday.

Councilor Favreau said the Sewer District will be providing the Council with a tour on August 15, 2013, at 3:00 p.m.

Councilor Watson read a Proclamation from the Governor regarding the soldiers who served in the Korean War. He spoke about the Gold Star representing those who gave their lives.

Councilor Brayman spoke about having temporary speed bumps on Longfellow Avenue, and stated that public comments are allowed on all items that are on the agenda.

Adjustments to the Agenda: None

MANAGER'S REPORT:

Town Council Minutes

July 29, 2013

Page 2

(a) Council Committee Updates

Reports were given on the Downtown and Outer Pleasant Street Master Plan Implementation Committee and formation of a redistricting subcommittee.

(b) MMA Annual Election of Vice President and Executive Board (*Action Required*)

Councilor Perreault moved, Councilor Watson seconded, to approve the slate of nominations for the MMA Vice President and Executive Committee Members as presented on the voting ballot. The motion carried with eight (8) yeas.

(A copy of the ballot will be attached to the official minutes.)

(c) Report on the Marketing Brunswick Initiative (*Action Required*)

Debora King, BDA Executive Director, and **Denise Clavette**, Business Development Manager, spoke regarding this item.

Councilor Knight, Councilor Favreau, Councilor Perreault, Councilor Brayman, and Councilor Watson spoke regarding this item.

Councilor Watson moved, Councilor Favreau seconded, to endorse the Marketing Brunswick Initiative's outcome and support its use by the community and the Town. The motion carried with seven (7) yeas. Councilor Pols was opposed.

(A copy of a memo from Ms. Clavette and other supporting materials will be attached to the official minutes.)

(d) Update on the Police Station

Manager Brown spoke regarding this item and responded to a question from Councilor Pols.

(e) (ADDED) Sergeant Joel Bruce retiring

Manager Brown recognized Sergeant Bruce for his service to this community.

PUBLIC HEARINGS

85. The Town Council will hold a public hearing on an application for a special amusement license, and will take any appropriate action. (Manager)

Special Amusement
Jimbo's Catering
D/B/A: 1898 Bar & Grill

James Gallant

165 River Road

Chair Wilson opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Perreault moved, Councilor Watson seconded, to approve a renewal application for a special amusement license for Jimbo's Catering, located at 165 River Road. The motion carried with eight (8) yeas.

86. The Town Council will hear public comments on a MRRA TIF for the Executive Airport, and will take any appropriate action. (Councilor Tucker and Councilor Richardson)

Councilor Richardson spoke regarding this item. He was glad the Town and MRRA are at this point, and hopes the Council will approve the TIFs. They provide a chance for the Town and MRRA to work in a partnership, and to send a strong message that both parties are working together to help redevelop the base. MRRA will be able to do their infrastructure, which will assist in attracting businesses to the base. Plus, the Town will be able to receive revenues to be used similar to the uses outlined in the Molnlycke TIF, as well as use for school debt service. Quality schools will help MRRA market the base property to businesses. The TIFs provide a chance to improve on the Town's schools and will help with success at the base. He thanked the MRRA board and staff for their work on the TIFs.

Chair Wilson opened the public hearing.

John Peters, Chair of MRRA Board, spoke in support of the TIFs. The MRRA board enthusiastically supports both TIF applications. The establishment of the districts will help both the Town and MRRA, and this is a unique opportunity to generate property tax revenues. Since the closing of the base, MRRA has become the third largest taxpayer in Brunswick, and they are also the master developer for the base, also including maintaining the streets and utility systems. Many of them are old and need to be updated; MRRA needs revenues to assist in these upgrades. They plan to resurface roadways, replace street lights, and upgrade water and sewer systems. They have identified \$77 million of capital projects over the next five years. Without the TIFs resources, these improvements would be delayed, which would delay redevelopment and creation of new tax revenue. They hope to get \$12 million in TIF revenues. He urged the Council to approve these TIFs.

[Editor's Note: MRRA is a tax-exempt entity, but MRRA collects tax payments from its lessees and then pays the collected taxes to the town.]

Sandra Updegraph, 724 Durham Road and MRRA board member, spoke in support of the TIFs and spoke on the process that this negotiating committee went through to arrive at this conclusion. She was honored to be appointed to this committee, all of whom worked well together. This was a turning point in MRRA's relationship with the Town, with Brunswick Landing becoming part of the community. She thanked the Council for their efforts and urged them to support these two TIF programs.

Town Council Minutes

July 29, 2013

Page 4

Steve Weems, 44 Thompson Street and MRRA board member, spoke in support of the TIFs. He is speaking as a resident and as someone who has worked for economic development in Brunswick. He reiterated MRRA's unconditional support of these programs. As a Brunswick resident and taxpayer, he feels they are great deals for the Town and MRRA. The base redevelopment success is fully dependent on quality of life, including schools and other aspects of life in Brunswick. It is an investment in the Town and it is an outstanding financial deal. He provided numbers regarding what the 30 year projection for the TIF numbers are based on, which are conservative, with no new valuation after year seven. Over 30 years \$51 million dollars of new tax revenues will be generated for Brunswick, with the Town receiving \$26 million. All uses of MRRA funds require Council approval. Most of the infrastructure are utility and roads, which are normally either the Town or the utility's responsibility, but is MRRA's instead.

Leon Thayer, 91 Pleasant Street, asked how much of TIF would be used for things like bio plants and other uses.

Chair Wilson closed the public hearing.

Councilor Richardson moved, Councilor Watson seconded, to adopt "Town Council Resolution - Adopting the Development Program for the Brunswick Executive Airport Municipal Development and Tax Increment Financing District."

Councilor Richardson thanked the staff, who played a critical role in this item. After the approval, it will be the professional staff who will work with MRRA to determine their needs. He urged support for this vote to assist MRRA with their infrastructure needs. MRRA's success is the Town's success and vice versa. In the end, the story that will be told is that the Town and MRRA took a major step to assist in the redevelopment of the base and increase the economic development vitality of this Town. The Town can partner with MRRA to move forward. The process still includes approval by the Commissioner of the Department of Economic Development.

Councilor Perreault asked if there was conditional support for the school debt service payment. Councilor Richardson responded the Commissioner indicated there was support for this to be included, pending a review of the final language submitted to DECD.

Councilor Perreault asked if the citizen's letter claiming that any Town activity with MRRA is illegal is not accurate. Manager Brown indicated that the claim has been reviewed by the Town Attorney and Attorney General and they determined it had no merit.

Councilor Brayman spoke in support of the TIFs and thanked all on the negotiating committee for their hard work. It is a careful balance to meet all the many needs the Town has in this difficult budget time, and it will promote growth at the base. She asked if any changes in language need to come back to Council. Manager Brown responded that substantive changes do come back, with the Manager having the authority on minor administration things.

Town Council Minutes

July 29, 2013

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Shana Cook Mueller, Bernstein Shur, attorney representing the Town, agreed with Manager Brown.

Councilor Perreault said MRRA will come before the Town to request what they want to spend funds on. The Council can say “no” to a request if they do not agree with its use.

Councilor Richardson agreed with this, and added when they come to the Council, it gives MRRA a chance to tell their story, and both sides can embrace this collectively.

Councilor Favreau asked a question about what the difference is between the two TIFs, to which Councilor Richardson responded it is geography.

