

BRUNSWICK TOWN COUNCIL
Agenda
September 3, 2013
7:00 P.M. – Regular Meeting
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER’S REPORT:

- (a) Council Committee Updates
- (b) Nomination papers
- (c) Conservation Commission Report
- (d) Permission to apply for a Maine Natural Resource Conservation Program grant

NEW BUSINESS

96. The Town Council will consider setting a public hearing for September 16, 2013, on amendments to Chapter 15 “Traffic and Vehicles” regarding changing all day parking to two hour parking on sections of upper Park Row, and will take any appropriate action.
(Manager)

ACTION

97. The Town Council will consider a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on September 28, 2013, and will take any appropriate action. (Councilor Knight)

ACTION

98. The Town Council will consider approving the Communications Officers Union contract, and will take any appropriate action. (Manager)

ACTION

99. The Town Council Chair will appoint Council members to a subcommittee that will review TIF requests from MRRA, and will take any appropriate action. (Chair Wilson)
ACTION

100. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)
ACTION

CONSENT AGENDA

- (a) Approval of the Minutes of July 29, 2013
- (b) Approval of the Minutes of August 8, 2013
- (c) Abatement of Uncollectable Real Estate taxes
- (d) Reappointment of Mike Feldman to Voter Registration Appeals Board
- (e) Utility Permit approvals for Maine Natural Gas for sections of Meadowbrook Road, Breckan Road, Sparwell Lane, and Hemlock Road
- (f) Utility Permit approvals for Maine Natural Gas for sections of Maine Street, Stanwood Street, Douglas Street, and Page Street

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council
Agenda
September 3, 2013
Council Notes and Suggested Motions**

MANAGER'S REPORT:

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (b) Nomination papers: This is the final notice that nomination papers for School Board and Town Council for districts 1, 2, and 6 are due by Friday, September 6th at 4:30 p.m.

Suggested Motion: No motion is required.

- (c) Conservation Commission Annual Report: A copy of the Committee's report is included in your packet.

Suggested Motion: No motion is required

- (d) Permission to apply for a Maine Natural Resource Conservation Program grant: This item will give the Town permission to apply for this grant. If received, funds will be used at the Kate Furbish Preserve to remove a dam, re-grade and replant disturbed areas, treat the common reed stand, and address areas of erosion along the perimeter leading to the work site. The Town will be partnering with the Maine Coast Heritage Trust and Casco Bay Estuary Partnership. Copies of a detailed memo from Dan Devereaux and a draft of the Letter of Intent Summary Form are included in your packet.

Suggested Motion:

Motion to allow the Town to apply for a Maine Natural Resource Conservation Program grant to be used at the Kate Furbish Preserve.

NEW BUSINESS

96. This item is to set a public hearing for September 17, 2013, on amendments to Chapter 15 "Traffic and Vehicles" regarding changing all day parking to two-hour parking on sections of upper Park Row. Bowdoin College had included two-hour parking spots when they requested the direction of Park Row to be changed earlier this year, but staff missed the request at that time. The purpose of this change is to provide turnover of the parking and to discourage all day parking by Bowdoin staff and students. This would designate seven parking spots for two-hour parking directly in front of the Museum of Art. The Police Chief has temporarily put this restriction in place under Section 15-2 of

the Municipal Code. Copies of a memo from Manager Brown, a map, draft language, and the Police Chief's memo are included in your packet.

Suggested Motion:

Motion to set a public hearing for September 17, 2013, on amendments to Chapter 15 "Traffic and Vehicles" regarding changing all day parking to two-hour parking on sections of upper Park Row.

97. This item, sponsored by Councilor Knight, is to consider approving a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on September 28, 2013. This event has been rescheduled from spring to this new date and will be done in conjunction with the Mid Coast Hunger Prevention Program's Sing for Your Supper event. A copy of the letter of request is included in your packet.

Suggested Motion:

Motion to approve a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on September 28, 2013.

98. This item is to consider approving the Communications Officers Union contract. Their agreement is consistent with the other units, which the Council has previously approved. There will be a 2% COLA increase in each of the three years. A copy of a memo from Manager Brown is included in your packet.

Suggested Motion:

Motion to approve the Communication Officers Union contract.

