

BRUNSWICK TOWN COUNCIL
Agenda
July 7, 2014
Executive Session – 6:00 P.M.
Regular Meeting - 7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Executive session – Personnel matter regarding the Town Manager search process and review of applications per 1 M.R.S.A. §405(6)(A)

Roll Call

Pledge of Allegiance

Acknowledgment that meeting was properly noticed

Public Comment

Correspondence

Council Committee Updates

Adjustments to the Agenda

MANAGER’S REPORT:

- a) Nomination Papers availability
- b) Approval of ballot for MMA’s Legislative Policy Committee

PUBLIC HEARING

- 85. The Town Council will hold a public hearing on an application for a special amusement license, and will take any appropriate action. (Manager)

Special Amusement

165 Park Row, Inc.
D/B/A: Brunswick Inn
165 Park Row

Eileen Horner

PUBLIC HEARING/ACTION

- 86. The Town Council will hear public comments for “An Ordinance Authorizing the Acquisition and Installation of Heating, Ventilation, Cooling, and Related Equipment at

the Junior High School, with Total Project Costs Not to Exceed \$454,080 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$454,080 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder,” and will take any appropriate action. (Manager)

PUBLIC HEARING/ACTION

87. The Town Council will hear public comments on the Zoning Ordinance amendments relative to eliminating the restriction for pre-election and post-election removal of political signs, and will take any appropriate action.

PUBLIC HEARING/ACTION

NEW BUSINESS

88. The Town Council will consider setting a public hearing for July 21, 2014, for amendments to the Zoning Ordinance to consider the rezoning of the MU1 (Rural Mixed Use 1 - Lower Bath Road) District within the Town’s Growth Area to CC (Cooks Corner Center) District and remaining lands outside the Growth Area rezoned to CR2 (Country Residential 2) thereby eliminating the MU1 District in total, and will take any appropriate action. (Manager)

ACTION

89. The Town Council will consider engaging Strategic Talent Management to provide assessment services to the Town of Brunswick in connection with the search and recruitment of a new Town Manager, and will take any appropriate action. (Councilor Favreau)

ACTION

90. The Town Council will consider setting a public hearing for July 21, 2014, on amendments to the General Assistance Maximums, and will take any appropriate action. (Manager)

ACTION

91. The Town Council will consider setting a public hearing for July 21, 2014, on amendments to Chapter 15 (“Traffic and Vehicles – Article IV - Stopping, Standing, Parking) regarding making a section of upper Park Row from South Street to College Street two hour parking only, and will take any appropriate action. (Manager)

ACTION

92. The Town Council will consider adopting a charge for the Solid Waste Task Force Committee, and will take any appropriate action. (Manager)

ACTION

93. The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

CONSENT AGENDA

- a) Approval of the Minutes of May 29, 2014
- b) Approval of the Minutes of June 2, 2014
- c) Approval of the Minutes of June 16, 2014
- d) Approval of the Minutes of June 23, 2014
- e) Approval of quitclaim deeds for the following: mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 323; a mobile home on land depicted as Map 022 Lot 054 Sub 000 Typ 198; a mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 405; and a parcel of land with any buildings depicted as Map 024 Lot 018 Sub 000 Typ 000.
- f) Approval of utility permits for Maine Natural Gas for sections of Spruce Lane, Robin Drive, and Harpswell Road

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659
(TDD 725-5521)**

**Brunswick Town Council
Agenda
July 7, 2014
Council Notes and Suggested Motions**

Executive session – Personnel matter regarding the Town Manager search process and review of applications per 1 M.R.S.A. §405(6)(A)

Suggested motion:

Motion to go into executive session to discuss a personnel matter regarding the Town Manager search process and the review of applications per 1 M.R.S.A. §405(6)(A).

COUNCIL COMMITTEE UPDATES:

Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER’S REPORT:

- a) Nomination Papers availability: Nomination papers for Town Council and School Board will be available starting Friday, July 25th, and need to be returned no later than Friday, September 5th. Districts 5, 7 and one of the At Large seats for both the Town Council and School Board will be up for election in November.

Suggested Motion: No motion required.

- b) Approval of ballot for MMA’s Legislative Policy Committee: This item asks the Council to vote for the 2014-2016 Legislative Policy Committee member for our area and discuss a selection for the Brunswick representative. For the multiple community spot, there are two nominations, Peter Joseph of Freeport and Elinor Multer of Harpswell. The ballot for this choice has to be to MMA by August 6. The Brunswick only appointment does not have a deadline per say. The timing is up to the Council - except the sooner you appoint, the sooner the person can be involved. Copies of the ballot, candidate profiles, MMA memos, and the LPC handbook are included in your packet.

Suggested Motion:

Motion to support _____ for the MMA 2014-2016 Legislative Policy Committee.

Motion to appoint _____ as the Brunswick representative for the MMA 2014-2016 Legislative Policy Committee.

PUBLIC HEARING

85. This item is the required public hearing on a renewal Special Amusement License for the Brunswick Inn. They are requesting acoustic music. Copies of the public hearing notice and application are included in your packet.

Suggested Motion:

Motion to approve the application for a special amusement license for the Brunswick Inn, located at 165 Park Row.

86. This item is the required public hearing on a bond ordinance for air quality work and heating efficiency to be done at the junior high school. This is a program that has been funded annually to assist in air quality issues at the school. Per your request, staff from the School Department (Paul Caron and Jim Oikle) will be at your meeting to answer questions about the project. Copies of the draft ordinance and the proposal from Siemens, outlining the scope of work, are included in your packet.

Suggested Motion:

Motion to adopt “An Ordinance Authorizing the Acquisition and Installation of Heating, Ventilation, Cooling, and Related Equipment at the Junior High School, with Total Project Costs Not to Exceed \$454,080 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$454,080 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder.”

87. This item, sponsored by Chair Pols, is the required public hearing on Zoning Ordinance amendments relative to eliminating the sixty day restriction for political signs. At the request of the Council, the Planning Board reviewed existing language that permitted political signs only sixty days prior to an election and mandated removal within five days after the election. Similar language in other communities has been determined to be unconstitutional, so the Council requested the Planning Board come back with adjustments to the language. The Board voted to strike the restriction that limited the time that signs could be up. Copies of a memo from the Planning Department, draft language, and letter from the Town Attorney are included in your packet

Suggested Motion:

Motion to adopt Zoning Ordinance amendments relative to eliminating the restriction for pre-election and post-election removal of political signs.

NEW BUSINESS

88. This item is to consider setting a public hearing for July 21, 2014, for amendments to the Zoning Ordinance to consider the rezoning of the MU1 (Rural Mixed Use 1 - Lower Bath Road) District within the Town’s Growth Area to CC (Cooks Corner Center) District and remaining lands outside the Growth Area rezoned to CR2 (Country Residential 2) thereby eliminating the MU1 District in total. At the request of abutting property owners comprising the entire MU1 (Rural Mixed Use1 – Lower Bath Road) zoning district, the Planning Board considered the rezoning of the MU1 lands southeast of Old Bath Road to CC (Cooks Corner Center) zoning district, leaving a very small area remaining as MU1 to the west of Old Bath Road. The primary landowner representing all property owners has a potential development proposal and requested the zoning change prior to the completion of the comprehensive zoning ordinance rewrite later this year. Staff further recommended to rezone those remaining MU1 lands to the west of Old Bath Road to

CR2 (Country Residential 2- Old Bath Road) thereby consolidating a very small zoning district with two larger districts anticipated to remain as part of the rewrite. Planning Board held a public hearing on June 3rd to consider the proposed zoning amendment, at which time the Board unanimously recommended the rezoning request be considered by Town Council for adoption. Staff is requesting Council's consideration to schedule a public hearing for review and action of the proposed zoning ordinance amendment. Copies of a memo and other supporting materials including maps are included in your packet.

Suggested Motion:

Motion to schedule a public hearing on July 21, 2014, to consider the rezoning of the MU1 (Rural Mixed Use 1 - Lower Bath Road) District within the Town's Growth Area to CC (Cooks Corner Center) District and remaining lands outside the Growth Area rezoned to CR2 (Country Residential 2), thereby eliminating the MU1 District in total.

89. This item is sponsored by Councilor Favreau to bring back a discussion the Council had at the time they selected the firm to undertake the Town Manager's search. Councilor Favreau is requesting the Council consider engaging the services of Strategic Talent Management to provide assessment services on final candidates. A copy of their original proposal is included in your packet.

Suggested Motion:

The Town Council will authorize the Town of Brunswick to engage the services of Strategic Talent Management to provide assessment services to the Town of Brunswick in connection with its search and recruitment of a new Town Manager. These assessment services shall be limited to the final three candidates at a cost of \$650.00 per candidate or a maximum cost of \$1,950.00.

90. This item is to set a public hearing for July 21, 2014, to change the current General Assistance maximums. This is the annual adoption of the limits, with changes only to GA overall maximums. Copies of a memo and supporting materials, including explanation of Overall Maximum levels, are included in your packet.

Suggested Motion:

Motion to set a public hearing for July 21, 2014, on amendments to the General Assistance Maximums for increases to GA overall maximums.

91. This item is to set a public hearing for July 21, 2014, on amendments to Chapter 15 ("Traffic and Vehicles – Article IV - Stopping, Standing, Parking) regarding making a section of upper Park Row from South Street to College Street two hour parking only. This request comes from Bowdoin College to eliminate all day parking, which will free up spots for visitors and other members of the public. Traditionally, the spots have been filled by either students or staff who park for extended times. Copies of the draft language and a photo with diagram of the area are included in your packet.

Suggested Motion:

Motion to set a public hearing for July 21, 2014, on amendments to Chapter 15 (“Traffic and Vehicles – Article IV - Stopping, Standing, Parking) regarding making a section of upper Park Row from South Street to College Street two hour parking only.

92. This item is to create a Solid Waste Task Force Committee that will explore and make recommendations relative to issues surrounding the Graham Road Landfill. A copy of the draft charge as prepared by Mr. Eldridge will be attached to the official minutes.

Suggested Motion:

Motion to adopt a charge for the Solid Waste Task Force Committee. (Chair Pols will appoint this committee once it is approved.)

93. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. Copies of the Appointments Committee’s report and applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on the nominations.

CONSENT AGENDA

- a) Approval of the Minutes of May 29, 2014: A copy of the minutes is included in your packet.
- b) Approval of the Minutes of June 2, 2014: A copy of the minutes is included in your packet.
- c) Approval of the Minutes of June 16, 2014: A copy of the minutes is included in your packet.
- d) Approval of the Minutes of June 23, 2014: A copy of the minutes is included in your packet.
- e) Approval of quitclaim deeds for the following: a mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 323; a mobile home on land depicted as Map 022 Lot 054 Sub 000 Typ 198; a mobile home on land depicted as Map 051 Lot 001 Sub 000 Typ 405; and a parcel of land with any buildings depicted as Map 024 Lot 018 Sub 000 Typ 000: This item deeds back properties to their owners, who have paid all back taxes. Copies of the deeds are included in your packet.
- f) Approval of utility permits for Maine Natural Gas for sections of Spruce Lane, Robin Drive, and Harpswell Road: Below is information on the attached permits:

In application ULP 2014-13, Spruce Lane Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located on the south side of Hemlock Road, the proposed gas main will run southerly along the east side of Spruce Lane outside the pavement to the back side of the cul-de-sac. Approximately 400 feet of 2” gas main.

In application ULP 2014-14, Robin Drive Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located on the west side of Church Road. The new gas main will run from the existing gas main across Church Rd to the sidewalk on the north side of Robin Drive and continue in the sidewalk to a point just west of Kyle Street, the proposed gas main will then cross Robin Drive to a point outside the pavement on the south side of Robin Drive, the proposed gas will continue easterly to the back side of the cul-de-sac. Approximately 1170 feet of 2” gas main.

In application ULP 2014-15, Harpswell Road Maine Natural Gas seeks authorization to install a 2” gas main from the existing gas main located in the sidewalk, on the east side of Harpswell Road at the south side Bowker Street. The new gas main will run southerly in the sidewalk from the existing gas to an existing gas main located in the sidewalk at a point across from Longfellow Avenue. Approximately 725 feet of 2” gas main.

Suggested Motion:

Motion to approve the Consent Agenda.

Suggested Motion:

Motion to adjourn the meeting.

MANAGER'S REPORT - A NO BACK UP MATERIALS

MANAGER'S REPORT - B BACK UP MATERIALS



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Peter Nielsen, President, Maine Municipal Association
Date: June 23, 2014
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2014-2016 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

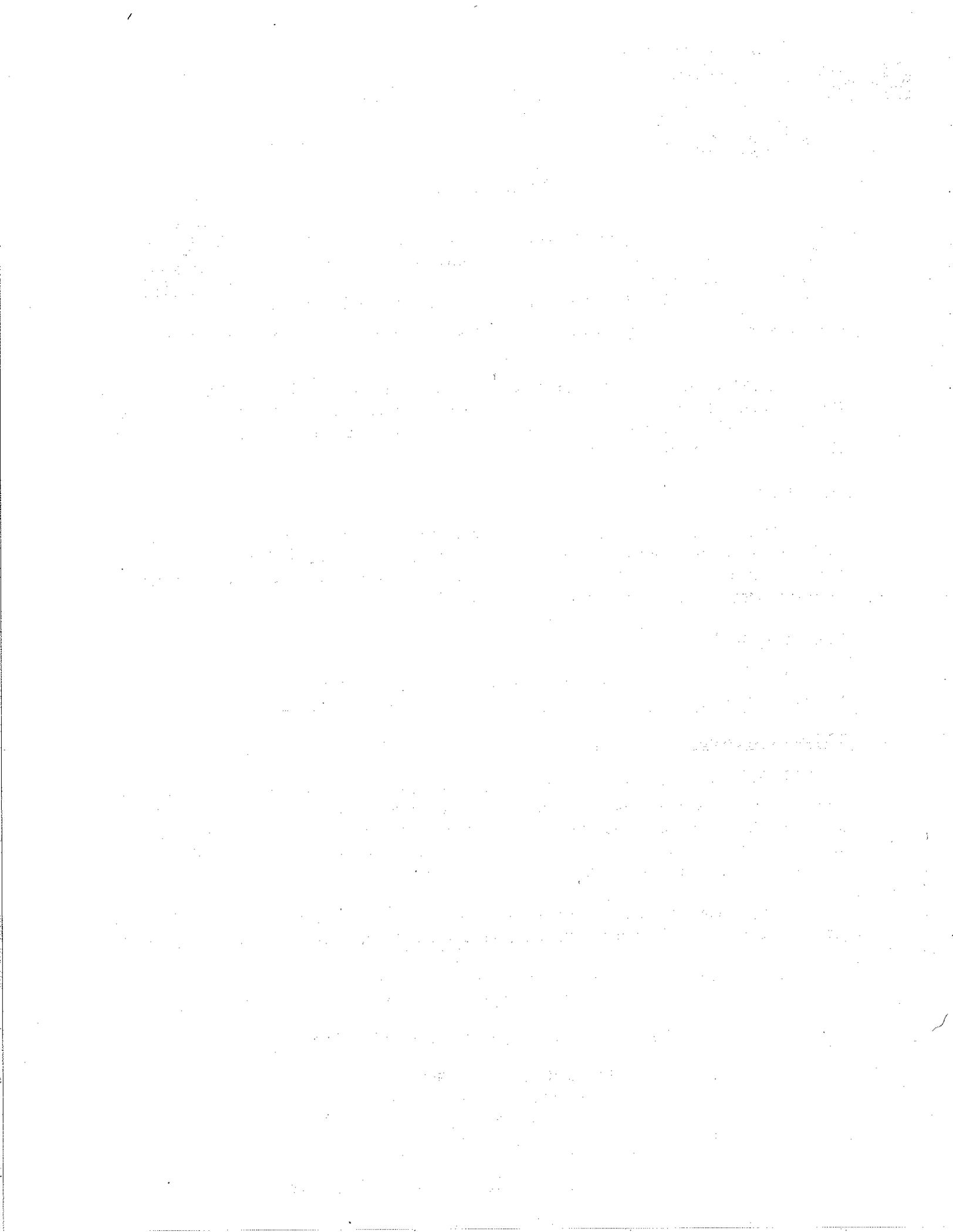
If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on August 6, 2014 to:

State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Your participation is important - Thank You!



OFFICIAL BALLOT – District 24

Maine Municipal Association's Legislative Policy Committee
July 1, 2014 – June 30, 2016

VOTE FOR ONE (*Brunswick appoints 1 LPC Member*):

Elinor Multer, Selectman, Town of Harpswell

Peter Joseph, Manager, Town of Freeport

_____ (name) _____ (position) _____ (municipality)  write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

 BY SELECTMEN/COUNCILORS:

signature

print name

Return by 5:00 p.m., August 6, 2014 to:

Laura Ellis, Maine Municipal Association
60 Community Drive, Augusta, ME 04330
Fax: 624-0129

(over)

LPC Senate District 24 *(Brunswick appoints 1 LPC Member)*

Brunswick
Freeport

Harpswell
North Yarmouth

Pownal

Candidate Profile:

Elinor Multer has served the Town of Harpswell for a number of years on several committees, including the Building and Finance Committees, the School Board and most recently serving as selectman for more than five years. Elinor has served on the LPC since 2010 and would like to continue her service because she wants to work on stabilizing revenue sharing, all aspects of education and stopping the unfunded mandates being forced on municipalities.

Peter Joseph has served as Manager of the Town of Freeport for two years. Prior municipal experience includes Town Manager in Lincoln, New Hampshire (2008-2012) and Assistant Town Administrator in Peterborough, New Hampshire (2006-2008). He would like to serve on the LPC to work on state-municipal relations, revenue sharing and coastal-marine issues.



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

June 26, 2014

John Eldridge, III
Interim Town Manager - Town of Brunswick
85 Union St.
Brunswick, ME 04011

Dear John,

Ballots have been mailed to MMA's member municipalities for the 2014-2016 term of the Legislative Policy Committee (LPC). Based on its proportionate size within its Senate/District (which is also its LPC District), the Town is allowed to appoint one representative to the LPC. (The other LPC representative in your district is elected.) The appointee must be an elected or appointed municipal official who is currently serving in office. For more information about the LPC, a copy of the current *LPC Handbook* is enclosed.

When making this appointment, it is important for the Council to consider the level of commitment necessary to represent your municipality on the LPC. During each legislative session, the LPC meets once a month in Augusta, and LPC members are called upon to actively participate in advocacy efforts, perhaps by contacting their legislators about a pressing bill, writing a letter to the editor or even attending a particularly important public hearing in Augusta. Outside of the legislative session, the LPC meets at least once or twice a year in the fall or early winter for the purpose of developing the Association's legislative agenda.

To that end, a process will begin shortly after the election of the new LPC for the purpose of brainstorming and ultimately developing MMA's legislative agenda for the 2015-2016 biennium. With input from your community's LPC member, any number of emerging (or perhaps long-neglected) issues could rise to top priority positions in the Association's legislative platform. For example, past Legislative Policy Committees have developed legislative agendas that focused on protecting municipal revenue sharing, eliminating or mitigating unwelcome state mandates, addressing taxation policy inequities and overbroad tax exemptions, and enhancing property tax relief programs. In addition to potentially significant or sweeping public policy proposals, it is often the case that the LPC agenda includes technical bills correcting or updating current state law to assist municipal officials in the work they do. Whatever the upcoming municipal priorities may be, it is very important that the interests of your community are well represented.

Please notify us in writing as soon as possible when the Town has made its appointment, providing us with the appointee's contact information. If you would like to designate an alternate at this time, please provide the contact information for that person. If you have any questions, please call MMA's State and Federal Relations staff at 623-8428.

Sincerely,

Peter Nielsen
President, MMA

THE LPC HANDBOOK

MMA's Legislative Policy Committee

The Legislative Policy Committee (LPC) is a representative body made up of 70 members plus MMA's Vice President who serves as the Chair. The primary role of the Chair is to call and facilitate all LPC meetings, moderate LPC discussions, and ensure the proper application of all the procedures established in this *Handbook*. The Chair is not a voting member of the LPC, except to break a tie. As described in detail below, all members of the LPC are elected or appointed municipal officials who, with the exception of the Chair, are elected to the position of LPC Representative by the municipal officers within their district.

Role of the LPC. MMA's 12-member Executive Committee is the Board of Directors of the Association and responsible for its control and management. In the 1970's, the Executive Committee created the Legislative Policy Committee (LPC). The LPC serves a critical function as the advocacy arm of the Maine Municipal Association. The purpose of the LPC is to define municipal interests and to maximize those interests through effective participation in the legislative process. Specifically, in consultation with the Executive Committee, the LPC is responsible for:

- Developing and coordinating MMA's legislative policy process;
- Identifying MMA's advocacy priorities and developing a legislative program;
- Providing direction on legislative strategy to achieve these objectives; and
- Taking positions on legislative proposals affecting municipalities.

In addition, LPC Representatives are expected to assist MMA staff by acting as municipal advocates at the local level. LPC members are expected to:

- Establish ongoing communication with legislators in their Senate districts and inform those legislators about LPC positions;
- Act as liaisons with municipal officials in their districts; and
- Keep MMA staff informed of issues of concern.

Districts. Representation on the LPC is based on the State Senate districts. Two members are elected from each of the 35 State Senate Districts.

In districts where a municipality represents more than half of the district's population, the municipal officers of that municipality are allowed to appoint one member to the LPC, and the remaining LPC Representative shall be elected by all the municipalities in the district. In Senate districts located entirely within one municipality, the municipal officers of that municipality appoint its two LPC Representatives.

Nominations. A new LPC is elected every two years. Elections are held the same year as legislative elections (even-numbered years), although months earlier than the statewide election in November. Shortly after the conclusion of the second session of

the Legislature (in April or May of the even-numbered years) an announcement is sent to the Key Municipal Official in all municipalities informing them of the LPC election and asking for nominations of a candidate from their municipality or any other municipality within their district.

Elections. Once nominations are received, ballots containing the names of all nominees received by the specified deadline are mailed to all municipalities. The ballot also contains a space for write-in candidates. The boards of selectmen or councils of each municipality within the Senate district make their preference known on the ballot and return it to the Maine Municipal Association by a date certain. The nominees or write-in candidates receiving the most votes are elected to the Legislative Policy Committee and so-notified.

In the case of a tie vote, the Chair shall contact the winning candidates and attempt to obtain a negotiated resolution. The negotiated resolution could involve establishing: (1) a run-off election; (2) an agreement among the winning candidates to share the position by serving as each other's alternate for the duration of the term, or (3) some other mutually agreeable solution. In the event a negotiated resolution to the tie vote cannot be obtained, the MMA President is authorized to resolve a tie vote by appointment.

Terms. The LPC members serve for a two-year term running from July 1st of each even-numbered year to the June 30th of the next subsequent even-numbered year.

Alternates. Each LPC member may designate one or more alternates who can serve in the place of that LPC member at any meeting of the LPC. The designation must be submitted in writing to the Executive Director for filing at the MMA offices. An alternate may participate as a member at any LPC meeting only in the absence of the elected LPC member.

Vacancies. Vacancies occur when an LPC member resigns, is no longer qualified to serve because he or she is no longer a local official in his or her district, or when the member (or the member's designee) fails to attend three consecutive meetings.

If a member or the member's designee does not attend the LPC for three consecutive meetings, the Executive Director must contact the member to find out if he or she wants to continue to serve on the LPC. If the member resigns or fails to attend the next LPC meeting, the Executive Director then notifies the President that a vacancy exists.

In the case of any vacancy which occurs in a district falling entirely within a single municipality (see *Districts*, above), the President or the President's designee shall notify the Key Municipal Official of that municipality and the municipal officers of that municipality may appoint a new LPC Representative. In the case of any vacancy that occurs in a multi-municipal LPC district, the President is authorized to appoint a replacement, with consideration given to the criteria provided herein.

Criteria for Appointment. In the event of a vacancy with respect to which the President is authorized to appoint a replacement, the President shall consider the following equally-weighted criteria before making the appointment:

- The level of interest in the position that might be held by those municipal officials on that district's ballot at the immediately previous LPC election;
- In the case of vacancies created because the former LPC member is no longer qualified to serve in that district, the level of interest in the position that might be held by the municipal official immediately filling the office formerly held by the LPC member;
- The demographic and geographic representational needs of the district created by the vacancy; and
- Any recommendations or nominations offered by municipal officers or the remaining LPC member within the district.

Without exception the replacement must be from the district. Upon making the appointment and so-notifying the appointee, the President or the President's designee shall notify the Chair of the LPC.

