

BRUNSWICK TOWN COUNCIL
Agenda
October 6, 2014
Regular Meeting - 7:00 P.M.
Council Chambers
Town Hall
85 Union Street

Roll Call

Pledge of Allegiance

Acknowledgment that meeting was properly noticed

Public Comment

Correspondence

Recognition of Pancreatic Cancer Awareness Month

Adjustments to the Agenda

MANAGER'S REPORT:

- a) Recognition of Chief Ken Brilliant becoming a Maine Certified Chief Fire Officer
- b) Update on Zoning Ordinance Rewrite
- c) Report on the Environmental Investigation at the Quarry Area of former NAS
- d) Discussion of upcoming Council workshop
- e) Approval of MMA Safety grant applications (*Action required*)
- f) Update on Water Street boat launch
- g) Update from the Solid Waste Task Force
- h) Announcement of the Household Hazardous Waste Day

NEW BUSINESS

118. The Town Council will discuss sending a letter to the Department of Environmental Protection regarding opening the Simpson Point boat ramp for boats with submerged propellers on a seasonal basis October 1st to April 30th, and will determine if any future action is necessary. (Manager)

DISCUSSION

119. The Town Council will consider appointments to the Town's Boards and Committees, and will take any appropriate action. (Appointments Committee)

ACTION

CONSENT AGENDA

- a) Approval of the Minutes of August 18, 2014
- b) Approval of the Minutes of July 28, 2014
- c) Approval of the Minutes of July 30, 2014

- d) Approval of the Minutes of September 15, 2014
- e) Approval of the Minutes of September 22, 2014
- f) Appointment of Fran Smith as Warden and Elin Gould, Sara King, and Joe Zrioka as Deputy Wardens for the November 4, 2014 Election
- g) Approval of the Election Warrant for November 4, 2014
- h) Approval of extended voter registration hours for the November Election

Executive session – Personnel matter regarding Town Manager negotiations per 1 M.R.S.A. §405(6)(A)

No action will occur.

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

Brunswick Town Council
Agenda
October 6, 2014
Council Notes and Suggested Motions

CORRESPONDENCE

- Recognition of Pancreatic Cancer Awareness Month: Per a citizen's request, a copy of a memo and proclamation are included in your packet.

COUNCIL COMMITTEE UPDATES

Councilors with information on the Committees they are involved with will share information with the Council and public.

MANAGER'S REPORT:

- a) Recognition of Chief Ken Brillant becoming a Maine Certified Chief Fire Officer: This item recognizes the Chief's accomplishment of meeting the professional development criteria of the MFCA certification program to reach the level of Chief Fire Officer Level III. A copy of a letter from the Maine Fire Chiefs' Association is included in your packet.

Suggested Motion: No motion is required.

- b) Update on Zoning Ordinance Rewrite: This is an opportunity for the Committee to provide an update to the Council and public on the progress they are making on the rewrite, along with a review of the meetings they have held.

Suggested Motion: No motion is required.

- c) Report on the Environmental Investigation at the Quarry Area of former NAS: This is an opportunity to provide information to the Council and public about the environmental study the Navy is conducting on the Quarry Area located on the former NAS Brunswick property. The environmental investigation is being extended to a portion of the Town Commons. A copy of the Navy's fact sheet is included in your packet.

Suggested Motion: No motion is required.

- d) Discussion of upcoming workshop: This item is to discuss a date for a proposed workshop with the Town Attorney regarding right-to-know and conflict of interest. We are recommending Thursday, October 23rd.

Suggested Motion: No motion is required.

- e) Approval of MMA Safety grant applications (Action required): This item is to have the Council endorse the Town's applications, and if received, allows the Town to expend the grant funds from MMA for two safety grants. We had to apply for the grants prior to your meeting, since the deadline was September 30th. The first one is for necessary ergonomic items for the Tax Office. The second one is for the Fire Department to assist with the

purchase of two sets of firefighting turnout gear. Copies of the two grant applications are included in your packet. Should the Council not want us to pursue these, the applications will be withdrawn.

Suggested Motion:

Motion to endorse the applications for two MMA Safety grants, and if received, to allow expenditure of funds in the amount of up to \$2,000 each for ergonomic items for the Tax Office and two sets of turnout gear for the Fire Department.

- f) Update on Water Street boat launch: This item provides information regarding this project, since the bids have been received, and the project is expected to begin this fall. Negotiations with the Maine Department of Agriculture, Conservation and Forestry as well as with the selected contractor have been completed but contracts are not yet finalized. Parks and Recreation Director Tom Farrell will be in attendance to provide this report and answer any questions.

Suggested Motion: No motion is required.

- g) Update from the Solid Waste Task Force: This item is to provide an update on the Task Force's work since their charge required a report back to the Council in October. Mr. Eldridge will provide a brief report on the activities of the Task Force to date.

Suggested Motion: No motion is required.

- h) Announcement of the Household Hazardous Waste Day: The Town is once again hosting a fall Household Hazardous Waste Day at Public Works on Saturday, October 18th from 9 a.m. to 1 p.m. The event is open to all Brunswick residents and gives them a safe opportunity to dispose of their household hazardous waste materials. To bring material to the facility, the Town requires pre-registration. A copy of the brochure is included in your packet.

Suggested Motion: No motion is required.

NEW BUSINESS

118. This item is for the Council to discuss sending a letter to the Department of Environmental Protection regarding opening the Simpson Point boat ramp to boats with submerged propellers on a seasonal basis from October 1st to April 30th. This request comes from the Brunswick River and Coastal Waters Commission, which voted unanimously to send this recommendation to the Council. A copy of the Commission's recommendation is included in your packet. A letter to the Department of Environmental Protection is being drafted.

Suggested Motion:

This is a discussion item at this point to allow the public an opportunity to hear about this request prior to any Council action.

119. At this time the Appointments Committee will make nominations to fill vacancies on Town Boards and Committees. They are recommending reappointments of Mary Anne Lawler to the Water District Trustees and John Poutree to the Zoning Board of Appeals, along with Millie Stewart to the Captain Fitzgerald Recreation & Conservation Area Master Plan Committee as the current abutter. Copies of the applications are included in your packet.

Suggested Motion:

Nominations will be made, with no seconds required, and the Council will then vote on them.

CONSENT AGENDA

- a) Approval of the Minutes of August 18, 2014: A copy of the minutes will be included in your packet.
- b) Approval of the Minutes of July 28, 2014: A copy of the minutes will be included in your packet.
- c) Approval of the Minutes of July 30, 2014: A copy of the minutes will be included in your packet.
- d) Approval of the Minutes of September 15, 2014: A copy of the minutes will be included in your packet.
- e) Approval of the Minutes of September 22, 2014: A copy of the minutes will be included in your packet.
- f) Appointment of Fran Smith as Warden and Elin Gould, Sara King, and Joe Zrioka as Deputy Wardens for the November 4, 2014 Election: These are appointments for the November election.
- g) Approval of the Election Warrant for November 4, 2014: A copy of the warrant will be included in your packet.
- h) Approval of extended voter registration hours for the November Election: A copy of the notice will be included in your packet.

Suggested Motion:

Motion to approve the Consent Agenda.

Executive session – Personnel matter regarding Town Manager negotiations per 1 M.R.S.A. §405(6)(A)

Suggested Motion:

Motion to go into executive session to discuss a personnel matter regarding Town Manager negotiations per 1 M.R.S.A. §405(6)(A).

No action will occur.

Suggested Motion:

Motion to adjourn the meeting.