

BRUNSWICK TOWN COUNCIL

Agenda

June 2, 2014

7:00 P.M.

Council Chambers

Town Hall

85 Union Street

Pledge of Allegiance

Roll Call

Acknowledgment that meeting was properly noticed

Public Comment

Correspondence

Council Committee Updates

Adjustments to the Agenda

MANAGER'S REPORT:

- a) Nomination to the MMA Legislative Policy Committee and ideas for legislation (*Action possible*)
- b) Election reminder for June 10th Primary and School Budget Validation Referendum
- c) Update on the Town Manager search, with a public forum set for June 23rd

PUBLIC HEARING

- 67. The Town Council will hear public comments on the following Special Amusement Licenses, and will take any appropriate action. (Manager)

Special Amusement

MCM Corp

D/B/A: Hacienda Pancho Villa Mexican Restaurant
164 Pleasant Street

Fernando Saldana

1337 Beer LLC

D/B/A: Ebenezer's Brew Pub (New Name)
112 Pleasant Street

Christopher & Jennifer Lively

JJ & M LLC

D/B/A: Benchwarmers Sports Pub

Jennifer Lewis

212 Maine Street

Jimbo's Catering
D/B/A: 1898 Bar & Grill
165 River Road

James Gallant

PUBLIC HEARING/ACTION

68. The Town Council will hear public comments on a "Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use," and will take any appropriate action. (Manager)

PUBLIC HEARING/ACTION

NEW BUSINESS

69. The Town Council will consider electing to exercise jurisdiction over the Bowdoin College Solar Array application for a Special Permit approved by the Planning Board on May 27th, and will take any appropriate action. (Councilor Favreau)

ACTION

70. The Town Council will consider approving the Pledge for the "International Charter for Walking" statement, and will take any appropriate action. (Manager)

ACTION

71. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

CONSENT AGENDA

- a) Approval of the Minutes of May 19, 2014
- b) Approval of the Minutes of May 15, 2014
- c) Approval of utility permits from Maine Natural Gas for sections of Alder Drive, Tamarack Drive, Magnolia Lane, Huckleberry Lane, and Walnut Lane

Brunswick Town Council
Agenda
June 2, 2014
Council Notes and Suggested Motions

COUNCIL COMMITTEE UPDATES

Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER'S REPORT:

- a) Nomination to the MMA Legislative Policy Committee and ideas for legislation (*Action Possible*) This is the Council's opportunity to make a nomination for a position on this Committee that is not exclusive to Brunswick, but can be a Brunswick official. Currently, Abbe Yacoben of Freeport and Elinor Multer of Harpswell share that position on the Committee. You are not required to provide a nomination, and you will appoint to the position that solely belongs to Brunswick at a future time. In addition, MMA is looking for ideas for MMA's 2015-2016 Legislative Agenda. If any Councilors have ideas you can either provide them at the meeting or via email to Fran Smith so they can be finalized prior to the deadline of June 20th. If necessary, we can bring this item back at your June 16th meeting for further discussion, if needed, prior to submitting ideas to MMA. Copies of the information on nominations and ideas are included in your packet.

Suggested motion:

The Council can opt to provide names for nominations, but are not required. The nominee(s) must complete a form giving consent to serve if selected.

- b) Election reminder for June 10th Primary and School Budget Validation Referendum: This is a reminder of the election: Absentee ballots are available until Thursday, June 5th in the Town Clerk's office. On Thursday, the office will be open until 7:00 p.m., with normal hours 8:30 a.m. to 4:30 p.m. The polls are open 7:00 a.m. to 8:00 p.m. at the Junior High School, 65 Columbia Avenue.

Suggested motion: None is required.

- c) Update on the Town Manager search, with a public forum set for June 23rd: This item is to inform the public that the Council will hold a public forum to get input regarding the Town Manager search.

Suggested motion: None is required.

PUBLIC HEARING

67. This item is the required public hearing on renewal Special Amusement Licenses for Hacienda Pancho Villa Mexican Restaurant, Ebenezer's Brew Pub (formerly Lion's

Pride), Benchwarmers Sports Pub, and 1898 Bar and Grill. Copies of the public hearing notice and applications, with planned activities listed, are included in your packet.

Suggested Motion:

Motion to approve Special Amusement Licenses for Hacienda Pancho Villa Mexican Restaurant, Ebenezer's Brew Pub (formerly Lion's Pride), Benchwarmers Sports Pub, and 1898 Bar and Grill.

68. This item is the required public hearing on the "Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use." This resolution will authorize the additional funds needed to cover the expenses beyond the original approved amounts. The process for amending the budget is outlined in the Town Charter Section 504. Upon the recommendation of the Town Manager, the Town Council may amend the budget. The Council shall hold a public hearing at least 10 days prior to the adoption of any amendment. Any amendment that seeks to increase the amount of the total budget appropriations for the year shall only be made from unappropriated available revenue. Copies of a memo from Mr. Eldridge, the draft resolution, and public hearing notice which appeared in the newspaper on May 22nd, are included in your packet.

Suggested Motion:

There is no action at this meeting since the Charter requires at least ten days from the date of the public hearing to amend the budget. This item will come back to the Council for action at the June 16th meeting.

NEW BUSINESS

69. This item is sponsored by Councilor Favreau for the Council to consider electing to exercise or not exercise jurisdiction over the Bowdoin College Solar Array application for a Special Permit approved by the Planning Board. In addition to Development Review approval, a Special Permit was required for approval of the Bowdoin College Solar Array application. The proposed use, a renewable energy generating system as a principal use, is an omitted use in the Brunswick Zoning Ordinance and as such, requires a Special Permit. During the review process, staff missed a public hearing notification deadline for the Planning Board's Public Hearing, thereby delaying action by the Planning Board by 2 weeks. By ordinance, a public hearing is required for all Special Permit applications and requires a 10-day notification period, compared to the 7-day required notification for any other larger-scale major development review proposals. As Special Permit requests are not submitted very often, staff assumed the same public hearing notification timeframe applied but caught the error in time to remove the solar array project from the Planning Board meeting agenda. Consequently, the project was rescheduled for consideration by the Planning Board 2 weeks later than originally scheduled.

Section 701.1.G. gives the Town Council 30 days from the date of Planning Board approval of the Special Permit to exercise jurisdiction over the application. If Council exercises jurisdiction by a majority vote, the Council must then schedule a public hearing at which time it may ratify, reverse or modify the decision on Planning Board. If Council considers exercising jurisdiction and refrains from doing so within the 30 days, the Planning Board's decision is deemed ratified by the Council. Either way, the required 30-day review period by Town Council would be shortened by either action of Council. Staff recommends Town Council consider exercising jurisdiction over the Special Permit application. The approved findings of fact and staff memo are included in your packet.

Suggested Motion:

Option 1: Motion to exercise jurisdiction over the Bowdoin College Solar Array application for a Special Permit approved by the Planning Board on May 27, 2014, and set a public hearing for June 16, 2014.

OR

Option 2: Motion to not exercise jurisdiction over the Bowdoin College Solar Array application for a Special Permit approved by the Planning Board on May 27, 2014.

70. This item is for the Council to consider approving the Pledge from the "International Charter for Walking." This request comes from the Bicycle and Pedestrian Advisory Committee. This pledge does not require the Town to spend any money nor mandate any specific actions. Rather, it sets forth a series of principles and recommended actions – most of which the Town appears to be pursuing or implementing already. Copies of a memo from Jeremy Doxsee and the pledge, along with supporting materials, are included in your packet.

Suggested Motion:

Motion to approve the Pledge for the "International Charter for Walking."

71. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- d) Approval of the Minutes of May 19, 2014: A copy of the minutes is included in your packet. Please note the minutes reflect the time the discussion on each item began.
- e) Approval of the Minutes of May 15, 2014: A copy of the minutes is included in your packet.
- f) Approval of utility permits for Maine Natural Gas for sections of Alder Drive, Tamarack Drive, Magnolia Lane, Huckleberry Lane, and Walnut Lane: Copies of the memo and permits are included in your packet.

In application ULP 2014-07, Alder Drive Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located on the west side of Sumac Drive, the proposed gas main will run easterly across Sumac Drive to the sidewalk on the north side of Alder Drive, continuing under the sidewalk to Tamarack Drive. Approximately 625 feet of 2” gas main.

In application ULP 2014-08, Tamarack Drive Maine Natural Gas seeks authorization to install a 2” gas main from the proposed gas main to be located on the north side of Alder Drive at Tamarack Drive. The new gas main will run from the proposed gas main outside the pavement behind the curb around the full circle of Tamarack Drive back to the point of beginning. Approximately 2500 feet of 2” gas main.

In application ULP 2014-09, Magnolia Lane Maine Natural Gas seeks authorization to install a 2” gas main from the proposed gas main to be located on the south side of Magnolia Lane at Tamarack Drive. The new gas main will run from the proposed gas main outside the pavement behind the curb around to the back side of the cul-de-sac on Magnolia Lane. Approximately 300 feet of 2” gas main.

In application ULP 2014-10, Huckleberry Lane Maine Natural Gas seeks authorization to install a 2” gas main from the proposed gas main to be located on the east side of Huckleberry Lane at Tamarack Dr. The new gas main will from run the proposed gas main outside the pavement behind the curb around to the back side of the cul-de-sac on Huckleberry Lane. Approximately 300 feet of 2” gas main.

In application ULP 2014-11, Walnut Lane Maine Natural Gas seeks authorization to install a 2” gas main from the proposed gas main to be located on the north side of Walnut Lane at Tamarack Drive. The new gas main will run from the proposed gas main outside the pavement behind the curb around to the back side of the cul-de-sac on Walnut Lane. Approximately 325 feet of 2” gas main.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER REPORT A BACK UP MATERIALS



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

To: MMA's Key Municipal Officials
From: Peter Nielsen, President, Maine Municipal Association
Date: May 8, 2014
Re: Nominations to MMA's Legislative Policy Committee

We are beginning the process to elect 70 municipal leaders to the MMA Legislative Policy Committee. Given the importance of the LPC to MMA's overall mission, I urge you to help us identify nominees for service during the 2014-2016 biennium.

The LPC brings elected and appointed officials together from towns, cities, and regions across the state. Its purpose is "to define municipal interests and to maximize those interests through effective participation in the legislative process." Operating like a town meeting, usually on Thursday, the LPC sets MMA's public policy positions for representation in the State House.

The new LPC will prepare its desired directions for submission to the Legislature in January 2015. It will respond to the Governor's and legislators' initiatives. MMA staff follows through on the LPC's directions. I've served in different years since the early 1990's. My experience is that some of the best and most productive conversations occur in the LPC Subcommittee meetings on Thursday mornings. Participation produces results, often with eventual statewide effect.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

I've found the LPC to be a powerful mixture of seasoned veterans who find continued service worthwhile, and new members with fresh concerns and insights. The results help make MMA an important player in the Maine legislative process. Think about giving it a try. Thanks.

Background Information. Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage

(over)

expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

Nomination Process

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 23rd.

Nominee Profile

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

Deadline for Submitting Nomination



The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee must sign* the nomination form for it to be valid.



The form must be returned to MMA by 5:00 p.m. on June 19, 2014, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form to **Laura Ellis** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330), by FAX (624-0129) or by email (Lellis@memun.org).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

To: Maine's Selectmen, Town or City Councilors, and Key Officials
Fr: Geoff Herman, Director of State and Federal Relations
Re: Election of the Legislative Policy Committee
Development of the Association's 2015-2016 Legislative Agenda
Date: May 19, 2014

With the attached survey we are seeking your input to establish the legislative priorities of Maine's elected town and city leaders for the upcoming legislative session.

Background: As we hope you are aware, MMA's public policy positions are determined by the Association's 70-member Legislative Policy Committee (LPC). The election process for 2014 is currently underway, and a new Legislative Policy Committee will be "seated" in mid-August. A listing of the newly elected members will be posted on MMA's website and published in the December 2014 edition of the Maine Townsman. Municipal officials will also be able to obtain a copy of the list by contacting Laura Ellis at 1-800-452-8786 or lellis@memun.org.

The overall charge to the Legislative Policy Committee is to determine the Association's position on matters of public policy (such as legislation or regulation) related to local government. That task can be broken down into proactive and reactive components.

Proactively, the LPC is asked to develop the Association's legislative agenda for the upcoming two-year legislative cycle. That legislative agenda represents the changes to the laws the state's elected municipal leaders would like to see enacted. If MMA is going to be promoting a legislative agenda over the next two years, the specific bills Maine's municipal leaders would like to see advanced to the Legislature must be fully developed, written, reviewed and approved by the LPC and provided to a sponsoring legislator by mid-December. For background information, a description of the various legislative agendas MMA has advanced over the last 16 years is attached to this memo.

On the reactive side, after the next Legislature convenes in January, hundreds of municipally-related bills submitted by others will be taken up by Maine's lawmakers for consideration. The LPC will be charged with determining the Association's positions on those bills.

With respect to both responsibilities, each LPC representative is charged with representing the interests of the municipal leaders located throughout that representative's State Senate District. To assist with that effort, please feel free over the next two years to contact your LPC representatives and let them know where you stand on the issues that are important to your community.

(over)

What do you think needs to be done legislatively? The very first task that the LPC is going to undertake is the development of MMA's legislative agenda for the 2015-2016 biennium. That process begins by brainstorming a grand list of all the possible ideas for necessary legislation that the elected municipal officers of Maine would like to see.

That is where you come in.

We need your assistance in generating a list of important municipal public policy issues you would like to see submitted to the Legislature for consideration.

If you have only one idea for legislation or several, they are all welcome. If your ideas are as large as comprehensive tax reform or as small as fixing the way the fence viewing statute is worded, they are still welcome. Our goal is to get as long and broad a list of suggestions as possible. As soon as the list of your ideas is created, the Legislative Policy Committee can begin prioritizing those suggestions and assembling the municipal agenda to present to the next Legislature in January. If you do not think the Association should be advancing a legislative agenda, there is a place in the survey to make that suggestion as well.

Our only request is that you provide enough detail about your proposal so that there will be no confusion about its intent or impact. For example, "advancing tax reform" does not, in itself, provide enough guidance. For this example, the major elements of the tax reform proposal should be described, or a reference should be made to a tax reform proposal that has been previously advanced.

Finally, if you provide us with contact information in the space provided in the survey, we will be sure to contact you if your legislative proposal fails to make the LPC's final agenda so that you will have an opportunity to have the legislation submitted on your own behalf. If that should occur and you would like to explore that option, we would be glad to provide you any assistance, such as drafting the legislative proposal or connecting with your local legislative sponsor.

Thank you very much for taking the time to fill out this survey. If you could either FAX your response to 624-0129 or mail it back in the pre-addressed, stamped envelope no later than **June 20, 2014** it would be most appreciated.

Ideas for MMA's 2015-2016 Legislative Agenda

Name: _____ Municipality: _____

Contact information: Telephone: _____

E-mail address: _____

Ideas for legislation: (please use as much space as may be necessary on the back or on additional sheets of paper to provide clear details of your proposal)

1. _____

2. _____

3. _____

4. _____

5. _____

I don't think MMA should advance a legislative agenda during the 2015-2016 legislative session. (Check here if you agree) _____

Thank you for filling out this survey. Please either FAX your response to 624-0129 or enclose the survey in the stamped, self-addressed envelope and mail it back to MMA no later than June 20, 2014.

MMA's Legislative Agenda: 1997-2014

A brief review of the Association's legislative platforms over the last several biennia reveals MMA's longstanding interest in the area of tax policy.

1997-1998. During the 118th Legislature, MMA pushed for comprehensive tax reform that included the creation of a \$20,000 "Homestead" property tax exemption to help balance the state tax code's over-reliance on property tax revenue. That bill was quickly killed in committee. In 1998, however, a \$7,000 Homestead property tax exemption was enacted.

