

Approved
BRUNSWICK TOWN COUNCIL
Minutes
September 16, 2013
7:00 P.M. – Regular Meeting
Municipal Meeting Room
Brunswick Station
16 Station Avenue

Councilors Present: Chair Suzan Wilson, W. David Watson, Benjamin J. Tucker, John M. Perreault, Gerald E. Favreau, Margo H. Knight, Sarah E. Brayman, John Richardson, Jr., and Benet Pols

Councilors Absent: None

Town Staff Present: Gary Brown, Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; John Foster, Director of Public Works; Tom Farrell, Director of Parks and Recreation; Don Koslosky, Deputy Fire Chief; Dan Devereaux, Marine Patrol Officer; and TV video crew

Chair Wilson called the meeting to order, asked for the Pledge of Allegiance and then asked the Town Clerk for Roll Call.

Public Comment:

Sarah Singer, 17 Thompson Street, spoke about the BDC loan to Brunswick Taxi and conflict of interest.

Jane Millett, 10 Franklin Street, spoke about the BDC property and how the deal looks to taxpayers.

Laurel Koepke, AmeriCorps VISTA, on behalf of the Midcoast Hunger Prevention Program and Anti-Hunger Opportunity Corps, spoke of the work they have done to assist with eliminating hunger among youth in the area.

Correspondence:

Councilor Perreault asked how to get an item to set a date for a workshop with the Brunswick West Neighborhood Association on an agenda.

Councilor Knight, Councilor Favreau and Councilor Tucker spoke on the NNEPRA workshop.

Councilor Watson spoke regarding a fundraiser for the Brunswick High School Alumni Association at Orange Leaf on September 17, 2013.

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Councilor Brayman spoke on the issue of membership on the BDC.

Councilor Richardson spoke about the upcoming BDC meeting, which will include discussing amendments to the by-laws.

Councilor Pols said Commander Jason Grabelle, who had been in the Brunswick area, is safe after the shooting at the Washington DC Navy office building where he is working.

Councilor Perreault spoke on the Brunswick High School football games and their success.

Councilor Favreau requested that drivers slow down for buses and students.

Adjustments to the Agenda:

Councilor Perreault moved, Councilor Pols seconded, to add an agenda item to discuss holding a workshop with NNEPRA and to allow Brunswick West group to make a presentation. The motion carried with seven (7) yeas. Councilor Tucker and Chair Wilson were opposed.

Councilor Brayman spoke on this item.

MANAGER'S REPORT:

(a) Financial Update

Manager Brown provided this report.

(b) Council Committee Updates

Reports were given on the Downtown Master Plan Implementation Committee, the New Town Hall Building Committee, the Police Station Building Committee and the Marine Resource Committee.

(c) Approval of Letter of Endorsement for 2013 Saltonstall Kennedy Grant from the National Oceanic and Atmospheric Administration (NOAA) relative to green crab research (*Action Required*)(Chair Wilson)

Councilor Favreau moved, Councilor Watson seconded, to support a letter of endorsement for the 2013 Saltonstall Kennedy Grant from the National Oceanic and Atmospheric Administration (NOAA) to research the green crab destruction solutions. The motion carried with nine (9) yeas.

Dan Devereaux, Marine Resource Officer, and **Darcie Couture**, Resource Access International, spoke regarding this item.

(A copy of the letter will be attached to the official minutes.)

(d) Selection of MMA Voting Delegation for Annual meeting (*Action required*)

Councilor Richardson moved, Councilor Favreau seconded, to nominate Benet Pols as the voting delegate and Gary Brown as the alternate to be Brunswick's voting delegation for the MMA Annual meeting. The motion carried with eight (8) yeas. Councilor Perreault was absent for the vote.

(A copy of the voting delegate form will be attached to the official minutes.)

(e) Update on quiet zones for Stanwood and Union Street

Manager Brown provided this report and responded to Council questions.

Councilor Pols and Councilor Perreault spoke on this item.

(f) Permission to apply for MMA Safety Enhancement Grant for a Supplied Air Respirator (*Action Required*)

Councilor Watson moved, Councilor Tucker seconded, to allow the Town to apply for a MMA Safety Enhancement Grant to assist with costs for a Supplied Air Respirator. The motion carried with eight (8) yeas. Councilor Perreault was absent for the vote.

(A copy of a memo from Deputy Chief Koslosky will be attached to the official minutes.)