Meetings

Calling a meeting. LPC meetings are called by the Chair on an as-needed basis. During the summer and fall of the even-numbered years, the LPC shall convene for the purpose of developing, in consultation with the Executive Committee, the Association's legislative strategy for the first legislative session. During the legislative session, the LPC meets an average of once a month.

Quorum. At least one-third of the full membership must be present in order to conduct any formal business of the LPC.

Subcommittees. For any reason deemed necessary, the Chair may appoint, or the LPC may direct the Chair to appoint, one or more subcommittees. Each subcommittee shall carry out the charge provided to it by the Chair or the LPC, as the case may be, and report the results of its efforts back to the full LPC in the form of a recommendation. Every subcommittee shall serve only for the duration necessary to fulfill the charge given to it by the Chair or LPC. Each subcommittee shall be dissolved upon transmitting its final report or recommendation to the LPC.

Participation. LPC meetings are open to all municipal officials and others who may be interested in observing the LPC's deliberative process. The several Presidents of MMA's affiliate groups (assessors, tax collectors, clerks, welfare directors, etc.) are provided notice of all LPC meetings.

That being said, the LPC is a deliberative body and its meetings are organized and conducted so that the LPC members may discuss the various issues affecting municipal government among themselves and act upon them accordingly. In order to maintain the

integrity of the LPC's deliberative process, the Chair will take whatever actions are necessary to ensure that all persons attending a meeting who are not LPC members (or alternates authorized to act as members) are distinguished from the voting members and prohibited from voting, and otherwise informed that their right to attend the LPC meeting is not an entitlement to participate.

Subject to any direction provided by the LPC pursuant to its rules of procedure, the Chair may take any action to reasonably restrict or control the active participation of non-members during LPC meetings.

Agenda and Minutes. The Chair shall call each LPC meeting by issuing the notice and agenda of that meeting at least a week before its scheduled date. The Chair shall endeavor to prepare the agenda so that the issues placed before the LPC for consideration are matters: (1) that are of a legislative or regulatory nature and timely or immediate in that regard; (2) possessing a direct and significant relationship to the operation of municipal government; (3) of statewide concern or, there being no objection in writing in advance or at the meeting, of significant regional concern; and (4) positioned on the agenda insofar as possible according to a priority of LPC action. Each agenda shall provide as an initial order of business an opportunity for the full LPC to make such deletions, additions, or adjustments to the agenda as it feels necessary. Each agenda shall also enclose the minutes of the previous meeting, as recorded by MMA staff, so that the LPC will have a record of its previous actions.

Rules of Procedure. With regard to any issue that comes before it, the LPC may act by consensus and forego a formal vote when no formal motion or voting process appears necessary. The Chair or any designee of the Chair will articulate the proposed consensus position and the full LPC will be provided an opportunity for debate. During the period of discussion with respect to the proposed consensus position, any LPC Representative may move an alternative position. If no such alternative position is moved, and absent any objection by any member, the Chair will declare the position to have been taken by the LPC "by consensus." Any motion made by any member of the LPC shall be addressed according to the rules of procedure adopted by the LPC.

With regard to all procedural matters not specifically addressed in the *Handbook*, the LPC shall operate according to the rules of procedure established by MMA's Maine Moderator's Manual.

Amendments to the Handbook. The LPC, by majority vote, may make any amendments to this *Handbook* as it believes are warranted, except that no vote on an amendment to the *Handbook* may be taken unless the actual proposed amendment has been given proper notice by being included as an agenda item and distributed at least a week before the scheduled LPC meeting. Each newly constituted LPC shall review the Handbook at its initial convention and adopt it with or without amendments, as that LPC feels necessary.

ITEM 85

BACK UP MATERIALS



Town Clerk's Office
85 Union Street
Brunswick, ME 04011

PUBLIC HEARING

The Municipal Officers of the Town of Brunswick will hold a Public Hearing at the Council Chamber, Municipal Office Building, 85 Union Street, Brunswick, at 7:00 P.M. on 7/7/2014 on the following Special Amusement license applications:

Special Amusement

165 PARK ROW, INC.
D/B/A: Brunswick Inn
165 Park Row

Eileen Hornor

All persons may appear to show cause, if any they may have, why such applications should or should not be approved.

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION
PLEASE CONTACT THE TOWN MANAGER'S OFFICE AT 725-6653 (TDD 725-5521).**

Fran Smith
Town Clerk

TOWN OF BRUNSWICK

85 Union Street Brunswick, Maine 04011 TEL: (207) 725-6658 Fax: (207) 725-6663

APPLICATION FOR SPECIAL AMUSEMENT LICENSE

Please complete:

Type of Business: Sole Proprietor-Owner's Name: _____

Partnership-Partner's Names: _____

Corporation-Corporation Name: 165 Park Row, Inc.

Incorporation Date: April 2009 Incorporation State: Maine

New License: Opening Date _____ Renewal License

Business Name: The Brunswick Inn E-Mail: info@thebrunswickinn.com

Business Address: 165 Park Row Business Phone Number: 729-4914

Name of Contact Person: Eileen Hornor Contact's Phone Number: 314-3523

Mailing Address for Correspondence: 165 Park Row Brunswick, ME 04011

Signature of Owner, Officer, Partner or Agent: Eileen B Hornor

Date: 5/29/14

Corporations Please Complete:			
Address of Incorporation:			Phone #:
Name of Corp. Officer, Owner, or Partners:	Title	Address	% of Stock or ownership
<u>165 Park Row B'wk</u>			<u>729-4914</u>
<u>Eileen Hornor</u>	<u>owner/pres</u>		<u>100%</u>

Town Clerk Use Only

License Fee \$100.00 Paid Advertising Fee \$ 75.45 Paid

Required Approvals: Finance Codes/Fire Council PH Date: 7-7-2014

Mailed or Issued Date: _____

Clerk Notes:

OVER

Describe in detail the kind and nature of entertainment:

occasional acoustic-type music at private parties

Describe in detail the room or rooms to be used under this license:

front parlors

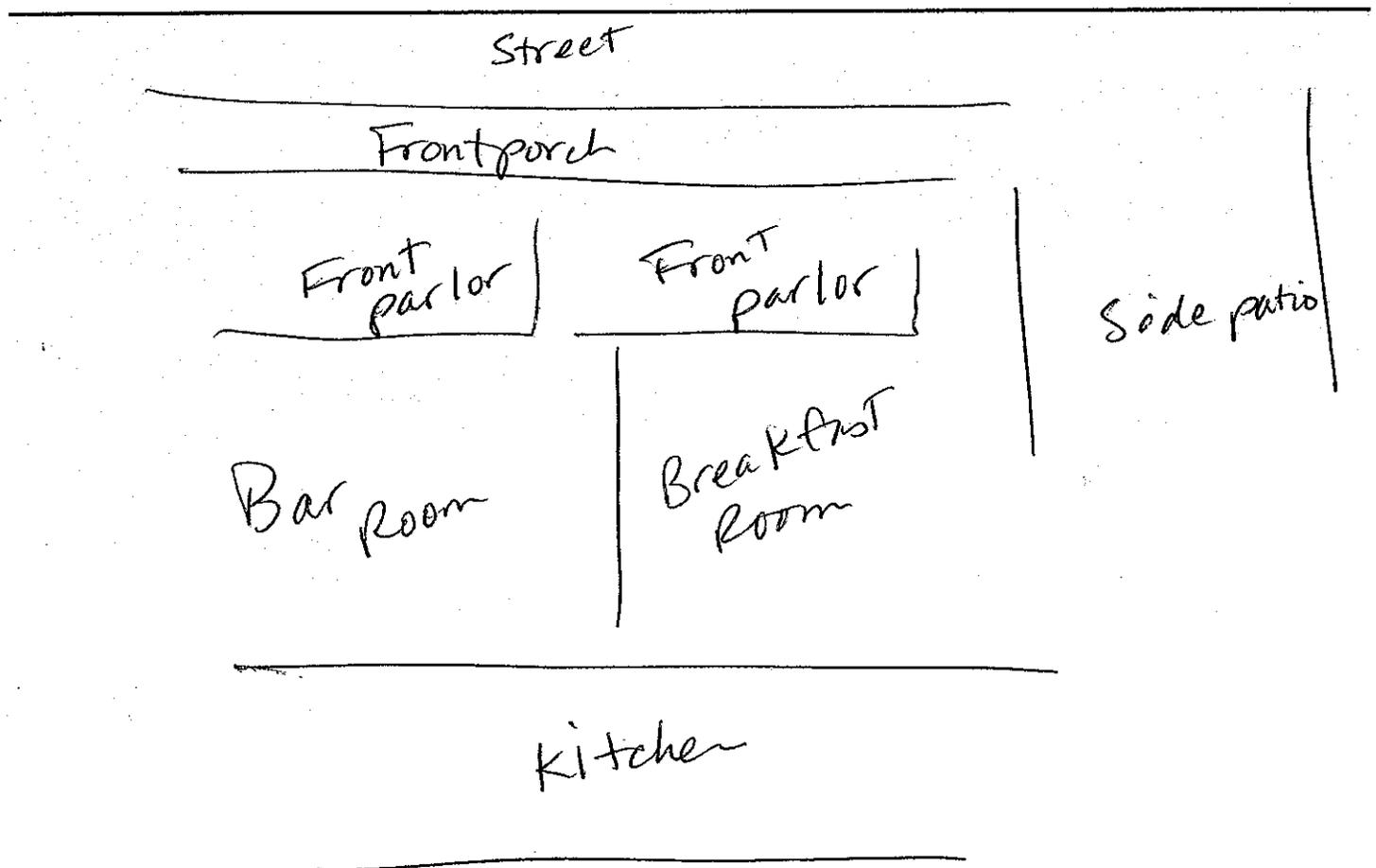
Breakfast Room

Bar Room

Side patio

front porch

DIAGRAM



ITEM 86

BACK UP MATERIALS

TOWN OF BRUNSWICK, MAINE

An Ordinance Authorizing the Acquisition and Installation of Heating, Ventilation, Cooling, and Related Equipment at the Junior High School, with Total Project Costs Not to Exceed \$454,080 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$454,080 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder

WHEREAS, the Town Council (the “Town Council”) of the Town of Brunswick (the “Town”) has adopted a Capital Improvement Program for the fiscal years ending June 30, 2015-19 (the “CIP”); and

WHEREAS, the CIP recommends the fourth phase of a project to improve interior air quality and heating efficiency at the Brunswick Junior High School, located at 65 Columbia Street (the “BJHS Air Quality Project”) and,

WHEREAS, the School Department has engaged Siemens Industry, Inc. to design, construct, and manage the BJHS Air Quality Project; and

WHEREAS, Siemens Industry has provided a fixed price quote of 454,080, all of which is currently expected to be financed through the issuance of general obligation bonds; and

WHEREAS, the Charter of the Town of Brunswick, Maine (the “Charter”) requires that any capital acquisition to be financed solely or partly by the issuance of bonds or notes to be authorized by ordinance;

NOW THEREFORE THE FOLLOWING ORDINANCE IS ADOPTED.

Section 1. Funding Sources and Appropriations.

- a. A total of four hundred and fifty-four thousand and eighty dollars (\$454,080), plus any additional amounts authorized under this ordinance, are appropriated to finance the cost of air quality measures including acquisition and installation of heating, ventilation, cooling, and related equipment at the Junior High School (the “Project”).
- b. The issue and sale of the Town’s general obligation bonds or notes (and notes in anticipation thereof) is authorized in an aggregate principal amount not to exceed four hundred and fifty-four thousand and eighty dollars, plus the cost of issuance. The proceeds of the bonds and notes are appropriated to finance the costs of the Project. The bonds and notes may also be used to reimburse the Town for any prior expenditures on the Project, or to refinance notes or advances as authorized herein.

Section 2. Authorization to Acquire and Install Heating, Ventilation, Cooling, and Related Equipment at the Junior High School. The Town Manager is authorized to negotiate, execute, and deliver, in the name of and on behalf of the Town, such contracts, agreements, and other documents and certificates as the Town Manager may determine to be necessary or appropriate in connection with the Project. The aforementioned items shall be in such form and contain such terms and conditions as may be

approved by the Town Manager. Such approval shall be conclusively evidenced by the Town Manager's execution thereof, provided however, that the Town Manager may delegate the authority granted hereunder as the Town Manager deems appropriate.

Section 3. Project Costs Defined. The term "cost" or "costs" as used herein and applied to the Project, or any portion thereof, includes:

- a. the cost of planning, surveys, engineering, feasibility studies, environmental studies and assessments, legal, accounting, and other professional services associated with the Project;
- b. the costs related to applying for and obtaining all permits, licenses, franchises, and the costs related to regulatory and judicial reviews;
- c. the cost of rights, easements, and franchises acquired in connection with the Project;
- d. the cost of any site work the Town Manager determines is necessary to prepare the site for its intended Project use, including but not limited to the cost of demolition and removal of any structures appurtenant thereto;
- e. the cost of constructing the Project, and all costs determined by the Town Manager to be necessary to place the Project in service and ready for its intended use, including but not limited to, the cost of off-site improvements, and the cost of all labor, materials, building systems, machinery and equipment;
- f. the costs of equipping the project for its intended use including all furniture and fixtures, all fixed or mobile equipment, and leasehold improvements;
- g. the cost of insuring the Project while under construction and for a reasonable period upon substantial completion of the project, including builders risk, general liability, product liability, workers compensation and any other insurance costs the Town Manager determines is related to the Project;
- h. the costs of financing the Project including but not limited to financing charges and issuance costs, underwriters' fees and costs, legal and accounting fees and costs, application fees, and other fees and expenses related to financing the Project;
- i. interest costs prior to and during construction and for a period not to exceed three years from the issue date of the bonds, underwriters' fees and costs, legal and accounting fees and costs, application fees, and other fees and expenses related to the financing transaction;
- j. any other costs identified in the Project budget, and the cost of any other items or services deemed to be cost under generally accepted accounting principles ("GAAP") as determined by the Town's Finance Director.

Section 4. Details of the Bonds or Notes.

- a. Execution and Delivery of Bonds and Notes. The bonds and notes issued hereunder, and any issued as the result of exchanges or transfers, shall be signed by the Treasurer and be countersigned by the Chair of the Town Council. The bonds and notes shall have the seal of the Town affixed thereon, and be attested by the Town Clerk. The Treasurer and Chair of the Town Council, from time to time, shall execute such bonds and notes as may be required to provide for exchanges or transfers of bonds and notes hereinbefore authorized.

- b. Book Entry Certificates In lieu of physical certificates of the bonds and notes, the Treasurer be and hereby is authorized to undertake all acts necessary to provide for the issuance and transfer of such bonds and notes in book-entry form pursuant to the Depository Trust Company Book-Entry Only System. As an alternative to the provisions herein regarding physical transfer of bonds, and the Treasurer is authorized and empowered to enter into a Letter of Representation or any other contract, agreement or understanding necessary or, in the Treasurer's opinion, appropriate in order to qualify the bonds for and participate in the Depository Trust Company Book-Entry Only System.
- c. Tax Exempt Bonds Option. The Treasurer and Chair of the Town Council are individually authorized to determine whether to issue the bonds and notes authorized herein as taxable bonds and notes or tax-exempt bonds and notes. To the extent such bonds and notes are issued as tax-exempt bonds, the Treasurer and Chair of the Town Council are individually authorized to covenant and agree, on behalf of the Town and for the benefit of the holders of such bonds and notes, that the Town will file any required reports and take any other action that may be necessary to ensure that interest on the bonds and notes will remain exempt from federal income taxation and that the Town will refrain from any action that would cause interest on the bonds and notes to be subject to federal income taxation.
- d. No Arbitrage Certification. The Treasurer and Chair of the Town Council are individually authorized to covenant and certify on behalf of the Town that no part of the proceeds of the bonds and notes shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause such bonds or notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended.
- e. Qualified Tax Exempt Obligations. The Treasurer is hereby authorized and empowered to take all such action as may be necessary to designate such bonds and/or notes as qualified tax-exempt obligations for purposes of Section 265(b) of the Code; it being the Town's intention that the Treasurer, with advice of bond counsel, to make the required Section 265(b) election with respect to such bonds and notes, but only to the extent the election may be available and advisable as determined by the Treasurer.
- f. Principal Denominations. The principal amount of the bonds of the same maturity shall be such minimum denomination as the Treasurer, in the Treasurer's discretion, may approve.
- g. Maturities and Interest Rates. The maturity(ies), interest rate(s) and sale price of the bonds or notes issued hereunder shall be either sent out to bid or negotiated by the Treasurer in such manner as the Treasurer deems appropriate and in the best interest of the Town and the financing of the above-referenced Project. The Treasurer be and hereby is authorized to provide that any of the bonds or notes hereinbefore authorized may be made callable, with or without premium, prior to their stated dates of maturity. The bonds or notes hereby authorized shall be in such form and to otherwise contain such other terms and provisions as the Treasurer may approve, his or her approval to be conclusively evidenced by his/her execution thereof.

- h. Consolidation of Bond or Notes. Any or all of the bonds or notes issued hereunder may be consolidated with and become a part of any other issue of bonds or notes authorized to be issued by any previous or subsequent ordinance of the Town Council of the Town of Brunswick.
- i. Other Authorized Officials. If the Treasurer, Chair of the Town Council or Town Clerk are for any reason unavailable to approve and execute the bonds hereinbefore authorized or any other documents necessary or convenient to the issuance, execution and delivery of the bonds, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had performed such act.
- j. Absence of Officials Prior to Delivery. If any of the officials of the Town who have signed or sealed the bonds or notes shall cease to be such officials before the bonds or notes signed and sealed shall have been actually authenticated or delivered by the Town, such bonds and notes nevertheless may be authenticated, issued, and delivered with the same force and effect as though the person or persons who signed or sealed such bonds or notes had not ceased to be such officer or official; and also any such bonds and notes may be signed and sealed on behalf of the Town by those persons who, at the actual date of the execution of such bonds and notes, shall be the proper officials of the Town, although at the nominal date of such bonds and notes any such person shall not have been such officer or official.

Section 5. Sale of Bonds or Notes and Registrar, Paying Agent and Transfer Agent

- a. Official Statement. The Treasurer is authorized to prepare, or cause to be prepared, a Preliminary Official Statement and an Official Statement for use in the offering and sale of the bonds or notes. The Preliminary Official Statement and Official Statement shall be in such form and contain such information as may be approved by the Treasurer, with the advice of the underwriter for the bonds or notes and bond counsel for the Town. The distribution of the Preliminary Official Statement and the Official Statement in the name of and on behalf of the Town in connection with offering the bonds or notes is approved.
- b. Counsel. The Treasurer is authorized to select Issuer Counsel, Bond Counsel and any other counsel the Treasurer deems necessary in connection with the planning, sale and issuance of the notes or bonds, and to execute and deliver such contracts or agreements as may be necessary or appropriate in connection therewith.
- c. Underwriter. The Treasurer is authorized to select the underwriter for the bonds and notes, and to execute and deliver such contracts or agreements as may be necessary or appropriate in connection therewith.
- d. Registrar, Paying Agent and Transfer Agent. The Treasurer is authorized to select the registrar, paying agent, and transfer agent for the bonds or notes and to execute and deliver such contracts and agreements as may be necessary or appropriate to secure their services. The bonds and notes shall be transferable only on the registration books of the Town kept by the transfer agent. Upon surrender of the bonds or notes with an accompanying written instrument of exchange or transfer, executed by the registered

owner or the owner's attorney, duly authorized in writing and satisfactory to the transfer agent, the Town and the transfer agent shall make a charge sufficient to cover any tax, fee or any other governmental charge required to be payable with respect to such exchange or transfer. Subsequent to the first exchange or transfer, the cost of preparing new bonds or notes upon exchanges or transfer thereof shall be paid by the person requesting the same.

Section 6. Refunding. The Treasurer and Chair of the Town Council be and hereby are authorized to execute a refunding of general obligation bonds and notes herein authorized when the Treasurer and the Chair of the Town Council determine that such refunding is in the best interest of the Town. All delegated authority provided pursuant to this ordinance shall also apply to a refunding bond and note issue relating to the general obligation bonds and notes herein authorized.

Section 7. Continuing Disclosure. The Treasurer and Chair of the Town Council be and hereby are individually authorized to covenant, certify, and agree, on behalf of the Town, for the benefit of the holders of such bonds and notes, that the Town will file any required reports, make any annual financial or material event disclosure, and take any other action that may be necessary to ensure that the disclosure requirements imposed by Rule 15c12-12 of the Securities and Exchange Commission are met.

Section 8. Investment Earnings and Other Bond Proceeds. Any investment earnings on the proceeds of the bonds and notes and any other unexpended proceeds thereof are appropriated for the following purposes:

- a. To any costs of the Project in excess of the amounts authorized herein;
- b. In accordance with the applicable terms and conditions of the Town's Arbitrage and Use of Proceeds Certificate delivered in connection with the sale of the bonds or notes including, to the extent permitted thereunder, to interest on the bonds or notes, or to the Town's general fund;
- c. To any other qualified costs approved by the Town Council and not prohibited by the Town Charter or Ordinances, Maine law or the Internal Revenue Code.

Section 9. Authority to Levy Tax for Debt Service. In each of the years during which any of the bonds or notes are outstanding, there shall be levied a tax in an amount which, with other revenues, if any, available for that purpose, shall be sufficient to pay the interest on said bonds or notes, payable in such year, and the principal of such bonds maturing in such year.

Section 10. Advances to Fund Project. The Town is authorized to make advances, from the Town's general fund to a capital projects fund, in an aggregate amount not to exceed \$454,080 in anticipation of the issuance of bonds or notes, or for the purpose of financing any part of the Project. Advances used in lieu of bonds or notes authorized hereunder, are appropriated to finance the cost, or any part thereof, of the Project. The Treasurer is authorized to establish and amend all details of any advances including, but not limited to the term, interest rates, and payment schedule. The authority to issue the bonds and notes authorized herein shall remain and continue in full force and effect during the entire term of the advance(s). The proceeds of the bonds and notes issued hereunder may be used to repay the advance(s) of any portion thereof.

Section 11. Declaration of Official Intent. Advances from the Town's general fund may finance the original expenditures related to the Project. It is expected that those advances will be reimbursed in part or in whole by the issuance of bonds or notes authorized hereunder. It is the intent of

the Town Council that this Ordinance shall constitute the Town's declaration of official intent within the meaning of Treasury Regulation 1.150-2.

Section 12. Abandonment of Borrowing Authority. The Treasurer is empowered to declare abandoned, the authority to issue any bonds or notes the Treasurer deems to be in excess of the amount necessary to complete the Project. Such a declaration once made may not be reversed other than by ordinance.

Public Hearing: July 7, 2014
Adopted by Town Council:



PROPOSAL

Mr. Paul Caron
Director of Facilities & Transportation
Brunswick School Department
35 Union Street
Brunswick, ME 04011

Date: May 12, 2014
Limiting Date: 60 Days

Project: BJHS Phase IV School IAQ/HVAC Improvements

Proposal: Siemens Industry, Inc. agrees to provide labor and materials per attached scope of work for the renovations to the HVAC system options B, C, D & E.

Project Cost: \$ 454,080.00
(Four Hundred and Fifty Four Thousand and Eighty dollars)

Wiring by Siemens Industry, Inc. Wiring by others No wiring required

The Terms and Conditions of Sale shown on the attached are a part hereof

Terms of Payment:

Monthly Progress Payments % upon completion
 No Retainage Invoices due Net 30 Days

*Proposal Accepted:
Siemens Industry, Inc.
Is authorized to proceed with the work as proposed*

*Proposal Submitted:
Siemens Industry, Inc.*

Purchaser _____

Seller Siemens Industry, Inc

By _____

By Michael O'Brien

Title _____

Title Account Development Manager

Date _____

Date May 12, 2014

SIEMENS

INSTALLATION TERMS AND CONDITIONS (REV. 10/09)

These Terms and Conditions are incorporated by reference and form an integral part of each proposal or agreement between Siemens Industry, Inc., Building Technologies Division ("SIEMENS") and the party for whom the Work is to be performed ("Customer"). The portions of each proposal or agreement relating to "Scope of Work" or "Proposed Solution" (in either case "Scope"), together with these Terms and Conditions, are collectively referred to as the "Agreement".

Article 1: General

1.1 (a) The Agreement, when accepted in writing by Customer and approved by an authorized representative of SIEMENS, constitutes the entire, complete and exclusive agreement between the parties relating to the services ("Services") and the equipment ("Equipment") to be provided by SIEMENS as described in the Scope (such Services and Equipment collectively referred to as "Work") and shall supersede and cancel all prior agreements and understandings, written or oral, relating to the subject matter of the Agreement. The Agreement and any rights or obligations thereunder may not be assigned by either party without the prior written consent of the other, except that either party may assign this Agreement to its affiliates and SIEMENS may use subcontractors in the performance of the Work.