Manager Brown said the Town will still receive an advantage on school valuation formula and revenue sharing funding formula shifts by doing the TIFs.

Councilor Knight asked if there is a limitation on the geographic area a town can shelter under TIFs. Manager Brown responded the Town has plenty of capacity with 2.85% of town’s property in TIFs, which is just over half of the 5% allowed.

Councilor Watson spoke regarding this item. With these TIFs, it brings MRRA and the Town together and creates a community.

Vote on motion:

Councilor Richardson moved, Councilor Watson seconded, to adopt “Town Council Resolution - Adopting the Development Program for the Brunswick Executive Airport Municipal Development and Tax Increment Financing District.” The motion carried with eight (8) yeas.

(A copy of the adopted Application for a Municipal Development and Tax Increment Financing District will be attached to the official minutes.)

87. The Town Council will hear public comments on a MRRA TIF for Brunswick Landing, and will take any appropriate action. (Councilor Tucker and Councilor Richardson)

Chair Wilson spoke on behalf of Councilor Tucker, who was unable to make it tonight. He asked her to share that he urged the Council to vote for the TIFs and expects them to be approved by the Commissioner, since both sides worked together on them. He added if the programs come back with any substantive changes they will come back to the Council for their approval.

Chair Wilson opened the public hearing.

Leon Thayer, 91 Pleasant Street, asked how much of Brunswick Landing will be industrial and how much residential.

Chair Wilson closed the public hearing.

Councilor Richardson moved, Councilor Favreau seconded, to adopt “Town Council Resolution - Adopting the Development Program for the Brunswick Landing Municipal Development and Tax Increment Financing District.”

Councilor Richardson responded to Mr. Thayer’s question from the last item. The Town does not know at this point what MRRA will ask for, but expects it to be infrastructure or some other creative project. MRRA makes the decisions on what they will be requesting from the Council.

Councilor Favreau spoke regarding this item. He thanked all those involved in negotiations and the MRRA Board. He cannot wait to see the development continue on the base.

Vote on motion:

Councilor Richardson moved, Councilor Favreau seconded, to adopt “Town Council Resolution - Adopting the Development Program for the Brunswick Landing Municipal Development and Tax Increment Financing District.” The motion carried with eight (8) yeas.

Chair Wilson spoke regarding this item and said at a future meeting she is going to be appointing a three member Council subcommittee to review MRRA’s requests.

Councilor Pols asked how long will it take for approval of the TIFs. Councilor Richardson, Manager Brown, and Ms. Cook Muller felt it would be relatively quickly.

(A copy of the adopted Application for a Municipal Development and Tax Increment Financing District will be attached to the official minutes.)

88. The Town Council will hear public comments on budget amendments to the 2013-14 Municipal budget, and will take any appropriate action. (Manager)

Chair Wilson opened the public hearing.

The following people spoke regarding this item:

Jane Millett, 10 Franklin Street

Ed Blot, 12 High Street

Chair Wilson closed the public hearing.

Councilor Pols, Councilor Richardson, Councilor Knight, Councilor Favreau, and Councilor Watson spoke regarding this item.

Councilor Perreault and Councilor Brayman asked questions, to which Manager Brown responded.

TABLED ITEM

- 84. The Town Council will consider endorsing the Route 24 Corridor Plan, and will take any appropriate action. (Councilor Knight)**

Councilor Knight spoke regarding this item.

Councilor Perreault asked questions, to which Councilor Knight responded.

Councilor Knight moved, Councilor Richardson seconded, to endorse the Route 24 Corridor Management Plan, dated June 27, 2013, in support of the contained findings and recommendations. The Town of Brunswick will work with MaineDOT, the Midcoast Council of Governments and participating towns to support the plan's implementation as funding becomes available. The motion carried with eight (8) yeas.

(A copy of the endorsed plan will be attached to the official minutes.)

NEW BUSINESS

- 89. The Town Council will consider approving the selection of the Construction Manager and Architectural firm for the new Town Hall renovation project at McLellan Building, and will take any appropriate action. (Councilor Watson, Councilor Favreau, and Councilor Knight)**

Dana Bateman, 13 Franklin Street, and **Jane Millett**, 10 Franklin Street, spoke regarding this item.

Councilor Knight, Councilor Favreau, and Councilor Watson spoke regarding this item.

Councilor Richardson and Councilor Pols asked questions, to which Manager Brown responded.

Councilor Brayman, Councilor Perreault, Councilor Pols, and Councilor Richardson spoke regarding this item.

Councilor Richardson asked a question, to which Councilor Favreau responded.

Manager Brown spoke regarding this item.

Councilor Knight moved, Councilor Favreau seconded, to authorize the Town Manager to enter into an agreement with Warren Construction Group to provide Construction Manager services for the Town Hall renovation project at the McLellan Building. The motion carried with seven (7) yeas. Councilor Perreault was opposed.

Councilor Knight moved, Councilor Watson seconded, to authorize the Town Manager to enter into an agreement with Scott Simons Architects to provide architectural services for

the Town Hall renovation project at the McLellan Building. The motion carried with seven (7) yeas. Councilor Perreault was opposed.

90. The Town Council will consider a request for Sellers of Prepared Food on Public Ways for outdoor seating for Frosty's Donuts, and will take any appropriate action. (Manager)

Councilor Favreau moved, Councilor Perreault seconded, to approve a license for Seller of Prepared Food on Public Ways on a Sidewalk for Frosty's Donuts, located at 54 Maine Street. The motion carried with eight (8) yeas.

91. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)

Councilor Watson nominated the following people:

Earle Harvey for reappointment to the Sewer District Board of Trustees

Steven Garrett for reappointment to the ZBA

Claude Philippon for reappointment to the Water District

Don Kniseley for reappointment to the Davis Fund

The Council voted eight (8) yeas to reappoint these people to serve on their respective Boards.

Councilor Watson nominated the following people for the Recreation Commission, with the Appointment Committee wishing to fill 3 of the 4 spots.

Jeff Ward

Daniel Ankeles

Tammy Dostie-Gray

Councilor Perreault nominated Rebecca Banks for the last opening.

The Council voted:

Jeff Ward received seven (7) votes and was appointed.

Daniel Ankeles received eight (8) votes and was appointed.

Tammy Dostie-Gray received eight (8) votes and was appointed.

Rebecca Banks received three (3) votes but did not receive the five (5) that are required for appointment.

CONSENT AGENDA

(a) Approval of the Minutes of July 15, 2013

(b) Approval of Gas utility location permit applications for MacMillan Drive, Colonial Drive, and Richards Drive

(c) Approval of Post Issuance Compliance Policy

Councilor Brayman spoke regarding this item.

Councilor Perreault and Councilor Knight asked questions, to which Manager Brown and John Eldridge responded.

Councilor Favreau moved, Councilor Richardson seconded, to approve the Consent Agenda. The motion carried with eight (8) yeas.

(Copies of materials for CA-B and CA-C will be attached to the official minutes.)

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 9:47 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
August 6, 2013*

September 3, 2013
Date of Approval

Council Chair

CONSENT AGENDA - B BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Special Meeting Minutes
August 8, 2013
4:00 P.M.
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Councilors Present: Chair Suzan Wilson, W. David Watson, John M. Perreault, Gerald E. Favreau, Margo H. Knight, and John Richardson, Jr.

