

Approved
BRUNSWICK TOWN COUNCIL
Minutes
April 28, 2014
6:45 P.M. – Executive Session
7:00 P.M. – Regular Meeting
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Jane F. Millett, Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: None

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Linda Smith, Business Development Manager; John Foster, Public Works Director; Steve Langsdorf, Town Attorney; Terry Goan, Patrol Officer; and TV video crew

Chair Pols called the meeting to order, and asked the Clerk for Roll Call.

Executive Session: for a personnel matter [1 M.R.S.A. §405(6)(A)]

Councilor Perreault moved, Councilor Millett seconded, to go into executive session to discuss a personnel matter per 1 M.R.S.A. §405(6)(A). The motion carried with seven (7) yeas. Councilor Wilson and Councilor Walker arrived after the vote.

Chair Pols resumed the meeting, acknowledged that the meeting was properly noticed, and led the Pledge of Allegiance.

Public Comment: None

Correspondence:

Councilor Richardson said that Steve Leveque from MRRA has indicated that their Board approved working with the Town on a solar project for the new recreation center. They are waiting on the Public Utilities Commission's decision before moving on this project. He hopes to have something to report to the Council in the fall.

Chair Pols spoke about Amy Fagan's email offering to do a Town newsletter. He, along with other Councilors, felt that between the website and local newspapers, information is available to citizens, similar to what a newsletter would provide. He thanked Ms. Fagan for the offer.

Councilor Wilson and Councilor Walker made suggestions on improvements to the town's website.

Town Council Minutes

April 28, 2014

Page 2

Council Committee Updates

Reports were given on the BDC and a recommended change to the charge of the River and Coastal Waters Commission.

Councilor Favreau moved, Councilor Wilson seconded, to change the River and Coastal Waters Commission's charge to add two alternate citizen members. The motion carried with nine (9) yeas.

Adjustments to the Agenda:

Add item 53 to provide additional compensation to the Interim Town Manager.

MANAGER'S REPORT:

(a) Financial Update

Mr. Eldridge gave this update.

(b) Report from the McKeen Center for the Common Good

Sara Seames, Center Director, and **Courtney Chuang**, a Bowdoin student, made this presentation.

(A copy of their presentation will be attached to the official minutes.)

Chair Pols, Councilor Millett, Councilor Brayman, and Councilor Walker spoke and asked questions, to which **Ms. Seames** responded.

Councilor Walker and Councilor Favreau spoke regarding this item.

(c) Announcement of Brunswick Spring Clean Up

Mr. Eldridge spoke regarding this item.

(d) Report on proposed raised crosswalk on Pleasant Street

Mr. Eldridge spoke regarding this item.

Chair Pols and Councilor Perreault asked questions, to which John Foster responded.

Councilor Perreault, Councilor Millett, Councilor Favreau, Chair Pols, Councilor Brayman and Councilor Wilson spoke regarding this item.

(e) Review of budget workshop and meeting schedule

Mr. Eldridge spoke regarding this item.

PUBLIC HEARINGS

47. The Town Council will hold a public hearing on the following alcohol license applications, and will take any appropriate action. (Manager)

Full-Time Spirituous, Vinous & Malt
Labonte Acquisition Company
D/B/A: The Great Impasta (new owner)
42 Maine Street

Lynn Labonte

Full-Time Vinous & Malt
Broadway Delicatessen, Inc.
D/B/A: Broadway Deli
142 Maine Street

Nancy Bigelow

Chair Pols opened the public hearing; hearing no comments, he closed the hearing.

Councilor Wilson moved, Councilor Perreault seconded, to approve alcohol licenses for the Great Impasta, 42 Maine Street, and Broadway Deli, 142 Maine Street. The motion carried with nine (9) yeas.

48. The Town Council will hear public comments on a CDBG grant application for Greater Brunswick Housing Corporation, and will take any appropriate action. (Manager)

Mr. Eldridge introduced this item.

Chair Pols opened the public hearing.

John Hodge, Brunswick Housing Corporation, spoke regarding this item.

Chair Pols closed the public hearing.

Councilor Brayman, Chair Pols, and Councilor Perreault asked questions, to which **Mr. Hodge** responded.

Councilor Watson, Chair Pols, and Councilor Perreault spoke regarding this item.

Mr. Eldridge spoke regarding this item.

Councilor Millet recused herself from participation on this item since others in her firm have listed some of the properties on the GBHC list.

Councilor Richardson moved, Councilor Favreau seconded, to adopt the “Brunswick Town Council Resolution” that supports applying for a Community Development Block Grant in the amount of \$450,000, on behalf of Greater Brunswick Housing Corporation, to carry out a housing assistance program. The motion carried with eight (8) yeas. Councilor Millett abstained.

