

**Approved**  
**BRUNSWICK TOWN COUNCIL**  
**Minutes**  
**January 21, 2014**  
**7:00 P.M.**  
**Morrell Meeting Room**  
**Curtis Memorial Library**  
**23 Pleasant Street**

**Councilors Present:** Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Jane F. Millett, Sarah E. Brayman, and John Richardson, Jr.

**Councilors Absent:** None

**Town Staff Present:** Fran Smith, Town Clerk/Assistant to the Town Manager; Elin M. Gould, Deputy Town Clerk; John Eldridge, Finance Director; Anna Breinich, Director of Planning and Development; Dan Devereaux, Marine Warden; Steve Langsdorf, Town Attorney; and TV video crew

Chair Pols called the meeting to order, led the Pledge of Allegiance, and asked the Clerk for Roll Call.

**Public Comment:**

**Amy Waterman** and **Marilee Tiemann** announced the events planned for the tenth anniversary of Longfellow Days and this year's theme of the Civil War and Longfellow's connection to it.

**Ed Cowan**, owner of Sunshine Too Laundromat at Cooks Corner, asked questions and commented about operating costs at the McLellan Building, the type of background needed for the new Town Manager, and the Cooks Corner connector road.

**Correspondence:**

Councilor Watson commended **Max Finkle**, a Bowdoin student, for organizing a veteran's commemorative event at the upcoming Bowdoin hockey game as a fundraiser for the Wounded Warrior project. Chair Pols added information about the event.

Councilor Perreault spoke about an email he received regarding needed road work on Nancy Drive, stating that he will pursue it in this year's budget.

Councilor Millett said she received a letter from Dennis Sarofeen about train idling near Brooks Feed and Farm. Chair Pols also commented about the letter.

**Council Committee Updates:**

Councilor Richardson thanked Dan Devereaux and Steve Walker for their work on the application to the BDC for the quahog study.

Chair Pols made the following committee appointments:

- Councilor Perreault and Councilor Millett to the Downtown and Outer Pleasant Street Master Plan Implementation Committee
- Councilor Walker to the Recycling and Sustainability Committee
- Councilor Watson and Councilor Favreau to the MRRA Community Advisory Group

**Adjustments to the Agenda:** None

**MANAGER'S REPORT:**

**(a) Financial Update**

Fran Smith gave this update.

Chair Pols spoke about a pending bill in the legislature that would affect revenue sharing.

**(b) Permission to allow the Marine Resource Committee the authority to open and close coastal waters**

Fran Smith and Chair Pols explained this item.

**Councilor Wilson moved, Councilor Watson seconded, to authorize the Marine Resource Committee to open and close coastal waters per Chapter 11, Marine Activities Structures and Ways, Section 11-161 Opening and Closing of Coastal Waters.**

Councilor Perreault asked a question, to which Dan Devereaux responded.

Councilor Walker spoke about a related item upcoming in the legislature, LD 1452, and thanked Dan Devereaux for his work on this.

Vote on the motion:

**Councilor Wilson moved, Councilor Watson seconded, to authorize the Marine Resource Committee to open and close coastal waters per Chapter 11, Marine Activities Structures and Ways, Section 11-161 Opening and Closing of Coastal Waters. The motion carried with nine (9) yeas.**

*(A copy of a memo from Dan Devereaux will be attached to the official minutes.)*

**(c) Acceptance of a BDC grant for the Marine Resource Committee**

Ms. Smith introduced this item.

Dan Devereaux explained the issues the town is facing.

Chair Pols asked a question, to which Dan Devereaux responded.

**Councilor Wilson moved, Councilor Favreau seconded, to accept and expend a grant from the Brunswick Development Corporation in the amount of \$25,000 to be used to fund a marine resource study of quahog populations. The motion carried with nine (9) yeas.**

*(A copy of a letter from the BDC will be attached to the official minutes.)*

**(d) Reminder of Dog License renewals**

Ms. Smith gave this reminder.

**(e) Discussion of workshop schedule**

Ms. Smith announced two upcoming workshops, the first on February 10<sup>th</sup> covering two subjects, the Cooks Corner connector road and the Town Manager search, and a workshop on a possible revaluation, no date having been set at this point.

Chair Pols, Councilor Perreault, and Councilor Walker also spoke about the workshops.

**(f) Discussion of the development of the 2014-15 Municipal Budget**

Ms. Smith announced that Finance Director John Eldridge would take the lead on budget preparation to provide an easier transition, as the Town Manager will be leaving prior to budget adoption.

**(g) Discussion of PretiFlaherty's fee structure to provide legal services to the Town**

Chair Pols reviewed the options.

Councilor Favreau, Councilor Millett, Councilor Richardson, and Councilor Perreault asked questions and made recommendations.

Chair Pols introduced the new Town Attorney, Steve Langsdorf, who made brief comments.

