

Approved
BRUNSWICK TOWN COUNCIL
Special Meeting Minutes
May 29, 2014
7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Councilors Present: Chair Benet Pols, W. David Watson, Stephen S. Walker, John M. Perreault, Gerald E. Favreau, Jane F. Millett, and Sarah E. Brayman, and John Richardson, Jr.

Councilors Absent: Suzan Wilson.

Town Staff Present: John Eldridge, Finance Director/Interim Town Manager; Fran Smith, Town Clerk/Assistant to the Town Manager; Paul Perzanoski, Superintendent of Schools; Tom Farrell, Parks and Recreation Director; Richard Rizzo, Police Chief; Linda Smith, Business Development Manager; James Oikle, Business Manager for School Department; Julie Henze, Deputy Finance Director; Terry Goan, Police Officer; and TV video crew

Chair Pols called the meeting to order, asked the Clerk for Roll Call, and acknowledged that meeting was properly noticed.

PUBLIC HEARINGS

61. **The Town Council will hear public comments on a CDBG grant application for Frosty's Donuts for a project at Brunswick Landing, and will take any appropriate action. (Manager) (Time item discussion began 7:02 p.m.)**

Chair Pols opened the public hearing; hearing no comments, he closed the public hearing.

Councilor Perreault moved, Councilor Watson seconded, to adopt the Resolution approving the Town of Brunswick applying for CDBG funds on behalf of Frosty's Donuts, LLC. The motion carried with seven (7) yeas.

(A copy of the CDBG application for Frosty's will be attached to the official minutes.)

Councilor Richardson arrived at the meeting.

NEW BUSINESS ITEMS:

62. **The Town Council will consider adopting the 2014-2015 School Budget Articles, and will take any appropriate action. (Manager) (Time item discussion began 7:04 p.m.)**

Mr. Eldridge spoke regarding this item.

ARTICLE 1. Region Ten Technical High School Budget.

Chair Pols moved, Councilor Millett seconded, to approve the Region Ten Technical High School budget as approved by the Cooperative Board of Region Ten in an amount not to exceed \$2,030,289 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department being an amount not to exceed \$777,398 for operating expenditures and \$0 for debt service expenditures. The motion carried with eight (8) yeas.

ARTICLE 2. Merrymeeting Adult Education Budget.

Chair Pols moved, Councilor Millett seconded, to approve the Merrymeeting Adult Education budget in an amount not to exceed \$671,406 with Brunswick's assessment as part of the total appropriation to the Brunswick School Department not to exceed \$105,151. The motion carried with eight (8) yeas.

ARTICLE 3. Local Contribution Required under EPS to Receive Full State Dollars; and State Subsidy.

Councilor Brayman moved, Councilor Millett seconded, as part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$26,193,406 toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act; and as part of the \$26,193,406 to raise the sum of \$16,246,575 as the Town's contribution toward the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688; and as part of the \$26,193,406 to accept state subsidy anticipated in the amount of \$9,946,831. The motion carried with eight (8) yeas.

Mr. Eldridge explained this item after the motion was made and responded to questions from Councilor Watson.

ARTICLE 4. Non-State-Funded Debt Service.

Chair Pols moved, Councilor Millett seconded, as part of the total appropriation to the Brunswick School Department: To appropriate the sum of \$361,372 and to raise the sum of \$361,372 for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12. The motion carried with eight (8) yeas.

ARTICLE 5. Additional Local Funds.

Councilor Millett moved, Councilor Walker seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$5,475,658 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$4,902,323.

The School Board recommends \$5,475,658 in additional local funds which amount exceeds the State's Essential Programs and Services allocation model by \$4,902,323 for the following reasons: The State's EPS allocation in Transportation, Facilities Maintenance, Special Education, Extra-Curricular and Co-Curricular programs and instructional staffing are

inadequate to fully fund the 2014-15 program approved by the school board in the proposed budget. The motion carried with eight (8) yeas.

Councilor Perreault asked questions, to which Mr. Oikle and Councilor Richardson responded.

Councilor Millett asked questions, to which Councilor Richardson responded.

ARTICLE 6. Other Funds.

Chair Pols moved, Councilor Millett seconded, as part of the total appropriation to the Brunswick School Department: To accept funds from other sources as estimated below and to appropriate the amount of \$255,000

<u>Tuition and other charges</u>	<u>137,000</u>
<u>Miscellaneous</u>	<u>118,000</u>
	<u>\$ 255,000</u>

The motion carried with eight (8) yeas.

ARTICLE 7. Unexpended Balances.

Chair Pols moved, Councilor Walker seconded, as part of the total appropriation to the Brunswick School Department: To appropriate \$2,810,000 from the existing, or estimated, unexpended balances of the Brunswick School Department, and to appropriate \$342,000 in unused bond proceeds and other funds remaining from the Harriet Beecher Stowe construction project, and to appropriate \$185,000 from existing or estimated unexpended balances of the Town of Brunswick. Unused bond proceeds will be directly applied to pay debt service on the 2010 School Construction Bond that funded the Harriet Beecher Stowe School. Total to appropriate is \$3,337,000. The motion carried with eight (8) yeas.

Chair Pols spoke regarding this item.

ARTICLE 8. Kindergarten to Grade 12 total Budget.

Councilor Walker moved, Councilor Millett seconded, to authorize the Brunswick School Department to expend \$35,622,436 for the fiscal year beginning July 1, 2014 and ending June 30, 2015 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes title 20-A section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools. The motion carried with eight (8) yeas.

ADULT EDUCATION AND FOOD SERVICE

ARTICLE 9. Adult Education.

Chair Pols moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate \$105,151 for adult education; with authorization to expend the herein appropriated \$105,151 and any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program. The motion carried with eight (8) yeas.

