

BRUNSWICK TOWN COUNCIL

Agenda

October 7, 2013

6:30 P.M. – Executive Session

7:00 P.M. – Regular Meeting

Municipal Meeting Room

Brunswick Station

16 Station Avenue

Executive session –Personnel matters M.R.S.A. §405(6)(A)

Roll Call

Pledge of Allegiance

Public Comment:

Correspondence:

Adjustments to the Agenda:

MANAGER’S REPORT:

- (a) Council Committee Updates
- (b) Permission to apply for and to expend an Emergency Management Planning Grant for the Fire Department (*Action Required*)
- (c) Update on College Street project
- (d) Update from People Plus
- (e) Update on Zoning Ordinance Consultant selection

PUBLIC HEARINGS

- 107. The Town Council will hear public comments on an application for Special Amusement License, and will take any appropriate action. (Manager)

Special Amusement

Bowdoin College

D/B/A: Bowdoin Dining Services – Magee’s

David Saul Smith Union

Allen W. Delong

HEARING/ACTION

108. The Town Council will hold a public hearing to amend Chapter 14 “Streets, Sidewalks, and other Public Places” section 14-124 “Description of parks and facilities” to add the Kate Furbish Preserve, other public benefit conveyance properties, and McKeen Landing, and will take any appropriate action. (Manager)

HEARING/ACTION

TABLED ITEM

- MR (g) Granting the Police Chief the authority to approve Off Premise Catering Alcohol permits
(*Action Required*)

ACTION

106. The Town Council will discuss holding a workshop, with NNEPRA making a presentation, and allowing the Brunswick West group to also make a presentation, and will take any appropriate action. (Councilor Perreault)

ACTION

NEW BUSINESS

109. The Town Council will discuss the design and timeline for the new town hall, and will take any appropriate action. (Councilor Knight, Councilor Watson, Councilor Favreau)

ACTION

110. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

CONSENT AGENDA

- (a) Approval of the Minutes of September 16, 2013
- (b) Appointment of Warden and Deputy Wardens for the Election on November 5, 2013
- (c) Approval of the Election Warrant for November 5, 2013
- (d) Approval of extended voter registration hours for Election
- (e) Approval of Utility permit for Maine Natural Gas for sections of Dunlap Street

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
October 7, 2013
Council Notes and Suggested Motions

Executive session –Personnel matters M.R.S.A. §405(6)(A)

Suggested Motion:

Motion to go into executive session to discuss personnel matters per M.R.S.A. §405(6)(A).

MANAGER’S REPORT

- (a) Council Committee Updates: Councilors with information on the Committees they are involved with will share information with the Council and public.

Suggested Motion: No motion is required.

- (b) Permission to apply for and to expend an Emergency Management Planning Grant for the Fire Department (Action Required): The Fire Department is requesting permission to apply for this grant in the amount of \$26,300 to help offset the cost of Emergency Management Planning, which the Town is required to do. This is an annual grant the Fire Department has received the last few years. Chief Brillant will be at the meeting to answer any questions. A copy of his memo is included in your packet.

Suggested Motion:

Motion to allow the Town to apply for, and, if received, to expend an Emergency Management Planning Grant for the Fire Department in the amount of \$26,300,

- (c) Update on the College Street project: Manager Brown will update the Council and public on this project, with the roadwork now complete.

Suggested Motion: No motion is required.

- (d) Update from People Plus: Stacy Frizzle will update the Council on People Plus’ activities.

Suggested Motion: No motion is required.

- (e) Update on Zoning Ordinance Consultant selection: This item is to inform the Council and the public that the selection committee has selected their consultant for the Zoning Ordinance rewrite. They have chosen Clarion Associates, LLC. Copies of a memo from Anna Breinich and additional supporting materials are included in your packet.

Suggested Motion: No motion is required.

PUBLIC HEARINGS

107. This item is the required public hearing for a Special Amusement License for Magee's Pub at Bowdoin College. This is a renewal license and they will be having bands, music, comedy, and dances. A copy of the application is included in your packet.

Suggested motion:

Motion to approve a Special Amusement License for Bowdoin College, Magee's Pub.

