

ITEM 30

BACK UP MATERIALS

MEMORANDUM

TO: Town Council
Town of Brunswick, Maine

FROM: John Eldridge
Finance Director

DATE: March 20, 2014

RE: Midcoast Regional Redevelopment Authority (MRRA)
Nominations to the Board

At the Town Council's March 10th meeting, I announced that the Governor's office has contacted the Town seeking nominations to the Midcoast Regional Redevelopment Authority (MRRA) Board. Further, Brunswick was being asked to submit its nominees by March 25th. The Town Council instructed staff to obtain resumes from those expressing interest in serving on the MRRA Board. Those resumes are attached as well as the resumes of two individuals the Governor's office suggested.

As a reminder, the MRRA Board membership and appointments are provided for in state statute, 5 MRSA §13083-I, as follows:

2. Membership; appointment. The authority is governed by a board of trustees composed of 11 voting members appointed by the Governor and subject to review by the joint standing committee of the Legislature having jurisdiction over economic development matters and to confirmation by the Senate.
 - A. Trustees are appointed for 4-year terms, except that, for initial appointments, 3 trustees are appointed to one-year terms, 3 trustees are appointed to 2-year terms, 2 trustees are appointed to 3-year terms, 2 trustees are appointed to 4-year terms and the commissioner designated pursuant to paragraph D serves at the pleasure of the Governor. A vacancy must be filled in the same manner as the original appointment for the balance of the unexpired term.
 - B. A trustee continues to hold office until a successor is appointed and qualified, but the term of the successor is not altered from the original expiration date of the holdover trustee's term.
 - C. The Governor shall make 10 appointments, of which no fewer than 7 must be from candidates who are residents of Androscoggin County, Cumberland County and Sagadahoc County and are nominated by the primary impact communities. The Governor shall appoint members who reflect the diversity of interests represented by these communities.
 - D. The Governor shall designate a commissioner of a department of State Government to be a voting, ex officio member of the board of trustees.
 - E. A member appointed to the board of trustees may not hold an elected office in municipal, county or state government.

Further the statute 5MRSA §13083-H, defines primary impact community as follows.

6. Primary impact community. "Primary impact community" means the municipalities of Bath, Bowdoin, Bowdoinham, Brunswick, Freeport, Harpswell, Lisbon Falls and Topsham and Androscoggin County, Cumberland County and Sagadahoc County.

As I understand the process, the Town is free to submit as many names as it would like to be considered. Ultimately the Governor will make the appointments and there are no guarantees that anyone on the Brunswick list will be appointed.

I would be happy to answer any questions regarding the nomination process.

attachments

Dear Brunswick Town Council,

I would like to be considered for membership on the Midcoast Regional Redevelopment Authority's board.

I have experience in the area as a business person, state legislator and educator. I have owned and operated local businesses for over twenty years. I served in the 118th Maine State Legislature on the Business and Economic Development Committee. The committee worked closely with the Finance Authority of Maine, the Maine Department of Economic and Community Development and the Loring Development Authority. I have coached at Brunswick High School for the last eight years.

I have attached my resume.

I look forward to the opportunity to serve the citizens of Brunswick, Topsham and the surrounding area.

Sincerely,

Bill Bodwell

169 Pleasant Street
P.O. Box 610
Brunswick, Maine 04011
Phone 207-841-6390

William E. Bodwell II

PROFESSIONAL EXPERIENCE

Blue Hubbard LLC, Brunswick, Maine Owner/Manager 2004-2014

- Property Acquisition and Development
- Attracting and Qualifying Tenants
- Tracking Income and Expenses

Bodwell Motors, Brunswick, Maine Customer Relations Manager 2004-2013

- Initiated Phone Correspondence With Sales and Service Customers
- Represented Dealership at Civic and Business Meetings

Sierra's Restaurant, Gorham, Maine Owner/Operator 1993-2003

- Designed Concept for Restaurant Menu and Building
- Hired all Staff, Ordered Product, Cooked and Handled Daily Accounting

Maine State Representative, Augusta, Maine 1996-1998

- Organized and Ran Successful Election Campaign
- Represented 8100 citizens from Brunswick, Durham and Lisbon
- Served on the Business and Economic Development Committee

John J. Bouchard
19 Dionne Circle
Brunswick, Maine 04011
207-522-5364
jcm173@comcast.net

January 29, 2013

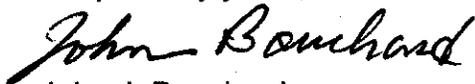
Brunswick Town Council
28 Federal Street
Brunswick, Maine 04011

Dear Brunswick Town Council:

Please accept this letter and resume for your review and consideration in seeking a candidate for the board of Midcoast Regional Redevelopment Association.

I am very eager to give my time and energy towards the redevelopment of the former Brunswick Naval Air Station.

Respectfully yours,


John J. Bouchard

Enclosure: Resume

John J. Bouchard
19 Dionne Circle
Brunswick, Maine 04011
207-522-5364
jcm173@comcast.net

Objective: I would like to be involved and donate my time to help with the re-development of the Brunswick Landing.

Experience: Coldwell Banker Residential Brokerage Brunswick, Maine
Associated Broker 2007 to Present

- Preparing Comparable Market Analysis for prospective clients.
- Presenting company marketing plan.
- Listing residential properties on the Maine Listing Service.
- Coordinating inspectors for under contract properties.
- Knowledge of mortgage rates and government loan procedures.
- Tracking of monthly absorption rates.
- Attending continued education courses.
- Completion of real estate transactions at closing.
- Marketing business through mail and direct contact.
- Prepare broker preferred opinions.

Century 21 Shore and Country Topsham, Maine
Sales Agent 2006 to 2007

- Accomplished six first year closings.
- Completed entry level training.
- Preparing Comparable Market Analysis for prospective clients.
- Listing residential properties on the Maine Listing Service.
- Coordinating inspectors for under contract properties.
- Knowledge of mortgage rates and government loans.
- Attending continued education courses.
- Completion of real estate transactions at closing.
- Marketing business through mail and direct contact.

H. E. Callahan Construction Auburn, Maine
Construction Superintendent 2005 to 2006

Jobs completed:

- A new cat scan facility at Franklin Memorial Hospital, Farmington, Maine. Job amount: \$315,000.
- Relocation of Bar Harbor Hospital pharmacy. Job amount: \$135,000.
- Renovation of Purington Hall at University of Maine, Farmington, Maine. Job Amount: \$505,000.
- Asst. Superintendent of new dormitory at Bates College, Lewiston, Maine. Job amount: \$12,000,000.

Continued

Picerne Military Housing Brunswick, Maine
Warranty Officer 2004 to 2005

- Coordinating warranty repairs for the general contractor.

Picerne Military Housing Brunswick, Maine
**Superintendent/Production Management and
 Inventory Clerk** 2002 to 2004

Project Scope: The demolition of two hundred and fifty-six residential homes and the design build of one hundred and twenty new homes.

- Supervision of production, inventory control, coordination of subcontractors, warranty issues, and safety control.

D. L. Poulin, Inc. Brunswick, Maine
Construction Superintendent 1995 to 2002

Jobs completed:

- Dead River Company, convenient store/gas and car wash, Brunswick, Maine. Job amount: \$1 million.
- Pep Boys Auto Parts Store, Auburn, Maine. Job amount: \$1 million.
- Two Tim Horton's coffee/donut shops, South, Portland. Job amount: \$650,000 each.
- Coastal Economic Development office building, Bath, Maine. Job amount: \$4 million.
- Renovation/addition of Student Union at University of Maine, Orono, Maine. Job amount: \$10 million.

John Bouchard & Son, Inc. Brunswick, Maine
Vice President/Partner 1985 to 1995

- Construction of single family homes, apartments, condominiums and light commercial buildings.

Bouchard Brothers Brunswick, Maine
Office Manager/Carpenter 1981 to 1985

- General carpentry, office manager, and payroll for the construction of Brookmere Condominiums, Brunswick, Maine.

LL Bean Freeport, Maine
Merchandise Handler Seasonal

LL Bean Freeport, Maine
Packer Seasonal

Other: Owner/Manager of Oakwood Terrace Apartments. Brunswick, Maine
 A fourteen unit apartment complex with 95% occupancy rate.

Continued

Owner/Manager of Brunswick Industrial Park
A warehouse/office commercial building.

Brunswick, Maine

Education:

Real Estate Learning Group
Licensed Associate Broker

Portland, Maine
2009

Real Estate Learning Group
Licensed Sales Agent

Portland, Maine
2006

Husson College
Bachelor of Science Business Administration

Bangor, Maine
1981

Additional Training:

- Fourty hour OSHA certified.
- CPR/first aid trained.
- Forklift certification.
- Ten hour OSHA certified.
- Construct software training.
- Safety Committee.

Community:

- MidCoast Hunger Prevention volunteer.
- Spectrum meals on wheels volunteer.
- MidCoast Hunger Prevention facilities management board.
- Brunswick & Topsham Water District Board of Trustees

License:

- Sales real estate license.
- Associate broker license.

References:

Available upon request

PHILIP A. DIONNE

General Construction

91 Merrymeeting Road Brunswick, ME 04011

T 207-725-4263 F 207-725-4263

phildionne@comcast.net

March 19, 2014

To whom it may concern:

I would appreciate being considered for membership to the Midcoast Regional Redevelopment Authority's board. I am a longtime resident of Brunswick and am convinced the development of Brunswick Landing is the future of the Mid-Coast area. The ability to attract new business and support the growth of existing is unlimited. Expansion of postsecondary education as well as the creation of a comprehensive Career Technical Education high school needs to be a priority. Education with a strong STEM curriculum is critical to building a workforce for the 21st century.

Maine does not have the population to meet the needs of the workforce in the next twenty years, therefore we should encourage the area to become a destination for well educated and well trained families.

I have been a small General Contractor in the area for about 40 years, and Peg and I have an antique shop on Pleasant Street. The enclosed résumé will show the many years I have served on local, regional, state and national Boards and committees for both labor and education. Providing a workforce that meets the needs of business is high on the priority list of a new or expanding business.

I am available to discuss this at your pleasure.

Thank you,

A handwritten signature in black ink, appearing to read 'PHILIP A. DIONNE', written over a horizontal line.

PHILIP A. DIONNE

General Construction

91 Merrymeeting Road Brunswick, ME 04011

T 207-725-4263 F 207-725-4263

Born Brunswick, Maine – September 6, 1940

Graduated Brunswick High School – 1958

Graduated Wentworth Institute, Boston, MA – 1965

Married – two children, two grandchildren

1971 – present – Philip A. Dionne General Construction, Brunswick, Me

1970 -present- Dionnes' Antiques

Licensed State of Maine Inactive Associate Broker (Real Estate)

Member United #8 A. F. & A. M., Brunswick

Appointments

Maine Apprenticeship Committee – 1998 – present

Maine Jobs Council- (State Workforce Investment Board)-1998 – 2011

Chair 2005-2011

Jobs for Maine Graduates – 1995-1999 & 2002 – present

Maine State Board of Education 1992 – 2009

North Star Alliance – (WIRED) -2005 – 2009

Awards

**Maine School Superintendent's Association for Distinguished Service to Education in
Maine – June 1995**

American Society for Public Administration Public Service Award – June 2008

Philip A. Dionne page 2

Brunswick School Board

Served 1973 – 1984

Chairman 1974, 1975, 1977, 1983

School Building Committees (Brunswick, ME)

Jordan Acres Elementary – 1971 – Chairman

MVR 10 – 1980 – Chairman

Junior High Fire – 1983 – Vice-chairman

Longfellow – 1987 – Vice-chairman

Brunswick High School – 1990 – Chairman

Maine Vocational Region 10 Cooperative Board

Served 1974 – 1975, 1978 – 1992, 2011-2012

Chairman – 1974, 1980, 1983, 1989

Maine Council on Vocational Education

Served 1987- 1997

Chairman 1990-1997

Vice-chair Northeast region 1992-1997

American Vocational Information Association

Member 1996-2007

Representative for Northeast region 1997-2003

The National Association of State Workforce Board Chairs

Member 2007-2011

Executive Committee 2007-2011

Vice President 2009- 2011

Earle F Harvey

Senior Vice President at Mechanics Savings Bank

Experience

Senior Vice President at Mechanics Savings Bank

August 2012 - Present (1 year 8 months)

President and Chief Executive Officer at Border Trust Company

June 1998 - August 2012 (14 years 3 months)

Manages all strategic and leadership functions for this 40 year old community bank.

Family Office Analyst at Mellon Private Asset Management

1997 - 1998 (1 year)

ALCO Analyst at Citizen's Bank

1996 - 1997 (1 year)

Skills & Expertise

Credit

Loans

Commercial Banking

Retail Banking

Risk Management

Commercial Lending

Financial Analysis

Portfolio Management

Credit Analysis

Education

Boston College

MBA, Management of Financial Institutions, 1996 - 1998

Activities and Societies: Beta Gamma Sigma Honor Society

Suffolk University

MPA, Government Finance, 1995 - 1996

Activities and Societies: Pi Alpha Alpha Honor Society

New England School Of Banking at Williams College

Banking, 1993 - 1994

University of Southern Maine - School of Business

BS, Business Administration, 1988 - 1993

Interests

Aviation, running, investing

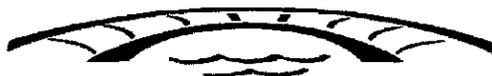
Earle F Harvey

Senior Vice President at Mechanics Savings Bank



[Contact Earle F on LinkedIn](#)

Katahdin Energy Works
Specializing in Microhydro Projects for Maine
www.KatahdinEnergyWorks.com



KATAHDIN ENERGY WORKS..12 Belmont Street. Brunswick, Maine 04011

KatahdinEnergyWorks@myfairpoint.net - 207.729.6090

Maine's microhydro specialist ...POWERSPOUT dealer

***Site assessments, dam restoration, environmental impact, biosequestration, tidal energy, etc.
Certified SOLAR ENERGY INSTALLER #SL900000897...American Solar Energy Society member***

RE: Membership on the Midcoast Regional Redevelopment Authority

To whom it may concern:

I have had a long standing interest in the redevelopment of the Base; participating in the various charettes. Eventually, I prepared a lengthy proposal to build a bio-refinery using an Anaerobic Digester as the primary engine to generate natural gas from organic waste, and presented it to the board in 2007 and as a Power Point presentation to staff. I'm glad to see someone picked up the concept and is planning to build one.

I have a long history of 'seeing' into the future and determining which technology trends were going to be viable; as a result my career is filled with 'firsts' and pioneering efforts in Whole Grain baking, computer literacy, medical office automation, and distance learning.

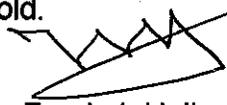
Currently, I have several activities which can serve the needs of the MRRA very well.

First, is my affiliation as a mentor with CLEANTECH www.northeast.cleantechopen.org . This group ferrets out budding entrepreneurs and through training and competition awards winners with major funding—about \$80 m. last year. I am both a mentor to several entrepreneurs and as a judge during competition. The social networking among innovators, entrepreneurs, and financiers should yield a stream of potential occupants for various leases on Town Landing.

Second, as a member of Maine's HYDROPOWER ADVISORY GROUP, I am an advisor to Patrick Woodcock, the Governor's Energy advisor and involved in developing D.E.P. reforms. Less expensive and time consuming permitting can help a number of applicants decide Maine is a good place to set up shop. This connection is very important to influencing the governor and other cabinet level agencies in regard to new programs and policies.

Third, Bill Serreta and I set up Maine's first computer education center, publishing MAINEWATCH INFORMATION in 1983, and both designing and operating COMPUTER LITERACY tm Workshops in Maine. Bill is now involved in setting up new enterprise on the Base and he would be an invaluable source of information on the tenant's view of how it should unfold.

Cheers!


Frank J. Heller, MPA www.KatahdinEnergyWorks.com 207 729 6090

VITA FOR Frank J. Heller, MPA

Frank J. Heller, MPA, came to Maine in 1976 after a rich background in public policy research at the National level.

He was one of the first staff hired to implement **Project Headstart**; funding, operationalizing, and evaluating hundreds of programs across the Nation. After one year with the Office of Economic Opportunity, he was recruited and hired by the **Total Action against Poverty (TAP)** in Roanoke, Va. to be the operations manager of what was the largest Head Start program in the U.S.—2,000 in the summer, and 800 year round in 8 schools located in a two county region.

After spending a hectic year there which included co-designing the first Head Start program for special needs children and operationalizing a Job Corps training center; he returned to Washington, D.C. to complete his master's degree in Public Administration at **American University's** highly rated **SCHOOL OF PUBLIC AFFAIRS**.

Upon graduation in 1968, he was hired as an urban policy analyst with the **CENTER FOR POLICY ANALYSIS**, a cooperative venture between the **National League of Cities** and the **U.S. Conference of Mayors**. He was involved in much of the seminal urban legislation of the late Sixties and early Seventies; including managing an National Science Foundation-funded study that paved the way for the transfer of defense and aerospace technology to local government and a study for ACTION that enabled passage of legislation funding local Volunteer offices in cities. He even shared an office with Tim Honey, who much later became city manager of Portland, ME.

After leaving NLC/USCM, he was a project director for nationally significant evaluations of drug & alcohol treatment and rehabilitation programs initiated by the **White House Office of Drug Abuse** under Dr. Peter Bourne, now with the U.N.; and by the National Drug Abuse Institute/National Institute of Health. These contracts were conducted by **WYNNE ASSOCIATES, GREENLEIGH ASSOCIATES, SYSTEM SCIENCES, and METCOR**.

A year after arriving in Maine, he put his project development and management skills to use in designing and opening for five years the **BAKERY PROJECT**, Maine's pioneering 'whole foods' bakery, in Brunswick. His Bakery was selected to be one of the first food vendors at the first **MAINE FESTIVAL** and at the first **COMMON GROUND FAIR**. It was an inspiration for Kent's Hill School's conversion of their food service using a "localvore" and "whole foods" philosophy.

His interest in designing houses using alternative energy from renewable resources was enhanced by a comprehensive home building course he took at Charlie Wing, PhD.(MIT)'s **CORNERSTONES** building school in Brunswick. His 'envelop' house featured highly efficient designs—R 35+ insulation, radiant heating, passive & active solar, and using wind/solar power to generate electricity.

This was followed up with subsequent course work including a weekend installing a solar electric system on a cabin in Freedom, Maine, an installer's course given by the HYDROGEN ENERGY Center, and numerous webN'nars and technical presentations.

After five years he sold the Bakery Project to two families; purchased an **APPLE IIe** computer and co-founded *Computer Literacy*[™] training with Bill Serretta. He later managed

an **OSBORNE** computer dealership for **HIGGINS OFFICE PRODUCTS** in S. Portland where he sold computers at the rate of one a day, winning national recognition.

In 1985, he opened **POPPADATA**; one of Maine's first specialty (vertical market) dealerships. It automated offices for physicians, mental health providers, and property developers with premier software like **SKYLINE & MEDICAL MANAGER**.

Within ten years it was the leading supplier of software to manage third party billing and other office functions for physicians and clinics. Among his clients were hospitals and physicians who were the first to automate; and in time his practices introduced leading edge features like electronic billing and reimbursement; integrated patient records; net-based video conference training, and remote appointment scheduling. He was featured as one of Maine's computer pioneers in a **MAINE TIMES** article.

In 1995, **POPPADATA** was bought by an out of state company; and Mr. Heller then started **GLOBAL VILLAGE LEARNING** as a learning technology store and consulting service in downtown Brunswick. He provided automated instruction and curriculum management software and unique hardware for special needs students to schools, teachers, and home schooling parents. It was one of the first stores of its kind in New England and featured automated instructional curriculum from companies like the **AMERICAN EDUCATION CORPORATION**, as well as unique avatars who taught advanced math and accounting, i.e. **BOB**, a New York accountant.

Among his accomplishments were:

- Installing the first video-conferencing systems in Maine public schools; primarily in very rural areas where Distance Learning workstations would provide a truly global learning for both students and teachers who used the capabilities to complete degrees and receive in-service training at a fraction of the cost of conventional seminars.
- Enabling Lubec (Downeast Maine), high school students to be interviewed for high paying jobs in Norway and Chile's fishing industry.
- Installing three D.L. workstations in Mascoma Valley (N.H.) Schools, enabling the high school to become New Hampshire's first **VIRTUAL HIGH SCHOOL**.
- His article on '**NETSCHOOLING**' was included in Ron Miller's book, Creating Learning Communities: Models, Resources, and New Ways of Thinking About Teaching and Learning, 2000.

Over time mass marketing and direct vendor-to-school sales replaced the small family-owned enterprises; forcing **Global Village learning** to become a home-based learning technology and public policy consulting service in 2000.

He returned to other endeavors, becoming a large grant evaluator of educational reform programs for the **Office of Innovation and Improvement, U.S. D.O. E.** in 2002 & 2003:

"I would like to thank you for your exemplary work during the 2002 School Leadership technical review. We at the Department truly appreciate the professionalism and commitment you brought to the review process. Your evaluation of the applications you reviewed was instrumental in helping us identify the programs we will fund", Arthur Cole, Director School Improvement Programs, U.S. D.O. E.