1999-2000. MMA advocated for a five-plank platform during the 1999-2000 legislative biennium that included an improved Local Road Assistance program, a more accountable school budget development process at the school district level, and the establishment of standards of eligibility for the "charitable" property tax exemption. Success was achieved on four of the five planks. All attempts to put more accountability in the charitable exemption law were killed in committee.

2001-2002. A seven-plank program was advanced during the 120th Legislature, including a proposal to increase municipal revenue sharing, address once again the "charitable" exemption law, close a loophole regarding the tax exemption for "pollution control" equipment, and improve the reimbursement formula governing the "current use" tax programs. Only the revenue sharing increase was enacted, but the actual implementation of that increase has been repeatedly delayed by the Legislature ever since its enactment, and was finally repealed in 2009.

2003-2004. "Question 1A" represented MMA's entire legislative platform during the 121st Legislature. The failure of the Legislature to tackle the related issues of tax reform and property tax relief prompted MMA to proceed with the citizen-initiative approach in 2002. The "School Finance and Tax Reform Act of 2003" – what came to be known as "Question 1A" – was developed within MMA in 2002 by a group of 12 municipal leaders from across the state. The initiative was presented to the Legislature after it received a record 100,000 signatures of support in November 2002. For the next 18 months it was fiercely opposed by the political, media and business establishment before finally being adopted by the voters on June 8, 2004.

2005-2006. MMA's LPC adopted an eight-plank legislative platform for the 122nd Legislature, including proposals to give municipalities more authority over street light ownership and operations, restrict the state from scheduling statewide bond referenda outside of the normal

primary and general election schedules, and ensure that motor vehicle fine revenue earmarked for local government actually gets distributed to the towns, cities and counties that are entitled to receive that financial support. In addition to MMA's legislative platform, the Association closely monitored the Legislature's enactment of its "property tax reform" legislation (LD 1) in 2005. LD 1 was the Legislature's replacement version of the initiative adopted by the voters on June 8, 2004.

2007-2008. During this biennium, MMA advanced proposed changes in law that would: (1) bring more accountability and stability to the Tree Growth "current use" tax program; (2) establish more predictability and stability in the revenue sharing distribution system; (3) enhance the ability of municipalities to charge tax exempt institutions certain service fees to help pay for the municipal services the exempt corporations receive; and (4) further develop the governmental spending and accountability issues that appear to have been the driving force behind various tax and spending limitation initiatives advanced in recent years through the citizen initiative process. None of the proposals were adopted by the Legislature as written, but identifiable progress was made on all four fronts.

In addition to the Association's legislative agenda, MMA's advocacy staff worked closely this session with the Legislature and with stakeholders on the bill to create a unified state-county corrections system and freeze the property tax contribution for county jails, as well as the bills to correct the many problems associated with the 2007 school consolidation law.

2009-2010. MMA continued to support comprehensive tax reform in 2009 by urging the newly-elected 124th Legislature to take a second look at the 2007 comprehensive tax reform package that failed final enactment. In addition, MMA caused seven substantive bills to be submitted, which included:

- **Exempt property.** A bill establishing a system whereby a municipality, through the adoption of an ordinance, could require certain tax exempt institutions to pay a service fee for vital municipal services such as public safety and snow removal.
- **Revenue Sharing.** A bill designed to prevent the Legislature from continuing to raid the municipal revenue sharing program through its abuse of the Local Government Efficiency Fund.
- **The integrity of education subsidy.** A bill to prevent the Legislature from using the school subsidy appropriation to fund state personnel costs and other state programs.

- **School consolidation.** A bill to convert the financial penalty for failing to meet the school consolidation standards into an incentive system to reward school consolidation efforts.
- **Building Codes.** Two codes-related bills were submitted. One bill was designed to clean-up legislation enacted in 2008 creating a uniform statewide building code. The second provided an opportunity for qualifying municipalities to be delegated the authority to conduct the life safety review of commercial building plans, rather than the State Fire Marshal's Office, in order to allow for a one-stop-shopping development review process at the local level.
- **Credit Cards at City Hall.** A bill allowing municipal governments to pass through to the consumer the credit card "merchant fees" that credit card companies charge to municipalities that accept credit cards.

No progress was made with respect to the exempt property issue, but every other MMA bill was satisfactorily addressed in one way or another before the Legislature finally adjourned in 2010.

2011-2012. In recognition of the difficult economic times, MMA's legislative agenda for the 2011-2012 biennium focused on fixing problems, some large and some small, rather than promoting comprehensive reforms or fundamental structural change. A majority of the 16 bills developed by the Legislative Policy Committee and presented to the Legislature in early 2011 dealt with generally small but troubling state mandates that make it unnecessarily more difficult or expensive for local government to do its job. Included in the package of "anti-mandate" bills were measures to address an inequitable state boiler inspection system, the fledgling uniform state building code program, the expensive newspaper notice mandate, and municipal snow dump licensing requirements. There was also a bill to improve the level of municipal control over the local street lighting program. While progress was made on many of these fronts, the bigger bills advanced by MMA in 2011, such as the bills to better protect the municipal revenue sharing program and address the state's policy on property (and excise) tax exemptions, were killed off at the Committee level.

2013-2014. Coming off the heels of a 2012 legislative session that resulted in an unprecedented \$84.5 million "transfer" of municipal revenue sharing dollars to state coffers, MMA's 70-member Legislative Policy Committee (LPC) developed a 2013-2014 agenda focused on "protecting the core". As a result, the Association's primary advocacy efforts were dedicated to: (1) stopping legislative raids on municipal revenue sharing; (2) reversing the trend by moving toward, rather than away from, the state's obligation to fund 55% of the cost of K-12 education; (3) making sure that appropriate investments are made in the state's transportation infrastructure;

and (4) finding alternative sources of financial assistance and more cost effective ways for municipalities to comply with the wastewater, drinking water and stormwater mandates embedded within the federal Clean Water Act. In conjunction with its “protect the core” mission, the LPC advanced six specific pieces of legislation proposing to: (1) issue a \$100 million transportation bond; (2) provide greater municipal representation in the state road turnback process; (3) provide state aid for repairing public infrastructure damages resulting from a localized natural disaster; (4) directly link the cash circuitbreaker benefit with the responsibility to pay property taxes; (5) provide financial assistance to municipalities and counties in conforming with the quality assurance review mandate for medically related E-9-1-1 calls; and (6) create a limited exemption to the “public records” definition for e-mail addresses in the municipality’s possession that are used exclusively for providing one-way notifications.

Despite the Association’s “protect the core” efforts, the FY 2014-2015 budget adopted by the Legislature in 2013 transferred to state coffers an additional \$159 million in municipal revenue sharing resources over the biennium. A \$100 million transportation bond and \$10 million water quality protection bond were approved by the Legislature and sent to the voters. The public records legislation was enacted. As a result of the Legislature’s action to repeal the Circuitbreaker program and replace it with a “property tax fairness credit” embedded into the state’s income tax code, the legislation seeking to link circuitbreaker cash benefits with the responsibility to pay property taxes was no longer necessary. The state road turnback bill was killed at the Committee level, as were the localized natural disaster and medically related E-9-1-1 quality assurance review bills.

**MANAGER'S REPORT - B
NO BACK UP MATERIALS**

**MANAGER'S REPORT - C
NO BACK UP MATERIALS**

ITEM 67

BACK UP MATERIALS



Town Clerk's Office
85 Union Street
Brunswick, ME 04011

PUBLIC HEARING

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Council Chamber, Municipal Office Building, 85 Union Street, Brunswick, at 7:00 P.M. on 6/2/2014 on the following Special Amusement license applications:

Special Amusement

MCM Corp

D/B/A: Hacienda Pancho Villa Mexican Restaurant
164 Pleasant St.

Mr. Fernando Saldana

1337 Beer LLC

D/B/A: Ebenezer's Brew Pub (New Name)
112 Pleasant St.

Christopher & Jennifer Lively

JJ & M LLC

D/B/A: Benchwarmers Sports Pub
212 Maine Street

Jennifer Lewis

Jimbo's Catering

D/B/A: 1898 Bar & Grill
165 River Road

James Gallant

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6653 (TDD 725-5521).**

Fran Smith
Town Clerk

TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 Fax: (207) 725-6663

APPLICATION FOR ~~SPECIAL~~ AMUSEMENT LICENSE

Please complete:

Type of Business: Sole Proprietor-Owner's Name: Jennifer Lewis

Partnership-Partner's Names: _____

Corporation-Corporation Name: _____

Incorporation Date: 3/22/12 Incorporation State: Maine

New License: Opening Date _____ Renewal License

Business Name: Benchwarmers Sports Pub. E-Mail: _____

Business Address: 212 Maine Street, Brunswick, ME Business Phone Number: 728-4800

Name of Contact Person: Michael Doherty Contact's Phone Number: 522-7869

Mailing Address for Correspondence: Jennifer Lewis 212 Main Street.

Signature of Owner, Officer, Partner or Agent: [Signature]

Date: 2/7/14

Corporations Please Complete:

Address of Incorporation:			Phone #:
Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
Jennifer Lewis	Owner	212 Main St.	100

Town Clerk Use Only

License Fee \$100.00 Paid Advertising Fee \$ _____ Paid

Required Approvals: Finance Codes/Fire Council PH Date: _____

Mailed or Issued Date: _____

Clerk Notes:

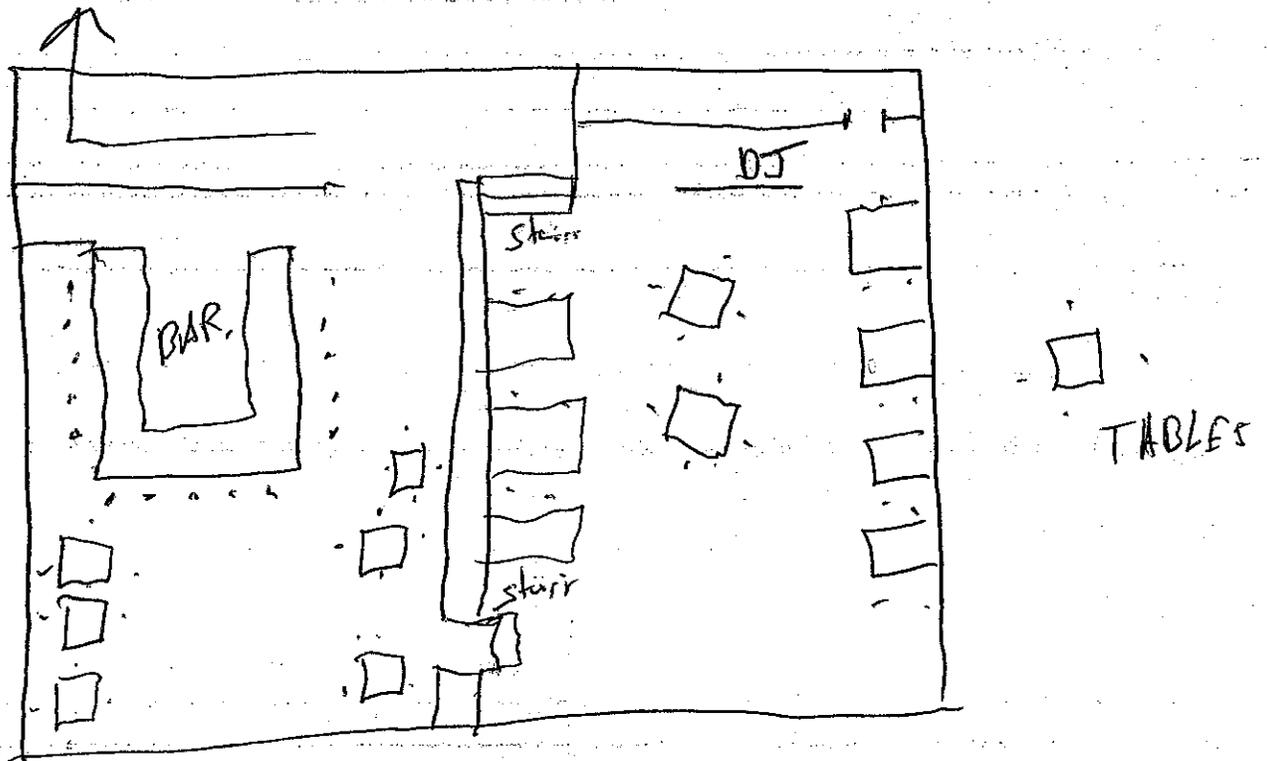
OVER

Describe in detail the kind and nature of entertainment:

DJ, and small bands occasionally

Describe in detail the room or rooms to be used under this license:

DIAGRAM



TOWN OF BRUNSWICK

85 Union Street Brunswick, Maine 04011 TEL: (207) 725-6658 Fax: (207) 725-6663

APPLICATION FOR SPECIAL AMUSEMENT LICENSE

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: 1337 Beer dba Ebenezer's Brew Pub

Incorporation Date: 2/3/09 Incorporation State: ME

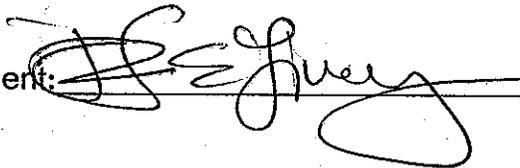
New License: Opening Date _____ Renewal License

Business Name: Ebenezer's Brew Pub E-Mail: ebenezerspub@gmail.com

Business Address: 112 Pleasant St - Brunswick Business Phone Number: 207) 373-1840

Name of Contact Person: Jennifer Lively Contact's Phone Number: 207) 699-9166

Mailing Address for Correspondence: 112 Pleasant St Brunswick ME 04011

Signature of Owner, Officer, Partner or Agent:  _____
Date: 4/28/14

Corporations Please Complete:			
Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
Christopher Lively	President	44 Allen Rd Lovell, ME	50%
Jennifer Lively	Vice President	44 Allen Rd Lovell, ME	50%

Town Clerk Use Only

License Fee \$100.00 Paid Advertising Fee \$ _____ Paid

Required Approvals: 0 Finance Codes/Fire 0 Council PH Date: _____

Mailed or Issued Date: _____

Clerk Notes:

Describe in detail the kind and nature of entertainment:

We would like to ~~to~~ do - open mic night as well as have Bands, or single performers on special nights of the year.

