

BRUNSWICK TOWN COUNCIL
Agenda
April 7, 2014
6:30 P.M. - Executive Session
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Executive Session: consultations with legal counsel regarding pending or contemplated litigation [1 M.R.S.A. §405(6)(E)]

Pledge of Allegiance

Roll Call

Public Comment:

Acknowledgment that meeting was properly noticed

Correspondence

Council Committee Updates

Adjustments to the Agenda

MANAGER'S REPORT:

- a) Permission to apply for MMA Safety Enhancement Grant to assist with the purchase of turnout gear for the Fire Department (*Action Required*)
- b) Permission to apply for MMA Safety Enhancement Grant to assist with the purchase of a chemical air purifier for Town Hall (*Action Required*)
- c) Report on MMA seeking nominations for their Executive Committee and Vice President
- d) Update on Route 24 re-signing

PUBLIC HEARING

- 39. The Town Council will hear public comments for amendments to the Chapter 11 "Marine Activities, Structures and Ways – Article III Shellfishing" relative to increasing the conservation credit points for commercial harvesters from 10 to 20 per year, to be enacted on an emergency and regular basis, and will take any appropriate action. (Councilor Walker and Councilor Wilson)

PUBLIC HEARING/ACTION

NEW BUSINESS

- 40. The Town Council will consider writing a letter to the Federal Rail Administration (FRA) supporting the Brunswick West Neighborhood Coalition’s request that the FRA conduct an Environmental Impact Statement (EIS) of NNEPRA’s proposal to build a maintenance and layover facility at the Brunswick West site, and will take any appropriate action. (Councilor Perreault and Councilor Millett)

ACTION

- 41. The Town Council will consider setting a public hearing for April 28, 2014, on a CDBG grant application for Greater Brunswick Housing Corporation, and will take any appropriate action. (Manager)

ACTION

- 42. The Town Council will consider selecting a firm to undertake the Town Manager search, and will take any appropriate action. (Chair Pols, Councilor Richardson, and Councilor Millett)

ACTION

- 43. The Town Council will consider requesting the Planning Board review section 604.7 of the Zoning Ordinance relative to eliminating the sixty day restriction for political signs, and will take any appropriate action. (Chair Pols)

ACTION

- 44. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

CONSENT AGENDA

- a) Approval of the Minutes of March 17, 2014
- b) Approval of the Minutes of March 24, 2014
- c) Approval of quit claim deeds for property depicted as Map U37, Lot 029, Sub 000 Typ 000 and a mobile home located depicted on Map U051, Lot 001, Sub 000 Typ 353

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER’S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
April 7, 2014
Council Notes and Suggested Motions

Executive Session: consultations with legal counsel regarding pending or contemplated litigation [1 M.R.S.A. §405(6)(E)]

Suggested motion:

Motion to go into executive session for consultations with legal counsel regarding pending or contemplated litigation per 1 M.R.S.A. §405(6)(E).

COUNCIL COMMITTEE UPDATES

Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER'S REPORT:

- a) Permission to apply for MMA Safety Enhancement Grant to assist with the purchase of turnout gear for the Fire Department (Action Required): This item is to apply for a grant to assist with the purchase of two sets of firefighting turnout gear. The Fire Department has money already in the budget, and, if awarded, this would provide a savings. Deputy Chief Koslosky will be at your meeting to answer any questions. A copy of his memo is included in your packet.

Suggested motion:

Motion to apply for, and if received, expend a MMA Safety Enhancement Grant to assist with the purchase of two sets of turnout gear for the Fire Department in an amount up to \$3,592.

- b) Permission to apply for MMA Safety Enhancement Grant to assist with the purchase of a chemical air purifier for Town Hall (Action Required): This item is to apply for this grant to assist with the purchase of a chemical air purifier for the new Town Hall. This equipment will help those affected by chemical sensitivities caused by new carpeting or fresh paint. The Town's match would be up to \$300 which is available within existing funds. A copy of a memo from Jessica Factor, along with grant information, will be included in your packet.

Suggested motion:

Motion to apply for, and if received, expend a MMA Safety Enhancement Grant to assist with the purchase of a chemical air purifier for the new Town Hall in the amount \$600.

- c) Report on MMA seeking nominations for their Executive Committee and Vice President: MMA has provided information seeking nominations for their Executive Committee and Vice President. If any Councilor is interested in being considered for either position, this would be an opportunity for the Council to nominate you. The Town is not required to provide names to be considered.

Suggested motion:

If you wish, the Council can provide nominations either at this meeting, or we can bring it back to the April 28th meeting if additional time is needed.