He wrote on school reform topics for **SCHOOL REFORM NEWS** and sent a letter of commendation by the Head of USDOE . He is still listed in the **HERITAGE FOUNDATION's** policy expert data base and authored a policy paper for the **CATO INSTITUTE** on Maine's

unique school choice system, "**Lessons from Maine, Education Vouchers for Students since 1873**": <http://www.cato.org/sites/cato.org/files/pubs/pdf/bp66.pdf>)

For the past few years he has operating KATAHDIN ENERGY WORKS, an alternative energy consultancy specializing in micro-hydro and anaerobic digesters which make methane from renewable resources...see www.KatahdinEnergyWorks.com . His primary activity is doing site assessments to determine the feasibility and design for a micro hydro water power system. More recently, he has authored proposals to restore 'hydro villages' that were once water powered and has consulted with the Tidal Mill Institute, developers(Solon, Whitefield, Patten), towns(Wilton), water districts(Gardner) and unique schools like the Watershed, located in the legendary, once water-powered Knox mill in Camden, etc.) over dam/mill factory restoration.

His consulting work, thanks to his pioneering work in distance learning and information technology, has enabled him to access a global network of experts in every aspect of small/micro hydro, including Michael Lawley of ECOINNOVATIONS(New Zealand), the legendary 'NANDO' of Indonesia, Bob Vitalli of N. Carolina and S. Africa's Rex Zeitsman. His Maine connections include a variety of civil engineers experienced in designing water way structures(bridge abutments, etc.), marine structure design—wharves, docks, etc., hydrology, trout and salmon habitat, small hydro pioneers(Goose River Hydro), old mill developers(Clary Pond, Bremen, Pemaquid, etc.); fabricators of metal jigs to hold turbine/waterwheel components, and piping/dam builder/watershed specialists.

His knowledge of environmentally sensitive and fishery habitat enhancing design features garnered him an invitation to present a paper on this topic at the Global Small Hydro Conference in Vancouver in 2009.

This interest was incorporated into a 2010 presentation made to the P.E.E.T(Professional Environmental Educators Association) and a 2010 one made to the Tide Mill Association in Boston.

Most recently, he has created an initiative with the assistance of Paul Williamson of the Maine Ocean & Wind Industry Initiative and Stephen Van Vogt of the Maine Composites Alliance to create a TIDAL ENERGY SITE DATA BASE for Maine. It would build on the more generic maps prepared by ERDA and in 2013, a web based map hosted by Georgia Tech for the Dept. of Energy. Our's would also be web-based, reach out around the world to developers seeking the 'best' location to deploy their turbines and associated hardware with detailed siting criteria including photos and archival data on the mill(s) that once operated at the sites. It is estimated that Maine has over 2,000 tidal mill sites; we expect to 'cherry pick' the most promising ones.

The goal is to have a dynamic, interactive, web-based GIS with a wealth of site data and references for the 'serious shopper', town community and economic development groups, developers, and inventors needing a 'perfect' site.

He has continued to meet with composite industry leaders like Steve Hasset to manufacture tidal energy components in Maine. These include extruded metal and carbon fiber hydro foils for GORLOF turbine kits and deployment lifts for dropping and removing turbines for maintenance.

Resume

William D. Morrell
732 Mere Pt Rd
Brunswick , ME 04011
Phone: 207-798-0872
Email: wdmorrell@gmail.com

Education

Brunswick High School, 1975
BS, Business Administration, University of New Hampshire 1979

Professional Experience

May 2012 to Present

President of Snow Flake Holdings, Brunswick Maine. Manages real estate and financial interests of corporation. Snow Flake Holdings represents the residual assets of Down East Energy Corp after its sale in May of 2012.

1996 to Present

President of The MacMillan Company, Brunswick Maine. Manages the real estate interests of corporation. Corporation mainly develops residential subdivisions in the Brunswick Maine area and markets lots for sale.

1981- 2012

Vice President of Real Estate and Business Development, Downeast Energy Corp., Brunswick Maine. Worked in many areas of the business over the years including retail building materials sales and management, gasoline distributorship sales and management, residential real estate development and sales, commercial real estate development and management, fleet management, fuel oil and propane bulk plant management. Also was a Director of Downeast Energy and co-engineered the sale of the business.

Community Service Background

Board Chair-United Way of Mid Coast Maine, 2000-2001
Director-United Way of Mid Coast Maine 1997-2003
Committee Member-Brunswick Comprehensive Plan Committee 2005-2008
Committee Member-Brunswick Coastal Protection Zone Committee
Director-Brunswick Economic Development Corporation
Director-Brunswick Development Corporation (current)
Director-Brunswick Golf Club (current)

Professional Affiliations

Former Rotarian
Former Director-Maine Retail Lumber Dealers Association
Former Director-Brunswick Area Chamber of Commerce

Hi Fran,

I am interested in submitting my name for consideration for nomination to the Midcoast Regional Redevelopment Authority Board of Trustees by the Town Council.

However, if the current members, Sally DelGreco, Rita Armstrong, and John Shattuck wish to be re-appointed, I am supportive of that.

I am a resident of Brunswick and have over 30 years of experience in workforce, business, and economic development in Maine. I have watched with interest at the business attraction and job development occurring at Brunswick Landing and would like to contribute my experience and skills to that process.

I have attached a copy of my resume and would be happy to answer any questions from the Town Council.

Thank you.

--

Gilda E. Nardone, Executive Director
Women, Work, and Community
46 University Drive, UMA
Augusta, ME 04330-9410
207 621-3437
207 621-3429 (FAX)

Gilda E. Nardone
136 Durham Road, Brunswick, ME 04011
207 721-0368
nardone@maine.edu

Education:

MS in Education, Wheelock College, Boston, MA, 1979
BA, University of Massachusetts, Amherst, MA, 1976
AAS, Westbrook College, Portland, ME, 1968
Graduate of Leadership Maine, Delta Class

Professional Experience:

Maine Centers for Women, Work, and Community, Augusta, ME 1978 - Present
Executive Director

Responsible for developing and managing organization providing training and services to disadvantaged women throughout Maine; supervising and training staff; negotiating, administering, and monitoring contracts and budgets; facilitating strategic planning; coordinating statewide marketing and communications; collaborating with other organizations serving and advocating for workers in transition on a community, state, regional, and national level; working with the statewide Advisory Council; and developing the graduate Ambassador leadership program.

Accomplishments have included increasing and diversifying the organization's budget from \$10,000 to over \$1.6 million with a corresponding expansion of staff and services around the state; funding for national and state model programs addressing the employment and training, business and economic development needs of women; organizational recognition from the National Coalition for Women and Girls in Education, Maine Women's Fund, and Finance Authority of Maine, among others.

Community Involvement:

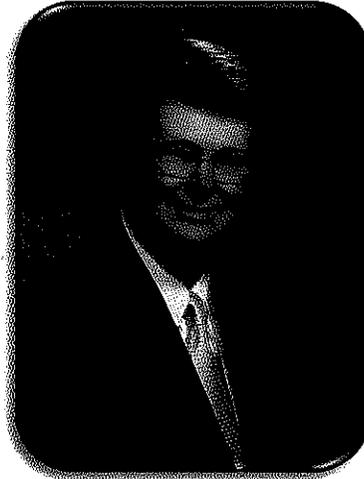
Eleanor Humes Haney Fund Board Member
Women's Employment Issues Subcommittee of the Maine Jobs Council Member
Maine Coalition for Women Member
Former New England regional and national leadership roles with Women Work! The National Network for Women's Employment and Wider Opportunities for Women

Awards and Recognitions:

Women in Business Champion for ME and New England, Small Business Administration, 2008
WomenWork! Hall of Fame, 2004
Women in Public Life Award, Muskie School for Public Service, USM, 2003
Distinguished Service Award, University of Maine at Augusta, 1998
Tower Award for Alumni Achievement from University of New England, 1995
Maine Women's Hall of Fame, 1993

Maryann Hartman Award, 1991

Randee R. Reynolds
18 Niles Road
Sabattus, Maine 04280
207-650-7850
RandeeReynolds@AOL.com



**Enthusiastic, Executive, Entrepreneurial, Philanthropic, Innovator, Negotiator,
People Skills, Land Developer, Manager, Accountant**

Highly qualified Executive Manager with more than 25+ years of financial management experience within non-profit organizations. Have worked with Philanthropic Services for Institutions and organized conventions for them; served as keynote speaker. Results-focused and effective leadership with proven ability to manage/develop people and projects including:

- Employees (1,500)
- Church Membership (54,000)
- Churches (200+)
- Schools (40)
- Retreat Centers (2)
- Master Plans Developed (7)
- Oversee Real Estate Holdings (400+ properties)
- Property Development
- Property Management
- Construction Management
- Income Generated from Overlooked Resources (over \$ 6,000,000)
- Negotiate with Fortune 500 companies
- Negotiate with Governmental Agencies
- Philanthropic Leadership

Professional Experience

Parkview Adventist Medical Center – Brunswick, Maine

2012-Present

President/CEO

I am responsible for the operations of a 55-bed Hospital. This includes all aspects of the operations and future planning for healthcare in the Brunswick, Maine community. I am working very closely with Central Maine Healthcare as they assist the Northern New England Conference of SDA with the hospital through a management agreement and an affiliation agreement. Accepted the President/CEO position October 1, 2012. After serving 7 months as Interim President/CEO.

Northern New England Conference of SDA – Portland, Maine

2012-2012

Secretary/Treasurer

Appointed as of May 1, 2012. I have assumed this added responsibility of the Secretary of the Conference. Asked to go to Parkview Adventist Medical Center in February 2012 to be Interim President/CEO, While still working for the Northern New England Conference as it Secretary/Treasurer. This assignment concluded on October 1, 2012.

Northern New England Conference of SDA – Portland, Maine

2008-2012

Treasurer

Managed all Northern New England Conference Finances, developed *Yearly Budgets*, worked with departmental Directors on budgets, presented *Financial Statements* electronically at each committee meeting using *Power Point*. Served as a member on numerous committees, and developed the master plans for a new office complex. Managed a retirement village of 48 units and handled a number of other departments such as *Human Relations* and *Religious Liberty*. Currently I am a member of the Parkview Adventist Medical Center Hospital Board, its Membership Committee and serve as Chair of the Finance Committee.

Platinum Realty Group of Central Florida, Inc. - Orlando Florida 2005-Present

Broker/Owner

Sales Associate

Main Street USA, Inc. - Orlando Florida 2004-2005

Vice-President Business Development

Florida Conference of SDA - Winter Park Florida 2003-2004

Association Vice-President

Managed all Florida Conference, Real Estate and negotiation of all transactions related to development of such properties. Portfolio in excess of \$ 60,000,000.

Florida Conference of SDA - Winter Park Florida 1998-2003

Conference Treasurer, Association Vice-President

Managed all Florida Conference Finances, Developed Yearly Budgets, Worked with Departmental Directors on Budgets, Presented Financial Statements electronically at each Committee Meeting using Power Point, Member of Numerous Committees including, Florida Hospital Board and Finance Committee and Heartland Hospital Board and Finance Committee, Developed Master Plans for Schools and Commercial Development, Acquired Properties at below market prices, Disposed of Properties at above market prices, created and funded an Endowment for Elementary Schools of \$ 3,000,000, developed Real Estates that had been overlooked for large profits. Was a member of the Florida Hospital Board and Finance Committee responsible for 10 hospitals, within the Orlando Florida market. Also a member of the Highland Hospital Board and Finance Committee responsible for 3 hospitals in the Sebring Florida market.

Carolina Conference of SDA - Charlotte North Carolina

1987-1998

Numerous positions: Assistant Treasurer, Associate Treasurer, Under-treasurer, Association Treasurer, Conference Treasurer and Association Vice-President

Managed all Carolina Conference Finances, Developed Yearly Budgets, Worked with Departmental Directors on Budgets, Presented Financial Statements electronically at each Committee Meeting using Power Point, and Member of Numerous Committees.

Image Media – Candler, North Carolina

1986-1987

Controller

Managed financial activities related to a Christian tape duplicator and cassette tape sales business. Worked with a C.P.A. firm on a monthly basis.

Pendleton Printers – Gardner, Massachusetts

1985-1986

Salesperson

Sold quick printing services to local businesses, took orders and delivered finished product. Developed customer base through cold calls and visits.

Georgia-Cumberland Conference of SDA – Calhoun Georgia

1982-1985

Business Intern and Senior Accountant

Duties were general accounting tasks such as General Ledger Posting, Bank Reconciliations, Accounts Receivable, Accounts Payable, Financial Statement Preparation, Payroll, and Payroll Tax Filings.

Southern New England Conference of SDA - South Lancaster, Massachusetts

1981-1982

Accounting Clerk – Part Time

General Accounting Tasks, Posting to General Ledger, Bank Reconciliations, Accounts Receivable and Accounts Payable.

EDUCATION

Graduate of the Real Estate Institute (GRI)

Bachelor of Science in Business Administration

Atlantic Union College – South Lancaster, Massachusetts

Associates Degree in Accounting

Atlantic Union College – South Lancaster, Massachusetts

CURRENT LICENSE

Florida Real Estate Broker's License

EXPIRED LICENSES

Florida Mortgage Broker's License

Florida Notary

References

Peter Chalke | President/CEO | Central Maine Healthcare | 300 Main Street, Lewiston,
ME 04240 | 207.795.2709

Robert Cundiff | President | Northern New England Conference | 479 Main Street,
Westbrook, ME 04092 | 207.797.3760

Steve Wallace | President/Exec Director | Southern Midcoast Maine Chamber | 8
Venture Ave., Brunswick, ME 04011 | stevenw@midcoastmaine.com | 207.725.8797
| 207.725.9787 fax | www.midcoastmaine.com

Peggy Siegle
11 Sand Hill Drive
Brunswick, Maine 04011
207-729-1348 (H) 207-776-1197 (cell)
peggyisiegles@gmail.com

Summary of Experience: Substantial resource development and strategic communications success in a professional not-for-profit career includes board and community leadership for multiple not-for-profit organizations. Creative and entrepreneurial success is evidenced in the founding, development and management of a successful indoor sports training business. Proven skills include organizational development and management, financial and personnel management, extensive strategic planning experience.

Current Position:

2011-present Director of Development and Communications
Habitat for Humanity/7 Rivers Maine, Bath, Maine

Redesigned development, communications, use of fundraising software procedures
Manage annual 5K race events, special events; have consistently achieved or exceeded financial goals
Developed agency, program and retail store communications pieces
Produce and edit print and online newsletter
Have established media/new media contacts and procedures for the organization

Professional Work History:

2006-2010 Director of Development and Communications
Kennebec Behavioral Health, Waterville, Maine

Directed all resource development and communications for \$22 million health agency
Served on senior management team
Secured largest grant to date in history of organization
Represented organization in community as liaison to 45 central Maine towns
Developed all website content and collaborated on graphic re-design

2004-2006 Director of Annual Giving
Hyde School, Bath, Maine

Directed all aspects of annual fundraising; set annual giving record in first year
Created new annual event for recent alumni
Constructed new website map and provided web content for alumni and development
Directed successful 40th Anniversary Campaign Celebration for school/alumni

2002-2004 Director of Development and Communications
Midcoast Chapter American Red Cross, Topsham, Maine

Increased annual giving each year during tenure
Produced two most successful fundraising events in the chapter's history to that date
Achieved bi-weekly media coverage

1995-2002 Founder and President
Four Seasons Baseball and Softball, Inc., South Portland, Maine

Founded Maine's first indoor baseball/softball practice and instructional facility
Established summer camps with municipalities, the Portland Sea Dogs, Bowdoin College
Hired and supervised a staff of twenty-five full and part-time employees
Business experienced double-digit growth every year for six years of ownership
Successful business sold to partnership

Education:

Twenty-one credits post-graduate work, Johns Hopkins University, University of Southern Maine

Awarded grant to attend The Fundraising School, Indiana University

M.S. University of Vermont, Burlington, Vermont
Speech Pathology and Audiology
U. S. Department of Education Fellowship

B.A. Allegheny College, Meadville, Pennsylvania
Communications
Selected for Ford Foundation-funded, four-year Independent Study Program
Honors in Speech/Communications
Phi Beta Kappa

Computer Skills: Microsoft Office Suite; fundraising software Giftmaker Pro, Senior Systems, Fundraiser Select; Mac-proficient

Community Leadership Experience:

2012-present **Member, Alumni Council**
Allegheny College, Meadville, PA

2012-present **Board of Directors**
Rotary Club of Brunswick

2009-present **Member, Board of Trustees**
Bowdoin International Music Festival

2004-present **Board of Directors**
Phi Beta Kappa Association of Maine
President, 2006-2012

2005-present **Member, Board of Directors**
ACLU of Maine
Development Committee Chair 2005-2012; Executive Committee, 2012-present

Prior Community Leadership Positions

Member, Board of Directors
Kennebec Valley Arts Association, Hallowell, Maine

Member, Board of Directors
Community Mediation Center, Portland, Maine

Member, Board of Trustees
Portland Museum of Art, Portland, Maine
Chair, Annual Fund; member, Capital Campaign Committee

Member, Board of Directors
Friends of Deering Oaks Park, Portland, Maine

Member, Board of Directors
Portland Stage Company, Portland, Maine
President, Vice President, Secretary; Chair, Major Gifts, Capital Campaign

Board of Trustees
Waynflete School, Portland, Maine
Chair, Development Committee; Chair, Parents Annual Fund

Recent Awards: Allegheny College Blue Citation for Outstanding Service to the College (2012)
Maine Baseball Hall of Fame President's Award (2012)

ITEM 31

BACK UP MATERIALS



Town of Brunswick, Maine

INCORPORATED 1739

MARINE RESOURCES & HARBOR MANAGEMENT

85 PLEASANT STREET

BRUNSWICK, MAINE 04011

TELEPHONE 207-725-5521 FAX 207-725-6663

Email – ddevereaux@brunswickpd.org



Daniel R. Devereaux

Marine Resource Officer

Harbormaster

MEMO

TO: John Eldridge Town Manager
FROM: Mark Latti Marine Resources Chair & Daniel R. Devereaux MRO/HM
CC: Fran Smith, Town Clerk; Brunswick Town Council
DATE: March 19, 2014

RE: *Request a Public Hearing to Amend Chapter 11 Marine Activities, Structures and Ways Article III Shellfishing Sections 11-71 11-133 License Qualifications (b) Conservation time and*

Mr. Eldridge,

At a specially scheduled meeting the Brunswick Marine Resources unanimously voted to support strengthening the required commercial shellfish harvester conservation efforts, as outlined and in the **Town of Brunswick Municipal Code of Ordinances Chapter 11 Marine Activities, Structures, and Ways Article III Shellfishing Section (b) Conservation Time** and adding American Oysters, European Oysters, and Razor Clams to *Section 11-71 Definitions*. The Brunswick Marine Resources Committee offers the attached amendments for consideration by the Brunswick Town Council (Attachment 1 of 1).

The local and state shellfishing resources have come under stress in the recent 2 years; the stress has been related to several factors including invasive green crab predation and ocean acidification. Local shellfish productivity has drastically reduced and is expected to get worse without any type of resource intervention. In anticipation of increased efforts to mitigate damage of acidification and predation the Brunswick Marine Resource Committee has deemed it appropriate to increase the amount of effort needed by our commercial harvesters. Also in an attempt to add harvester diversity the BMRC would like to reintroduce to; and work toward, developing methods to propagate/conserves Oysters and Razor Clams. Many other municipalities are now including these intertidal shellfish species in the local ordinances as softshell clam resources are on the decline.

The Marine Resources Committee has had several discussions with many of the local fisherman over the last several BMRC meetings and the consensus has been to increase conservation efforts to help alleviate resource damage and future license decreases. In doing so local commercial shellfish harvesters will become more involved in shellfish propagation activities, as well as, predation control efforts deployed by the Town of Brunswick Marine Resource Staff. It is very clear that without increased conservation efforts the shellfishing industry will decline even further.

These efforts are time sensitive as the new licensing year begin at the end of April and the BMRC feels appropriate that any license requirements be in effect prior to the beginning of the 2014-15 shellfishing season. If you have any question please feel free to contact us.

Respectfully Submitted

Amendments Offered

Chapter 11

MARINE ACTIVITIES, STRUCTURES AND WAYS*

* **Cross References:** Conservation commission, § 2-76 et seq.; buildings and building regulations, Ch. 5; fire prevention and protection, Ch. 7; housing, Ch. 8; solid waste, Ch. 13; streets, sidewalks and other public places, Ch. 14; discharge of sewerage into surface waters prohibited, § 16-26; zoning and subdivision of land, App. A; marine construction, App. A, § 407.

State Law References: Waters and navigation, 38 M.R.S.A. § 1 et seq.

Art. I. Harbor, Coastal, Tidal and Navigable Fresh Waters, §§ 11-1--11-25

Art. II. Reserved, §§ 11-26--11-70

Art. III. Shellfishing, §§ 11-71--11-167

Div. 1. Generally, §§ 11-71--11-95

Div. 2. Marine Resource Committee, §§ 11-96--11-110

Div. 3. Shellfish Regional Advisory Commission, §§ 11-111--11-130

Div. 4. License, §§ 11-131--11-160

Div. 5. Regulations, §§ 11-161--11-167

ARTICLE III SHELLFISHING

Sec. 11-71. Definitions

Shellfish shall mean softshell clams (*Mya arenaria*), and quahogs (*Mercenaria mercenaria*), Razor Clams (*Ensis ditectces*), American Oysters (*Crussostrea virginica*), and European Oysters (*Ostrea edulis*).

Sec. 11-133. Qualification of licensee

(b) *Conservation time.* A licensed commercial shellfish harvester must obtain a total of ten ~~(10)~~ (20) conservation credit points between May 1 and February 15 in order to remain eligible to obtain a license for the next licensing year.

(1) *Conservation credit activities.* Participation in any of the following activities results in the granting of conservation credit as specified:

Participation in any one (1) of the following activities shall deem a harvester eligible to receive two (2) conservation credit points per event attended:

- a. Documented attendance at a Brunswick Marine Resource Committee meeting or Brunswick Marine Resource Committee public hearing.
- b. Documented attendance at a regional or state shellfish committee meeting.

c. Documented attendance at a shellfish conference (i.e. Fisherman's Forum).