Councilors Absent: Councilors Benjamin J. Tucker, Sarah E. Brayman, and Benet Pols

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; John Eldridge, Finance Director; Terry Goan, Patrol Officer; and TV video crew.

Chair Wilson called the meeting to order, asked for the Pledge of Allegiance and asked the Town Clerk for Roll Call.

NEW BUSINESS ITEMS:

93. The Town Council will consider amending the 2013-2014 School Budget Articles, and will take any appropriate action. (Manager)

Councilor Watson and Councilor Richardson asked questions, to which Manager Brown responded.

Councilor Watson moved, Councilor Favreau seconded, to adopt the articles as written. The motion carried with six (6) yeas.

(A copy of the Articles will be attached to the official minutes.)

94. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on August 20, 2013, and will take any appropriate action. (Manager)

Councilor Knight moved, Councilor Watson seconded, to approve the Election Warrant for the School Budget Validation Referendum to be held on August 20, 2013. The motion carried with six (6) yeas.

(A copy of the Warrant for the School Budget Validation Referendum will be attached to the official minutes.)

95. The Town Council will consider adopting “A Resolution Amending the Municipal Budget For the Period July 1, 2013, and ending on the June 30, 2014,” and will take any appropriate action. (Manager)

Manager Brown spoke regarding this item.

MAIN MOTION

Councilor Favreau moved, Councilor Knight seconded, to adopt “A Resolution Amending the Municipal Budget For the Period July 1, 2013 and ending on June 30, 2014.”

AMENDMENT

Councilor Perreault moved, to add back the call firefighters’ pay and to charge insurance companies for fire truck responses to car accidents. There was no second so the motion did not stand.

Councilor Favreau asked a question, to which Manager Brown responded.

Councilor Richardson, Councilor Perreault, Manager Brown, and Chair Wilson spoke regarding this item.

AMENDMENT

Councilor Richardson moved, Councilor Favreau seconded, to add back in the \$9,000 to the call line to be funded by the Town’s portion of the Recreation building sale if sold above \$250,000.

Councilor Perreault spoke on the amendment.

Councilor Watson asked a question, to which Manager Brown and Councilor Richardson responded.

VOTE ON AMENDMENT

Councilor Richardson moved, Councilor Favreau seconded, to add back in the \$9,000 to the call line to be funded by the Town’s portion of the Recreation building sale if sold above \$250,000. The motion carried with four (4) yeas. Councilor Knight and Chair Wilson were opposed.

Councilor Knight spoke on this item.

MAIN MOTION WITH AMENDMENT

Councilor Favreau moved, Councilor Knight seconded, to adopt “A Resolution Amending the Municipal Budget For the Period July 1, 2013 and ending on June 30, 2014” as amended above. The motion carried with four (4) yeas. Councilor Knight and Chair Wilson were opposed.

(A copy of the Resolution will be attached to the official minutes.)

CONSENT AGENDA

(a) Warden and Deputy Warden appointments

Councilor Richardson moved, Councilor Watson seconded, to appoint Fran Smith as Warden and Elin Gould as Deputy Warden for the Election on August 20, 2013. The motion carried with six (6) yeas.

Councilor Watson moved, Councilor Perreault seconded, to adjourn the meeting. The motion carried with six (6) yeas.

The meeting adjourned at 4:35 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
August 9, 2013*

September 3, 2013
Date of Approval

Council Chair

CONSENT AGENDA - C BACK UP MATERIALS



Town of Brunswick, Maine

INCORPORATED 1739

OFFICE OF THE FINANCE DIRECTOR

28 FEDERAL STREET

BRUNSWICK, MAINE 04011-1583

TELEPHONE 207-725-6652

FAX 207-725-4107

Date: August 9, 2013
To: Town Council
From: John S. Eldridge, Finance Director 
Subject: Uncollectable Real Estate tax to be abated

Pursuant to section 841(3) of title 36 M.R.S.A., I request that certain outstanding real estate taxes be abated. These taxes cannot be collected due to the absence or insolvency of the assessed owner.

Absence	1 account	<u>\$353.96</u>
Total		\$353.96

**CONSENT AGENDA - D
NO BACK UP MATERIALS**

CONSENT AGENDA - E BACK UP MATERIALS

MEMORANDUM

TO: Gary Brown, Town Manager
FROM: John A. Foster, Director, PWD
DATE: August 23, 2013
SUBJECT: Utility Location Permits

Attached, for presentation to the Town Council are four applications for Utility Location Permits received from Maine Natural Gas.

In application ULP 2013-11, Meadowbrook Road Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on east side of Maine St at the south side of Meadowbrook Rd. The new gas main will run from the proposed gas main along the south side of Meadowbrook Rd, crossing Sparwell Ln continuing along the south side of Meadowbrook Rd to Stowe Ln, at Stowe Ln the gas main will cross to the north side of Meadowbrook Rd and run to a point just west of the sewer pump station. In most cases the gas main will be installed outside the paved street. Approximately 3300 feet of 2" gas main.

In application ULP 2013-12, Breckan Road Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Meadowbrook Rd. The new gas main will run from the proposed gas main south across Meadowbrook Rd along the westerly and southerly side of Breckan Rd to a point just east of #20 Breckan Rd. In most cases the gas main will be installed outside the paved street. Approximately 1350 feet of 2" gas main.

In application ULP 2013-13, Sparwell Lane Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to located on the south side of Meadowbrook Rd just west of Sparwell Lane. The new gas main will run from the proposed gas main along the south side of Sparwell Ln to Stowe Ln then cross to the north side of Sparwell Ln and run to the end of the public way. In most cases the gas main will be installed outside the paved street. Approximately 1970 feet of 2" gas main.

In application ULP 2013-14, Hemlock Rd Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Sparwell Ln. The new gas main will run from the existing gas main across Sparwell Ln to the east side of Hemlock Rd then run southerly along the east side of Hemlock Ln to a point just south of Juniper Ln. In most cases the gas main will be installed outside the paved street. Approximately 1830 feet of 2" gas main.

Brunswick Public Works Department has no objection to these underground utility lines as proposed, providing it is approved subject to the following conditions:

1. The final location is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any underground facilities located by field verification by each utility.
2. All work is subject to compliance with the Town's Street Opening and road restoration requirements.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE August 23, 2013

Permit Number: 2013-11
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and

operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Meadowbrook Rd
Starting Point: Existing main on Maine St End Point: 25' past #47 Meadowbrook

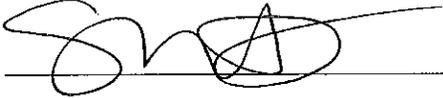
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the existing 4" gas main located on Maine St and continue along Meadowbrook to 25' past #47 Meadowbrook Rd. The gas main will be located outside edge of pavement on the south side of the road within the right of way until Stowe Ln where it will cross to the north side and continue in the sidewalk. After the sidewalk ends, the main will continue on the north side outside the edge of pavement within the right of way to 25' past #47 Meadowbrook Rd. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility:  _____

Print Name and Title: Sheena Bitetti - Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE August 23, 2013

Permit Number: 2013-12
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Breckan Rd
Starting Point: New Main on Meadowbrook Rd End Point: 25' past #20 Breckan Rd

