

BRUNSWICK TOWN COUNCIL

Agenda

March 10, 2014

7:00 P.M.

Council Chamber

Town Hall

85 Union Street

Pledge of Allegiance

Roll Call

Acknowledgment that meeting was properly noticed

Public Comment:

Correspondence:

Council Committee Updates

Adjustments to the Agenda

MANAGER'S REPORT:

- a) Report on a grant through the Maine Outdoor Heritage Fund for the Captain William Fitzgerald Recreation and Conservation Area Sandplain Grassland Restoration Project (*Action required*)
- b) Recognition of vehicle purchase from the Sewer District
- c) Appointment of representatives to the Midcoast Council of Government/MidCoast Economic Development District (*Action required by Chair*)
- d) Report on vacant positions
- e) Update on the new Town Hall (McLellan Building) renovation
- f) Report relative to the removal of the Black Bridge

PUBLIC HEARING

- 19. The Town Council will hold a public hearing on the following special amusement license, and will take any appropriate action. (Manager)

Columbus Club of Brunswick, Inc
D/B/A: Columbus Club of Brunswick
2 Columbus Drive

Rick Lewis

HEARING/ACTION

NEW BUSINESS

20. The Town Council will consider creating the River and Coastal Waters Commission, and will take any appropriate action. (Councilor Wilson and Councilor Walker)

ACTION

21. The Town Council will consider setting a public hearing for March 24, 2014, on amendments to Chapter 11 “Marine Activities, Structures and Ways - Article 1 Harbor, Coastal Tidal and Navigable Fresh Waters” relative to the Harbormaster’s authority and mooring requirements, and will take any appropriate action. (Councilor Wilson and Councilor Walker)

ACTION

22. The Town Council will consider a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on Saturday, June 14, 2014, and will take any appropriate action. (Manager)

ACTION

23. The Town Council will consider the following requests for Sellers of Prepared Food on Public Ways on the Brunswick Mall, and will take any appropriate action. (Manager)

Farmer’s Market
The Crabby Lobster

Danny’s Dogs
Wrappers

ACTION

24. The Town Council will consider a request for Sellers of Prepared Food on Public Ways for outdoor seating, and will take any appropriate action. (Manager)

Bombay Mahal, 99 Maine Street
Flipside, 111 Maine Street
Gelato Fiasco, 74 Maine Street
Shere Punjab, 46 Maine Street

ACTION

25. The Town Council will consider authorizing the submittal of a Letter of Intent for a housing assistance grant on behalf of the Brunswick Housing Authority, and will take any appropriate action. (Manager)

ACTION

26. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

CONSENT AGENDA

a) Approval of the Minutes of February 24, 2014

Brunswick Town Council
Agenda
March 10, 2014
Council Notes and Suggested Motions

MANAGER'S REPORT:

- a) Report on a grant through the Maine Outdoor Heritage Fund for the Captain William Fitzgerald Recreation and Conservation Area Sandplain Grassland Restoration Project (Action required): This request follows the Town Council's action of February 24, 2014, to endorse a prescribed burn of 33 acres or ½ of the total 66 acre Captain William Fitzgerald Recreation and Conservation Area parcel. Councilor Walker had indicated at the meeting that there were potential grant funds that could be used to assist with the project. Subsequent to the Town Council meeting, Town staff provided information at Councilor Walker's request to support the grant application, which required a February 28th deadline for submittal. If the Town receives this grant, it would come back to the Town Council to approve expending it. Copies of memos from Tom Farrell and the grant application are included in your packet.

Suggested Motion:

Motion to ratify applying for a grant through the Maine Outdoor Heritage Fund for the Captain William Fitzgerald Recreation and Conservation Area Sandplain Grassland Restoration Project.

- b) Recognition of vehicle purchase from the Sewer District: The Sewer District has offered to sell the Town of Brunswick a used vehicle at a cost of \$1,000, which is well below the book value of \$6,500. This is a generous offer from the Sewer District and the staff would like to recognize this publically. The vehicle will be used by the Codes Enforcement Office, to replace an old vehicle in need of major repairs at a cost of \$3,000. A copy of a letter from the Sewer District outlining their offer is included in your packet.

Suggested Motion: No motion is required.

- c) Appointment MidCoast Economic Development District - Linda Smith and John Eldridge (Action required by Chair): There are two organizations known as the Midcoast Council of Government (MCOG) and the Midcoast Economic Development District (MCEDD) which operate functionally as one entity. The Town of Brunswick has representation on both. The Town has 3 appointments it can make to MCEDD. Historically it has only appointed two people, usually the Town Manager and the Development Director. Because Denise Clavette and Gary Brown have both left employment with the Town, Brunswick has no representation on MCEDD at this time. MCEDD is the mechanism by which the Town of Brunswick can access EDA funds. (For example, the EDA funds helped support the Brunswick Station development project in 2009. Brunswick Landing has also been able to access EDA funding.) It would be appropriate for the Council Chair to make these two appointments to MCEDD.

Suggested Motion: No motion since the Chair can make these appointments.