99. This item is for the Council Chair to appoint Council members to a subcommittee to review requests from MRRA.

Suggested Motion:

The Council Chair will be appointing this committee.

100. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. The only application at this time is a new vacancy on the Cable TV committee. A copy of the application is included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- (a) Approval of the Minutes of July 29, 2013: A copy of the minutes is included in your packet.

- (b) Approval of the Minutes of August 8, 2013: A copy of the minutes is included in your packet.
- (c) Abatement of Uncollectable Real Estate taxes: This item abates uncollectable real estate taxes. A copy of the memo is included in your packet.
- (d) Reappointment of Mike Feldman to Voter Registration Appeals Board: State Law requires the Council to appoint the Chair of this committee. The Town Clerk nominates the person for the Council approval. Mr. Feldman has been chair for several years and the Clerk is requesting his reappointment.
- (e) Utility Permit approvals for Maine Natural Gas for sections of Meadowbrook Road, Breckan Road, Sparwell Lane, and Hemlock Road:

In application ULP 2013-11, Meadowbrook Road Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on east side of Maine Street at the south side of Meadowbrook Road. The new gas main will run from the proposed gas main along the south side of Meadowbrook Road, crossing Sparwell Lane, continuing along the south side of Meadowbrook Road to Stowe Lane; at Stowe Lane the gas main will cross to the north side of Meadowbrook Road and run to a point just west of the sewer pump station. In most cases the gas main will be installed outside the paved street. Approximately 3300 feet of 2" gas main.

In application ULP 2013-12, Breckan Road Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Meadowbrook Rd. The new gas main will run from the proposed gas main south across Meadowbrook Rd along the westerly and southerly side of Breckan Rd to a point just east of #20 Breckan Rd. In most cases the gas main will be installed outside the paved street. Approximately 1350 feet of 2" gas main.

In application ULP 2013-13, Sparwell Lane Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the south side of Meadowbrook Rd just west of Sparwell Lane. The new gas main will run from the proposed gas main along the south side of Sparwell Lane to Stowe Lane then cross to the north side of Sparwell Lane and run to the end of the public way. In most cases the gas main will be installed outside the paved street. Approximately 1970 feet of 2" gas main.

In application ULP 2013-14, Hemlock Rd Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Sparwell Lane. The new gas main will run from the existing gas main across Sparwell Lane to the east side of Hemlock Rd then run southerly along the east side of Hemlock Lane to a point just south of Juniper Lane. In most cases the gas main will be installed outside the paved street. Approximately 1830 feet of 2" gas main.

(f) Utility Permit approvals for Maine Natural Gas for sections of Maine Street, Stanwood Street, Douglas Street and Page Street:

In application ULP 2013-06, Maine Street Maine Natural Gas seeks authorization to install a 4” gas main from the existing gas main located just north of Zeitler Farm Road on the north side of Maine Street. The new gas main will run from the existing gas main northerly along the west side of Maine Street about 2 feet off edge of pavement to a point opposite the south side of Meadowbrook Road then across Maine Street to the south side of Meadowbrook Road. Approximately 550 feet of 4” gas main.

In application ULP 2013-07, Stanwood Street Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located on the north side of Hennessey Avenue west of Stanwood Street. The new gas main will run from the existing gas main easterly across Stanwood Street to a point 2 or 3 feet behind the curb, then the gas main will run northerly in the sidewalk to a point in the vicinity of 9 Stanwood Street, then the gas main will run westerly across Stanwood Street to a point about 2 feet behind the curb, then the gas main will run northerly about 2 feet behind the curb to the existing gas main southeasterly of the Sunshine Laundry Mat. Approximately 1050 feet of 2” gas main.

In application ULP 2013-08, Douglas Street Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located just east of Douglas Street on the north side of Belmont Street. The new gas main will run from the existing gas main northerly along the east side of Douglas Street about 1 foot off edge of pavement to Boody Street, and the gas main will run southerly, about 1 foot off edge of pavement, from the existing gas main at Belmont Street to Columbia Avenue. Approximately 725 feet of 2” gas main.

In application ULP 2013-10, Page St Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located under the sidewalk on the west side of Union Street on the north side of Page Street. The new gas main will run from the existing gas main westerly along the north side of Page Street under the sidewalk to Spring Street. Approximately 1025 feet of 2” gas main.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.