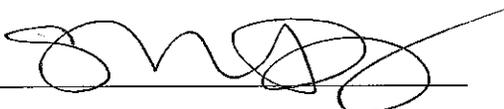
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the proposed gas main located on Meadowbrook Rd and end 25' past #20 Breckan Rd heading east. The gas main will be located outside edge of pavement on the south side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti -- Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE August 23, 2013

Permit Number: 2013-13
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Sparwell Ln
Starting Point: New main on Meadowbrook Rd End Point: End of Sparwell Ln

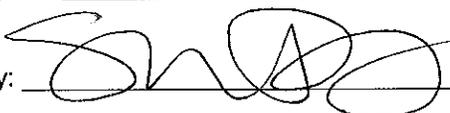
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the proposed main located on Meadowbrook and continue to the end of Sparwell Ln. The gas main will be located outside edge of pavement on the south side of the road within the right of way until Stowe Ln where it will cross to the sidewalk on the opposite side of Sparwell. The main will continue in the sidewalk on the north side until the end where it will continue outside the edge of pavement on the north side of the road within the right of way until the end of Sparwell Ln. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti - Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE August 23, 2013

Permit Number: 2013-14
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and

operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Hemlock Rd

Starting Point: New main on Sparwell Ln End Point: 25' past Juniper Rd

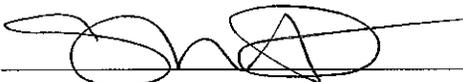
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the proposed main located on Sparwell Ln and end 25' past Juniper Rd heading south. The gas main will be located outside edge of pavement on the east side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

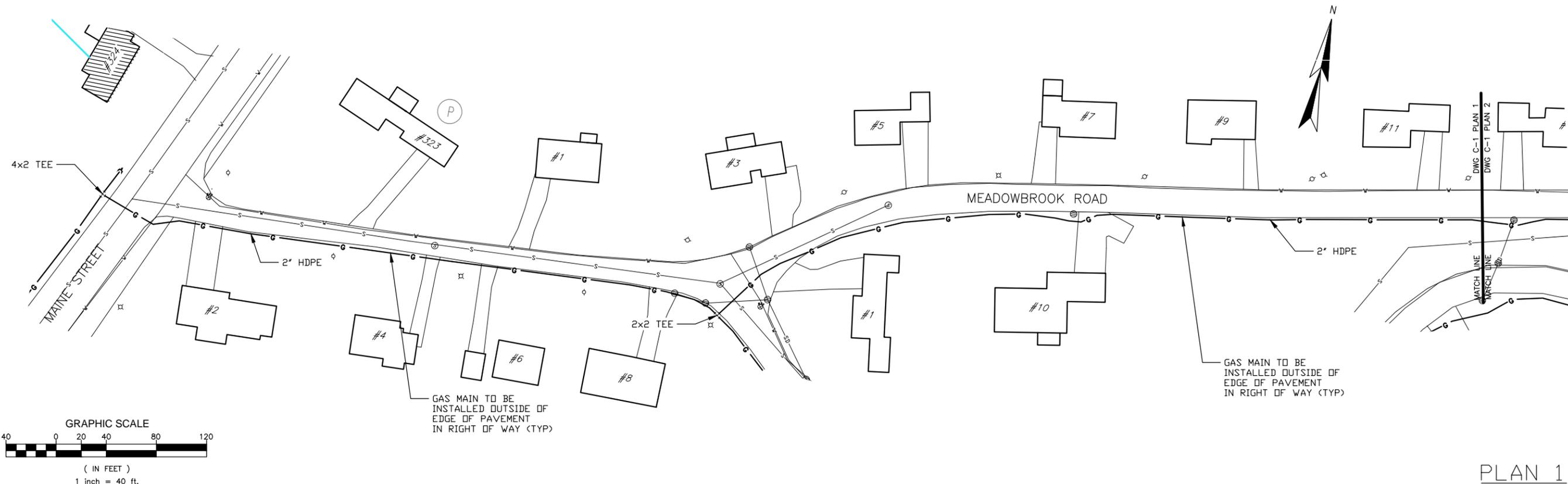
The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

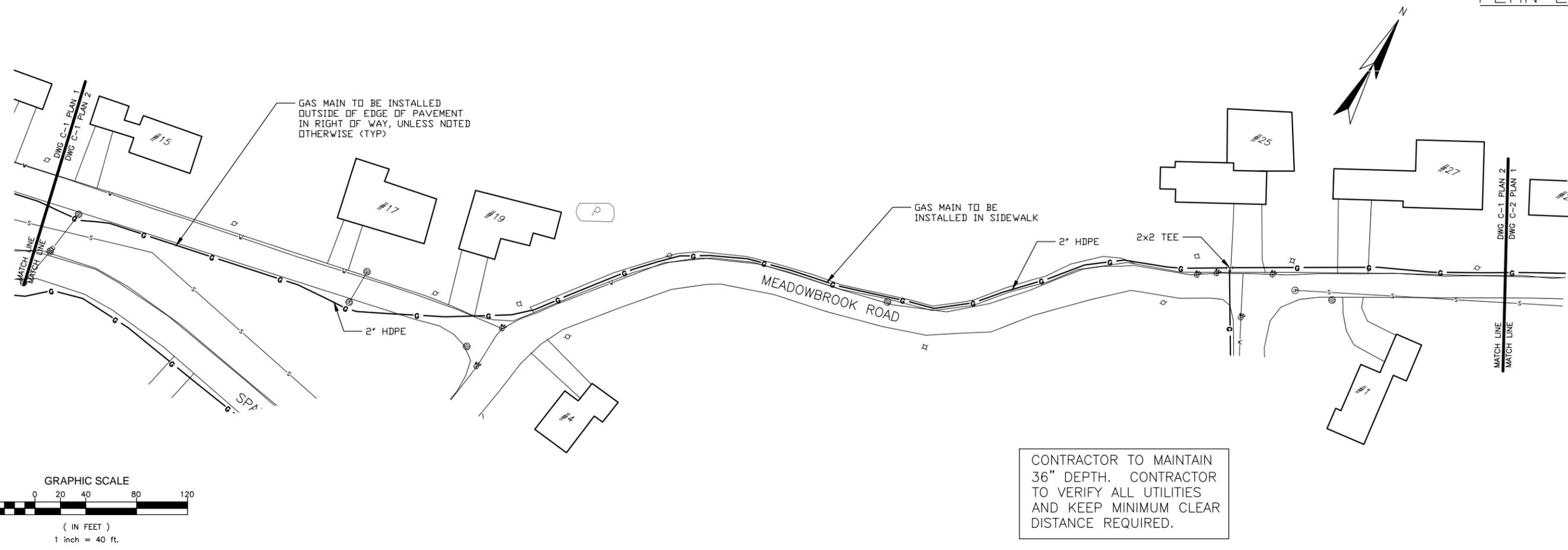
Signature of Utility: 

Print Name and Title: Sheena Bitetti – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.



PLAN 1



PLAN 2

CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED.

