

BRUNSWICK TOWN COUNCIL

Agenda

February 3, 2014

Morrell Meeting Room

Curtis Memorial Library

23 Pleasant Street

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Council Committee Updates

Adjustments to the Agenda:

MANAGER’S REPORT:

- a) Update from People Plus
- b) Report from Brunswick Public Art
- c) Introduction of Linda Smith, Business Development Manager
- d) Update on the Kate Furbish Dam Removal grant
- e) Update on Town Hall project

PUBLIC HEARING

- 10. The Town Council will hear public comments on Zoning Ordinance amendments relative to the Village Review Board membership, and will take any appropriate action.
(Manager)

PUBLIC HEARING/ACTION

NEW BUSINESS

- 11. The Town Council will hear a report from the Chair of the Recreation Commission regarding the results of a citizen survey to help establish priorities for future development of outdoor aquatic facilities within the community, and take any appropriate action.
(Manager)

ACTION

- 12. The Town Council will consider supporting a letter of intent for a CDBG grant for MRRA to assist with the “Make It In America” grant they recently received, and will take any appropriate action. (Manager)

ACTION

13. The Town Council will consider applying for a Land for Maine's Future Grant to address public access needs in upper Woodward Cove, and will take any appropriate action. (Councilor Walker) **ACTION**
14. The Town Council Chair will make an appointment to the Restoration Advisory Board, and will take any appropriate action. (Chair Pols) **ACTION**
15. The Town Council will discuss the method to select a firm to conduct the Town Manager search, and will take any appropriate action. (Chair Pols and Councilor Brayman) **ACTION**

CONSENT AGENDA

- a) Approval of the Minutes of January 21, 2014
- b) Approval of the Minutes of December 23, 2013

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
February 3, 2014
Council Notes and Suggested Motions

COUNCIL COMMITTEE UPDATES

Council Committee updates will be done after correspondence. Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER'S REPORT:

- a) Update from People Plus: Stacy Frizzle, Executive Director, will briefly update the Council on activities of People Plus. Frank Connors will also present Councilors with a copy of his book, "Frankly Speaking," which is a compilation of his columns from the People Plus Newsletter.

Suggested motion: No action is required.

- b) Report from Brunswick Public Art: Susan Weems and Rob Jarrett, representing this group, will update the Council and the public on their fund raising efforts and current public art projects in the community. Copies of supporting materials are included in your packet.

Suggested motion: No action is required.

- c) Introduction of Linda Smith, Business Development Manager: This item is to introduce Ms. Smith to the Council and the public.

Suggested motion: No action is required.

- d) Update on the Kate Furbish Dam Removal grant: Previously, the Council approved working with Maine Coast Heritage Trust (MCHT) on the Kate Furbish restoration project and applying to the Maine Natural Resources Conservation Program (MNRCP) for funding. That funding in the amount of \$136,000 was approved at the January 15, 2014, MNRCP board meeting. The funds will be used to address the failed impoundment, erosion, and invasive species in the southwestern portion of the Preserve. As MCHT was the lead applicant, the funds will be going to MCHT, and they will be coordinating project permitting, contracting, and construction oversight for the town, in close consultation with Town staff. Dan Devereaux will provide this update to the Council and public. Copies of a memo from Officer Devereaux and photos of the area are included in your packet.

Suggested motion: No action is required.

- e) Update on Town Hall project: This item will be an update on the progress of the new Town Hall. Copies of a memo from Manager Brown and budget information are included in your packet.

Suggested motion: No action is required.

PUBLIC HEARING

10. This item is to hear public comments on Zoning Ordinance amendments relative to the Village Review Board membership. Since your last meeting when you set the public hearing, the Planning Board held a public hearing on the proposed zoning amendment to amend Section 216.5 B. to add a new subsection 5 authorizing the Planning Board to act on pending Certificates of Appropriateness if, due to Board vacancies, a quorum of the Village Review Board cannot be achieved within the required timeframe of 30 days. The Board then took action to unanimously recommend the proposed amendment to the Town Council for their consideration. Copies of Ms. Breinich's memo and the draft language are included in your packet.

Suggested motion:

Motion to adopt Zoning Ordinance amendments relative to the Village Review Board membership.

NEW BUSINESS

11. This report from the Recreation Commission will detail the results of a citizen survey to determine the level of community support for developing a new outdoor aquatic facility for the Town that would replace Coffin Pond. The Town Council previously authorized an expenditure of \$25,000 from the Special Revenue Fund for Recreation Programs for the purpose for conducting a full feasibility study for this project. To complete a revised feasibility study scope, the Commission is requesting authorization from the Town Council for permission to expend an additional \$3,700 from the Special Revenue Fund for a total project sum not to exceed \$28,700. Copies of a memo from the Recreation Commission Chair and the proposed resolution are in your packets. The survey results are provided under separate cover.

Suggested motion:

To adopt a resolution supplementing a previous resolution pertaining to the use of Special Revenue Funds for Recreation Programs to fund a feasibility study for an outdoor aquatic facility.

12. The Midcoast Regional Redevelopment Authority (MRRA) is requesting a Letter of Intent (LOI) from the Town of Brunswick to submit to the Department of Economic and Community Development's Office of Community Development for \$250,000 from the Community Development Block Grant program to provide funding as match for the U.S. Department of Labor's "Make It In America" grant award. Linda Smith and MRRA staff will be available to answer any questions. Copies of a memo from Ms. Smith and the draft Letter of Intent are included in your packet.

Suggested motion:

Motion to support a letter of intent for a CDBG grant for MRRA to assist with the "Make It In America" grant.

13. This item, sponsored by Councilor Walker, seeks Council permission to allow the Town to apply for funds to support this project. The funding will provide an opportunity to purchase 21 acres of property to provide public access at Woodward Cove. The Town submitted to the National Oceanic and Atmospheric Administration's Coastal and Estuarine Land Conservation Program in November for 50% of the funds necessary for acquisition. The Land for Maine's Future (LMF) request would be for the remaining 50% of funding needed. Officer Devereaux will be present to answer any questions. Copies of a memo from Officer Devereaux and maps are included in your packet.

Suggested Motion:

Motion to give permission for the Town to apply for a Land For Maine's Future Program grant to address public access needs in upper Woodward Cove.

14. This item allows the Town Council Chair to fill the vacancy on the Restoration Advisory Board created by Suzanne Johnson's resignation. In the past, it appears that the Town's position on this board was appointed by the Town Manager, but Chair Pols would like to make this appointment as he has for other boards. Ms. Johnson has recommended that David Page be considered for this appointment. Copies of a previous appointment letter from Manager Gerrish, a letter from Ms. Johnson and Mr. Page's qualifications are included in your packet.

Suggested motion:

No motion, since Chair Pols will make this appointment.

15. This item is sponsored by Council leadership in order to determine the method to select a firm to conduct the Town Manager search. Firms contacted to provide proposals have until February 6th to submit them so they can be provided to the Council prior to your February 10th workshop.

Suggested motion: No motion is required.

CONSENT AGENDA

- a) Approval of the Minutes of January 21, 2014: A copy of the minutes is included in your packet.
- b) Approval of the Minutes of December 23, 2013: A copy of the minutes is included in your packet.

Suggested motion:

Motion to approve the Consent Agenda

Suggested motion:

Motion to adjourn the meeting