(b) The terms and conditions of this Agreement shall not be modified or rescinded except in writing, signed by an authorized representative of SIEMENS. SIEMENS' performance under this Agreement is expressly conditioned on Customer's assenting to all of the terms of this Agreement, notwithstanding any different or additional terms contained in any writing at any time submitted or to be submitted to SIEMENS by Customer relating to the Work.

(c) The terms and conditions set forth herein shall supersede, govern and control any conflicting terms of the Proposed Solution or the Proposal.

(d) Nothing contained in this Agreement shall be construed to give any rights or benefits to anyone other than the Customer and SIEMENS without the express written consent of both parties. All obligations arising prior to this Agreement and all provisions of this Agreement allocating responsibility or liability between the parties shall survive the completion of the Work and the termination of this Agreement.

1.2 This Agreement shall be governed by and enforced in accordance with the laws of the State of Maine. All claims or disputes arising under this Agreement shall be litigated in the State, Commonwealth, or Province in which the Work is being provided to Customer hereunder.

Article 2: Work by SIEMENS

2.1 SIEMENS will perform the Work expressly described in this Agreement and in any work release documents or change orders that are issued under this Agreement and signed by the parties. The Work performed by SIEMENS shall be conducted in a manner consistent with the degree of care and skill ordinarily exercised by reputable firms performing the same or similar work in the same locale acting under similar circumstances and conditions.

2.2 SIEMENS shall perform the Work during its normal working hours, Monday through Friday, excluding holidays, unless otherwise agreed herein.

2.3 SIEMENS is not required to conduct safety or other tests, install new devices or equipment or make modifications to any Equipment beyond the Scope set forth in this Agreement. Any Customer request to change the Scope or the nature of the Work must be in the form of a mutually agreed change order, effective only when executed by all parties hereto.

2.4 All reports and drawings specifically prepared for and deliverable to Customer pursuant to this Agreement ("Deliverables") shall become Customer's property upon full payment to SIEMENS. SIEMENS may retain file copies of such deliverables. All other reports, notes, calculations, data, drawings, estimates, specifications, manuals, other documents and all computer programs, codes and computerized materials prepared by or for SIEMENS are instruments of SIEMENS' work ("Instruments") and shall remain SIEMENS' property. To the extent specified in the Scope, Customer, its employees and agents ("Permitted Users") shall have a right to make and retain copies of Instruments except uncompiled code, and to use all Instruments, provided however, the Instruments shall not be used or relied upon by any parties other than Permitted Users, and such use shall be limited to the particular Work and location for which the Instruments were provided. All Deliverables and Instruments provided to Customer are for Permitted Users' use only for the purposes disclosed to SIEMENS, and Customer shall not transfer them to others or use them or permit them to be used for any extension of the Work or any other project or purpose, without SIEMENS' express written consent. Any reuse of Deliverables or Instruments for other work or locations without the written consent of SIEMENS, or use by any party other than Permitted Users will be at Permitted Users' risk and without liability to SIEMENS; and Customer shall indemnify, defend and hold SIEMENS harmless from any claims, losses or damages arising therefrom.

2.5 Customer acknowledges that SIEMENS, in the normal conduct of its business, may use concepts and improved skills and know-how developed while performing other contracts. Customer acknowledges the benefit which may accrue to it through this practice, and accordingly agrees that anything in this Agreement notwithstanding, Siemens may continue, without payment of a royalty, this practice of using concepts and improved skills and know-how developed while performing this Agreement.

2.6 SIEMENS shall be responsible for any portion of the Work performed by any subcontractor of SIEMENS. SIEMENS shall not have any responsibility, duty or authority to direct, supervise or oversee any contractors of Customer or their work or to provide the means, methods or sequence of their work or to stop their work. SIEMENS' work and/or presence at a site shall not relieve others of their responsibility to Customer or to others. SIEMENS shall not be liable for the failure of Customer's contractors or others to fulfill their responsibilities, and Customer

agrees to indemnify, hold harmless and defend SIEMENS against any claims arising out of such failures

Article 3: Responsibilities of Customer

3.1 Customer, without cost to SIEMENS, shall:

(a) Designate a contact person with authority to make decisions for Customer regarding the Work and provide SIEMENS with information sufficient to contact such person in an emergency. If such representative cannot be reached, any request for work received from a person located at Customer's premises will be deemed authorized by Customer, and SIEMENS will, in its discretion, act accordingly;

(b) Provide or arrange for reasonable access and make all provisions for SIEMENS to enter any site where Work is to be performed;

(c) Permit SIEMENS to control and/or operate all facility controls, systems, apparatus, equipment and machinery necessary to perform the Work;

(d) Furnish SIEMENS with all available information pertinent to the Work;

(e) Furnish SIEMENS with all approvals, permits and consents from government authorities and others as may be required for performance of the Work except for those SIEMENS has expressly agreed in writing to obtain;

(f) Notify SIEMENS promptly of any site conditions requiring special care, and provide SIEMENS with any available documents describing the quantity, nature, location and extent of such conditions;

(g) Comply with all laws and provide any notices required to be given to any government authorities in connection with the Work, except such notices SIEMENS has expressly agreed in writing to give;

(h) Provide SIEMENS with Material Safety Data Sheets that conform to OSHA requirements related to all Hazardous Materials located at the site;

(i) Furnish to SIEMENS any contingency plans related to the site; and

(j) Furnish the specified operating environment, including without limitation, suitable, clean, stable, properly conditioned electrical power to all Equipment; telephone lines, capacity and connectivity as required by such Equipment; and heat, light, air conditioning and other utilities in accordance with the specifications for the Equipment.

3.2 Customer acknowledges that the technical and pricing information contained in this Agreement is confidential and proprietary to SIEMENS and agrees not to disclose it or otherwise make it available to others without SIEMENS' express written consent.

3.3 Customer acknowledges that it is now and shall at all times remain in control of the project site. Except as expressly provided herein, SIEMENS shall not be responsible for the adequacy of the health or safety programs or precautions related to Customer's activities or operations, Customer's other contractors, the work of any other person or entity, or Customer's site conditions. SIEMENS is not responsible for inspecting, observing, reporting or correcting health or safety conditions or deficiencies of Customer or others at Customer's site. So as not to discourage SIEMENS from voluntarily addressing health or safety issues at Customer's site, in the event SIEMENS does address such issues by making observations, reports, suggestions or otherwise, SIEMENS shall not be liable or responsible on account thereof.

3.4 Customer is solely responsible for any removal, replacement or refinishing of the building structure or finishes that may be required to gain access to the Work.

3.5 Customer shall properly dispose of all ballasts, mercury bulb thermostats, used oil, contaminated filters, contaminated absorbents, refrigerant and any other Hazardous Materials that at any time are present at Customer's premises, in accordance with all applicable federal, state, and local laws, regulations, and ordinances.

Article 4: Changes; Delays; Excused Performance

4.1 As the Work is performed, conditions may change or circumstances outside SIEMENS' reasonable control (including changes of law) may develop which would require SIEMENS to expend additional costs, effort or time to complete the Work, in which case SIEMENS will notify Customer and an equitable adjustment will be made to SIEMENS' compensation and time for performance. In the event conditions or circumstances require the Work to be suspended or terminated, SIEMENS shall be compensated for Work performed and for costs reasonable incurred in connection with the suspension or termination.

4.2 SIEMENS shall not be responsible for loss, delay, injury, damage or failure of performance that may be caused by circumstances beyond its control, including but not restricted to acts or omissions by Customer or its employees, agents or contractors, Acts of God, war, civil commotion, acts or omissions of government authorities, fire, theft, corrosion, flood, water damage, lightning, freeze-ups, strikes, lockouts, differences with workmen, riots, explosions, quarantine restrictions, delays in transportation, or shortage of vehicles, fuel, labor or materials. In the event of such delay or failure, the time for performance shall be extended by a period equal to the time lost plus a reasonable recovery period and the compensation shall be equitably adjusted for additional costs SIEMENS incurs due to such delay.

Article 5: Compensation

5.1 SIEMENS shall be compensated for the Work at its prevailing rates and reimbursed for costs and expenses (plus reasonable profit and overhead) incurred in its performance of the Work. All other services, including but not limited to the following, shall be separately billed or surcharged on a time and materials basis:

(a) emergency work performed at Customer's request, if inspection does not reveal any deficiency covered by the Agreement; (b) work performed other than during SIEMENS' normal working hours; and, (c) work performed on equipment not covered by the Agreement.

5.2 SIEMENS may invoice Customer on a monthly or other progress billing basis.

SIEMENS

Invoices are due and payable upon receipt or as otherwise set forth in the Agreement. If any payment is not received when due, SIEMENS may deem Customer to be in breach hereof and may enforce any remedies available to it hereunder or at law, including without limitation, acceleration of payments and suspension or termination of the Work at any time and without notice and shall be entitled to compensation for the Work previously performed and for costs reasonably incurred in connection with the suspension or termination. In the event any payment due hereunder is not made when due, the Customer agrees to pay, on demand, as a late charge, one and one-half percent (1.5%) of the amount of the payment per month, limited by the maximum rate permitted by law, of each overdue amount (including accelerated balances) under the Agreement. Customer shall reimburse SIEMENS' costs and expenses (including reasonable attorneys' and witnesses' fees) incurred for collection under this Agreement. In the event of a dispute by Customer regarding any portion or all of an invoiced amount, it shall notify SIEMENS in writing of the amount in dispute and the reason for its disagreement within 21 days of receipt of the invoice, the undisputed portion shall be paid when due, and interest on the disputed, unpaid portion shall accrue as aforesaid, from the date due until the date of payment, to the extent that such amounts are finally determined to be payable to SIEMENS.

5.3 Except to the extent expressly agreed in writing, SIEMENS' fees do not include any taxes, excises, fees, duties or other government charges related to the Work, and Customer shall pay such amounts or reimburse SIEMENS for any amounts it pays. If Customer claims a tax exemption or direct payment permit, it shall provide SIEMENS with a valid exemption certificate or permit and indemnify, defend and hold SIEMENS harmless from any taxes, costs and penalties arising out of same.

Article 6: Warranty, Insurance and Allocation of Risk

6.1 (a) Until one year from either the date the Equipment is installed or the date of first beneficial use, whichever first occurs, all Equipment manufactured by SIEMENS or bearing its nameplate will be free from defects in material and workmanship arising from normal use and service.

(b) Labor for all Work under this Agreement is warranted to be free from defects for ninety (90) days after the earlier of the date the Work is substantially completed or the date of first beneficial use.

6.2 (a) The limited warranties set forth in Section 6.1 will be void as to, and shall not apply to, any Work (i) repaired, altered or improperly installed by any person other than SIEMENS or its authorized representative; (ii) subjected to unreasonable or improper use or storage, used beyond rated conditions, operated other than per SIEMENS' or the manufacturer's instructions, or otherwise subjected to improper maintenance, negligence or accident; (iii) damaged because of any use of the Work after Customer has, or should have, knowledge of any defect in the Work; or (iv) Equipment not manufactured, fabricated and assembled by SIEMENS or not bearing SIEMENS' nameplate. However, SIEMENS assigns to Customer, without recourse, any and all assignable warranties available from any manufacturer, supplier, or subcontractor of such Equipment and will assist Customer in enforcement of such assigned warranties.

(b) Any claim under the limited warranty granted above must be made in writing to SIEMENS within thirty (30) days after discovery of the claimed defect unless discovered directly by SIEMENS. Such limited warranty only extends to Customer and not to any subsequent owner of the Equipment. Customer's sole and exclusive remedy for any Work not conforming with this limited warranty is limited to, at SIEMENS' option, (i) repair or replacement of defective components of covered Equipment, or (ii) reperformance of the defective portion of the Work.

(c) SIEMENS shall not be required to repair or replace more than the component(s) of the Equipment actually found to be defective. SIEMENS' warranty liability shall not exceed the purchase price of such component(s). Repaired or replaced Equipment will be warranted hereunder only for the remaining portion of the original warranty period.

6.3 THE EXPRESS LIMITED WARRANTIES PROVIDED ABOVE ARE IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES, STATUTORY, EXPRESS, OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY EXPRESSLY DISCLAIMED. SIEMENS MAKES NO WARRANTY, EXPRESS OR IMPLIED, THAT ANY EQUIPMENT PROVIDED HEREUNDER WILL PREVENT ANY LOSS, OR WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INSTALLED OR INTENDED. THE LIMITED EXPRESS WARRANTIES AND REPRESENTATIONS SET FORTH IN THIS AGREEMENT MAY ONLY BE MODIFIED OR SUPPLEMENTED IN A WRITING SIGNED BY A DULY AUTHORIZED CORPORATE OFFICER OF SIEMENS.

6.4 SIEMENS shall maintain the following insurance while performing the Work:

Workers' Compensation	Statutory
Employers' Liability	\$1,000,000 each accident
Commercial General Liability	\$1,000,000 per occurrence and \$5,000,000 in the aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate

6.5 Risk of loss of materials and Equipment furnished by SIEMENS shall pass to Customer upon delivery to Customer's premises, and Customer shall be responsible for protecting and insuring them against theft and damage.

6.6 ANYTHING HEREIN NOTWITHSTANDING, IN NO EVENT SHALL SIEMENS BE RESPONSIBLE UNDER THIS AGREEMENT FOR INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY OR SPECIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOST PROFITS, LOSS OF USE AND/OR LOST BUSINESS OPPORTUNITIES, WHETHER ARISING IN WARRANTY,

LATE OR NON-DELIVERY OF ANY WORK, TORT, CONTRACT OR STRICT LIABILITY, AND REGARDLESS OF WHETHER CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND, IN ANY EVENT, SIEMENS' AGGREGATE LIABILITY FOR ANY AND ALL CLAIMS, LOSSES OR EXPENSES (INCLUDING ATTORNEYS FEES) ARISING OUT OF THIS AGREEMENT, OR OUT OF ANY WORK FURNISHED UNDER THIS AGREEMENT, WHETHER BASED IN CONTRACT, NEGLIGENCE, STRICT LIABILITY, AGENCY, WARRANTY, TRESPASS, INDEMNITY OR ANY OTHER THEORY OF LIABILITY, SHALL BE LIMITED TO THE LESSER OF \$1,000,000 OR THE TOTAL COMPENSATION RECEIVED BY SIEMENS FROM CUSTOMER UNDER THIS AGREEMENT. SIEMENS reserves the right to control the defense and settlement of any claim for which SIEMENS has an obligation to indemnify hereunder. The parties acknowledge that the price which SIEMENS has agreed to perform its Work and obligations under this Agreement is calculated based upon the foregoing limitations of liability, and that SIEMENS has expressly relied on, and would not have entered into this Agreement but for such limitations of liability.

6.7 It is understood and agreed by and between the parties that SIEMENS is not an insurer and this Agreement is not intended to be an insurance policy or a substitute for an insurance policy. Insurance, if any, shall be obtained by Customer. Fees are based solely upon the value of the Work, and are unrelated to the value of Customer's property or the property of others on Customer's premises.

Article 7: Hazardous Materials Provisions

7.1 The Work does not include directly or indirectly performing or arranging for the detection, monitoring, handling, storage, removal, transportation, disposal or treatment of Oil or Hazardous Materials. Except as disclosed pursuant to Section 7.3, Customer represents that there is no asbestos or any other hazardous or toxic materials, as defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, the regulations promulgated thereunder, and other applicable federal, state or local law ("Hazardous Materials"), present at Customer's locations where Work is performed. SIEMENS will notify Customer immediately if it discovers or suspects the presence of any Hazardous Material. All Work has been priced and agreed to by SIEMENS in reliance on Customer's representations as set forth in this Section 7.1. The presence of Hazardous Materials constitutes a change in the Proposed Solution equivalent to a change order whose terms must be agreed to by SIEMENS before its obligations hereunder will continue.

7.2 Customer shall be solely responsible for testing, abating, encapsulating, removing, remediating or neutralizing such Hazardous Materials, and for the costs thereof. Even if an appropriate change order has been entered into pursuant to Section 7.1 above, SIEMENS will continue to have the right to stop the Work until the job site is free from Hazardous Materials. In such event, SIEMENS will receive an equitable extension of time to complete its Work, and compensation for delays caused by Hazardous Materials remediation. In no event shall SIEMENS be required or construed to take title, ownership or responsibility for such Oil or Hazardous Materials. Customer shall sign any required waste manifests in conformance with all government regulations, listing Customer as the generator of the waste.

7.3 Customer warrants that, prior to the execution of the Agreement, it has notified SIEMENS in writing of any and all Hazardous Materials present, potentially present or likely to become present at Customer's locations and has provided a copy of any jobsite safety policies, including but not limited to lock-out and tag procedures, laboratory procedures, chemical hygiene plan, material safety data sheets or other items covered or required to be disclosed or maintained by federal, state, or local laws, regulations or ordinances.

7.4 For separate consideration of \$10 and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Customer shall indemnify, defend and hold SIEMENS harmless from and against any damages, losses, costs, liabilities or expenses (including attorneys' fees) arising out of any Oil or Hazardous Materials or from Customer's breach of, or failure to perform its obligations under, Sections 7.1, 7.2 or 7.3.

Article 8: Import / Export Indemnity

8.1 Customer acknowledges that SIEMENS is required to comply with applicable export laws and regulations relating to the sale, exportation, transfer, assignment, disposal and usage of the Work or Equipment or Services provided under the Contract, including any export license requirements. Customer agrees that such Work or Equipment or Services shall not at any time directly or indirectly be used, exported, sold, transferred, assigned or otherwise disposed of in a manner which will result in non-compliance with such applicable export laws and regulations. It shall be a condition of the continuing performance by SIEMENS of its obligations hereunder that compliance with such export laws and regulations be maintained at all times. CUSTOMER AGREES TO INDEMNIFY AND HOLD SIEMENS HARMLESS FROM ANY AND ALL COSTS, LIABILITIES, PENALTIES, SANCTIONS AND FINES RELATED TO NON-COMPLIANCE WITH APPLICABLE EXPORT LAWS AND REGULATIONS.

SIEMENS

SCOPE OF WORK

Option B

Science Wing

Existing Conditions:

The area currently in use as the science classroom was constructed approximately 50 years ago, and was originally used as the wood working and sheet metal shops. The ventilation hood for the old soldering booth remains in the room to this day.

In its current use as a science classroom the room has had no special modifications or ventilation equipment installed.

Our intention is to treat the space as a science classroom – but not as a science laboratory, and provide ventilation air to the space based on the ASHRAE standard for this type of classroom.

As part of this scope of work we will also be providing ventilation air to the custodial office, and the nurses' rooms. The fin tube radiation in the nurses' office will be added to the building automation system.

Scope of work to include:

- Demo to include removal of existing ceiling mounted unit heaters, and existing discontinued hood. This scope of work also includes demo of heater in custodial office.
- Install two (2) floor mounted cabinet unit heaters and one ceiling mounted cabinet unit heater to provide heat for the science area.
- Install one (1) new roof mounted, Renewaire ERV (1,000 cfm) with duct mounted Hot Water Coil to serve the Science room, and the nearby custodial and nurses offices.
- ADD one (1) new control valve for baseboard in Nurses area.
- General notes: existing piping and power wiring to be re-used where possible, this price Assumes the roof structure is capable of supporting an ERV, and that abatement of Hazardous Materials, by others.
- Basis of design is classroom science laboratory use.

SIEMENS

Option C

Gym Wing

Existing Conditions:

The gymnasium was constructed approximately 50 years ago, and continues to employ the original suspended unit heaters, and fan coil unit for heating the gym, and lobby area. The bathrooms off of the lobby area have no exhaust fan, or ventilation of any type.

The boys and girls locker rooms, the small gym, and the gym storage area were added in the 1970s and continue to be heated with the original unit heaters, and unit ventilators, controlled from the buildings original pneumatic control system. Ventilation for the locker rooms and gymnasium is achieved through the use of a series of transfer grilles and exhaust fans, with no means of energy recovery.

Our scope of work for this area provides a new energy recovery ventilator for the main gymnasium, Complete with variable speed control, heat wheel, and economizer, and demand ventilation controls to Meet the ASHRAE standard, based on the occupant load of the space. We will also provide a smaller energy recovery ventilator to serve the small gym, and office areas. New, properly sized exhaust fans will be provided for the locker and bath rooms. Aging and obsolete heating equipment will be replaced as part of this work, and the existing pneumatic controls will be discontinued. All new equipment will be added to the current DDC controls system.

Scope of work to include:

- Demo existing unit heaters, piping as required, and lobby fan coil unit.
- Demo some of the existing transfer grilles and patch wall openings as required.
- Install three (3) floor mounted fan coil units in the gymnasium to act as first stage heat.
- Install one (1) 5,200 cfm Loren Cook ERV to ventilate the gymnasium. This unit will include exposed, unpainted spiral ductwork, and hot water coil. The unit will be capable of an economizer cycle and will provide a base line of 3,500 cfm of supply and exhaust air from the gym, with a demand control cycle to increase the ventilation rates to 5,200 cfm of exhaust and outside air.
- Install one (1) Renewaire ERV to ventilate and exhaust the small gym, and nearby athletic offices. This will include exposed spiral ductwork, and heating coil.
- Replace the existing small gym and locker room heaters, with a combination of ceiling and wall recessed cabinet unit heaters. Quantity of ten (10)
- Replace two (2) locker room roof mounted exhaust fans.
- Replace existing fan coil unit serving the lobby and modify existing ductwork to accommodate current wall locations.
- Add one (1) new roof mounted exhaust fan for lobby bathrooms and custodial closet.
- Repair ladder for roof hatch.
- General notes: existing piping and power wiring to be re-used where possible, this price assumes the roof structure is capable of supporting an ERV, and that abatement of hazardous materials, if present, are by others.
- Basis of design is an acceptable ventilation rate for average function related occupancy.

SIEMENS

Option D

Cabinet Unit Heater in 2ND Floor Closet 100 Wing

Existing Conditions:

The central stairwell between the 100 and 200 wing of the building is heated by a wall mounted cabinet heater, located in the second floor custodial closet. This is an original piece of equipment, and lacks automation.

Our intention is to replace the cabinet heater, and add it to the building automation system.

Included in this scope of work:

- Demo the existing cabinet heater, and ductwork as required.
- Install one new cabinet heater, complete with duct transitions, flex connectors, hot water piping, and supply and return grilles.
- Install one new thermostat, and terminal equipment controller to allow operation of the cabinet heater by the building automation system.
- Abatement of hazardous materials by others.

Option E

Ceiling Replacement and Exhaust Fan Room 113J

Existing conditions:

The piping manifold and janitorial closet on the first floor, main entry is missing its ceiling, and is open to the ceiling area above, making it difficult to exhaust heat and fumes from the room.

We propose to install a new drop ceiling in the room, and connect the existing exhaust duct to a new exhaust grille in the ceiling.

Included in this scope of work:

- New metal ceiling grid and acoustical tiles fitted around the heating, and domestic water piping.
- New exhaust grille, connected to the existing exhaust duct. Included is a new side wall exhaust grille in the janitors closet directly above on the second floor.
- One new exhaust fan serving both janitors closets, and controlled by the building automation system.
- Start up and air balancing.

ITEM 87

BACK UP MATERIALS



TOWN OF BRUNSWICK, MAINE

INCORPORATED 1739

DEPARTMENT OF PLANNING AND DEVELOPMENT

85 UNION STREET

BRUNSWICK, ME 04011

ANNA M. BREINICH, FAICP
DIRECTOR OF PLANNING & DEVELOPMENT

PHONE: 207-725-6660
FAX: 207-725-6663

June 11, 2014

To: Brunswick Town Council
From: Jeremy Doxsee, AICP
Subject: Proposed Amendment to the Political Campaign Sign Ordinance

Attached is a memo from Town Attorney Stephen Langsdorf regarding the constitutionality of the Town's Political Campaign Sign Ordinance. Citing extensive case law, Mr. Langsdorf concluded that the Town's Political Campaign Sign Ordinance, as presently constituted, is unconstitutional. Accordingly, the Town Council directed the Planning Department to initiate a zoning amendment to eliminate durational limits for Political Campaign Sign Ordinance.

Pursuant to §108 of the Zoning Ordinance, the proposed amendment was referred to the Planning Board for a public hearing and recommendation. The Board conducted a public hearing on May 27th. One resident spoke: Michelle Small, resident of 34 Stanwood St., identified herself as the person who brought this to the attention of the Council and cited previous court decisions that addressed this issue. Ms. Small indicated that she is a strong supporter of the 1st Amendment but does feel that there should be a time limit for political signs following an election. Based on other similar cases it has been found that several courts have ruled that a ten day time limit for taking down signs following an election is within the constitutional bounds.