NO.	REVISIONS	DATE	BY
1	PERMITTING	08/19/13	JLG
2			
3			
4			
5			

DRAWN BY: SMB
 CHECKED BY: JLG
 DATE: 08/19/2013
 APPROVED BY: [Signature]
 DATE: [Blank]
 BOOK NO.: [Blank]
 PROJECT NO.: [Blank]
 SCALE: 1" = 40'

NO.	REVISIONS	DATE	BY
1	PERMITTING	08/19/13	JLG
2			
3			
4			
5			

MAINE NATURAL GAS
 9 Industrial Parkway
 Brunswick, Maine 04011

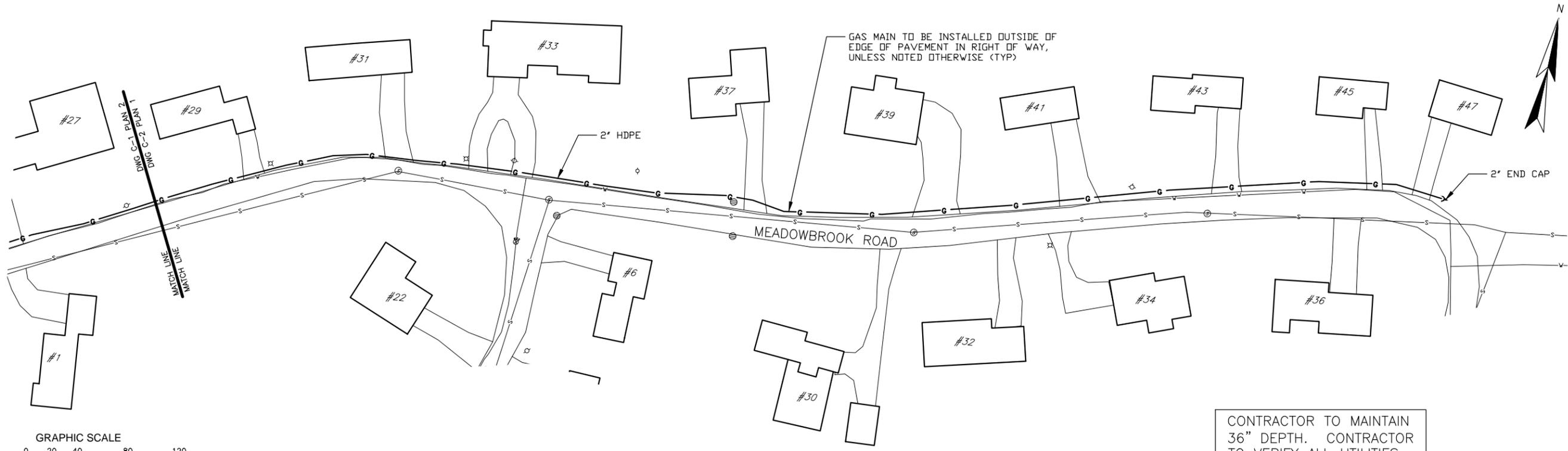
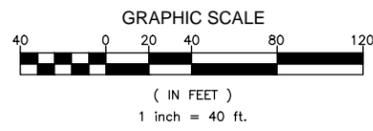
FOR PERMITTING PURPOSES ONLY.

MAINE NATURAL GAS
 NATURAL GAS DISTRIBUTION
 BRUNSWICK, ME
 MEADOWBROOK ROAD

C-1

APPD. NO. [Blank]
 REVISIONS [Blank]
 DATE [Blank]
 BY [Blank]

PLOTTED 08/19/2013



GAS MAIN TO BE INSTALLED OUTSIDE OF
EDGE OF PAVEMENT IN RIGHT OF WAY,
UNLESS NOTED OTHERWISE (TYP)

2" HDPE

2" END CAP

MEADOWBROOK ROAD

CONTRACTOR TO MAINTAIN
36" DEPTH. CONTRACTOR
TO VERIFY ALL UTILITIES
AND KEEP MINIMUM CLEAR
DISTANCE REQUIRED.

PLAN 1



NO	REVISIONS	DATE	APP'D	DATE
1	PERMITTING	08/19/13	SMB	
2				
3				
4				
5				

DRAWN BY: SMB
 CHECKED BY: JLG
 DATE: 08/19/2013
 APPROVED BY:
 DATE:
 BOOK NO:
 PROJECT NO:
 SCALE: 1" = 40'

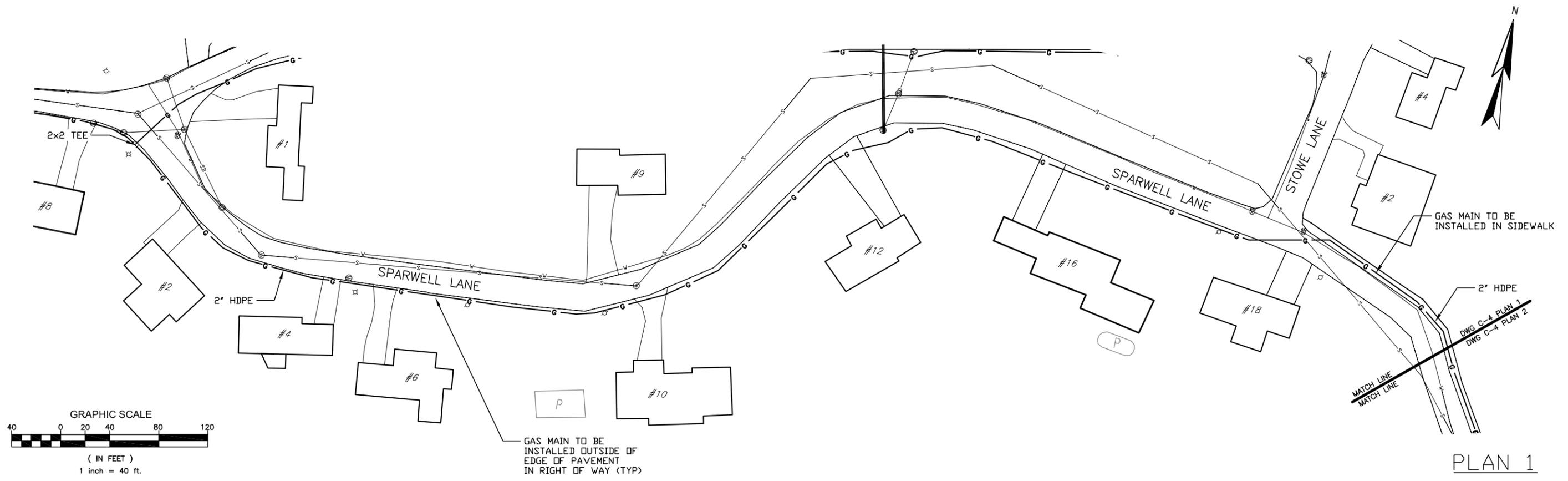
FOR PERMITTING PURPOSES ONLY.