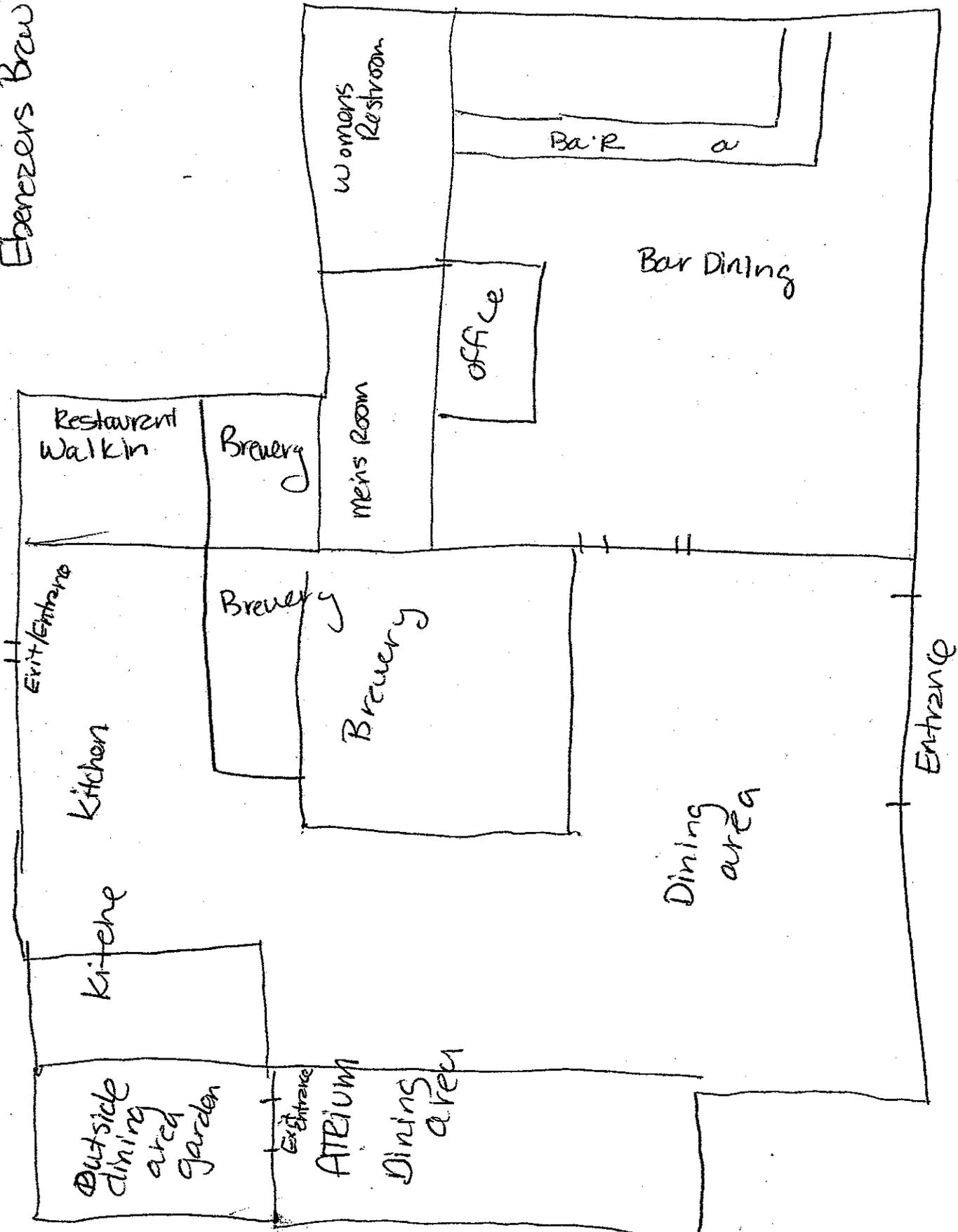
Describe in detail the room or rooms to be used under this license:

DIAGRAM

Depending on the performers: Dining Room openmic
Atrium - daytime music and single performers in the bar.

See attached

Ebenezers Brew Pub



TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 Fax: (207) 725-6663

APPLICATION FOR SPECIAL AMUSEMENT LICENSE

Please complete:

Type of Business: Sole Proprietor-Owner's Name: James Gallant

Partnership-Partner's Names: _____

Corporation-Corporation Name: _____

Incorporation Date: _____ Incorporation State: _____

New License: Opening Date _____ Renewal License

Business Name: Jimbo's Catering DBA Bar & Grill ¹⁸⁹⁸ E-Mail: chefjimbo@gce@gmail.com

Business Address: 165 River Road, Brunswick Business Phone Number: 207-837-4172

Name of Contact Person: James Gallant Contact's Phone Number: "

Mailing Address for Correspondence: 5 Center St. Richmond, ME 04357

Signature of Owner, Officer, Partner or Agent: X James C. Gallant

X Date: 1/8/2014

Corporations Please Complete:

Address of Incorporation: _____ Phone #: _____

Name of Corp.	Officer, Owner, or Partners:	Title	Address	Phone #:	% of Stock or ownership

Town Clerk Use Only

License Fee \$100.00 Paid Advertising Fee \$ _____ Paid

Required Approvals: Finance Codes/Fire Council PH Date: _____

Mailed or Issued Date: _____

Clerk Notes: GAVE to Codes on 1-9-14

OVER

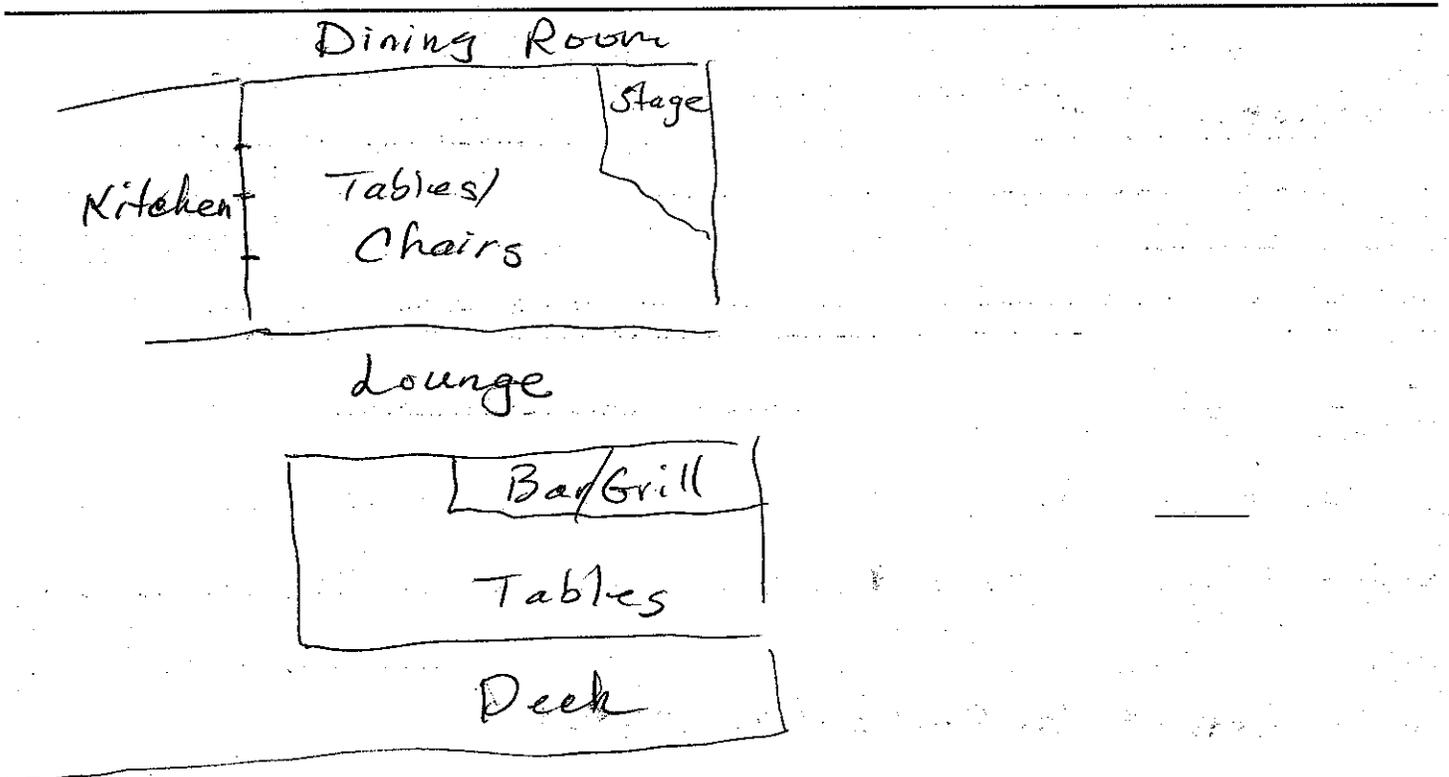
Describe in detail the kind and nature of entertainment:

Wedding Bands and DJ's
Comedy Nights
Variety Shows

Describe in detail the room or rooms to be used under this license:

Banquet Room: 40 x 60
Lounge
Deck

DIAGRAM



TOWN OF BRUNSWICK

28 Federal Street Brunswick, Maine 04011 TEL: (207) 725-6658 Fax: (207) 725-6663

APPLICATION FOR SPECIAL AMUSEMENT LICENSE

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: MCU Corp

Incorporation Date: 2/7/05 Incorporation State: _____

New License: Opening Date _____ Renewal License

Business Name: Hacienda Pancho Villa Mexican Restaurant E-Mail: _____

Business Address: 164 Pleasant St Business Phone Number: 207 429 0029

Name of Contact Person: Fernando Saldana Contact's Phone Number: 207 449 8043

Mailing Address for Correspondence: 164 Pleasant St Brunswick ME 04011

Signature of Owner, Officer, Partner or Agent: 

Date: 5-5-14

Corporations Please Complete:

Address of Incorporation: 164 Pleasant St Phone #: 207 449 8043

Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
<u>Fernando Saldana</u>	<u>14 Black Cherry Dr</u>	<u>Brunswick</u>	<u>owner 100/100</u>

Town Clerk Use Only

License Fee \$100.00 Paid Advertising Fee \$ _____ Paid

Required Approvals: Finance Codes/Fire Council PH Date: _____

Mailed or Issued Date: _____

Clerk Notes:

OVER

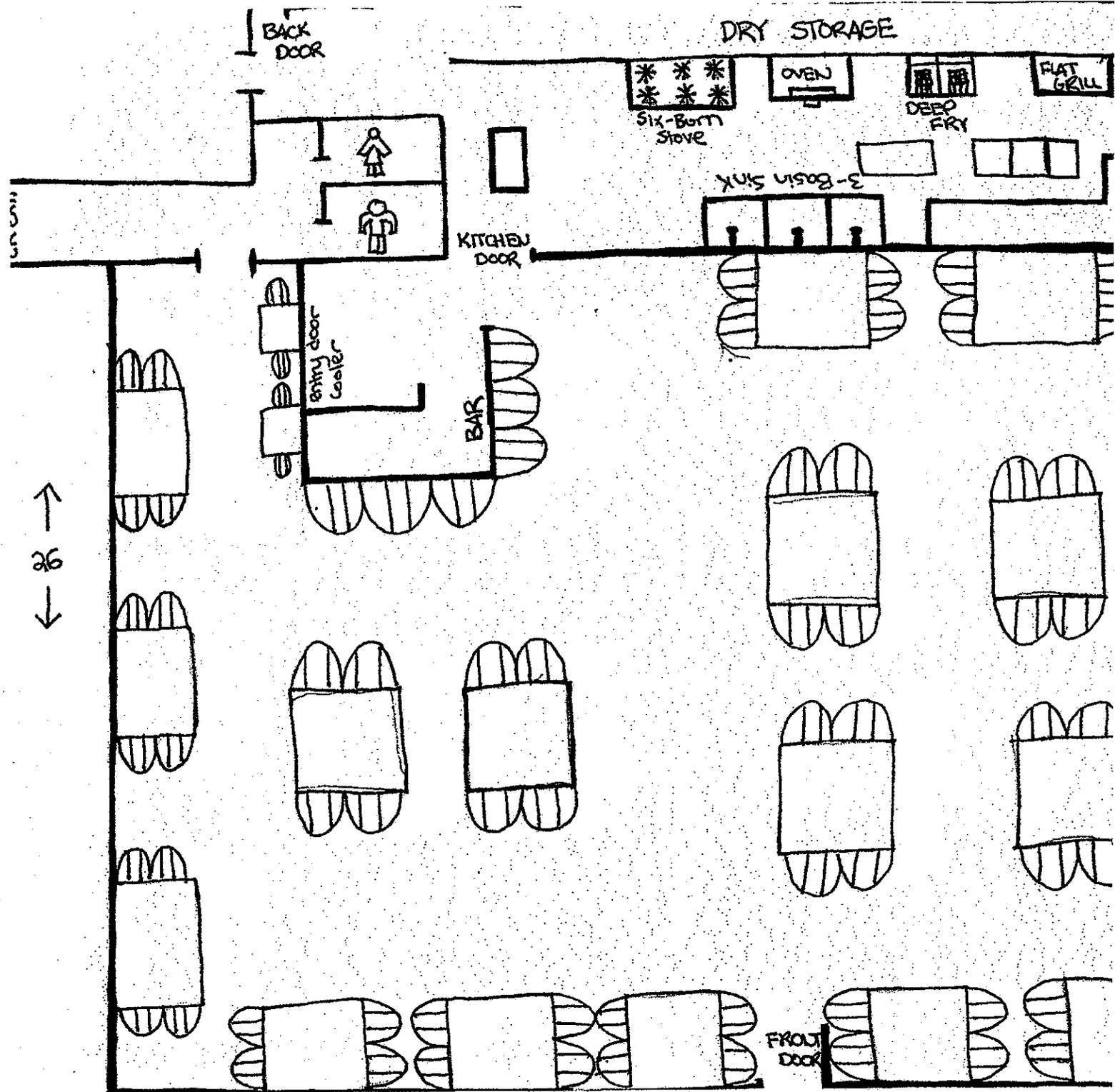
Describe in detail the kind and nature of entertainment:

D-J

Describe in detail the room or rooms to be used under this license:

Dinner room

DIAGRAM



ITEM 68

BACK UP MATERIALS

MEMORANDUM

TO: Town Council
Town of Brunswick, Maine

FROM: John Eldridge
Finance Director

DATE: May 29, 2014

RE: Town Hall Project

Attached please find:

- The proposed budget amendment appropriating an additional \$150,000 for the Town Hall Project.
- The project budget that was provided to the Town Council on February 22, 2014.
- The project expenditures to date, which also includes an estimate of the remaining Project expenditures.

Currently we do not expect to expend the entire supplemental appropriation. We expect to have better estimates of the remaining expenditures for the next Council meeting. As the Charter requires that there be at least ten days between the public hearing and adoption of a budget amendment, the Council could adopt the amendment at its June 16th meeting or at a later meeting in June.

Attachments

TOWN OF BRUNSWICK, MAINE

Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use

WHEREAS, the Town of Brunswick (the “Town”) adopted a budget for the 2013-14 fiscal year (the “Budget”); and

WHEREAS, on May 23, 2013 the Town Council adopted a Capital Budget resolution which included \$50,000 to fund planning and designing activities related to renovations of the McLellan Building so that the building could be converted to municipal uses (the “Project”); and

WHEREAS, on November 18, 2013 the Town Council appropriated and authorized the expenditure of up to \$950,000 from available unassigned General Fund revenues for the Project; and

WHEREAS, on January 13, 2014 Bowdoin College redirected the remainder of its FY 2013-14 contribution to the Town totaling \$61,100, and contributed an additional \$20,000 for a total of \$81,100 to be used toward the purchase of a generator for the McLellan Building; and

WHEREAS, the Acting Town Manager has determined that the \$81,100 funds from Bowdoin College should be accepted and appropriated for the stated purpose; and

WHEREAS, during the renovating and equipping of the McLellan Building for municipal use, certain unanticipated costs were encountered; and

WHEREAS, the Acting Town Manager has reported that funding should also be provided for the costs of moving and setup of Town offices in the McLellan Building; and

WHEREAS, The Acting Town Manager has determined that it is necessary to appropriate an additional \$168,900 to fund costs not previously funded; and

WHEREAS, section 504 of the Charter of the Town of Brunswick provides a method for amending the Budget; and

WHEREAS, the Town Council has held a public hearing on the proposed amendments to the Budget at least ten days prior to the adoption of this resolution;

NOW THEREFORE THE FOLLOWING RESOLUTION IS ADOPTED:

Section 1. Funding Sources and Appropriations.

- a. A sum of eighty-one thousand and one hundred dollars (\$81,100) from Bowdoin College is accepted by the Town and appropriated towards the cost of the generator for the building.

- b. A sum not to exceed one hundred and fifty thousand dollars (\$150,000) from the Town's Unassigned Fund Balance is appropriated to fund additional costs related to the Project.

