

**BRUNSWICK TOWN COUNCIL**

**Agenda**

**February 24, 2014**

**Council Chambers**

**Municipal Building**

**85 Union Street**

Pledge of Allegiance

Roll Call

Public Comment:

Correspondence:

Council Committee Updates

Adjustments to the Agenda:

**MANAGER'S REPORT:**

(a) Financial Update

(b) Update on Brunswick Marine Resources, including commercial shellfish license allocation

(c) Acceptance of Byrne Memorial Grant to replace six cruiser radios (*Action required*)

(d) Update on the sale of 28 and 30 Federal Street and authorization to extend sale date (*Action required*)

(e) Update on the Municipal Budget

(f) Report on Standard & Poor's Rating Services

**NEW BUSINESS**

16. The Town Council will hear comments from the Parks and Recreation Director and a report from a representative of the Maine Forest Service regarding a proposed prescribed burn of one half of the 66 acre Captain William Fitzgerald Recreation and Conservation Area located off the Old Bath Road in East Brunswick, and will take any appropriate action. (Manager)

**ACTION**

17. The Town Council will consider adopting the Harbor Management Plan, and will take any appropriate action. (Councilor Walker and Councilor Wilson)

**ACTION**

18. The Town Council will hear an update on the Municipal Building project, and will determine if any future action is needed. (Manager)

**DISCUSSION**

**CONSENT AGENDA**

- a) Approval of the Minutes of February 3, 2014
- b) Approval of the Minutes of February 10, 2014
- c) Approval of Quitclaim Deed for Map 025 Lot 005 Sub 000 Typ 018

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE  
COMMUNICATION SHOULD CONTACT  
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

**Brunswick Town Council  
Agenda  
February 24, 2014  
Council Notes and Suggested Motions**

**COUNCIL COMMITTEE UPDATES**

Council Committee updates will be done after correspondence. Councilors with information on the Committees they are involved with will share information with the Council and public.

**MANAGER'S REPORT:**

- (a) Financial Update: Mr. Eldridge will update the Council on the Town's financial picture to date for the current fiscal year. Copies of financial reports will be posted online, but are not included in your packet.

*Suggested Motion:* No motion is required.

- (b) Update on Brunswick Marine Resources including commercial shellfish license allocation: Dan Devereaux will provide the Council and the public with an update on the status of the Shellfish Management program in Brunswick and discuss the number of allocated commercial shellfish licenses. A copy of a memo from Officer Devereaux is included in your packet.

*Suggested Motion:* No motion is required.

- (c) Acceptance of Byrne Memorial Grant to replace six cruiser radios (*Action required*): The Police Department has been awarded this grant in the amount of \$7,119.00. The funds will be used to replace six of their mobile radios and accompanying antennas. The current ones are over 10 years old and this would be an opportunity to replace them at no cost to the Town. A copy of a memo from Captain Waltz is included in your packet.

*Suggested Motion:*

Motion to accept and expend the Byrne Memorial grant in the amount of \$7,119.00 to replace six mobile radios and their antennas.

- (d) Update on the sale of 28 and 30 Federal Street and authorization to extend sale date (*Action required*): CEI would like to extend the closing date with BDC for 28 and 30 Federal Street until June 18, 2014. As part of the agreement, BDC has requested the Town agree to this extension. A copy of a memo from Mr. Eldridge is included in your packet.

Suggested Motion:

Motion to authorize the Town Manager to sign Amendment No. 1 to the Contract for the Sale of Commercial Real Estate that would extend the closing between the BDC and the Town on the properties at 28 and 30 Federal Street.

- (e) Update on the Municipal Budget: Mr. Eldridge will update the Council and public on the budget.

Suggested Motion: No motion is required.

- (f) Report on Standard & Poor's Rating Services: On January 31, 2014, Standard & Poor's Rating Services (S&P) raised its underlying rating on Brunswick, Maine's general obligation bonds from AA to AA+. All things being equal, a better rating reduces borrowing costs. Mr. Eldridge will speak to the ratings upgrade.

Suggested Motion: No motion is required.

## **NEW BUSINESS**

16. The proposed burn has received the endorsement of both the Recreation Commission and Conservation Commission as the proper approach to restore and protect the sandplain grassland habitat, a critical imperiled (S1) habitat in the State of Maine. Tom Farrell and John Leavitt from the Maine Forest Service, will make a presentation at your meeting and answer any questions. Copies of memos from Tom Farrell and the Conservation Commission, along with the prescribed fire plan will be included in your packet.

Suggested Motion:

Motion to approve the prescribed burn plan for the Captain William Fitzgerald Recreation and Conservation Area to occur in the spring of 2014.

17. This item is sponsored by Councilor Walker and Councilor Wilson and asks for the Council to consider adopting the draft Harbor Management Plan, which was originally provided to the Council two weeks ago. The development of this plan was funded by a grant, but work began almost ten years ago. Dan Devereaux will be at the meeting to answer any questions you might have. Copies of a memo from Officer Devereaux providing the history of the project and the draft plan are included in your packet.

Suggested Motion:

Motion to adopt the Harbor Management Plan.

18. This item provides the Council and the public an update on the Municipal Building project. Included as part of this discussion is a project budget, information on the impact on operating budgets, and a variety of inspection reports for the building. Copies of a memo from Mr. Eldridge, along with supporting materials, are included in your packet.

Suggested Motion: This is a discussion item; no action is proposed.

### **CONSENT AGENDA**

- a) Approval of the Minutes of February 3, 2014: A copy of the draft minutes is included in your packet.
- b) Approval of the Minutes of February 10, 2014: A copy of the draft minutes is included in your packet.
- c) Approval of Quitclaim Deed for Map 025 Lot 005 Sub 000 Typ 018: This item deeds back a property to its owner, who has paid all back taxes. A copy of the deed is included in your packet.

*Suggested Motion:*

Motion to approve the Consent Agenda.

*Suggested Motion:*

Motion to adjourn the meeting.