(A copy of the application and the resolution from the GBHC will be attached to the official minutes.)

NEW BUSINESS

49. **The Town Council will hear a report on a location permit to install a proposed electrical line along public ways for SolarCity to serve Bowdoin College, and will take any appropriate action. (Manager)**

Mr. Eldridge introduced this item.

Chair Pols, Councilor Perreault, Councilor Richardson, Councilor Brayman, and Councilor Millett asked questions, to which **Ms. Katy Longley**, from Bowdoin College, and **Bill Harwood**, Attorney for the College, responded.

Councilor Walker and Councilor Favreau spoke regarding this item.

Councilor Watson moved, Councilor Wilson seconded, to confirm that a public hearing for a utility permit application for SolarCity will occur on May 5, 2014. The motion carried with nine (9) yeas.

50. **The Town Council will consider supporting a Letter of Intent for a CDBG grant for Frosty’s Donuts for a project at Brunswick Landing, and will take any appropriate action. (Manager)**

Mr. Eldridge and Linda Smith introduced this item.

Councilor Perreault, Councilor Richardson, and Councilor Millett spoke regarding this item.

Councilor Brayman asked a question, to which co-owner **Shelby St Andre**, responded.

Councilor Perreault asked a question, to which Linda Smith responded.

Councilor Favreau moved, Councilor Brayman seconded, to support a Letter of Intent for a CDBG grant in amount of \$160,050 for Frosty’s Donuts for a project at Brunswick Landing. The motion carried with nine (9) yeas.

Town Council Minutes

April 28, 2014

Page 5

(A copy of a memo from Linda Smith, a draft Letter of Intent, and Town of Topsham's withdrawal letter, since they originally put in a Letter of Intent when a Topsham location was being considered, will be attached to the official minutes.)

51. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)

Councilor Walker made the following nominations that were unanimously supported by the Council:

Conservation Commission

- Stephen Cohen

River and Coastal Waters Commission

- Mark Worthing (citizen 3 year term)
- Sue Stableford (citizen 2 year term)
- Bill Good (citizen 2 year term)
- Helene Marsh Harrower (Water-Dependent Commercial Interest member 3 year term)
- Mark Holbrook (alternate citizen member 2 year term)
- Douglas Niven (alternate citizen member 2 year term)

52. (ADDED) The Town Council will consider setting the Charter required public hearing for May 15, 2014, on the proposed Municipal Budget for 2014-2015 and Capital Improvement Plan for 2015-2019, and will take any appropriate action. (Manager)

Chair Pols spoke regarding this item.

Mr. Eldridge spoke regarding this item.

Chair Pols moved, Councilor Brayman seconded, to set the Charter required public hearing for May 15, 2014, on the proposed Municipal Budget for 2014-2015 and Capital Improvement Plan for 2015-2019. The motion carried with nine (9) yeas.

53. (ADDED) The Town Council will consider providing supplemental compensation for the Interim Town Manager, and will take any appropriate action. (Chair Pols)

Chair Pols spoke regarding this item.

Councilor Perreault and Councilor Millett spoke regarding this item.

Chair Pols moved, Councilor Perreault seconded, to provide John Eldridge, while he is the interim Town Manager, an additional \$1,000 per month, effective Feb 10, 2014. The motion carried with nine (9) yeas.

CONSENT AGENDA

- a) **Approval of the Minutes of March 31, 2014**
- b) **Approval of the Minutes of April 7, 2014**
- c) **Approval of nominations of election workers for 2014-15**
- d) **Appointment of Jeff Emerson as the Health Officer with a term to expire on 04/19/2017**
- e) **Appointment of Dan Devereaux as the Harbor Master with a term to expire on 04/30/2017**
- f) **Appointment of Jeff Hutchinson as Codes Officer and Local Plumbing Inspector with a term to expire on 05/03/2015**
- g) **Appointment of Carl Adams as alternate Codes Officer and alternate Local Plumbing Inspector with a term to expire on 05/03/2015**
- h) **Approval of gas utility permits from Maine Natural Gas for sections of Beech Drive, Chestnut Road and Sumac Drive**

Councilor Millett requested an amendment to Item 41 of the April 7, 2014 minutes to say she would be abstaining since others in her firm have some of the properties listed.

Councilor Wilson moved, Councilor Perreault seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of the CA-C and CA-H will be attached to the official minutes.)

Councilor Watson moved, Councilor Perreault seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 8:58 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances Smith
Town Clerk/Assistant to the Town Manager
April 29, 2014*

May 5, 2014
Date of Approval

Council Chair