Section 2. Authorization to Develop, Construct, and Equip the Project. The Town Manager is authorized to negotiate, execute, and deliver, in the name of and on behalf of the Town, such contracts, agreements, and other documents and certificates as the Town Manager may determine to be necessary or appropriate in connection with the McLellan Building Project. The aforementioned items shall be in such form and contain such terms and conditions as may be approved by the Town Manager. Such approval shall be conclusively evidenced by the Town Manager's execution thereof, provided however, that the Town Manager may delegate the authority granted hereunder as the Town Manager deems appropriate.

Section 3. Project Costs Defined. The term "cost" or "costs" as used herein and applied to the McLellan Building Project, or any portion thereof, includes:

- a. the cost of planning, architecture, engineering, legal, and other professional services related to the McLellan Building Project;
- b. the costs related to applying for and obtaining all permits, licenses, and related regulatory reviews related to the McLellan Building Project;
- c. the cost of constructing the McLellan Building Project, and all costs determined by the Town Manager to be necessary to place the McLellan Building Project in service and ready for its intended use, including but not limited to, the cost of off-site improvements, and the cost of all labor, materials, building systems, machinery and equipment;
- d. the costs of equipping the McLellan Building Project for its intended use including all furniture and fixtures, all fixed or mobile equipment;
- e. the cost of insuring the McLellan Building Project while under construction as the Town Manager determines is related to the McLellan Building Project;
- f. the cost of moving and setting up Town offices in the McLellan Building;
- g. the cost of application fees, legal, accounting, and other fees related to the McLellan Building Project;
- h. any other costs identified in the McLellan Building Project budget, and the cost of any other items or services deemed to be costs under generally accepted accounting principles ("GAAP") as determined by the Town's Finance Director.

Section 4. Other Actions Authorized. Any actions taken to date by the Town Manager in connection with the planning, renovation and putting into service phases of the McLellan Building Project, are hereby ratified, confirmed, and approved.

Section 5. Lapse of Balances. Upon a determination by the Finance Director that the McLellan Building Project is complete or abandoned, any remaining balance in the project account shall lapse to the Town's General Fund.

Proposed to Town Council: May 19, 2014
Public Hearing:
Adopted by Town Council:

Municipal Building Project Budget

DRAFT

Project Funding

Town Council appropriation	5/23/2013	50,000.00	
Town Council appropriation	11/18/2013	950,000.00	
Bowdoin contribution for generator	1/13/2014	61,100.00	unrestricted redirected
Bowdoin contribution for generator	1/13/2014	<u>20,000.00</u>	additional contribution

Total Project Funding **1,081,100.00**

Project Expenditures

Construction

Construction Contract		903,263.00	
Less Construction Contingency		(43,192.00)	Credit for \$43,192 contingency
Add Alt 1 - Generator		91,618.75	
Approved Change Orders		18,102.37	
Written Change Orders (not yet approved)		9,907.70	Millwork changes; Raise water service pipe
Pending Change Orders		7,759.64	HVAC commissioning
Developing Change Orders		<u>10,000.00</u>	HVAC controls on generator; communication service;
Total Construction		997,459.46	

Design & Engineering

Design & Engineering (Scott Simons Architects - SSA)		88,769.00	
Additional services (SSA - Add Alt 1)		1,857.50	
Reimbursable expenses (estimate)		<u>2,500.00</u>	
Furnishing Design Fee (Office Pavilion - estimate)		<u>1,000.00</u>	
Total Design & Engineering		94,126.50	

Fixtures & Furnishings

Shelving for vault (PO)		14,485.00	
Security System (quote)		8,228.00	
Printing and Framing of Historical photos (estimate)		2,000.00	
Signs (estimate)		<u>4,500.00</u>	\$1,500 allowance contract for interior signs.
Total Fixture & Furnishings		29,213.00	

Furniture & Equipment

Furniture (new and assembly of existing)		<u>22,602.00</u>	Pavilion quote - need to review.
Chairs for Chamber (PO)		6,301.80	Pavilion
Chairs for conference room (PO)		2,376.00	WB Mason
Floor mats for desks (32)		<u>2,560.00</u>	
Total Furniture & Equipment		33,839.80	

Project Related Expenditures

Moving furniture and contents (estimate)		12,500.00	Town Hall and Brunswick Landing
Project management (quote)		3,500.00	
IT Assistance (quote)		<u>5,280.00</u>	Servers Down/Up; Telephones redirected
Total related expenses		21,280.00	

Project Contingency

Additional Construction Contingency	3.0%	29,923.78	
Non Construction Contingency	15.0%	<u>26,768.90</u>	
Total Additional Contingency		56,692.68	

Total Project Expenditures **1,232,611.44**

Project Costs Under (Over) Funding **(151,511.44)**

The information contained herein is preliminary subject to revision and amendment.

**Town of Brunswick
85 Union Street Building Project**

Date	Constr.	Design & Con Mgmt	Fixtures & Furnishings	Furniture & Equip	Project Related Exp	Contingency	Vendor	Description
2/22 budget	997,459.46	94,126.50	29,213.00	33,839.80	21,280.00	56,692.68	1,232,611.44	
Rev. budget	997,459.46	94,126.50	29,213.00	33,839.80	21,280.00	55,181.24	1,231,100.00	
9/12/2013		2,416.25					SCOTT SIMONS ARCHITECTS	Schematic Design phase of
10/10/2013		13,416.07					SCOTT SIMONS ARCHITECTS	MCLELLAN RENO DESIGN FEES
11/14/2013		28,988.86					SCOTT SIMONS ARCHITECTS	'Design Development
12/19/2013		18,047.21					SCOTT SIMONS ARCHITECTS	MCLELLAN RENO
1/9/2014			438.00				NORTHEAST SECURITY SYSTEM	TEMP INSTALL AES RADIO-AC
1/16/2014		7,155.91					SCOTT SIMONS ARCHITECTS	MCLELLAN RENOVATION
1/24/2014	25,141.35						WARREN CONSTRUCTION GROUP	MCLELLAN RENOVATION
1/31/2014			2,468.00				NORTHEAST SECURITY SYSTEM	Security System for McLel
2/14/2014		5,110.79					SCOTT SIMONS ARCHITECTS	'Design Development
2/14/2014		1,857.50					SCOTT SIMONS ARCHITECTS	'Design Development
2/21/2014				6,301.80			CREATIVE OFFICE PAVILION	Chairs for Council Chambe
2/21/2014	207,909.91						WARREN CONSTRUCTION GROUP	MCLELLAN RENO APP 2
3/7/2014		4,987.32					SCOTT SIMONS ARCHITECTS	MCLELLAN RENO 50% CONSTRU
3/14/2014	327,242.18						WARREN CONSTRUCTION GROUP	MCLELLAN RENO APP 3
3/28/2014		2,080.00					CREATIVE OFFICE PAVILION	DESIGN SERVICES/OFFICE FU
3/28/2014			14,485.00				DUPONT STORAGE SYSTEM INC	new vault shelving
3/28/2014					1,400.00		H. NICKERSON TRUCKING	MOVE TV3 2/27
3/28/2014			43.75				HAMMOND LUMBER COMPANY	ITEMS FOR NEW TH
3/28/2014				2,376.00			WB MASON COMPANY INC	CHAIRS FOR TH CONFERENCE
3/28/2014			1,985.00				WELCH STENCIL COMPANY INC	ADA SIGNAGE FOR NEW TH/DE
4/4/2014			5,000.00				NORTHEAST SECURITY SYSTEM	Security System for McLel
4/11/2014					900.00		H. NICKERSON TRUCKING	MOVE COUNCIL CHAMBERS
4/11/2014	303,618.51						WARREN CONSTRUCTION GROUP	APPLICATION 4 - MCLELLAN
4/18/2014			599.00				AGREN APPLIANCE	Refrigerator for new Town
4/18/2014			457.20				GRAYBAR ELECTRIC CO.	Plenum rated cat 6 cable
4/18/2014				1,917.67			WB MASON COMPANY INC	Chair mats for new Town H
4/18/2014			2,000.56				WELCH STENCIL COMPANY INC	FACILITY SIGNS
4/25/2014			120.00				PEJEPSCOT HISTORICAL SOCI	SCANNED PHOTOS FOR NEW TH
5/2/2014					13,154.00		BISSON TRANSPORTATION	moving 28 Federal to 85 U
5/2/2014				17,602.45			CREATIVE OFFICE PAVILION	FURNITURE FOR NEW TH/ASSE
5/9/2014			718.53				SALSBURY INDUSTRIES	Mailbox PEDESTAL DR
5/9/2014			150.00				ALAN J. BUONAIUTO	TOWN HALL BANNERS (3)
5/9/2014			2,050.00				ALAN J. BUONAIUTO	TH SIGN W/ GRANITE POSTS
5/9/2014				1,319.67			WB MASON COMPANY INC	33 REPLACEMENT MATS
5/9/2014				(1,121.67)			WB MASON COMPANY INC	CREDIT FOR FIRST SET OF M
5/9/2014				199.95			WB MASON COMPANY INC	5 ADDITIONAL CHAIRMATS
5/16/2014					90.00		NORTHEAST SECURITY SYSTEM	4/29/14 HUMAN SERV MOVE T
5/23/2014	92,128.34						WARREN CONSTRUCTION GROUP	APP#5 MCLELLAN
5/23/2014					1,200.00		H. NICKERSON TRUCKING	MOVING HUMAN SERVICES 4/2
					3,500.00		SYSTEMS ENGINEERING	S/E PROJECT MGT
					1,080.00		SYSTEMS ENGINEERING	NET ADMIN/MOVE ASSISTANCE
					7,131.25		SYSTEMS ENGINEERING	SE RESOURCES FOR TH MOVE
ESTIMATED EXPENDITURES BELOW THIS LINE								
			2,853.00					2,853.00 MISC OPEN POS
					2,168.00			2,168.00 NORTHEAST SECURITY SYSTEM
				2,111.96				2,111.96 CREATIVE OFFICE PAVILION
				3,454.58				3,454.58 CREATIVE OFFICE PAVILION
	30,000.00							30,000.00 WCG MAY
		13,000.00						13,000.00 SCOTT SIMONS BALANCE
Totals	986,040.29	97,059.91	33,368.04	34,162.41	30,623.25	-	1,181,253.90	
Balance	11,419.17	(2,933.41)	(4,155.04)	(322.61)	(9,343.25)	55,181.24	49,846.10	

ITEM 69

BACK UP MATERIALS



TOWN OF BRUNSWICK, MAINE

INCORPORATED 1739

DEPARTMENT OF PLANNING AND DEVELOPMENT

85 UNION STREET

BRUNSWICK, ME 04011

ANNA M. BREINICH, FAICP
DIRECTOR OF PLANNING & DEVELOPMENT

PHONE: 207-725-6660
FAX: 207-725-6663

May 28, 2014

Memo to: Brunswick Town Council
John Eldridge, CPFO, Interim Town Manager

From: Anna Breinich, FAICP

Subject: Planning Board Special Permit Approval

On May 27, 2014, the Planning Board voted unanimously (7-0) to approve a Special Permit application submitted by Solar City on behalf of Bowdoin College, for the installation of a 655 Kilowatt solar photovoltaic system and 200' gravel access drive, on land formerly part of the Brunswick naval Air Station and conveyed to the College (Map 40, Lot 90). The use is located in the College Use/Town Conservation (CU/TC) Zoning District. A Special Permit is required as the use, a renewable energy generating system as a principal use, is considered an omitted use in the current Brunswick Zoning Ordinance.

Section 701.1.G of the Zoning Ordinance gives the Town Council 30 days from the day the Planning Board approves the Special Permit to exercise jurisdiction over the application. If the Council decides to exercise jurisdiction by a majority vote of the Council at a public meeting, it shall hold a public hearing and may ratify, reverse or modify the decision of the Planning Board. If the Town Council does not exercise jurisdiction within 30 days, the Planning Board's decision shall be deemed ratified by the Town Council.

Attached to this memo are the Special Permit Findings of Fact approved by the Planning Board on May 27, 2014.

Cc: Charlie Frizzle, Chair, Planning Board
Jeremy Doxsee, AICP, Town Planner
Jeff Hutchinson, Codes Enforcement Officer

FINAL FINDINGS OF FACT
Special Permit
Bowdoin College Solar Array Facility
Planning Board Review Date: May 27, 2014

Project Name: Bowdoin College Solar Array Facility
Address: NA / Unaddressed BNAS Public Benefit Conveyance to College
Brunswick, ME 04011
Case Number: 14-015
Tax Map: Map U15, Lot 130
Zoning: College Use/Town Conservation (CU/TC)
Applicant: Matt Gitt, SolarCity
24 St. Martin Drive, Building 2, Unit 11
Marlborough, MA 01752

Authorized

Representative: Same

Staff reviewed the application and has made a determination of completeness.

Pursuant to Chapter 2 Section I.2, any use that is an unclassified or omitted use and that is not otherwise prohibited in Chapter 3 is eligible for consideration based on the requirements of Section 701. The proposed solar array installation is an unclassified/omitted use in the zoning ordinance; in accordance with Chapter 7, an unclassified or omitted use may be allowed upon the issuance of a Special Permit by the Planning Board and upon ratification by the Town Council as described in Section 701.1.

The following standards set forth herein shall be applied, where applicable, by the Planning Board when considering an application for Special Permit. The burden of proof of compliance with these standards rests solely with the applicant.

The application shall further the planning goals of the Planning Area (Appendix V) in which the property is located, as follows:

V.2 Planning Area

The College Use/Town Conservation District is designated as the College Use/Town Conservation Planning Area in accordance with Sections 105 and 106. The College Use/Town Conservation Area is designated as a Growth Area.

- A. The College Use/Town Conservation Planning Area includes the west side of the Brunswick Naval Air Station that has been transferred to Bowdoin College by Public Benefit Conveyance in accordance with the recommendations of the

adopted Reuse Master Plan and is designated for reuse, redevelopment, and development.

- B. The College Use/Town Conservation Planning Area includes the west side of the Brunswick Naval Air Station that has been transferred to the Town of Brunswick by Public Benefit Conveyance in accordance with the recommendations of the adopted Reuse Master Plan and is designated for conservation.

*The proposed Bowdoin College Solar Array is within the portion of the College Use/Town Conservation Planning Area designated for College Use. This Special Permit use will facilitate the reuse, redevelopment and development of the former Brunswick Naval Air Station in accordance with the overall BNAS Reuse Master Plan and College Use/Town Conservation Planning Area. **The Planning Board finds the proposed use furthers the planning goals of the College Use/Town Conservation Planning Area.***

701.2 Standards for Special Permits

- B. The application is compatible in scale to its surroundings. In making this finding, the Planning Board shall consider the size and mass of buildings where new structures are being proposed, the number of employees, residents or customers, and the size and number of vehicles servicing the use. Notwithstanding the foregoing, when the Special Permit is proposed for a pre-existing structure, the Planning Board may find that the proposed use is compatible with its surroundings, even though it is out of scale and design with such surrounding properties if the applicant can demonstrate that the proposal will achieve mutual benefits without compromising any of the standards found in this ordinance.

*The Special Permit use is for a passive solar array that will require minimal maintenance requiring a very limited number of vehicle trips per month, has minimal or no visibility from adjacent properties, and is located within a previously cleared area. . There are no customers coming to the site; the closest residential property is approximately 350' to the northwest, on Bickford Avenue. After completion of construction, site activity is expected to be imperceptible from abutting properties. **The Planning Board finds that the use is compatible with the scale of its surroundings.***

- C. The application is harmonious in design to its surroundings. In making this finding, the Planning Board shall consider building and window proportions, roof-lines, spacing of doors and windows, as well as orientation to public streets.

