

**BRUNSWICK TOWN COUNCIL**  
**Agenda**  
**May 5, 2014**  
**6:00 P.M. – Workshop**  
**7:00 P.M. – Regular Meeting**  
**Council Chambers**  
**Town Hall**  
**85 Union Street**

6:00 P.M. - The Town Council will hold a Workshop with MMA on the Town Manager Search

Pledge of Allegiance

Roll Call

Public Comment:  
    Memorial Day Committee

Correspondence:

Council Committee updates

Adjustments to the Agenda:

**MANAGER’S REPORT:**

- (a) Town Proclamation recognizing Town Commons Day (*Action Required*)
- (b) Permission to expend Highway Safety Grant (*Action Required*)

**PUBLIC HEARING**

- 54. The Town Council will hold a public hearing on a location permit to install a proposed electrical line along public ways for SolarCity to serve Bowdoin College, and will take any appropriate action. (Manager)

**PUBLIC HEARING/ACTION**

**NEW BUSINESS**

- 55. The Town Council will consider setting a public hearing for May 29, 2014, on a CDBG grant application of Frosty’s Donuts for a project at Brunswick Landing, and will take any appropriate action. (Manager)

**ACTION**

56. The Town Council will discuss returning to detailed meeting minutes and improving search capabilities for the Town website, in particular for Council minutes and packets, and will determine if further action is needed. (Councilor Millett and Councilor Brayman)

**DISCUSSION**

**CONSENT AGENDA**

- a) Approval of the minutes of April 28, 2014
- b) Appointment of Fran Smith as Warden and Elin Gould, Sara King, and Joe Zrioka as Deputy Wardens for the June 10, 2014 Election
- c) Approval of Registrar's extended hours for the June 10, 2014 Election
- d) Approval of Games of Chance for Knights of Columbus

Workshop to follow regular meeting:

Following the regular meeting the School Department will present their budget.

**Brunswick Town Council**  
**Agenda**  
**May 5, 2014**  
**Council Notes and Suggested Motions**

6:00 P.M. - The Town Council will hold a Workshop with MMA on the Town Manager Search

**COUNCIL COMMITTEE UPDATES:**

Councilors with information on the Committees they are involved with will share information with the Council and public.

**MANAGER'S REPORT:**

- (a) Town Proclamation recognizing Town Commons Day (Action Required): Annually basis, the Town Council proclaims Town Commons Day. This year the May 8th date will represent the 295<sup>th</sup> anniversary of the date the Pejepscot Proprietors granted land to the Town of Brunswick. Copies of the Proclamation, along with the Town Commons Committee annual report, are included in your packet.

Suggested motion:

Motion to adopt the Proclamation for Town Commons Day.

- (b) Permission to apply for and expend Highway Safety Grant (Action Required) This item is to allow the Police Department to expend a grant that they received from the Bureau of Highway Safety regarding the Seat Belt Enforcement and Education Campaign. The amount is for \$3,000 and requires no Town match. A copy of a letter from the Bureau is included in your packet.

Suggested Motion:

Motion to allow the Police Department to expend a grant from the Bureau of Highway Safety regarding the Seat Belt Enforcement and Education Campaign in the amount of \$3,000.

**PUBLIC HEARING**

54. This item is a public hearing on a location permit for SolarCity. This location permit allows SolarCity to install an underground electrical line to service Bowdoin College. Prior to this hearing, Bowdoin College sent notices to abutters of locations where the electrical line will be run. The line is being proposed to be installed in the right-of-way down Hambleton Avenue, and along Harpswell Road to Farley Field House. The College, SolarCity and the Town Attorney continue to work out final details. At your meeting, the Town Attorney will be prepared to discuss the hearing requirement, provide conditions to be attached to the permit, and discuss any potential maintenance role for the College. Copies of the previous memo from the Town Attorney, a letter from Bowdoin, and the draft permit, including plans and aerial map of the location, are included in your packet.

Suggested motion:

Motion to approve a location permit for SolarCity to install an underground electrical line to service Bowdoin College, with the line running from Bowdoin property on Brunswick Landing to the College through the right-of-way down Hambleton Avenue, along Harpswell Road to Farley Field House. There will be specific conditions to be attached to the permit. (They will be provided at your meeting.)

**NEW BUSINESS**

55. This item is to consider setting a public hearing for May 29, 2014, on a CDBG grant application for Frosty's Donuts for a project at Brunswick Landing. The Town has received verbal assurance from DECD that the Town will be invited to apply. The next step is to set a public hearing on the application. There is a ten day advertisement requirement and the application is due May 30<sup>th</sup>, so staff is recommending setting the public hearing on this meeting so there is time enough to get the hearing in the newspaper by May 19<sup>th</sup>. By waiting to hold the public hearing until May 29<sup>th</sup> (rather than the regular Town Council meeting on May 19<sup>th</sup>) Linda Smith is allowed enough time to work with Frosty's to have a complete or substantively complete application for the public and Council to review when the notice is published, and still give the Council enough time to adequately review the application prior to the public hearing. The public hearing will be part of the special budget adoption meeting. A copy of the approved letter of intent will be included in your packet.

Suggested motion:

Motion to set a public hearing for May 29, 2014, on a CDBG grant application for Frosty's Donuts for a project at Brunswick Landing.

56. This item is sponsored by Councilor Millett and Councilor Brayman to discuss returning to detailed meeting minutes and improving search capabilities for the Town website, in particular for Council minutes and packets. No action is being proposed, just feedback to allow for the proper research to be done if there is any desire on the part of the Council to change the current procedure.

Suggested motion: This is a discussion item so there is no proposed action.

**CONSENT AGENDA**

- a) Approval of the Minutes of April 28, 2014: A copy of the minutes will be included in your packet.
- b) Appointment of Fran Smith as Warden and Elin Gould, Sara King, and Joe Zrioka as Deputy Wardens for the June 10, 2014 Election This item is to appoint the Warden and Deputy Wardens for the State Primaries and School Budget Validation Referendum.
- c) Approval of Registrar's extended hours for the June 10, 2014 Election: This item is to consider setting extended registrar hours for this June's referendum. A copy of the notice for the extended hours is included in your packet.

- d) Approval of Games of Chance for Knights of Columbus: This is the semi-annual approval of these games for the Knights of Columbus. A copy of their application will be included in your minutes.

*Suggested Motion:*

Motion to approve the Consent Agenda.

*Suggested Motion:*

Motion to adjourn the meeting.

Workshop to follow regular meeting:

Following the regular meeting the School Department will present their budget.