*(A copy of the financial options of PretiFlaherty's proposal for legal services will be attached the official minutes.)*

**PUBLIC HEARING**

- 4. The Town Council will hear public comments on a special amusement license application, and will take any appropriate action. (Manager)**

**Special Amusement  
Brunswick Lodge of Elks #2043  
D/B/A: Brunswick Lodge of Elks  
179 Park Row**

**Ms. Angela Brackett**

Chair Pols opened the public hearing. Hearing no comments, he closed the public hearing.

**Councilor Favreau moved, Councilor Watson seconded, to approve a special amusement license application for the Brunswick Lodge of Elks #2043. The motion carried with nine (9) yeas.**

**NEW BUSINESS**

- The Town Council will hear an update from MaineDOT on the re-routing of Route 24 and the creation of a Business Route 24 along Main Street and Elm Street in Topsham and Maine Street and Bath Road in Brunswick, as recommended in the Route 24 Corridor Study completed by the Midcoast Council of Governments, and will determine if any future action is necessary. (Manager)**

Chair Pols introduced this item.

**Peter Coughlan**, MDOT, made a presentation.

Councilor Millet made comments, to which Mr. Coughlan and **Margo Knight**, a member of the advisory committee, responded.

Councilor Watson, Chair Pols, Councilor Wilson, and Councilor Favreau spoke on this item, with Mr. Coughlan responding to their comments.

*(A memo from the Director of Planning and Development and a map are attached to the official minutes.)*

- The Town Council will consider setting a public hearing for February 3, 2014, on Zoning Ordinance amendments relative to the Village Review Board membership, and will take any appropriate action. (Manager)**

Anna Breinich, Director of Planning and Development, explained this item.

**Councilor Favreau moved, Councilor Brayman seconded, to set a public hearing for February 3, 2014, on Zoning Ordinance amendments relative to the Village Review Board membership.**

Councilor Walker, Councilor Favreau, and Councilor Millett asked questions, to which Ms. Breinich responded.

Vote on motion:

**Councilor Favreau moved, Councilor Brayman seconded, to set a public hearing for February 3, 2014, on Zoning Ordinance amendments relative to the Village Review Board membership. The motion carried with nine (9) yeas.**

*(A memo from the Director of Planning and Development will be attached to the official minutes.)*

7. **The Town Council will consider the “Resolution authorizing the Town Treasurer to waive foreclosure on certain real estate tax lien mortgages,” and will take any appropriate action. (Manager)**

Chair Pols explained this item.

**Councilor Perreault moved, Councilor Millett seconded, to adopt the “Resolution authorizing the Town Treasurer to waive foreclosure on certain real estate tax lien mortgages.” The motion carried with nine (9) yeas.**

*(A copy of the resolution will be attached to the official minutes.)*

8. **The Town Council will discuss the process for hiring a new Town Manager, and will determine if any future action is necessary. (Chair Pols and Councilor Brayman)**

Chair Pols initiated the discussion, calling for comments on the Town Manager job description.

Councilor Wilson, Councilor Richardson, Councilor Favreau, Councilor Millett, and Councilor Watson spoke on this item.

This subject will be a topic at a Council workshop on February 10, 2014.

*(A copy of a memo from the Town Clerk, the current Town Manager job description, and municipal manager recruitment survey results will be attached to the official minutes.)*

9. **(ADDED) The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)**

Councilor Favreau nominated Soxna Dice and Margaret Wilson to the Planning Board.

Councilor Perreault nominated Sande Updegraph to the Planning Board.

The Council voted nine (9) yeas for Margaret Wilson and (6) yeas for Soxna Dice.

Margaret Wilson and Doxna Dice were appointed to the Planning Board.

Councilor Favreau nominated the following:

Robert Broderick to the Cable TV Advisory Committee  
John Lemont and Mark Latti to the Marine Resource Committee  
James Merritt and Charles Updegraph to the Personnel Board  
Constance Lundquist and Karen Topp to the Village Review Board

The Council voted nine (9) yeas to appoint the nominees.

**CONSENT AGENDA**

- a) **Approval of the Minutes of December 16, 2013**
- b) **Approval of the Minutes of January 6, 2014**
- c) **Approval of the Minutes of January 13, 2014**
- d) **Approval of Quitclaim Deed for property located at Map U06 Lot 028 Sub 000 Typ 000**

**Councilor Richardson moved, Councilor Favreau seconded, to approve the consent agenda. The motion carried with nine (9) yeas.**

*(A copy of the quit claim deed for CA-d will be attached to the official minutes.)*

**Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with nine (9) yeas.**

The meeting adjourned at 8:43 p.m.

**PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT [WWW.BRUNSWICKME.ORG](http://WWW.BRUNSWICKME.ORG).**

*Elin M. Gould  
Deputy Town Clerk  
January 22, 2014*

February 3, 2014  
*Date of Approval*

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*Council Chair*