*No new buildings are proposed. The proposed solar array panels are considered pervious, and will be 8' off the ground. Given how far the project is from the nearest neighbor (approximately 350' to the northwest, on Bickford Avenue), and given the perimeter tree line around the property, the solar array panels and infrastructure will not be visible from neighboring properties. **The Planning***

Board finds the application is harmonious in design and compatible to the surrounding area.

- D. The application further maintains or enhances a pedestrian oriented character in planning districts where such character is encouraged.

Not Applicable.

- E. The application will not violate any standard of this Ordinance.

The Special Permit use does not violate any standard in the Zoning Ordinance. The Board finds that the application will not violate any standard in the Zoning Ordinance.

Notwithstanding the foregoing, the Planning Board shall deny an application for a Special Permit if, in its determination, substantive, objective evidence from one or more persons entitled to notice is presented that reasonably demonstrates that:

- 1. The proposal will adversely affect the enjoyment or use of that person's property.
- 2. The proposal will devalue such property.

The Board finds that no person entitled to notice has presented substantive, objective evidence reasonably demonstrating that the proposed development will adversely affect the enjoyment of that person's property or that it will devalue such property.

**APPROVED MOTIONS
Special Permit
Bowdoin College Solar Array Facility**

Motion 1: That the Special Permit application is considered complete.

Motion 2: That the Special Permit is approved with the following condition:

- 1. That the Board's review and approval does hereby refer to these findings of fact, the plans and materials submitted by the applicant and the written and oral comments of the applicant, their representatives, reviewing officials, and members of the public as reflected in the public record. Any changes to the approved special permit not called for in these conditions of approval or otherwise approved by the Director of Planning and Development as a minor modification shall require a review and approval in accordance with the Brunswick Zoning Ordinance.

If the Planning Board votes to approve a Special Permit, that approval shall not take effect for 30 days after the Planning Board's vote. During that 30 day period, the Town Council may elect to exercise jurisdiction over the application. Decisions to exercise jurisdiction shall be made by a majority vote of the Town Council during a public meeting. If the Council exercises jurisdiction, it shall, after notice and hearing in the same manner as required for a zoning amendment under Section 108, ratify, reverse or modify the decision of the Planning Board. If the Town Council does not exercise jurisdiction within 30 days, then the decision of the Planning Board shall be deemed ratified by the Town Council. If the Planning Board denies an application for Special Permit, the Planning Board's decision shall not be subject to any appeal, but the applicant may apply to the Town Council for a zoning amendment as provided in Section 108.

EMAIL 1

From: Langsdorf, Stephen E. F.
Sent: Thursday, May 08, 2014 9:23 AM
To: Anna Breinich
Subject: Special Permits

Anna, you have asked me to clarify Section 701(G) of the zoning ordinance as to when a special permit takes effect after being granted by the Planning Board. The ordinance allows a 30 day period for the Council to decide it wants to take jurisdiction by majority vote at a public meeting and review the permit. The Council after notice and a public hearing may ratify, reverse or modify the decision. If the Council affirms the decision it is final after the vote is taken and it is not necessary to wait until 30 days from the planning board vote because there is no further action which may be taken at the municipal level. Please let me know if you have questions.

Stephen E. F. Langsdorf
207.623.5300 Tel

EMAIL 2**Question:**

From: Anna Breinich [<mailto:abreinich@brunswickme.org>]
Sent: Wednesday, May 28, 2014 10:05 AM
To: Langsdorf, Stephen E. F.
Cc: John Eldridge
Subject: RE: Special Permits - Additional Question
Importance: High

Hi Stephen,

Per my call back request this morning, additional clarification/interpretation of this Special Permit subsection (701.G) has been requested. If the Council, at their June 2nd meeting, considers exercising jurisdiction over the Planning Board approved Special Permit (approved last night) and then votes not to exercise jurisdiction, would the 30 days end or would it remain in effect to allow for reconsideration by Council during what remains of the 30 days?

Thanks. Anna

Response:

From: Langsdorf, Stephen E. F.
Sent: Wednesday, May 28, 2014 2:20 PM
To: Anna Breinich
Cc: John Eldridge; Jeff Hutchinson
Subject: RE: Special Permits - Additional Question

Anna, It all depends on whether the Council takes action or not. Once the Council has acted (even if action is a decision to not take action) final agency action has occurred so the permit is in effect. If the Council does not make a decision to exercise jurisdiction the permit will not go into effect until 30 days has elapsed. Please let me know if you need anything else. Thanks,

Stephen E. F. Langsdorf
PretiFlaherty

ITEM 70

BACK UP MATERIALS



TOWN OF BRUNSWICK, MAINE

INCORPORATED 1739

DEPARTMENT OF PLANNING AND DEVELOPMENT
28 FEDERAL STREET
BRUNSWICK, ME 04011

ANNA BREINICH, AICP
DIRECTOR OF PLANNING & DEVELOPMENT

PHONE: 207-725-6660
FAX: 207-725-6663

MEMORANDUM

TO: John S. Eldridge, CPFO, Acting Town Manager
FROM: Jeremy Doxsee, AICP, Town Planner
DATE: May 15, 2014
RE: Pledge for the International Charter for Walking

Walk Friendly Communities (WFC) is a national recognition program developed to encourage towns and cities across the U.S. to establish or recommit to a high priority for supporting safer walking environments. The WFC program recognizes communities that are working to improve a wide range of conditions related to walking, including safety, mobility, access, and comfort. If successful, Brunswick would be the first WFC community in Maine.

Consistent with their mission to promote non-automotive modes of transportation and advocate for bicycle and pedestrian amenities, the Brunswick Bicycle and Pedestrian Advisory Committee (BBPAC) is pursuing a WFC designation for the Town of Brunswick. Such a designation will complement the Town's existing Bronze Level Bike Friendly Community designation.

In order to be designated a WFC, applicants (communities) are required to fill out a comprehensive assessment tool and submit to WFC by June 13th. One of the questions in the assessment tool is whether the Town's Mayor (or Council) has endorsed the Pledge from the International Charter for Walking. Accordingly, BBPAC asked me to submit the Pledge to Mr. Eldridge for consideration by the Council.

The Pledge (attached) does not require the Town to spend any money nor mandate any specific actions. Rather, it sets forth a series of principles and recommended actions - most of which the Town appears to be pursuing or implementing already.

I can be in attendance at the May 19th meeting to answer any questions of the Town Council.

International Charter for Walking

**Creating healthy, efficient and sustainable communities
where people choose to walk**

I/We, the undersigned recognise the benefits of walking as a key indicator of healthy, efficient, socially inclusive and sustainable communities and acknowledge the universal rights of people to be able to walk safely and to enjoy high quality public spaces anywhere and at anytime. We are committed to reducing the physical, social and institutional barriers that limit walking activity. We will work with others to help create a culture where people choose to walk through our commitment to this charter and its strategic principles:

1. *Increased inclusive mobility*
2. *Well designed and managed spaces and places for people*
3. *Improved integration of networks*
4. *Supportive land-use and spatial planning*
5. *Reduced road danger*
6. *Less crime and fear of crime*
7. *More supportive authorities*
8. *A culture of walking*

Signed

Name

Position

Date

International Charter for Walking

Walking is the first thing an infant wants to do and the last thing an old person wants to give up. Walking is the exercise that does not need a gym. It is the prescription without medicine, the weight control without diet, and the cosmetic that can't be found in a chemist. It is the tranquilliser without a pill, the therapy without a psychoanalyst, and the holiday that does not cost a penny. What's more, it does not pollute, consumes few natural resources and is highly efficient. Walking is convenient, it needs no special equipment, is self-regulating and inherently safe. Walking is as natural as breathing.

John Butcher, Founder Walk21, 1999

Introduction

We, the people of the world, are facing a series of inter-related, complex problems. We are becoming less healthy, we have inefficient transport systems and our environments are under increasing pressure to accommodate our needs. The quality and amount of walking as an everyday activity, in any given area, is an established and unique primary indicator of the quality of life. Authorities keen to create healthier and more efficient communities and places can make significant advancements by simply encouraging more walking.

Built on extensive discussions with experts throughout the world this Charter shows how to create a culture where people choose to walk. The Charter may be signed by any individual, organisation, authority or neighbourhood group who support its vision and strategic principles regardless of their formal position and ability to independently progress their implementation.

Please support this Charter by signing it and encouraging friends, colleagues, government bodies, and national and local organisations to work with you to help create healthy, efficient and sustainable walking communities throughout the world.

Background

Commuters scurry; shoppers meander; bush-walkers trek; lovers stroll; tourists promenade... but we all walk. Walking is a fundamental and universal right whatever our ability or motivation and continues to be a major part of our lives, yet in many countries people have been walking less and less. Why walk when you can ride? Walking has stopped being a necessity in many parts of the world and become a luxury. Walking seems too easy, too commonplace, too obvious and indeed too inexpensive an activity to pursue as a way of getting to places and staying healthy. We choose not to walk because we have forgotten how easy, pleasurable and beneficial it is. We are living in some of the most favoured environments man, as a species, has ever known, yet we respond by taking the ability to walk for granted.

As a direct result of our inactivity we are suffering from record levels of obesity, depression, heart disease, road rage, anxiety, and social isolation.

Walking offers health, happiness and an escape. It has the ability to restore and preserve muscular, nervous, and emotional health while at the same time giving a sense of independence and self-confidence. The more a person walks the better they feel, the more relaxed they become, the more they sense and the less mental clutter they accumulate. Walking is good for everyone.

Vision

To create a world where people choose and are able to walk as a way to travel, to be healthy and to relax, a world where authorities, organisations and individuals have:

- ***recognised the value of walking;***
- ***made a commitment to healthy, efficient and sustainable communities; and***
- ***worked together to overcome the physical, social and institutional barriers which often limit people's choice to walk.***

Principles and Actions

This International Charter identifies the needs of people on foot and provides a common framework to help authorities refocus their existing policies, activities and relationships to create a culture where people choose to walk.

Under each strategic principle, the actions listed provide a practical list of improvements that can be made in most communities. These may need adding to in response to local need and this is encouraged.

1. Increased inclusive mobility

People in communities have the right to accessible streets, squares, buildings and public transport systems regardless of their age, ability, gender, income level, language, ethnic, cultural or religious background, strengthening the freedom and autonomy of all people, and contributing to social inclusion, solidarity and democracy.

ACTIONS

- Ensure safe and convenient independent mobility for all by providing access on foot for as many people as possible to as many places as possible particularly to public transport and public buildings
- Integrate the needs of people with limited abilities by building and maintaining high-quality services and facilities that are socially inclusive

2. Well designed and managed spaces and places for people

Communities have the right to live in a healthy, convenient and attractive environment tailored to their needs, and to freely enjoy the amenities of public areas in comfort and safety away from intrusive noise and pollution.

ACTIONS

- Design streets for people and not only for cars, recognising that streets are a social as well as a transport space and therefore, need a social design as well as engineering measures. This can include reallocating road space, implementing pedestrian priority areas and creating car-free environments to be enjoyed by all, supporting social interaction, play and recreation for both adults and children
- Provide clean, well-lit streets and paths, free from obstruction, wide enough for their busiest use, and with sufficient opportunities to cross roads safely and directly, without changing levels or diversion
- Ensure seating and toilets are provided in quantities and locations that meet the needs of all users
- Address the impact of climate through appropriate design and facilities, for example shade (trees) or shelter
- Design legible streets with clear signing and on-site information to encourage specific journey planning and exploration on foot
- Value, develop and maintain high quality and fully accessible urban green spaces and waterways

3. Improved integration of networks

Communities have the right to a network of connected, direct and easy to follow walking routes which are safe, comfortable, attractive and well maintained, linking their homes, shops, schools, parks, public transport interchanges, green spaces and other important destinations.

ACTIONS

- Build and maintain high-quality networks of connected, functional and safe walking routes between homes and local destinations that meet community needs
- Provide an integrated, extensive and well-equipped public transport service with vehicles which are fully accessible to all potential users
- Design public transport stops and interchanges with easy, safe and convenient pedestrian access and supportive information

4. Supportive land-use and spatial planning

Communities have the right to expect land-use and spatial planning policies which allow them to walk to the majority of everyday services and facilities, maximising the opportunities for walking, reducing car-dependency and contributing to community life.

ACTIONS

- Put people on foot at the heart of urban planning. Give slow transport modes such as walking and cycling priority over fast modes, and local traffic precedence over long-distance travel
- Improve land-use and spatial planning, ensuring that new housing, shops, business parks and public transport stops are located and designed so that people can reach them easily on foot
- Reduce the conditions for car-dependent lifestyles (for example, reduce urban sprawl), re-allocate road space to pedestrians and close the missing links in existing walking routes to create priority networks

5. Reduced road danger

Communities have the right for their streets to be designed to prevent accidents and to be enjoyable, safe and convenient for people walking – especially children, the elderly and people with limited abilities

ACTIONS

- Reduce the danger that vehicles present to pedestrians by managing traffic, (for example, by implementing slower speeds), rather than segregating pedestrians or restricting their movements
- Encourage a pedestrian-friendly driving culture with targeted campaigns and enforce road traffic laws
- Reduce vehicle speeds in residential districts, shopping streets and around schools
- Reduce the impact of busy roads by installing sufficient safe crossing points, ensuring minimal waiting times and enough time to cross for the slowest pedestrians
- Ensure that facilities designed for cyclists and other non-motorised modes do not compromise pedestrian safety or convenience

6. Less crime and fear of crime

Communities have the right to expect an urban environment designed, maintained and policed to reduce crime and the fear of crime.

ACTIONS

- Ensure buildings provide views onto and activity at street level to encourage a sense of surveillance and deterrence to crime
- Conduct pedestrian audits by day and after dark to identify concerns for personal security and then target areas for improvements (for example, with brighter lighting and clearer sightlines)
- Provide training and information for transport professionals to increase awareness of the concerns of pedestrians for their personal security and the impact of such concerns on their decisions to walk

7. More supportive authorities

Communities have the right to expect authorities to provide for, support and safeguard their ability and choice to walk.

ACTIONS

- Commit to a clear, concise and comprehensive action plan for walking, to set targets, secure stakeholder support and guide investment and includes the following actions:
- Involve all relevant agencies (especially transport, planning, health, education and police), at all levels, to recognise the importance of supporting and encouraging walking and to encourage complementary policies and actions
- Consult, on a regular basis, local organisations representing people on foot and other relevant groups including young people, the elderly and those with limited ability
- Collect quantitative and qualitative data about walking (including the motivations and purpose of trips, the number of trips, trip stages, time and distance walked, time spent in public spaces and levels of satisfaction)
- Integrate walking into the training and on-going staff professional development for transport and road safety officers, health practitioners, urban planners and designers
- Provide the necessary ongoing resources to implement the adopted action plan
- Implement pilot-projects to advance best-practice and support research by offering to be a case study and promoting local experience widely
- Measure the success of programmes by surveying and comparing data collected before, during and after implementation

8. A culture of walking

Communities have a right to up-to-date, good quality, accessible information on where they can walk and the quality of the experience. People should be given opportunities to celebrate and enjoy walking as part of their everyday social, cultural and political life.

ACTIONS

- Actively encourage all members of the community to walk whenever and wherever they can as a part of their daily lives by developing regular creative, targeted information, in a way that responds to their personal needs and engages personal support
- Create a positive image of walking by celebrating walking as part of cultural heritage and as a cultural event, for example, in architecture, art-exhibitions, theatres, literature readings, photography and street animation
- Provide coherent and consistent information and signage systems to support exploration and discovery on foot including links to public transport
- Financially reward people who walk more, through local businesses, workplaces and government incentives

ADDITIONAL ACTIONS

Please write actions for your local needs or circumstances in the space below.