MAINE NATURAL GAS
 NATURAL GAS DISTRIBUTION
 BRUNSWICK, ME
 MEADOWBROOK ROAD

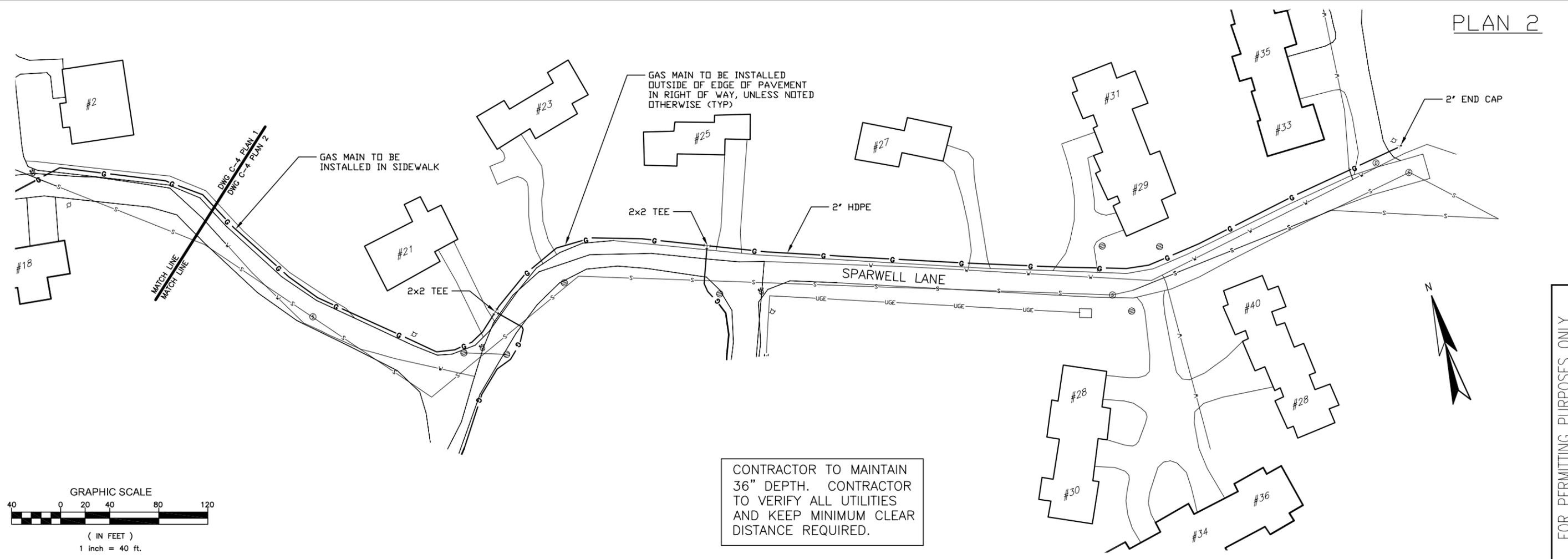
C-2



PLOTTED 08/19/2013



PLAN 1



PLAN 2

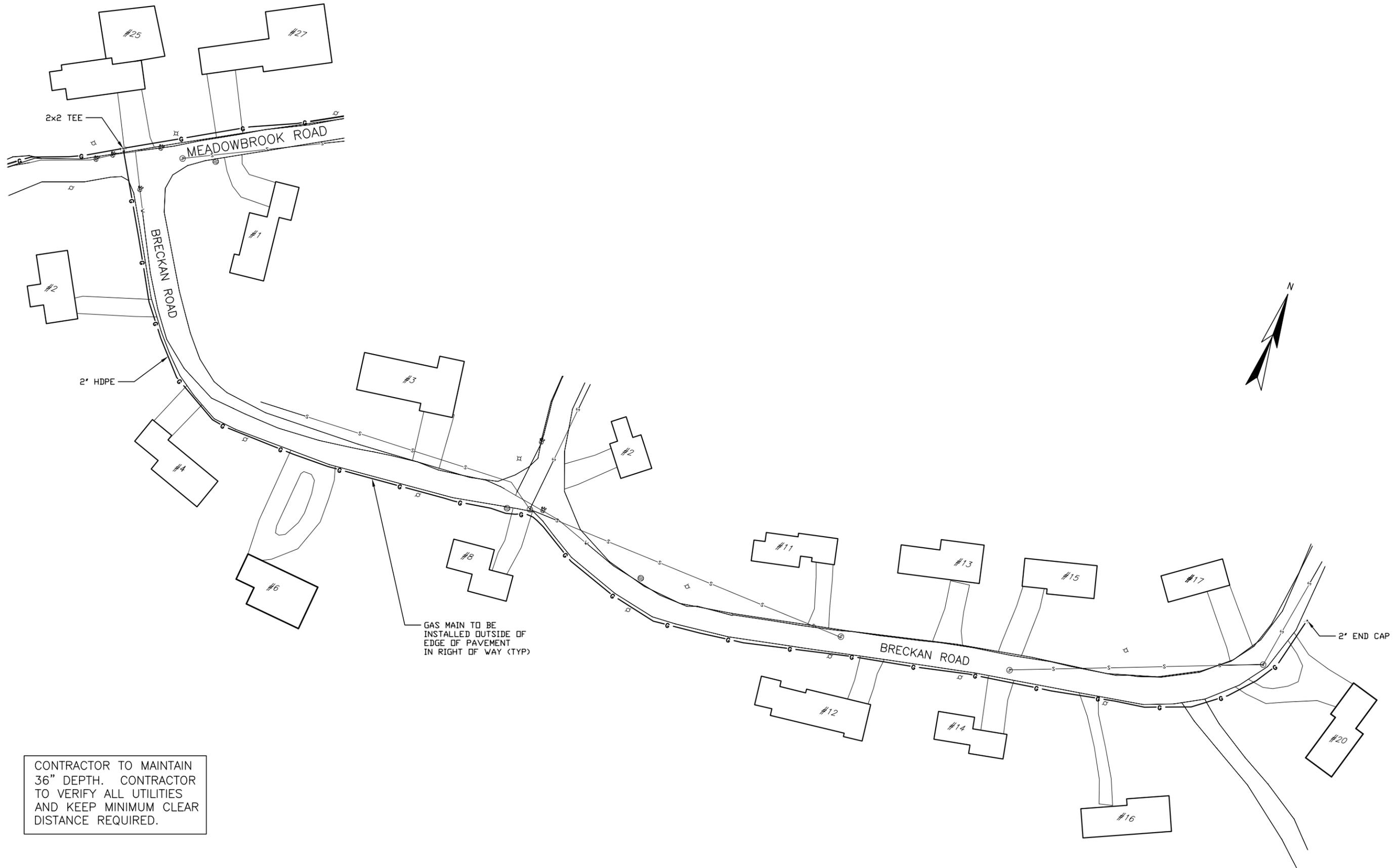
CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED.

NO.	REVISIONS	DATE	BY	DATE	BY
1	PERMITTING	08/19/13	SMB		
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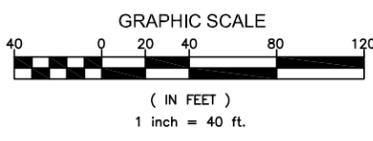
DRAWN BY: SMB
 CHECKED BY: JLG
 DATE: 08/19/2013
 APPROVED BY:
 DATE:
 BOOK NO:
 PROJECT NO.:
 SCALE: 1" = 40'


 MAINE NATURAL GAS
 NATURAL GAS DISTRIBUTION
 BRUNSWICK, ME
 SPARWELL LANE
 9 Industrial Parkway
 PO Box 99
 Brunswick, Maine 04011

FOR PERMITTING PURPOSES ONLY.
 MAINE NATURAL GAS
 NATURAL GAS DISTRIBUTION
 BRUNSWICK, ME
 SPARWELL LANE
 C-4
 PLOTTED 08/19/2013



CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED.