- d) Report on vacant positions: Mr Eldridge will update the Council on positions that are vacant and not being filled permanently until the Council works through the budget process. Some are filled on a temporary basis. The need for the positions will be discussed further in the budget process.

Suggested Motion: No motion is required.

- e) Update on the new Town Hall (McLellan Building) renovation: Mr. Eldridge will report on the status of this project.

Suggested Motion: No motion is required.

- f) Report relative to the removal of the Black Bridge: MDOT has indicated that the Black Bridge will be removed this summer. This is our opportunity to inform the public about this project. A copy of a letter from MDOT regarding the removal of the bridge is included in your packet.

Suggested Motion: No motion is required.

PUBLIC HEARING

19. This item is the required public hearing and action on a renewal of the special amusement license for Columbus Club. They are requesting live bands, dancing and comedy shows in the banquet hall area. A copy of the application is included in your packet.

Suggested Motion:

Motion to approve a special amusement license for Columbus Club of Brunswick, 2 Columbus Drive

NEW BUSINESS

20. This item, sponsored by Councilor Wilson and Councilor Walker, creates a River & Coastal Waters Commission (RCWC). The RCWC concept was introduced at your last meeting as part of the discussion around the Harbor Management Plan adoption. The two Councilors are coming back to the Council with a revised commission charge for your approval. The sponsoring Councilors will provide additional explanations. Copies of a memo from Councilor Wilson and Councilor Walker, which also addresses item 21, and the draft charge are included in your packet.

Suggested Motion:

To create the River and Coastal Waters Commission (RCWC) as an advisory committee to the Town Council, with the attached charge and membership.

21. This item is sponsored by Councilor Wilson and Councilor Walker and is requesting a public hearing be set on the ordinance amendments relative to the Harbormaster's authority and strengthening language around moorings, including charging fees. The sponsoring Councilors will provide additional explanations. A copy of the draft amendment language is included in your packet.

Suggested Motion:

Motion to set a public hearing for March 24, 2014, on amendments to Chapter 11 "Marine Activities, Structures and Ways - Article 1 Harbor, Coastal Tidal and Navigable Fresh Waters" relative to the Harbormaster authority and moorings.

22. This item is a request from the BDA regarding the use of the Lower Mall for the Taste of Brunswick event, in which local restaurants participate. There are two motions to consider; first, on the approval of the event as outlined in Chapter 10 Section 10-26(6)(b), and second, whether or not to allow sales of alcohol at this event. The final decision of alcohol sales lies with the State, but they will consider the vote of the Council in their decision. The Council has approved this request the last few years and there were no issues at the event. A copy of their letter is included in your packet.

Suggested Motions:

- 1) Motion to approve the BDA's request for the Taste of Brunswick event to be held on June 14, 2014.
- 2) Motion to permit (or not permit) the sale of alcohol at the Taste of Brunswick Event on June 14, 2014.

23. This is the annual approval of the Sellers of Prepared Food on Public Ways on the Brunswick Mall. The fee for the Farmer's Market is \$3,000 and the other vendors pay \$1,500 each. There are three vendors plus the Farmer's Market seeking Council approval to do business on the Mall. All three are renewals; they are Danny's Dogs, Wrappers, and The Crabby Lobster. There is still one vacant spot for a food vendor on the mall. The Town Clerk will be available to answer any questions. Copies of the applications are included in your packet.

Suggested Motion:

Motion to approve licenses for Sellers of Prepared Food on Public Ways for the Brunswick Mall for the Farmer's Market, Danny's Dogs, The Crabby Lobster, and Wrappers.

24. This item is the annual approval of Sellers of Prepared Food on Public Ways on Sidewalks. The renewal applications are for Gelato Fiasco, Flipside, Bombay Mahal, and Shere Punjab. There is no license fee except for a \$25 application fee, but it does require Council approval. The Clerk will be available to answer any questions. Copies of the applications are included in your packet.

Suggested Motion:

Motion to approve licenses for Sellers of Prepared Food on Public Ways on a Sidewalk for Flipside, 111 Maine Street; Gelato Fiasco, 74 Maine Street, Bombay Mahal, 99 Maine Street, and Shere Punjab, 46 Maine Street.

25. This item is for the Council to consider a request from the Brunswick Housing Authority authorizing a Letter of Intent on behalf of the Authority for a housing grant through the Department of Economic & Community Development's CDBG program. The grant would be used to acquire and renovate the 9 unit multi-family dwelling located at 57 Pleasant Street. The Letter does not obligate the applicant to make an application but notifies the State that an application may be submitted. If the BHA decides that it would like to ask the Town to submit a housing grant, they would then asked to be placed on another Council agenda and ask for the Town's authorization to submit the application. Copies of a narrative on the project from John Hodge, Executive Director of the Housing Authority, is included in your packet.

Suggested motion:

Motion to authorize the submittal of the Letter of Intent for a housing assistance grant on behalf of the Brunswick Housing Authority relative to a multi-unit dwelling located at 57 Pleasant Street.

26. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Appointment Committee's report and the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- a) Approval of the Minutes of February 24, 2014: A copy of the minutes is included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.