(g) Granting the Police Chief the authority to approve Off Premise Catering Alcohol permits (*Action Required*)

Councilor Knight moved, Councilor Favreau seconded, to grant permission to the Police Chief or his designee, in addition to the Town Clerk's Office, to approve Off Premise Catering Alcohol permits. No action was taken on this motion.

Councilor Tucker moved, Councilor Richardson seconded, to table this item. The motion carried with seven (7) yeas. Councilor Pols and Chair Wilson were opposed.

(h) (ADDED) Environmental Assessment for the Layover Facility

Manager Brown spoke on this item.

PUBLIC HEARINGS

102. The Town Council will hear public comments on the following Automobile Graveyard application, and will take any appropriate action. (Manager)

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Shawn Letourneau

**D/B/A: Brunswick Auto Recycling, LLC
117 Bath Road**

Shawn Letourneau

Chair Wilson opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Favreau moved, Councilor Watson seconded, to approve applications for an Automobile Graveyard and a Junkyard License for Brunswick Auto Recycling, LLC., located at 117 Bath Road. The motion carried with nine (9) yeas.

103. The Town Council will hold a public hearing on amendments to Chapter 15 “Traffic and Vehicles” regarding changing all day parking to two hour parking on sections of upper Park Row, and will take any appropriate action. (Manager)

Manager Brown spoke on this item.

Chair Wilson opened the public hearing; hearing no comments, she closed the public hearing.

Councilor Watson asked a question, to which Manager Brown responded.

Councilor Perreault moved, Councilor Knight seconded, to adopt amendments to Chapter 15 “Traffic and Vehicles” regarding changing all day parking to two-hour parking on sections of upper Park Row. The motion carried with nine (9) yeas.

(A copy of the adopted language will be attached to the official minutes.)

NEW BUSINESS

104. The Town Council will consider setting a public hearing for October 7, 2013, to amend Chapter 14 “Streets, Sidewalks, and other Public Places” section 14-124 “Description of parks and facilities” to add the Kate Furbish Preserve, other public benefit conveyance properties, and McKeen Landing, and will take any appropriate action. (Manager)

(Councilor Tucker left the meeting when this item began.)

Manager Brown spoke regarding this item.

Mark Latti, Maine Inland Fisheries and Wildlife, spoke regarding this item.

Councilor Pols, Councilor Richardson, and Chair Wilson asked questions, to which Tom Farrell responded.

Councilor Favreau moved, Councilor Watson seconded, to set a public hearing for October 7, 2013, to amend Chapter 14 “Streets, Sidewalks, and other Public Places” section 14-124 “Description of parks and facilities.” to add the Kate Furbish Preserve, other public benefit conveyance properties, and McKeen Street Landing Park. The motion carried with eight (8) yeas.

105. The Town Council will consider accepting Shobe Avenue, Krampf Circle and Windorf Circle as Town Roads, and will take any appropriate action. (Manager)

Manager Brown spoke regarding this item.

Councilor Pols and Councilor Brayman spoke regarding this item and asked questions, to which John Foster, Public Works Director, and Manager Brown responded.

Councilor Perreault moved, Councilor Watson seconded, to accept Shobe Avenue, Krampf Circle and Windorf Circle as Town Roads. The motion carried with eight (8) yeas.

(A copy of the deed and a map of the area will be attached to the official minutes.)

106. (ADDED) Town Council will discuss holding a workshop with NEPPRA making a presentation and allowing the Brunswick West group to also make a presentation, and will take any appropriate action. (Councilor Perreault)

Councilor Perreault moved, Councilor Richardson seconded, to table to this item until the next meeting. The motion carried with eight (8) yeas.

CONSENT AGENDA

- (a) Approval of the Minutes of September 3, 2013
- (b) Approval of Utility Permits for Maine Natural Gas for sections of Juniper Road, Laurel Road, Beech Drive, and Blueberry Lane
- (c) Approval of Quitclaim Deeds for properties depicted as Map 039 Lot 006 Sub 000 Typ 000; Map 038, Lot 011 Sub 000 Typ 000; and Map 038 Lot 009 Sub 000 Typ 000.

Councilor Perreault moved, Councilor Favreau seconded, to approve the Consent Agenda. The motion carried with eight (8) yeas.

(A copy of materials for CA-b and CA-c will be attached to the official minutes)

Councilor Watson moved, Councilor Brayman seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 8:15 p.m.

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PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances Smith

Town Clerk/Assistant to the Town Manager

September 23, 2013

October 7, 2013

Date of Approval

Council Chair