After discussion, the Board unanimously voted to forward a recommendation in favor of amending the Political Campaign Sign Ordinance. The amended ordinance language is attached. Included in the Board's recommendation is a suggestion that the Council consider including post-election termination language for removal of signs.

Staff will be in attendance Monday night to answer any questions.

Proposed amendment to Section 604, Signs Not Subject to Permit, of the Brunswick Zoning Ordinance.

604 Signs Not Subject To Permit

The following signs are permitted as indicated in each subsection, and require no permit.

- 604.1 Real Estate Sign.** A real estate sign is a temporary sign advertising the lease or sale of land, space or structure. A real estate sign may not exceed 4 square feet for the sale of a residential structure. For all other uses and vacant land, the sign may not exceed 32 square feet. Real Estate Signs must be removed within ten days of the sale or lease of the property. (Amended 9/4/01 E)
- 604.2 Contractor Sign.** A contractor's sign is a temporary sign erected during the construction phase of a project only, not to exceed 32 square feet. Such sign must be removed upon the issuance of a Certificate of Occupancy, where one is required. Contractor Signs may also be used during home improvement or renovation projects that are not subject to Certificate of Occupancy, but must be removed after the work has been completed.
- 604.3 Signs for Garage or Yard Sales.** Lawn, yard or garage sale signs are prohibited on any state or local public property or right-of-way, or on utility poles. No sign for garage or yard sales shall be posted more than 24 hours before and after the event. Size is limited to 4 square feet.
- 604.4 Window Signs.** Window signs are allowed provided that they are placed on the inside of the window, and occupy no more than 25% of the glassed area of all windows.
- 604.5 Farm Stand Signs.** Signs used to advertise a farm stand selling fruits, vegetables or other agricultural crops and products are permitted provided that each sign is not greater than 10 square feet. Such signs may have a changeable copy not subject to review. Farm stand signs may be displayed only during the season when the premises are open for business. (Amended 9/4/01 E)
- 604.6 Household Signs.** Signs that display street numbers, last names and personal names given to residential structures shall not require a permit.
- 604.7 Political Campaign Signs.** Political Campaign Signs are temporary signs bearing messages relating to an election, primary or referendum. Political Campaign Signs are permitted on private property ~~no sooner than 60 days before an election, primary or referendum and must be removed no later than 5 days after the same election, primary or referendum.~~ and Size shall be limited to 8 s.f. in size (Amended 12/1/97 R, 9/4/01 E)
- 604.8 Sandwich Signs.** A sandwich sign is a free-standing, moveable sign, usually shaped like an "A", used to advertise daily specials or special events. A sandwich sign may not exceed 7 square feet and shall be made of wood or materials that appear to be wood. A sandwich sign may be displayed only when the premises it advertises are open for business. Such signs may not impede pedestrian, bicycle or vehicular access. Any sandwich sign which is found to impede the safe movement of pedestrians, bicycles or vehicles may be ordered removed or relocated by the Codes Enforcement Officer. Sandwich Signs located in the Village Review Zone do not require review by the Village Review Board.

Stephen E.F. Langsdorf
slangsdorf@preti.com
Direct Dial:

April 28, 2014

Benet Pols, Chair
Brunswick Town Council
28 Federal Street
Brunswick, ME 04011

RE: Constitutionality of Political Campaign Sign Ordinance

Dear Benet:

You have asked me to provide an opinion as Town Attorney as to whether the Political Campaign Signs Ordinance, Zoning Ordinance Section 604.7, is constitutional.

The Ordinance reads as follows:

Political Campaign Signs are temporary signs bearing messages relating to an election, primary or referendum. Political Campaign Signs are permitted on private property no sooner than 60 days before an election, primary or referendum and must be removed no later than five days after the same election, primary or referendum. Size shall be limited to 8 s.f.

A political sign which relates to a general election, primary election or referendum would be considered "core political speech" because it would like include "discussions of candidates, structures and forms of government, the manner in which government is operated or should be operated and all such matters relating to political processes". *Cent. Me. Power Co. v. Pub. Utils. Comm'n*, 734 A.2d 1120, 1126 (*Quoting Mills v. Alabama*, 384 U.S. 214, 218-19 (1966)). An ordinance regulating core political speech is subject to the standard of strict constitutional scrutiny. *See, Cent. Me. Power Co.*, 734 A.2d 1128, 1126; *see also Eu v. San Francisco County Democratic Cent. Comm.*, 489 U.S. 214, 222-23 (1989) *McIntyre v. Ohio Elections Comm'n*, 514 U.S. 334, 345-46 (1995). *See also, City of Ladue v. Gilleo*, 512 U.S. 43 (1994).

A number of federal courts have held that temporal restrictions for the display of political signs such as those imposed by the Brunswick Ordinance violate the First Amendment to the United States Constitution. *McFadden v. City of Bridgeport*, 422 F. Supp.2d 659; *City of Painesville Bldg. Dept. v. Dworkin & Bernstein*, 733 N.E.2d 1152 (Ohio 2000). In that case the court wrote:

PRETI FLAHERTY

April 28, 2014

Page 2

[a]lthough the Supreme Court has not considered the issue, the overwhelming majority of courts that have reviewed sign ordinances imposing durational limits for temporary political signs tied to a specific election date have found them to be unconstitutional. (citations omitted)

Based on the foregoing, it is my opinion that section 604.7 of the Zoning Ordinance, Political Campaign Signs, is unconstitutional. Please let me know if you have any additional questions.

Very truly yours,

A handwritten signature in black ink, appearing to be 'SEFL', written over a horizontal line.

Stephen E.F. Langsdorf

SEFL:ryp

ITEM 88

BACK UP MATERIALS



TOWN OF BRUNSWICK, MAINE

INCORPORATED 1739

DEPARTMENT OF PLANNING AND DEVELOPMENT
85 UNION STREET, ROOM 216
BRUNSWICK, ME 04011

ANNA M. BREINICH, FAICP
DIRECTOR OF PLANNING & DEVELOPMENT

PHONE: 207-725-6660
FAX: 207-725-6663

June 25, 2014

To: Brunswick Town Council
John Eldridge, CPFO, Interim Town Manager

From: Anna Breinich, FAICP

Subject: Request for Public Hearing: Zoning Amendment to Rezone MU1 (Rural Mixed Use 1 - Lower Bath Road) District within the Growth Area to CC (Cooks Corner Center) District; remaining lands outside the Growth Area rezoned to CR2 (Country Residential 2)

As background, the attached zoning amendment request, was submitted by Mr. Theodore Crooker and adjacent property owners for the rezoning of all MU1 (Rural Mixed Use 1 - Lower Bath Road) District lands located within the Town's designated Growth Area, east of Old Bath Road, to the abutting CC (Cooks Corner Center) District, for consideration and recommendation by the Planning Board to Town Council. The landowner has a potential development proposal which would require a higher percentage of impervious coverage as is present in the Cooks Corner Center District standards. During first consideration of the request by Planning Board on May 13, 2014, it was further recommended by staff that the remaining MU1 lands located outside the Growth Area, west of Old Bath Road, be added to the abutting CR2 (Country Residential 2 - Old Bath Road) District. By doing so, the MU1 District would be eliminated, consistent with what is being contemplated as part of the Comprehensive Zoning Ordinance Rewrite.

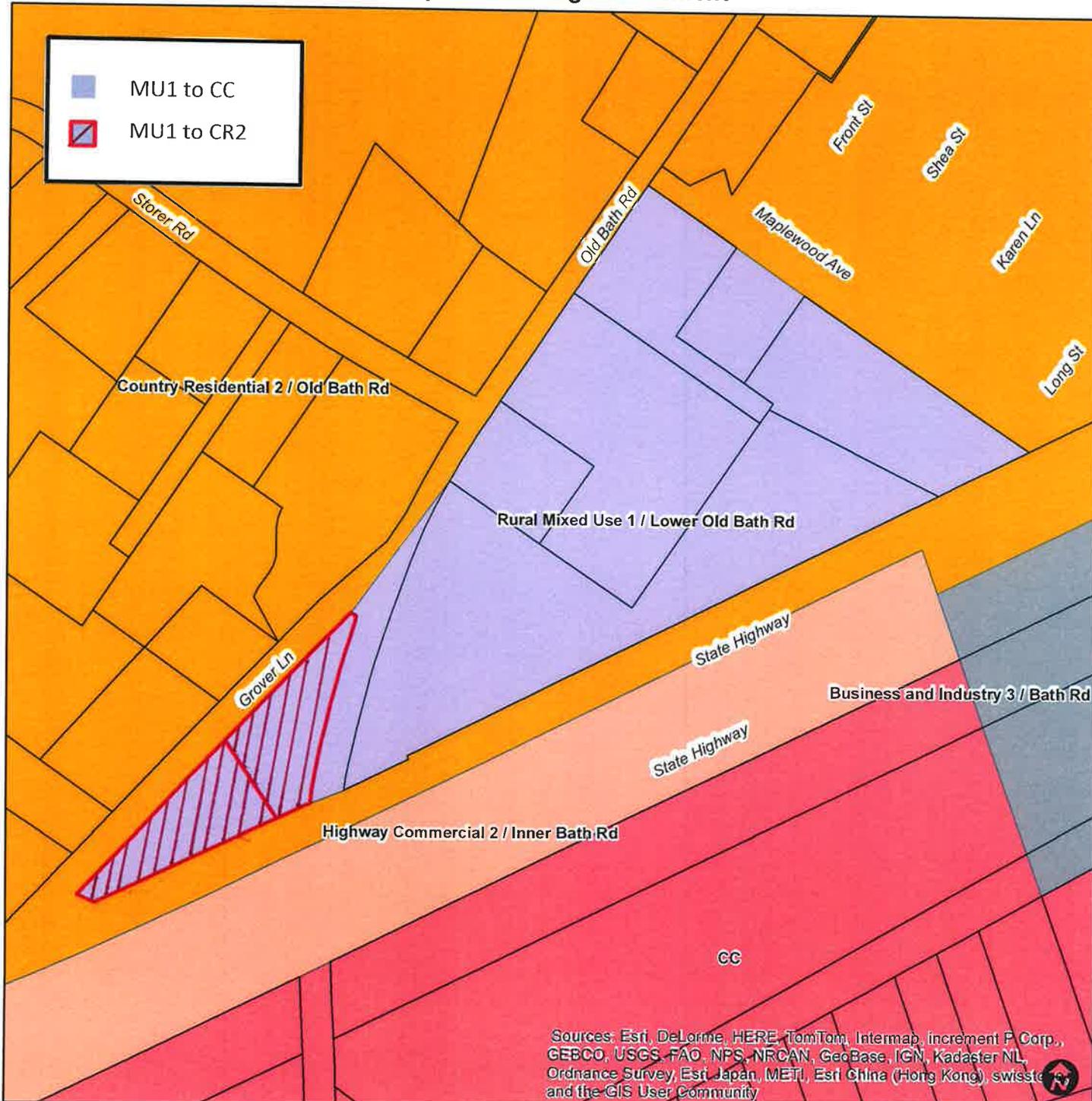
Planning Board then voted to set a public hearing on June 3, 2014 for consideration of the submitted zoning amendment request combined with the staff recommendation to rezone the remaining MU1 lands outside the Growth Area, map attached. The public hearing was held on June 3rd at which time Planning Board unanimously recommended the rezoning request be considered by Town Council for adoption.

As part of the Town's Comprehensive Zoning Ordinance Rewrite and further contained in the "Annotated Outline for a New Zoning Ordinance for the Town of Brunswick," prepared by the Town's zoning ordinance consultant, Clarion Associates (January 2014), many smaller separate zoning districts are being contemplated for consolidation, MU1 being one of those districts. It would be appropriate and consistent with the 2008 Comprehensive Plan Land Use Map to extend the Cooks Corner Center District northward per this request as well as include the remainder of the MU1 outside the Growth Area in the Country Residential 2 District.

Staff respectfully requests Council's consideration to schedule a public hearing for review and action of the proposed Zoning Ordinance amendment. I will be available for questions at your meeting.

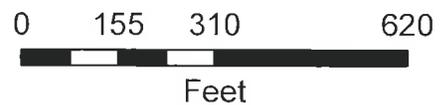
Brunswick Maine

Proposed Zoning Amendment



MU1 to CC
 MU1 to CR2

- Legend**
- Selected Parcels
 - Parcels
 - Town Boundary
 - Town Center 1 / Main Street
 - RNAS Conservation District
 - Town Center 2 / Fort Andrews
 - Town Center 3 / Lower Park Road
 - Town Residential 1 / Inner Pleasant Rd
 - Town Residential 2 / Federal St
 - Town Residential 3 / Water St
 - Town Residential 4 / Jordan Acres
 - Town Residential 5 / Columbia Ave - Spring St
 - Residential 1 / Longfellow St
 - Residential 2 / Woodstock - Parkview
 - Residential 3 / Marquis Rd
 - Residential 4 / Meredith Dr - West McKen St
 - Residential 5 / River Rd
 - Residential 6 / Cook's Corner
 - Residential 7 / Melville-Cassavan St
 - Residential 8 / College Park
 - College Use/Town Conservation District
 - College Use 1 / Campus Center
 - College Use 2 / Pleasant Field
 - College Use 3 / College St
 - College Use 4 / Bowdoin Plaza
 - College Use 5 / Brunswick Apartments
 - College Use 6 / Clewland St - Bath Rd
 - College Use 7 / Longfellow Ave - South St
 - Commercial / Cook's Corner
 - Highway Commercial 1 / Outer Pleasant
 - Highway Commercial 2 / Inner Bath Rd
 - Mixed Use 2 / Western Railroad Corridor
 - Mixed Use 3 / Upper Hargrave Rd
 - Mixed Use 4 / Fox Run
 - Mixed Use 5 / Lower Hargrave Rd
 - BNAS Rescue District
 - Business and Industry 1 / Industry Rd
 - Business and Industry 2 / Church Rd
 - Business and Industry 3 / Bath Rd
 - Business and Industry 4 / Eel Cr
 - Farm Parcel 1 / Durham/Hadley Road Area
 - Farm Parcel 3 / New Meadows Road Area
 - Country Residential 1 / Northwest Brunswick
 - Country Residential 2 / Old Bath Rd
 - Rural Mixed Use 1 / Lower Old Bath Rd
 - Rural Mixed Use 5 / Inland Road Area
 - Coastal Protection 1
 - Coastal Protection 2



Sources: Esri, DeLorme, HERE, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo and the GIS User Community

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Map generated on: 6/25/2014



Town of Brunswick, Maine

INCORPORATED 1739
DEPARTMENT OF PLANNING AND DEVELOPMENT
28 FEDERAL STREET
BRUNSWICK, MAINE 04011-1583

TELEPHONE 207-725-6660
FAX 207-725-6663

TOWN OF BRUNSWICK ZONING AMENDMENT REQUEST

A request to amend the Zoning Ordinance may be made to the Department of Planning and Development. Once the application is received and the fee is paid, staff shall include the request on a Planning Board agenda for a workshop. The Planning Board may schedule a public hearing on the zoning amendment request. After a public hearing, the Planning Board may choose to forward a recommendation to the Town Council for consideration. The Town Council is the decision making authority with rezoning requests.

The application and any supporting documentation shall be submitted to the Department of Planning and Development and the fee paid at least two (2) weeks prior to it being scheduled on a Planning Board agenda.

Application Fee

A \$200.00 application fees shall be paid for requests to amend the Zoning Ordinance.

1. Applicant

Name: Theodore D. Crooker (45-1A), (45-2F)
Address: 44 Storer Road,
Brunswick Maine,
Phone Number: (207) 720-0576

2. Authorized Representative

Name: Chuck & Rachel Lomder, (45-2A) 84 old Bath Road
Address: Pong Son Korhonen (45-2) 94 " " "
Time Davis (45-2E) PO, Box 503 / Brunswick
maine old!

3. Physical location of applicant's property being affected: 45-1A, 45-2F, 45-2A, 45-2, 45-2E

4. Lot Size: total for all spaces of Property = 15.± AC.

5. Zoning District: MU1 / change to CC Zone

6. Assessor's Tax Map 45 Lot Number Same #3 quarter of subject property.

7. Summarize the reason for the zoning amendment request:

Looking to Develop Property for High End Storage
units. Need to increase to impervious soil to 80% as
found in the CC Zone.

Owner Signature:



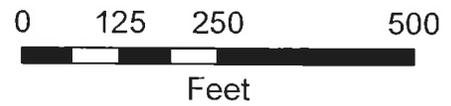
Andrew L. Roden

Applicant Signature (if different):

Brunswick Maine



Legend
Selected Parcels
Parcels
Town Boundary



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Map generated on: 4/16/2014

205 GROWTH DISTRICTS/COMMERCIAL DISTRICTS

District Name	Geographic Reference
CC	Cook's Corner Center
HC1	Outer Pleasant Street
HC2	Inner Bath Road

Table 205.1 USE TABLE

Use/District	CC	HC1	HC2
Bank	P	P	P
Bed and Breakfast	P	P	P (Amended 5/20/02 R)
Boarding House	-	-	-
Business Office	P	P	P
Car Wash	-	P	P (Amended 5/20/02 R)
Congregate/Assisted Living	-	-	- (Amended 9/4/01 R)
Convenience Store	-	P	P (Amended 7/5/05 R)
Club or Lodge	-	-	-
Community Center	P	-	P
Contractor's Space	X	-	X
Drive Through	P	P	P (Amended 5/20/02 R)
Dwelling, Single and Two Family	P	P	P (Amended 5/20/02 R)
Dwelling, More Than Three Units	P	P	P
Dwelling as Part of a Mixed Use Building or Project	P	-	- (Amended 5/20/02 R)
Gasoline Service Station	-	P	P (Amended 5/20/02 R)
Golf Course	-	X	X
Greenhouse or Florist	P	P	P
Educational Facility	P	P	P
Farm	X	X	X
Hotel	P	P	P
Industry Class I	-	-	X
Industry Class II	-	X	X
Kennel	X	-	-
Library or Museum	P	-	P (Amended 5/20/02 R)
Media Studio	P	P	P
Motor Vehicle Sales	P	P	P (Amended 5/20/02 R)
Motor Vehicle Repair/Service	-	P	P
Parking Facility	P	P	-
Photographers/Artists Studio	P	P	P
Professional Office	P	P	P
Recreation Facility	P	P	P
Religious Institution	P	-	- (Amended 5/20/02 R)
Restaurant	P	P	P
Retail Class I	P	P	P
Retail Class II	P	P	P
Service Business Class I	P	P	P
Service Business Class II	P	P	P
Veterinary Office	P	P	P
Warehousing and Storage	-	-	-
Theater	P	P	P

Key: P="permitted use"; X="prohibited use"; "-"=Special Permit required, see Section 701.

See Section 306, Supplementary Use Regulations

<u>District Name</u>	<u>Geographic Reference</u> – (Amended 5/21/01)
FF1	Durham - Hacker Road Area
FF3	New Meadows River Area
CR1	Northwest Brunswick
CR2	Old Bath Road Area
MU1	Lower Old Bath Road Area
MU5	Portland Road Area

Table 208.1 USE TABLE

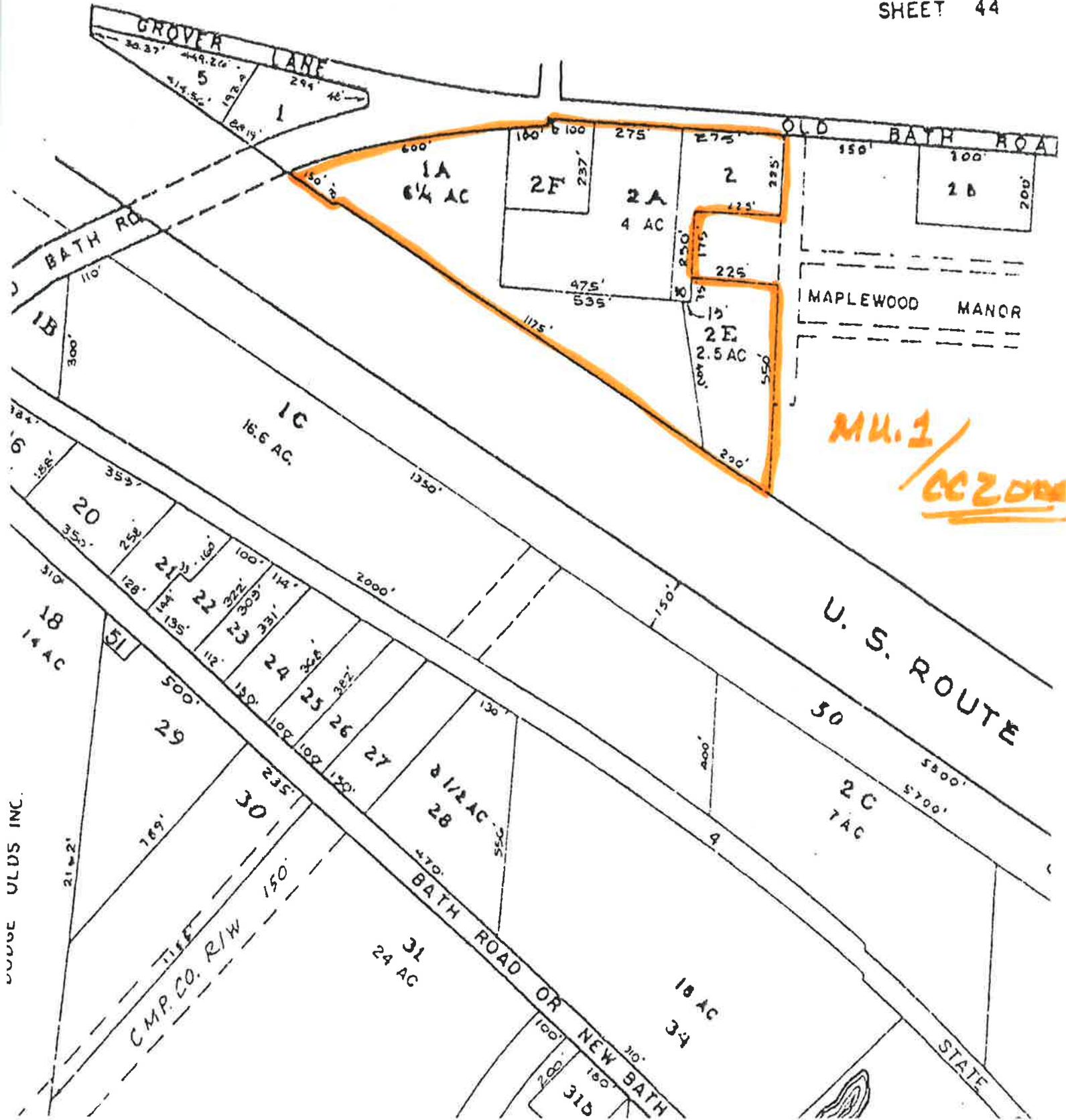
Use/District	FF1	FF3	CR1	CR2	MU1	MU5
Bank	X	X	X	X	-	-
Bed and Breakfast	P	P	P	P	P	P
Boarding House	-	-	-	-	P	-
Business Office	-	P	-	-	P	P
Car Wash	X	X	X	X	X	P
Congregate/Assisted Living	-	-	-	-	-	- (Amended 9/4/01 R)
Convenience Store	X	X	X	X	X	X (Amended 7/5/05 R)
Club or Lodge	-	-	-	X	P	P
Community Center	-	-	-	-	P	P
Contractor's Space	-	-	-	-	-	P
Drive-Through	X	X	X	X	X	X (Amended 5/20/02 R)
Dwelling, Single and Two Family	P	P	P	P	P	P
Dwelling, 3 or More Units	P	P	P	P	P	P
Gasoline Sales	X	X	X	X	X	X
Golf Course	-	-	-	-	X	-
Greenhouse or Florist	P	P	P	P	P	P
Educational Facility	P	P	P	P	P	P
Farm	P	P	P	P	P	P
Hotel	X	X	X	X	-	-
Industry Class I	X	X	X	X	-	P
Industry Class II	X	X	X	X	-	-
Kennel	-	-	-	-	-	P
Library or Museum	P	-	-	P	P	P
Media Studio	-	X	X	X	-	P
Motor Vehicle Sales	X	X	X	X	X	X
Motor Vehicle Service/Repair	X	X	X	X	-	-
Parking Facility	X	-	X	X	X	-
Photographers/Artists Studio	P	P	P	P	P	P
Professional Office	-	P	X	X	P	P
Recreation Facility	-	-	X	X	P	P
Religious Institution	-	-	-	-	P	P
Restaurant	-	X	X	X	-	P
Retail Class I	X	X	X	P	P	P
Retail Class II	X	X	X	X	X	X
Service Business Class I	P	-	-	X	P	P
Service Business Class II	-	-	-	X	P	P
Veterinary Office	P	P	P	P	P	P
Warehousing and Storage	-	X	X	X	-	-
Theater	-	X	-	X	-	X