Developed in the framework of the WALK21 international conference series
October 2006

Walk21 are grateful to many people for their assistance with the production of this Charter, and to you for your personal commitment to helping create healthy, efficient and sustainable walking communities throughout the world.

For more information on walking visit www.walk21.com

Or email us at info@walk21.com

ITEM 71

BACK UP MATERIALS

APPOINTMENTS COMMITTEE

To:

Brunswick Town Council

From:

Gerald Favreau
Chair Appointments Committee

Date:

May 21, 2014

Fellow Councilors,

On the evening of May 21, 2014, the Appointments Committee met to interview candidates/applicants for (2) Committees.

**Davis Fund Committee
Sewer District Trustees**

The Appointments Committee is hereby (unanimously) recommending for appointments as follows:

To the Davis Fund Committee:

Marilyn Dwyer (Re-appointment) uncontested
David Knight (Re-appointment) uncontested

To the Brunswick Sewer District Board of Trustees:

David Barbour (Reappointment) uncontested

BRUNSWICK BOARD COMMISSION AND COMMITTEE CURRENT & UPCOMING OPENINGS FOR 2014

The Brunswick Town Council will be holding interviews in February, for the following Board Commission and Committee vacancies listed below. Interested citizens should complete an application form, available in the Town Clerk's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, May 19, 2014, in order to be interviewed on Wednesday, May 21, 2014.

Existing Vacancies on Boards Commissions and Committees

Assessment Review Board

1 member – 3 year term to expire on 01/01/2017

Conservation Commission

1 member – balance of 3 year term to expire on 05/01/2016

Downtown & Outer Pleasant Street Master Plan Implementation Committee

1 member - Pleasant Street Business Owner

Fair Hearing Authority

3 members – balance of 3 year terms to expire on 10/01/2014

Marine Resource Committee

1 alternate member – Commercial Harvester - 3 year term to expire 05/01/2017

1 alternate member – Non License holder balance of 3 year term to expire 05/01/2015

Personnel Board

1 full member – balance of 3 year term to expire on 01/12/2015

Recycling Committee

1 member – 3 year term to expire on 01/01/2017

Zoning Board of Appeals

2 associate members – balance of 3 year terms to expire on 07/01/2016

1 associate member – balance of 3 year term to expire on 07/01/2015

Upcoming vacancies for 2014 (Please apply at least one month prior to the month vacancy occurs – you may apply for an upcoming vacancy at any time)

April

Sewer District

1 members – 3 year term to expire on 04/01/2017

May

Marine Resource Committee

1 member – Non License Holder - 3 year term to expire on 05/01/2017

Trust Fund Advisory Committee

1 member (citizen) – 3 year term to expire on 5/10/2017

June

Housing Authority

1 member (participant in program) – 5 year term to expire on 06/03/2019

Davis Fund Committee

2 members – 3 year terms to expire on 06/30/2017

July

Recreation Commission

1 member – 3 year term to expire on 07/01/2017

September

Water District - Brunswick

1 member – 3 year term to expire on 09/13/2017

October

Village Review Board

1 member (district resident) – 3 year term to expire on 10/20/2017

1 member (architect/historian) – 3 year term to expire on 10/20/2017

December

Zoning Board of Appeals

1 full member – 3 year term to expire on 12/18/2017

1 associate member – 3 year term to expire on 12/18/2017

Summary of Received Applications

5/20/2014

Date of Application

Davis Fund Committee

Marilyn

Dwyer

74 Matthew Drive

725-7524

5/12/2014

Will this be a reappointment Yes

MembershipType:

Interview Time:

Wed., May 21, 2014 at 6:15 p

David

Knight

22 Page Street

798-4600

5/12/2014

Will this be a reappointment Yes

MembershipType:

Interview Time:

Wednesday, May 21, 2014 at

Sewer District Trustees

David

Barbour

2 Micmac Ln

725-5644

4/22/2014

Will this be a reappointment Yes

MembershipType:

Interview Time:

Wed, May 21, 2014 at 6:00 p

Town of Brunswick
Application for
Appointment to Board/ Committee/ Commission

For Office Use Only
4/22/14 Date App. Received
_____ Date App. Entered
_____ Appointed

Full Name: David Barbour Date 4/17/14

Street Address: 2 Mic Mac Lane, Brunswick

Home Telephone #: 207-725-5644 E-mail Address: dbbarbour@myfairpoint.net I live in Council District #: 3

I wish to be considered for appointment to the:

Brunswick Sewer District, Board of Trustees
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:
FULL MEMBERSHIP STATUS: TERM BEGINS: 4/30/14
and/or
ASSOCIATE MEMBERSHIP STATUS: TERM EXPIRES: 3/31/17

Do you currently serve on any Town Board/Committee/Commission? Yes If so, please state name of Board/Committee/Commission and the number of years of service:

Brunswick Sewer District, Board of Trustees Number of Years 3 yrs Date term expires 3/31/14
Trustees.
Occupation: Retired Director of Facilities Management

Employer: _____ Work Telephone #: _____

List any civic organizations to which you belong:

United Baptist Church of Topsham, Board of Trustees & Usher

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

Served on Brunswick Sewer Board of Trustees April 1985 - April 1994
Chaired Brunswick Sewer District building committee for construction of
secondary treatment plant

Have you previously served on a Town board/committee/commission? Yes If so, please list the board/committee/commission and years of service:

Brunswick Sewer District Board of Trustees (April 1985 - April 1994)

DA Barbour
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: Brunswick Sewer District-Board of Trustees

Term Length: 3 yrs

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

Having served on the Brunswick Sewer District Board of Trustees in the past, I am familiar with issues the Trustees deal with and the operation of the Sewer District.

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

I have a degree in civil engineering and a masters in business administration. I have been a director of facilities management at Bowdoin College, Gettysburg College, and the University of Southern Maine. All my professional career has been spent managing facilities management operations and construction of facilities

3. Why would you like to be on the Board/Committee/Commission?

I believe that my background and recent terms on the Board of Trustees will insure continuity especially as the District enters a period of a multi-million dollar upgrade to its treatment plant.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

I am well aware of the time commitment and have the time to devote to the district and to attend the Board meetings. I do spend 4 months (January - April) in Florida during which I participate in the meetings via Skype.

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

Not that I am aware of.

6. Do you have anything you would like to add?

I feel my background and experience would be useful during the multi-million dollar upgrade of the treatment plant. I would like to continue serving the Town of Brunswick as a member of the Brunswick Sewer District Board of Trustees.

April 17, 2014

Town of Brunswick
Town Clerk's Office
28 Federal Street
Brunswick, Maine 04011

To Whom it May Concern:

Enclosed please find my application for reappointment to the Brunswick Sewer District Board of Trustees. I have served on the District Board of Trustees for the past three years and am interested in staying involved with the District as it enters a period of multi-million dollar upgrades to its treatment plant. I chaired the Board and the building committee for the addition of the secondary treatment to the plant back in the late 1980's, so have historic knowledge of the plant and its operation.

I would like to continue to serve my community by staying involved with the District. Thank you for your consideration.

Sincerely,



David Barbour

RECEIVED

APR 22 2014

TOWN OF BRUNSWICK
CLERK'S OFFICE

Town of Brunswick
Application for
Appointment to Board/ Commission/ Committee

For Office Use Only	
5-12-14	Date App.
	Received
	Date App.
	Entered
	Appointed

Full Name: Marilyn H. Dwyer Date 05/12/2014

Street Address: 74 Matthew Dr. Home Phone # 725-7524

Cell/mobile Phone #: _____ E-mail Address: M.W.dwyer2@qwi.net I live in Council Dist. #: 7

I wish to be considered for appointment to the:

Davis Comm.

(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: 06, 2014

and/or

ASSOC/ALT MEMBERSHIP STATUS:

TERM EXPIRES: _____

Do you or any relative currently serve on any Town Board/Commission/Committee? NO If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

_____ # of Years _____ Date term exp. _____ Relationship _____

Your occupation:

retired

Employer: _____ Work Telephone #: _____

List any civic organizations to which you belong:

VIA

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

I have been on the Davis Comm.

Have you previously served on a Town board/commission/committee? yes If so, please list the board/commission/committee and years of service:

Conservation Comm. in the 80's?

Marilyn H. Dwyer
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town

Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: Davis Comm.

Term Length: 3 years

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?

have been on the Davis Comm

3. Why would you like to be on the Board/Commission/Committee?

It is a joy and a privilege to be able -
(thanks to the Davis fund) to underwrite funds
for the enjoyment of Brunswick citizens.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

no

6. Do you have anything you would like to add?

no

PLEASE REVIEW THE TOWN OF BRUNSWICK BOARDS, COMMISSIONS, AND COMMITTEES APPOINTMENT POLICY PRIOR TO SUBMITTING THIS APPLICATION. YOU MAY VIEW THE POLICY AT <http://www.brunswickme.org/departments/town-clerk/boards-committees/> OR OBTAIN A COPY FROM THE TOWN CLERK'S OFFICE.

Town of Brunswick
Application for
Appointment to Board/ Committee/ Commission

For Office Use Only
5/12/14 Date App. Received
5/12/14 Date App. Entered
Appointed

Full Name: DAVID KNIGHT Date 5/9/14
Street Address: 22 PAGE ST, BRUNSWICK, ME 04011
Home Telephone #: 798-4600 E-mail Address: knighthd@gnwinet I live in Council District #: 6

I wish to be considered for appointment to the:
NATHANIEL DAVIS COMMITTEE
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:
FULL MEMBERSHIP STATUS: TERM BEGINS: 2014
and/or
ASSOCIATE MEMBERSHIP STATUS: TERM EXPIRES: 2017

Do you currently serve on any Town Board/Committee/Commission? YES If so, please state name of Board/Committee/Commission and the number of years of service:
DAVIS COMMITTEE Number of Years 12 Date term expires 6/14

Occupation: CONSULTANT
Employer: BRODIE, COLLINS+ASSOC Work Telephone #: 207 798 4600

List any civic organizations to which you belong:
BRUNSWICK DOWNTOWN ASSOCIATION, PEOPLE PLUS, MAINE FIBER ARTS, Bowdoin College's Friends

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:
HAVE SERVED AS CHAIR OF THE DAVIS COMMITTEE 2011-2014, Pres: Brunswick Corporation Foundation, LAKE FOREST, IL.

Have you previously served on a Town board/committee/commission? YES If so, please list the board/committee/commission and years of service:
DAVIS COMMITTEE - 2003-20014

David Knight
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Committee/Commission Applying For: NATHANIEL DAVIS COMMITTEE

Term Length: 3 yrs

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

I SERVE ON TWO PRIVATE FOUNDATION BOARDS, I SERVE ON THE BOARDS OF SEVERAL LOCAL NON-PROFITS, I AM A FUNDRAISING CONSULTANT TO FOR-PROFITS

3. Why would you like to be on the Board/Committee/Commission?

I HAVE ENJOYED SERVING THE DAVIS COMMITTEE FOR THE PAST 11 YEARS.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

Yes.

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

No

6. Do you have anything you would like to add?

NOT AT THIS TIME. DUE TO OTHER CONSTRAINTS I WISH TO GIVE UP THE CHAIR POSITION AND RETURN TO SERVING JUST AS A MEMBER OF THIS COMMITTEE

CONSENT AGENDA - A BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Minutes
May 19, 2014
6:15 P.M. - Executive Session
7:00 P.M. – Regular Meeting
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Jane F. Millett, Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: None

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; John Foster, Public Works Director; Steve Langsdorf, Town Attorney; Terry Goan, Patrol Officer; and TV video crew

Chair Pols called the meeting to order, and asked the Clerk for Roll Call.

Executive Session: consultation with legal counsel regarding pending or contemplated litigation [1 M.R.S.A. §405(6)(E)]

Councilor Favreau moved, Councilor Millett seconded, to go into Executive Session per 1 M.R.S.A. §405(6)(E) for a consultation with legal counsel regarding pending or contemplated litigation. The motion carried with nine (9) yeas.

Meeting resumed at 7:00 p.m.

Chair Pols resumed the meeting, acknowledged that the meeting was properly noticed, and led the Pledge of Allegiance.

Public Comment None

Correspondence (*Time in meeting was 7:01 p.m.*)

Letter from MDOT on Bath-Brunswick bridge replacement on Old Bath Road

Mr. Eldridge spoke regarding the letter from MDOT.

(Copies of letters from MDOT and their public hearing notice for this project will be attached to the official minutes.)

Town Council Minutes

May 19, 2014

Page 2

Council Committee Updates (*Time in meeting was 7:03 p.m.*)

Reports were given on the following committees: Sidewalk committee, Master Plan Implementation Committee, Appointments Committee, and Town Manager Search Subcommittee.

Adjustments to the Agenda None

MANAGER'S REPORT:

(a) Financial Update (*Time in meeting was 7:06 p.m.*)

Mr. Eldridge provided this update.

**(b) Approval of Nathaniel Davis Fund Committee recommendations (*Action required*)
(*Time in meeting was 7:10 p.m.*)**

Sande Updegraph, 724 Durham Road and Chair of the Committee, presented the recommendations of the committee.

Councilor Perreault moved, Councilor Millett seconded, to accept the recommendations for the Davis Fund's 2013-2014 allocations as recommended by the Committee. The motion carried with nine (9) yeas.

(A copy of the Committee's minutes will be attached to the official minutes.)

(c) Report from Sewer District about plant upgrade (*Time in meeting was 7:18 p.m.*)

Leonard Blanchette, General Manager of the Sewer District, gave this report. He responded to questions from Mr. Eldridge, Councilor Richardson, who also spoke regarding this item, Councilor Millett, Councilor Favreau, Councilor Brayman, and Councilor Perreault.

(A copy of Mr. Blanchette's report will be attached to the official minutes.)

(d) Update on the establishment of quiet zones (*Time in meeting was 7:42 p.m.*)

Mr. Foster spoke regarding this item and responded to questions from Chair Pols, Councilor Millett, and Councilor Perreault.

(A copy of a memo from John Foster will be attached to the official minutes.)

PUBLIC HEARING

58. The Town Council will hear public comments on a special amusement license for the following application, and will take any appropriate action. (Manager) (*Time in meeting was 7:51 p.m.*)

Special Amusement
Byrnes Irish Pub LLC
D/B/A: Byrnes Irish Pub LL
16 Station Avenue

Joe Byrnes

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Councilor Favreau moved, Councilor Perreault seconded, to approve a special amusement license for Byrnes Irish Pub, 16 Station Avenue. The motion carried with nine (9) yeas.

NEW BUSINESS

59. The Town Council will consider setting a public hearing for June 2, 2014, on a “Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use,” and will take any appropriate action. (Manager) (*Time in meeting was 7:52 p.m.*)

Mr. Eldridge introduced this item.

Chair Pols moved, Councilor Wilson seconded, to set a public hearing for June 2, 2014, to adopt a “Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use.” The motion carried with nine (9) yeas.

60. The Town Council will consider amending the “Town Boards, Commissions, and Committees Appointment Policy” to limit the boards included under Conflict of Interest Section 16(a), and will take any appropriate action. (Appointments Committee) (*Time in meeting was 7:57 p.m.*)

Councilor Walker said he would abstain as his wife is on the Sewer District Board and her position on the Board might be affected when it is time for her to apply for reappointment.

Councilor Favreau introduced this item.

Jonathan Crimmins, Jordan Avenue, spoke regarding this item.

Chair Pols, Councilor Wilson, Councilor Millett, Councilor Richardson, Councilor Brayman, Councilor Perreault, Councilor Watson, and Mr. Langsdorf spoke regarding this item.

Mr. Blanchette responded to questions from Councilor Favreau.

Town Council Minutes

May 19, 2014

Page 4

Councilor Richardson moved, Councilor Wilson seconded, to table this item until the Appointments Committee has reviewed it further. The motion carried with eight (8) yeas. Councilor Millett was opposed.