Participation in any one (1) of the following activities shall deem a harvester eligible to receive five (5) conservation credit points per event attended:

a. Participation in a Brunswick Marine Resource Committee sponsored shellfish reseeded project.

b. Participation in a Brunswick Marine Resource Committee sponsored experimental shellfish enhancement project.

c. Participation in Town of Brunswick annual shellfish surveys.

d. Participation in Town of Brunswick water quality monitoring event.

e. Participation in an organized coastal or environmental cleanup along within the Town of Brunswick.

f. Participation in non-point pollution identification or remediation project within the Town of Brunswick.

g. Participation in a Town of Brunswick Shellfish predation control project or habitat restoration effort.

A minimum of two (2) conservation projects shall be scheduled prior to the May meeting of the Brunswick Marine Resources Committee.

Dates of the two (2) conservation projects scheduled by the Marine Resources Committee will be posted in Town Hall.

A currently licensed harvester who does not complete the required conservation time credit will not receive a license for the next license year.

The accumulation of conservation credit must be completed by February 15 of the current license year.

- (2) *Documentation of conservation credit.* Participation in any of the conservation credit activities specified in this section must be documented. Documentation shall be in the form of a signature on an event sign in sheet, name appearing as an attendee in official meeting minutes, receipt of conference registration, or records maintained by the Brunswick Marine Warden, in order for conservation credit points to be awarded.

All records and conservation credit logs will be maintained by the shellfish warden and will be held in the shellfish warden's office.

- (3) *Determination of conservation credit completion.* By the second Monday in March the shellfish warden shall compile documented conservation time of each individual harvester and forward a list of those harvesters determined to have satisfied the conservation credit requirement to the town clerk.

Harvesters included on the list submitted by the shellfish warden shall be eligible for a commercial license for the upcoming license year if a notice of intent has been filed by the deadline.

A compilation of harvester conservation credits earned up to December 31 will be posted on the marine resources board in the Brunswick Town Hall by first Monday in January of each year.

- (4) *Approved absence from conservation credit requirement.* Harvesters who have not completed a full ~~ten~~ (10) twenty (20) points of conservation credit in a given license year are only eligible for a license if their absence from participation in conservation credit activities are approved by the marine resource

committee.

Approved absences may include an extended and documented illness, or an extended illness of an immediate family member that is under the immediate care of the harvester.

Requests for a determination of approved absence must be made in writing to the shellfish warden and must be submitted to the Marine Resource Committee no later than February 10th. The request shall include evidence to support an approval of absence determination. The Marine Resource Committee will rule on the absence at its March meeting.

If the absence is approved, the harvester will be required to make up the remaining conservation credit points during the next license year.

ITEM 32
BACK UP MATERIALS
WILL BE UNDER
SEPARATE COVERAGE

MEMORANDUM

TO: Town Council, Town of Brunswick, ME

FROM: Capital Improvement Program (CIP) Committee
Sarah Brayman, Jane Millett, John Perreault

DATE: March 20, 2014

RE: 2015-2019 Capital Improvement Program

Attached please find the 2015-2019 Capital Improvement Program (CIP) as recommended by the CIP committee. The committee worked closely with John Eldridge, Finance Director and acting Town Manager, and Julie Henze, Deputy Finance Director, to develop this document based on the initial version submitted to the committee in September 2013. The committee (then comprised of Councilors Brayman, Perreault and Pols) met several times during the fall to develop a draft committee recommendation, which was then finalized in early 2014 (with Councilor Millett replacing Councilor Pols on the committee). During this time, the committee met with a number of department heads, staff and citizens to review and prepare its recommendations.

A goal of the CIP committee was to minimize the tax impact and use of fund balance for the 2014-15 fiscal year, while maintaining important long-term capital investment objectives. The budget impact in year one of the recommended program is an estimated increase of only \$40,043, the equivalent of a tax increase of approximately one tenth of one percent (0.11%). In order to achieve this goal, the committee is recommending that the council bond several projects which would ideally be financed through municipal revenues as stated in the CIP policy. These projects, the Nancy/Patricia/Pierce reconstruction, the Library building upgrades and Emerson Station improvements are discussed in more detail below.

The committee also recommends that the council reduce the municipal annual work plan in 2014-2015 from the levels included in the previous CIP (2014-2018). Funding for sidewalks and street resurfacing are each reduced by \$50,000. While the committee does not believe it is in the long-term interests of the town to underfund the annual work plan, the budgetary challenges facing Brunswick demand strict prioritization in our planning process. The committee thought that these reductions are the best way to achieve a lower tax impact while also maintaining important town services.

The committee puts forth this 5-year plan for the period 2015-2019 as a recommendation for timing and funding of projects only. It will be up to the council to take action on the ultimate implementation of any of these projects.

Changes from 2014-2018 CIP

There are a number of differences between the proposed 2015-2019 CIP, and the adopted 2014-2018 CIP. Highlights of these changes include:

Projects Recommended for Funding – have been sufficiently developed to identify the cost of the project and recommended funding sources.

- The *Library Building Upgrades* were originally funded through the general fund balance over a two-year period. The committee recommends moving the project into a single year (2014-2015) and financing it through general obligation bonds. The value of this project exceeds the \$100,000 threshold established in the CIP policy.

- The *Emerson Fire Station Improvements* project has been added to the CIP for 2014-2015. Information about this project was not available to the council until 2014 and thus the project did not appear in an earlier version of the CIP. The \$300,000 figure cited in the CIP document is at the high end of the cost range laid out in the report, "Emerson Fire Station HVAC Evaluation." The committee thought it was prudent for planning purposes to include the high value in this document, but anticipates the council will consider cost saving measures for this project.
- The *BHS Boiler Plant Replacement* project cost has increased slightly due to updated information provided to the school department.
- The *Crosswalk Lights* project has been added to the CIP since the Planning Department was notified that it has been awarded \$100,000 from MDOT for the installation of four pedestrian activated flashing beacon systems, and that money will be disbursed in 2015-2016. There is a local match of \$25,000 which is recommended to be funded through fund balance.
- The *Nancy/Patricia/Pierce Reconstruction* project is now recommended to be funded by general obligation bonds and financed entirely in year one of this plan. This project represents two years of road reconstruction work and was initially planned to be funded over two years through the budget. If the project is funded through the issuance of bonds the council would authorize a single bond ordinance.
- The second phase of planning for the *Union Street Storm Sewer* project has been removed. Public Works was able to complete the first phase under budget and thus is no longer requesting the additional funding. The overall project cost has been adjusted upwards based on updated engineering information.
- Due to budgetary concerns, the committee agreed to reduce its recommendation for funding of *Sidewalks* and *Street Resurfacing* by \$50,000 each, totaling a \$100,000 reduction from the levels planned in the 2014-2018 CIP. There is other funding that may be available for sidewalk work during the first year of this plan. The committee is confident that the amount included for street resurfacing will address the needs of the community and does not recommend further reductions in this area.

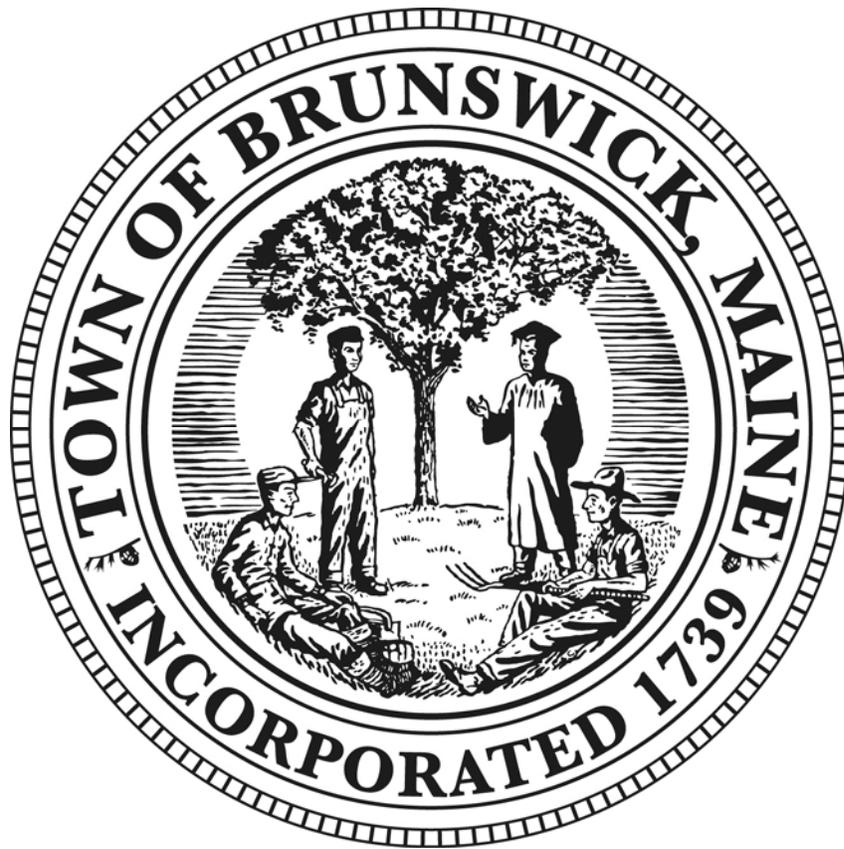
Projects in Development – are under active consideration, but may be evaluated from several alternatives. There is not sufficient information to determine whether the project should be recommended for funding.

- Cost estimates for the *Elementary School Solution, Junior High Solution and Bus Garage* are based on the most recent information submitted to the CIP committee by the School Department. The committee recognizes that the planning process for these projects is ongoing and that these numbers and dates may change as plans crystalize.
- The *Aquatics Facility* project is currently being investigated by the Parks and Recreation Department. Estimates for the cost of the facility range from \$1.5 to \$3 million. For planning purposes, the higher estimate is included in this document. It is currently anticipated that outside monies will fund a significant portion of this project.

Conclusion and Recommendation

The committee recommends that the council schedule a workshop for March 31, 2014 to review the proposed CIP and to incorporate any appropriate changes to the CIP document in preparation for its adoption.

Town of Brunswick, Maine



PROPOSED

Capital Improvement Program For Fiscal Years Ending 2015-2019

Proposed: March 24, 2014
Public Hearing:
Adopted:

**Town of Brunswick, Maine
Capital Improvement Program
Proposed
For Fiscal Years Ending 2015-2019**

Table of Contents

	Page
Summary of Sources and Uses	1
Projects Recommended for funding	
Capital Improvements	2
Annual Programs/Reserves	3
Projects in Development	4
Proposed by Departments but not Recommended	5
Non-Town Projects	5
Projects with Proposed Debt	6
Debt Service charts	
Existing and Authorized Debt	7
Existing, Authorized and Proposed Debt	8
Existing, Authorized, Proposed and Projects in Development Debt	9
Estimated Tax Impacts - Summary	10
Tax Rate charts - Net Debt Service Effect on Tax Rate	
Existing, Authorized and Proposed Debt	12
Existing, Authorized, Proposed and Projects in Development Debt	13
Assumptions	14
Terms Used - Project Classifications	15
Terms Used - Definitions	16
Project Detail Sheets	17

Town of Brunswick, Maine
Capital Improvement Program
Proposed
For Fiscal Years Ending 2015-2019

PROJECTS	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTALS
Facilities - New	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities - Improvements	7,110,000	1,136,580	-	536,921	-	-	1,673,501
Infrastructure	1,650,000	525,000	1,100,000	-	-	-	1,625,000
Capital Acquisitions	50,000	50,000	50,000	-	-	525,000	625,000
Municipal vehicle replacement	716,725	618,860	631,237	643,861	656,739	669,873	3,220,570
Municipal annual work programs	513,000	625,000	750,000	975,000	1,045,000	1,050,000	4,445,000
School vehicle replacement	156,500	169,000	177,620	186,501	195,826	205,617	934,564
BHS Carpet/Tile Replacement	-	100,000	100,000	100,000	100,000	-	400,000
School annual work programs	137,000	153,000	418,750	290,985	371,558	72,000	1,306,293
TOTALS	\$ 10,333,225	\$ 3,377,440	\$ 3,227,607	\$ 2,733,268	\$ 2,369,123	\$ 2,522,490	\$ 14,229,928
FUNDING SOURCES							
General Obligation Bonds	\$ 1,423,200	\$ 1,636,580	\$ -	\$ 536,921	\$ -	\$ 525,000	\$ 2,698,501
General Fund Balance	1,415,000	75,000	50,000	-	-	-	125,000
Municipal Revenues - Annual Prog	1,229,725	1,243,860	1,381,237	1,618,861	1,701,739	1,719,873	7,665,570
School Revenues	293,500	422,000	696,370	577,486	667,384	277,617	2,640,857
U.S. Government	5,700,000	-	-	-	-	-	-
State of Maine	70,000	-	900,000	-	-	-	900,000
Enterprise funds	-	-	-	-	-	-	-
Impact Fees	176,800	-	-	-	-	-	-
Reserves	-	-	-	-	-	-	-
Other	25,000	-	200,000	-	-	-	200,000
TOTALS	\$ 10,333,225	\$ 3,377,440	\$ 3,227,607	\$ 2,733,268	\$ 2,369,123	\$ 2,522,490	\$ 14,229,928

Town of Brunswick, Maine
Capital Improvement Program
Project Summary

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL	FUNDING
I. PROJECTS RECOMMENDED FOR FUNDING								
<i>Capital Improvements</i>								
Facilities - Improvements								
McLellan Building Planning	50,000	-	-	-	-	-	-	Gen. Fund Bal.
McLellan Building Improvements	950,000	-	-	-	-	-	-	Gen. Fund Bal.
Fitness Center Acquisition	5,700,000	-	-	-	-	-	-	U.S. Navy
Fitness Center Improvements	100,000	-	-	-	-	-	-	Gen. Fund Bal.
Water St Boat Landing	70,000	-	-	-	-	-	-	Gen. Fund Bal.
Water St Boat Landing	95,000	-	-	-	-	-	-	State of Maine/Other
Library Building Upgrades	-	132,500	-	-	-	-	132,500	G.O. Bonds
* Emerson Fire Station Improvements	-	300,000	-	-	-	-	300,000	G.O. Bonds
BHS Fire Alarm System	145,000	-	-	-	-	-	-	Gen. Fund Bal.
BJHS Air Quality	-	454,080	-	-	-	-	454,080	G.O. Bonds
BHS Boiler Plant Replacement	-	-	-	536,921	-	-	536,921	G.O. Bonds
BHS Track Replacement	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	G.O. Bonds
Total Facilities - Improvements	7,110,000	1,136,580	-	536,921	-	-	1,673,501	
Infrastructure								
Cooks Corner Road Development	1,423,200	-	-	-	-	-	-	G.O. Bonds
Cooks Corner Road Development	176,800	-	-	-	-	-	-	Reserves
Crosswalk lights	-	25,000	-	-	-	-	25,000	Gen. Fund Bal.
Crosswalk lights	-	-	100,000	-	-	-	100,000	M.D.O.T
Nancy/Patricia/Pierce Reconstruction	-	500,000	-	-	-	-	500,000	G.O. Bonds
Riverwalk	-	-	800,000	-	-	-	800,000	M.D.O.T
Riverwalk	-	-	200,000	-	-	-	200,000	Other
Union Street storm sewer (Prelim)	50,000	-	-	-	-	-	-	Gen. Fund Bal.
Total Infrastructure	1,650,000	525,000	1,100,000	-	-	-	1,625,000	
Capital Acquisitions								
Telecommunications	50,000	50,000	50,000	-	-	-	100,000	Gen. Fund Bal.
Engine 2 Replacement	-	-	-	-	-	525,000	525,000	G.O. Bonds
Total Capital Acquisitions	50,000	50,000	50,000	-	-	525,000	625,000	
Total Capital Improvements	\$ 8,810,000	\$ 1,711,580	\$ 1,150,000	\$ 536,921	\$ -	\$ 525,000	\$ 3,923,501	

**Town of Brunswick, Maine
Capital Improvement Program**

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL	FUNDING
<i>Annual Programs/Reserves</i>								
Municipal Vehicle Replacement								
Fire Vehicle Replacement	\$ 100,000	\$ 102,000	\$ 104,040	\$ 106,121	\$ 108,243	\$ 110,408	\$ 530,812	Munic. Revenues
Police Vehicle Replacement	135,725	138,440	141,208	144,032	146,913	149,851	720,445	Munic. Revenues
P&R Vehicle Replacement	105,000	51,000	52,020	53,060	54,122	55,204	265,406	Munic. Revenues
PW Vehicle Replacement	376,000	327,420	333,968	340,648	347,461	354,410	1,703,907	Munic. Revenues
Total vehicle replacement	716,725	618,860	631,237	643,861	656,739	669,873	3,220,570	
Municipal Annual Work Programs								
PW - Sidewalks	-	-	50,000	50,000	50,000	50,000	200,000	Munic. Revenues
PW - Street Resurfacing	513,000	625,000	700,000	725,000	750,000	775,000	3,575,000	Munic. Revenues
Woodward Point reconstruction	-	-	-	200,000	170,000	-	370,000	Munic. Revenues
Range Road Culvert	-	-	-	-	75,000	-	75,000	Munic. Revenues
Bowdoin/Whittier/Berry reconstructi	-	-	-	-	-	225,000	225,000	Munic. Revenues
Total annual work programs	513,000	625,000	750,000	975,000	1,045,000	1,050,000	4,445,000	
Total Municipal Programs/Reserves	\$ 1,229,725	\$ 1,243,860	\$ 1,381,237	\$ 1,618,861	\$ 1,701,739	\$ 1,719,873	\$ 7,665,570	
School Department								
School Vehicle Replacement	156,500	169,000	177,620	186,501	195,826	205,617	934,564	School Revenues
BHS Carpet/Tile Replacement	-	100,000	100,000	100,000	100,000	-	400,000	School Revenues
School Annual Work Program	137,000	153,000	418,750	290,985	371,558	72,000	1,306,293	School Revenues
Total School Programs/Reserves	\$ 293,500	\$ 422,000	\$ 696,370	\$ 577,486	\$ 667,384	\$ 277,617	\$ 2,640,857	
Total Annual Programs/Reserves	\$ 1,523,225	\$ 1,665,860	\$ 2,077,607	\$ 2,196,347	\$ 2,369,123	\$ 1,997,490	\$ 10,306,427	

*The Emerson Fire Station Improvements project was recently added, and is included here for purposes of discussion.

Town of Brunswick, Maine
Capital Improvement Program
Project Summary

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL	FUNDING
II. PROJECTS IN DEVELOPMENT								
<i>Capital Improvements</i>								
Facilities								
Jordan Acres demo & site work	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000	G.O. Bonds
Elementary School Solution	-	-	24,000,000	-	-	-	24,000,000	G.O. Bonds
Junior High School Solution	-	-	-	-	30,000,000	-	30,000,000	G.O. Bonds
BJHS sprinkler system	-	-	-	-	248,000	-	248,000	G.O. Bonds
Tennis Courts	-	-	-	202,000	-	-	202,000	G.O. Bonds
Bus Garage	-	-	-	-	-	1,200,000	1,200,000	G.O. Bonds
Central Fire Station	-	-	-	-	6,000,000	-	6,000,000	G.O. Bonds
Landfill Wastewater Treatment	-	-	1,000,000	-	-	-	1,000,000	G.O. Bonds
* Aquatics Facility	-	-	-	1,500,000	-	-	1,500,000	G.O. Bonds
* Aquatics Facility	-	-	-	1,500,000	-	-	1,500,000	Other
East Brunswick Fields	-	-	250,000	250,000	-	-	500,000	G.O. Bonds
Total Facilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,425,000</u>	<u>\$ 3,452,000</u>	<u>\$ 36,248,000</u>	<u>\$ 1,200,000</u>	<u>\$ 66,325,000</u>	
Infrastructure								
BHS Egress Road	-	-	500,000	-	-	-	500,000	G.O. Bonds
Union Street storm sewer	-	-	1,300,000	-	-	-	1,300,000	G.O. Bonds
Androscoggin Bike Path	-	-	-	300,000	-	-	300,000	G.O. Bonds
Androscoggin Bike Path	-	-	-	100,000	-	-	100,000	Impact Fees
Androscoggin Bike Path	-	-	-	1,600,000	-	-	1,600,000	U.S. D.O.T.
Total Infrastructure	<u>-</u>	<u>-</u>	<u>1,800,000</u>	<u>2,000,000</u>	<u>-</u>	<u>-</u>	<u>3,800,000</u>	
Total Projects in Development	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 27,225,000</u>	<u>\$ 5,452,000</u>	<u>\$ 36,248,000</u>	<u>\$ 1,200,000</u>	<u>\$ 70,125,000</u>	

*Estimates for the Aquatics Facility currently range from \$1.5 to \$3 million. For the purposes of the CIP we have used the higher amount.