Key: P="permitted use"; X="prohibited use"; "-"=Special Permit required, see Section 701.
See Section 306, Supplementary Use Regulations

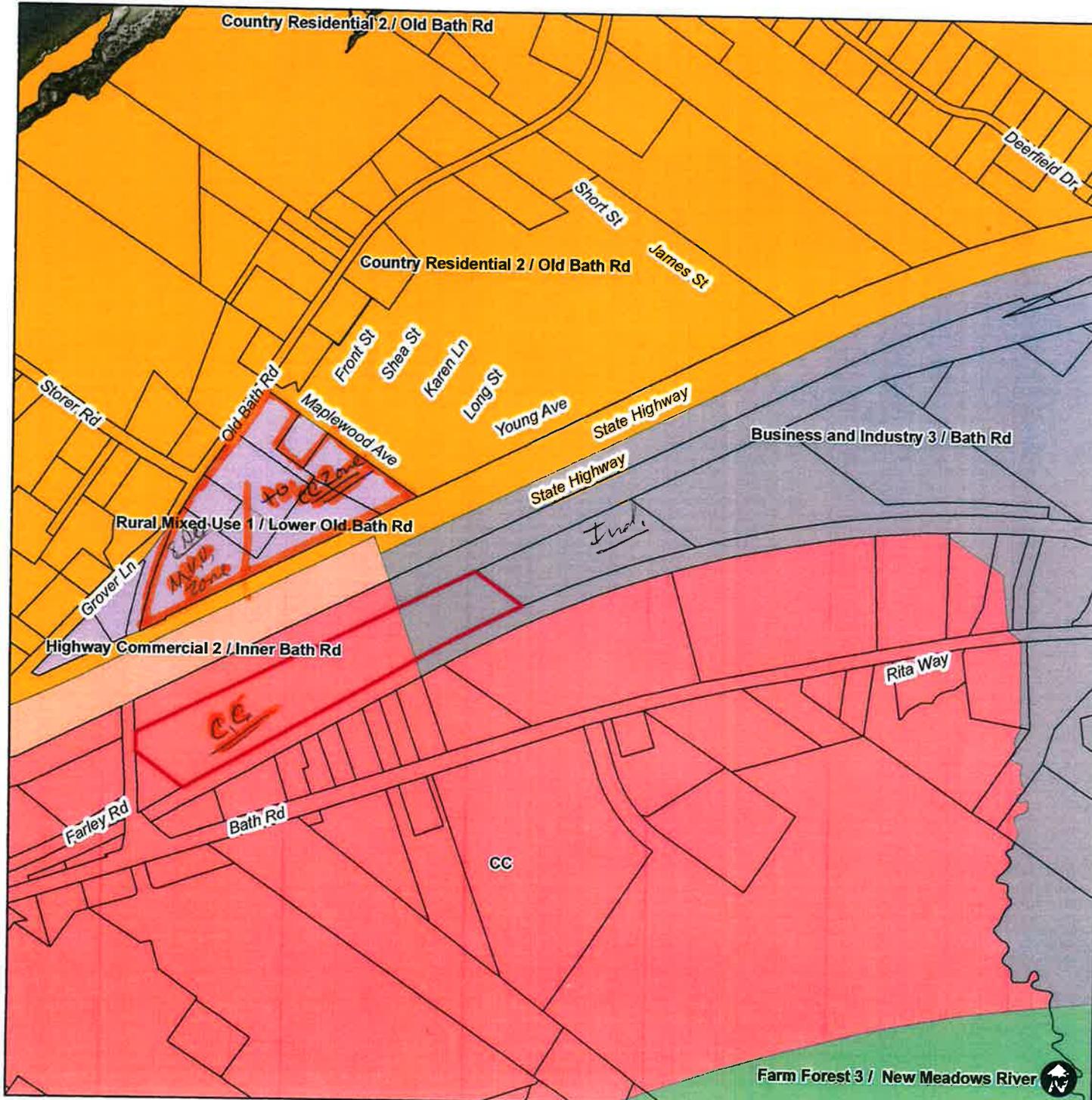
6 1/4 Ac
 1 Ac
 4 Ac
 1.5 Ac.
 2.5 Ac.

Total, 15.25 Ac.

SHEET 44



Brunswick Maine



- Legend**
- Selected Parcels
 - Parcel
 - Town Boundary
 - Town Center 1 / Main Street
 - BNAS Conservation District
 - Town Center 2 / Fort Andrews
 - Town Center 3 / Lower Park River
 - Town Residential 1 / Inner Pleasant St
 - Town Residential 2 / Federal St
 - Town Residential 3 / Water St
 - Town Residential 4 / Jordan Acres
 - Town Residential 5 / Columbia Ave - Spring St
 - Residential 1 / Longfellow St
 - Residential 2 / Meadowbrook - Parkview
 - Residential 3 / Maquet Rd
 - Residential 4 / Meredith Dr - West McKean St
 - Residential 5 / River Rd
 - Residential 6 / Cook's Corner
 - Residential 7 / McLean-Carrara St
 - Residential 8 / College Park
 - College Use/Town Conservation District
 - College Use 1 / Campus Center
 - College Use 2 / Pickard Field
 - College Use 3 / College St
 - College Use 4 / Bowdoin Pines
 - College Use 5 / Brunswick Apartments
 - College Use 6 / Cleveland St - Bath Rd
 - College Use 7 / Longfellow Ave - South St
 - Commercial / Cook's Corner
 - Highway Commercial 1 / Outer Pleasant
 - Highway Commercial 2 / Inner Bath Rd
 - Mixed Use 2 / Intown Railroad Corridor
 - Mixed Use 3 / Upper Harpswell Rd
 - Mixed Use 4 / Fox Run
 - Mixed Use 5 / Lower Harpswell Rd
 - BNAS Reuse District
 - Business and Industry 1 / Industry Rd
 - Business and Industry 2 / Church Rd
 - Business and Industry 3 / Bath Rd
 - Business and Industry 4 / Exd 22
 - Farm Forest 1 / Duhan-Hickel Road Area
 - Farm Forest 3 / New Meadows River Area
 - Country Residential 1 / Northwest Brunswick
 - Country Residential 2 / Old Bath Rd
 - Rural Mixed Use 1 / Lower Old Bath Rd
 - Rural Mixed Use 5 / Pittland Road Area
 - Coastal Protection 1
 - Coastal Protection 2



This map was generated by the Town of Brunswick's online GIS. This information has been compiled from various public and private sources. While every attempt has been made to provide accurate information, neither the municipality nor the service host guarantee the accuracy of information provided herein.

ITEM 89

BACK UP MATERIALS



Jessica Factor
Town of Brunswick

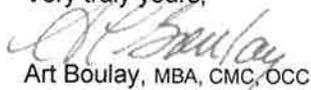
March 30, 2014

To clarify the "third" option that I posed during the Town Council presentation March 17, 2014:

ASSESS stage: We can assess the top or finalist candidates on behalf of the Town Council in order to validate or lend objectivity to the selection process. *I have attached a complete sample package from this process including the actual assessment, my summary report (Hiring Assessment) and a document that compares final candidates.*

INVESTMENT SUMMARY for this option: This would include a written report on each finalist (similar to the sample package), and time with the Town Council or their hiring subcommittee to review the results, answer their questions and discuss their concerns. This is done at a transaction level of \$650 per candidate assessed; therefore, a complete package on each of three finalists will be \$1,950.

Very truly yours,


Art Boulay, MBA, CMC, OCC
CEO



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Sarah Taylor
Business Manager

3/30/2014

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These assessments should be used to conduct your next interview, and be one part of your final decision. This summary is written to the STM benchmark for this position, knowledge of your culture, team, management style and specific information you may have provided.

Overall Sarah will likely be a Mediocre (Average or Modest) performer in the position of Business Manager. There is a MEDIUM Risk that Sarah will fail to achieve full potential or fail to honor commitments.

CONCLUSION: Sarah is likely a very good “doer”, but there are questions about her relationship building skills and her motivation to lead and accept business responsibility that may affect her performance at your level of expectation. For this reason, I predict Average to Above Average overall performance with at least a Medium risk that she will fail to meet your expectations.

ASSESSMENT HIGHLIGHTS: People will perceive that Sarah is a people person who enjoys interacting with them, is focused on their needs and collaborative. They will also notice that she has a “serious” side, and is interested in completing projects accurately and well. This is ideal for a support or “doer” role.

Sarah is strongly motivated to Help Others, which reinforces the message that she cares about people and wants to support them. Aesthetic and Knowledge & Discovery motivators are tied for second place. Not only is Sarah motivated to work in a creative environment, but she has a strong systems mind and can pick up new systems quickly and easily. She probably exhibits this in her abilities using key software, English language skills, writing, mathematics and so on. This is a great complement to her motivation to learn all she can about various topics that interest her—Sarah enjoys both formal and informal opportunities to stay on the cutting edge and learn new things. Put this altogether, and it suggests that Sarah is a natural teacher and is particularly concerned about doing “good” work to current standards. In the two areas that do not motivate her, we can learn still more. She is neither motivated to lead (be in charge or in control), nor is she motivated by the bottom line or “business” side of the ledger. This reinforces the idea that she is suited to support roles—she may not be particularly interested in a management role especially if it has bottom line responsibility.

Sarah’s Talent is that of an “expedient operator”. She is highly focused on solving the problem and organizing efficient workflows with clear priorities to get the job done well. She is a strategic thinker; good at planning and enforcing the rules & procedures. She loves these aspects of the work—and is probably very good at them. She is less focused on relationships, and may be blind-sided by people from time to time, as she does not always “read” people well. This sounds contradictory to the above information, and may reflect that recent jobs were more “back office” involving less people contact. This would not be unusual for technical positions like Social Media or IT. In other words, perhaps she is simply “out of the habit” of building relationships. This is not to imply she cannot get along with people—in fact, she excels at *maintaining* relationships. Her interpersonal skills are outstanding. The caution would be that it may take time and focused effort to restore her relationship building/people reading skillset.

Sarah is supremely self-confident and resilient. Obstacles in her path do not slow her down and she should be able to accept feedback about areas for improvement without becoming defensive. At the same time, she



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sees her management role clearly—but sees problems or conflicts with the role. My guess is that in her immediately previous or current position, she is either not being managed well herself or her style is causing her difficulty. Finally, she is not clear about the future or where she is headed, but she has a high level of ambition to achieve the future. Similar to the observation about personal obstacles, she has few fears about the future or of a management role.

INTERVIEW STRATEGY: Core areas I recommend you explore:

1) Does Sarah have the relationship skills and Energy/Drive for the current position? If you have not done so already, seek to understand why Sarah is in the job market. What did she enjoy/dislike about her current and/or prior positions? Be sensitive to issues that imply she had difficulty building relationships, or “not understanding” clients/colleagues/direct reports. Dig more deeply into problem areas that she identifies by having her explain more of the circumstances and challenges. This would include things like working for a difficult boss. Maintain a degree of skepticism: was the difficulty with the other person(s) due to their style or her own style? Directly or indirectly, you are seeking to understand is Sarah running away from a problem that will follow her to MT, or is she capable of creating a different future?

On the Energy/Drive equation—seek to understand what, exactly she sees in her future. Where does she want to be and what does she see herself doing? One question is, “Is this consistent with what you are offering or with what you need in the future?” You are also seeking to understand if she has a clear picture of the future in mind. Particularly as a manager, she will need to communicate a clear future picture to her clients and direct reports.

2) Can Sarah be groomed for a department management position? I recently debriefed a man who was not motivated for leadership; he told me “leadership felt foreign to him.” This may be Sarah’s attitude about management/supervision. She is a process person and likely very strong “doing” the work and doing it well—but may feel uncomfortable in a management role. If her current role includes people/business management, perhaps this is the root of her role discontent today. Keep in mind that she is not motivated by the bottom line, which your culture extolls, and that she may have challenges building relationships. At this time, she can manage projects very well, and may effectively lead others by example of her hard (and good) work. She is not ready for a full business management position. Knowing that you are not putting her in this position right away, I would explore her feelings and understanding about management and supervision. Does she talk about it as a future goal? Does she acknowledge areas of weakness? Provide common management scenarios to measure her understanding of the role—including people, finance and goal achievement.

2) The relationship between Sarah and Christina. The two of you have a similar world-view, though your style is more consistent with leadership in that you are relationship/rules focused and a good delegator. Nevertheless, you will likely appreciate Sarah’s focus on details and “doing”.

DEVELOPMENT STRATEGY: In the short-term, track Sarah’s first few projects or first 90 days or so of employment carefully. Go into a potential employment agreement with your expectations spelled out in writing, and use these for regular feedback and discussion points. The idea is to be sure small problems do not



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Sarah Taylor
Business Manager



become large problems. In addition, it will give you an opportunity to track concerns raised in this report.

Longer term, have her work on written goals and plans to achieve results in her department and for her professional development. While I believe she could grow into a management/supervisor position, this will force her to come up with a clear vision of the future to communicate to future team members and clients. This exercise will boost her Energy and Drive.

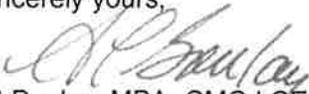
Contact me to discuss this report or any aspect of the hiring, promotion or succession process.

1) Do not give the candidates this report --it is written for your eyes only.

2) We highly recommend an interview based on the findings of this report, please request our booklets on Hiring and Interviewing for more information

3) We highly recommend a debriefing session for your new hire to fully understand their assessments, and have a unique introduction to their new team mates, your culture and management style.

Sincerely yours,


Art Boulay, MBA, CMC | CEO





Sarah Taylor
Business Manager



Section 2A: Sarah MAY be a strong performer and is a MEDIUM risk.

Manager-Supervisor World View	Reliability: 0.88	Scores:
1. Manager-Supervisor Judgment		8.0
2. Emotional Control and Composure		7.5
3. Interpersonal Relations:		6.6
-100 4. Interpersonal Harmony:		Under-Valued
5. Interpersonal Conflict:		Under-Valued
6. Team-Task Cohesion:		9.0
100 7. Attitude toward Team Achievement:		Over-Valued
8. Attitude toward Team Problems:		Under-Valued
9. Organizational Policies and Procedures:		8.4
10. Attitude toward Compliance:		Over-Valued
11. Attitude toward Defiance:		Neutral

**World View
Clarity
Pattern: E>S>I**

Expedient/Operator

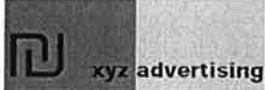
Manager-Supervisor Self View	Reliability: 0.92	Scores:
12. Self-judgment		8.1
13. Self-control		8.6
14. Intuitive Awareness of Self-worth:		9.0
-100 15. Attitude toward Personal Potential:		Under-Valued
100 16. Attitude toward Personal Problems:		Over-Valued
17. Management Role Engagement:		8.0
-100 18. Attitude toward Peak Performance:		Under-Valued
-67 19. Attitude toward Performance Problems:		Under-Valued
20. Management Identity and Self Direction:		7.4
100 21. Attitude toward Personal Growth:		Over-Valued
-67 22. Attitude toward Personal Setbacks:		Under-Valued

**Self View
Clarity
Pattern: I>E>S**

Seeker/Potential
Anchored

SCORES: Low = 0 - 5.5 (negative & low scores in red), Moderate = 5.6 - 6.9, High = 7 - 10





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Business Manager



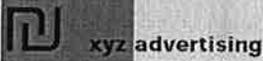
Combined Attributes	Score
23. Accountability for Others:	6.5
24. Concentration:	8.0
25. Conceptual Thinking:	6.9
26. Conflict Management:	6.4
27. Continuous Learning:	7.1
28. Customer Focus:	7.4
29. Decision Making Ability:	8.1
30. Developing Others:	8.0
31. Diplomacy and Tact:	7.2
32. Empathy toward Others:	6.3
33. Flexibility:	5.8
34. Goal Achievement:	8.6
35. Influencing Others:	6.5
36. Interpersonal Skills:	7.5
37. Intuition:	8.4
38. Leading Others:	7.6
39. Objective Listening:	6.4
40. Personal Accountability:	8.7
41. Planning and Organizing:	6.9
42. Practical Problem Solving Ability:	9.2
43. Resiliency:	8.1
44. Results Orientation:	8.9
45. Self-management:	7.7
46. Self-starting Ability:	8.1
47. Teamwork:	7.8
48. Stress Tension Indicator:	MODERATE INTERNAL
49. Stress Resistance:	HIGH
50.	

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Sarah Taylor
Business Manager



World View Clarity Pattern

Lifestyle Eleven: Expedient – Operator E > S > I

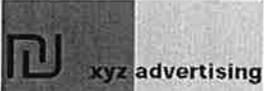
Description: The External perspective is the primary focus for “expedient” types, which includes all of practical and social reality: the world of tangible things and processes, features and functions, practices and performance. She has a clear understanding of social norms, that is, how people look and dress, what role they play in society, their social status, etc. She also understands and enjoys dealing hands-on with practical processes, putting various things together to make or produce something. She is very good at making comparisons and judging what is best in terms of the big picture or plan. She tends to be very resourceful and conscious of the time it will take her to do something – assignments, chores, any activity or project. She is very much a “doer” who focuses on the task at hand, and she pays very good attention to all the details, which helps her to avoid mistakes. She has the tendency to ignore problems or interruptions to stay focused on what she is doing, and she will stick with the task or assignment until she gets it done. She also looks at people and systems in the practical sense, judging whether people are performing their roles or functions well, and whether systems or plans and ideas are practical enough to work out in reality. Her secondary focus is on systems, rules and policies, or getting things done by the book, or according to the plan. This indicates she can get along well with authority figures and are generally good at following directives. Because of her strong focus on “doing the right thing according to plan,” she puts less emphasis on personal relationships. She can get along well with others socially and professionally, and she does enjoy being with other people who share her interests and chosen activities, but she doesn’t want other people to interfere with getting things done according to the plan or system.

Strongest links to reality (talents): Her greatest strength is her capacity to focus all of her attention on the activity or task at hand, and to get the job done. It is easy for her to learn a new process – what to do and how to do it up to specific standards, or according to a set of instructions. This also means she is good at seeing the details in the context of the big picture. She can work well under supervision, as long as the authority figure in the situation (parent, teacher or boss) is not constantly looking over her shoulder or interrupting her workflow.

Weakest links to reality (opportunities for growth): Her focus on detail is so strong, and she puts so much of her energy into “doing” or “performing”, that she doesn’t always pay enough attention to other people and their feelings, or to building close, personal relationships. Others may perceive her as emotionally distant, because she doesn’t listen to them as well as she should, especially if they are interrupting something she is focused on doing. This could lead to problems or misunderstandings in personal relationships.



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Business Manager



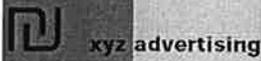
Best suited for: She can learn just about any technical or practical process, whether it is production work that relates to building or running machines, installation of systems (electronics), carpentry, crafts, any kind of practice that requires mastering the detail of how certain things work. She could also do very well at jobs like engineering, landscape designer, general contracting, political or military jobs, finance, or accounting, as long as she enjoys the process involved in these careers. She could work well in any organizational context where it is important to do things according to the established systems, plans and policies, and follow the rules.

Motivated by: She wants to be known as resourceful and good at your job or profession. She is motivated by recognition, as well as material and financial security. Since she likes to feel competent, she is also motivated by opportunities for training and education that would increase her knowledge and improve her performance.

Development opportunities: She could benefit from developing more awareness of people as unique individuals, by working toward a better balance between doing and feeling. She can do this by asking others more open-ended questions (those that require more than a simple yes or no answer), and listening carefully to their response – not only for what they say, but for how they feel as well. Then, clarify what she heard before responding herself. This will make her come across as more sensitive and caring, help her to build better and closer relationships with others, and help to avoid potential misunderstandings.

Best performance climate: She will learn and work best in an atmosphere that is practical or production-oriented, with the end-point of each job segment or project task clearly defined. She follows directions well, and as long as she knows what is expected of her, she will perform up to or above standard. She can work with others as part of a group or team, but prefers to focus on carrying out her own specific responsibilities.





Sarah Taylor
Business Manager



Self View Clarity Pattern

Self Style Eight: Seeker / Potential Anchored I > E > S

Description: Her greatest self-appreciation perspective and her strongest emphasis is on “who” she is, as a unique individual. She is authentic, sincere, and truly enjoys being herself. As a “seeker”, she tends to emphasize and focus on her own intrinsic value and potential, with a secondary focus on her involvement in various roles and projects, while the structural components of her life, like organizing, thinking and planning are of least importance. She is well aware of her strengths and weaknesses, and she lives with a clear understanding of who she is. She also feels good about herself, and consequently, she may not have a strong desire for further self-improvement. She tends to be very inquisitive, and enjoys being a “seeker,” who explores many alternatives without settling on any specific one. You enjoy trying out new things and exploring different roles, and this may make it difficult to achieve lasting satisfaction and fulfillment in any given professional role, and to establish a clear sense of self-direction for her future. She tends to think the future will take care of itself, and tends to anticipate the future as her dreams come true, rather than carefully planning ahead. That’s why this perspective is also called “potential-anchored.” She may feel that a certain job, role, or career is restricting her, or not allowing her to fully utilize and further develop her talents. If she feels this way, she will look for new jobs or activities that promise to be more personally enjoyable and fulfilling. She tends to adapt very well to change, and she is generally open to new ideas, because she is a “seeker.”

She may feel a strong spiritual connection to religion or to a higher power, that provides a lot of inner value, and she may see herself as “blessed” in a certain way. She feels comfortable with herself, and her deep sense of inner harmony results in very high self-esteem and faith, giving her the inner strength to persevere in difficult situations. She will rarely, if ever be depressed, and because She loves herself, she also finds it easy to love others and to develop and maintain solid, close relationships. She is very intuitive, and she bases her own worth on loving and being loved. She lives according to a strong sense of who she is, and she remains true to herself, and the values and beliefs that she embraces. She enjoys doing anything that uses her talents, and that gives her a strong feeling of personal fulfillment.

Strongest links to reality (talents): She has a very clear understanding of who she is, and her inner sense of self-worth is strong. She has also achieved a high level of emotional and psychological self-fulfillment. This indicates that her greatest strength is her capacity to have faith in and rely on herself, and to be strong and persevere in the face of problems or adversity. She has faith that her future will work out well, and she shows her integrity through her trustworthiness. Others know they can count on her, because she is authentic: what they see is what they get. She doesn’t try to put on any masks, she simply enjoys being her own, unique self.



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Sarah Taylor
Business Manager



Weakest links to reality (opportunities for growth): Her weakest links to reality are her role clarity and satisfaction, and her sense of self-direction. She is already happy with who she is, so she puts less emphasis on her various roles – what she does in life, and on organizing and planning her future. This could result in a lack of motivation, drive and ambition, because she is relatively content with herself. She may not have a job that she identifies with, in the sense of a long-term career, and she is also less certain about what direction to take, or what goals to set for her own future – where she wants to go and who she wants to become. She may change her mind or her opinion often, because it is difficult for her to settle on definite decisions that would organize and structure her life in a way that she would find personally fulfilling and satisfying.

Motivated by: She is motivated by the “seeking process” itself, and she wants to maintain a reflective, open attitude. She strives to be the best she can be by challenging her creativity, and living according to her convictions. She is most motivated by relationships, activities and ideas that use her talents properly, and that makes her feel good about herself. Hope, faith, and personal commitment are also important motivators for her. She can adapt well to change, due to her tendency to “go with the flow”, and she would most enjoy any role or activity that gives her a strong sense of personal satisfaction and fulfillment.