108. This item is the required public hearing to add properties the Recreation Department has received from the U.S. Department of the Interior in 2013 via the constructive possessions process, as well as the McKeen Street Landing parcels donated by Affordable MidCoast Housing, to the Parks Ordinance section 14-124. As a result, the various regulations for appropriate use of the Town's parks will apply to these parcels. Section 14-135 of the ordinance is especially important since it would prohibit hunting in these designated parks. Following additional conversations with the Navy, the Council may now want to allow restricted hunting on the Kate Furbish Preserve, which would require amending the proposed language to allow for an exception in 14-135 for this location. Copies of a memo from Manager Brown explaining this new information, along with last meeting's memo from Tom Farrell, maps of the properties, and a draft ordinance, are included in your packet.

Suggested Motion:

Motion to adopt on an emergency and regular basis amendments to Chapter 14 "Streets, Sidewalks, and other Public Places" section 14-124 "Description of parks and facilities" to add the Kate Furbish Preserve, other public benefit conveyance properties and the McKeen Street Landing.

Possible amendment language:

Motion to add the following language to Chapter 14-135: "The exception to this section is hunting with a bow, shotgun or black powder gun is allowed on the Kate Furbish Preserve property."

Additional Motion if the Council supports the above amendment:

Motion to set a public hearing for October 21, 2013, to amend Chapter 17 Weapons, section 17-4 "Discharge of firearms prohibited in certain portions of town." to add the Kate Furbish Preserve property to allow restricted hunting there, with the ordinance to be enacted on an emergency and regular basis.

TABLED ITEM

- MR (g) Granting the Police Chief the authority to approve Off Premise Catering Alcohol permits (*Action Required*): This item was tabled at your last meeting in order to get additional information on what other communities do and to answer other questions from the Council. It will add the Police Department as a Council designee with the authority to approve off premise catering permit applications so that establishments with a liquor

license can serve at a location other than their own premises. The current procedure is that the applications are received at the Town Clerk's office and are sent to the Police Department for approval; then sent back to the Town Clerk's office to be signed, at which time the applicant returns to pick up their approved application to send to the State. By adding the Police Department as an additional Council designee, the applicant can go directly to the Police Department, where they can obtain the approval and receive their signed application without going to two locations. The vast majority of these applications are for Bowdoin College events at locations other than the designated establishments on campus that serve liquor. There is no charge to the applicant for these approvals. A copy of a memo from the Town Clerk answering Council questions is included in your packet.

Suggested Motion:

Motion to grant permission to the Police Chief or his designee, in addition to the Town Clerk's Office, to approve Off Premise Catering Alcohol permits.

106. This item, sponsored by Councilor Perreault, was tabled at the last meeting and comes back for the Council discussion.

Suggested Motion:

No suggested motion

NEW BUSINESS

109. This item, sponsored by the New Town Hall Council subcommittee, is to discuss the time line and floor plans for the new Town Hall project. Copies of a memo from Manager Brown and the floor plans are included in your packets. (Larger floor plans will be provided to the Council in your boxes.)

Suggested motion: No action required.

110. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Committee's report and the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- (a) Approval of the Minutes of September 16, 2013: A copy of the draft minutes is included in your packet.
- (b) Appointment of Warden and Deputy Wardens for the Election on November 5, 2013: Staff is requesting the Council to appoint Fran Smith as the Warden, and Elin Gould, Joseph Zrioka, and Sara King as Deputy Wardens.

- (c) Approval of the Election Warrant for November 5, 2013: This item approves the election warrant for the Town's municipal election. A copy of the warrant is included in your packet.
- (d) Approval of extended voter registration hours for Election: This item approves the extended hours for the registrar. A copy of the proposed hours is included in your packet.
- (e) Approval of Utility permit for Maine Natural Gas for sections of Dunlap Street: They are requesting the following:

In application ULP 2013-20, Dunlap Street Maine Natural Gas seeks authorization to install a 4" gas main from the existing gas main located under the sidewalk on the north side of Dunlap Street about 150 feet in from Federal Street. The proposed gas main will extend from the existing gas main westerly under the sidewalk to Maine Street. Approximately 310 feet of 4" gas main.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.