

TOWN OF BRUNSWICK

NON PROFIT AGENCY REQUEST FORM FOR USE OF MAINE ST. MALL/GAZEBO

Instructions: Fill out form completely (*please print*) and return. A written confirmation or denial will be mailed within one week of the receipt of this request. Please call 725-6658 if you have any questions. Incomplete forms will not be processed.

Return to: Town Clerk
Brunswick Municipal Building
85 Union Street
Brunswick, Maine 04011-2418

Group Sponsoring Event: _____

Non-Profit? Yes No

Indicate Date/Time for Mall Use, Anticipated Attendance and Activity:

| Date(s) | From (Time) | To (Time) | Estimated Attendance | Describe Activity |
|---------|-------------|-----------|----------------------|-------------------|
| | | | | |
| | | | | |

Will you be selling any items/goods/prizes? Yes No

If Yes describe sales: _____

Will you have a tent(s)? _____

Do you wish to use the Gazebo? Yes No

If Yes describe use: _____

Will you have portable toilets? _____

Do you wish electricity at Gazebo? Yes No

If Yes describe electric use/load: (e.g., PA system, cooler, etc.) _____

Applicant/Contact Person: _____

Applicant's Affiliation with Organization: _____

Email Address: _____

Applicant's Mailing Address: _____

Applicant's Phone Number:

Home: _____ Work: _____

I, the undersigned applicant for use of the Mall, hereby attest that the information provided is true and accurate, and that I will indemnify and hold harmless the Town of Brunswick from any loss, damage, claim, demand, suits, judgments, or liabilities which I may incur and any costs or expenses which may arise by reason of any injury or death to persons or property or any claim on account thereof resulting from my use of the Mall and/or Gazebo. I further agree to leave the property in the condition in which it was found and to remove all debris generated by my use of the Mall and/or Gazebo.

Authorized Signature

Date

For Office Use Only (Do Not Write Below)

- Request Denied.** The above request has been denied because:
- Application form was incomplete
 - Another activity has been scheduled for the date/time requested.
 - Other: _____

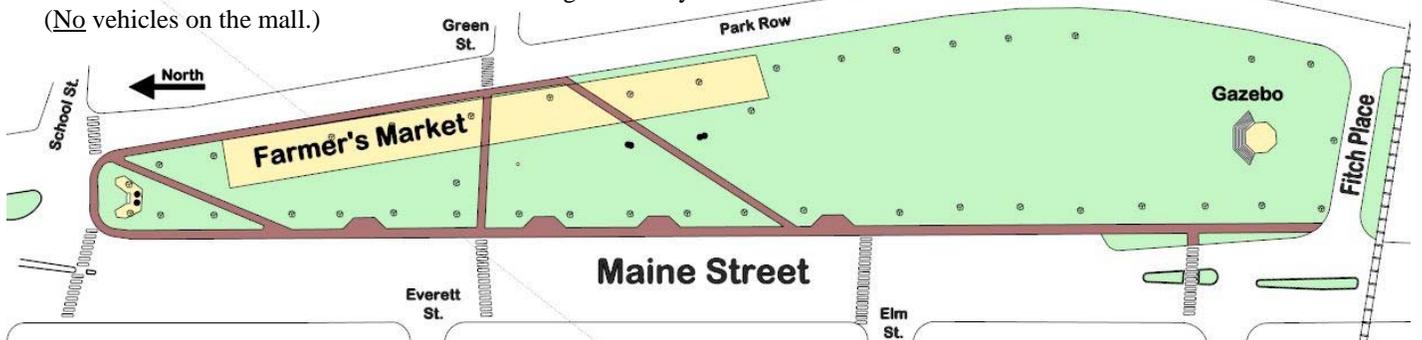
Insurance Certificate:

- Not Applicable
- Reviewed and Approved.

- Request Approved** The above request to use the Mall Gazebo has been approved subject to:

1. Any change in dates or times must be approved by the Town prior to the event.
2. The below marked area of the mall has been designated for your use:

(No vehicles on the mall.)



Approved By Town Clerk: _____

Date: _____