**Town of Brunswick, Maine
Capital Improvement Program**

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL	FUNDING
III. PROPOSED BY DEPARTMENTS BUT NOT RECOMMENDED								
<i>Capital Improvements</i>								
Facilities								
Lamb Boat Launch	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	I.F.W. - D.O.C.
Lamb Boat Launch	-	-	-	30,000	-	-	30,000	Gen. Fund Bal.
People Plus Parking Lot	-	-	-	100,000	-	-	100,000	Gen. Fund Bal.
Land for Brunswick's Future Skate Park	-	-	-	-	1,000,000	-	1,000,000	G.O. Bonds
	-	-	100,000	-	-	-	100,000	G.O. Bonds
Total Projects Not Recommended	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 56,600,000</u>	<u>\$ 13,404,000</u>	<u>\$ 73,496,000</u>	<u>\$ 2,400,000</u>	<u>\$ 145,900,000</u>	
IV. NON-TOWN PROJECTS								
Black Bridge road removal	\$ -	\$ 244,000	\$ -	\$ -	\$ -	\$ -	\$ 244,000	M.D.O.T.
Frank J.Wood Bridge/Rt 201 rehab	-	-	550,000	-	-	-	550,000	M.D.O.T.
New Meadows Bridge rehab	-	-	1,450,000	-	-	-	1,450,000	M.D.O.T.
Route 24 preservation paving	-	-	1,418,500	-	-	-	1,418,500	M.D.O.T.
Route 1 preservation paving	-	-	647,800	-	-	-	647,800	M.D.O.T.
Maine Region 10 master plan	-	3,400,000	-	-	-	-	3,400,000	MR 10 Bonds
Whittier Street Sewer	-	TBD	-	-	-	-	-	Sewer District
McLellan Street Sewer	-	TBD	-	-	-	-	-	Sewer District
Douglas Street Water Main	-	TBD	-	-	-	-	-	Water District
Coffin Street Water Main	-	TBD	-	-	-	-	-	Water District
Total Non-Town Projects	<u>\$ -</u>	<u>\$ 3,644,000</u>	<u>\$ 4,066,300</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,710,300</u>	

**Town of Brunswick, Maine
Capital Improvement Program**

	Bond Tier	Bond Year	Fiscal Year	Estimated Project Cost	Assumed Bond Years	Assumed Interest Rate	Projected First Year Debt Service (a)	Estimated First Yr Tax Rate Impact (b)	Estimated Total Debt Service (c)
Debt on Recommended Projects									
Library Building Upgrades	10	30	2015-16	132,500	10	3.40%	17,755	0.05%	157,278
Emerson Station Building Repairs	10	30	2015-16	300,000	10	3.40%	40,200	0.11%	356,100
BHS Track Replacement	10	30	2015-16	250,000	10	3.40%	33,500	0.10%	296,750
BHS Boiler Plant Replacement	10	32	2017-18	536,921	10	3.80%	74,095	0.21%	649,137
BJHS Air Quality	10	30	2015-16	454,080	10	3.40%	60,847	0.17%	538,993
Engine 2 Replacement	10	34	2019-20	525,000	10	4.20%	74,550	0.21%	597,188
Nancy/Patricia/Pierce Road Reconstr.	15	30	2015-16	500,000	15	3.90%	52,833	0.15%	656,000
Cooks Corner Road Development	15	29	2014-15	1,423,200	15	3.70%	147,538	0.42%	1,844,467
				\$ 4,121,701			\$ 501,319		\$ 5,095,913
From Other Sources									
TIF Revenues - Cooks Corner Road Development				\$ 1,423,200			\$ 147,538		\$ 1,844,467
Net Proposed Debt in CIP				\$ 2,698,501			\$ 353,780		\$ 3,251,445
Debt on Projects in Development									
Jordan Acres Demolition	20	31	2016-17	175,000	20	4.60%	16,800	0.05%	259,525
Elementary School Solution	20	31	2016-17	24,000,000	20	4.60%	2,304,000	6.58%	35,592,000
Junior High School Solution	20	33	2018-19	30,000,000	20	5.00%	3,000,000	8.57%	45,750,000
Tennis Courts	20	32	2017-18	202,000	20	4.80%	19,796	0.06%	303,808
East Brunswick Fields	20	32	2017-18	500,000	20	4.80%	49,000	0.14%	752,000
Landfill Wastewater Treatment	20	31	2016-17	1,000,000	20	4.60%	96,000	0.27%	1,483,000
Bus Garage	20	34	2019-20	1,200,000	20	5.20%	122,400	0.35%	1,855,200
BHS Egress Road	10	31	2016-17	500,000	10	3.60%	68,000	0.19%	599,000
BJHS Sprinkler system	10	33	2018-19	248,000	10	4.00%	34,720	0.10%	302,560
Androscoggin Bike Path	20	32	2017-18	300,000	20	4.80%	29,400	0.08%	451,200
Union St Storm Sewer	20	31	2016-17	1,300,000	20	4.60%	124,800	0.36%	1,927,900
Central Fire Station	20	33	2018-19	6,000,000	20	5.00%	600,000	1.71%	9,150,000
Aquatics Facility	20	32	2017-18	1,500,000	20	4.80%	147,000	0.42%	2,256,000
				\$ 66,925,000			\$ 6,611,916		\$ 103,840,593

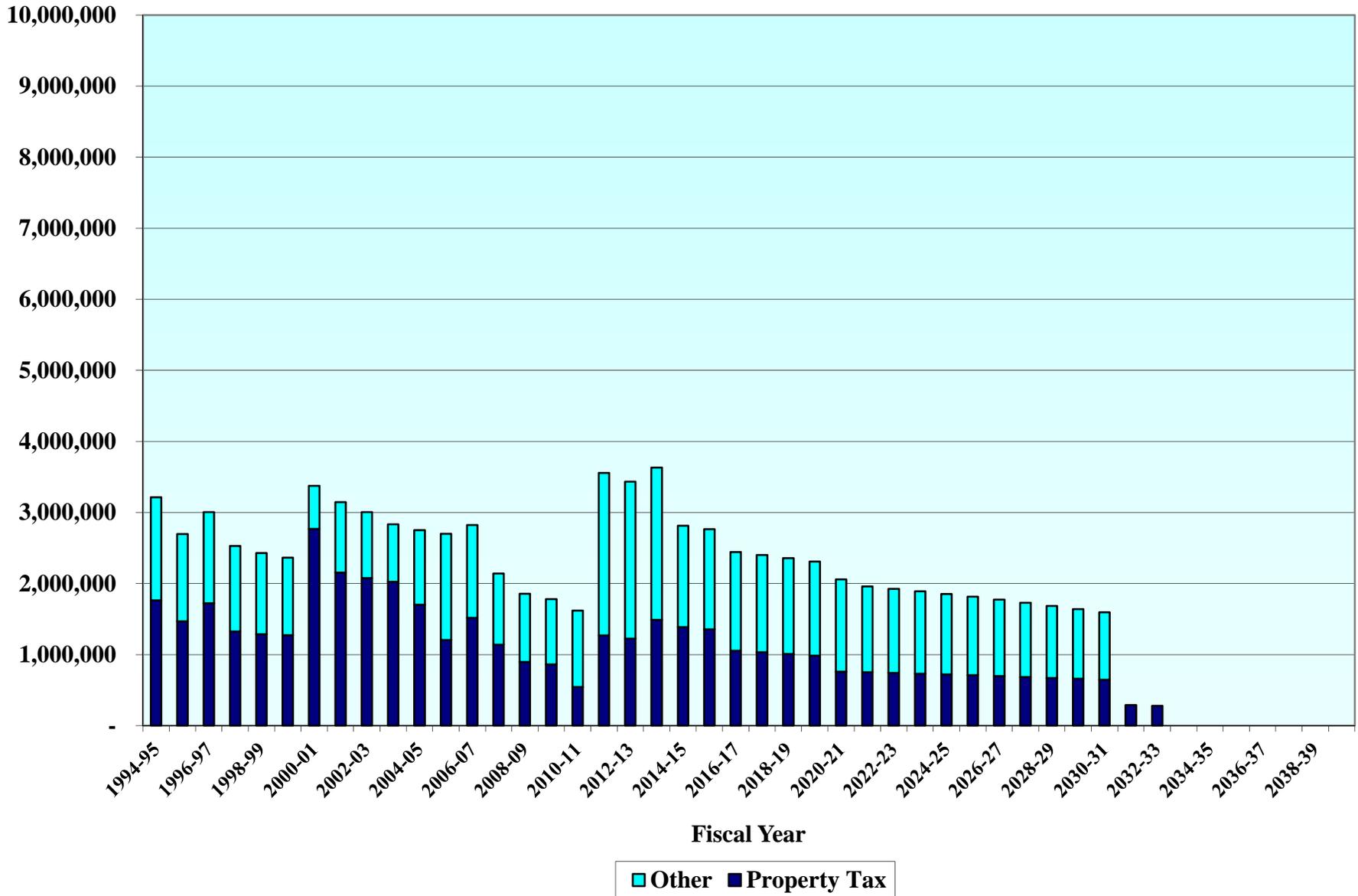
(a) The first year debt service payment is an estimate assuming level principal payments and the rates and terms shown. Actual rates and terms will be determined if and when bonds are issued.

(b) Assumes a 1% Tax Rate increase equals: **\$350,000**

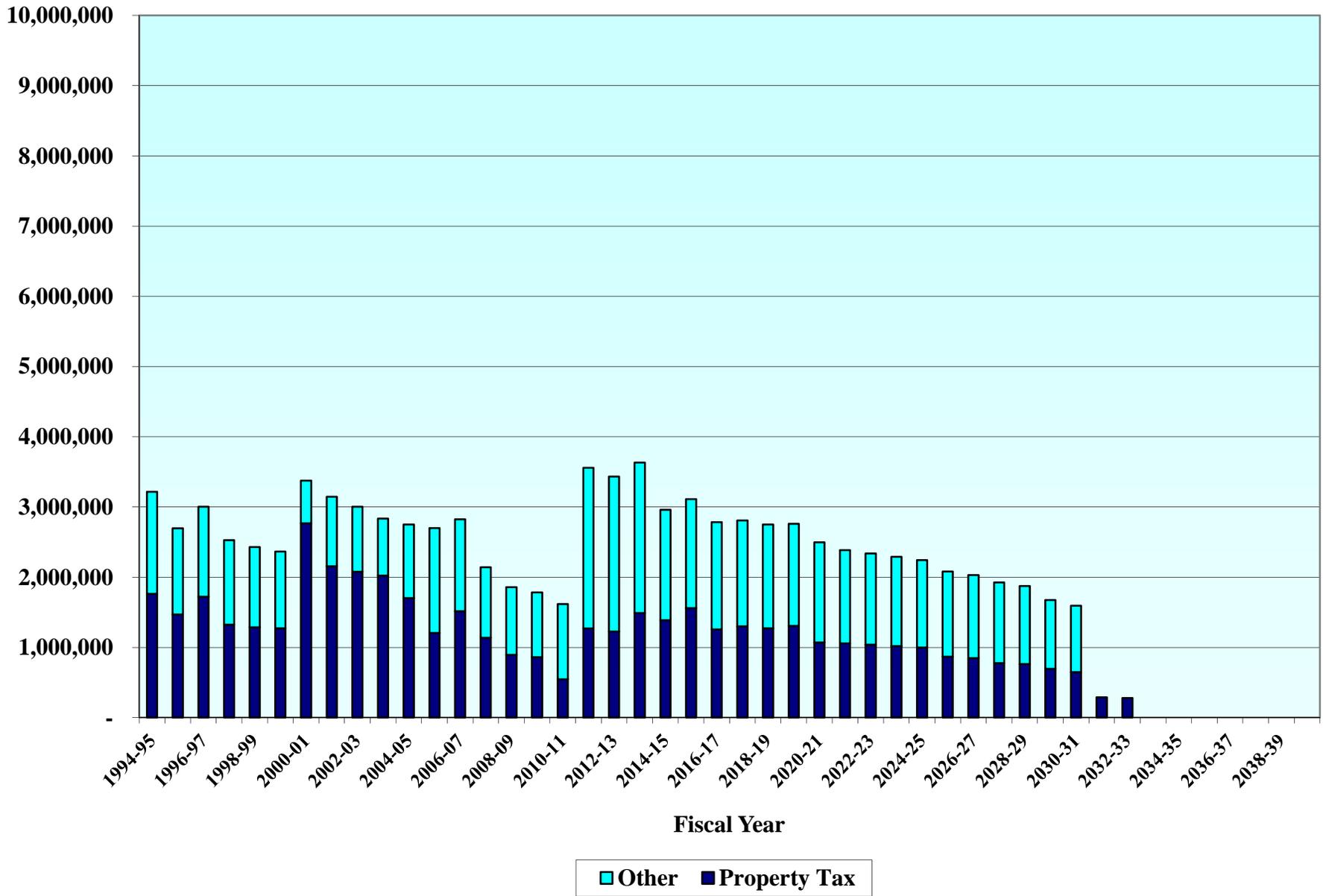
(c) This is the estimated total debt service over the life of the bonds. It assumes the rates and terms shown.

Town of Brunswick
Capital Improvement Program

Debt Service - Existing Debt and Authorized Debt

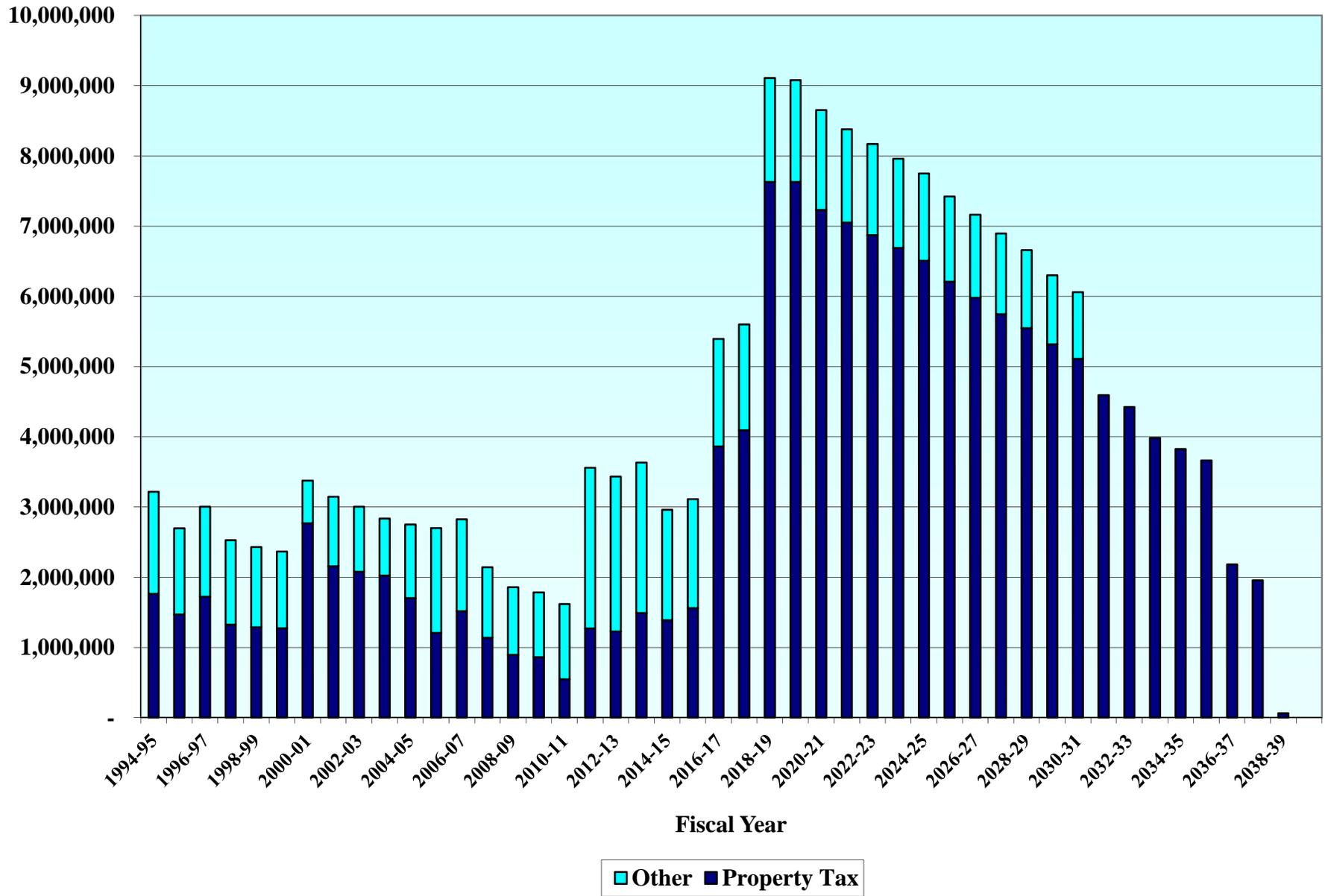


**Town of Brunswick
Capital Improvement Program
Debt Service - Existing, Authorized, and Proposed**



Town of Brunswick
Capital Improvement Program

Debt Service - Existing, Authorized, Proposed and Projects in Development



**Town of Brunswick, Maine
Capital Improvement Program**

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
TAX IMPACT OF RECOMMENDED PROJECTS						
Projects Financed with Debt						
Existing Debt Service						
Existing Debt Service	\$ 3,632,836	\$ 2,811,249	\$ 2,763,279	\$ 2,442,928	\$ 2,400,711	\$ 2,355,906
TIF Subsidy	(84,900)	(83,480)	(82,060)	(78,315)	(76,245)	(74,175)
School Subsidy (estimated)	(2,059,314)	(1,341,739)	(1,325,706)	(1,310,649)	(1,292,704)	(1,272,507)
Existing Debt Service - Net	1,488,622	1,386,030	1,355,513	1,053,965	1,031,762	1,009,224
New Debt Service						
Authorized But Not Issued	-	-	-	-	-	-
Proposed Debt Service	-	147,538	349,163	340,488	405,908	395,193
TIF Subsidy	-	(147,538)	(144,028)	(140,517)	(137,007)	-
New Debt Service - Net	-	-	205,135	199,971	268,901	395,193
Existing and New Debt Service - Net	1,488,622	1,386,030	1,560,648	1,253,936	1,300,664	1,404,417
Change from Previous Year	264,847	(102,591)	174,617	(306,712)	46,728	103,753
Tax Rate Impact - Debt Service	0.76%	-0.29%	0.50%	-0.88%	0.13%	0.30%
Projects Financed with other than Debt						
Non-Debt Sources						
Municipal Revenues	1,229,725	1,243,860	1,381,237	1,618,861	1,701,739	1,719,873
School Revenues	293,500	422,000	696,370	577,486	667,384	277,617
Non-Debt Projects	1,523,225	1,665,860	2,077,607	2,196,347	2,369,123	1,997,490
Change from Previous Year	(458,539)	142,635	411,747	118,741	172,775	(371,632)
Tax Rate Impact - Non-Debt Projects	-1.31%	0.41%	1.18%	0.34%	0.49%	-1.06%
Projects Financed Debt and Non-Debt						
Debt and Non-Debt Projects	3,011,847	3,051,890	3,638,254	3,450,283	3,669,786	3,401,908
Change from Previous Year	(193,692)	40,043	586,364	(187,971)	219,503	(267,879)
Tax Rate Impact - Capital Projects	-0.55%	0.11%	1.68%	-0.54%	0.63%	-0.77%

**Town of Brunswick, Maine
Capital Improvement Program**

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Operating Costs Related to New Projects						
Operating Costs	-	-	-	-	-	-
Change from Previous Year	-	-	-	-	-	-
<i>Tax Rate Impact - Operating Costs</i>	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Recommended Projects & Operating Costs - Total	3,011,847	3,051,890	3,638,254	3,450,283	3,669,786	3,401,908
Change from Previous Year	(193,692)	40,043	586,364	(187,971)	219,503	(267,879)
<i>Tax Rate Impact - Projects & Operating</i>	-0.55%	0.11%	1.68%	-0.54%	0.63%	-0.77%
Estimates assume a 1% tax increase is equal to:	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000