- d) Update on Route 24 re-signing: This item is to hear an update on the public meeting MPIC held on March 17th at the Council's request regarding the re-signing of Route 24 in Topsham and Brunswick, and the establishment of a Business Route 24. Anna Breinich and Margo Knight will be at the meeting to answer any questions. Copies of Ms. Breinich's memo, along with materials provided to the Council at your January 21st meeting, are included in your packet.

Suggested motion: No motion required.

PUBLIC HEARING

39. This item is the required public hearing for amendments to the Chapter 11 "Marine Activities, Structures and Ways – Article III Shellfishing" relative to increasing the conservation credit points for commercial harvesters from 10 to 20 points per year, to be enacted on an emergency and regular basis. The reason for the emergency provision is to ensure it is in place prior to the license season that begins on April 25th. The points are earned throughout the 2014-15 license year and must be earned as part of requirements to be allowed to be licensed for 2015-16. At a special meeting, the Brunswick Marine Resource Committee unanimously voted to support strengthening the required commercial shellfish harvester conservation efforts, and adding American Oysters, European Oysters, and Razor Clams to *Section 11-71 Definitions*. Copies of a memo from Marine Resource Committee and the draft language are included in your packet.

Suggested motion:

Motion to adopt amendments to the Chapter 11 "Marine Activities, Structures and Ways – Article III Shellfishing" relative to increasing the conservation credit points for commercial harvesters from 10 to 20 per year, along with changes adding definitions for American Oysters, European Oysters, and Razor Clams, to be enacted on an emergency and regular basis.

NEW BUSINESS

40. This item, sponsored by Councilor Perreault and Councilor Millett, is to consider writing a letter to the Federal Rail Administration (FRA) supporting the Brunswick West Neighborhood Coalition's request that the FRA conduct an Environmental Impact Statement (EIS) of NNEPRA's proposal to build a maintenance and layover facility at the Brunswick West location. Copies of a draft letter, a letter from the Town Attorney regarding this issue, and a petition requesting the EIS are included in your packet. A bound report from Charles Wallace will be provided separately from the packet.

Suggested motion:

Motion to write a letter to the Federal Rail Administration (FRA) supporting the Brunswick West Neighborhood Coalition's (BWNC) request that the FRA conduct an Environmental Impact Statement (EIS) of NNEPRA's proposal to build a maintenance and layover facility at the Brunswick West site.

41. This item is to consider the Greater Brunswick Housing Corporation's (GBHC) request for the Town of Brunswick to set a public hearing on April 28, 2014, for their request to the Department of Economic and Community Development's Office of Community Development for \$500,000 from the Community Development Block Housing Assistance Grant program to provide funding for the GBHC's purchase of existing multi-family residential properties in order to make substantial rehabilitation to existing apartments. A list of the properties that may in full or in part be included in the rehabilitation efforts is included in your packet, along with a memo and a letter of intent.

Suggested motion:

Motion to set a public hearing for April 28, 2014, on a CDBG grant application for Greater Brunswick Housing Corporation.

42. This item, sponsored by Chair Pols, Councilor Millett, and Councilor Richardson, is to consider selecting a firm or firms to undertake the Town Manager search. The Committee met and will report to the full Council on their discussions. Copies of an email from Jessica Factor and materials from Strategic Talent Management are included in your packet.

Suggested motion 1:

The Town of Brunswick will engage the services of _____ to provide services in support of its search, recruitment, and contract negotiations for a new Town Manager.

Suggested motion 2:

The Town Council will engage the services of _____ to provide assessment services to the Town of Brunswick in connection with its search and recruitment of a new Town Manager. These assessment services shall be limited to final candidates at a cost of \$650 per candidate.

43. This item, sponsored by Chair Pols, is to consider requesting that the Planning Board review section 604.7 of the Zoning Ordinance relative to eliminating the sixty day restriction for political signs being allowed, in light of a recent court case. The case indicated that restricting the timeframe for political signs was unconstitutional. The Town Attorney will provide a legal opinion to the Planning Board to use in their consideration of this change. A copy of the current ordinance language is included in your packet.

Suggested motion:

Motion to request the Planning Board review section 604.7 of the Zoning Ordinance relative to eliminating the sixty day restriction for political signs being allowed in light of a recent court case.

44. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. The committee will be recommending moving William Guindon from an alternate member to a vacant full-time position on the Personnel Board. A copy of his application is included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- a) Approval of the Minutes of March 17, 2014: A copy of the minutes is included in your packet.
- b) Approval of the Minutes of March 24, 2014: A copy of the minutes is included in your packet.
- c) Approval of quit claim deeds for property depicted as Map U37, Lot 029, Sub 000 Typ 000 and a mobile home located depicted on Map U051, Lot 001, Sub 000 Typ 353: This item is to deed back property to the owners who have paid owed taxes. Copies of the deeds are included in your packet.

Suggested motion:

Motion to approve the Consent Agenda.

Suggested motion:

Motion to adjourn the meeting.