CONSENT AGENDA *(Time in meeting was 8:23 p.m.)*

- a) Approval of the Minutes of May 5, 2014
- b) Approval of utility permits for Maine Natural Gas for sections of Hemlock Road and Locust Lane
- c) Approval of beano games for Knights of Columbus
- d) Approval of MDOT Overweight Vehicle Agreement
- e) Approval of Games of Chance for the St. John's Bazaar for June 13, June 14, and June 15, 2014

Councilor Perreault and Councilor Millett spoke regarding this item.

Ms. Smith and Mr. Eldridge spoke regarding this item and responded to questions from Councilor Millett and Councilor Perreault.

Councilor Favreau moved, Councilor Richardson seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of materials for CA-B, CA-C, CA-D, and CA-E will be attached to the official minutes.)

Councilor Watson moved, Chair Pols seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 8:27 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
May 24, 2014*

June 2, 2014
Date of Approval

Council Chair

CONSENT AGENDA - B BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Minutes– Special Meeting
Budget Hearing
May 15, 2014
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, John M. Perreault, Gerald E. Favreau, Jane F. Millett, Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: Councilor Suzan Wilson

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Paul Perzanoski, Superintendent of Schools; Anna Breinich, Director of Planning and Development; Tom Farrell, Parks and Recreation Director; Richard Rizzo, Police Chief; Cathy Donovan, Assessor; Ken Brilliant, Fire Chief; Marc Hagan, Deputy Police Chief; James Oikle, Business Manager for School Department; John Foster, Public Works Director; Linda Smith, Business Development Manager; Julie Henze, Deputy Finance Director; Terry Goan, Police Officer; and TV video crew

Chair Pols called the meeting to order, led the Pledge of Allegiance, and asked the Clerk for Roll Call.

PUBLIC HEARINGS

57. The Town Council will hear public comments regarding the proposed 2014-2015 Municipal Budget and Capital Improvement Plan 2015-2019, and will take any appropriate action. (Manager)

Mr. Eldridge made the presentation regarding the current status of the proposed budget.

(A copy of his presentation will be attached to the official minutes.)

Chair Pols opened the public hearing.

The following persons spoke regarding the budget:

Michael Feldman, Harding Road

Pem Schaeffer, 32 Crestview Lane

Gerald Queally, CEO of Spectrum Generation

Hunter Johnson, 32 Pollard Avenue

Town Council Minutes

May 15, 2014

Page 2

Stacy Frizzle, Executive Director of People Plus
Kate Egan, President of Library Board of Trustees
Reverend Richard Fisco, Lincoln Street

Chair Pols closed the public hearing at 7:41 p.m.

Paul Perzanoski listed the additional cuts made by the School Department.

Councilor Perreault, Councilor Richardson, Chair Pols, and Councilor Brayman spoke regarding the budget.

The Council discussed budget numbers and Mr. Eldridge responded to questions from Councilor Brayman, Councilor Walker, Councilor Millett, Chair Pols, Councilor Richardson, Councilor Watson and Councilor Favreau.

Mr. Eldridge will refine the numbers and bring them back to the May 22nd workshop for Council direction.

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 8:52 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances Smith
Town Clerk/Assistant to the Town Manager
May 22, 2014

June 2, 2014
Date of Approval

Council Chair

CONSENT AGENDA - C BACK UP MATERIALS

MEMORANDUM

TO: John Eldridge, Town Manager
FROM: John A. Foster, Director, PWD
DATE: May 22, 2014
SUBJECT: Utility Location Permits

Attached, for presentation to the Town Council are five applications for Utility Location Permits received from Maine Natural Gas.

In application ULP 2014-07, Alder Drive Maine Natural Gas seeks authorization to install a 2" gas main from the existing gas main located on the west side of Sumac Dr, the proposed gas main will run easterly across Sumac Dr to the sidewalk on the north side of Alder Dr, continuing under the sidewalk to Tamarack Dr. Approximately 625 feet of 2" gas main.

In application ULP 2014-08, Tamarack Drive Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Alder Dr at Tamarack Dr. The new gas main will run from the proposed gas main outside the pavement behind the curb around the full circle of Tamarack Dr back to the point of beginning. Approximately 2500 feet of 2" gas main.

In application ULP 2014-09, Magnolia Lane Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the south side of Magnolia Ln at Tamarack Dr. The new gas main will run from the proposed gas main outside the pavement behind the curb around to the back side of the cul-de-sac on Magnolia Ln. Approximately 300 feet of 2" gas main.

In application ULP 2014-10, Huckleberry Lane Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the east side of Huckleberry Ln at Tamarack Dr. The new gas main will run from the proposed gas main outside the pavement behind the curb around to the back side of the cul-de-sac on Huckleberry Ln. Approximately 300 feet of 2" gas main.

In application ULP 2014-11, Walnut Lane Maine Natural Gas seeks authorization to install a 2" gas main from the proposed gas main to be located on the north side of Walnut Ln at Tamarack Dr. The new gas main will run from the proposed gas main outside the pavement behind the curb around to the back side of the cul-de-sac on Walnut Ln. Approximately 325 feet of 2" gas main.

Brunswick Public Works Department has no objection to these underground utility lines as proposed, providing it is approved subject to the following conditions:

1. The final location is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any underground facilities located by field verification by each utility.
2. All work is subject to compliance with the Town's Street Opening and road restoration requirements.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE May 19, 2014

Permit Number: ULP2014-07
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and

operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Alder Drive
Starting Point: Sumac Drive End Point: Tamarack Drive

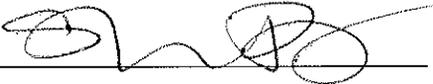
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will be from Sumac Drive to Tamarack Drive heading East. The gas main will be located outside edge of pavement and in the sidewalk on the north side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility:  _____

Print Name and Title: Sheena Bitetti – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE May 19, 2014

Permit Number: ULO2014-08
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Tamarack Drive
Starting Point: Alder Drive End Point: Complete circle

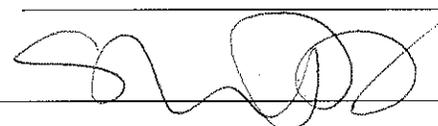
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will be from Alder Drive around the entire circle of Tamarack Drive. The gas main will be located outside edge of pavement on the outside of the circle within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE May 19, 2014

Permit Number: ULP2014-09
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Magnolia Lane
Starting Point: Tamarack Drive End Point: End of circle

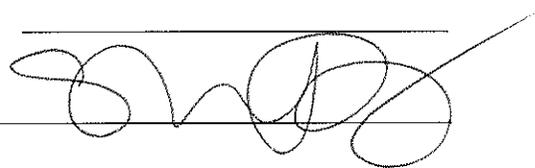
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will be from Tamarack Drive to the circle heading South. The gas main will be located outside edge of pavement on the east side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE May 19, 2014

Permit Number: ULP2014-10
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

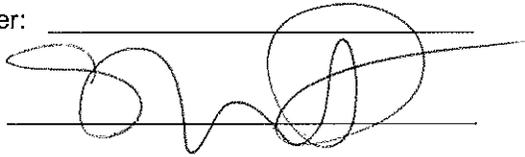
Name of Street: Huckleberry Lane
Starting Point: Tamarack Drive End Point: End of circle

Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will be from Tamarack Drive to the end of the circle headed north. The gas main will be located outside edge of pavement on the east side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____
Signature of Utility: 

Print Name and Title: Sheena Bitetti -- Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE May 19, 2014

Permit Number: ULP2014-11
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Walnut Lane
Starting Point: Tamarack Drive End Point: End of circle

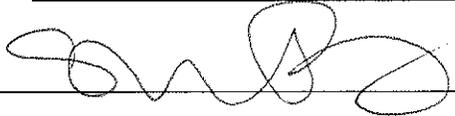
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will be from Tamarack Drive to end of circle heading East. The gas main will be located outside edge of pavement on the north side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

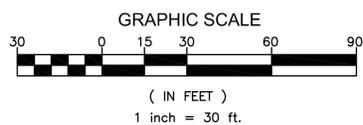
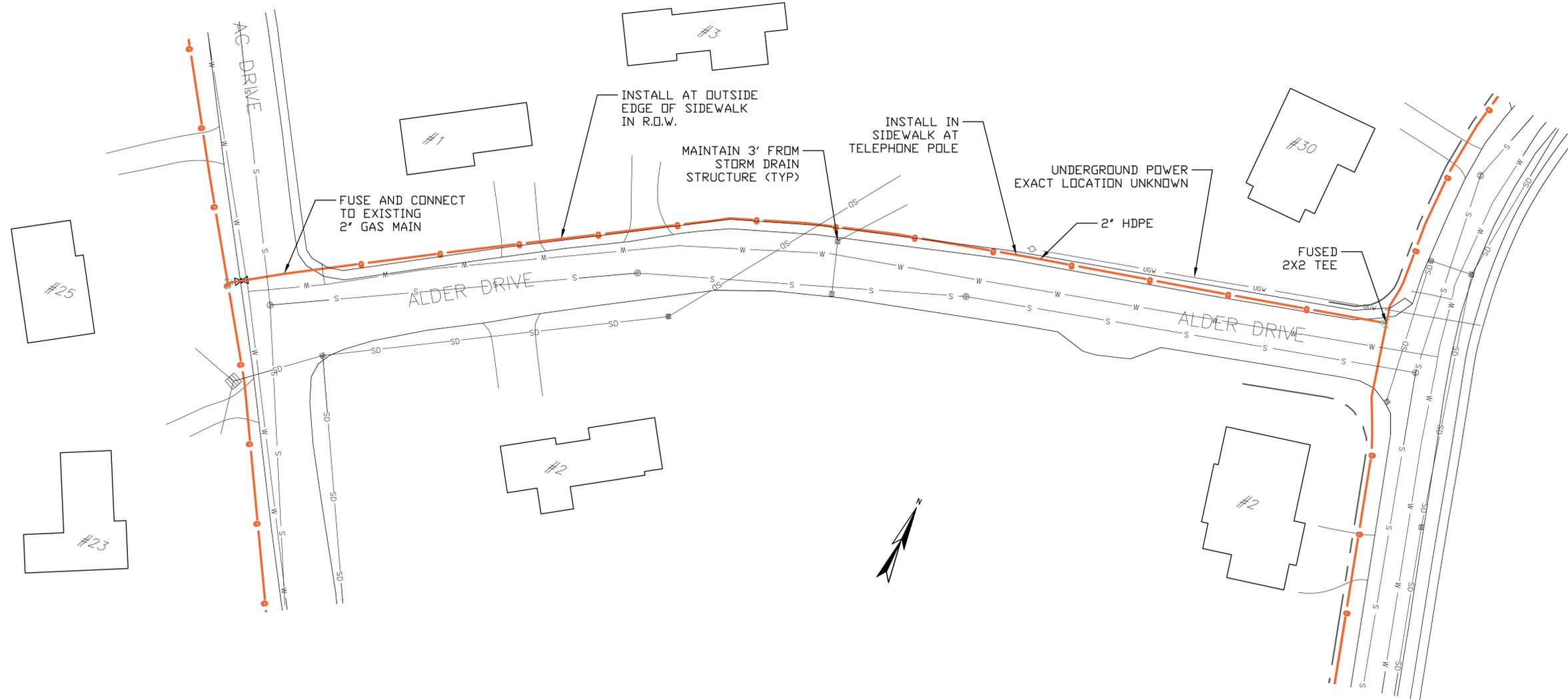
The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.



CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. THERE IS A 50 FOOT RIGHT OF WAY ON ALDER DRIVE. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.

NO. SUBMISSIONS/REVISIONS	DATE
1	5/19/14
UTILITY LOC. PERMIT	
DATE	5/19/14
APPROVED BY	
DATE	
BOOK NO.	
PROJECT NO.	7R.13051
SCALE	1" = 30'
PLOTTED 5/19/2014	

DRAWN BY	SMB
CHECKED BY	
DATE	05/19/2014
APPROVED BY	
DATE	
BOOK NO.	
PROJECT NO.	7R.13051
SCALE	1" = 30'

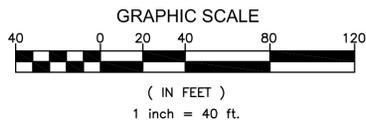
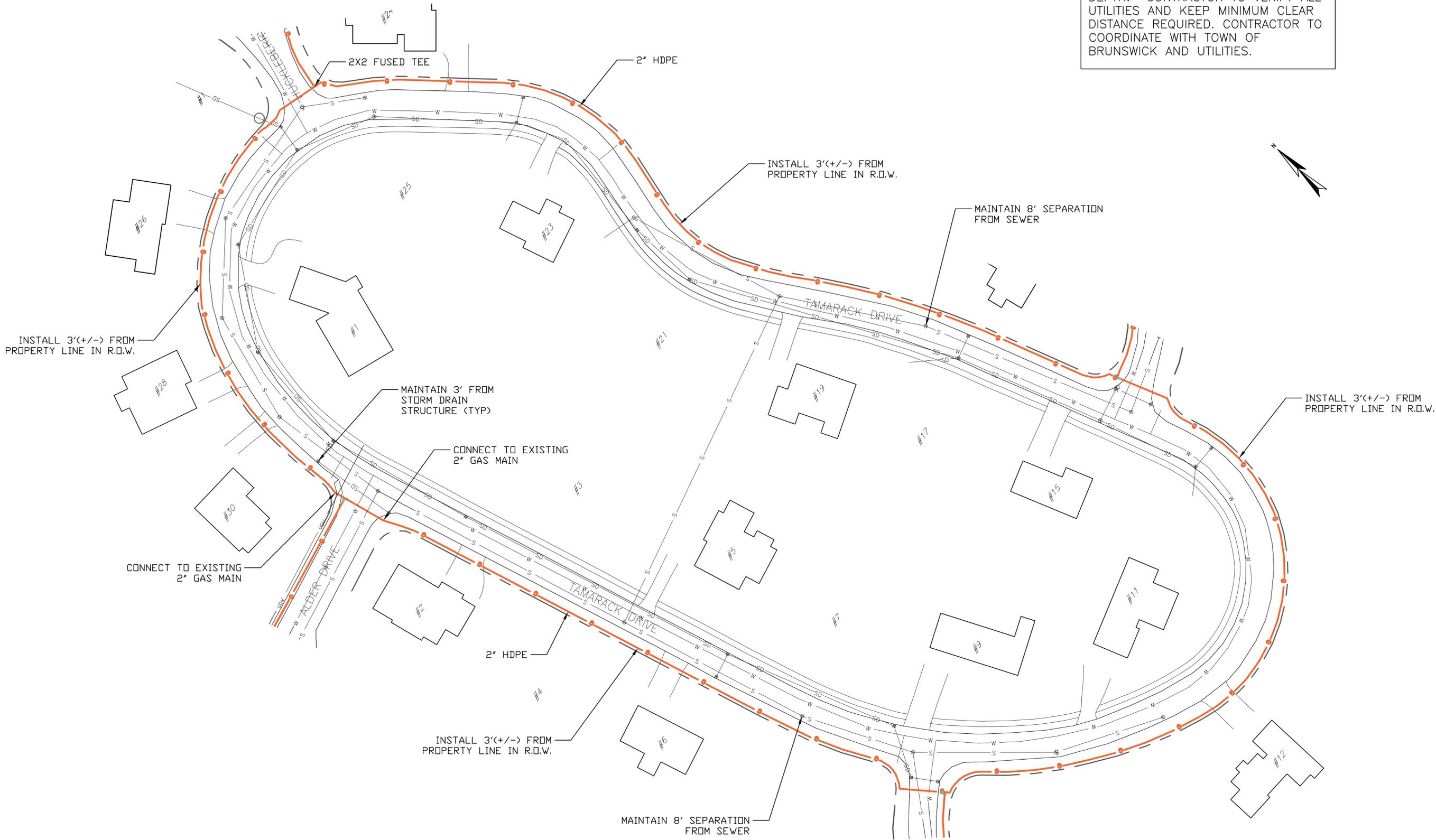


MAINE NATURAL GAS
GAS MAIN EXPANSION
BRUNSWICK, MAINE

ALDER DRIVE

9 Industrial Parkway, Brunswick, Maine 04011

CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.