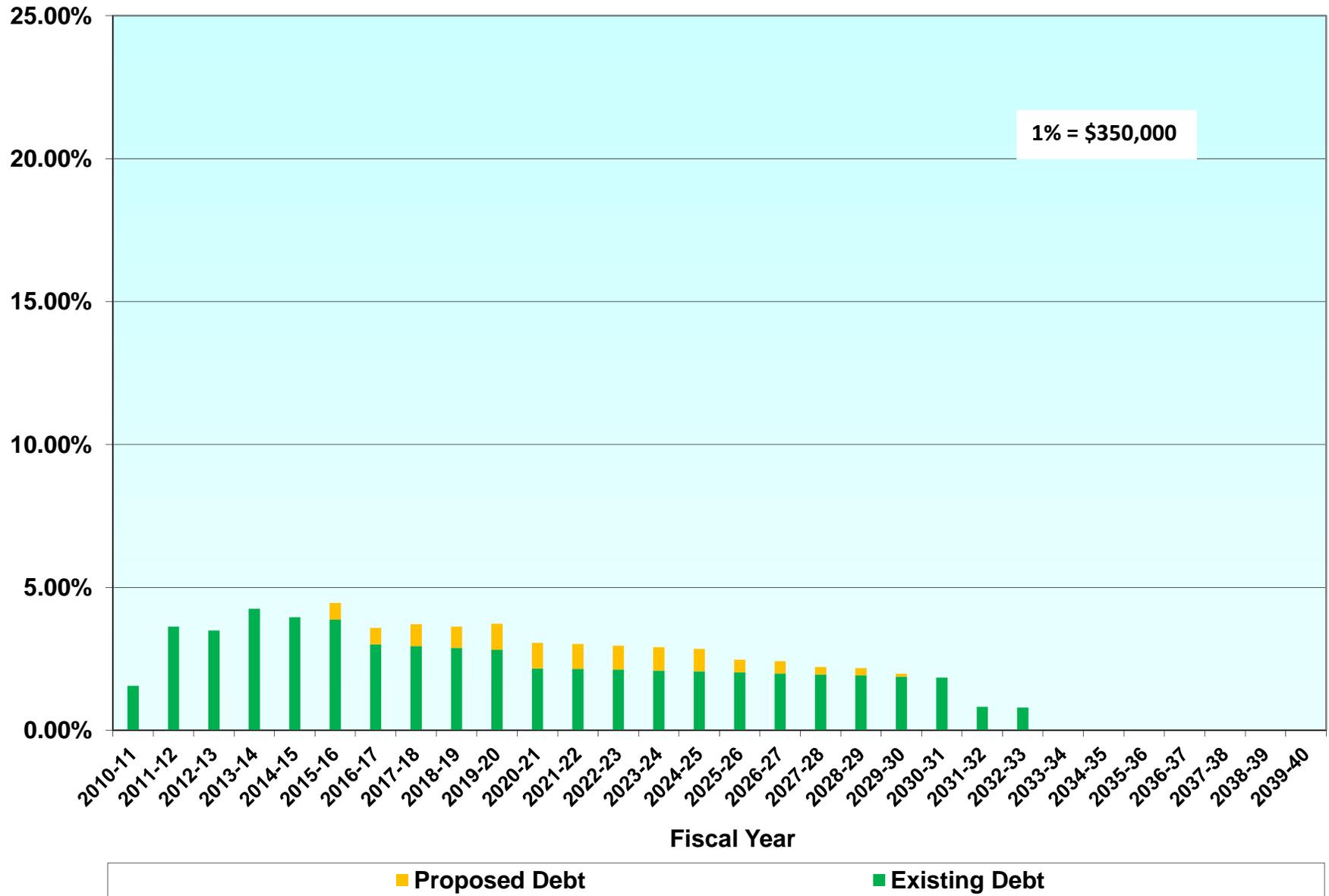
TAX IMPACT OF ADDING PROJECTS UNDER DEVELOPMENT

Projects Under Development

Estimated Debt Service	-	-	-	2,609,600	2,792,104	6,358,126
Change from Previous Year	-	-	-	2,609,600	182,504	3,566,023
<i>Tax Rate Impact - Projects under Development</i>	0.00%	0.00%	0.00%	7.46%	0.52%	10.19%
Total Proposed and Projects Under Development	3,011,847	3,051,890	3,638,254	6,059,883	6,461,890	9,760,034
Change from Previous Year	(193,692)	40,043	586,364	2,421,629	402,007	3,298,144
<i>Tax Rate Impact - Recommended Projects and Projects Under Development</i>	-0.55%	0.11%	1.68%	6.92%	1.15%	9.42%
Estimates assume a 1% tax increase is equal to:	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000

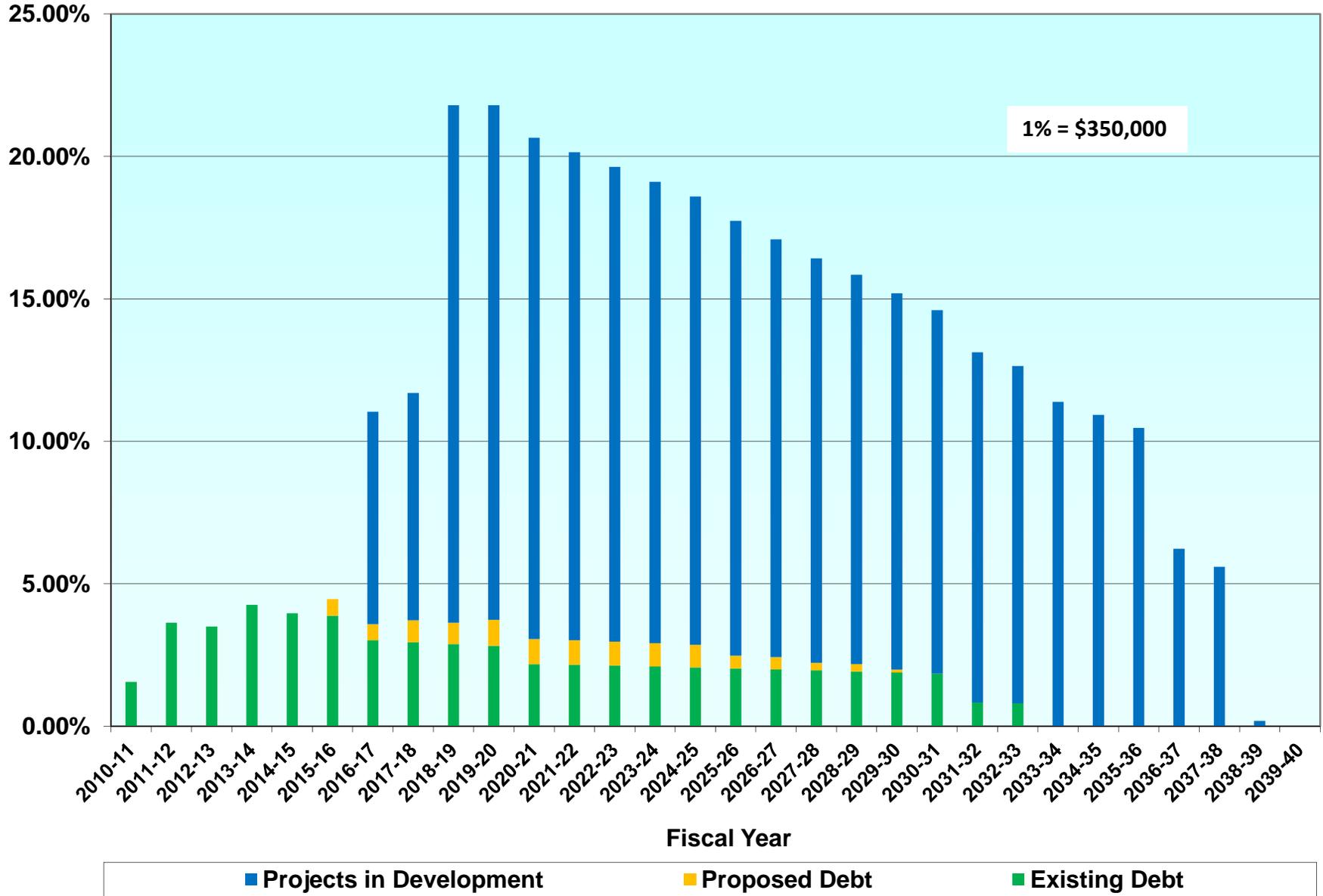
Town of Brunswick, Maine
Capital Improvement Program

Net Debt Service Effect on Tax Rate



Town of Brunswick, Maine
Capital Improvement Program

**Net Debt Service Effect on Tax Rate
Including Projects in Development**



Town of Brunswick, Maine
 Capital Improvement Program
 Town of Brunswick, Maine
 Capital Improvement Program
 Assumptions

Tier	Bond Years	Bond Year Start						
		28	29	30	31	32	33	34
5	0-5	2.50%	2.70%	2.90%	3.10%	3.30%	3.50%	3.70%
10	6-10	3.00%	3.20%	3.40%	3.60%	3.80%	4.00%	4.20%
15	11-15	3.50%	3.70%	3.90%	4.10%	4.30%	4.50%	4.70%
20	16-20	4.00%	4.20%	4.40%	4.60%	4.80%	5.00%	5.20%
25	21-25	4.50%	4.70%	4.90%	5.10%	5.30%	5.50%	5.70%
30	26-30	5.00%	5.20%	5.40%	5.60%	5.80%	6.00%	6.20%
Base:	2.50%							
Year Inc.	0.20%							
Tier Inc:	0.50%							

Bond Year	Fiscal Year	
28	2013-14	
29	2014-15	
30	2015-16	Elementary School
31	2016-17	State Subsidy: 87.04%
32	2017-18	Taxes
33	2018-19	One percent: \$350,000
34	2019-20	

**Town of Brunswick, Maine
Capital Improvement Program**

Terms used in this Capital Improvement Program

CIP Project Classifications

CIP Projects are classified in one of four classifications:

CIP Projects Recommended for Funding - Projects and acquisitions included have been sufficiently developed and defined as to clearly identify the scope and cost of the project and the recommended funding sources. It is highly likely that projects in this class will eventually be authorized for completion and funding.

CIP Projects In Development - Projects and acquisitions of this class are under active consideration but have not been sufficiently developed or defined to clearly identify the scope or cost of the project. Typically, projects in this category are being evaluated from several alternatives, or there is not sufficient confidence in the cost estimates to determine whether the project should be recommended for funding.

CIP Projects Not Recommended - Projects and acquisitions of this class have been identified or requested by departments or others but are either insufficiently developed or defined, or have been deemed to be beyond the funding capacity of the Town. These projects may receive consideration at a future date should circumstances warrant.

CIP Projects Non-Town Funded - Projects to be completed and funded solely by entities other than the Town, with an estimated operational cost impact to the Town of less than \$25,000, are of interest to the Town in its planning efforts. However, as they have a minimal, or no, impact on Town finances, they are shown separately from Town funded projects.

**Town of Brunswick, Maine
Capital Improvement Program**

Terms used in this Capital Improvement Program

CIP Definitions

Capital Project or Acquisition – a CIP project, item, or a network or system of items must have a cost of at least \$100,000 and a life expectancy of five years or more. The terms “project” and “projects” shall include items that are acquisitions.

Network or System of Items - items that are intended to be a part of a larger network or system, that when purchased individually may have a cost of less than \$100,000. For example, a computer network may be comprised of several components, each of which cost less than \$100,000, but as a group comprise a network costing \$100,000 or more.

Vehicle Replacement Program – a systematic annual funding process for the replacement of fleet vehicles and equipment. These programs shall be included as items in the CIP even when the annual funding is less than \$100,000.

Work Programs – refers to capital project work generally performed by department or contracted resources and funded annually. These programs shall be included as items in the CIP.

Minor Capital – Refers to items that, although capital in nature, do not meet the above definitions of a project or acquisition, or of a system or network or items. Minor capital items should be included in the Town’s annual operating budget.

Operating costs – Refers the ongoing annual costs associated with a capital project or acquisition. The Town shall identify the estimated annual operating cost impact (net increase or decrease) related to a project when those operating cost impact to the Town is estimated to be \$25,000 or greater.

Debt - Related Terminology

Existing Debt Service - The existing debt service costs taken from the current debt service schedules. It represents the actual current obligations of the Town.

Enterprise Debt - This is debt on the Town's solid waste landfill facilities. The debt service for those facilities is intended to be recovered through user fees or subsidy.

TIF Debt - This is debt intended to be paid with Tax Increment Financing (TIF) Revenues.

Debt Authorized But Not Issued - This is an estimate of the debt service costs on projects that have been authorized but for which debt has not yet been issued. These are estimates. The actual costs will be determined by project costs, structure of the bond issues, and prevailing interest rates at the time the bonds are issued.

Proposed New Debt - The debt service costs for new projects proposed in the CIP. These are estimates. The actual costs will be determined by project costs, structure of the bond issues, and prevailing interest rates at the time the bonds are issued.

State School Construction Debt Service Subsidy - The State of Maine Department of Education (DOE) assists school units with state-approved construction projects under a complex arrangement. First, the DOE, after extensive review of a proposed school construction project, determines a level of project costs that it deems eligible for state subsidy. Then, the annual debt service for those eligible costs is included in the calculation of the unit’s annual subsidy of all of its education costs, using the State’s Essential Programs and Service (EPS) funding model. The EPS model uses a number or variables that will change annually. Further, the model is subject to change by the actions of the State Legislature and the DOE. Also the annual level of EPS funding is determined in the State budget process. School debt service subsidy estimates are intended only for planning purposes. Future estimates and actual subsidy payments may be materially different.

**Town of Brunswick, Maine
Capital Improvement Program
For Fiscal Years Ending 2015-2019**

Project Detail Sheets

	Page
CIP Projects Recommended for Funding - Projects and acquisitions included have been sufficiently developed and defined as to clearly identify the scope and cost of the project and the recommended funding sources. It is highly likely that projects in this class will eventually be authorized for completion and funding.	17
CIP Projects In Development - Projects and acquisitions of this class are under active consideration but have not been sufficiently developed or defined to clearly identify the scope or cost of the project. Typically, projects in this category are being evaluated from several alternatives, or there is not sufficient confidence in the cost estimates to determine whether the project should be recommended for funding.	37
CIP Projects Not Recommended - Projects and acquisitions of this class have been identified or requested by departments or others but are either insufficiently developed or defined, or have been deemed to be beyond the funding capacity of the Town. These projects may receive consideration at a future date should circumstances warrant.	63

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Curtis Library (CML) Building Upgrades - Carpet Replacement			1	
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Curtis Memorial Library		Library Director		1
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
CML - 23 Pleasant Street		Y	6	15
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

Carpet replacement in the public areas and high traffic areas of the library. Proposals include options for minimizing disruption to public service hours and working around book stacks.

Proposal calls for installing carpet tiles with a projected life of 12 years.

Existing carpet is the original carpet installed by Capozza Tile Co. (Portland, ME) in the library renovation project completed Oct 1999. Manufacturer's rated life of 10 years has been exceeded, but because of consistent preventative maintenance the practical life has been extended.

Continued maintenance has further extended the life of the carpet. First floor wear is highest priority beginning 2014-15

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
GO Bonds		132,500	-				132,500
							-
							-
							-
							-
TOTAL SOURCES	-	132,500	-	-	-	-	132,500
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
First Floor		73,500					73,500
Second Floor		59,000					59,000
							-
							-
							-
							-
							-
TOTAL USES	-	132,500	-	-	-	-	132,500

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Capozza Tile 3/18/11 design estimate

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

Refer to the 2008 Comprehensive Plan Policy Area 2, Key Objective #2. Long term maintenance of capital facilities is preferable to replacement.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

This project would be managed by the Library's Operations Manager, with no impact on Town departments or staff other than the finance office for payment.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

This project is being proposed for 2013-15 which is the latest reasonable time frame. If delayed further it would result in a shabby appearance in an otherwise well-kept building. The condition of the building is noticed by thousands annually, and is a reflection on the Town.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Emerson Fire Station Improvements			1	
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Fire Department		Ken Brilliant, Fire Chief		1
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Emerson Fire Station		N		
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

The Fire Department has experienced difficulty maintaining heat within the Apparatus Bays and in maintaining a comfortable environment for the spaces within the Administration Area.

Based on an evaluation in January 2014 by Wright-Pierce, the most significant factors contributing to the problems experienced at the Emerson Fire Station can be summarized as:

- Inadequate integrity of the building envelope, particularly the ceilings;
- Inadequate outside makeup airflow and/or excessive exhaust airflow, which creates significant negative room air pressure, and causes outside air infiltration;
- Reliance on hot air only to heat the Administration Area;
- Air balance and zoning issues within the Administration Area;
- Unit HV- 1 in the Apparatus Bays utilizes 100% outside air, with no option to recycle the air within the space;
- Inadequate reliability and adjustment of the boilers;
- Inadequately configured automatic controls for the heating and ventilation units in the Apparatus Bays.

Wright-Piece makes specific recommendations for tightening up the exterior envelope of the building and various improvements to the heating, ventilating and air conditioning systems. Many of the recommendations involve installation of additional systems to supplement the existing HVAC systems or enhancements to improve the efficiency and control of the existing systems.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
							-
G.O. Bonds		300,000					300,000
							-
							-
							-
TOTAL SOURCES	-	300,000	-	-	-	-	300,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
							-
Construction Improvements		300,000					300,000
							-
							-
							-
							-
							-
							-
TOTAL USES	-	300,000	-	-	-	-	300,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Improvement estimates provided by Wright-Pierce, January 2014

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

No known impact to other departments.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

It is anticipated that the recommended improvements would result in a savings in HVAC costs.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

No alternatives are deemed available

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

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TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Brunswick Junior High School Air Quality				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Brunswick School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Junior High School 65 Columbia St.				25

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

The Brunswick Junior High School Air Quality Project for 2014-15 in the amount not to exceed \$454,080 is the remainder of four phases designed to improve interior air quality and heating efficiency. This phase is for various portions of the junior high school building. The work consists primarily of replacement of air handling, filtration and heating equipment. The work is proposed to be accomplished during the summer of 2014 and be completed prior to the opening of school in September 2015. The work will be accomplished by Siemens and all payments will be made to them.

Option A: \$ 141,936.00, CAFETERIA WING (complete)
Option B: \$ 95,674.00, SCIENCE WING
Option C: \$ 343,302.00, Gym Wing
Option D: \$ 4,610.00, CABINET UNIT HEATER IN 2ND FLOOR CLOSET 100 WING
Option E: \$ 10,494.00, CEILING REPLACEMENT AND EXHAUST FAN RM 113J
Option F: \$ 5,996.00, 200 WING RE-BALANCE FOR VENTILATION AND EXHAUST (complete)
~~**Option G: \$ 6,840.00, SPEED CONTROL FOR 100 WING CEILING UNIT VENTILATORS (complete)**~~

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds		454,080					454,080
							-
							-
							-
TOTALS	-	454,080	-	-	-	-	454,080
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Equipment & installations		454,080					454,080
							-
							-
							-
							-
							-
							-
							-
TOTALS	-	454,080	-	-	-	-	454,080

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Siemens proposal August 2013

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

This is the final phase of the junior high ventilation improvements. It also includes the final phase of removing the antiquated pneumatic system.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

It could possibly be wrapped up in the future building renovation project but that will be too many years out if it happens at that time.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Energy savings (minimal)						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

Energy savings would be minimal because this measure seeks to improve the air quality in spaces that do not meet the required standards.

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

This project was considered in the Master Plan II however that project has been delayed.

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

The school will continue to not meet ASRAE standards for specified ventilation. Efficiency standards will not be met and systems will continue to fail or operate at a minimum level.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
BHS Boiler plant replacement and upgrade				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Brunswick High School				25
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

This project goal is to replace the original boiler plant equipment with modern energy efficient designed to run in the 90% efficiency range. The current system is a dual fuel boiler which, because of it's design for multiple fuels, cannot operate at the potential efficiency of today's systems. I plan to install 3 boilers that will stage at minimal operating temperature (125 degree) for a single unit to all three boilers operating at maximum output.

I also plan to replace the domestic hot water system so that we can operate that system more efficiently. Currently we heat far too much hot water during school hours and even more during non-school days and times. These days with the use of low flow aerators and fixtures, we tend to pull hot water from the boiler, but with the minimal flow, we don't actually get the water. This is wasted energy being pulled but never actually used.

Because of its inability to operate efficiently one of the boilers is kept off for most of the year and in doing so causes it to condensate to the point that it has been sited for several years by the boiler inspector. He fears that the corrosion will ultimately lead it to failure because of the corrosion. I do not want to get caught with insufficient heating during the winter thereby needing to respond by emergency mode and ending up with a system that will be less than this efficiency.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds		-	-	536,921			536,921
							-
							-
							-
TOTALS	-	-	-	536,921	-	-	536,921
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Turnkey installation, etc.		-	-	536,921			536,921
							-
							-
							-
							-
							-
							-
TOTALS	-	-	-	536,921	-	-	536,921

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Siemens Technology 8/13/2013, revised from 2012 for \$527,000.00

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

Meets the needs of the Brunswick School Department as it grows to meet future educational demands

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Minimal extra departmental interaction. Should or could be combined with other Major Capital Improvement Projects

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Direct energy savings	22,000	22,000	22,000	22,000	22,000	110,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	22,000	22,000	22,000	22,000	22,000	110,000

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.**EFFECT OF DELAYING THIS PROJECT** What is the effect if this project is not funded or funding is delayed?**OTHER CONSIDERATIONS** Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Brunswick High School Track Resurfacing				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Brunswick School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Brunswick High School				15
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

This project calls for the replacement of the existing bituminous/rubberized surface of the High School track that was constructed in 1994-95.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G. O. Bond		250,000					250,000
							-
							-
							-
TOTALS	-	250,000	-	-	-	-	250,000
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Labor & Material		250,000					250,000
							-
							-
							-
							-
							-
							-
TOTALS	-	250,000	-	-	-	-	250,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Maine Tennis and Track 2013

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

The High School track is pass the expected life

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

The track is used by the High School athletic program, the Town's Recreation Department, other community and state organizations.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
		-	-	-	-	-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

Preventive maintenance cost and spot repairs of the bituminous/rubberized surface, but should not exceed amounts currently expended.

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

None

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

The track will be unusable for track competition.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

None

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Purchase and installation of 4 pedestrian activated flashing beacon systems				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Planning and Development		Anna Breinich		High
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Four intersections to be determined		TBD	TBD	
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

The proposed project is to install up to four pedestrian activated flashing beacon systems, at locations to be determined, to improve overall bike and pedestrian safety and for children walking or biking to school. The warning system will be solar powered and will have pedestrian activated push buttons to turn on the flashing beacons. All crosswalk locations will be improved to meet ADA requirements (curb drops and ramps, cast iron detectable warning fields). The proposed project will be completed within town and state public rights-of-way. If any crosswalk upgrades are proposed within state rights-of-way (e.g., Maine Street), the Town will consult with MDOT prior to commencement of work.