NO	REVISIONS	DATE	APP'D	DATE
1	PERMITTING	08/19/13	SMB	
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3				
4				
5				

DRAWN BY: SMB
 CHECKED BY: JLG
 DATE: 08/19/2013
 APPROVED BY:
 DATE:
 BOOK NO:
 PROJECT NO:
 SCALE: 1" = 40'

FOR PERMITTING PURPOSES ONLY.

MAINE NATURAL GAS
 NATURAL GAS DISTRIBUTION
 BRUNSWICK, ME
 BRECKAN ROAD

MAINE NATURAL GAS
 9 Industrial Parkway
 PO Box 99
 Brunswick, Maine 04011

PLOTTED 08/19/2013

CONSENT AGENDA -F BACK UP MATERIALS

MEMORANDUM

TO: Gary Brown, Town Manager
FROM: John A. Foster, Director, PWD
DATE: August 23, 2013
SUBJECT: Utility Location Permits

Attached, for presentation to the Town Council are four applications for Utility Location Permits received from Maine Natural Gas.

In application ULP 2013-06, Maine Street Maine Natural Gas seeks authorization to install a 4" gas main from the existing gas main located just north of Zeitler Farm Road on the north side of Maine Street. The new gas main will run from the existing gas main northerly along the west side of Maine Street about 2 feet off edge of pavement to a point opposite the south side of Meadowbrook Road then across Maine Street to the south side of Meadowbrook Road. Approximately 550 feet of 4" gas main.

In application ULP 2013-07, Stanwood Street Maine Natural Gas seeks authorization to install a 2" gas main from the existing gas main located on the north side of Hennessey Avenue west of Stanwood Street. The new gas main will run from the existing gas main easterly across Stanwood Street to a point 2 or 3 feet behind the curb, then the gas main will run northerly in the sidewalk to a point in the vicinity of 9 Stanwood Street, then the gas main will run westerly across Stanwood Street to a point about 2 feet behind the curb, then the gas main will run northerly about 2 feet behind the curb to the existing gas main southeasterly of the Sunshine Landry Mat. Approximately 1050 feet of 2" gas main.

In application ULP 2013-08, Douglas Street Maine Natural Gas seeks authorization to install a 2" gas main from the existing gas main located just east of Douglas Street on the north side of Belmont Street. The new gas main will run from the existing gas main northerly along the east side of Douglas Street about 1 foot off edge of pavement to Boody Street, and the gas main will run southerly, about 1 foot off edge of pavement, from the existing gas main at Belmont Street to Columbia Avenue. Approximately 725 feet of 2" gas main.

In application ULP 2013-10, Page St Maine Natural Gas seeks authorization to install a 2" gas main from the existing gas main located under the sidewalk on the west side of Union Street on the north side of Page Street. The new gas main will run from the existing gas main westerly along the north side of Page Street under the sidewalk to Spring Street. Approximately 1025 feet of 2" gas main.

Brunswick Public Works Department has no objection to these underground utility lines as proposed, providing it is approved subject to the following conditions:

1. The final location is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any underground facilities located by field verification by each utility.
2. Maine Natural Gas agrees to replace the the sidewalk and curb on Page St from Union St to Spring St. And on Stanwood St from the railroad tracks to the reconstructed sidewalk just south of the new police station.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE July 29, 2013

Permit Number: ULP2013-06
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Maine St
Starting Point: Existing main on Maine St End Point: Across from Meadowbrook Rd

Maine Natural Gas proposes to install a 4-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the existing gas main located on Maine St at the intersection of Zeitler Farm Rd and continue North on Maine St to Meadowbrook drive. The gas main will be located approximately 2'-0" outside edge of pavement on the West Side of the road. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti, P.E. - Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE July 29, 2013

Permit Number: ULP2013-07
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and

operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Stanwood Street

Starting Point: Existing main on Stanwood St End Point: Existing main on Hennessey Ave

Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the existing gas main located on Stanwood st and connect to existing main located on Hennessey Ave. The gas main will start on the west side of Stanwood and be directionally drilled approximately 200'. It will then cross over to the east side and be located in the sidewalk. It will be directionally drilled under the railroad. At the intersection of Stanwood and Hennessey, the main will cross back to the west side and connect to the existing main located on Hennessey. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti, P.E. – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE July 29, 2013

Permit Number: ULP2013-08
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Douglas Street
Starting Point: Existing main on Belmont St End Point: North to Boody St and South to Columbia St

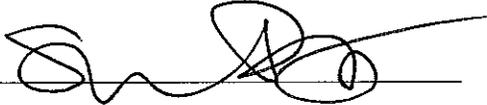
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the existing gas main located on Belmont St and continue north on Douglas st to the ROW on Boody St and south on Douglas to the ROW on Columbia St. The gas main will be located approximately 1'-0" outside edge of pavement on the East Side of the road. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti, P.E. – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE July 29, 2013

Permit Number: ULP2013-10
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and

operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Page St

Starting Point: Existing main on Union St End Point: Spring St ROW

Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will connect to the existing gas main located on Union St and extend down Page st into ROZ on Spring St. The gas main will be located in the sidewalk on the North Side of the road. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

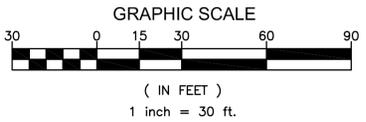
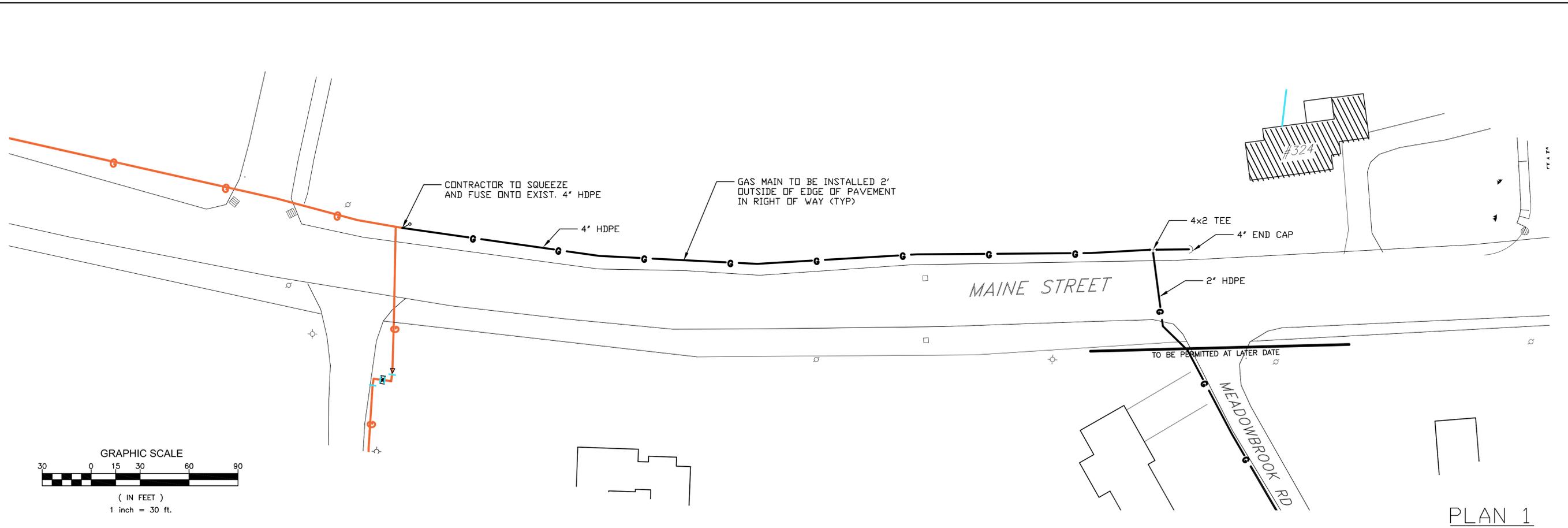
The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