Development Opportunities: She is more of a feeler than a doer or thinker, which means she could most benefit from clarifying and developing future goals that she really wants to work toward. She needs to find the type of job that really utilizes and helps her further develop her natural talents. If she feels there is a good fit between her talents and her job/personal responsibilities, she will find it much easier to be fully present to each of her roles. Identifying with her roles tends to clarify her journey in life, and makes doing her daily work as enjoyable as reaching the end goal. She could also benefit from clarifying her vision of the future and the mental image of herself that ties together the past with the future. We all have an inner guidance system that is built-in, to guide our behavior and our thoughts, and to set the stage for greater success. Her intuition works very well, and gives her good feelings about herself. Practice putting this together with clear visualization and she will have a solid foundation to build on for greater success in her life. Then, she can listen to her inner voice and count on what it is telling her. Create a mental picture of what she wants to become, do, and have, as if it had already happened. Remember that she will always move in the direction of what she thinks about the most. She can program her life for total success, and transform her life into her “ideal” self. Practice feeding her mind positive messages for improving the total quality of her life, and in a short time, she will be, do and have all or much more of what she dreamed possible for herself. Having a clear destination and plan for all of her roles and activities will not only help her stay better organized, it will also help her establish a more positive and meaningful connection between her daily routines and her anticipations for the future.



Sarah Taylor
Business Manager



Section 1: Sarah MAY be motivated for success in this position.

TOP 4 BEHAVIOR Attributes

1. **Interacting With People 8.5**
2. **Focused On People's Needs 8.5**
3. **Collaborative Team Player 8.1**
4. **Project Completion 5.8**

Natural Behavior Style...

Patient, nonchalant, lackadaisical, methodical, resigned
Projects well, self-assured, self-confident Obliging,
concise, accommodating Contact ability, good mixer,
gregarious and sociable Persistent, persevering

AXCES BEHAVIORS/ATTRIBUTES

<u>Behaviors</u>	<u>Natural Work Change</u>		
Dominance	2.8	2.8	0.0 Equal
Influence	7.0	5.7	1.3 Down
Steadiness	6.9	5.4	1.5 Down
Compliance	3.2	6.1	2.9 Up

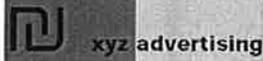
...and Work Style (current position)

<u>Attributes</u>	<u>Natural Work Change</u>		
Collab. Team Player	8.1	6.5	1.6 Down
Competitive	4.5	4.5	0.0 Equal
Detailed Analysis	3.0	6.8	3.8 Up
Flexibility	5.5	5.0	0.5 Down
Focus People Needs	8.5	7.3	1.2 Down
Interact w/People	8.5	7.5	1.0 Down
Multi-tasking	4.3	3.3	1.0 Down
Organized Space	2.6	6.5	3.9 Up
Project Completion	5.8	5.1	0.7 Down
Sense of Urgency	1.5	2.0	0.5 Up
Time Management	5.1	8.5	3.4 Up

Adaptable, dependable, soft-spoken Patient, nonchalant,
lackadaisical, methodical, resigned Precise, accurate,
perfectionist, careful with details, stickler for quality,
system and order Obliging, concise, accommodating
Contact ability, good mixer, gregarious and sociable
Alert and sensitive to: Problems, controls, dangers,
mistakes, errors, rules, regulations, procedures, and
disciplines.



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Strategic Talent Management



Sarah Taylor
Business Manager



TOP 4 MOTIVATORS

1. **Helping Others 8**
2. **Aesthetics 6.4**
3. **Knowledge and Discovery 6.1**
4. **Peace and Harmony 5.4**

MOTIVATORS and PERSONAL VALUATIONS

<u>Motivators</u>	<u>Score</u>	<u>Seq</u>	<u>Intensity</u>
<u>Aesthetics</u>	6.4	2	MODERATE

I value the aesthetics and beauty in the world (art, music, nature, people) most

<u>Guiding Principles</u>	4.5	5	MODERATE
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I value principles of ethics, integrity and obeying laws most

<u>Helping Others</u>	8.0	1	HIGH
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I value helping many people through large causes most

<u>Knowledge & Discovery</u>	6.1	3	MODERATE
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I value general knowledge in many different areas most

<u>Leadership</u>	2.0	7	LOW
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I value leading a group of people for the good of the group most

<u>Peace & Harmony</u>	5.4	4	MODERATE
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I value having or creating peace and harmony within myself most

<u>Return on Investment</u>	2.6	6	LOW
------------------------------------	------------	----------	------------

I value having, making or saving money and I value getting a good return on my investment of time or energy

End of Report



ITEM 90

BACK UP MATERIALS

Date: June 26, 2014

To: John Eldridge, Finance Director
Fran Smith, Town Clerk

From: Judy Hardy-Goddard, GA Administrator

Re: Adoption of GA Maximums
Appendix A

The enclosed Appendix A has been revised for your municipality's General Assistance Ordinance. These new Appendices, once adopted, should replace the existing Appendix A dated July 1, 2013–June 30, 2014. Even if you have already adopted MMA's model General Assistance Ordinance, the municipal officers must approve/adopt the new Appendices yearly. The various maximum levels of General Assistance set forth in Appendix A is the aggregate maximum level of assistance for fiscal year 2014-15 is the amount that is the greater of:

(1) Ninety percent of 110% of the United States Department of Housing and Urban Development fair market rent for federal fiscal year 2014; or

(2) The amount achieved by increasing the maximum level of assistance for fiscal year 2013-14 by 90% of the increase in the federal poverty level from 2013 to 2014. (22 M.R.S.A. § 4305 3-D)

The Adoption Process

The municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices after notice and hearing. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums. This signed form may be scanned and emailed to generalassistance.DHHS@maine.gov; faxed to Robin Reed at 287-3455; or sent by US mail to: DHHS/General Assistance, 19 Union Street, 11 State House Station, Augusta, ME 04333.

Old Maximums

Persons in Household

	1	2	3	4	5
Cumberland County	623	731	941	1244	1483

New Maximums

Persons in Household

	1	2	3	4	5
Cumberland County	633	742	954	1260	1501

GENERAL ASSISTANCE ORDINANCE APPENDICES A 2014-2015

The Municipality of _____ adopts the MMA Model Ordinance GA Appendices A for the period of July 1, 2014 — June 30, 2015. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the _____ (day) of _____ (month) _____ (year)
by the municipal officers:

(Print Name)

(Signature)

Section 6.8—Basic Necessities; Maximum Levels of Assistance



Overall Maximum Levels of Assistance. Notwithstanding any of the maximum levels of assistance for specific basic necessities listed in Appendices B-H of this ordinance, an applicant's eligibility for general assistance will be first determined by subtracting his or her income from the overall maximum level of assistance designated in Appendix A for the applicable household size (22 M.R.S.A. § 4305 (3-B)). The difference yielded by this calculation shall be the applicant's deficit.

Applicants will be eligible for general assistance up to the calculated deficit to the extent the applicant is unable to otherwise provide the basic necessities essential to maintain themselves or their families. Applicants with no deficit shall be found ineligible for general assistance unless they are in an emergency, in which case eligibility for emergency general assistance will be determined according to section 4.9 of this ordinance.

Maximum Levels of Assistance for Specific Basic Necessities. The municipality will grant assistance to eligible applicants for basic necessities according to the maximum levels for specific types of assistance set forth below. The administrator, in consultation with the applicant, may apply the amount of the applicant's deficit toward assistance

ITEM 91

BACK UP MATERIALS

**Proposed Ordinance Amendments
to Add Overnight and 2 Hour Limit Parking Restrictions
to a Section of Upper Park Row between
College ST and 135 ft North of South ST**

**Drafted – 06/30/2014
Public Hearing – / /2014/
Adopted – / /2014
Effective – / /2014**

Be it ordained by the Town Council of the Town of Brunswick, Maine, that Chapter 15, Articles III, the Municipal Code of Ordinances, Town of Brunswick, Maine, is amended by adding the underlined language as follows:

**Chapter 15
TRAFFIC AND VEHICLES
Article IV.
Stopping, Standing, Parking**

Sec. 15-73. Overnight parking restricted.

...

(i) A person shall not park a vehicle on Park Row, east side, commencing at Longfellow and extending northerly to a point one hundred thirty-five (135) feet north of South Street to College Street between the hours of 1:00 a.m. and 6:00 a.m.

Sec. 15-76. Restricted on-street parking areas.

(a) A person shall not park a vehicle for more than two (2) consecutive hours in any parking space adjacent to a curb, nor in any other parking space adjacent to a curb on the same block, between the hours of 8:00 a.m. and 6:00 p.m. on any day except Sunday, and a public holiday-in the following areas:

....

Park Row, east side, commencing at a point one hundred thirty-five (135) feet north of South Street and continuing north to College Street.

Adopted by the Brunswick Town Council at their Regular Meeting held on _____, 2014. It will become effective thirty days after adoption.

Attest: _____
Town Clerk

Area of Park Row to Change
from No Restriction to
No Overnight & 2 Hr limit



Current
Sign
150 Ft
from
South
ST

Area Subject
to New
Restrictions

ITEM 92

BACK UP MATERIALS

Town of Brunswick, Maine
Solid Waste Task Force

Background. The Town of Brunswick has operated a solid waste landfill at Graham Road since 1984. The landfill is licensed by the Maine Department of Environmental Protection (“DEP”) and operates under a variety of environmental laws and regulations. The Town currently estimates that the landfill has approximately fifteen years of remaining capacity. However, wastewater and groundwater issues, as well as conversations with the DEP raise concerns about the feasibility and cost of continuing to operate the landfill. Therefore, the Town Council establishes this solid waste task force to investigate and make recommendations to the Town Council regarding the continued operation of the Graham Road Landfill and future solid waste management options.

Members. The task force shall be comprised of the following members:

- Three (3) members of the Town Council as chosen by the Council chair
- Two (2) members of the Recycling and Sustainability committee as chosen by the Council chair

Task Force Charge. Explore and make recommendations to the Town Council regarding the Town’s solid waste disposal options including:

- Continued operation of the Graham Road Landfill:
 - considering the funding of the expenditures required to meet DEP licensing requirements including wastewater treatment options
 - considering potential relief from the EPA technical standards
- Options for the closure of the Graham Road Landfill with potential funding sources including:
 - State and federal programs to assist with the funding closure
 - accelerating the acceptance of waste in order to maximize tipping fee revenue as a potential revenue
- Future solid waste disposal options including long-term and annual funding requirements;

The task force shall prepare and deliver a report with its recommendations to the Town Council as soon as possible but no later than October 1, 2014.

Staff. The task force shall be staffed by the Public Works Director and the Finance Director. The task force is authorized to contract for professional services, including engineering, scientific, legal and any other it deems necessary, to assist with its work. The Public Works Director shall be responsible to provide for the administration of the affairs of the task force, including preparing agendas and minutes, posting public hearings, handling correspondence, and maintaining all official records.

Funding. The activities of the task force shall be funded from the Town’s Graham Road Landfill enterprise fund.

Proposed to Town Council: July 7, 2014

ITEM 93

BACK UP MATERIALS

APPOINTMENTS COMMITTEE

To:

Brunswick Town Council

From:

Gerald Favreau
Chair Appointments Committee

Date:

June 18, 2014

Fellow Councilors,

On the evening of June 18, 2014, the Appointments Committee met to interview candidates/applicants for (2) Committees.

**Brunswick Housing Authority
Marine Resource Committee**

The Appointments Committee is hereby (unanimously) recommending for appointments as follows:

To the Brunswick Housing Authority:

Gail Michael (Re-appointment) uncontested

To the Marine Resource Committee:

Anthony Yuodsnukis (Reappointment) uncontested

BRUNSWICK BOARD COMMISSION AND COMMITTEE CURRENT & UPCOMING OPENINGS FOR 2014

The Brunswick Town Council will be holding interviews in February, for the following Board Commission and Committee vacancies listed below. Interested citizens should complete an application form, available in the Town Clerk's Office. Please return applications to the Town Clerk's Office by 4:30 P.M. on Monday, June 16, 2014, in order to be interviewed on Wednesday, June 18, 2014.

Existing Vacancies on Boards Commissions and Committees

Assessment Review Board

1 member – 3 year term to expire on 01/01/2017

Conservation Commission

1 member – balance of 3 year term to expire on 05/01/2016

Downtown & Outer Pleasant Street Master Plan Implementation Committee

1 member - Pleasant Street Business Owner

Fair Hearing Authority

3 members – balance of 3 year terms to expire on 10/01/2014

Marine Resource Committee

1 alternate member – Commercial Harvester - 3 year term to expire 05/01/2017

1 alternate member – Non License holder balance of 3 year term to expire 05/01/2015

Personnel Board

1 full member – balance of 3 year term to expire on 01/12/2015

Recycling Committee

1 member – 3 year term to expire on 01/01/2017

Sewer District Trustee

1 member – balance of 3 year term to expire on 04/01/2015

Zoning Board of Appeals

2 associate members – balance of 3 year terms to expire on 07/01/2016

1 associate member – balance of 3 year term to expire on 07/01/2015

Upcoming vacancies for 2014 (Please apply at least one month prior to the month vacancy occurs – you may apply for an upcoming vacancy at any time)

May

Marine Resource Committee

1 member – Non License Holder - 3 year term to expire on 05/01/2017

Trust Fund Advisory Committee

1 member (citizen) – 3 year term to expire on 5/10/2017

June

Housing Authority

1 member (participant in program) – 5 year term to expire on 06/03/2019

July

Recreation Commission

1 member – 3 year term to expire on 07/01/2017

September

Water District - Brunswick

1 member – 3 year term to expire on 09/13/2017

October

Village Review Board

1 member (district resident) – 3 year term to expire on 10/20/2017

1 member (architect/historian) – 3 year term to expire on 10/20/2017

December

Zoning Board of Appeals

1 full member – 3 year term to expire on 12/18/2017

1 associate member – 3 year term to expire on 12/18/2017

Summary of Received Applications

6/17/2014

Date of Application

Housing Authority

Gail

Michael

11 Heath Street

729-9622

6/3/2014

Will this be a reappointment yes

MembershipType: BHA Resident

Interview Time:

Marine Resource Committee

Anthony

Yuods nukis

276 Bunganuc Rd

729-0823

5/30/2014

Will this be a reappointment yes

MembershipType: Non-License holde

Interview Time:

Application for Appointment to Board/ Committee/ Commission

For Office Use Only	
_____	Date App. Received
_____	Date App. Entered
_____	Appointed

Full Name: Gail Michael Date 5-22-2014

Street Address: 11 Heath St.

Home Telephone #: 729-9622 E-mail Address: gailie@myfairpoint.net I live in Council District #: _____

I wish to be considered for appointment to the: BHA Brunswick Housing Authority
(NAME OF BOARD/COMMITTEE/COMMISSION)

Check one or both:
FULL MEMBERSHIP STATUS: TERM BEGINS: 6-3-2014
and/or
ASSOCIATE MEMBERSHIP STATUS: TERM EXPIRES: 6-3-2019

Do you currently serve on any Town Board/Committee/Commission? YES If so, please state name of Board/Committee/Commission and the number of years of service:
BHA Number of Years 2 Date term expires 6.3.2014

Occupation: retired

Employer: _____ Work Telephone #: _____

List any civic organizations to which you belong:

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

Have you previously served on a Town board/committee/commission? _____ If so, please list the board/committee/commission and years of service:

Gail Michael
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form. Applications should be returned to the TOWN CLERK'S OFFICE, 28 Federal Street, Brunswick, Me 04011 - BY 4:30 P.M. on the date specified by the public notice.

You will be contacted to set up an interview with the Appointment Committee.
It is the intent of the Town to televise proceedings of Boards/Committees/Commissions

PLEASE DO NOT DISCLOSE ANY INFORMATION FROM THIS APPLICATION TO ANY OTHER TOWN BOARD OR COMMITTEE.

Board/Committee/Commission Applying For: BHA

Term Length: 5 yrs

1. Do you have any questions about what the Board/Committee/Commission does or on its charge?

No

2. Do you have any practical experience or formal education that would be relevant to the Board/Committee/Commission?

2 prior years on same board

3. Why would you like to be on the Board/Committee/Commission?

Civic & personal duty

4. Are you aware of the time involved and would you be able to attend most of the meetings?

yes

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

no

6. Do you have anything you would like to add?

no thanks



6-15

Town of Brunswick
Application for
Appointment to Board/ Commission/ Committee

6/3/14	For Office Use Only
	Date App.
	Received
	Date App.
	Entered
	Appointed

Full Name: ANTHONY YUOSSNURIS Date 6-2-14

Street Address: 276 BUNGANUC RD Home Phone # 207-729-0823

Cell/mobile Phone #: 207-522-8010 E-mail Address: BOPPY42@COMCAST.NET I live in Council Dist. #: 3

I wish to be considered for appointment to the:

MAINE RESOURCES COMMISSION
(NAME OF BOARD/COMMISSION/COMMITTEE)

Check one or both:

FULL MEMBERSHIP STATUS:

TERM BEGINS: 5-1-2014

ASSOC/ALT MEMBERSHIP STATUS:

TERM EXPIRES: 5-1-2017

Do you or any relative currently serve on any Town Board/Commission/Committee? NO If so, please state name of Board/Commission/Committee, the number of years of service, and the relationship to this applicant:

_____ # of Years _____ Date term exp. _____ Relationship _____

Your occupation: RETIRED

Employer: _____ Work Telephone #: _____

List any civic organizations to which you belong:

- BOARD OF DIRECTORS, BATH AREA FAMILY YMCA
- BOARD OF DIRECTORS, MAINE COALITION TO FIGHT PROSTATE CANCER

Note any prior experience knowledge, or abilities that you have which would contribute to the activities of the board/committee/commission:

- MEMBER - BRUNSWICK MAINE RESOURCES COMMISSION 3 YRS
- MAINE RECREATIONAL BOATER 40+ YRS

Have you previously served on a Town board/commission/committee? Y If so, please list the board/commission/committee and years of service:

- BRUNSWICK MAINE RESOURCES COMMISSION ~~3~~ 4 YRS
- MERE POINT BOAT LAUNCH CITIZENS ADVISORY COMMITTEE 3 YRS

Anthony Yuossnuris
SIGNATURE

PLEASE COMPLETE THE QUESTIONS ON THE BACK OF THIS APPLICATION.

Applicants may submit a cover letter and resume with the application form.
Applications should be returned to the TOWN CLERK'S OFFICE, 85 Union Street, Brunswick, Me 04011.

You will be contacted to set up an interview with the Appointment Committee.

It is the intent of the Town to televise proceedings of Boards/Commissions/Committees

PLEASE NOTE: This completion of this application allows a person to be considered for a Town

Board/Commission/Committee, but does not guarantee placement on a Board/Commission/Committee.

APPLICANT - PLEASE COMPLETE THE QUESTIONS BELOW

Board/Commission/Committee Applying For: MARINE RESOURCES COMMISSION

Term Length: 3 YRS.

1. Do you have any questions about what the Board/Commission/Committee does or on its charge?

NO

2. Do you have any practical experience or formal education that would be relevant to the Board/Commission/Committee?

(A) MY PAST YEARS ON THE BMRC
(B) MY SERVICE ON THE MERE PT. ROAT LAWAUCH CITIZENS ADVISORY
COMMITTEE (C) MY 40+ YRS AS A MARINE RECREATIONAL BOATER

3. Why would you like to be on the Board/Commission/Committee?

I BELIEVE IT'S IMPORTANT TO BE INVOLVED IN MY LOCAL TOWN. I
HAVE THE TIME AND ENERGY TO DO SO. I ALSO BELIEVE BRUNSWICK'S
MARINE RESOURCES ARE EXTREMELY IMPORTANT ECONOMICALLY
AND ENVIRONMENTALLY AND NEED TO BE MANAGED ACCORDINGLY.

4. Are you aware of the time involved and would you be able to attend most of the meetings?

YES

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NONE

6. Do you have anything you would like to add?

I BELIEVE THIS WILL BE MY TERM. I HAVE
LEARNED A LOT OVER THE PAST TERMS AND WANT TO
USE THIS PAST EXPERIENCE TO HELP THE COMMISSION

PLEASE REVIEW THE TOWN OF BRUNSWICK BOARDS, COMMISSIONS, AND COMMITTEES APPOINTMENT POLICY PRIOR TO SUBMITTING THIS APPLICATION. YOU MAY VIEW THE POLICY AT <http://www.brunswickme.org/departments/town-clerk/boards-committees/> OR OBTAIN A COPY FROM THE TOWN CLERK'S OFFICE.

CONSENT AGENDA - A BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Special Meeting Minutes
May 29, 2014
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, John M. Perreault, Gerald E. Favreau, Jane F. Millett, and Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: Suzan Wilson.

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Paul Perzanoski, Superintendent of Schools; Tom Farrell, Parks and Recreation Director; Richard Rizzo, Police Chief; Linda Smith, Business Development Manager; James Oikle, Business Manager for School Department; Julie Henze, Deputy Finance Director; Terry Goan, Police Officer; and TV video crew

Chair Pols called the meeting to order, asked the Clerk for Roll Call, and acknowledged that meeting was properly noticed.

PUBLIC HEARINGS

- 61. The Town Council will hear public comments on a CDBG grant application for Frosty's Donuts for a project at Brunswick Landing, and will take any appropriate action. (Manager) (Time item discussion began 7:02 p.m.)**

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Councilor Perreault moved, Councilor Watson seconded, to adopt the Resolution approving the Town of Brunswick applying for CDBG funds on behalf of Frosty's Donuts, LLC. The motion carried with seven (7) yeas.

(A copy of the CDBG application for Frosty's will be attached to the official minutes.)

Councilor Richardson arrived at the meeting.

NEW BUSINESS ITEMS:

- 62. The Town Council will consider adopting the 2014-2015 School Budget Articles, and will take any appropriate action. (Manager) (Time item discussion began 7:04 p.m.)**

Mr. Eldridge spoke regarding this item.

ARTICLE 1. Region Ten Technical High School Budget.

Chair Pols moved, Councilor Millett seconded, to approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$2,030,289 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$777,398 for operating expenditures and \$0 for debt service expenditures. The motion carried with eight (8) yeas.

ARTICLE 2. Merrymeeting Adult Education Budget.

Chair Pols moved, Councilor Millett seconded, to approve the Merrymeeting Adult Education budget in an amount not to exceed \$671,406 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$105,151. The motion carried with eight (8) yeas.

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.

Councilor Brayman moved, Councilor Millett seconded, as part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$26,193,406 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,193,406 to raise the sum of \$16,246,575 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,193,406 to accept state subsidy anticipated in the amount of \$9,946,831. The motion carried with eight (8) yeas.

Mr. Eldridge explained this item after the motion was made and responded to questions from Councilor Watson.

ARTICLE 4. Non-State-Funded Debt Service.

Chair Pols moved, Councilor Millett seconded, as part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$361,372 and to raise the sum of \$361,372 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12. The motion carried with eight (8) yeas.

ARTICLE 5. Additional Local Funds.

Councilor Millett moved, Councilor Walker seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$5,475,658 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$4,902,323.

The School Board recommends \$5,475,658 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$4,902,323 for the following reasons: The State's EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are

inadequate to fully fund the 2014-15 program approved by the school board in the proposed budget. The motion carried with eight (8) yeas.

Councilor Perreault asked questions, to which Mr. Oikle and Councilor Richardson responded.

Councilor Millett asked questions, to which Councilor Richardson responded.

ARTICLE 6. Other Funds.

Chair Pols moved, Councilor Millett seconded, as part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$255,000

<u>Tuition and other charges</u>	<u>137,000</u>
<u>Miscellaneous</u>	<u>118,000</u>
	<u>\$ 255,000</u>

The motion carried with eight (8) yeas.

ARTICLE 7. Unexpended Balances.

Chair Pols moved, Councilor Walker seconded, as part of the total appropriation to the Brunswick School Department: To appropriate \$2,810,000 from the existing, or estimated, unexpended balances of the Brunswick School Department, and to appropriate \$342,000 in unused bond proceeds and other funds remaining from the Harriet Beecher Stowe construction project, and to appropriate \$185,000 from existing or estimated unexpended balances of the Town of Brunswick. Unused bond proceeds will be directly applied to pay debt service on the 2010 School Construction Bond that funded the Harriet Beecher Stowe School. Total to appropriate is \$3,337,000. The motion carried with eight (8) yeas.

Chair Pols spoke regarding this item.

ARTICLE 8. Kindergarten to Grade 12 total Budget.

Councilor Walker moved, Councilor Millett seconded, to authorize the Brunswick School Department to expend \$35,622,436 for the fiscal year beginning July 1, 2014 and ending June 30, 2015 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. The motion carried with eight (8) yeas.

ADULT EDUCATION AND FOOD SERVICE

ARTICLE 9. Adult Education.

Chair Pols moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate \$105,151 for adult education; with authorization to expend the herein appropriated \$105,151 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. The motion carried with eight (8) yeas.

Councilor Favreau asked a question, to which Mr. Eldridge responded.

ARTICLE 10. Food Service.

Councilor Millett moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$36,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$36,000 for the stated purpose. The motion carried with eight (8) yeas.