The proposed project will **improve pedestrian and bike safety and mobility** by creating safer, more accessible walking and biking connections for all residents and students, between the downtown, surrounding neighborhoods and within two miles of Harriet Beecher Stowe Elementary School. Combined with the strong walk and bike to school and physical activity campaign being conducted by Access Health, a local Healthy Maine Partnership, the Brunswick School Department and many strong parent advocates, these safer routes to Harriet Beecher Stowe elementary will also **improve the health of our community** by creating an infrastructure that supports daily physical activity of students and adults, which will help combat the rising overweight and obesity rates our town is facing. It is anticipated that neighborhoods affected by the recent elementary school closures, those surrounding Jordan Acres, Hawthorne and Longfellow Schools will benefit due to improved safe walkable and bikeable access to the Stowe Elementary School. Overall, the general public will considerably benefit from the installation of more visible, pedestrian activated crosswalks at high deficiency locations.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)							
Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
MDOT Safe Routes to							-
School funding			100,000				100,000
Local 20% Match		25,000					25,000
							-
							-
TOTAL SOURCES	-	25,000	100,000	-	-	-	125,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Purchase/Install Ped.			88,000				88,000
Activated Flashing Sys.							-
Related Site Work			12,000				12,000
Design/Eng/Permits			12,000				12,000
Maine/Federal Reviews			3,000				3,000
Construction Oversight			10,000				10,000
							-
							-
TOTAL USES	-	-	125,000	-	-	-	125,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Preliminary project estimate for grant submittal by Public Works Director, John Foster, P.E., July 2012.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

This project will further enhance the implementation of key Town-approved plans, the Master Plan for Downtown Brunswick and Outer Pleasant Street Corridor and the Brunswick Walkability Report with the overall goal to **better meet the mobility needs of all residents**, and create a walkable and bikeable downtown that will connect consumers to our downtown, **enhancing the local/regional economy**.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Project developed in cooperation with DPW.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

No built alternatives are being considered at this time. MDOT has approved the Town Council-approved project for future funding in State FY 2016. Projects can only move forward into design at that time when local match is approved and eligible. On June 17, Council took action to indicate the Town's interest in moving the project forward when funding becomes available and local matching funds is officially made available for design and/or construction.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

Grant application, approval letter from MDOT and June 13, 2013 explanatory letter to Town Council from Anna Breinich and Tom Farrell is attached.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Nancy/Patricia/Pierce Reconstruction			1	
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Public Works Department		John Foster, Public Works Director		1
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Nancy Dr, Patricia Rd, Pierce Ln		N		50
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

All of Nancy Drive, Patricia Road and Pierce Lane will be completely reconstructed by Public Works crews. The existing pavement and base will be completely removed and new material installed. The existing storm drain system will also be replaced and upgraded, to address existing drainage problems.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
							-
G.O. Bonds		500,000					500,000
							-
							-
							-
TOTAL SOURCES	-	500,000	-	-	-	-	500,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
							-
Construction Improvements		300,000	200,000				500,000
							-
							-
							-
							-
							-
TOTAL USES	-	300,000	200,000	-	-	-	500,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Construction cost estimate by John Foster, Town Engineer.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

No known impact to other departments.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

No alternatives are deemed available

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

Further delaying will delay improving the road and addressing known drainage deficiencies.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Riverwalk (Mill Street Section)			1	
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Parks & Recreation		Tom Farrell, Recreation Director		1
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Mill Street		N		50

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

The Androscoggin Brunswick-Topsham Riverwalk will cover a 1.25 mile loop starting in Brunswick at the corner of Maine and Cabot Streets in front of Fort Andross. It will run along Cabot Street to Bow Street to Mill Street (Route One Blue Star Memorial Highway) to the Androscoggin Swinging Bridge located near the intersection of Mill and Cushing Streets. On the Swinging Bridge, the Riverwalk will cross the Androscoggin River to Topsham near the intersection of Union and Bridge Streets in Topsham. It will follow Mill Road, a "paper" street along the riverbank to Summer Street. The Riverwalk will run along Summer Street to the rear of the Border Trust Business Center at 2 Main Street. From there it will connect with a semicircular overlook with stairs located between the Border Trust parking lot and the river. It will then intersect with Maine Street (Route 24) via the Frank Wood Bridge. The loop will be completed at the Maine and Cabot streets in Brunswick, in front of Fort Andross. This particular project will involve all improvements along Mill Street from the Androscoggin Swinging Bridge to Maine, Cabot and Bow Streets near Fort Andross.

The Town Council previously supported the restoration of the of the historic Androscoggin Swinging Bridge. The Council also previously voted to submit an application for Maine Department of Transportation Quality Community Program for Fiscal Year 2012-2013. The grant application is still pending as MDOT has yet to award funding to any of the projects submitted by the June 2010 deadline.

A copy of the full application is on file in the Director of Parks and Recreation office which details the full scope of the project.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
MDOT			800,000				800,000
Other			200,000				200,000
							-
							-
							-
TOTAL SOURCES	-	-	1,000,000	-	-	-	1,000,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Engineering/Permits							-
ROW/Construction			1,000,000				1,000,000
Other							-
							-
							-
							-
							-
TOTAL USES	-	-	1,000,000	-	-	-	1,000,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Wright-Pierce Engineers Estimate prepared in June 2010.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

The project is consistent with recommendations in the recently adopted Master Plan for Downtown Brunswick & the Outer Pleasant Street Corridor. The plan was adopted by the Town Council on January 24, 2011.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Sidewalk maintenance and snow removal		5,000	5,000	5,000	5,000	20,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	5,000	5,000	5,000	5,000	20,000

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

There will be a need to perform a spring clean up of sand left from winter road and sidewalk sanding operations along the Mill, Cabot, Bow and Maine Street corridor. In addition, crews will need to remove snow from the sidewalks upon the pedestrian way after winter storms.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

No alternatives considered.
If MDOT awards the 80% share of the total project cost and the local 20% share is not funded the Federal pass through funds will be awarded to another project elsewhere in the state.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Telecommunications System			1	
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Technology Services		Town Manager		1
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Various		N		10

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

Utilizing the Town's digital network, this project will provide a unified telecommunications system connecting all municipal departments. This is commonly referred to as a voice over internet protocol (VOIP) system.

A new VOIP system was recently installed at the Public Works Department. The current phone system at the Municipal Building was installed in 1997. The systems at the fire department have also reached or exceeded their useful lives. This makes obtaining parts and service very difficult and expensive. With the move of the police department to its new headquarters and the municipal offices to the Mclellan building, there exists an opportunity to install a new unified VOIP system for all departments.

A VOIP system allows for the more efficient use of telephone lines, meaning that it may be possible to reduce the number to lines, and consequently the telco access costs..

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Gen. Fund Blal.	50,000	50,000	50,000				100,000
Bal advanced from reserves in 13-14							-
							-
							-
							-
TOTAL SOURCES	50,000	50,000	50,000	-	-	-	100,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Acquisition	150,000						-
							-
							-
							-
							-
							-
							-
							-
							-
TOTAL USES	150,000	-	-	-	-	-	-

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Vendor estimates.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

All departments will benefit form a unified system using VOIP.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

There really is no viable alternative to purchasing a new system(s). While telecommunications equipment could be purchased as separate components, the discounts available for a unified system make it more attractive to install a new system in one project.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Engine 2 Replacement			1	
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Fire Department		Ken Brilliant, Fire Chief		1
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Fire Department		N		20
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

Engine 2 was purchased in 1999 and is due for replacement in 2019.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds						525,000	525,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	-	-	-	525,000	525,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Acquisition						525,000	525,000
							-
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	-	-	525,000	525,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Vendor estimates.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

Extending the use of Engine 2 beyond its scheduled replacement is likely to result in additional maintenance costs and could potentially be a safety concern.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
J.A. Elementary School demo and site improvements				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Jordan Ave				N/A

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

This project proposes to demolish the Jordan Acres building and make site repairs and improvements. We cannot continue to insure this building as an unoccupied space. We budget and expend money every year as we await the final outcome of the master plan II.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bond			175,000				175,000
							-
							-
							-
							-
TOTALS	-	-	175,000	-	-	-	175,000
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Demolition and site work			175,000				175,000
							-
							-
							-
							-
							-
							-
							-
TOTALS	-	-	175,000	-	-	-	175,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Compared the demo cost with the town's cost to demo the T.R. Building.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

Meets the needs of the Brunswick School Department as it grows to meet future educational demands

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Master Plan II

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Utilities and systems						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

Kept for storage but it is quite a premium to pay for storage of old furniture and equipment.

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

It costs the school department \$15,000.00 a year to operate as a storage unit. Potential hazard since it isn't maintained, heated or occupied.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Coffin Elementary School Major Renovations				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Brunswick School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
To Be Determined				50

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

(New Objective) Build a replacement for Coffin School on a different site. Currently we are looking at the existing Jordan Acres site as well as any other suitable site that will work.

(Original Objective) The objective of this project is to make the Coffin School equitable with other elementary education buildings. This is to include housing all school classroom functions under the same roof thereby eliminating the use of temporary classrooms. The project also seeks to bring all of the life safety and other systems into a usable condition to last the next 50 years.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds			30,000,000				30,000,000
							-
							-
							-
							-
TOTALS	-	-	30,000,000	-	-	-	30,000,000
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Building and systems			30,000,000				30,000,000
							-
							-
							-
							-
							-
							-
							-
TOTALS	-	-	30,000,000	-	-	-	30,000,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

PDT Architects June 2013

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

This is the next step in the school department's phase II master plan.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

To Be Determined.

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

We have run the numbers to renovate Coffin School and it was decided by the school board that we should build new instead.

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Brunswick Junior High School Major Renovations				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Brunswick School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
65 Columbia St.				50

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

The objective of this project is to make the Brunswick Junior High School equitable with other junior high school education buildings. This is to include housing all school classroom functions under the same roof thereby eliminating the use of temporary classrooms. The project also seeks to bring all of the life safety and other systems into a usable condition to last the next 50 years.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds					30,000,000		30,000,000
							-
							-
							-
							-
TOTALS	-	-	-	-	30,000,000	-	30,000,000
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Building and systems					30,000,000		30,000,000
							-
							-
							-
							-
							-
							-
							-
TOTALS	-	-	-	-	30,000,000	-	30,000,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Part of the School Master Plan conducted in 2011 to 2013.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Junior High School Sprinkler System Expansion				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Brunswick School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
65 Columbia Ave				25

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

The Brunswick Junior High School is not fully sprinkled and the D.O.E. Captial Asset software lists this project as a prioity one project.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds					248,000		248,000
							-
							-
							-
TOTALS	-	-	-	-	248,000	-	248,000
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Installation					248,000		248,000
							-
							-
							-
							-
							-
							-
TOTALS	-	-	-	-	248,000	-	248,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

2012 R.S. Means VIA V.F.A. capital asset program.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

This is consistent with code requirements for any school building.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Should be completed as part of major renovation, however, if that doesn't happen the sprinkler upgrade should be completed as a single project.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
N/A						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
BHS Tennis Courts				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Brunswick School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
To Be Determined				15

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

This project proposes the construction of four additional tennis courts at a location in town to be determined. The current municipal courts on Stanwood Street were moved as part of the Harriet Beecher Stowe elementary school project. This will provide additional courts for both school and municipal use.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds		-		202,000			202,000
							-
							-
							-
TOTALS	-	-	-	202,000	-	-	202,000
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction		-		202,000			202,000
							-
							-
							-
							-
							-
							-
TOTALS	-	-	-	202,000	-	-	202,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Preliminary estimate 2003-04, continually updated since. Does not include installation of lighting, utilities, or any support amenities (bathrooms, concessions, etc.).

CONSISTENCY WITH PLANS AND STUDIES
Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT
Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Project serves both School and Parks/Recreation Departments as these courts can serve as the municipal tennis complex as well.

IMPACT ON OPERATING BUDGETS
Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

Maintenance is considered immaterial and can be provided with existing staff and funding.

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

Overhaul/rebuild of Stanwood Street tennis complex by Parks/Recreation Department, which is nor longer a viable option due to the HBS elementary school .

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

Continued shortage of tennis courts to serve student and public use.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Brunswick Garage and Facilities Relocation				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
School Department		Superintendent of Schools		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
To Be Determined				50
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

This project proposes a new bus garage at a TDB site.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds						1,200,000	1,200,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	-	-	-	1,200,000	1,200,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction						1,200,000	1,200,000
							-
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	-	-	1,200,000	1,200,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Estimates based on January 2013 investigation of options.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

Meets the needs of the Brunswick School Department.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Project serves both School Department and Parks and Recreation Department.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

None.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Central Fire Station				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Fire Department		Gary Brown, Town Manager		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
To Be Determined				50

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

This project would be the replacement/renovation of Central Fire Station. The current plan calls for the renovation and expansion of the existing station on Maine Street. To that end, land surrounding the station has been purchased. There are concerns of whether or not a new station should be built at the current location. The Fire Department recommends further discussion about location, due to the current traffic and commercial changes at Town Hall Place.

The existing Central Fire Station is undersized and seriously outdated and not suited for today's demands on the Fire Department. The building is expensive to maintain and is not very efficient.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds					6,000,000		6,000,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	-	-	6,000,000	-	6,000,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction					6,000,000		6,000,000
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	-	6,000,000	-	6,000,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Original cost estimates were developed in December 2004 by the Town Manager and Mitchell Ross Associates. Updated by staff based upon other projects and consultation with area contractor.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

Consistent with the finding of the Fire Station Planning Committee and with positions taken by the Town Council.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Fire Department only.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

The impact on the operating budget is expected to be minimal. There will be savings in heat, electric, etc. due to more energy efficiency in the renovated building. There will be increased cost due to added square footage. These costs are expected to offset.

The cost of this project will continue to rise and additional funds will continue to be required to maintain the existing building while major renovations are delayed.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

Many alternatives were considered and a renovations/expansion at the current sites was selected by the Town Council. Moving forward this option may need to be re-examined.

The Town Council has also preliminarily discussed alternatives to construction.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

Relocation of the Department while construction takes places, if the Station remains at current site. When the Town Council decided that a renovation/expansion on the current site was the preferred alternative, it also indicated a willingness to purchase land for a west Brunswick station.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Graham Road Landfill - Wastewater Treatment Facility				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Public Works Department		John Foster, Public Works Director		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Graham Road Landfill			3	10
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

The landfill was built in 1983 and commenced operation on January 9, 1984. Leachate is collected by a series of perforated pipes under each waste cell and the leachate is treated in a series of three facultative lagoons. New EPA effluent parameters for landfill discharges became effective at the landfill in 2004 and as of November 2009 the landfill is required to meet ammonia discharge limits. The treatment lagoons designed in 1983 were not required to address ammonia removal and they are not capable of effectively removing ammonia, especially in cold weather conditions. The Town and its consultant, Woodard & Curran have been working with DEP to test a pilot treatment facility to determine whether ammonia can be effectively treated in cold weather. Based on the results of that pilot project, the Town could be required to construct a full-scale treatment facility.

The Town has no choice but reduce ammonia levels in the effluent discharge from the landfill. Failure to do so could lead DEP fines and/or an order to close the landfill operations.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds			1,000,000				1,000,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	1,000,000	-	-	-	1,000,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction			1,000,000				1,000,000
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	1,000,000	-	-	-	1,000,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Estimate is based on very preliminary information and by approximately July 2012 we should have a much more accurate estimate of what it will take to build a treatment facility to address ammonia levels in the effluent.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

No know impact to others.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

In order to treat ammonia during the winter months, it is likely that the wastewater will need to be heated.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

The leachate could be trucked or piped to an approved treatment facility, such as the Brunswick Sewer District treatment plant. The Town believes these alternatives would be cost prohibitive.

Delays could result in fines and/or closure of the landfill.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

Empty text box for other considerations.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Outdoor Aquatic Facility				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Parks and Recreation		Thomas Farrell		FY 16-17
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Brunswick Recreation Center at Brunswick Landin		?		TBD
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

The project proposes construction of a new outdoor aquatic facility to be located on property adjacent to the Town's current Recreation Center located at Brunswick Landing. The Brunswick Town Council has previously authorized the Recreation Commission to use \$28,700 from the department's special revenue fund for recreation programs to complete a feasibility study to determine the following:

- What type of outdoor aquatic facility is most appropriate for the local market?
- The Town has identified three possible sites. Which one would best service the community?
- What specific features should the facility include?
- What is the estimated capital project cost?
- What type of programming is appropriate?
- What are the projected operating costs and corresponding revenues?
- What is the community interest to use such a facility?
- What is the community interest to support such a facility financially?

The study is currently underway with a statistically valid community survey having been completed to address some of the above questions.

Remaining work to be completed includes a needs assessment, development of facility and program content, completion of a preliminary design, estimation of construction cost, determination of viability of raising funds for capital construction, establishment of a final operations budget and completion of a comprehensive funding analysis. Anticipated completion date of the full feasibility study is June 2014.

(The final projected cost has yet to be determined and will be produced as part of the remaining work to be performed by

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Bond				1,500,000			1,500,000
Fundraising, Donations, grants				1,500,000			1,500,000
							-
							-
							-
TOTAL SOURCES	-	-	-	3,000,000	-	-	3,000,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
To be determined by feasibility study							-
							-
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	-	-	-	-

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Please refer to accompanying memorandum from Recreation Commission Chair, Jeff Ward dated February 9, 2014. (A final projected cost estimate has not been determined but will be finalized as part of the remaining feasibility study work.)

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

The 2002 Parks, Recreation and Open Space Plan identified the need to create a master plan for the Coffin Pond property. The Coffin Pond swimming area and existing chlorination system has a limited lifespan remaining and requires an alternate facility be considered.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

No impacts on other departments anticipated.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
See explanation below.						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

Based on preliminary research an outdoor aquatic facility is projected to operate at breakeven or at a modest net revenue annually. The feasibility study will identify a more precise projection regarding potential impacts on operating budgets if any.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

Coffin Pond has been an active swimming and water recreation area in its current configuration since 1982. It has served as the Town’s municipal outdoor swimming area since 1963. Coffin Pond’s infrastructure is aging and will require updates in future years that will pose significant cost implications and environmental challenges. The Coffin Pond site limits the Town’s ability to add other aquatic programming spaces in the future within the existing swimming area. As the facility continues to age it will become more costly to operate and require closure..

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

A new facility would be designed consistent with today's highest standards for safety. The eventual closure of Coffin Pond will result in the community having no outdoor swimming area.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
East Brunswick Field Development - Phase I				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Parks & Recreation		Thomas Farrell, Director P&R		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Captain William A. Fitzgerald Recreation/Cons.		N	1	100
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

The Project was originally intended to consist of the development of athletic fields, a playground, tennis courts, basketball court, concession building and associated parking and lighting. The facility would be similar to those at Lishness and Edwards Field in terms of size and types of uses. in terms of size and types of uses. Prior to a final design we would solicit input from the community with regard to the types of facilities people would like us to incorporate. The initial phase of construction in FY 2015-16 should include a single multi purpose athletic field with minimal dimensions of 225' X 360' with associated parking. The initial phase would warrant approximately four acres of land. Cost estimate \$250,000. Adding an additional multi purpose field, would occur in FY 2016-17. In subsequent years as the population grows and demand increases an additional concessions and maintenance storage facility to phase one would cost approximately \$300,000. As detailed in the Town's Public Benefit Conveyance Request to the Navy the Town would have an assessment by a qualified natural resources professional to determine the extent of critically imperiled habitat upon the site. The State of Maine has listed the entire site as a critically imperiled S1 Habitat type. The Town's Conservation and Recreation Commission have agreed to not develop more than 15 of the 66 acres to support active recreation.

The need to provide a recreation area for residents in East Brunswick has been identified in the last two versions of the Town's Comprehensive Plan. With two large mobile home parks in this area, large numbers of children have no access to recreation facilities within reasonable traveling distance. The entire geographic area East of Cook's Corner has no public athletic facilities or playground areas. The Recreation Commission placed it's highest priority prior to base closure on striving to work with the Navy to cooperatively develop a large recreation area on a 66 acre parcel that is controlled by BNAS. The previous Town Manager authorized the Parks and Recreation Director and Recreation Commission to proceed with active discussions involving the Navy to achieve the goal of securing access to the 66 acre site for a community recreation facility. In addition the Parks, Recreation and Open Space Plan for Brunswick, Maine approved in the fall of 2002 identifies this project as a priority. The Town Council voted on April 11, 2011 to accept this 66 acre parcel as part of its overall public benefit conveyance request. The Town received title to the property in December 2011. During 2013 an evaluation to determine the best location to site the facilities will be conducted.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds			250,000	250,000			500,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	250,000	250,000	-	-	500,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction			250,000	250,000			500,000
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	250,000	250,000	-	-	500,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Estimate is based on prior experience in developing Shulman Field.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

Comprehensive Plan. Open Space and Recreation Plan.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Development of addition recreation fields would alleviate the overuse of other fields used by the Recreation and School Departments.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

If a recreation area was constructed featuring the types of facilities mentioned above there would be a corresponding increase in part time seasonal maintenance staff, general supplies (grass seed, fertilizer, etc.), water, electricity, and capital equipment (commercial mower, truck).

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

The alternative of joint use of land owned by BNAS off Old Bath Road was pursued as part of the Navy's Dual Use Feasibility Study. The Town has recently approved to take the 66 acres as part of its public benefit conveyance from the Navy. If this project is delayed the existing park and recreation and school department athletic facilities will come under increasing use resulting in an inability to meet the demands of the community and in overtaxed and unsafe facilities.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

The Comprehensive Plan projects that Brunswick will top out at a population of 65,000 to 70,000 people at current zoning. These types of facilities will increase in demand and become more cost prohibitive to acquire and build as time goes by.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
BHS Egress Road				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Brunswick School Department		Paul Caron		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Brunswick High School				20
PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.				

The project proposes to construct a 24 foot wide (2 lane) access road approx. 3,500 feet long from Brunswick High School to Pleasant Hill Road. Construction will be gravel base with paved surface, sides ditched as appropriate.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

SOURCES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds			500,000	-			500,000
							-
							-
							-
TOTALS	-	-	500,000	-	-	-	500,000
USES OF FUNDS	6/30/2014	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Constuction			500,000	-			500,000
							-
							-
							-
							-
							-
							-
TOTALS	-	-	500,000	-	-	-	500,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Preliminary estimate continually updated. Does not include landscaping, grading of perimeter, lighting, or any Town/DOT-required approach requirements on Pleasant Hill Road.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

This initiative is consistent with security protocols for having more than one point of access.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

Project has been strongly recommended for accomplishment by both Police and Fire Departments to improve both egress from campus and access to campus by emergency services.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Maintenance			400	400	800	1,600
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	400	400	800	1,600

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

Preventive maintenance cost and snow removal.