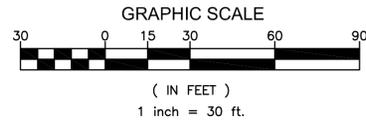
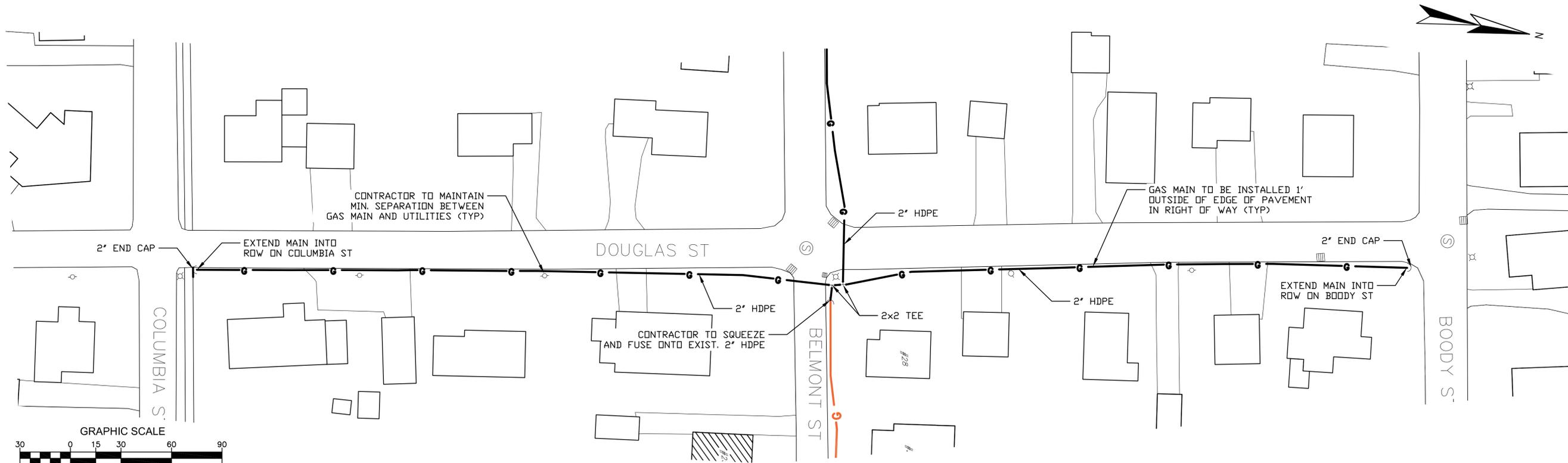
Print Name and Title: Sheena Bitetti, P.E. – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.



PLAN 1

FOR PERMITTING PURPOSES ONLY.	MAINE NATURAL GAS NATURAL GAS DISTRIBUTION BRUNSWICK, ME MAINE STREET	NO.	REVISIONS	DATE	APP'D.	DATE
		1	PERMITTING	07/26/13	SMB	07/26/13
DRAWN BY: SMB		NO.	REVISIONS	DATE	APP'D.	DATE
CHECKED BY: JLG		1	PERMITTING	07/26/2013	SMB	07/26/2013
DATE: 07/26/2013		2	PERMITTING			
APPROVED BY:		3	PERMITTING			
BOOK NO.:		4	PERMITTING			
PROJECT NO.:		5	PERMITTING			
SCALE: 1" = 30'		6	PERMITTING			
		7	PERMITTING			
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PLAN 1

FOR PERMITTING PURPOSES ONLY.

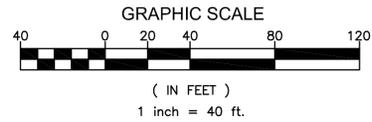
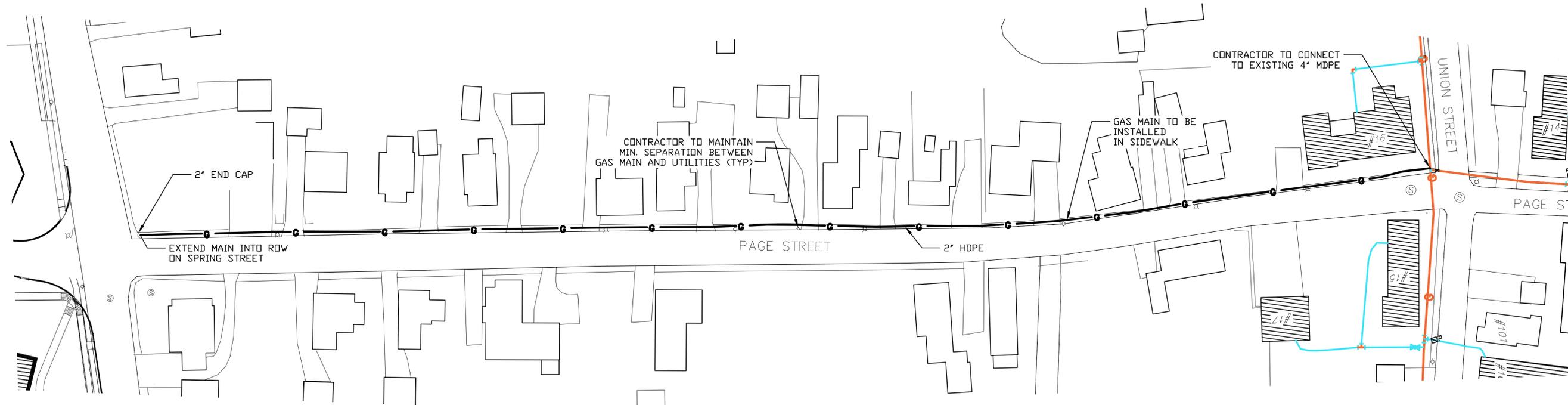
MAINE NATURAL GAS
NATURAL GAS DISTRIBUTION
 BRUNSWICK, ME
 DOUGLAS STREET



DRAWN BY: **SMB**
 CHECKED BY: **JLG**
 DATE: **07/26/2013**
 APPROVED BY:
 DATE:
 BOOK NO:
 PROJECT NO:
 SCALE: **1" = 30'**

NO	REVISIONS	DATE	APP'D	DATE
1	PERMITTING	07/26/13	SMB	

PLOTTED 07/26/2013



PLAN 1

FOR PERMITTING PURPOSES ONLY.		NO	REVISIONS	APP'D	DATE	NO	REVISIONS	APP'D	DATE
DRAWN BY: SMB		△				△			
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MAINE NATURAL GAS NATURAL GAS DISTRIBUTION BRUNSWICK, ME PAGE STREET		PERMITTING SMB 07/26/13 PLOTTED 07/26/2013							
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MAINE NATURAL GAS
 9 Industrial Parkway
 PO Box 99
 Brunswick, Maine 04011