ARTICLE 11. Cost Center Allocation.

Chair Pols moved, Councilor Millett seconded, pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$35,763,587 to the various cost centers as recommended by the Brunswick School Board May 28, 2014 as follows:

Cost Center Summary	Amount Recommended by		Amount
Approved by			
Budget Category	School Board		Town Council
Regular Instruction	\$ 15,438,452		\$ 15,438,452
Special Education	\$ 5,024,343		\$ 5,024,343
Career and Technical Education	\$ 777,398		\$ 777,398
Other Instruction	\$ 667,046		\$ 667,046
Student and staff support	\$ 3,422,776		\$ 3,422,776
System Administration	\$ 827,674		\$ 827,674
School Administration	\$ 1,463,003		\$ 1,463,003
Transportation and Buses	\$ 1,878,023		\$ 1,878,023
Facilities Maintenance	\$ 4,301,719		\$ 4,301,719
Debt Service and Other Commitments	\$ 1,822,002		\$ 1,822,002
Other	\$ 0		\$ 0
Total to June 10 Public Referendum	\$ 35,622,436		\$ 35,622,436
Food Service	\$ 36,000		\$ 36,000
Adult Education	\$ 105,151		\$ 105,151
Summary of Total Expenditures voted			
By School Board May 28, 2014	\$ 35,763,587		\$ 35,763,587
<u>The motion carried with eight (8) yeas.</u>			

Councilor Richardson spoke regarding this item.

ARTICLE 12. Grants, Donations, and other revenues.

Councilor Millett moved, Councilor Brayman seconded, to authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received. The motion carried with eight (8) yeas.

Town Council Minutes

May 29, 2014

Page 5

- 63. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 10, 2014, and will take any appropriate action. (Manager) (Time item discussion began 7:26 p.m.)**

Councilor Perreault, Chair Pols, and Councilor Millett spoke regarding this item.

Chair Pols moved, Councilor Favreau seconded, to approve the Election Warrant for the School Budget Validation Referendum to be held on June 10, 2014. The motion carried with eight (8) yeas.

(A copy of the Warrant for the election will be attached to the official minutes.)

- 64. The Town Council will consider adopting the 2014-2015 Budget Resolution for the Town, and will take any appropriate action. (Manager) (Time item discussion began 7:30 p.m.)**

Chair Pols introduced the item.

Councilor Perreault and Councilor Richardson spoke regarding citizens' concerns with the budget. Councilor Richardson also spoke on the item.

Councilor Richardson, Chair Pols, and Councilor Millett spoke regarding this item.

Councilor Perreault asked a question on behalf of a citizen, to which Mr. Eldridge responded.

Councilor Watson and Councilor Richardson asked questions, to which Mr. Eldridge responded.

Councilor Walker moved, Councilor Millett seconded, to adopt 2014-2015 Budget Resolution for the Town. The motion carried with eight (8) yeas.

(A copy of the Resolution will be attached to the official minutes)

- 65. The Town Council will consider adopting the" Supplemental Budget Resolution Appropriating \$161,000 from the Balance of the Town's Industrial Park Fund to Fund Capital Acquisitions and Projects," and will take any appropriate action. (Manager) (Time item discussion began 7:45 p.m.)**

Mr. Eldridge provided an explanation of this resolution.

Councilor Millett moved, Councilor Brayman seconded, to adopt the "Supplemental Budget Resolution Appropriating \$161,000 from the Balance of the Town's Industrial Park Fund to Fund Capital Acquisitions and Projects." The motion carried with eight (8) yeas.

(A copy of the Resolution will be attached to the official minutes)

Town Council Minutes

May 29, 2014

Page 6

- 66. The Town Council will consider adopting the Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2015 - 2019, and will take any appropriate action. (Manager) (Time item discussion began 7:51 p.m.)**

Councilor Perreault asked a question, to which Mr. Eldridge responded.

Councilor Brayman moved, Councilor Millett seconded, to adopt a Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2015 – 2019. The motion carried with eight (8) yeas.

(A copy of the Resolution will be attached to the official minutes.)

- 67. The Town Council will consider any other matters related to the adoption of the 2014-2015 Budget and will take any appropriate action. (Manager) (Time item discussion began 7:52 p.m.)**

There were no additional items to consider.

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 7:53 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances M. Smith
Town Clerk/Assistant to the Town Manager
June 19, 2014*

July 7, 2014
Date of Approval

Council Chair

CONSENT AGENDA - B BACK UP MATERIALS

BRUNSWICK TOWN COUNCIL

Minutes

June 2, 2014

7:00 P.M.

Council Chambers

Town Hall

85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, and Jane F. Millett

Councilors Absent: Sarah Brayman and John Richardson, Jr.

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Anna Breinich, Director of Planning and Development; Jeff Hutchinson, Codes Enforcement Officer; Jeremy Doxsee, Town Planner; Julie Henze, Deputy Finance Director; Steve Langsdorf, Town Attorney; William Moir, Police Detective; Mike Andreotti, School Resources Officer; and TV video crew

Chair Pols called the meeting to order, led the Pledge of Allegiance, and asked the Clerk for Roll Call and acknowledged that the meeting was properly noticed.

Public Comment None

Correspondence

Councilor Perreault spoke regarding the Coastal Humane Society's big adoption event, where they hope to achieve over 844 pet adoptions in order to win \$100,000 for the organization.

Council Committee Updates None

Adjustments to the Agenda None

MANAGER'S REPORT:

a) **Nomination to the MMA Legislative Policy Committee and ideas for legislation** (*Action possible*) (*Time item discussion began was 7:05 p.m.*)

Mr. Eldridge introduced this item.

This item will come back at the June 16th meeting for further discussion.

b) **Election reminder for June 10th Primary and School Budget Validation Referendum** (*Time item discussion began was 7:07 p.m.*)

Fran Smith spoke regarding this item and responded to questions from Councilor Favreau.

- c) **Update on the Town Manager search, with a public forum set for June 23rd (*Time item discussion began was 7:11 p.m.*)**

Chair Pols spoke regarding this item. He responded to questions from Councilor Perreault.

- d) **(ADDED) Grant for Police Department (*Time item discussion began was 7:12 p.m.*)**

Jim Oikle, on behalf of the Elks club, spoke regarding this item.

Mike Andreotti, Police Department, spoke regarding this item.

Councilor Perreault moved, Councilor Watson seconded, to accept and expend the grant in the amount not to exceed \$2,100 for equipment for the Police Department. The motion carried with seven (7) yeas.

(A copy of a letter from the Elks club will be attached to the official minutes.)

PUBLIC HEARING

67. **The Town Council will hear public comments on the following Special Amusement Licenses, and will take any appropriate action. (Manager) (*Time item discussion began was 7:20 p.m.*)**

Special Amusement

MCM Corp

**D/B/A: Hacienda Pancho Villa Mexican Restaurant
164 Pleasant Street**

Fernando Saldana

1337 Beer LLC

**D/B/A: Ebenezer's Brew Pub (New Name)
112 Pleasant Street**

Christopher & Jennifer Lively

JJ & M LLC

**D/B/A: Benchwarmers Sports Pub
212 Maine Street**

Jennifer Lewis

Jimbo's Catering

**D/B/A: 1898 Bar & Grill
165 River Road**

James Gallant

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Councilor Perreault moved, Councilor Millett seconded, to approve Special Amusement Licenses for Hacienda Pancho Villa Mexican Restaurant, Ebenezer's Brew Pub (formerly Lion's Pride), Benchwarmers Sports Pub, and 1898 Bar and Grill. The motion carried with seven (7) yeas.

68. The Town Council will hear public comments on a "Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use," and will take any appropriate action. (Manager) *(Time item discussion began was 7:22 p.m.)*

Mr. Eldridge spoke regarding this item.

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Mr. Eldridge responded to questions from Councilor Millett, Councilor Favreau, and Chair Pols.

Chair Pols spoke on a comment he received from a resident.

Councilor Millett spoke regarding this item.

No action was taken at this meeting and the item will come back at the next meeting.

NEW BUSINESS

69. The Town Council will consider electing to exercise jurisdiction over the Bowdoin College Solar Array application for a Special Permit approved by the Planning Board on May 27th, and will take any appropriate action. (Councilor Favreau) *(Time item discussion began was 7:29 p.m.)*

Jeff Hutchinson, Codes Enforcement Officer, spoke regarding this item.

Councilor Favreau spoke regarding this item.

Mr. Hutchinson and Attorney Langsdorf responded to questions from Councilor Perreault.

Councilor Walker asked questions, to which Mr. Hutchinson responded.

Chair Pols and Mr. Eldridge spoke regarding this item.

Councilor Favreau moved, Councilor Wilson seconded, to NOT exercise jurisdiction over the Bowdoin College Solar Array application for a Special Permit approved by the Planning Board on May 27, 2014. The motion carried with seven (7) yeas.

70. **The Town Council will consider approving the Pledge for the “International Charter for Walking” statement, and will take any appropriate action. (Manager)**
(Time item discussion began was 7:40 p.m.)

Mr. Eldridge spoke regarding this item.

William Wilcox, Bicycle and Pedestrian Advisory Committee, spoke regarding this item.

Chair Pols spoke regarding this item.

Councilor Perreault moved, Councilor Millett seconded, to approve the Pledge for the “International Charter for Walking” statement. The motion carried with seven (7) yeas.

(A copy of a memo from Jeremy Doxsee and the pledge, along with supporting materials, will be attached to the official minutes.)

71. **The Town Council will consider appointments to the Town’s Boards and Committees, and will take any appropriate action. (Appointments Committee)**
(Time item discussion began was 7:43p.m.)

Councilor Favreau made the following nominations:

Marilyn Dwyer and David Knight to serve on the Davis Fund Committee

David Barbour to serve on the Sewer District Board of Trustees

The nominations were approved with seven (7) yeas.

CONSENT AGENDA (Time item discussion began was 7:45 p.m)

- a) **Approval of the Minutes of May 19, 2014**
- b) **Approval of the Minutes of May 15, 2014**
- c) **Approval of utility permits from Maine Natural Gas for sections of Alder Drive, Tamarack Drive, Magnolia Lane, Huckleberry Lane, and Walnut Lane**

Councilor Millett and Councilor Favreau asked questions, to which Mr. Eldridge responded.

Councilor Perreault moved, Councilor Millett seconded, to approve the Consent Agenda. The motion carried with seven (7) yeas.

(A copy of CA-C utility permits will be attached to the official minutes.)

Councilor Watson moved, Chair Pols seconded, to adjourn the meeting. The motion carried with seven (7) yeas.

The meeting adjourned at 7:45 p.m.

Town Council Minutes

June 2, 2014

Page 5

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances Smith

Town Clerk/Assistant to the Town Manager

June 21, 2014

July 7, 2014

Date of Approval

Council Chair

CONSENT AGENDA - C BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Minutes
June 16, 2014
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Jane F. Millett, Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: None

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Tom Farrell, Director of Parks and Recreation; Steve Langsdorf, Town Attorney; and TV video crew.

Chair Pols called the meeting to order, asked the clerk for the roll call and acknowledged that the meeting was properly noticed.

Public Comment *(Time item discussion began was 7:00 p.m.)*

Richard Fisco, Lincoln Street, spoke regarding the Town Manager search process and concerns that there will not be adequate public input in the process.

Correspondence *(Time item discussion began was 7:03 p.m.)*

Councilor Perreault spoke regarding the Coastal Humane Society's big adoption event, where they hope to achieve over 844 pet adoptions in order to win \$100,000 for the organization.

Councilor Walker spoke regarding possibly changing to some overnight parking on Longfellow Avenue. He also spoke regarding the upcoming MDOT meeting regarding the New Meadows Bridge replacement.

Council Committee Updates *(Time item discussion began was 7:08 p.m.)*

Reports were given on the Sidewalk Committee, Rivers and Coastal Waters Committee, and Town Manager Search Committee.

Adjustments to the Agenda None

MANAGER'S REPORT

(a) Financial Update *(Time item discussion began was 7:15 p.m.)*

Mr. Eldridge provided this update.

Town Council Minutes

June 16, 2014

Page 2

(b) Recycling and trash pick-up for July 4th Holiday (*Time item discussion began was 7:19 p.m.*)

Mr. Eldridge provided this update.

(c) Update on idling trains in Brunswick (*Time item discussion began was 7:19 p.m.*)

Mr. Eldridge spoke regarding this item and responded to questions from Chair Pols.

Councilor Millett and Councilor Richardson spoke regarding this item.

MOTION

Councilor Richardson moved, Councilor Perreault seconded, to authorize the Town Manager and Councilor Perreault to attend the June 23, 2014 NNEPRA meeting and also write a letter requesting NNEPRA install a commercial power supply plug at Cedar Street.

Chair Pols, Councilor Richardson, Councilor Watson, Councilor Millett, Councilor Favreau spoke after the motion was made.

The following people spoke regarding this issue:

- **Mary Heath**, 10 Cedar Street
- **Sabrina Foreman**, 16 Cedar Street
- **Chris St John**, 14 Cedar Street

VOTE ON MOTION

Councilor Richardson moved, Councilor Perreault seconded, to authorize the Town Manager and Councilor Perreault attend the June 23, 2014, meeting and also write a letter of request for NNEPRA to install a commercial power supply plug at Cedar Street. The motion carried with nine (9) yeas.

(A copy of a memo from Mr. Eldridge will be attached to the official minutes.)

(d) Update on the Graham Road landfill issues (*Time item discussion began was 7:45 p.m.*)

Mr. Eldridge spoke regarding this item. He responded to questions from Chair Pols, Councilor Millett, Councilor Perreault, Councilor Richardson, Councilor Favreau, and Councilor Walker.

Councilor Wilson and Chair Pols spoke regarding this item.

(A copy of Mr. Eldridge's memo will be attached to the official minutes.)

(e) Nomination to the MMA Legislative Policy Committee and ideas for legislation (*Action possible*) (*This item is returning from June 2nd meeting*) (*Time item discussion began was 8:17 p.m.*)

Town Council Minutes

June 16, 2014

Page 3

Mr. Eldridge spoke regarding this item.

No nominations were made.

(f) (ADDED) Report on the Frank Wood Bridge *(Time item discussion began was 7:14 p.m.- prior to other Manager's report items.)*

Mr. Eldridge spoke regarding this item.

PUBLIC HEARING

72. The Town Council will hear public comments on the following Special Amusement License, and will take any appropriate action. (Manager) (Time item discussion began was 8:18 p.m.)

**Special Amusement
Maine & Noble LLC**

**D/B/A: Brunswick Hotel and Tavern (New Name)
4 Noble Street**

J. Hilary Rockett

HEARING/ACTION

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Chair Pols moved, Councilor Perreault seconded, to approve a Special Amusement License for Brunswick Hotel and Tavern, located at 4 Noble Street. The motion carried with nine (9) yeas.

NEW BUSINESS

73. The Town Council will consider adopting a "Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use," and will take any appropriate action. (Manager) (Time item discussion began was 8:20 p.m.)

Chair Pols and Mr. Eldridge spoke regarding this item.

Councilor Perreault, Councilor Millett, and Councilor Favreau spoke regarding this item.

Chair Pols moved, Councilor Wilson seconded, to adopt the "Resolution Amending the 2013-14 Budget to Appropriate an Additional \$150,000 for the Purpose of the Designing, Renovating, Equipping and Occupancy of the McLellan Building for Municipal Use." The motion carried with nine (9) yeas.

(A copy of the adopted resolution will be attached to the official minutes.)

74. **The Town Council will consider setting a public hearing for July 7, 2014, on the Zoning Ordinance amendments relative to eliminating the restriction for pre-election and post-election removal of political signs, and will take any appropriate action. (Chair Pols) (Time item discussion began was 8:24 p.m.)**

Chair Pols introduced this item.

Charles Frizzle, Chair of the Planning Board, spoke regarding this item.

Steve Langsdorf, Town Attorney, spoke regarding this item, and responded to questions from Councilor Millett and Chair Pols.

Councilor Richardson spoke regarding this item.

Councilor Richardson moved, Councilor Watson seconded, to set a public hearing for July 7, 2014, on Zoning Ordinance amendments relative to eliminating the restriction for pre-election and post-election removal of political signs. The motion carried with nine (9) yeas.

75. **The Town Council will consider executing the Common Area Maintenance Agreement with MRRA, and will take any appropriate action. (Manager) (Time item discussion began was 8:35 p.m.)**

Steve Levesque, Executive Director of MRRA, spoke regarding this item, and responded to questions from Councilor Perreault, Councilor Richardson, and Councilor Brayman.

Councilor Millett asked a question, to which Mr. Eldridge responded.

Chair Pols, Councilor Richardson, Councilor Perreault, and Councilor Watson spoke regarding this item.

Councilor Richardson moved, Councilor Watson seconded, to authorize the Town Manager to execute “JOINDER TO ROAD AND COMMON FACILITIES MAINTENANCE AGREEMENT” between the Town of Brunswick and Midcoast Regional Redevelopment Authority. The motion carried with nine (9) yeas.

(A copy of the agreement will be attached to the official minutes.)

76. **The Town Council will consider accepting and expending funds from the Brunswick Topsham Land Trust (BTLT) in an amount up to \$11,000 for the purpose of developing maps and other materials in support of applications to the Maine Department of Environmental Protection (MDEP) seeking permits to construct trails within the Kate Furbish Preserve, and will take any appropriate action. (Manager) (Time item discussion began was 8:54 p.m.)**

Tom Farrell, Director of Parks and Recreation Department, spoke regarding this item.

Town Council Minutes

June 16, 2014

Page 5

Brad Babson, President of Brunswick Topsham Land Trust, spoke regarding this item.

Councilor Millett spoke regarding this item.

Councilor Favreau moved, Councilor Millett seconded, to accept and expend funds from the Brunswick Topsham Land Trust in the amount of \$11,000 to pay the costs associated with a proposal from Stantec Consulting Services for natural resource survey and environmental permitting work at the Kate Furbish Preserve. The motion carried with eight (8) yeas. Councilor Walker abstained as he is on the board of the Land Trust.

(Copies of a memo and proposal for services from Stantec will be attached to the official minutes.)

77. The Town Council will consider action on the HOME Consortium renewal agreement, and will take any appropriate action. (Manager) (Time item discussion began was 9:03 p.m.)

Mr. Eldridge spoke regarding this item.

Councilor Brayman and Councilor Richardson asked questions, to which Mr. Eldridge responded.

Chair Pols moved, Councilor Millett seconded, to authorize the Town Manager to execute documents required for Brunswick's continued participation in the HOME Consortium.

After discussion, the motion was withdrawn, with the item to return at the June 23, 2014, meeting.

CONSENT AGENDA *(Time item discussion began was 9:10 p.m.)*

- a) **Approval of Games of Chance for the Brunswick Lodge of Elks, B.P.O. Elks #2043, 179 Park Row**

Councilor Perreault moved, Councilor Wilson seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of the letter for CA-A will be attached the official minutes.)

Councilor Watson moved, Councilor Wilson seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 9:12 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Town Council Minutes
June 16, 2014
Page 6

Frances Smith
Town Clerk/Assistant to the Town Manager
June 21, 2014

July 7, 2014
Date of Approval

Council Chair

CONSENT AGENDA - D BACK UP MATERIALS

Draft
BRUNSWICK TOWN COUNCIL
Special Meeting Minutes
June 23, 2014
6:30 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, Suzan Wilson, John M. Perreault, Gerald E. Favreau, Jane F. Millett, Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: None

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Linda Smith, Business Development Manager; Jessica Factor, Human Resource Manager; Julie Henze, Deputy Finance Director; and TV video crew

ACTION ITEMS:

- 78. The Town Council will consider action on the HOME Consortium renewal agreement, and will take any appropriate action. (Manager) (*Time item discussion began was 6:32 p.m.*)**

Councilor Millett, Councilor Brayman, Chair Pols, and Mr. Eldridge spoke regarding item.

Mary Davis, Housing and Community Development Director for the City of Portland, spoke regarding this item, and responded to questions from Councilor Brayman and Councilor Millett.

Chair Pols moved, Councilor Millett seconded, to adopt an “Order Authorizing the Town Manager to adopt an order Authorizing the Town’s Continued Participation in the HOME Consortium.” The motion carried with seven (7) yeas. Councilor Watson and Councilor Richardson were opposed.

(Copies of memos from Mr. Eldridge and Linda Smith, and the adopted order, will be attached to the official minutes.)

- 79. The Town Council will consider adopting “A Resolution Authorizing the Transfer of Funds Between Municipal Departments, Offices, and Agencies,” and will take any appropriate action. (Manager) (*Time item discussion began was 6:41 p.m.*)**

Mr. Eldridge spoke regarding this item, and responded to questions from Councilor Perreault, Councilor Brayman, and Councilor Perreault.

Councilor Wilson moved, Councilor Brayman seconded, to adopt “A Resolution Authorizing the Transfer of Funds Between Municipal Departments, Offices, and Agencies.” The motion carried with nine (9) yeas.

(A copy of the resolution will be attached to the official minutes.)

- 80. The Town Council will consider adopting “A Resolution Authorizing the Overexpenditure of up to \$90,000 to Fund the Unanticipated Repairs and Maintenance of Public Works Vehicles,” and will take any appropriate action. (Manager) (Time item discussion began was 6:48 p.m.)**

Mr. Eldridge spoke regarding this item, and responded to questions from Chair Pols and Councilor Millett.

Chair Pols moved, Councilor Watson seconded, to adopt “A Resolution Authorizing the Overexpenditure of up to \$90,000 to Fund the Unanticipated Repairs and Maintenance of Public Works Vehicles.” The motion carried with nine (9) yeas.

(A copy of the resolution will be attached to the official minutes.)

- 81. The Town Council will consider adopting “A Resolution Authorizing the Overexpenditure of Certain Accounts for the Fiscal Year Ending June 30, 2014,” and will take any appropriate action. (Manager) (Time item discussion began was 6:52 p.m.)**

Mr. Eldridge spoke regarding this item.

Councilor Wilson moved, Councilor Perreault seconded, to adopt “A Resolution Authorizing the Overexpenditure of Certain Accounts for the Fiscal Year Ending June 30, 2014.” The motion carried with nine (9) yeas.

(A copy of the resolution will be attached to the official minutes.)

- 82. The Town Council will consider, “A Resolution Authorizing the Expenditure of up to \$55,000 from Available Big Box Fees to fund Preliminary Design Fees Associated with Road and Infrastructure Improvements at Cook’s Corner,” and take any appropriate action. (Manager) (Time item discussion began was 6:53 p.m.)**

Mr. Eldridge spoke regarding this item and responded to questions from Chair Pols, Councilor Favreau, Councilor Walker, and Councilor Watson.

Councilor Favreau moved, Councilor Watson seconded, to adopt “A Resolution Authorizing the Expenditure of up to \$55,000 from Available Big Box Fees to Fund Preliminary Design Fees Associated with Road and Infrastructure Improvements at

Cook's Corner.” The motion carried with seven (7) yeas. Councilor Walker and Councilor Perreault were opposed.

(A copy of the resolution will be attached to the official minutes.)

83. The Town Council will consider any other action necessary to close the 2013-14 fiscal year, and will take any appropriate action. (Manager) *(Time item discussion began was 6:58 p.m.)*

There were no further actions necessary.

84. The Town Council will consider setting a public hearing for “An Ordinance Authorizing the Acquisition and Installation of Heating, Ventilation, Cooling, and Related Equipment at the Junior High School, with Total Project Costs Not to Exceed \$454,080 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$454,080 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder,” and will take any appropriate action. (Manager) *(Time item discussion began was 6:58 p.m.)*

Mr. Eldridge spoke regarding this item and responded to questions from Councilor Favreau, Councilor Perreault, and Councilor Millett.

Councilor Richardson moved, Councilor Brayman seconded, to set a public hearing for July 7, 2014, for “An Ordinance Authorizing the Acquisition and Installation of Heating, Ventilation, Cooling, and Related Equipment at the Junior High School, with Total Project Costs Not to Exceed \$454,080 (plus any other costs authorized hereunder), and Further Authorizing Issuance of Bonds and Notes in an Amount not to Exceed \$454,080 (plus cost of issuance), plus any Additional Appropriation Authorized Hereunder.” The motion carried with nine (9) yeas.

CONSENT AGENDA *(Time item discussion began was 7:06 p.m.)*

- (a) Abatement of certain uncollectable outstanding real and personal property taxes

Councilor Richardson moved, Councilor Perreault seconded, to approve the Consent Agenda. The motion carried with nine (9) yeas.

(A copy of CA-A memo will be attached to the official minutes.)

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with nine (9) yeas.

The meeting adjourned at 7:07 p.m.