ALTERNATIVES CONSIDERED Describe what was considered as an alternative to this project.

None

EFFECT OF DELAYING THIS PROJECT What is the effect if this project is not funded or funding is delayed?

The lack of a second access/egress poses potential safety concerns.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Union Street Storm Drain			1	
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Public Works Department		John Foster, Public Works Director		1
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
Union Street		Y	6	50

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

The existing storm drain along Union Street from Elm Street north to Mill Street has been surcharging and flooding, particularly at Cumberland Street and Lincoln Street. There has also been flooding on a side branch on Pleasant Street at Middle Street. The system discharges near Overlook Park after flowing east on Mill St and then going down across Route 1 just west of Water Street

Flooding of the roadways in the downtown built-up area is detrimental to properties and business. We have had the Brunswick Sewer District televise the entire collection line. They did locate a few problem areas where we cleaned out the minor obstructions and saw no noticeable change in system capacity. It appears the old line is undersized to carry the runoff from the drainage area it now serves.

This request is for the preliminary engineering portion only.
 The construction portion of the project is in the projects under development section of the CIP document.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Gen. Fund Bal.	50,000						-
G.O. Bonds			1,300,000				1,300,000
							-
							-
							-
TOTAL SOURCES	50,000	-	1,300,000	-	-	-	1,300,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Preliminary Engineering	50,000						-
Construction, tec.			1,300,000				1,300,000
							-
							-
							-
							-
							-
TOTAL USES	50,000	-	1,300,000	-	-	-	1,300,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Estimated cost is unknown and we are using the \$1,000,000 project cost as a placeholder until such time we can fund an engineering study to determine the exact scope of repairs needed. This will most likely be a major system upgrade in a dense urban area.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

No know impact to other departments.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

Minimal reduction is expected.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

Cleaning of the existing storm drain has been done in the past years with limited success. It appears the existing pipe is not sized to carry the watershed it currently serves with the impervious area and more intense rain storms of late.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

Flooding problems and related minor damage has occurred. Further delaying this project may lead to property flood damage claims and increased criticism of the Town's failure to timely address a known deficiency that could ultimately result in serious property or bodily injury.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Androscoggin River Bike Path Extension				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Parks & Recreation		Thomas Farrell, Director		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
US Route One R-O-W				100

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

This project would extend the bike path approximately 2.6 miles in an easterly direction from its current termination point on Grover Lane. This phase of the overall project would connect to Petersen Lane in Brunswick at its terminus.

The current bike path has been designated as a model segment of the East Coast Greenway, a bicycle and pedestrian trail system that stretches from Key West, Florida to Calais, Maine. The Town completed a feasibility study in 2004 in collaboration with the City of Bath for the purpose of linking the Androscoggin River Bicycle Path with bicycle and pedestrian facilities constructed as part of the Sagadahoc Bridge project. This study resulted in a proposed extension of the existing path along the US Route 1 corridor from Brunswick through West Bath and Bath and additional 7.21 miles to link to the Sagadahoc Bridge non motorized transportation facilities.

The Town has previously submitted project proposals in 2009 and 2010 for Federal funding to execute this project.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds				300,000			300,000
Impact Fees				100,000			100,000
US D.O.T				1,600,000			1,600,000
							-
							-
TOTAL SOURCES	-	-	-	2,000,000	-	-	2,000,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction				2,000,000			2,000,000
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	2,000,000	-	-	2,000,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Feasibility Study conducted in 2004 and updated by Town Engineer John Foster in February 2010.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

Consistent with the Comprehensive Plan, the Open Space Plan and others.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Maintenance			20,000	20,000	20,000	60,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	20,000	20,000	20,000	60,000

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

The cost to maintain the facility are projected to be approximately \$20,000 based on our experience operating the existing path.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

The 2004 feasibility study looked at alternatives to connect to Bath using the Old Bath Road in Brunswick as the primary route. It was determined to be the least preferred alternative due to the number of driveway and road crossings involved. Right of Way limitations in certain areas also proved challenging. US Route 1 is the safest alternative. Project costs will continue to rise and bicyclists and pedestrians will have to travel along roadways with limited shoulders making for a less safe manner in which to travel between Brunswick and Bath .

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Lamb Park Boat Launch				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Parks & Recreation		Thomas Farrell, Director		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
River Road			4	50

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

This project would involve the development of a hard surfaced concrete plank boat launching ramp along the banks of the Androscoggin River in Brunswick. The facility is proposed to be constructed at the only deep water access point along the Androscoggin that is currently owned by the Town of Brunswick. The site is eight acres in size and was formerly donated to the Town of Brunswick in memory of Mr. Darrell Lamb. The Town agreed to construct a public boat access facility upon the site and to use the site for public recreation purposes as part of the land transaction agreement. Once opened the site would be named in memory of Mr. Lamb. The project would also consist of establishing a parking area for vehicles and boat trailers and an upgrade of an existing gravel access road to the site.

The Town currently has no trailered boat access facility along this stretch of the Androscoggin River that provides all season launch capacity. The Mill Street Canoe Portage is located downstream of this location but is not designed to accommodate trailered boats. Also this three mile stretch of the lower Androscoggin between the Pejepscoot and Florida Power Dams has been identified by the Maine Department of Inland Fisheries and Wildlife as having an excellent smallmouth bass fishery to which they desire to provide public access. Both the Department of Inland Fisheries and Wildlife and the Department of Conservation have indicated a strong willingness to consider funding a large portion of the project costs as funds are available.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
IFW/DOC				120,000			120,000
Gen. Fund Bal.				30,000			30,000
							-
							-
							-
TOTAL SOURCES	-	-	-	150,000	-	-	150,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Engineering				15,000			15,000
Construction				135,000			135,000
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	150,000	-	-	150,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

The cost estimate is based on the actual project costs associated with two similar facilities the Town has constructed; the Water Street Boat Landing and our Sawyer Park Boat Launch Facility.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

The Comprehensive Plan for the 1990's cites the need to establish additional public access sites to the Androscoggin River as did the 1988 Comprehensive Plan for Parks and Recreation and the recent Parks, Recreation and Open Space Plan for Brunswick, Maine.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

The Maine Department of Inland Fisheries and Wildlife consider this site important as a future boat launch access site. In 1999 Bob Williams of DIFW toured the site with Town officials and expressed a willingness to work with the Town to help finance a portion of both the design and construction costs for this project. At that time it was determined that the Town would have to first straighten the River Road S Curve to insure safe sight distance for people trailering boats to and from the site. The River Road work was completed in 2004.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Maintenance			1,000	10,000	10,000	21,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	1,000	10,000	10,000	21,000

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

An additional \$1,000 would be budgeted in the operating budget for lawn care and trash pickup associated with the facility once it comes on line and is opened to use by the public.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

The Town considered putting this access in at the Mill Street Canoe Portage site. The depth of the water at the Mill Street property doesn't provide enough draft to float most trailered motorized boats during the peak boating season. More importantly, the Mill Street location is too close to the existing fast water that is located just above the spill he public will be unable to gain access to this section of the Androscoggin via motorized watercraft and the Town will not fulfill its agreement with the landowner who donated the land for this purpose. lay at the Florida Power Dam which would pose a safety hazard for boaters with engine troubles.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

The Maine Department of Conservation may also share in the cost of building the facility thus saving the Town money.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
People Plus Parking Lot				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Administration		Gary Brown, Town Manager		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
35 Union Street				50

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

This is to partially reconstruct and resurface the parking lot at People Plus (35 Union Street). The lot is poor condition. It will require reconstruction in places to improve drainage.

Continued deterioration of the lot will result in higher reconstruction costs. The uneven surfaces may pose trip hazards for those using the facility.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Gen. Fund Bal.				100,000			100,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	-	100,000	-	-	100,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction				100,000			100,000
							-
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	100,000	-	-	100,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Preliminary estimate. An engineered plan and specifications will need to be prepared for this project in order to get an accurate cost estimate. Paving costs continue to escalate.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

Continued deterioration of the lot will result in higher future costs to reconstruct and resurface

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Land for Brunswick's Future (LBF)				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Parks & Recreation		Thomas Farrell, Director		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
TBD				100

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

Establish a "Land for Brunswick's Future Fund" to provide funds for critical land acquisitions that meet the conservation and/or recreation needs of the community. Capitalize the fund with a \$1 million dollar bond and create a board to recommend acquisitions to the Town Council.

Land is a limited resource The Open Space and Recreation Task Force identified a strong interest throughout the community in protecting existing open spaces and providing for future recreational needs, while at the same time allowing thoughtfully planned residential and commercial growth to diversify the Town's tax base. The time to acquire land to meet our future needs is now while the opportunity still exists. Advisory referendum in 2006 supported LBF. On May 7, 2007 the Brunswick Town Council established the "Land for Brunswick's Future" Board as a standing advisory committee.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds					1,000,000		1,000,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	-	-	1,000,000	-	1,000,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Acquisitions					1,000,000		1,000,000
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	-	-	1,000,000	-	1,000,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

The Town has first hand experience in entering public private partnerships to purchase and protect open space at the Town Commons and at Cox Pinnacle. In doing so the Town was able to considerably reduce the amount of general fund monies required to execute the purchases.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

The Comprehensive Plan for the 1990's identified the need to acquire land for various purposes which included. Consistent with the recommendations made in the 1988 Comprehensive Plan for the Parks and Recreation Department, there exists a current need to acquire additional land to support new recreational facilities in Brunswick. This recommendation highlighted the need to acquire land in East Brunswick and West Brunswick upon which a series of multi purpose fields were to be constructed. The Cooks Corner Master Plan adopted in June of 1998 also made specific land acquisition recommendations. Most

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

This fund is intended to purchase open space for both active recreation facilities as well as conservation land for preservation purposes.

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	-	-	-	-	-

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

Additional dollars would be required to maintain and monitor properties that would be acquired with monies from the proposed fund. It is difficult to project what these costs might be until specific sites are identified and facilities developed. For example; lands purchased for habitat value that are intended to remain unchanged would require little in the way of annual operating funds. Such properties would need to be monitored on an annual basis, but would not require a maintenance budget. However, properties bought with the intent to support new active recreation facilities such as ballfields, playgrounds, tennis courts, etc., would require more substantive operational and maintenance budgets.

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

Brunswick has become an increasingly desirable place for people to want to live. Land will become exceedingly more expensive to buy and suitable land for both active recreation facility development and or habitat protection less available in supply.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

No other information to be considered.

TOWN OF BRUNSWICK, MAINE
CAPITAL OUTLAY PROJECT SUMMARY
 FY 2015-2019

PROJECT TITLE			PROJECT NO.	
Skate Park				
DEPARTMENT		PROJECT MANAGER		DEPT. PRIORITY
Parks & Recreation		Thomas Farrell, Director		
PROJECT LOCATION		TIF (Y or N)	DISTRICT	USEFUL LIFE (years)
NASB				20

PROJECT DESCRIPTION Describe the project and summarize why the project is necessary. Address evaluation criteria.

The project proposes the relocation of the previous skate park previously located at the former old high school site to property adjacent to the NASB MWR Fitness Center that is proposed for public benefit conveyance to the Town of Brunswick.

Elements of the former skate park have been removed and stored at the former Pleasant Hill Landfill site. A newly sited facility at the Naval Air Station would include some new ramps as well as some of the former concrete ramps used at the Old High School that have been temporarily stored at the former Pleasant Hill Landfill site.

PROJECT SOURCES AND USES OF FUNDS (estimates should cover entire cost of project)

Source of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
G.O. Bonds			100,000				100,000
							-
							-
							-
							-
TOTAL SOURCES	-	-	100,000	-	-	-	100,000
Use of Funds:	Thru 6/30/14	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Construction			100,000				100,000
							-
							-
							-
							-
							-
							-
TOTAL USES	-	-	100,000	-	-	-	100,000

What is the source and date of your cost estimate? (e.g. preliminary estimate - 6/30/13, design - 12/31/12, etc....)

Source of the estimate is based on costs that were incurred when the Town built its original skate park at the Old High School site in 1998 and adjusted for inflation.

CONSISTENCY WITH PLANS AND STUDIES

Describe how this project is consistent with the Comprehensive Plan and/or other plans or studies.

INTERDEPARTMENTAL OR INTERAGENCY IMPACT

Explain how this project will impact other departments or agencies. Do you know of any other project with which this project could or should be combined in order to maximize the benefits from each?

IMPACT ON OPERATING BUDGETS

Provide an estimate of the annual costs or savings that will result from this project over the next five (5) years. Show savings as negative.

Type of Cost/(Savings)	2014-15	2015-16	2016-17	2017-18	2018-19	TOTAL
Maintenance		2,000	2,000	2,000	20,000	26,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
TOTALS (net)	-	2,000	2,000	2,000	20,000	26,000

Explain the changes in the operating budgets (i.e. additional personnel or equipment, increased revenues, etc.)

It is anticipated that maintenance of the new park will costs approximately \$2,000 annually. Costs will be for maintenance personnel to visit the site on a daily basis to insure that ramp systems are in good repair and that the site is clean and safe for use

ALTERNATIVES CONSIDERED & EFFECT OF DELAYING THIS PROJECT

Describe what was considered as an alternative to this project. What is the effect if this project is not funded or delayed?

Reuse of some of the former ramps to reduce cost for developing a new site location. Building a new facility without reuse of some of the existing ramp system would be more costly.

Youth will continue to be without a community skate park after having had one available at the Old High School site for approximately ten years.

OTHER CONSIDERATIONS Discuss any other information that should be considered for this project.

ITEM 33

BACK UP MATERIALS

MEMORANDUM

TO: Town Council
Town of Brunswick, Maine

FROM: John Eldridge
Finance Director

DATE: March 20, 2014

RE: Cable Television Franchise Agreement
Recommended Extension

The Town of Brunswick executed a Cable Television Franchise Agreement with Casco Cable Television, Inc., effective March 15, 2004. Susquehanna Communications assumed Casco Cable's interest and then subsequently Comcast purchased Susquehanna's interest. That agreement is set to expire on March 31, 2014. However, section 4.2 of the agreement allows the Town to extend it for up to three years, during which time the Town may terminate it with sixty days notice.

I have attached a proposed order authorizing a three year extension of the agreement. The Town can use that time to negotiate a new franchise agreement. I recommend adoption of the order.

attachments

**TOWN OF BRUNSWICK, MAINE
TOWN COUNCIL**

An Order Authorizing an Extension of the Cable Television Franchise Agreement

WHEREAS, the Town of Brunswick, Maine (the “Town” or “Grantor”) executed a Cable Television Franchise Agreement effective November 15, 2004, (the “Franchise Agreement”) with Casco Cable Television, Inc., which was subsequently acquired by Comcast, (the “Company”); and

WHEREAS, per section 4.1 of the Franchise Agreement the term of the Franchise Agreement terminates on March 31, 2014; and

WHEREAS, per section 4.2 of the Franchise Agreement the Grantor may extend the expiration date for such period of time, not to exceed three years, as Grantor may specify, by giving Company written notice of the extension; and

WHEREAS, during any such extension of the term Grantor may terminate this Franchise Agreement, effective at any time not less than sixty days from the date of such notice; and

WHEREAS, the Grantor wishes to extend the term of the Franchise Agreement;

NOW THEREFORE BE IT ORDERED that the Town, through its Town Manager, give written notice to the Company that pursuant to section 4.2 of the Franchise Agreement, the term of the Franchise Agreement is extended for a period of three years, until March 31, 2017. During the extension the Town may terminate the Franchise Agreement at any time by providing sixty days’ notice.

Proposed to Town Council – March 24, 2014

Adopted by Town Council –

O:\Finance\Orders\Cable TV Extension Order.docx

ITEM 34

BACK UP MATERIALS

TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

APPLICATION FOR LICENSE OR PERMIT

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: LITTLE SAIGON LLC. OF MAINE

Incorporation Date: NOV-2012 Incorporation State: ME

New License: Opening Date _____ Renewal License

Business Name: LITTLE SAIGON RESTAURANT E-Mail: N/A

Business Address: 44 MAIN ST BRUNSWICK Business Phone Number: 207 725-1888

Name of Contact Person: CUONG LY Contact's Phone Number: _____

Mailing Address for Correspondence: SAME

Signature of Applicant: _____ Date: _____

There will be a late fee for any expired licenses (\$25) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

Select Type of License you are applying for on back of this page

Corporations Please Complete:

Address of Incorporation: 44. MAIN ST BRUNSWICK-ME Phone #: 207 725-1888

Name of Corp. Officer, Owner, or Partners: Title Address % of Stock or ownership

CUONG LY president 1 FAWN MEADOW LN
FREEPORT, ME 04032

JAY LY 100% OWNER 1 FAWN MEADOW LN FREEPORT, ME

Town Clerk Use Only

Approvals: Finance Codes Health Officer Council Police

Codes Officer Signature _____

Seller of Prepared Food on Public Way: Insurance Binder Picture of Cart (also will need FSE License)

Waiting on: _____ Mailed or Issued Date: _____ PH Date: 3-24-14

Type of License: S.P.F. Public Paid Fee: \$ 25.00 Cash / Date: 3-1-14

Way Advertising Fee: \$ _____ Paid

License Fees & Schedule: Please check the type of license you are applying for.

Bazaar or Flea Market-Exp. June 30th

_____ 1-3 Days (\$50) Date and Location of Event: _____
_____ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30th

_____ Number of Lanes (\$20 each) _____ Number of Tables (\$20 each)

Carnival or Circus

_____ Number of Days (\$150/day) Date and Location of Event: _____

Commercial Vehicle-Exp. December 31st _____ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles – one time \$25 inspection fee)

Food Service Establishment (Victualer)-Exp. May 31st

FSE with Malt, Vinous & Spirituous Liquor (\$250)

FSE with Malt and Vinous (\$200)

FSE with Malt or Vinous (\$175)

FSE with Sit Down, no Alcohol (\$100)

FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering,

B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: *Description of Food to be sold:* _____

Innkeeper-Exp. May 31st 1-15 Rooms (\$100) 16+ Rooms (\$175)

Junkyard Automobile Graveyard (\$50 each, both Exp. Oct. 1st) **Auto Recycling** (\$250-5 Yrs)

Plus \$25 application fee for each type _____

Pawnbroker (\$75) Exp. June 30th

Peddler:

_____ #Weeks/\$25/week _____ #Months (up to-3 months-\$50/ up to-6 months \$75) _____ 1 Year (up to 12 months \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30th _____ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30th

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)

Location: _____ Exp. 1st PH in March

As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. _____

(Signature of owner, officer, partner or agent)

(New applicants must talk to Recreation Dept/there is no proration on new licenses)

Tattooing Establishment (\$75)-Exp. June 30th

Theater (\$150 per screen)-Exp. June 30th _____ Number of Screens

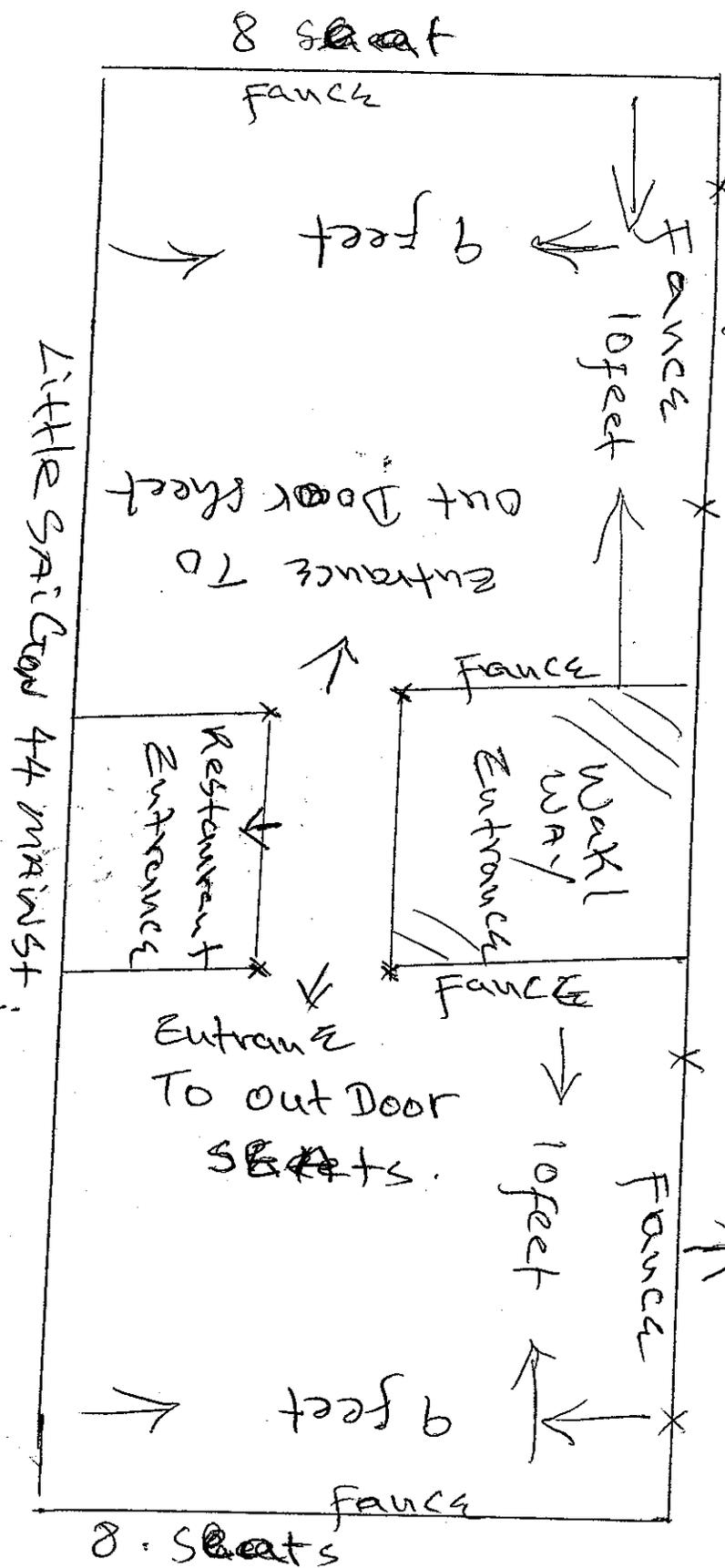
MAIN Streeet



6 1/2 feet



6 1/2 feet



Little Sail Club 44 mainst.