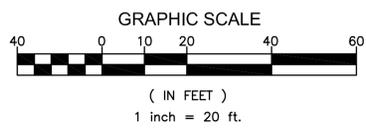
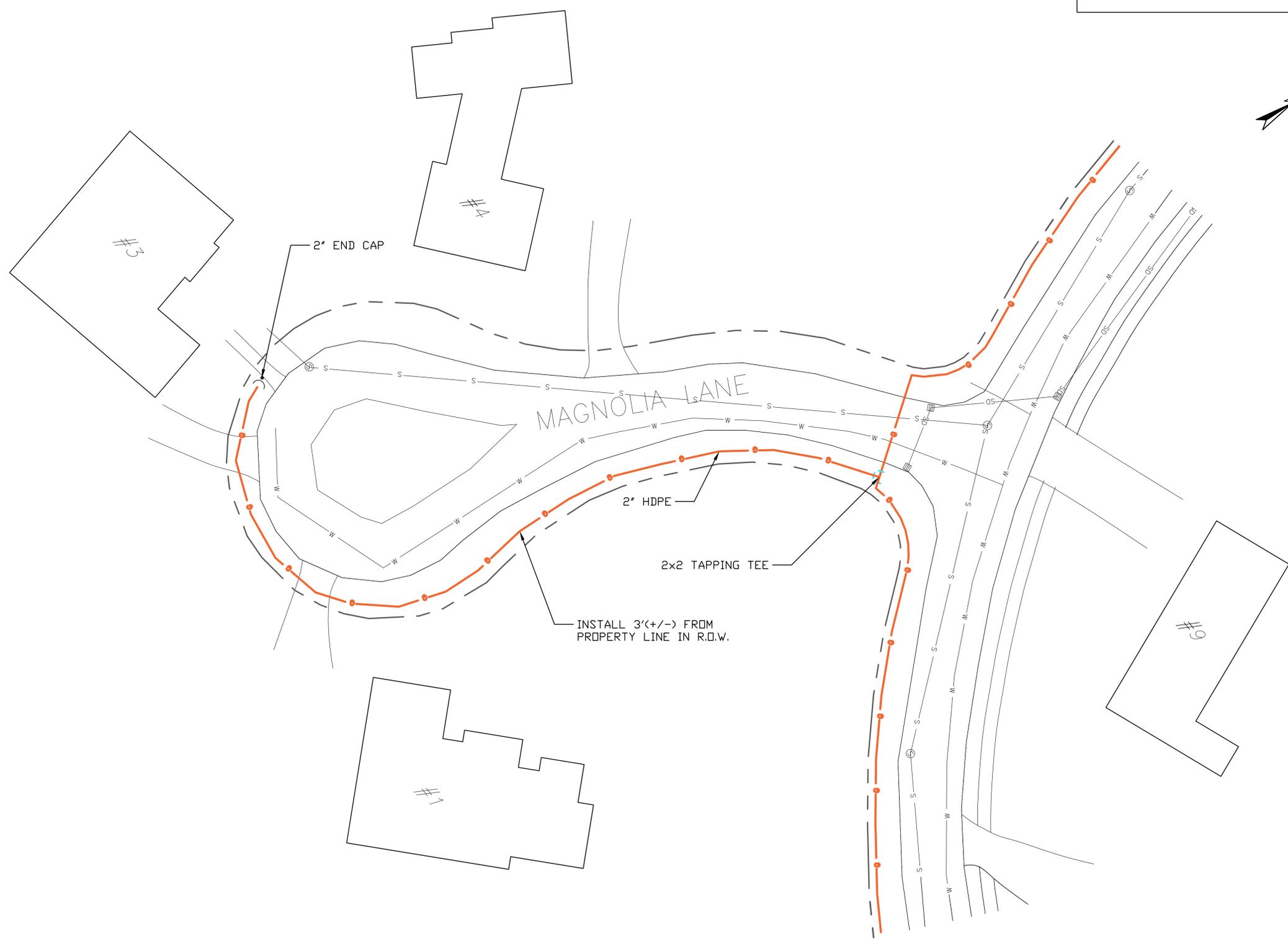
NO. SUBMISSIONS/REVISIONS	APPROVED DATE
UTILITY LOC. PERMIT	5/19/14

DRAWN BY SMB	CHECKED BY	DATE
05/19/2014		
APPROVED BY	DATE	
BOOK NO.	PROJECT NO.	SCALE
7R-13050		1" = 40'



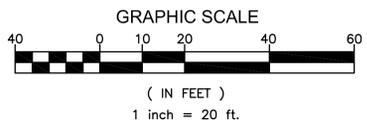
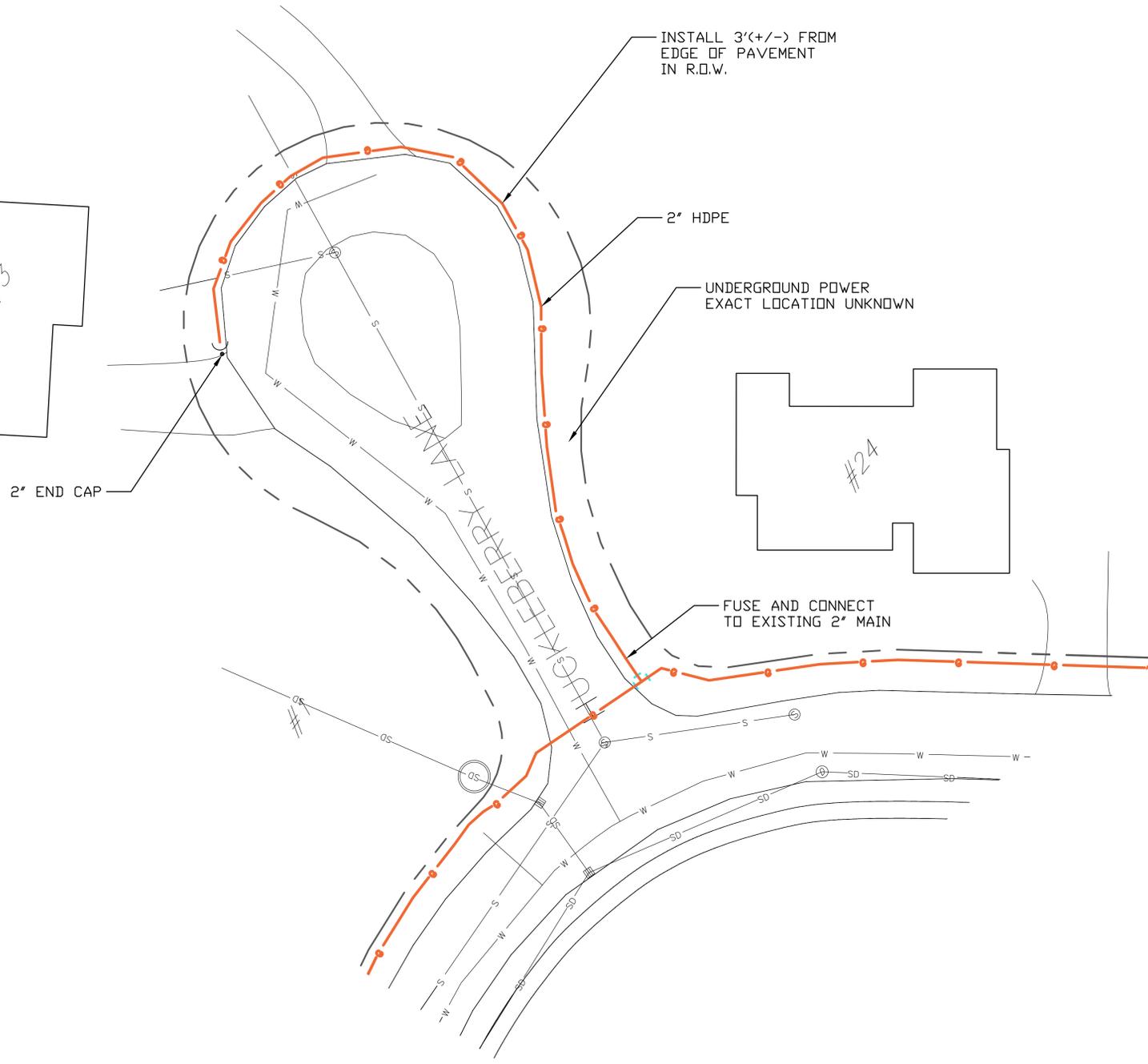
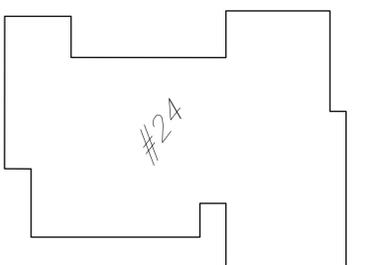
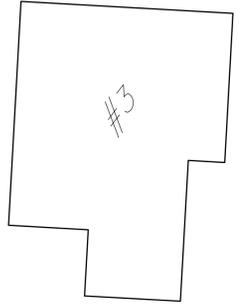
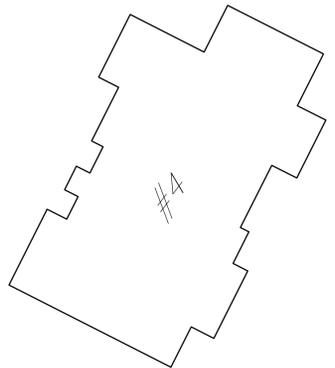
MAINE NATURAL GAS
GAS MAIN EXPANSION
BRUNSWICK, MAINE
TAMARACK DRIVE

CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.



DRAWN BY: SMB		NO. SUBMISSIONS/REVISIONS	APP'D DATE
CHECKED BY:		UTILITY LOC. PERMIT	5/19/14
DATE: 05/19/2014			
APPROVED BY:			
DATE:			
BOOK NO. 7R.13068			
PROJECT NO. 7R.13068			
SCALE: 1" = 20'			
PLOTTED: 5/19/2014			
			
MAINE NATURAL GAS GAS MAIN EXPANSION BRUNSWICK, MAINE MAGNOLIA LANE			
9 Industrial Parkway, Brunswick, Maine 04011			
DRAWING C-1			

CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.



NO. SUBMISSIONS/REVISIONS	APPD. DATE
UTILITY LOC. PERMIT	5/19/14

DRAWN BY SMB	CHECKED BY	DATE	APPROVED BY	DATE
		05/19/2014		
BOOK NO.	PROJECT NO.	SCALE 1" = 20'		
	7R.13060			

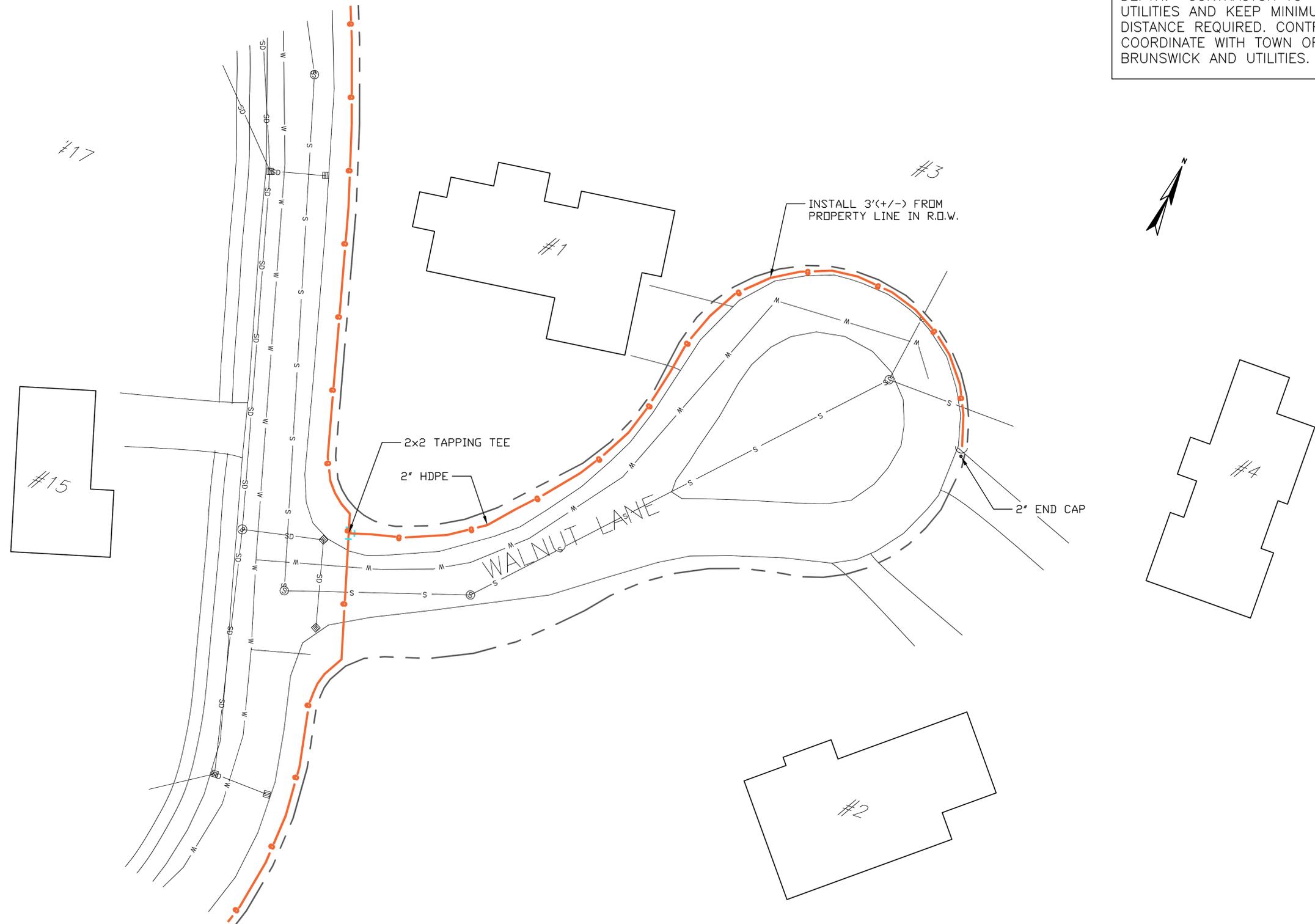


MAINE NATURAL GAS
GAS MAIN EXPANSION
BRUNSWICK, MAINE
HUCKLEBERRY LANE

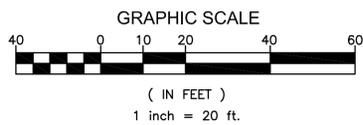
DRAWING
C-1

9 Industrial Parkway, Brunswick, Maine 04011

PLOTTED 5/19/2014



CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.



NO. SUBMISSIONS/REVISIONS	APPD. DATE
UTILITY LOC. PERMIT	5/19/14

DRAWN BY SMB	CHECKED BY	DATE
05/19/2014		
APPROVED BY	DATE	
BOOK NO.	PROJECT NO.	
7R.13071		
SCALE 1" = 20'		

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9 Industrial Parkway, Brunswick, Maine 04011

MAINE NATURAL GAS GAS MAIN EXPANSION BRUNSWICK, MAINE	WALNUT LANE
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PLOTTED 5/19/2014