Town Council Minutes

June 23, 2014

Page 4

The Council proceeded into a workshop seeking public input regarding the Town Manager's Search process.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

Frances Smith

Town Clerk/Assistant to the Town Manager

June 24, 2014

July 7, 2014

Date of Approval

Council Chair

CONSENT AGENDA - E BACK UP MATERIALS

MUNICIPAL QUITCLAIM DEED

The Town of Brunswick, a body corporate, located at 85 Union Street, Brunswick, Maine, by and through its Treasurer duly authorized by its Town Council, on July 7, 2014 for consideration paid, release to **Murphy, Shelley**, of Brunswick, ME any interest the Town of Brunswick may have acquired in real estate by virtue of Tax Lien Certificates filed in the Cumberland County Registry of Deeds as follows:

Book	Page	Date Recorded	For Tax Year
29866	86	August 24, 2012	2011
30957	81	August 23, 2013	2012

The real estate is located in the Town of Brunswick, County of Cumberland and State of Maine, and is described as follows:

A certain Mobile Home on land depicted as Map 051 Lot 001 Sub 000 Typ 323 as shown on the Tax Maps and further described in the records of the Tax Assessor of the Town of Brunswick, Maine. Said maps and records dated, April 1, 2011 and April 1, 2012.

The Town of Brunswick has caused this instrument to be signed in its corporate name by its duly authorized Treasurer this 7th day of July 2014.

Signed, Sealed and Delivered by John S. Eldridge, III, Treasurer of the Town of Brunswick.

TOWN OF BRUNSWICK

Witness

John S. Eldridge, III
Treasurer

STATE OF MAINE
Cumberland, ss.

July 7, 2014

Personally appeared the above named John S. Eldridge, III, Treasurer of the Town of Brunswick, and acknowledged the above instrument to be his free act and deed in his said capacity and the free act and deed of the Town of Brunswick.

Before me,

Frances M. Smith
Notary Public
Commission expires – January 23, 2015

RECORDED TO BROWNE
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RECORDED TO BROWNE

MUNICIPAL QUITCLAIM DEED

The Town of Brunswick, a body corporate, located at 85 Union Street, Brunswick, Maine, by and through its Treasurer duly authorized by its Town Council, on July 7, 2014 for consideration paid, release to **Houston, Angela L**, of Brunswick, ME any interest the Town of Brunswick may have acquired in real estate by virtue of Tax Lien Certificates filed in the Cumberland County Registry of Deeds as follows:

Book	Page	Date Recorded	For Tax Year
27187	187	August 18, 2009	2008
28010	169	August 23, 2010	2009
28904	259	August 22, 2011	2010

The real estate is located in the Town of Brunswick, County of Cumberland and State of Maine, and is described as follows:

A certain Mobile Home on land depicted as Map 022 Lot 054 Sub 000 Typ 198 as shown on the Tax Maps and further described in the records of the Tax Assessor of the Town of Brunswick, Maine. Said maps and records dated, April 1, 2008, April 1, 2009 and April 1, 2010.

The Town of Brunswick has caused this instrument to be signed in its corporate name by its duly authorized Treasurer this 7th day of **July 2014**.

Signed, Sealed and Delivered by John S. Eldridge, III, Treasurer of the Town of Brunswick.

TOWN OF BRUNSWICK

Witness

John S. Eldridge, III
Treasurer

STATE OF MAINE
Cumberland, ss.

July 7, 2014

Personally appeared the above named John S. Eldridge, III, Treasurer of the Town of Brunswick, and acknowledged the above instrument to be his free act and deed in his said capacity and the free act and deed of the Town of Brunswick.

Before me,

Frances M. Smith
Notary Public
Commission expires – January 23, 2015

MUNICIPAL QUITCLAIM DEED

The Town of Brunswick, a body corporate, located at 85 Union Street, Brunswick, Maine, by and through its Treasurer duly authorized by its Town Council, on July 7, 2014 for consideration paid, release to **Charlene Hite Estate of**, of Brunswick, ME any interest the Town of Brunswick may have acquired in real estate by virtue of Tax Lien Certificates filed in the name of Charlene Hite at the Cumberland County Registry of Deeds as follows:

Book	Page	Date Recorded	For Tax Year
28904	252	August 22, 2011	2010
29866	145	August 24, 2012	2011

The real estate is located in the Town of Brunswick, County of Cumberland and State of Maine, and is described as follows:

A certain Mobile Home on land depicted as Map 051 Lot 001 Sub 000 Typ 405 as shown on the Tax Maps and further described in the records of the Tax Assessor of the Town of Brunswick, Maine. Said maps and records dated, April 1, 2010 and April 1, 2011.

The Town of Brunswick has caused this instrument to be signed in its corporate name by its duly authorized Treasurer this 7th day of **July 2014**.

Signed, Sealed and Delivered by John S. Eldridge, III, Treasurer of the Town of Brunswick.

TOWN OF BRUNSWICK

Witness

John S. Eldridge, III
Treasurer

STATE OF MAINE
Cumberland, ss.

July 7, 2014

Personally appeared the above named John S. Eldridge, III, Treasurer of the Town of Brunswick, and acknowledged the above instrument to be his free act and deed in his said capacity and the free act and deed of the Town of Brunswick.

Before me,

Frances M. Smith
Notary Public
Commission expires – January 23, 2015

MUNICIPAL QUITCLAIM DEED

The Town of Brunswick, a body corporate, located at 85 Union Street, Brunswick, Maine, by and through its Treasurer duly authorized by its Town Council, on July 7, 2014 for consideration paid, release to **Randall, N David & Ronda JT**, of Brunswick, ME any interest the Town of Brunswick may have acquired in real estate by virtue of Tax Lien Certificates filed in the Cumberland County Registry of Deeds as follows:

Book	Page	Date Recorded	For Tax Year
28904	228	August 22, 2011	2010
29866	208	August 24, 2012	2011

The real estate is located in the Town of Brunswick, County of Cumberland and State of Maine, and is described as follows:

A certain parcel of land with any buildings depicted as Map 024 Lot 018 Sub 000 Typ 000 as shown on the Tax Maps and further described in the records of the Tax Assessor of the Town of Brunswick, Maine. Said maps and records dated, April 1, 2010 and April 1, 2011.

The Town of Brunswick has caused this instrument to be signed in its corporate name by its duly authorized Treasurer this 7th day of **July 2014**.

Signed, Sealed and Delivered by John S. Eldridge, III, Treasurer of the Town of Brunswick.

TOWN OF BRUNSWICK

Witness

John S. Eldridge, III
Treasurer

STATE OF MAINE
Cumberland, ss.

July 7, 2014

Personally appeared the above named John S. Eldridge, III, Treasurer of the Town of Brunswick, and acknowledged the above instrument to be his free act and deed in his said capacity and the free act and deed of the Town of Brunswick.

Before me,

Frances M. Smith
Notary Public
Commission expires – January 23, 2015

BRUNSWICK TOWN CLERK
JULY 7 2014
10:00 AM

CONSENT AGENDA -F BACK UP MATERIALS

MEMORANDUM

TO: John Eldridge, Town Manager
FROM: John A. Foster, Director, PWD
DATE: June 25, 2014
SUBJECT: Utility Location Permits

Attached, for presentation to the Town Council are three applications for Utility Location Permits received from Maine Natural Gas.

In application ULP 2014-13, Spruce Lane Maine Natural Gas seeks authorization to install a 2" gas main from the existing gas main located on the south side of Hemlock Rd, the proposed gas main will run southerly along the east side of Spruce Lane outside the pavement to the back side of the cul-de-sac. Approximately 400 feet of 2" gas main.

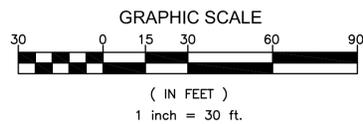
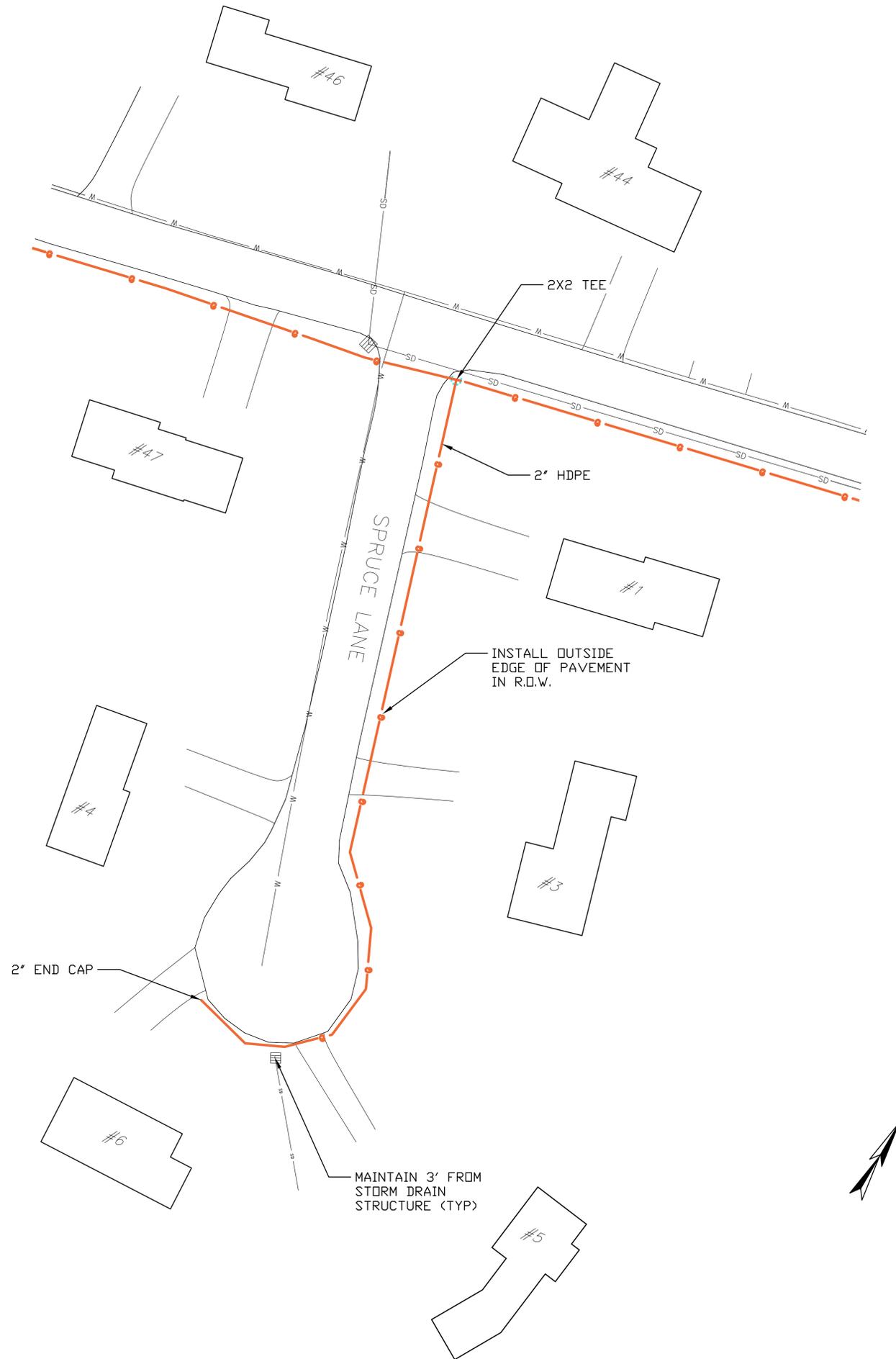
In application ULP 2014-14, Robin Drive Maine Natural Gas seeks authorization to install a 2" gas main from the existing gas main located on the west side of Church Rd. The new gas main will run from the existing gas main across Church Rd to the sidewalk on the north side of Robin Dr and continue in the sidewalk to a point just west of Kyle St, the proposed gas main will then cross Robin Dr to a point outside the pavement on the south side of Robin Dr, the proposed gas will continue easterly to the back side of the cul-de-sac. Approximately 1170 feet of 2" gas main.

In application ULP 2014-15, Harpswell Road Maine Natural Gas seeks authorization to install a 2" gas main from the existing gas main located in the sidewalk, on the east side of Harpswell Rd at the south side Bowker St. The new gas main will run southerly in the sidewalk from the existing gas to an existing gas main located in the sidewalk at a point across from Longfellow Ave. Approximately 725 feet of 2" gas main.

Brunswick Public Works Department has no objection to these underground utility lines as proposed, providing it is approved subject to the following conditions:

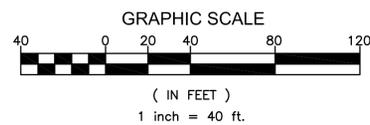
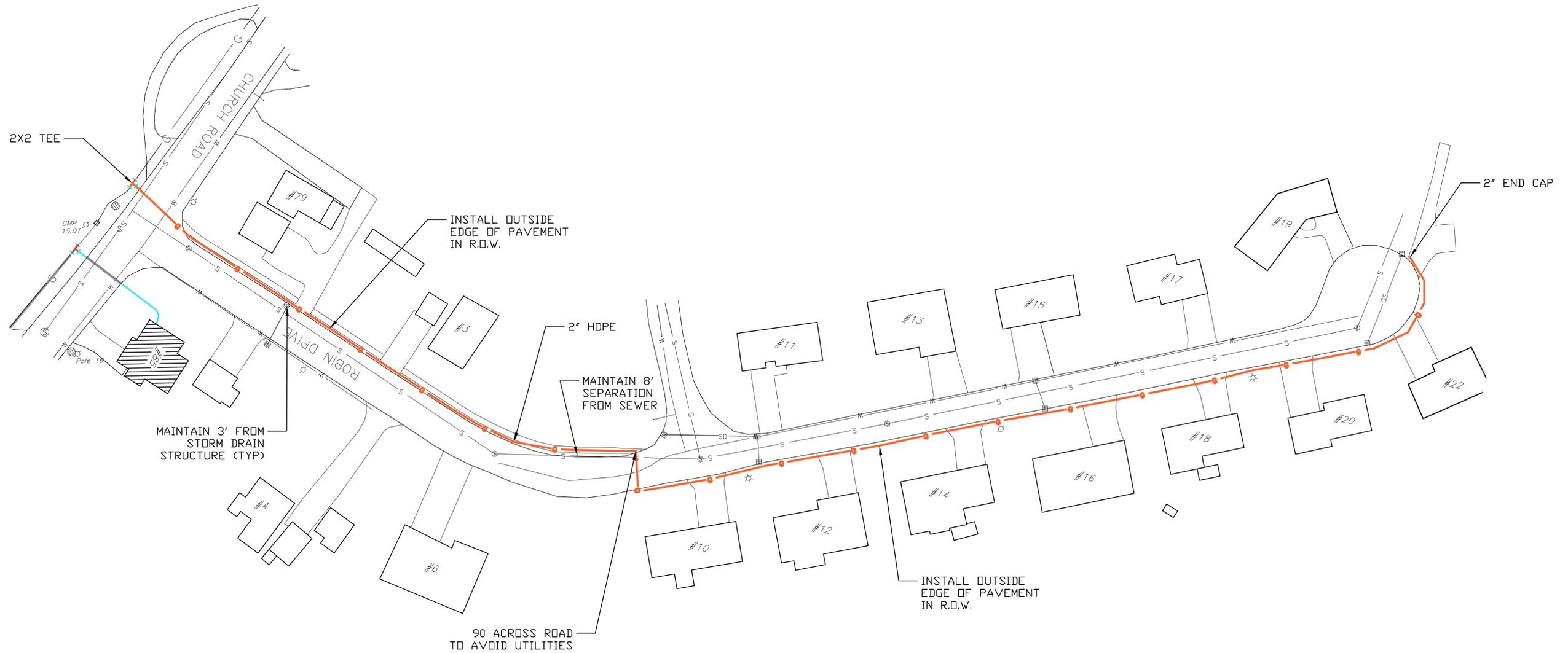
1. The final location is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any underground facilities located by field verification by each utility.
2. All work is subject to compliance with the Town's Street Opening and road restoration requirements.

CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. THERE IS A 50 FOOT RIGHT OF WAY ON SPRUCE LANE. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.



DRAWN BY: SMB		NO. SUBMISSIONS/REVISIONS	APP'D. DATE
CHECKED BY: DATE 06/16/2014		UTILITY LOC. PERMIT	6/16/14
APPROVED BY: DATE .			
BOOK NO. 7R.13067			
PROJECT NO. 7R.13067			
SCALE 1" = 30'			
MAINE NATURAL GAS			
9 Industrial Parkway, Brunswick, Maine 04011			
MAINE NATURAL GAS GAS MAIN EXPANSION BRUNSWICK, MAINE			
SPRUCE LANE			
DRAWING			
C-1			
			PLOTTED 6/16/2014

CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.



NO. SUBMISSIONS/REVISIONS	APPD. DATE
UTILITY LOC. PERMIT	6/16/14

DRAWN BY SMB	CHECKED BY	DATE
06/16/2014	06/16/2014	06/16/2014
APPROVED BY	DATE	BOOK NO.
		7R.13049
		PROJECT NO. 7R.13049
		SCALE 1" = 40'

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9 Industrial Parkway, Brunswick, Maine 04011

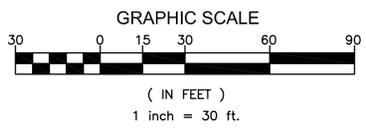
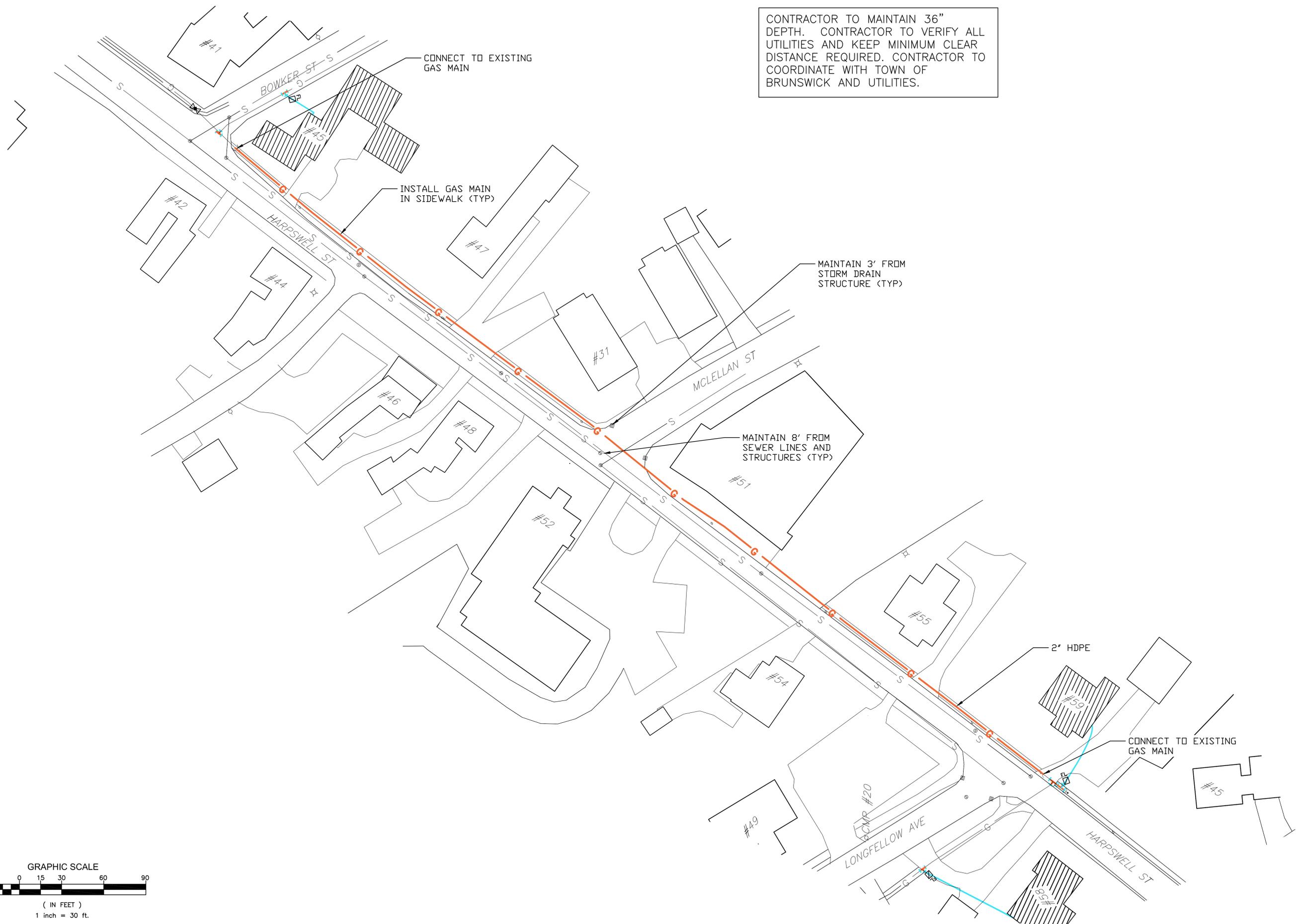
MAINE NATURAL GAS
GAS MAIN EXPANSION
BRUNSWICK, MAINE

ROBIN DRIVE

DRAWING
C-1

PLOTTED 6/16/2014

CONTRACTOR TO MAINTAIN 36" DEPTH. CONTRACTOR TO VERIFY ALL UTILITIES AND KEEP MINIMUM CLEAR DISTANCE REQUIRED. CONTRACTOR TO COORDINATE WITH TOWN OF BRUNSWICK AND UTILITIES.



DRAWN BY: SMB		NO. SUBMISSIONS/REVISIONS	APPD. DATE
CHECKED BY:		UTILITY LOC. PERMIT	6/16/14
DATE: 06/16/2014			
APPROVED BY:			
DATE:			
BOOK NO.:			
PROJECT NO. 7R-13042			
SCALE: 1" = 30'			
		9 Industrial Parkway, Brunswick, Maine 04011	
MAINE NATURAL GAS GAS MAIN EXPANSION BRUNSWICK, MAINE		HARPSWELL ROAD	
DRAWING			
C-1			
		PLOTTED: 6/16/2014	

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE June 18, 2014

Permit Number: ULP2014-13
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Spruce Lane
Starting Point: Hemlock Road End Point: Dead End

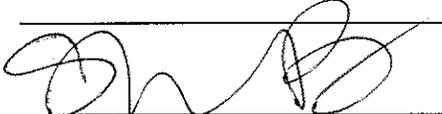
Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will extend from Hemlock Road to the dead end heading South. The gas main will be located outside edge of pavement on the east side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE June 18, 2014

Permit Number: ULP2014-14
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Robin Drive
Starting Point: Church Road End Point: Dead End

Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will extend from Church Road to the dead end heading East. The gas main will be located outside edge of pavement and in the sidewalk on the north side of the road and cross over to the south side outside the edge of pavement at Kyle Street. The gas main will be kept within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti – Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.

**Town of Brunswick
Public Works Department**

Application for Utility Location Permit

DATE June 18, 2014

Permit Number: ULP2014-15
(to be provided by Town)

The Maine Natural Gas and _____
(Name of Utility) Joint Utility Name (if applicable)

duly authorized under the laws of the State of Maine to construct, maintain and
operate a natural gas distribution system
(Type of Utility)

within the Right of Way of highways within the State, hereby applies, pursuant to Title 35A M.R.S.A., Section 2503, and 17-229 C.M.R. Chapter 205, for a Location Permit for the following installation in the Town of Brunswick.

Provide a Brief Description. (Attach both a general location map and a detailed plan of the installation indicating the exact utility location with offsets for centerline or edge or right of way provided.):

Name of Street: Harpswell Road
Starting Point: Bowker Street End Point: Longfellow Ave

Maine Natural Gas proposes to install a 2-inch High Density Polyethylene (HDPE) gas main. The proposed gas main extension will extend from Bowker Street to Longfellow Ave heading South. The gas main will be located in the sidewalk on the East side of the road within the right of way. Maine Natural Gas will work with utilities and relocate main as necessary.

Minimum Depth of Cover 36" (if applicable) Maximum PSI 60 (if applicable)

"Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed location, may file a written objection with the Town of Brunswick Public Works Dept, 9 Industry Rd, Brunswick, ME 04011, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail".

The text of this application will will not be published*: Publish Date: _____

Name of Newspaper: _____

Signature of Utility: 

Print Name and Title: Sheena Bitetti - Gas Engineer

*If publication is chosen, the entire application above the double line is to be published. Submit completed applications to the address provided above in the objection statement.