8 seats
Fence

Fence
10 feet
9 feet

Entrance to
Out Door Seating

Restaurant
Entrance

Mark
Way
Entrance

Entrance
To out Door
SEATING

9 feet
Fence
8 seats

TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 FAX: (207) 725-6663

APPLICATION FOR LICENSE OR PERMIT

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: The Great Impasta

Incorporation Date: 9/30 Incorporation State: Maine

New License: Opening Date _____ Renewal License

Business Name: The Great Impasta E-Mail: alioa@thegreatimpasta.com

Business Address: 42 Main St Business Phone Number: 729 5858

Name of Contact Person: Lynn Labonte - Manager Contact's Phone Number: 729 5858

Mailing Address for Correspondence: above

Signature of Applicant: _____ Date: 1/28/14

There will be a late fee for any expired licenses (\$25) w/ fees higher than (\$50) and (\$10) for licenses w/ fees (\$50) or less. The fine will double after the license has been expired for more than 30 days. New licenses are prorated by the half-year.

Select Type of License you are applying for on back of this page

Corporations Please Complete:

Address of Incorporation: 42 Main Street Phone #: 729-5858

Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
<u>Alioa Coffin</u>	<u>President</u>	<u>3 Washington Ave</u>	<u>100</u>
<u>Wesley Coffin</u>	<u>Secretary</u>	<u>Bailey Is</u>	
		<u>Maine</u>	

Town Clerk Use Only

Approvals: Finance Codes Health Officer Council Police

Codes Officer Signature _____

Seller of Prepared Food on Public Way: Insurance Binder Picture of Cart (also will need FSE License)

Waiting on: _____ Mailed or Issued Date: _____ PH Date: _____

Type of License: Public Way Paid Fee: \$ 25 Cash / Check Date: 3/10/14

Advertising Fee: \$ N/A Paid

License Fees & Schedule: Please check the type of license you are applying for.

Bazaar or Flea Market-Exp. June 30th

_____ 1-3 Days (\$50) Date and Location of Event: _____

_____ Annually (\$225)

Bowling Alleys, Pool Halls and Billiards-Exp. June 30th

_____ Number of Lanes (\$20 each) _____ Number of Tables (\$20 each)

Carnival or Circus

_____ Number of Days (\$150/day) Date and Location of Event: _____

Commercial Vehicle-Exp. December 31st _____ Number of Vehicles (\$75/vehicle) (New licenses issued between 7/1 and 12/31 is \$38 per vehicle) (New Vehicles – one time \$25 inspection fee)

Food Service Establishment (Victualer)-Exp. May 31st

FSE with Malt, Vinous & Spirituous Liquor (\$250)

FSE with Malt and Vinous (\$200)

FSE with Malt or Vinous (\$175)

FSE with Sit Down, no Alcohol (\$100)

FSE Mobile Carts, Take Out, Coffee, Popcorn, Catering,
B&B's, Bakeries, or Prepared Seafood Vender, ETC (\$75)

FSE: Description of Food to be sold: _____

Innkeeper-Exp. May 31st 1-15 Rooms (\$100) 16+ Rooms (\$175)

Junkyard Automobile Graveyard (\$50 each, both Exp. Oct. 1st) **Auto Recycling (\$250-5 Yrs)**
Plus \$25 application fee for each type _____

Pawnbroker (\$75) Exp. June 30th

Peddler:

_____ #Weeks/\$25/week _____ #Months (up to-3 months-\$50/ up to-6 months \$75) _____ 1 Year (up to 12 months \$100)

Pinball Mach. - Other Amuse Devices (\$35/each) Exp. June 30th _____ Number of Machines/Devices

Second Hand Dealer (\$75)-Exp. June 30th

Sellers of Prepared Food on Public Way (\$1500 Mall vendor/\$3,000 Farmers Market/\$25 other)

Location: 42 Maine St Brunswick Exp. 1st PH in March

As part of the application you must submit a letter of intent from insurance carrier, picture of food service device (not needed for renewals) and a victualer's license. I certify that, to the best of my knowledge, I have complied with all laws and ordinances of the State of Maine and the Town of Brunswick. _____

ABC (Signature of owner, officer, partner or agent)

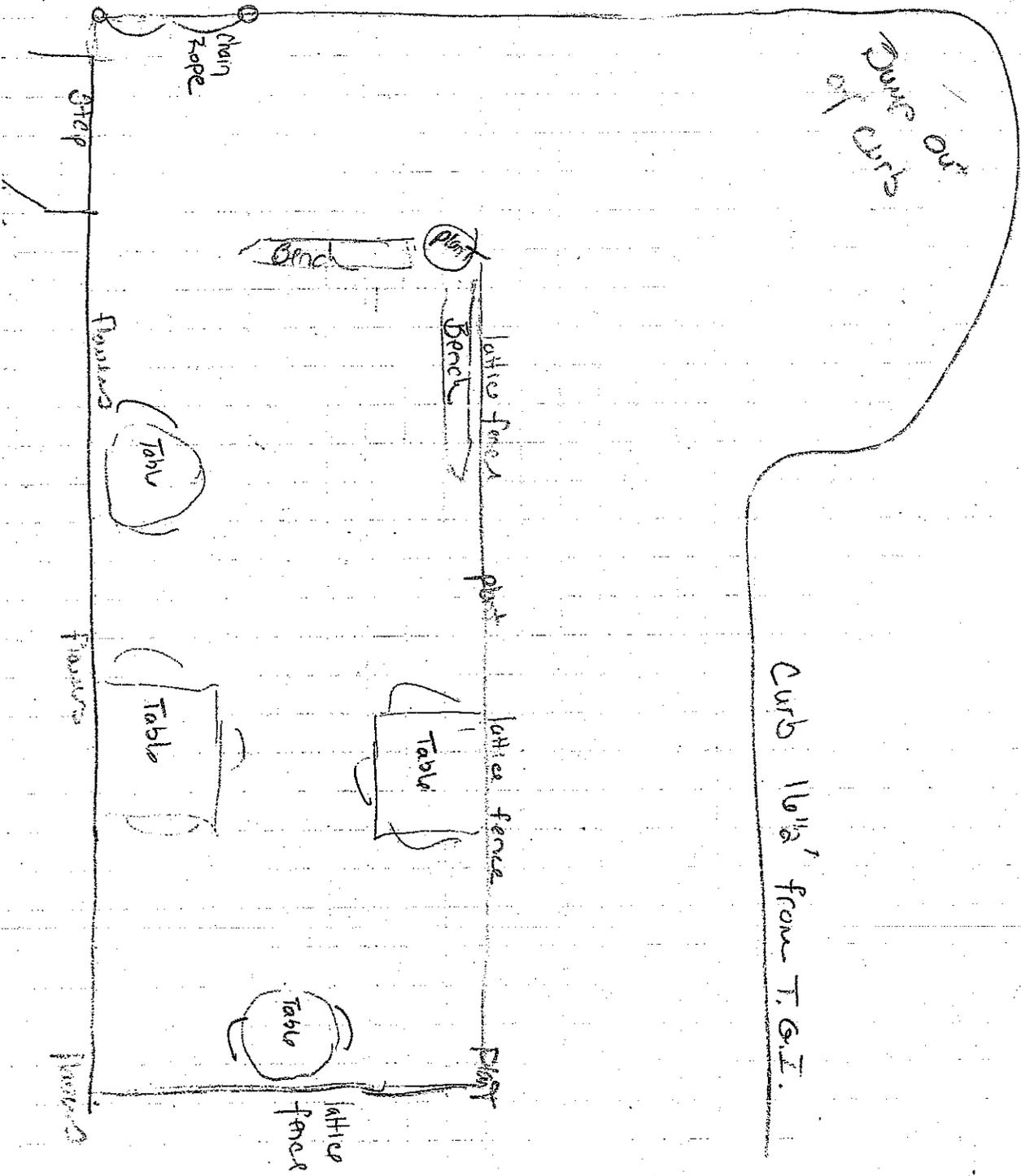
(New applicants must talk to Recreation Dept/there is no proration on new licenses)

Tattooing Establishment (\$75)-Exp. June 30th

Theater (\$150 per screen)-Exp. June 30th _____ Number of Screens

1/27/11
1/21/12
1/22/13

Parking lot



ITEM 34

BACK UP MATERIALS

ITEM 35

BACK UP MATERIALS



March 19, 2014
Benet Pols, Chair
Brunswick Town Council
McClelland Building
Brunswick, ME 04011

Reference: 2014 Brunswick ArtWalk
Permit Request

Dear Benet,

Five Rivers Arts Alliance is in full planning mode for its 2014 Brunswick ArtWalks, which take place during the months of May - October, on every second Friday between 5-8pm, for a total of 6 ArtWalk evenings. We are very excited about the ArtWalks this year, and we've reached out to make this year more festive and collaborative than ever. This year, Five Rivers has reached out to engage more of the community along Maine and Pleasant Streets. Some of our efforts include:

1. **Creating an Adopt an Artist program** with Maine Street businesses. (Local, Wyler's, Timeless Cottage, Cool as a Moose, The Mix, Enoteca...to name a few)
Reaching out to the **performing arts groups in the area** to include their energies the monthly events (MSMT, The Theatre Project, The Music Center, All Species Parade)
2. **Strategic Placement for Artist Popup Venues** (The Brunswick Inn, St Paul's Church) to better move the flow of visitors.
3. Inviting the **Street Performing group from Portland ArtWalk Fame** to bring some of their great entertainment to Brunswick for our monthly celebrations of community and art.
4. Arranging for **off sidewalk entertainment outdoor venues** (Curtis Memorial Library- top of steps, Bank of Maine Patio, Open lot at the corner of Maine and Mason, Patio and porch at The Brunswick Inn)

Attached is the list of the performing arts spaces, for Council approval where noted. Most of these spaces do not require the Town's approval, as they are not in the street or on the public sidewalk, but we have included the full suite of locations and space for the Council's information. **The two spaces that require Council approval are Cool as a Moose and the Gelato Fiasco/Big Top Deli space. On the attached list, an asterisk denotes each of the spaces that do require Council approval.**

As with last year, we are striving to create a festival atmosphere in our downtown for these six evenings, so roving musicians and performers will be out and about during the ArtWalks. We understand that we need no permit for the troubadours, but wanted you to know of our plans.

We are very excited about ArtWalk 2014! The first ArtWalk of the season is a little more than six weeks away. We look forward to the All Species Parade sharing the start of the season with us! Thank you for your time. Please contact me with any questions.

Sincerely,

Joan Carney
5RAA ArtWalk Coordinator



March 19, 2014

Performing Art Spaces for the ArtWalk (#7 and #8 require Council approval):

1. The Brunswick Inn Porch and Patio
2. The Tontine Mall
3. St Paul's Church- Inside
4. Curtis Memorial Library-
music to left of main entrance and
at the top of the steps across from the post office
5. Bank of America- on patio area (5RAA uses this building, so we understand permission is not needed)
6. Lot at Corner of Maine and Mason – approval has been granted from the property owner.
7. **Cool as a Moose***
8. **Gelato Fiasco/Big Top Deli***

Troubadours - we will have different people strolling in song or entertainment each month.

CONSENT AGENDA - A BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Minutes
March 10, 2014
7:00 P.M.
Council Chamber
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Jane F. Millett, and Sarah E. Brayman

Councilors Absent: Councilor John Richardson, Jr.

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Ken Brilliant, Fire Chief; Dan Devereaux, Marine Resources Officer; Linda Smith, Business Development Manager; Steve Langsdorf, Town Attorney; Terry Goan, Police Officer; and TV video crew

Chair Pols called the meeting to order, led the Pledge of Allegiance, and asked the Clerk for Roll Call. He noted the meeting had been properly noticed.

Public Comment:

Kathy Wilson spoke regarding the Black Bridge and her concerns about it being demolished. She asked if something could be done to keep it from being torn down. Councilor Perreault spoke on the work done by MDOT.

Correspondence:

Councilor Perreault spoke regarding a person who is interested in putting a town newsletter forward on either a weekly or monthly basis. He asked Councilors to get back to him on the issue.

Councilor Brayman received a compliment about Public Works' good work on the roads and the thought that they are in better shape than other communities'.

Council Committee Updates

A report was given on the Town Manager Search Subcommittee.

Chair Pols appointed Councilor Perreault, Councilor Wilson, and Councilor Watson to the MRRA TIF Subcommittee.

Adjustments to the Agenda None

MANAGER'S REPORT:

- a) Report on a grant through the Maine Outdoor Heritage Fund for the Captain William Fitzgerald Recreation and Conservation Area Sandplain Grassland Restoration Project**
(Action required)

Mr. Eldridge spoke regarding this item.

Councilor Walker spoke regarding this item.

Councilor Favreau, Chair Pols, Councilor Brayman, and Councilor Millett spoke regarding this item. Councilor Brayman also asked a questions, to which Mr. Eldridge responded.

Councilor Millett moved, Councilor Favreau seconded, to ratify approval of applying for a grant through the Maine Outdoor Heritage Fund for the Captain William Fitzgerald Recreation and Conservation Area Sandplain Grassland Restoration Project. The motion carried with eight (8) yeas.

(A copy of the grant application will be attached to the official minutes.)

- b) Recognition of vehicle purchase from the Sewer District**

Mr. Eldridge spoke on this item.

Councilor Perreault and Councilor Favreau spoke regarding this item.

- c) Appointment of representatives to the Midcoast Council of Government/MidCoast Economic Development District** *(Action required by Chair)*

Chair Pols appointed Mr. Eldridge and Linda Smith to the Midcoast Council of Government/MidCoast Economic Development District.

- d) Report on vacant positions**

Mr. Eldridge spoke regarding this item.

- e) Update on the new Town Hall (McLellan Building) renovation**

Mr. Eldridge spoke regarding this item.

- f) Report relative to the removal of the Black Bridge**

Mr. Eldridge spoke regarding this item. Councilor Brayman asked a question, to which Mr. Eldridge responded.

Chair Pols and Councilor Favreau spoke regarding this item.

(A copy of a letter from MDOT will be attached to the official minutes.)

Brunswick Town Council Minutes

March 10, 2014

Page 3

g) (ADDED) MRRA Board nominations

Mr. Eldridge spoke regarding this item.

h) (ADDED) Route 24 resigning meeting

Mr. Eldridge spoke regarding this item.

PUBLIC HEARING

- 19. The Town Council will hold a public hearing on the following special amusement license, and will take any appropriate action. (Manager)**

**Columbus Club of Brunswick, Inc
D/B/A: Columbus Club of Brunswick
2 Columbus Drive**

Rick Lewis

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Councilor Favreau moved, Councilor Watson seconded, to approve a special amusement license for Columbus Club of Brunswick, 2 Columbus Drive. The motion carried with eight (8) yeas.

NEW BUSINESS

- 20. The Town Council will consider creating the River and Coastal Waters Commission, and will take any appropriate action. (Councilor Wilson and Councilor Walker)**

Councilor Wilson and Councilor Wilson spoke regarding this item.

Councilor Millett spoke regarding this item.

Councilor Brayman asked questions, to which Councilor Wilson responded.

Councilor Walker moved, Councilor Wilson seconded, to create the River and Coastal Waters Commission (RCWC) as an advisory committee to the Town Council, with the attached charge and membership, with suggested amendments, not requiring, but recommending, citizen members representing different geographic areas, and having staggered terms for citizens. The motion carried with eight (8) yeas.

(Copies of a memo from Councilor Wilson and Councilor Walker and the draft charge will be attached to the official minutes.)

Brunswick Town Council Minutes

March 10, 2014

Page 4

- 21. The Town Council will consider setting a public hearing for March 24, 2014, on amendments to Chapter 11 “Marine Activities, Structures and Ways - Article 1 Harbor, Coastal Tidal and Navigable Fresh Waters” relative to the Harbormaster’s authority and mooring requirements, and will take any appropriate action. (Councilor Wilson and Councilor Walker)**

Chair Pols spoke regarding this item.

Councilor Wilson and Councilor Walker spoke regarding this item.

Chair Pols asked a question, to which Officer Devereaux responded.

Attorney Langsdorf spoke regarding this item.

Councilor Watson moved, Councilor Walker seconded, to set a public hearing for March 24, 2014, on amendments to Chapter 11 “Marine Activities, Structures and Ways - Article 1 Harbor, Coastal Tidal and Navigable Fresh Waters” relative to the Harbormaster’s authority and moorings. The motion carried with eight (8) yeas.

- 22. The Town Council will consider a request from the Brunswick Downtown Association for use of the Lower Mall for the Taste of Brunswick Event, to be held on Saturday, June 14, 2014, and will take any appropriate action. (Manager)**

Chair Pols spoke regarding this item.

Debora King, BDA Executive Director, spoke regarding this item.

Chair Pols moved, Councilor Millett seconded, to approve the BDA’s request for the Taste of Brunswick event to be held on June 14, 2014. The motion carried with eight (8) yeas.

Chair Pols moved, Councilor Wilson seconded, to permit the sale of alcohol at the Taste of Brunswick Event on June 14, 2014. The motion carried with eight (8) yeas.

(A copy of the BDA letter will be attached to the official minutes.)

- 23. The Town Council will consider the following requests for Sellers of Prepared Food on Public Ways on the Brunswick Mall, and will take any appropriate action. (Manager)**

**Farmer’s Market
The Crabby Lobster**

**Danny’s Dogs
Wrappers**

ACTION

Chair Pols spoke regarding this item.

Councilor Perreault moved, Councilor Millett seconded, to approve licenses for Sellers of Prepared Food on Public Ways for the Brunswick Mall for the Farmer’s Market, Danny’s Dogs, The Crabby Lobster, and Wrappers. The motion carried with eight (8) yeas.

Brunswick Town Council Minutes

March 10, 2014

Page 5

- 24. The Town Council will consider a request for Sellers of Prepared Food on Public Ways for outdoor seating, and will take any appropriate action. (Manager)**

**Bombay Mahal, 99 Maine Street
Flipside, 111 Maine Street
Gelato Fiasco, 74 Maine Street
Shere Punjab, 46 Maine Street**

Chair Pols spoke regarding this item.

Councilor Perreault spoke regarding this item.

Councilor Millett spoke regarding this item and asked questions, to which Fran Smith responded.

Councilor Favreau moved, Councilor Perreault seconded, to approve licenses for Sellers of Prepared Food on Public Ways on a Sidewalk for Flipside, 111 Maine Street; Gelato Fiasco, 74 Maine Street; Bombay Mahal, 99 Maine Street; and Shere Punjab, 46 Maine Street. The motion carried with eight (8) yeas.

- 25. The Town Council will consider authorizing the submittal of a Letter of Intent for a housing assistance grant on behalf of the Greater Brunswick Housing Corporation, and will take any appropriate action. (Manager)**

Mr. Eldridge spoke regarding this item.

Marty Szydowski, Greater Brunswick Housing Corporation, spoke regarding this item.

Councilor Millet recused herself from participation on this item since she might be involved in a real estate transaction with the grant applicant.

Councilor Perreault and Councilor Watson spoke regarding this item and asked questions, to which Chair Pols and Mr. Szydowski responded.

Councilor Favreau asked a question, to which Mr. Eldridge responded.

Councilor Brayman moved, Councilor Wilson seconded, to authorize the submittal of a Letter of Intent for a housing assistance grant on behalf of Greater Brunswick Housing Corporation relative to a multi-unit dwelling located at 57 Pleasant Street, or other location. The motion carried with seven (7) yeas. Councilor Millett abstained.

(Copies of a narrative on the project from John Hodge, Executive Director of the Brunswick Housing Authority, and the letter of intent, will be attached to the official minutes.)

- 26. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)**

Councilor Favreau made the following nominations:

Brunswick Town Council Minutes

March 10, 2014

Page 6

Charles Priest to serve on the Sewer District. Mr. Priest was appointed with eight (8) yeas.

Gary Massanek to serve on the Village Review Board

Laura Leinert to serve on the Village Review Board

Councilor Perreault nominated Sande Updegraph to serve on the Village Review Board.

Councilor Millett and Councilor Perreault spoke.

Gary Massanek received seven (7) yeas.

Laura Leinert received seven (7) yeas.

Since both nominees received over five votes, no vote was necessary for Ms. Updegraph. Mr. Massanek and Ms. Leinert were appointed to the Village Review Board.

CONSENT AGENDA

a) Approval of the Minutes of February 24, 2014

Councilor Millett asked for a correction to page one about her train comments.

Councilor Wilson moved, Councilor Walker seconded, to approve the Consent Agenda, with the requested correction on page one. The motion carried with eight (8) yeas.

Councilor Watson moved, Councilor Perreault seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 8:27 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
March 15, 2014*

March 24, 2014
Date of Approval

Council Chair