Councilor Favreau asked a question, to which Mr. Eldridge responded.

ARTICLE 10. Food Service.

Councilor Millett moved, Councilor Brayman seconded, as part of the total appropriation to the Brunswick School Department: To raise and appropriate the sum of \$36,000 in additional local dollars in support of the Brunswick School Nutrition Program, and to authorize expenditure of the herein appropriated \$36,000 for the stated purpose. The motion carried with eight (8) yeas.

ARTICLE 11. Cost Center Allocation.

Chair Pols moved, Councilor Millett seconded, pursuant to 20-A M.R.S.A., to authorize allocation of the school budget, \$35,763,587 to the various cost centers as recommended by the Brunswick School Board May 28, 2014 as follows:

Cost Center Summary Approved by <u>Budget Category</u>	Amount Recommended by	
	<u>School Board</u>	<u>Town Council</u>
Regular Instruction	\$ 15,438,452	\$ 15,438,452
Special Education	\$ 5,024,343	\$ 5,024,343
Career and Technical Education	\$ 777,398	\$ 777,398
Other Instruction	\$ 667,046	\$ 667,046
Student and staff support	\$ 3,422,776	\$ 3,422,776
System Administration	\$ 827,674	\$ 827,674
School Administration	\$ 1,463,003	\$ 1,463,003
Transportation and Buses	\$ 1,878,023	\$ 1,878,023
Facilities Maintenance	\$ 4,301,719	\$ 4,301,719
Debt Service and Other Commitments	\$ 1,822,002	\$ 1,822,002
Other	\$ 0	\$ 0
Total to June 10 Public Referendum	\$ 35,622,436	\$ 35,622,436
Food Service	\$ 36,000	\$ 36,000
Adult Education	\$ 105,151	\$ 105,151
Summary of Total Expenditures voted		
By School Board May 28, 2014	\$ 35,763,587	\$ 35,763,587
<u>The motion carried with eight (8) yeas.</u>		

Councilor Richardson spoke regarding this item.

ARTICLE 12. Grants, Donations, and other revenues.

Councilor Millett moved, Councilor Brayman seconded, to authorize the Brunswick School Department to make application for grants and other revenues as opportunities may become available, to appropriate such revenues to the purpose for which received, and to authorize the Brunswick School Department to accept and expend any grant awards, donations, or other revenues that may be received. The motion carried with eight (8) yeas.

Town Council Minutes

May 29, 2014

Page 5

- 63. The Town Council will consider a warrant for the School Budget Validation Referendum to be held on June 10, 2014, and will take any appropriate action. (Manager) (Time item discussion began 7:26 p.m.)**

Councilor Perreault, Chair Pols, and Councilor Millett spoke regarding this item.

Chair Pols moved, Councilor Favreau seconded, to approve the Election Warrant for the School Budget Validation Referendum to be held on June 10, 2014. The motion carried with eight (8) yeas.

(A copy of the Warrant for the election will be attached to the official minutes.)

- 64. The Town Council will consider adopting the 2014-2015 Budget Resolution for the Town, and will take any appropriate action. (Manager) (Time item discussion began 7:30 p.m.)**

Chair Pols introduced the item.

Councilor Perreault and Councilor Richardson spoke regarding citizens' concerns with the budget. Councilor Richardson also spoke on the item.

Councilor Richardson, Chair Pols, and Councilor Millett spoke regarding this item.

Councilor Perreault asked a question on behalf of a citizen, to which Mr. Eldridge responded.

Councilor Watson and Councilor Richardson asked questions, to which Mr. Eldridge responded.

Councilor Walker moved, Councilor Millett seconded, to adopt 2014-2015 Budget Resolution for the Town. The motion carried with eight (8) yeas.

(A copy of the Resolution will be attached to the official minutes)

- 65. The Town Council will consider adopting the" Supplemental Budget Resolution Appropriating \$161,000 from the Balance of the Town's Industrial Park Fund to Fund Capital Acquisitions and Projects," and will take any appropriate action. (Manager) (Time item discussion began 7:45 p.m.)**

Mr. Eldridge provided an explanation of this resolution.

Councilor Millett moved, Councilor Brayman seconded, to adopt the "Supplemental Budget Resolution Appropriating \$161,000 from the Balance of the Town's Industrial Park Fund to Fund Capital Acquisitions and Projects." The motion carried with eight (8) yeas.

(A copy of the Resolution will be attached to the official minutes)

Town Council Minutes

May 29, 2014

Page 6

- 66. The Town Council will consider adopting the Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2015 - 2019, and will take any appropriate action. (Manager) (Time item discussion began 7:51 p.m.)**

Councilor Perreault asked a question, to which Mr. Eldridge responded.

Councilor Brayman moved, Councilor Millett seconded, to adopt a Resolution for the Capital Improvements Program For the Fiscal Years Ending June 30, 2015 – 2019. The motion carried with eight (8) yeas.

(A copy of the Resolution will be attached to the official minutes.)

- 67. The Town Council will consider any other matters related to the adoption of the 2014-2015 Budget and will take any appropriate action. (Manager) (Time item discussion began 7:52 p.m.)**

There were no additional items to consider.

Councilor Watson moved, Councilor Favreau seconded, to adjourn the meeting. The motion carried with eight (8) yeas.

The meeting adjourned at 7:53 p.m.

PLEASE NOTE: THESE MINUTES ARE ACTION MINUTES. THE ENTIRE MEETING CAN BE VIEWED AT WWW.BRUNSWICKME.ORG.

*Frances M. Smith
Town Clerk/Assistant to the Town Manager
June 19, 2014*

July 7, 2014
Date of Approval

Council Chair